



Building Department  
4501 N Ocean Drive  
Lauderdale-By-The-Sea, FL 33308  
954-640-4215

## **APPLICATION FOR DRIVEWAYS, WALKWAYS, AND PATIOS**

Submission Requirements:  
(Must submit two of each document)

- COMPLETE BUILDING PERMIT APPLICATION SIGNED AND NOTARIZED
- DOCUMENTED PROOF OF COST INCLUDING ALL TRADES
- PERMIT FROM ENGINEERING AND ZONING
- NOTICE OF COMMENCEMENT FOR PROJECTS OVER \$2,500 IN VALUE
- HOMEOWNER'S APPROVAL IF REQUIRED
- SURVEY SHOWING ALL EASEMENTS
- PLANS SHOWING LOCATION OF DRIVEWAY, WALKWAY OR PATIO
- DOCUMENTATION THAT INSTALLATION DOES NOT EXCEED WIDTH LIMITATIONS
- PAVER INSTALLATION INSTRUCTIONS (IF PAVERS ARE USED)
- NOTICE OF ACCEPTANCE FOR FIBERMESH (IF FIBERMESH IS USED)
- IMPERVIOUS AND PERVIOUS CALCULATIONS

# BROWARD COUNTY UNIFORM BUILDING PERMIT APPLICATION

Select One Trade:  Building     Electrical     Plumbing     Mechanical     Other \_\_\_\_\_

Application Number: \_\_\_\_\_

Application Date: \_\_\_\_\_

1	Job Address: _____		Unit: _____	City: _____	
	Tax Folio No.: _____	Flood Zn: _____	BFE: _____	Floor Area: _____	Job Value: _____
	Building Use: _____		Construction Type: _____		Occupancy Group: _____
	Present Use: _____		Proposed Used: _____		
	Description of Work: _____				
	<input type="checkbox"/> New <input type="checkbox"/> Addition <input type="checkbox"/> Repair <input type="checkbox"/> Alteration <input type="checkbox"/> Demolition <input type="checkbox"/> Revision <input type="checkbox"/> Other: _____				
	Legal Description: _____				<input type="checkbox"/> Attachment

2	Property Owner: _____	Phone: _____	Email: _____	
	Owner's Address: _____	City: _____	State: _____	Zip: _____

3	Contracting Co.: _____	Phone: _____	Email: _____	
	Company Address: _____	City: _____	State: _____	Zip: _____
	Qualifier's Name: _____	Owner-Builder: <input type="checkbox"/>	License Number: _____	

4	Architect/Engineer's Name: _____	Phone: _____	Email: _____	
	Architect/Engineer's Address: _____	City: _____	State: _____	Zip: _____
	Bonding Company: _____			
	Bonding Company Address: _____	City: _____	State: _____	Zip: _____
	Fee Simple Titleholder's name (if other than owner): _____			
	Fee Simple Titleholder's Address (If other than owner): _____	City: _____	State: _____	Zip: _____
	Mortgage Lender's Name: _____			
	Mortgage Lender's Address: _____	City: _____	State: _____	Zip: _____

Application is hereby made to obtain a permit to do the work and installations as indicated. I certify that no work or installation has commenced prior to the issuance of a permit and that all work will be performed to meet the standards of all laws regulating construction in this jurisdiction. I understand that a separate permit must be secured for ELECTRICAL WORK, PLUMBING, SIGNS, WELLS, POOLS, FURNACES, BOILERS, HEATERS, TANKS, and AIR CONDITIONERS, etc.

**OWNER'S AFFIDAVIT:** I certify that all the foregoing information is accurate and that all work will be done in compliance with all applicable laws regulating construction and zoning.

**WARNING TO OWNER: YOUR FAILURE TO RECORD A NOTICE OF COMMENCEMENT MAY RESULT IN YOUR PAYING TWICE FOR IMPROVEMENTS TO YOUR PROPERTY. A NOTICE OF COMMENCEMENT MUST BE RECORDED AND POSTED ON THE JOB SITE BEFORE THE FIRST INSPECTION. IF YOU INTEND TO OBTAIN FINANCING, CONSULT WITH YOUR LENDER OR AN ATTORNEY BEFORE COMMENCING WORK OR RECORDING YOUR NOTICE OF COMMENCEMENT.**

