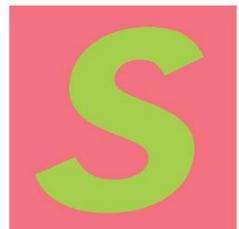
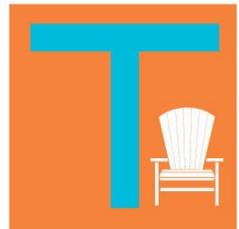


FY 2019 ACTION PLAN



LAUDERDALE
BY·THE·SEA

Town Commission

Mayor Vincent

Vice Mayor Sokolow

Commissioner Strauss

Commissioner Oldaker

Commissioner Malkoon

The Town of Lauderdale-By-The-Sea's Five Year Strategic Plan is the means by which we measure our progress towards attainment of our vision and goals. The annual Action Plan is the foundation when we develop each year's budget and the five year capital plan, and during the year when we prioritize resources and staff time.

Vision & Mission Statement

VISION: By 2018 Lauderdale-By-The-Sea will have accomplished something rare. While staying authentic and protecting our small town character, we will have given the Town the facelift it needed to stay economically competitive and fiscally sound. Gorgeous beachside plazas will be the heart of the community’s social life. All the features that residents and visitors love – the relaxed, village atmosphere, the easy walkability of the Town, the many dining choices, retail offerings and traditional festivals – will have been improved and expanded. The hospitality industry will have been reinvigorated and the Town widely known as an amazing shore diving destination and for its distinctive MIMO architecture. In a world where one city looks like another, Lauderdale-By-The-Sea will be uniquely different.

MISSION: The Mission of the Town of Lauderdale-By-The-Sea is to deliver local government services efficiently, effectively, transparently, and with integrity; to be responsible and careful stewards of the public’s money; to provide leadership for the protection and enhancement of the Town’s essential character, natural resources, and economic vitality; and to foster and be respectful of positive public participation in the work of governing this Town we love.

Adopted February 26, 2013 by the Lauderdale-By-The-Sea Town Commission

Commission Policies

1. Keep the Property Tax Rate in the lowest quartile (lowest 25% of all cities). [Town has 3rd Lowest Rate in FY19]
2. Keep the Fire Fee in the lowest quartile (lowest 25% of all cities). [Town has the lowest in FY19]
3. Pay as we go (to the extent possible).
4. Continue the Town staff's tradition of personal attention to residents and businesses.
5. Be an active member of the Broward League of Cities and the Florida League of Cities and monitor legislation that will affect the quality of life of our residents.
6. Preserve/protect LBTS's appearance, visual character and culture (small town, beachy).
 - a. Maintain and expand ocean views;
 - b. Protect the LBTS brand and apply it (in terms of colors, style, and scale) to street furniture, banners, public buildings, parks, plazas, and advertising and marketing materials;
 - c. Ensure that public building projects are appropriately scaled for their surroundings and the Town as a whole;
 - d. Make the compatibility and scale of a project to the surrounding area a crucial consideration of any site plan reviews or architectural reviews;
 - e. Provide restoration or preservation suggestions to property owners who are redeveloping Mid Century Modern (MIMO) properties; and
 - f. Preserve when possible and encourage the restoration the Town's historic mid-century architectural style.

AREA 1: SUSTAINABILITY ● RESILIENCY ● ENVIRONMENT

Goal 1.1: Protect the beach.

1.1.1 Continue sea oat planting projects wherever feasible and where the adjacent property owner(s) agrees to the project. Add native plants and remove invasive plants whenever possible. (Ken Rubach)

1. Apply for County Grant to plant additional sea oats.
2. Repair sea oat beds damaged by Irma.

10-23-18: An area of Invasive plants removed at Villa By The Sea - waiting for Turtle season to end to reshape dune and plant sea oats

2-14-19: 75% of invasive has been removed. 50% of the replacement Sea Oats has been planted on the southern end. Dunes at 4244 & 4228 El Mar have been prepped and will have sea oats planted the last week in February.

