



TOWN OF LAUDERDALE-BY-THE-SEA, FLORIDA

SIDEWALK CAFÉ APPLICATION

PROPERTY INFORMATION

Date: _____

Restaurant Name: _____

Property Address: _____

Legal Description: Lot _____ Block _____ Folio: _____

Subdivision: _____

Zoning District: _____

Property Owner's Name (print): _____

Address: _____

Phone: _____ Fax: _____ Email address: _____

If Applicant is not Property Owner:

Applicant's Name (print): _____

Phone: _____ Fax: _____ Email address: _____

Signature of Applicant: _____

Signature of Owner: _____

THE ABOVE PERSON IS KNOWN PERSONALLY TO ME OR PRODUCED AS IDENTIFICATION _____

SWORN TO AND SUBSCRIBED before me

THIS _____ DAY OF _____ 20_____

NOTARY PUBLIC

SIDEWALK CAFÉ PERMIT REQUIREMENTS

The requirements for a sidewalk café are found in the Town's Code of Ordinances, Chapter 17, Article VI, Sections 17-85 through 17-95, as amended, a copy of which is attached.

Applications shall be reviewed for compliance with Town Code and must be approved by the Town Manager or designee.

The following information shall be submitted with the attached permit application:

- ____ 1. A copy of a valid Town of Lauderdale-By-The-Sea Business Tax Receipt to operate a restaurant adjacent to the sidewalk area which is the subject of the application.
- ____ 2. The number of bathrooms in the restaurant.
- ____ 3. The number of seats in the restaurant and proposed number of seats for the sidewalk café.
- ____ 4. Evidence of insurance containing terms required under Town Code section 17-90.
- ____ 5. An 8 ½ X 11 drawing to legible scale showing the layout and dimensions of the existing sidewalk area and adjacent private property, proposed location and square footage of café area, number of tables and chairs, and any other sidewalk obstruction either existing or proposed (i.e. trees, parking meters, bus shelters, sidewalk benches, trash receptacles, etc...) within the pedestrian area.
- ____ 6. Photographs, drawings or manufacturer's brochures fully describing the appearance of all proposed tables, chairs, umbrellas or other objects related to the sidewalk cafe'.
- ____ 7. A nonrefundable application fee of:
 - i. One hundred fifty dollars (\$150.00) for sidewalk cafe's operated only on private property.
 - ii. One hundred seventy-five dollars (\$175.00) for sidewalk cafe's located on the right-of-way.

NOTE: The Town Code provides for cost recovery of outside consultants, legal advertising costs, direct mail notice costs, etc. and, depending on the scale of the project, an additional deposit may be required at the time of application submittal.

FOR ADMINISTRATIVE USE ONLY:

Date Application submitted: _____

Date Application found complete: _____

Non-refundable Application Fee: _____

Once approved, the following additional fees will apply:

Monthly right of way license fee of \$1.50 for each square foot of right of way licensed for use plus maintenance and capital improvement costs (collected annually).

Annual permit fee based on the number of approved seats (due October 1st of each year)

Seating from 1 to 15:	\$105
Seating from 16 to 150:	\$150
Seating capacity from 51 or more:	\$225

I am aware of and agree to pay the associated fees for establishing a sidewalk café within the Town of Lauderdale By The Sea.

Signature of Applicant: _____

Print Name: _____

**For more information, please contact: Town Planner Linda Connors
Phone: 954-640-4213**