X \_\_\_\_\_  
Signature of Property Owner or Agent

X \_\_\_\_\_  
Signature of Qualifier

STATE OF \_\_\_\_\_  
COUNTY OF \_\_\_\_\_

STATE OF \_\_\_\_\_  
COUNTY OF \_\_\_\_\_

Sworn to (or affirmed) and subscribed before me this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_ by \_\_\_\_\_

Sworn to (or affirmed) and subscribed before me this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_ by \_\_\_\_\_

\_\_\_\_\_  
(Type / Print Property Owner or Agent Name)

\_\_\_\_\_  
(Type / Print Qualifier's Name)

\_\_\_\_\_  
NOTARY'S SIGNATURE as to Owner or Agent's Signature

\_\_\_\_\_  
NOTARY'S SIGNATURE as to Qualifier's Signature

Notary Name \_\_\_\_\_  
(Print, Type or Stamp Notary's Name)

Notary Name \_\_\_\_\_  
(Print, Type or Stamp Notary's Name)

Personally Known \_\_\_\_\_ or Produced Identification \_\_\_\_\_

Personally Known \_\_\_\_\_ or Produced Identification \_\_\_\_\_

Type of Identification Produced \_\_\_\_\_

Type of Identification Produced \_\_\_\_\_

APPROVED BY: \_\_\_\_\_ Permit Officer    Issue Date: \_\_\_\_\_    Code in Effect: \_\_\_\_\_

**A jurisdiction may use a supplemental page requesting additional information and citing other conditions, please inquire.**

Note: If any development work as described in FS 380.04 Sec. 2 a-g is to be performed, a development permit must be obtained prior to the issuance of a building permit.

PERMIT NUMBER: \_\_\_\_\_

**NOTICE OF COMMENCEMENT**

The undersigned hereby given notice that improvement will be made to certain real property, and in accordance with Chapter 713, Florida Statutes the following information is provided in the Notice of Commencement.

**1. DESCRIPTION OF PROPERTY** (Legal description & street address, if available) **TAX FOLIO NO.:** \_\_\_\_\_

**SUBDIVISION** \_\_\_\_\_ **BLOCK** \_\_\_\_\_ **TRACT** \_\_\_\_\_ **LOT** \_\_\_\_\_ **BLDG** \_\_\_\_\_ **UNIT** \_\_\_\_\_

**2. GENERAL DESCRIPTION OF IMPROVEMENT:**

**3. OWNER INFORMATION:** a. Name \_\_\_\_\_

b. Address \_\_\_\_\_ c. Interest in property \_\_\_\_\_

d. Name and address of fee simple titleholder (if other than Owner) \_\_\_\_\_

**4. CONTRACTOR'S NAME, ADDRESS AND PHONE NUMBER:**

**5. SURETY'S NAME, ADDRESS AND PHONE NUMBER AND BOND AMOUNT:**

**6. LENDER'S NAME, ADDRESS AND PHONE NUMBER:**

7. Persons within the State of Florida designated by Owner upon whom notices or other documents may be served as provided by Section 713.13 (1) (a) 7., Florida Statutes:

**NAME, ADDRESS AND PHONE NUMBER:**

8. In addition to himself or herself, Owner designates the following to receive a copy of the Lienor's Notice as provided in Section 713.13 (1) (b), Florida Statutes:

**NAME, ADDRESS AND PHONE NUMBER:**

9. Expiration date of notice of commencement (the expiration date is 1 year from the date of recording unless a different date is specified): \_\_\_\_\_, 20\_\_\_\_\_

**WARNING TO OWNER: ANY PAYMENTS MADE BY THE OWNER AFTER THE EXPIRATION OF THE NOTICE OF COMMENCEMENT ARE CONSIDERED IMPROPER PAYMENTS UNDER CHAPTER 713, PART I, SECTION 713.13, FLORIDA STATUTES, AND CAN RESULT IN YOUR PAYING TWICE FOR IMPROVEMENTS TO YOUR PROPERTY. A NOTICE OF COMMENCEMENT MUST BE RECORDED AND POSTED ON THE JOB SITE BEFORE THE FIRST INSPECTION. IF YOU INTEND TO OBTAIN FINANCING, CONSULT WITH YOUR LENDER OR AN ATTORNEY BEFORE COMMENCING WORK OR RECORDING YOUR NOTICE OF COMMENCEMENT.**

\_\_\_\_\_  
**Signature of Owner or  
Owner's Authorized Officer/Director/Partner/Manager**  
State of Florida  
County of Broward

\_\_\_\_\_  
**Print Name and Provide Signatory's Title/Office**

The foregoing instrument was acknowledged before me this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_

By \_\_\_\_\_, as \_\_\_\_\_  
(name of person) (type of authority, ...e.g. officer, trustee, attorney in fact)

For \_\_\_\_\_ (name of party on behalf of whom instrument was executed)

\_\_\_\_\_ Personally known or \_\_\_\_\_ produced the following type of identification: \_\_\_\_\_

Notary

\_\_\_\_\_  
(Signature of Notary Public)

Under Penalties of perjury, I declare that I have read the foregoing and that the facts in it are true to the best of my knowledge and belief (Section 92.525, Florida Statutes).