1.1.2 Create a beach management plan, including a budget and timeline. (Ken Rubach / Linda Connors)

2-14-19: City of Hollywood will be coming out in March to take a look at our dunes and discuss our strategy for dune reclamation and implementation to use as a model in developing their beach management plan. Municipal Services and Development Services are having ongoing discussion regarding the creation of a formal beach management plan.

Goal 1.2: Protect existing coral reefs and develop new ones. Staff: Steve d'Oliveira

1.2.1 Acquire and review reef monitoring reports from the Segment II beach nourishment project and any other legitimate sources.

6-20-18: Broward County has not released a narrative summary of the biological report. The delay is because Broward County wanted to avoid picking up hurricane impacts in the monitoring.

2-15-19: The County informs us that the biological report is not finished.

X

1.2.2. Coordinate with County on their mitigation reef project stemming from the Segment II beach re-nourishment. The County plans to deploy 9 acres of concrete reef modules in 20 feet of water north and south of the pier. The commission was briefed on this project at a meeting about a year ago. The project will provide substantially more underwater habitat for a variety of Florida marine life.

9-26-18: Because of the bid protest, the County has decided to re-bid the entire project. If it can award a contract before the end of the calendar year, deployment is expected to take place in summer 2019. If not, the project will be delayed until summer 2020.

1.2.3 Provide the Commission periodic reports from Nova Southeastern University (NSU) on the survival and growth of the transplanted staghorn sites off LBTS in 2016 and 2017. More than 2,000 staghorn coral fragments were planted offshore at several different sites.

9-26-18: Dr. David Gilliam from Nova Southeastern gave presentation to the Town Commission. Documented damage from Hurricane Irma.

Goals**Update**

<p>1.2.4 Fund Phase II plantings of the NSU staghorn coral project in LBTS. 9-26-18: Commission approved new contract for a second staghorn restoration project - the 5-year project will provide funding for 2,000 more staghorn fragments to be attached to the reefs off LBTS over the next two years with three years of monitoring.</p>	
<p>1.2.5 Implement a limestone boulder project to create new habitat for tropical fish that can be easily accessed by snorkelers. The proposal calls for placing several tons of limestone boulders in 12 feet of water off El Prado Park close to swim buoys.</p> <p>1) Apply to the Florida DEP for a permit for the project. FY17-18. Also apply to the U.S. Army Corps for a permit for the project. 2-15-19 The Commission recently adopted a resolution asking Broward County to handle filing the needed permit forms for this project (we do not).</p> <p>2) Secure funding and propose in the FY18 Capital Improvement Plan (determine which year) FY____ Status: \$30,000 included in FY18 CIP and \$30,000 projected for FY19.</p> <p>3) Design, bid and build. TBD</p>	
<p>1.2.7 Educate the public about the environmental importance of the reefs, their fragility, and threats to them. Ongoing Newly designed beach signs have been ordered (the prototype is installed at in El Prado Park). A reef education feature article will be included in an upcoming issue of Town Topics in 2019.</p>	

Goal 1.4: Proactively Address Local Sea Level Rise Issues

<p>1.4.1 Evaluate seawall standards and recommend ordinance (Linda Connors) 9-26-18: Collecting recent seawall ordinances. Waiting for County and Corp of Engineers' study. 10-23-18: Municipal Seawall Workshop on Nov 16, 2018. Staff will attend.</p>	
<p>1.4.2 Evaluate creating a Stormwater Utility. Town Engineer & Tony Bryan Status: This is a discussion topic at the April 24th workshop. We will present the information about what is involved in creating a Stormwater Utility (the Town use to have one). 5-8-18: Commission authorized the preparation of an RFP for a stormwater rate study.</p>	

AREA 2: PARKING & TRANSPORTATION

Goal 2.1: Improve our Parking System Staff: To be assigned

2.1.1 Create additional public parking. Ongoing

- i. Look for underutilized private parking that may be suitable for a cooperative parking arrangement with the Town.
- ii. Evaluate, and if appropriate, create small spaces to accommodate small electric vehicles (NEV).

