

Lauderdale-By-The Sea - FY 18 Budget Justification

FUNDS	No.	FY17	FY18	Change from FY17		FY18	Change from FY17	
		Amended	Recommended	+ (-)	%	Adopted	+ (-)	%
General	001	#REF!	#REF!	#REF!	#REF!	#REF!	#REF!	#REF!
Sewer	103	\$2,281,365	\$1,112,096	-\$1,169,269	-51.3%	\$1,767,868	-\$513,497	-22.5%
Fire	115	\$1,154,819	\$1,095,302	-\$59,517	-5.2%	\$1,095,302	-\$59,517	-5.2%
Capital	300	\$545,817	\$1,056,492	\$510,675	93.6%		-\$545,817	-100.0%
Parking	310	\$4,394,500	\$1,987,200	-\$2,407,300	-54.8%	\$2,067,250	-\$2,327,250	-53.0%
Total All Funds		#REF!	#REF!	#REF!	#REF!	#REF!	#REF!	#REF!

Lauderdale-By-The Sea - FY 18 Budget Justification

Departments	No.	FY17	FY18 Budget		
		Amended	Recommended	+ (-)	%
Commission	511	\$129,186	\$153,415	\$24,229	19%
Donation Non-Profits	511.100	#REF!	#REF!	#REF!	#REF!
Vistor Center	511.200	\$52,217	\$58,936	\$6,719	13%
Administration	513	\$877,021	\$906,306	\$29,285	3%
Town Attorney	514	\$338,000	\$363,000	\$25,000	7%
General Government	519	\$1,085,213	\$940,473	-\$144,740	-13%
Business & Marketing	519.100	\$203,245	\$255,550	\$52,305	26%
Police	521	\$4,246,454	\$4,382,649	\$136,195	3%
Emergency Medical Services	523	\$777,270	\$800,558	\$23,288	3%
Development Services	524	\$1,632,751	\$1,269,493	-\$363,258	-22%
MS - Public Works	541.100	\$1,934,189	\$2,007,943	\$73,754	4%
MS - Recreation	572	\$489,633	\$543,914	\$54,281	11%
Interfund Transfer	581.1	\$1,786,063	\$515,822	-\$1,270,241	-71%
Total All Funds Budget		#REF!	#REF!	#REF!	#REF!

\$5,183,207 #REF!
\$2,551,857 #REF!

Less Non-operating Expenses					
Contingency	519	\$224,128	\$190,364	-\$33,764	-15%
Building Services	524	\$876,000	\$520,000	-\$356,000	-41%
Interfund Transfers	581	\$1,786,063	\$515,822	-\$1,270,241	-71%
Total Non-Operating		\$2,886,191	\$1,226,186	-\$1,660,005	-58%
Operating Expenditures		#REF!	#REF!	#REF!	#REF!

General Fund Revenue	\$13,582,345	\$12,425,802	-\$1,156,543	-8.5%
Less Fund Balance Appropriation	\$1,407,263	\$200,000	-\$1,207,263	-86%
Re-occurring Revenue	\$12,175,082	\$12,225,802	\$50,720	0%
Out-of-Balance		#REF!	#REF!	

Lauderdale-By-The Sea - FY 18 Budget Justification

Department:	Town Commission	<h1 style="margin: 0;">511 - COMMISSION</h1>							
Submitted By:	Tedra Smith, Town Clerk								
Functions:	To represent and interpret the public interest; adopt laws, regulations and fees governing activities within the municipal boundaries; provide policy direction to staff; exercise leadership of Town government; plan for the Town's future; and assure the present and future fiscal integrity of the municipal government.								
FY 18 Objectives:	To maintain transparency and trust in municipal government in Lauderdale-by-the-Sea, to operate municipal government in an efficient and business-like manner, to provide excellent customer service to our residents, businesses, and visitors, to foster the economic well-being of the Town. To establish work priorities for Town staff at the beginning of the fiscal year. To develop a multi-year capital improvement plan.								
FY17 Achievements:	Adopted a new 5-year Strategy Plan. Purchased property to expand the A1A Parking Lot and approved renovation plan that includes Bougainvillea Drive. El Mar Plaza completed. FAU Civic Center Visioning Project completed. Regulated Short-term Rentals. Received the 2017 Environmental Stewardship Award for the Sea Oats and Staghorn Coral projects. Established a Payment in Lieu of Parking Program (PILOP)								
ACCT NO.	DESCRIPTION OF ACCOUNT	FY 2015-15	AMENDED		RECOMMENDED		Second Budget Hearing	Recomm. - FY17	
		Actual	Detail	FY 2016-17	Detail	FY 2017-18	Detail		FY 2017-18
PERSONNEL SERVICES									
110	SALARIES	\$61,542		\$65,149		\$68,406		\$68,406	\$3,257 5%
	5% increase		\$3,095		\$3,257				
210	FICA	\$4,703		\$4,984		\$5,233		\$5,233	\$249 5%
220	RETIREMENT	\$28,313		\$27,669		\$34,791		\$34,791	\$7,122 26%
230	GROUP INSURANCE (for participating Commissioners)	\$15,616		\$15,522		\$16,783		\$15,427	\$1,261 8%
	TOTAL PERSONNEL SERVICES	\$110,174		\$113,324		\$125,213		\$123,857	\$11,889 10%
OPERATING									
345	CONTRACTUAL SERVICES - minutes transcription	\$4,188		\$4,800		\$4,800		\$4,800	\$0 0%
510	OFFICE SUPPLIES	\$78		\$650		\$650		\$650	\$0 0%
512	ELECTIONS	\$1,577		\$0		\$12,340		\$12,340	\$12,340 0%
540	DUES & SUBSCRIPTIONS	\$1,259		\$1,912		\$1,912		\$1,912	\$0 0%
	Broward League of Cities		\$608		\$608				
	Florida League of Cities		\$651		\$651				
	Florida League of Mayors		\$350		\$350				
	Metropolitan Planning Organization		\$303		\$303				
545	TRAINING - Broward League of Cities, FLC Conference; ethics training	\$3,625		\$4,500		\$4,500		\$4,500	\$0 0%
550	OPERATING SUPPLIES	\$2,630		\$4,000		\$4,000		\$4,000	\$0 0%
	TOTAL OPERATING	\$13,357		\$15,862		\$28,202		\$28,202	\$12,340 78%
CAPITAL OUTLAY									
640	EQUIPMENT & MACHINERY			\$0					\$0 0%
	Total	\$123,531		\$129,186		\$153,415		\$152,059	\$24,229 19%
				\$ 5,655 4.6%		\$ 24,229 18.8%		\$ 22,873 17.7%	