**Signature(s) of Owner(s) or Owner(s)' Authorized Officer/ Director / Partner/Manager who signed above:**

By \_\_\_\_\_ By \_\_\_\_\_



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### Impervious and Pervious Space Calculations

Permit #: \_\_\_\_\_ Date: \_\_\_\_\_

Owner: \_\_\_\_\_

Contractor: \_\_\_\_\_

Total Lot Area (SQ. FT)	_____	
Building Footprint Area	_____	% _____
Porch/Patios/Walkways/Slabs	_____	% _____
Driveway Area	_____	% _____
Pool/Patio Area	_____	% _____
Total Impervious Area	_____	% _____
Total Pervious Area	_____	% _____

I certify that all the foregoing information is accurate and that all work will be done in compliance with the applicable laws, construction and zoning regulations.

Owner: \_\_\_\_\_ Date: \_\_\_\_\_

Contractor: \_\_\_\_\_ Date: \_\_\_\_\_

**THE TOWN RESERVES THE RIGHT TO REQUIRE THIS DOCUMENT TO BE SIGNED AND SEALED BY AN ENGINEER OR ARCHITECT**

Architect/Engineer: \_\_\_\_\_ Date: \_\_\_\_\_ Seal



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## Utility Easement Agreement

Date: \_\_\_\_\_ Attention: \_\_\_\_\_

I, \_\_\_\_\_ propose to apply for a building permit to construct a  
 \_\_\_\_\_ in the \_\_\_ Utility, \_\_\_ Drainage, \_\_\_ Canal Maintenance Easement, at my  
 property located at \_\_\_\_\_

Legal Description: Lot \_\_\_\_\_ Block \_\_\_\_\_ Subdivision \_\_\_\_\_ TOWN OF  
 LAUDERDALE BY THE SEA. **(SEE ATTACHED SURVEY)**

A BRIEF DESCRIPTION OF THE TYPE OF CONSTRUCTION AND LOCATION OF THE PROPOSED CONSTRUCTION AS  
 FOLLOWS.

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

I understand that your company will not be responsible in any way for repairs to, or replacement of, any portion of  
 this \_\_\_\_\_. And that any removal of this construction necessary for the use of this easement  
 (type of permit)

will be done at my expense. I further understand that I will assume full responsibility for any damage incurred to  
 the utility facilities during construction.

This is to certify that I am the lawful owner(s)

\_\_\_\_\_  
 Signature of Owner Date

\_\_\_\_\_  
 Address City State Zip

\_\_\_\_\_  
 Email Address Phone Number

### Utility Companies

**AT&T Southeast Bell South**

8601 W. Sunrise Blvd. Plantation, Florida 33324  
 (Fax) Attn: Lisa Goltiz 954-423-6108  
 la2050@att.com

**FPL Customer Service Department**

330 SW 12<sup>th</sup> Avenue Pompano Beach, Florida 33069  
 (Fax) Attn: Shavonti Archer 954-956-2020

**Comcast Cable**

2601 SW 145<sup>th</sup> Avenue, Suite 100 Miramar, Florida 33027  
 (Phone) 954-447-8450  
 Sherell\_Mckay@comcast.com

**TECO (People's Gas) Engineering Department**

16101 W Dixie Highway North Miami Beach, Florida 33162  
 (Fax) Attn: Gloria Garard 305-945-0171

**Lauderdale-By-The-Sea**

4501 N. Ocean Drive Lauderdale-By-The-Sea, Florida 33308  
 (Phone) 954-640-4233  
 KenR@lbts-fl.gov



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Sec. 30-313. - General provisions.