Looking to increase NEV parking on the north side when we do the Greenway Project.

- iii. Evaluate, and if appropriate, install charging stations for electric cars.

3-27-18: Staff's preliminary research revealed that communities who offer electric car charging stations (a) charge for the use of the parking space and not the electricity, (b) charge for the electric and not the parking space, or (c) provide the space and electricity at no charge to the user. Staff will also consider the feasibility of installing a separate meter for each charging station to track kilowatts and revenue generated.

2.1.2 Implement a system that notifies the driving public of available parking spaces.

- i. Analyze the cost of the technology to identify and display available parking spaces in lots.
- ii. Decide whether to proceed to Requests for Proposals

2.1.3 Evaluate the need for a parking shuttle on Friday evenings, Saturdays (day & night), and Sunday (day & night) during season to determine cost, utilization and impact on parking perceptions and utilization. FY19

2.1.4 Renovate the A1A parking lot and Bougainville Drive. Ken Rubach and ____ (to be assigned)

9-26-18: Construction of Phase 1 is underway and is expected to be completed by December 31, 2018

10-23-18: Phase 2 contract is awarded to State and they will start in spring 2019.

2-14-19: Design Plans are currently being reviewed after State made some value engineering suggestion; start date still this spring/summer.

X

AREA 2: PARKING & TRANSPORTATION

Goal 2.2 Evaluate the Town's Transit Services.

- 2.2.1 Evaluate public transportation options and report to Commission: (Debbie Hime and Tony Bryan)
- i. Identify the current services. (Broward County Transit (**BCT**), Sun Trolley, Pelican Hopper)
 - 9-26-18: Sun Trolley has suspended services until at least Summer 2019 while they review transit options around the Galt and other service areas nearby. Their status remains the same.
 - Broward County is studying their bus routes and their recommendations will be in BCT's September 2018 general bus route update.
 - iv. Evaluate options to improve the efficiency of the Pelican Hopper (hours, route, and frequency).
 - 9-26-18: We held our first public meeting with BCT in May, and another public meeting will be schedule once BCT staff has reviewed the May public input (est. Oct 2018).
 - v. What alternative services could be offered? (door-to-door, ridesharing or _____?)
 - 9-26-18 Research on alternative services and related costs will begin in early 2019

Goal 2.3 Reduce cut-through traffic in residential neighborhoods through the use of traffic calming initiatives in neighborhoods.

- 2.3.5 Analyze results and determine whether to continue on a more permanent basis. (Tom Palmer, Ken Rubach, & Traffic Engineer) FY19
- 2-14-19: Two semi-permanent and one portable speed sign have been ordered for Commercial Blvd. A radar stop sign with warning lights was erected at SB Bougainvilla and Hibiscus. A meeting was held with the residents of Imperial Lane to discuss some ideas for traffic calming.

X

AREA 2: PARKING & TRANSPORTATION

Goal 2.4: Reduce traffic, pedestrian, and bicycle violations through increased traffic enforcement.

2.4.1 BSO will determine areas with the highest incidence of violations and develop a traffic enforcement strategy for those areas. Ongoing BSO utilizes traffic counter devices, speed trailers, message boards and selective traffic enforcement in various areas throughout the town to determine the scope and type of violation(s) (e.g. pedestrians, bicycles, or vehicles). BSO examines traffic crash and traffic citation data to properly respond to traffic issues. Command Staff will work with BSO Grants to apply and receive grant funding when applicable to address traffic issues.

2.4.2 Implement enforcement strategies and measure results. Ongoing

2.4.3 Analyze results and report to the Commission. (Tom Palmer) Semi-annual

AREA 3: PRESERVE THE LBTS WAY OF LIFE

Goal 3.1: Preserve the Town's history. Staff: Linda Connors

3.1.2 Develop historic information markers or boards. FY17 – FY 21 ongoing

3.1.3 Print a mid-century (MIMO) walking tour map of the Town's commercial district and provide it to hotels, Visitors' Center, and other suitable distribution points. FY18
9-26-18: Linda and Debbie are editing a draft of the document, and an artist is in the initial stages of creating a concept for the map.