Lauderdale-By-The Sea - FY 18 Budget Justification

Department:	Donations	<h1 style="margin: 0;">511.1 Donations</h1>					
Submitted By:	Deputy Town Manager						
Functions:	To aid non profit organizations that provide social services to the citizens of Lauderdale-By-The-Sea.						
ACCT NO.	DESCRIPTION OF ACCOUNT	ACTUAL	AMENDED	REQUESTED	RECOMMENDED	Second Budget Hearing	Recomm.-Amended
		FY 2015/16	FY 2016-17	FY 2017/18			
OPERATING							
820	Aid To Non-Profit Organizations						
	2-1-1 Broward	\$2,468	\$5,000	\$5,000	\$5,000	\$5,000	\$ - 0%
	Aging & Disability Resource Council	\$10,250	\$9,103	\$9,325	\$9,325	\$9,325	\$ 222 2%
	Broward Children's Center	\$5,000	\$7,500	\$8,000	\$8,000	\$8,000	\$ 500 7%
	Broward Regional Health Planning Council	\$551	\$2,000	\$2,000	\$2,000	\$2,000	\$ - 0%
	Hillsboro Lighthouse Preservation Society	\$2,500	\$2,500	\$2,500	\$2,500	\$2,500	\$ - 0%
	LBTS Garden Club	\$2,000	\$0				\$ - 0%
	Miami Army Recruiting Battalion		\$2,000	\$0	\$0	\$0	\$ (2,000) -100%
	Women in Distress	\$3,000	\$3,000	\$3,000	\$3,000	\$3,000	\$ - 0%
Detpartment Total		\$25,769	\$31,103	\$29,825	\$29,825	\$29,825	#REF! 0%
			\$5,334	\$ (1,278)	\$ (1,278)	\$ (1,278)	
			20.7%	-4.1%	-4.1%	-4.1%	

Lauderdale-By-The Sea - FY 18 Budget Justification

Department:	Buildings/Visitor Center	<h1 style="margin: 0;">511.200 VISITOR CENTER</h1>
Submitted By:	Sharon Ragoonan, Assistant Town Manager	
Functions:	To attract visitors and tourists to vacation or stay in Lauderdale-By-The-Sea as well as patronize our hotels, restaurants, retail establishments, and boutique shops.	
FY 18 Objectives:	To fund the Lauderdale-By-The-Sea Visitor Center, which promotes the Town and provides information about local attractions, restaurants, hotels and other community businesses to visitors, tourists and residents. Promotions are geared toward generating traffic to Visitor Center's website, increasing visibility of the facility by installing directional signage, replacing the monument sign and painting a wall mural, and marketing town events such as Bug Fest, Christmas-By-The-Sea, and other special events.	
FY17 Achievements:	As part of the LBTS Marketing Program, the Visitor Center's phone number was displayed on the Town's destination advertisements (e.g. banner ads on websites) and visitor information guides (e.g. Take the Bridge Walk, Walking Map, and artwork on buoys). The Town is creating a webpage to promote the offerings at the Visitor Center, and has incorporated the Chamber's Visitors Guide on our Trip Advisor webportal. The Municipal Services Department installed of a bismarck palm tree in the center courtyard and an upgraded electrical panel to meet insurance requirements. The Chamber of Commerce manages the Visitor Center and has their offices in the building. Chamber staff received excellent reviews from our visitors. The reduced business hours does not seem to be having a negative affect. In season, they provided guidance on places to recreate, shop, and dine. Chamber employees assisted visitors in locating hotel accomodations. The CHamber refreshed the interior of the Visitor Center by upgrading pictures, recovering furniture, and a new rug.	