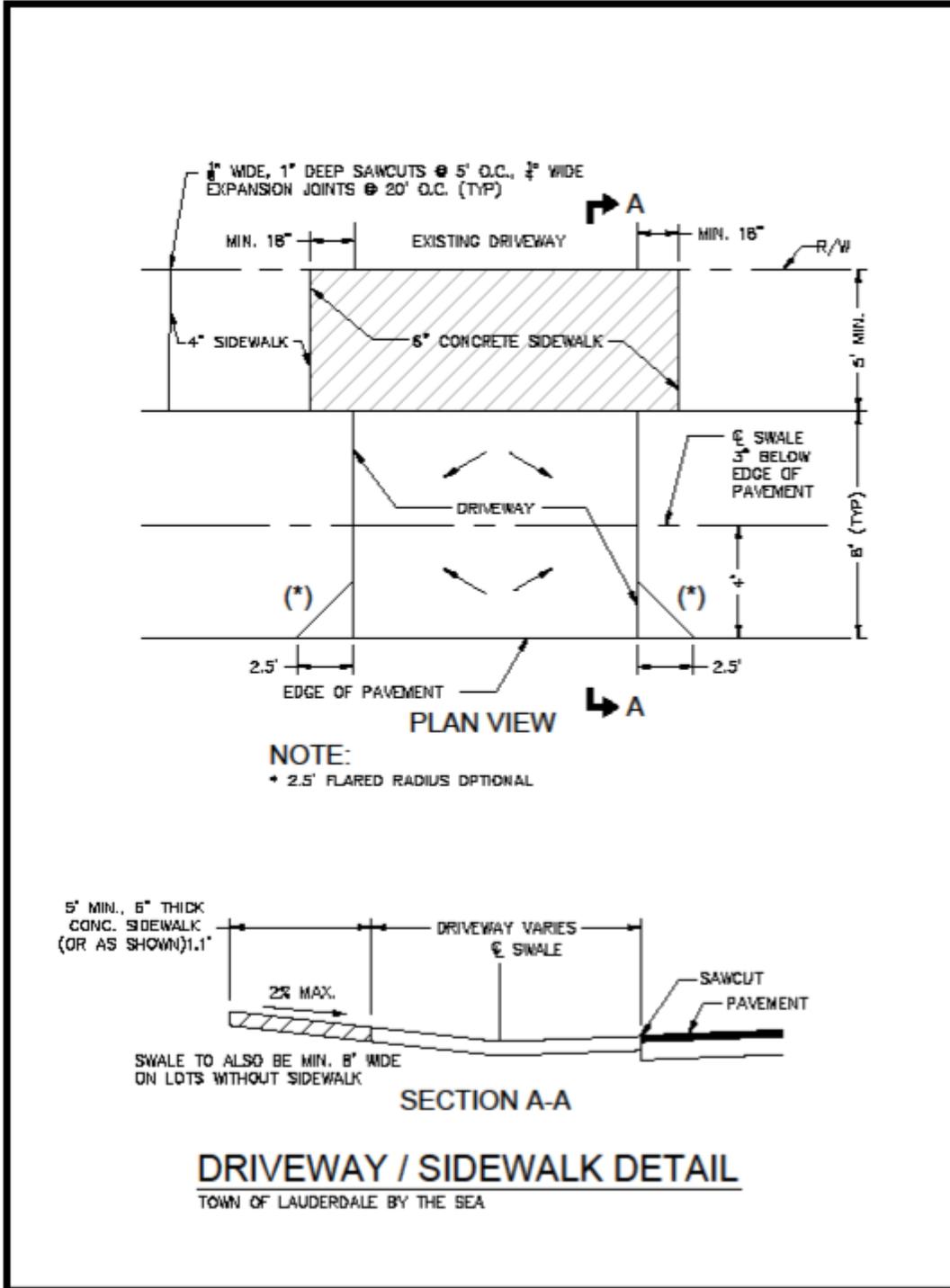
(r) *Decks.*

- (1) Decks that abut a plot line that is a waterway may be allowed, but are not required, to extend to the waterway.
- (2) There can be a gap between the deck and the dock provided the spacing between the deck and dock is properly secured.
- (3) Decks need not be constructed to be flush with any dock or seawall area. However, any portion of a deck located within five feet of the seawall cannot be constructed higher than the seawall.

[Town Code Sec. 30-313](#)



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THE PERMIT APPLICATION WILL NOT BE ACCEPTED WITHOUT THE ABOVE MINIMUM DOCUMENTATION. OTHER DOCUMENTATION MAY BE REQUIRED DEPENDING UPON JOB CONDITIONS.