X

Goal 3.2: Maintain and improve the walkability of the Town. FY17 Highest Priority / FY18 Highest Priority

AREA 3: PRESERVE THE LBTS WAY OF LIFE

<p>3.2.1 Advocate an El Mar Greenway project design that emphasizes pedestrian needs and a safe pedestrian environment. Staff: Bud Bentley Amenities to include pedestrian lighting along the pathway and sidewalks, shade trees, shaded seating areas, trash containers, and doggie sanitary stations. 10-23-18: Staff recently met with FDOT and the design engineer to finalize the typical cross section. Staff is scheduling a meeting with a firm that does mark ups of</p>	
<p>3.2.2 Prioritize aspects of the Greenway design for which MPO/FDOT grant funds are not available and apply the remaining reserve for El Mar pedestrian improvements to fund those priorities. Then determine whether remaining priorities will be funded from another source. FY18 9-26-18: A Local Funding Agreement for design services was approved.</p>	
<p>3.2.3 Develop a Walkability and Bike Master Plan for the main streets in Town. Staff: Linda Connors The FY19 budget includes \$20,000 to develop the plan. 2-26-19: Staff is drafting RFP for release in March</p>	X

AREA 4 - INFRASTRUCTURE IMPROVEMENTS

<p>Goal 4.1: Improve Neighborhoods. Staff: Linda Connors and Ken Rubach</p> <p>4.1.1 Neighborhoods Plans. Work with neighbors that want to create a plan to improve their neighborhood. Elements of the plan may include streetscape, swale restoration, sidewalks and streetlights.</p> <p>4.1.2 Convert FPL streetlights to LED. 2-14-19: Lighting fixtures have been selected. FPL is stating these conversions will happen in the Summer/Fall this year.</p>	X
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AREA 4 - INFRASTRUCTURE IMPROVEMENTS

Goal 4.2: Address Stormwater Flooding. FY17 Highest Priority / **FY18 Highest Priority** Staff: Ken Rubach

4.2.1 Promote the merits of swale restoration. Ongoing
6-26-18 Staff completed 3 swale restorations in FY18 and would like to offer trees to encourage people to have their swales restored. We will schedule for Commission approval.

4.2.2 Commission to provide direction on funding for projects in the annual CIP.

4.2.3 Undertake street drainage projects in accordance with set priorities and CIP funding. FY18 – FY 21
9-26-18: Commission directed staff to meet with the Terra Mar neighborhood and then to schedule the Mathews' Work Authorization for the design of East Terra Mar.
1-12-19: Staff and Mathews presented at a neighborhood meeting. Staff preparing an agenda item for February 26th meeting.

4.2.4 Consider mandating the use of pervious materials in driveway and parking lot construction for new development or substantial redevelopment. FY19

Goal 4.3: Develop Concepts for a Town Hall/Public Safety Complex. (FY17 Highest Priority)

4.3.1 Develop multiple conceptual site plans and building design illustrations. Completed FY17

4.3.2 Get resident and Commission reaction to the site and building concepts. Completed FY17

4.3.3 Develop cost estimates to implement the most favored plan. TBD

4.3.4 Identify possible funding sources (FEMA, MPO, etc.) for portions of the plan for which grants might be obtained and outline grant requirements. FY18

4.3.5 Commission direction on follow through on the plan. FY18
4-24-2018: The Commission placed this project on hold.

Goal 4.5: Sewer Restoration Staff: Ken Rubach

AREA 4 - INFRASTRUCTURE IMPROVEMENTS

4.5.1 Evaluate a lateral lining program. TBD

AREA 5: ECONOMIC DEVELOPMENT

Goal 5.1: Promote the Hotel Hospitality Sector. FY17 & FY18 Highest Priority Staff: Linda Connors

5.1.1 Fast track development reviews for hotels. Ongoing

5.1.2 Actively seek code compliance and renovations from owners of distressed hotel properties so all properties are a positive influence on the LBTS tourist economy.