ACCT NO.	Account Detail	ACTUAL	AMENDED	DEPT REQ.	RECOMMENDED	Second Budget Hearing	Recomm.- FY17	
		FY 2015-16	FY 2016/17	FY 2017/18				
PERSONNEL SERVICES								
120	SALARIES - 25% of one Mun Services employee	\$10,764	\$11,149	\$11,700	\$11,700	\$11,700	\$551	5%
140	OVERTIME		\$0	\$1,500	\$1,500	\$1,500	\$1,500	0%
210	FICA - Social Security 6.20% and Medicare 1.45%	\$823	\$853	\$1,010	\$1,010	\$1,010	\$157	18%
220	RETIREMENT - Florida Retirement System	\$1,110	\$838	\$1,045	\$1,045	\$1,045	\$207	25%
230	GROUP INSURANCE	\$2,629	\$2,537	\$2,841	\$2,841	\$2,503	\$304	12%
	TOTAL PERSONNEL SERVICES	\$15,326	\$15,377	\$18,096	\$18,096	\$17,758	\$2,719	18%
OPERATING								
340	SEWER / WASTEWATER	\$2,656	\$2,900	\$2,900	\$2,900	\$2,900	\$0	0%
345	CONTRACT SERVICES - payment to Chamber for Visitor Center management services	\$33,188	\$26,340	\$34,810	\$26,340	\$26,340	\$0	0%
430	ELECTRIC SERVICE	\$1,585	\$1,600	\$1,600	\$1,600	\$1,600	\$0	0%
431	WATER	\$3,094	\$3,000	\$3,000	\$3,000	\$3,000	\$0	0%
520	BLDG MAINTENANCE	\$685	\$3,000	\$3,000	\$3,000	\$3,000	\$0	0%
	TOTAL OPERATING	\$41,208	\$36,840	\$45,310	\$36,840	\$36,840	\$0	0%
CAPITAL OUTLAY								
640	EQUIPMENT & MACHINERY				\$4,000	\$4,000	\$4,000	0%
	Vistor Center Sign							
640	CAPITAL OUTLAY						\$0	0%
	TOTAL CAPITAL OUTLAY	\$0	\$0	\$0	\$4,000	\$4,000	\$4,000	0%
	DEPARTMENT TOTAL	\$ 56,534	\$ 52,217	\$ 63,406	\$ 58,936	\$ 58,598	\$6,719	13%
			-\$4,317	\$11,189	\$6,719	\$6,381		
			-7.6%	21.4%	12.9%	12.2%		

Lauderdale-By-The Sea - FY 18 Budget Justification

Department:	Town Manager & Finance (Town Clerk)	513 - ADMINISTRATION								
Submitted By:	Town Manager & Deputy Town Manager									
Functions:	Administration includes the Office of the Town Manager and Finance Department, which includes the Town Clerk. Execute Town Commission policy & direction; provide professional leadership and management; provide alternative solutions to community issues. Provide management oversight to ensure overall efficiency in Town operations. The Town Manager recommends an annual budget for Commission consideration. The Town Clerk is responsible for the Town Commission's agenda process, minutes & is the custodian of the Town's official records. The Deputy Town Manager (Finance Director) manages the Town's financial, risk, fixed assets, purchasing system, parking system and major contracts such as Solid Waste Collection.									
FY 18 Objectives:	Implement the Town's Strategic Plan; assign and monitor completion of priority assignments; implement measures that improve the Town's economic vitality, maintain internal accounting controls; assure the reliability of financial records and reporting; maintain accountability for assets; prepare and maintain accurate records for Town proceedings and transactions; control the Town's budget.									
FY17 Achievements:	Successful transition of the Deputy Town Manager and new Assistant Town Manager. Facilitated a public input updating the FY17 Action Plan. Completed the public input portion of the Civic Center Visioning Project. Implemented a new contract tracking software system.									
ACCT NO.	DESCRIPTION OF ACCOUNT	ACTUAL	AMENDED	DEPT REQ.		RECOMMENDED		Second Budget Hearing	Recomm.- FY17	
		FY 2015/16	FY 2016-17	Detail	FY 2017-18	Detail	FY 2017-18	Detail		FY 2017-18
PERSONNEL SERVICES										
120	SALARIES - Town Clerk's Office: Town Clerk and 75% of Sr. Office Specialist (25% in Parking) Finance Department: 75% of Deputy TM (25% in Parking), Accountant, Accounting Specialist. Town Manager's Office: TM @ 75% (10% in CIP & Sewer, 5% in Parking), Ass't to the Mgr (Special Projects Coord), Sr Office Specialist.	\$ 546,793	\$ 551,402		\$585,642		\$557,909		\$556,308	\$6,507 1%
140	OVERTIME - as needed for the audit process, budget preparation, year-end closing of financial records and BTR processing.	\$ 3,547	\$ 2,200		\$2,200		\$2,200		\$2,200	\$0 0%
210	FICA - Social Security 6.20% and Medicare 1.45%	\$ 37,605	\$ 38,637		\$40,400		\$38,382		\$38,382	(\$255) -1%
220	RETIREMENT - FRS + \$10k deferred comp	\$ 88,932	\$ 98,762		\$102,300		\$96,177		\$95,814	(\$2,585) -3%
230	GROUP INSURANCE	\$ 79,931	\$ 69,247		\$100,440		\$95,590		\$84,430	\$26,343 38%
	TOTAL PERSONNEL SERVICES	\$756,808	\$760,248		\$830,982		\$790,258		\$777,134	\$30,010 4%
OPERATING										
315	PROFESSIONAL SERVICES - Consultants & professional		\$ 5,000		\$5,000		\$5,000		\$5,000	\$0 0%
320	AUDIT EXPENSE - -0- % increase in FY18	\$ 30,000	\$ 31,000		\$31,000		\$31,000		\$31,000	\$0 0%
344	HR EXPENSE - pre-employment testing, post-accident drug	\$ 1,323	\$ 1,800		\$1,000		\$1,000		\$1,000	(\$800) -44%
345	CONTRACTUAL SERVICES	\$ 15,602	\$15,900		\$15,900		\$15,900		\$15,900	\$0 0%
	CompuPayTime payroll processing						\$5,000			
	Online timekeeping						\$2,000			
	Fort Lauderdale Utility Tax Collection fee						\$1,000			
	Credit Card Processing fees						\$5,500			
	Employees Benefit Processing (\$5/empl/month*40 empl)						\$2,400			
463	SERVICE MAINTENANCE CONTRACTS	\$ 12,449	\$ 34,800		\$34,800		\$35,075		\$35,075	\$275 1%
	2 Copiers (per copy + \$1,000 excess copies)						\$4,500			
	E-Silo Data Storage						\$1,800			
	Fund Balance Financial System						\$4,500			
	IMS Business Tax License						\$650			
	Municipal Code Codification & Code on Line			\$10,275			\$10,275			
	Laserfiche Maint Contract						\$4,100			
	SIRE agenda system						\$8,400			
	2.5% increase						\$850			
506	PRINTING & BINDING	\$ 4,738	\$ 2,000		\$2,000		\$2,000		\$2,000	\$0 0%
508	POSTAGE - BTR postage, machine rental	\$ 2,890	\$ 4,500		\$4,500		\$4,500		\$4,500	\$0 0%
510	OFFICE SUPPLIES	\$ 3,942	\$ 5,000		\$5,000		\$5,000		\$5,000	\$0 0%
540	DUES, MEMBERSHIPS & SUBSCRIPTIONS	\$ 1,381	\$ 3,773		\$3,773		\$4,573		\$4,573	\$800 21%
	ICMA (TM & DTM)						\$2,200			
	Broward City Manager Association						\$150			
	City Clerks Association						\$300			
	Florida & National Government Finance Officers Assn						\$700			
	Florida Redevelopment Association						\$370			
	Notary Public (3)						\$385			
	Congress for New Urbanism						\$195			
	CPA License						\$85			
	Sun Sentinel						\$188			
545	TRAINING & TRAVEL	\$ 4,529	\$ 5,000		\$5,000		\$5,000		\$5,000	\$0 0%
	Town Manager's Office									
	Finance Department									
	Town Clerk's Certification									
550	OPERATING EXPENSES	\$ 11,403	\$ 7,000		\$7,000		\$7,000		\$7,000	\$0 0%
	TOTAL OPERATING EXPENSES	\$88,257	\$115,773		\$114,973		\$116,048		\$116,048	\$275 0%
CAPITAL OUTLAY										
640	EQUIPMENT & MACHINERY for Town Hall	\$ 1,791	\$ 1,000							(\$1,000) -100%
	Totals	\$846,856	\$877,021		\$945,955		\$906,306		\$893,182	\$29,285 3%
		-\$85,019	\$30,165		\$68,934		\$29,285		\$16,161	
		-9.1%	3.6%		7.9%		3.3%		1.8%	

