

# TOWN OF LAUDERDALE-BY-THE-SEA GIFT REIMBURSEMENT / RECEIPT FORM

Date: \_\_\_\_\_

Name of Commissioner: \_\_\_\_\_

Name of Donor: \_\_\_\_\_

Description of Gift received: \_\_\_\_\_

Value of Gift: \_\_\_\_\_

Amount of funds paid as reimbursement by Commissioner or in-kind consideration furnished by Commissioner: \_\_\_\_\_ (i.e.: indicate funds paid as reimbursement for gift or return of bottle of water for water bottle received).

## Acknowledgement of receipt of payment:

I, \_\_\_\_\_, do hereby acknowledge that I have received payment in  
(Donor)  
the amount of \_\_\_\_\_, (or of in-kind consideration of \_\_\_\_\_) from  
(Amount) (Consideration)  
\_\_\_\_\_ for the receipt of \_\_\_\_\_, with a value  
(Commissioner) (Gift)  
of \_\_\_\_\_ on \_\_\_\_\_.  
(Value) (Date)

By: \_\_\_\_\_  
Signature

\_\_\_\_\_  
Print Name

(c) *Standards of Conduct.* In addition to the provisions of Florida Statutes Chapter 112, Part III, Code of Ethics for Public Officers and Employees; Florida Statutes Chapters 838 and 839; Title 18, Chapter 63 of the United States Code; and Chapter 26, Article V of the Broward County Code of Ordinances, sec. 26-67 et seq., the following Standards of Conduct shall apply to each Elected Official.

(1) *Acceptance of Gifts.*

a. Elected Officials, their spouses or registered domestic partners, their other relatives, and their County or municipal office staff, shall not accept gifts, directly or indirectly, regardless of value, from lobbyists registered with the governmental entity on whose behalf they (or their spouse, registered domestic partner, or relative) serve, or from any principal or employer of any such registered lobbyist, or from vendors or contractors of such governmental entity. In order to effectuate this provision, no lobbyist shall engage in any lobbying activity prior to registering as a lobbyist with the applicable governmental entity.

b. Elected Officials may accept gifts from other sources given to them in their official capacity, where not otherwise inconsistent with the provisions of Florida Statutes Chapter 112, Part III, up to a maximum value of \$50.00 per occurrence. Gifts given to an Elected Official in his or her official capacity up to \$50.00 in value are deemed to be de minimis.

c. The \$50.00 limitation does not apply to gifts given to Elected Officials in their personal (non-official) capacity. Such gifts are still subject to the reporting requirements of Florida Statutes section 112.3148.