The Thunderbird (4521 N Ocean) was cited for property maintenance issues and the case was heard by the Special Magistrate at the April 26, 2018 hearing. Compliance is required by May 22nd or fines will begin to run. This property already has fines running for the lack of maintenance on its sign. These fines totaled \$730,000 as of May 2nd.

6-20-18: The new case for property maintenance was issued after the property went into foreclosure. While the fines have been certified and are running for noncompliance, it is the Town Attorney's opinion that they will not be enforceable due to the foreclosure action. The previous fines for the maintenance of the sign and maintenance issues have been reviewed by the Attorney and have been deemed enforceable.

9-26-18: Violations for maintenance of electrical fixtures, plumbing, exterior paint, and trash cart maintenance were brought to compliance during June and July 2018. Otherwise, daily fines continue to run at a total rate of \$450 per day.

10-23-18: The owner requested an inspection on September 28, 2018; at that time the Inspector found the Trash & Litter violation was in compliance. Fines of \$300 per day continue to run for structural disrepair and sign maintenance.

2-26-19: The property is in foreclosure.

Eastward Strands (4321 – 4341 El Mar Drive) has been cited for property maintenance and work without permits and was scheduled for the May Special Magistrate hearing. After being cited, the property owner representatives met with staff, hired an architect and are in the process of developing plans for the renovation of these buildings. They have also told staff that the hotel will be closed in June for renovation. Because of these actions, staff has rescheduled their case to the July 26th Special Magistrate hearing.

X

AREA 5: ECONOMIC DEVELOPMENT

6-20-18: The property has closed and a dumpster to begin cleaning the site has been ordered. To date, no building permits have been issued for the renovations.

9-26-18: The property representatives appeared before the Special Magistrate on July 26th. Subsequently, the landscape and pool on the property have been maintained (including boarding of the pool) to prevent further nuisance. Eastward Strands originally told staff that they would submit their application for Architectural Review and site plan on August 24th. They then said that they would submit on September 7th. They have not submitted their plans, and they have not contacted the Town staff for a new submittal date. The property is scheduled for the September 27th Special Magistrate meeting, at which the Town will ask the Special Magistrate to approve a stipulated agreement including a timeline for completion of the project. Status hearings will be held at intermittent points to ensure that the project is moving forward at an acceptable pace.

10-23-18: Eastward Strands submitted site plan modification, architectural review and unity of title applications on September 24, 2018. The site plan was found to be incomplete. The property representatives then appeared before the Magistrate at the Code hearing on September 27. The Magistrate set a deadline of November 1st for a list of items to be completed, or a fine of \$100 per violation per day would begin to accrue for each of the 7 code cases. A number of the stipulated items have been completed. They have applied for and instituted the BSO Trespass Program, have established a parking lot use agreement with the Town, and are in the process of lighting the area to increase nighttime safety.

2-26-19: The property is fenced and the Town is providing public parking. Eastward Strand has changed its name to Seaside Villas. They submitted plans to renovate the property, which requires an administrative site plan amendment and architectural review. Architectural review has been approved. We are in process of reviewing the site plan amendment application.

Tropicaire Hotel (4553 Bougainville Drive) was cited for density violations and work without permits (They currently have 16 units – 9 of these are legal and the other 7 were created by dividing existing units without permits). They are scheduled for the July 28th Special Magistrate hearing.

6-20-18: The property owners have met with staff to get an understanding of the density, work without permits and other maintenance violations on the site.