Lauderdale-By-The Sea - FY 18 Budget Justification

Department:	Town Attorney	<h1 style="margin: 0;">514 - Town Attorney</h1>			
Submitted By:	Susan Trevarthen, Town Attorney				
Functions:	To advise and provide legal counsel to the Town Commission and to all municipal officers in matters pertaining to their official duties, including representation of the Town in all litigation. The legal firm of Weiss Serota Helfman Cole & Bierman, P.L., serves as the Town Attorney, with Susan Trevarthen the assigned partner.				
FY 18 Objectives:	Render professional legal advice and service in litigation, draft legally defensible ordinances and resolutions for the Town. The Town Attorney and/or her designee attend Town Commission meetings, workshop sessions of the Commission, and Town Planning and Zoning Board and Town Board of Adjustment meetings. Assists staff with review of applicant requests including zoning variances, conditional uses, site plans, adjustments, sign waivers, etc., with the goal of accomplishing the Town's purposes and protecting its interests. Represents and advises the Town on labor matters. Assists with legal compliance of budget, assessment and millage processes. Reviews and approves contracts for goods and services, and interlocal agreements, when required by law or requested to do so. Reviews and revises personnel manual, pay plan, and purchasing manual with staff. Prepares and advises staff on agenda items for Board and Commission meetings. Responds to ethics inquiries and issue safe harbor ethics opinions as needed. Provides advice and assistance re municipal elections, public records, sunshine law, and public notices. Advises and assists staff with code enforcement for violations and lien mitigation, and attends special magistrate hearings when requested to do so. Prepare and update forms for contracts, RFQ, RFPs and ITBs.				
FY17 Achievements:	Advise and assist the Development Services Department with final revisions and adoption to update to Chapter 30, including development review and site plan requirements, flex rules, mixed use, parking requirements, short term rentals, fee schedules, adoption of PILOP, adoption of rules for marinas, interpretations of Town laws, expedited review process for Plunge Hotel and Daniel Inn, zoning for annexed areas, site plan for Silver Shores Yacht Basin. Approve and prepare for closing of contract to purchase the Majestica for parking enhancement, and advice re marina partition proposal and contract. Advise Town re issues with solid waste disposal. Advise on use of Jarvis Hall. Advise staff on RFQ for updated continuing services contracts. Review and advise re updates to personnel and purchasing manuals and to pay plan. Monitor and coordinate with other affected communities on legislative issues as directed by Commission, including sober homes and vacation rentals. Develop options for compliance with new medical marijuana statute re dispensaries. Pursue compliance and resolution of issues for certain distressed properties and properties in foreclosure as directed by the Commission, including 1724 Bel Air, 240 Imperial Lane, and 2011 Coral Reef Drive. Defend and pursue appeals in Ober and Buena Vista cases. Develop final settlement agreements for three remaining lawsuits regarding 2006 application of Town Charter height restrictions to north end of Town.				
ACCT NO.	ACCOUNT	ACTUAL	AMENDED	RECOMMENDED	Second Budget Hearing
		FY 2015/16	FY 2016/17	FY 2017/18	
310	LEGAL - General Representation, labor, planning, code enforcement	\$190,635	\$255,000	\$255,000	\$255,000
313	LEGAL EXPENSES - OTHER (outside counsel expenses)	\$13,620			
314	LITIGATION	\$115,186	\$75,000	\$100,000	\$100,000
319	ETHICS - Opinions, Research, Training	\$8,067	\$8,000	\$8,000	\$8,000
	Totals	\$327,508	\$338,000	\$363,000	\$363,000
			\$10,492 3.1%	\$25,000 7.4%	\$25,000 7.4%

