

CONDITIONAL USE-LEVEL 2 MODIFICATION CHECKLIST



TOWN OF LAUDERDALE-BY-THE-SEA, FLORIDA
Department of Development Services
4501 N. Ocean Boulevard Lauderdale-By-The-Sea, FL 33308
Phone: 954-640-4210 Fax: 954-640-4654
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CONDITIONAL USE – LEVEL 2 MODIFICATION CHECKLIST

In accordance with the Town of Lauderdale-By-The-Sea Unified Land Development Regulations Section 30-126(e) – Conditional Use-Level 2 Modification, the following is a list of the required documentation required for development approval of a Conditional Use-Level 2 Modification application.

Items for Submittal:

- Fee for Conditional Use -Level 2-Modification (See Fee Schedule – updated once a year)
- A completed Development Application signed and notarized
- Copy of previously approved Conditional Use Development Order
- Completed responses to the questions on Page 2 of this Application
- Two (2) hard copies of a site plan (as applicable)
- Upon resubmittal of the plans, include a letter response to the Town comment. This is done by providing the comment received from the Town followed by a response by the applicant
- Digital copies of the above referenced documents – via email, disk or thumb drive

CONDITIONAL USE – LEVEL 2 MODIFICATION STANDARDS

Application #: _____ Project Name: _____

Previous Application #: _____ Previous Development Order #: _____

The Level 2 Modification for a Conditional Use must address the following criteria (attach additional sheet as necessary):

Does the modification increase the buildable square footage of the development: _____

Does the modification reduce the provided number of parking spaces below the required number of parking spaces: _____

Does the modification cause the development to be below the development standards for the zoning district in which it is located or other applicable standards in the Land Development Regulations: _____

Does the modification have an adverse effect on adjacent or nearby property or reduce required physical buffers, such as fences, trees or hedges _____

Application #: _____

BTR#: _____



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DEVELOPMENT APPLICATION

In accordance with Section 30.111-30.113 of the Town's Unified Land Development Regulations: Development applications are required to be provided before any development permit is issued. Please refer to the Town's website to obtain a copy of the corresponding Application Checklist. Please also refer to the Fee Schedule, updated annually by the Town, as provided on the website which will indicate the cost per application type. Please check the development approval being requested:

- Abandonment
- Administrative Adjustment-Level 1
- Administrative Adjustment-Level 2
- Architectural Review-Preliminary
- Architectural Review-Final
- Bicycle Racks
- Conditional Use
- Conditional Use Amendment-Level 1
- Conditional Use Amendment-Level 2

- Conditional Use-Sign
- Conditional Use-Transfer Fee
- Construction Time Extension
- Development Order Extension
- Encroachment Application
- Landscape Plan
- Landscape Plan Amendment
- Parking Reduction-Level 1
- Parking Reduction-Level 2

- Preliminary Site Plan
- Sidewalk Cafe
- Sidewalk Cafe Modification
- Site Plan
- Site Plan Modification-Level 1
- Site Plan Modification-Level 2
- Tree Removal
- Variance-Single Family
- Variance - Other
- Other _____

Based on approval being requested, refer to the corresponding checklist and supplemental requirements.

Project Name: _____ Folio Number(s): _____

Street Address: _____

Subdivision Name: _____ Block(s): _____ Lot(s): _____

Name of Property Owner: _____ Address of Property Owner: _____

Property Owner's Phone Number: _____ Property Owner's Email Address: _____

Name of Applicant: _____ Address of Applicant: _____

Applicant Phone Number: _____ Applicant Email Address: _____

Name of Agent (e.g. Contractor) Representing the Project: _____

Agent's Address: _____ - _____ Agent's Phone: _____ - _____ Email Address: _____

Land Use Plan Designation: _____ Zoning District: _____

Existing/Type of Use of the Subject Property: _____

Proposed Use of the Subject Property: _____

As applicable, answer the following:

Existing Number of Units: _____ Proposed Number of Units: _____

Existing Square Footage: _____ Proposed Square Footage: _____



DEVELOPMENT APPLICATION SIGNATURE PAGE

Print Name of Property Owner: _____ Date: _____

Signature of Property Owner: _____

State of Florida: _____

County: _____

SWORN AND SUBSCRIBED before me this _____ day of _____, 20__

The person signing is _____ personally known to me or _____ has produced identification _____

Print Notary Name: _____

My Commission expires: _____

Notary Signature: _____

Print Name of Applicant: _____ Date: _____

Signature of Property Applicant: _____

State of Florida: _____

County: _____

SWORN AND SUBSCRIBED before me this _____ day of _____, 20__

The person signing is _____ personally known to me or _____ has produced identification _____

Print Notary Name: _____

My Commission expires: _____

Notary Signature: _____

FOR ADMINISTRATIVE USE ONLY:

Date Application submitted: _____

Date Application found complete: _____

Pre-Application meeting date: _____

Non-refundable Application Fee: _____

Cost Recovery Fee: _____