9-26-18: At the July 26, 2018 hearing, the Special Magistrate ordered a Continuance to the September 27, 2018 hearing regarding the density violations at the property. The applicant has hired an architectural firm to address the density issues. They met with Development Services staff in late August to discuss options for the property. Staff comments on a preliminary plan have been sent to the architect. The architect is working on a submission for a Site Plan Amendment. The Magistrate ordered compliance of the property maintenance violations by August 27, 2018; the maintenance violations were subsequently corrected as ordered. The cited Work without Permit violation was corrected prior to the hearing.

AREA 5: ECONOMIC DEVELOPMENT

10-23-18: At the September 27, 2018 Code hearing, the Magistrate ordered a Continuance to the October 25th hearing. Town Staff has heard nothing from the owner or architect since our last meeting with the owner on September 25, and intends to request that the Magistrate issue a Final Order at the October 25 hearing.

2-26-19: This site plan is scheduled for approval on the Commission's 2-26-19 agenda.

Sea Garden Hotel (4633 North Ocean) is another hotel that creatively added rooms without permits. The property owner has been working with staff and has submitted a site plan amendment application to address these issues. The site plan is scheduled for the June 6 Planning and Zoning Board meeting and may be on the Commission June 20th agenda. If approved, they will apply for building permits that will resolve their violations.

6-20-18: The Town Commission approved the site plan amendment for the Sea Garden Hotel at their June 12, 2018 meeting.

9-26-18: Staff is awaiting submission of a building permit application from the architect to update the property and address the density issues. We anticipate submission in October.

2-26-19: We have yet to receive a building permit application to correct the issue. Code has cited the property for work without permit and too many units.

4605-4609 By The Sea (4605-4609 North Ocean) Staff has found extensive code violations include fire and building violations. The case is extensive and staff is reviewing all of the violations and expects to schedule this case for the August Special Magistrate hearing.

9-26-18: Numerous code violations for property maintenance are scheduled to be heard at the September 27, 2018 Special Magistrate hearing. A follow-up inspection with the owners of the property was conducted on September 14, 2018, at which time a large number of the violations were complied. The Code Inspector has discussed the remaining issues at length with the owners and they have agreed to make certain corrections prior to the September 27, 2018 hearing in order for the Town to be amenable to a Continuance to provide additional time to resolve the more time-consuming violations.

10-23-18: The majority of the code violations have been corrected. On October 2, 2018 the Building Official and Code Inspector met with one of the owners regarding the largest remaining maintenance issue, unusable connecting doors. The owners subsequently engaged a contractor who submitted a permit application to correct the violation. A status hearing is scheduled for October 25, 2018, but if progress continues diligently the Town will remain open to the owners requesting additional time to comply before a Final Order is requested.

2-26-19

AREA 5: ECONOMIC DEVELOPMENT

Goal 5.2: Assist in making business viable on Commercial Boulevard west of Bougainville Drive.

5.2.1 Install festive lighting in the Commercial Boulevard plazas. Staff: Ken Rubach
 Install additional electrical outlets at the base of the plaza trees so additional lighting can be installed. FY19

5.2.2 Experiment with additional ideas to increase foot traffic. Staff: Debbie Hime

5.2.3 Consider code changes for temporary sale banners, outdoor displays, etc. Staff: Linda Connors FY18
 3-27-18: Staff is researching new window and outdoor display policies for the West Commercial District businesses for Commission consideration, such as A-frame sidewalk signs in our beach colors to complement the Adirondack chairs.

Goal 1.3: Become a National Wildlife Federation Community Habitat

Staff: Steve D'Oliveira

COMMISSION ASSIGNMENTS

Update

6.4 Improve Signage to Identify Parking Lots (To be assigned)

6.8 9-26-16, Mayor Sasser: Evaluate parking needs for the West Commercial Business District. (revised 11-28-17)

On Hold

6.9 9-26-16, Vice Mayor Brown: Town Hall parking lot: Evaluate new landscape along sidewalk replacing the bushes. It is an outdated look and the bushes block the view to safely pull out on to A1A (height of bushes was reduced). (Ken Rubach)

6.12 10-25-16, Commissioner Vincent: Evaluate the Town offering window covering paper (start with Courtesy Notices for code violations) (Linda Connors)
3-27-18: We have tested a few options for the public and will be presenting a recommendation to the Commission this spring.