Lauderdale-By-The Sea - FY 18 Budget Justification

Department:		General Government		519 - General						
Submitted By:		Finance Director & Town Manager								
Functions:		To account for expenditures of the entire organization such as insurance, the public information function, marketing activities, info technology, and community bus service. To account for a portion of the Assistant Town Manager, whose responsibilities cross several departments and functions.								
FY 18 Objectives:		To provide accurate & timely information to the public about the Town and its operations through Town Topics, the Town's website, and the Town's cable channel. To provide competitive and adequate insurance to safeguard the Town's assets in case of damage or loss and to cover the Town's liability when accidents or injuries occur. To provide professional expertise on Town issues and problems; to operate & increase ridership levels on the Pelican Hopper to reduce parking demand. To provide efficient & computer systems for the operation of Town government.								
FY17 Achievements:		Published 4 editions of Town Topics with timely articles and information. Evaluated the use of the Pelican Hopper and the Sun Trolley.								
ACCT NO.	DESCRIPTION OF ITEMS PURCHASED IN ACCOUNT	ACTUAL FY2015-16	AMENDED	DEPT REQ.		RECOMMENDED		ADOPTED		Recomm. - FY17
			FY 2016-17	Detail	FY 2017-18	Detail	FY 2017-18	Detail	FY 2017-18	
PERSONNEL SERVICES										
120	SALARIES: Public Information Officer, 50% of Ass't Town Manager	\$119,947	\$123,008		\$114,002		\$123,621		\$123,621	\$613 0%
210	FICA - Social Security 6.20% and Medicare 1.45%	\$9,364	\$9,160		\$9,670		\$9,457		\$9,457	\$297 3%
220	RETIREMENT - Florida Retirement System	\$25,089	\$16,017		\$14,719		\$16,904		\$16,904	\$887 6%
230	GROUP INSURANCE	\$13,799	\$19,619		\$16,666		\$17,937		\$15,884	(\$1,682) -9%
250	UNEMPLOYMENT COMPENSATION - all GF departments		\$5,000		\$5,000		\$5,000		\$5,000	\$0 0%
	TOTAL PERSONNEL SERVICES	\$168,199	\$172,804		\$160,057		\$172,919		\$170,866	\$115 0%
OPERATING										
311	ADVERTISING - legally required advertising, RFP's, etc.	\$7,046	\$8,000		\$8,000		\$8,000		\$8,000	\$0 0%
313	LEGAL EXPENSES - OTHER: settlements	\$6,110	\$5,000		\$5,000		\$5,000		\$5,000	\$0 0%
315	PROFESSIONAL SERVICES	\$3,365	\$130,000		\$130,000		\$115,000		\$115,000	(\$15,000) -12%
	Town Engineering contract-general services				\$55,000		\$55,000			
	Other (landscape architecture, architects, risk mgmt., HR, finance, traffic engineering, etc.)				\$10,000		\$10,000			
	Public Relations Services (new)				\$15,000					
	Lobbyist Services				\$50,000		\$50,000			
345	CONTRACTUAL SERVICES	7590								
349	BUS CONTRACTS		\$140,560		\$153,400		\$153,400		\$153,400	\$12,840 9%
	Pelican Hopper Contract \$41.33 per hr for 3636 hours per year. (County pays LBTS \$15 per hr = \$54,540)	\$53,000					\$151,840			
	Tracking App at \$30 per month						\$360			
	Bus for 3 special events: 10 hrs @ 40 per hour						\$1,200			
451	LIABILITY INSURANCE - windstorm	\$116,942	\$220,000		\$110,000		\$110,000		\$115,000	(\$110,000) -50%
452	WORKERS COMPENSATION INSURANCE	\$41,382	\$35,100		\$35,100		\$35,100		\$43,000	\$0 0%
463	SERVICE MAINTENANCE CONTRACTS	\$9,100								(\$33,764) -15%
497	GENERAL FUND CONTINGENCY		\$224,128		\$177,516		\$190,364		\$208,244	
506	PRINTING & BINDING	\$7,126	\$11,000		\$11,000		\$11,000		\$11,000	\$0 0%
	General Printing				\$1,000		\$1,000			
	Print two, 12-page Flood Newsletters per our agreement with the Community Rating System/Federal Insurance Administration. Average 2,000 copies,				\$3,000		\$3,000			
	Town Topics, 12-page full-color, published 4 x per year (Jan-Feb March, April-May-June, July-Aug-Sept and Oct-Nov-Dec). Average 3,400 copies.				\$7,000		\$7,000			
508	POSTAGE - for general mailings	\$2,200	\$3,000		\$3,000		\$3,000		\$3,000	\$0 0%
511	TECHNOLOGY EXPENSE	\$34,454	\$67,500		\$40,000		\$73,000		\$73,000	\$5,500 8%
	Management contract (Giaspace)				30000		\$30,000			
	System improvement projects						\$10,000			
	New hardware.				\$3,000		\$3,000			
	Software licenses & upgrades, new software				\$5,000		\$5,000			
	Website hosting services (\$5000 per year starting in FY18-19)				\$5,000		\$5,000			
	Town website redesign (includes first year annual service fees)				\$20,000		\$20,000			
540	DUES & SUBSCRIPTIONS - ICMA & BCCMA for Ass't Town Mgr. (\$1100); Costco (\$100); MPO moved to Commission	\$2,104	\$1,500		\$1,500		\$1,500		\$1,500	\$0 0%
550	OPERATING EXPENSE	\$21,170	\$24,021		\$20,000		\$27,190		\$42,190	\$3,169 13%
	Distribution expense for Town Topics and Flood Newsletter				\$2,450		\$2,450			
	5421 NE 14th Ave. Warehouse property taxes FY17 \$13,401 tax + 10%						\$14,740			
	PIO & Jarvis Hall Sound System				\$5,000		\$5,000			
	general - last year it was disposal of rafts						\$5,000			
552	RECYCLING PROMOTION & SOLID WASTE ISSUES	\$24,123	\$35,000		\$35,000		\$35,000		\$35,000	\$0 0%
	Keep Broward Beautiful Program				\$1,500		\$1,500			
	Disposal Carts				\$10,000		\$10,000			
	Recycling & Customer Service Contract				\$18,500		\$18,500			
	Recycling Promotional Materials				\$5,000		\$5,000			
556	GRANT MATCHING FUNDS - Consolidated into Acct 349 in FY17	\$79,958								
	TOTAL OPERATING	\$415,670	\$904,809		\$729,516		\$767,554		\$813,334	(\$137,255) -15%
CAPITAL OUTLAY										
640	EQUIPMENT	\$4,903	\$7,600		\$7,600				\$0	(\$7,600) -100%
	Jarvis Hall				\$2,500					
	Channel 78 server				\$0					
	Total	\$588,772	\$1,085,213		\$897,173		\$940,473		\$984,200	(\$144,740) -13%
	Difference from prior year		\$496,441		(\$188,040)		(\$144,740)		(\$101,013)	
	less Contingency		\$224,128		\$177,516		\$190,364			
	Net Operating		\$861,085		\$719,657		\$750,109			
	Net Increase:		\$272,313		-\$141,428		-\$110,976			
			46%		-17%		-10%			-9%

