



TOWN OF LAUDERDALE-BY-THE-SEA
DEVELOPMENT SERVICES DEPARTMENT
 4501 N Ocean Drive
 Lauderdale-By-The- Sea, FL 33308
 Ph (954) 640-4210 • Fax (954) 640-4211
<http://www.lbts-fl.gov>

LIEN INQUIRY FORM

Date: _____

Return this form by:

From: _____

Email _____
 Fax _____
 Mail _____

Phone: _____

Please include all information requested below with payment in the amount of \$50.00 (*per folio number*) and a self-addressed, stamped envelope to return this form by mail. Faxed requests are not accepted. Incomplete forms will be returned unprocessed. Allow 7 to 10 days for completion.

This search includes fines/liens due to code enforcement actions and open building permits only. Utility liens are not included in the Town’s search. Contact your local utility company, as well as the trash collection company, for any unpaid utility fees. The Town utilizes the following for water, sewer and garbage:

City of Fort Lauderdale (Water/Sewer)	(954) 828-5150
City of Pompano Beach (Water/Sewer)	(954) 786-4600
WastePro of Florida (Garbage)	(954) 282-6800

REQUIRED INFORMATION:

Owners Name: _____
 Property Address: _____
 Folio Number: _____
 Legal Description: _____

◆◆◆◆◆◆◆◆TOWN OFFICE USE ONLY◆◆◆◆◆◆◆◆

- There are currently no outstanding liens, open permits, and code enforcement monies/citations due for the above-referenced property.
- There are currently outstanding monies/citations for the above-referenced property as listed below:
 _____ liens _____ BC open permits _____ LBTS open permits _____ code enforcement monies/citations
(See the attached document(s) for cases with liens, open permits, and/or fines.)

Should you require additional information, please feel free to contact Code Enforcement at (954) 640-4220 for liens and citations, the Town’s Building Department at (954) 640-4215 for Lauderdale-By-The-Sea (LBTS) permits, or Broward County Building and Permit Division at (954) 765-4400 for Broward County (BC) permits.
Cordially,

 Kaliah Lewis, Planning Technician
 (954) 640-4210 • KaliahL@lbts-fl.gov