6.13 10-25-16, Commissioner Vincent: Have P&Z evaluate changing the code to provide additional time (6 months or so) before wall signs on a vacant building have to be removed. Confirm that the code requires patching and painting to match existing building. (Linda Connors)

6.14 Marina: Report the progress of the Marina to comply with Town Code. (Linda Connors)
10-23-18: The marina amended site plan and conditional use applications were heard by the P&Z on October 17, 2018 and are expected to be scheduled for the Commission meeting of November 13, 2018.
11-13-18: The Commission approved site plan, marina mooring area, and conditional use.
12-11-18: Commission ratified the Development order from the 11-13-18 decisions.
1-8-19: The Commission approved the Partitioning Agreement. Closing by February 28th
2-26-19: The Marina owners have met with staff several times to review proposed plans for the upland property. They anticipate submitting a site plan application to the Town early summer.

X

FY19 Action Plan

<p>6.25 11-28-17: FDG south property: report on progress of the development. (Linda Connors)</p> <p>3-27-18: On January 19th, Florida Development Group released Hospitality Ventures Management Group from the Ryf Project (4116 Ocean and 4108/4110 El Mar) and listed the properties for sale.</p> <p>The blue tarp has been removed from the “restaurant building” and the wall fixed however, the buildings continue to be in violation of certain Town codes related to maintenance that were presented to the Special Magistrate at the March 22, 2018 meeting with a compliance required in advance of the April Special Magistrate meeting.</p> <p>5-22-18: On May 4, 2018, the code violations for maintenance that were presented to the Special Magistrate at the March 22, 2018 meeting were brought into compliance. A new notice for violations of landscape maintenance and parking lot maintenance was issued on May 8th. A site-walk through with the contractor and the code inspector occurred on May 15, 2018. The violations have yet to be complied and are scheduled for presentation to the Special Magistrate at the June 28, 2018 meeting. On August 29, 2018, the May 4th code violations for landscape maintenance and parking lot maintenance at the west property (4116 N Ocean Drive) were brought into compliance.</p> <p>9-26-18: On June 13, 2018, a Notice of Violation was issued regarding fencing down along the north side of 4110 El Mar Drive. This property was brought into compliance on June 23, 2018, prior to a Hearing.</p> <p>On July 19, 2018, a Courtesy Notice was issued for overgrown grass on the east properties, 4108/4110 El Mar Drive. This violation was complied on August 6, 2018.</p> <p>On September 15, 2018, a Notice of Violation was issued regarding loose debris and materials on the roof at the west site. The violation is scheduled for the October 25, 2018 Special Magistrate meeting.</p> <p>10-23-18: On October 11, 2018, the Code Inspectors conducted an inspection of the roof with the property manager and found the debris is still there. At the upcoming October 25 Code Hearing, the Town will request a Final Order to require removal of the hazardous roof debris before the November 15 hearing. The pool board-up was observed to be deteriorated as well; this will be cited separately.</p> <p>2-26-19: The Commission voted to foreclose on all FDG properties with liens – this currently includes 4116 Ocean Drive and 4108/4110 El Mar Drive (Villa Caprice). At their January 22, 2019 meeting, the Commission agreed to stay the foreclosure litigation for 30 days (March 1st). If a contract is executed, then there are an additional 120 days for the sale to be executed. If no contract is entered or if it is cancelled, FDG would have 20 days to prepare their response to the foreclosure action. FDG is in process of demolishing Villa Caprice structures.</p>	X
<p>6.27 12-12-17, Mayor Sasser: Requested staff to suggest ways to help smaller businesses on west Commercial with the expense of sidewalk cafes (allow quarterly operation etc.). Staff to evaluate possible conflicts in the sidewalk café code (Linda Connors).</p> <p>2-26-19: Staff has drafted an ordinance and it is currently being reviewed by the Town Attorney.</p>	X