Lauderdale-By-The Sea - FY 18 Budget Justification

Department:	General Government	519.100 Business Development & Marketing							
Submitted By:	Town Manager & Assistant to the TM								
Functions:	To develop & implement programs that increases the visibility and positive reputation of the Town, it's retailers and hoteliers; draw positive attention and business to the Town.								
FY 18 Objectives:	Implement Town marketing strategy; sponsor events that bring tourists and shoppers to LBTS; coordinate events designed to bring tourists to Town; promote LBTS as a walkable Town and a shore diving capital.								
FY17 Achievements:	BugFest continues to grow with more participants and hotel bookings. Business directories have been installed in buoy kiosks. A walking map was created & reprinted several time due to its popularity. Hotels were surveyed and information used to target advertising. Hotel room rates have increased. Marketing has increased the Town's visibility & brand recognition. Strong partnerships with Visit Florida and the CVB has resulted in ongoing media coverage, both print and web-based. The plaza dance program is very popular and we extend it into the summer. A successful partnership with the Sun Trolley has allowed the Pelican Hopper to be tracked in real time on their tracker.								
ACCT NO.	ACCOUNT	ACTUAL	AMENDED	DEPT REQ.		RECOMMENDED		Second Budget Hearing	
		FY 2015-16	FY 2016-17	Details	FY 2017-18	Details	FY 2017-18	Details	FY 2017-18
OPERATING									
311	ADVERTISING & MARKETING	\$53,063	\$74,435		\$80,140		\$80,140		\$80,140
	LBTS Branding & Marketing Strategy - media buys								
	TBD based on updated Strategic Marketing Plan			\$68,140		\$68,140			
	Trip Advisor			\$12,000		\$12,000			
315	PROFESSIONAL SERVICES	\$35,035	\$51,500		\$78,200		\$78,200		\$78,200
	Develop new Strategic Marketing Plan			\$25,000		\$25,000			
	General PR Services			\$5,000		\$5,000			
	Implementation of Marketing Strategy			\$33,200		\$33,200			
	Redo 6 buoy art Walking Map 2x, w/ artist increase			\$8,000		\$8,000			
	Professional photography services (branding, event, marketing)			\$2,000		\$2,000			
	Drone/Videographer per event Boo/CBTS/ TBD NYE			\$5,000		\$5,000			
	Videographer/ 3 shoots (branding, event, promo, marketing)								
345	CONTRACTUAL SERVICES	\$17,769	\$29,500		\$34,500		\$34,500		\$34,500
	LBTSevents website functionality, landing pages, TBD in new implementation of Marketing Plan			\$18,000		\$18,000			
	LBTS website hosting			\$1,000		\$1,000			
	LBTS migrage frin ASP to WP			\$3,000		\$3,000			
	Action Plan Goal 5.2.c Survey Residents Spcl Events est TBD in new SMP			\$5,000		\$5,000			
	EarthCam streaming fees for Pavilion webcams			\$7,500		\$7,500			
495	SPECIAL EVENTS	\$24,020	\$8,000		\$7,500		\$7,500		\$7,500
	West Comm Promo Events: Earth Day Interactive Arts Festival, (Moved Boo to 510)			\$5,000		\$5,000			
	Other W Comm and Pavilion Promo/Events			\$2,500		\$2,500			
506	PRINTING & BINDING	\$3,704	\$9,400		\$12,000		\$12,000		\$12,000
	Reprint Visit FL flip flops			\$3,600		\$3,600			
	Peli Hopper updated brochures			\$1,600		\$1,600			
	Walking Map reprint 2x			\$2,900		\$2,900			
	Other printing TBD part of new SMP			\$2,900		\$2,900			
	Dive/Branding/Promo info for hotels, DEMA, GFCVB, Chamber			\$1,000		\$1,000			
508	POSTAGE (TBD as a part of new SMP)	\$63	\$1,000		\$1,000		\$1,000		\$1,000
540	DUES & SUBSCRIPTIONS	\$1,167	\$1,040		\$1,680		\$1,680		\$1,680
	Florida Redev Assoc			\$195		\$195			
	Visit Florida (membership & ental space)			\$635		\$635			
	Diving Equipment Marketing Association (DEMA)			\$150		\$150			
	3CMA Membership for PIO and SPCoord			\$400		\$400			
	Misc Subscriptions TBD			\$300		\$300			
550	OPERATING EXPENSE	\$14,225	\$3,870		\$16,030		\$18,030		\$18,030
	Directional Maps for 6 Buoys - replaced twice a year (6 @ \$65*2)			\$900		\$900			
	Est New Peli Hop Bus Wrap TBD			\$6,000		\$6,000			
	Event Directional Sandwich Signs (moved from FY17)			\$2,100		\$2,100			
	Peli Hopper Route Stop Location Signs est.			\$2,250		\$2,250			
	New LBTS branding banners for events 2 @ \$140 ea			\$280		\$280			
	EarthCam repairs			\$4,500		\$4,500			
	Copenhagen Model					\$2,000			
TOTAL OPERATING			\$178,745		\$231,050		\$233,050		\$233,050
CAPITAL OUTLAY									
630	CAP OUTLAY IMP - OTHER		\$24,500		\$22,500		\$22,500		\$22,500
	3 Buoys@ \$3k each (Palm/ Pine, Visitor Center)			\$10,000		\$10,000			
	Move/renovate anchor			\$2,500		\$2,500			\$0
	West Commercial Festive Lighting (Goal 5.2)			\$10,000		\$10,000			
Total		\$149,046	\$203,245		\$253,550		\$255,550		\$255,550
Difference from prior year			\$54,199	\$50,305	\$52,305	\$52,305		\$52,305	
			36.4%	24.8%	25.7%	25.7%			

Lauderdale-By-The Sea - FY 18 Budget Justification

Department:	Police Department							<h1>521 - POLICE</h1>	
Submitted By:	BSO, Chief Tom Palmer & Bud Bentley, Town Manager								
Functions:	To safeguard the lives and property of Lauderdale-By-The-Sea residents and visitors by providing comprehensive police services of the utmost quality, while building strong relationships with the community through flexibility of assignment and personalized service.								
FY 18 Objectives:	The Broward Sheriff's Office, under contract for law enforcement services, provides uniformed patrol, traffic enforcement and the investigation of all crimes. Law enforcement personnel focus on successfully integrating community policing strategies and innovative problem solving techniques into the delivery of services to the Town.								
FY17 Achievements:	An increase in vehicle burglaries within the town was addressed by the District Command utilizing Operational Plans and CI follow-up. Several subjects utilizing stolen vehicles were apprehended, confessed and charged with multiple vehicle burglaries throughout the town. BSO provided pedestrian and traffic control for all major town events including Christmas by the Sea, New Year's Eve and the Independence Day Parade and Fireworks. Even with increased attendance, all events were successfully conducted with no issues. Operational Plans and Strategic Traffic Enforcement Plans were utilized throughout the FY to address speeding, center lane passing, stop sign violations and residential cut through issues throughout the town.								
ACCT NO.	DESCRIPTION OF ITEMS PURCHASED IN ACCOUNT	ACTUAL	AMENDED		RECOMMENDED		Second Budget Hearing		Recomm.- FY17
		FY 2015-16	Details	FY 2016-17	Details	FY 2017-18	Details	FY 2017-18	
OPERATING									
345	CONTRACT	\$4,049,928		\$4,220,454		\$4,361,649		\$4,361,649	\$141,195 3.3%
	Police Services contract w BSO		\$4,200,214						
	Purchase body cameras for 23 deputies (\$500 each) - EXPENSED IN FY2016								
	Initial IT costs for body cameras - MOVED TO ACCT 640								
	Body Cameras for 23 deputies @ \$880 each		\$20,240						
	Body Camera IT expense of \$4,078 - MOVED TO ACCT 511								
352	CONTRACTED SERVICES	\$4,996		\$5,500		\$5,500		\$5,500	\$0 0%
	Code Red service		\$5,000		\$5,000				
	5 Traffic Camera easements: emerald tower, Fountainhead, Aquamarine of PB 4), Top of the Mile South, Perry Keese		\$500		\$500				
460	EQUIPMENT MAINTENANCE	\$526		\$2,000		\$2,000		\$2,000	\$0 0%
511	TECHNOLOGY EXPENSE (Body Cameras IT expense)	\$1,870		\$5,000		\$5,000		\$5,000	\$0 0%
520	BUILDING MAINENENACE	\$0		\$0		\$6,000		\$6,000	\$6,000 0%
TOTAL OPERATING		\$4,057,320		\$4,232,954		\$4,380,149		\$4,380,149	
CAPITAL OUTLAY									
624	Building Improvement	\$2,935		\$6,000		\$0		\$0	-\$6,000 -100%
	Flooring,paint and doors		\$6,000						
640	Equipment & Machinery	\$2,123		\$7,500		\$2,500		\$2,500	-\$5,000 -67%
	Replacement Equipment		\$2,500						
	Body Camera IT Equipment (from Acct 345)		\$5,000						
644	Capital Outlay- Vehicles	\$14,673							\$0 0%
TOTAL CAPITAL OUTLAY		\$19,731		\$13,500		\$2,500		\$2,500	
TOTAL		\$4,077,051		\$4,246,454		\$4,382,649		\$4,382,649	\$136,195 3%
				\$169,403			\$136,195	\$136,195	
				4.1%			3.2%	-3.2%	