FY19 Action Plan

6.31	<p>4-10-18, Commission Malkoon asked that the Town evaluate the condition of the seawall on Bel Air Drive (SE 15th Street), which is owned by the Palm Club, Leisure Gardens and the Town.</p>  <p>6-20-18: Staff has received an evaluation of the seawall on Bel Air Drive and has asked for a surveyor to mark the areas in which the Town has ownership. Once this is complete, we will ask the seawall contractor to update the report to identify the condition of the seawall that is Town-owned.</p> <p>9-26-18: Advised the Palm Club of their ownership. Met with the Palm Club and Leisure Garden representatives on September 27th.</p>	
6.31	<p>4-10-18 Commissioner Strauss asked that we request FDOT to conduct a safety studies of the Commercial Boulevard and West Tradewinds intersection. This would also include the concepts to relocation the west to south turn lane on Commercial at this intersection. (see staff project No. 3)</p>  <p>5-22-18: The Town Engineer sent the request for a traffic safety study to FDOT on April 24 2018. In addition, this project was submitted to the MPO for a TIP project on 4-27-2018.</p>	
6.32	<p>Terra Mar Bridge Improvement (Ken Rubach)</p> <p>7-24-18: Interlocal Agreement with Pompano Beach approved by Commission. COPB in CCNA process to select design engineer.</p>	
6.35	<p>5-22-18: Commissioner Strauss to work with staff regarding the possibility of drafting an ordinance to allow water taxis in Town, Commission would like to staff to reach out to residents and businesses.</p> <p>9-26-18: Public Input was held at the Commission meetings of 7-24-18 and 9-12-18.</p>	
6.38	<p>9-26-18: Commissioner Oldaker requested staff to check street striping though out Town and replace when appropriate. (Ken Rubach)</p>	
6.39	<p>9-26-18: Commissioner Malkoon requested staff to look into the entrance to A1A Lot. (Capt. Palmer) No change.</p>	Completed

FY19 Action Plan

6.41	9-26-18: Commissioner Oldaker requested the landscape in the south entrance median be upgraded. (Ken Rubach) 2-14-19: Staff is in the process of developing a landscape plan to upgrade the median.	
6.42	10-9-18: Commission Struss asked if the Town could change its practice and allow Pay by Phone to accept AMX credit cards (Tony Bryan)	Completed
6.43	10-23-18: Commission asked staff to prepare a Town Election Day Procedure Policy and report in the TM report (Tedra Allen).	
6.45	1-8-19 Agenda Item 13.b: Schedule a workshop on the sign code issues discussed at the 1-8-19 Commission meeting.	
6.46	1-22-19 Agenda Item 13.a: Expand the workshop requested on 1-8 to include a discussion on the use of the sidewalk (musicians), the increase in outdoor music downtown, and special events (not really special events just business expanding into the ROW).	
6.47	2-12-19 Agenda Item 5.c: Girl Scout Troop 10171 Presentation. Commission motion to have staff draft an ordinance banning plastic straws in LBTS	

FY19 Action Plan

FY19 Budgeted Projects & Staff Projects	Update
1. Evaluate switching from the quarterly Town Topics written format to an e-newsletter. FY18 (Steve D'Oliveira)	
2. Monitor the request to FDOT to move the turn lane at the foot of the Intracoastal Bridge to the east thus closing the Commercial median at West Tradewinds. TBD (Town Engineer) See 6.31	
3. Evaluate hardening off-site warehouse for use after a hurricane. FY18 (Ken Rubach)	
4. Evaluate the feasibility of offering beach concessions. (to be assigned)	
5. Recommend new long-term contract for the disposal of solid waste and processing of recyclables.	Completed
6. The marina partitioning agreement was approved on 1-8-19. There are several code changes required to recognized properties that include submerged lands.	
7. 2-12-19 Agenda 13.a, Designating Ridesharing Pick-Up Locations	
8.	
9.	
10.	
11.	