Lauderdale-By-The Sea - FY 18 Budget Justification

Department:	Emergency Medical Service	523 - EMERGENCY MEDICAL SERVICES				
Submitted By:	Brooke Liddle					
Functions:	To provide a professional and dedicated Emergency Medical Service to the residents and visitors of Lauderdale-By-The-Sea.					
FY 18 Objectives:	AMR shall respond within six (6) minutes or less to a minimum of 90% of all medical emergency 911 calls dispatched to them in each month. Response time shall be measured from the time of dispatch to the arrival time at scene of the emergency.					
FY17 Achievements:	Exceeded response time goals. FY16: 975 Total Runs of which 264 were Transports. FY15: 1,119 Total Runs of which 267 were Transports.					
ACCT NO.	DESCRIPTION OF ACCOUNT	ACTUAL	AMENDED	DEPT REQ.	RECOMMENDED	Second Budget Hearing
		FY 2015-16	FY 2016-17	FY 2017-18		
	CONTRACTUAL SERVICES					
345	Emergency Medical Services	\$753,659	\$776,270	\$799,558	\$799,558	\$799,558
	American Medical Response Contract. 0% in FY16. 3% increase in FY17, FY18, FY19. 0% in FY20					
550	Operating Expenses	\$2,042	\$1,000	\$1,000	\$1,000	\$1,000
	TOTAL	\$755,701	\$777,270	\$800,558	\$800,558	\$800,558
	<small>Difference from prior year</small>		<small>\$21,569 2.9%</small>		<small>\$23,288 3.0%</small>	<small>\$23,288 3.0%</small>

Recommended
- FY17

\$23,288 3%

Lauderdale-By-The Sea - FY 18 Budget Justification

Department:	Developmental Services Department		524 - Development Services							
Submitted By:	Linda Connors, Director									
Functions:	<p>Administration: Support the Special Magistrate, contract manager for building services, code compliance services and Interlocal agreements.</p> <p>Planning and Zoning: Oversee the Town's Land Development Regulations. Supports the Planning & Zoning Board, the Board of Adjustment and the Development Review Committee.</p> <p>Building Services: Issues building permits, inspections all construction. Fire Marshall provides fire plan review and fire inspections.</p> <p>Code Compliance Services: Seeks property compliance with the Town's Code of Ordinances.</p> <p>Town Engineering: Right-of-way permits and plan review.</p>									
FY 18 Objectives:	<p>Building Services: To ensure that construction in Town is safe and compliant with Fire Codes, building codes, and land use regulations.</p> <p>Code Compliance: To engage the community in the abatement and resolution of code and violations thus increasing safety, achieving community aesthetic standards and assuring proper licenses and permits are acquired.</p> <p>Planning Services: To enhance the quality of life in the community through compliance with our Comprehensive Plan and land development code. To make the land development code a living document that is easy to use, and updated to reflect current and desired community standards.</p>									
FY17 Achievements:	<p>The Town collected about \$115,000 through code fines, administrative fees and mitigation requests. We continue to monitor the Town foreclosure action on 1724 Bel Air Drive and 274 Imperial Lane. We also intervened on 2011 Coral Reef Drive foreclosure which resulted in a receiver being ordered to correct code violations on the property. Code staff focused considerable attention to ensuring that vacation rental properties (single family and townhomes) complied with Town regulations. It is notable that over the past year, the registered vacation rental properties increased from 46 registered rentals in 2016 to 61 in 2017. We also adopted short term rental regulations for 2, 3 and 4 unit properties. This new regulation has a potential impact to our code enforcement staff as there are 160 properties in town that qualify for registration. Other code amendments that we processed over the last year included: Sign Code: amended to reflect a Supreme Court ruling regarding the municipality's ability to regulate sign content; Business District Zoning Standards - adopted new development standards to ensure new construction is compatible with the Town's existing character; Payment In Lieu of Parking - provisions were adopted to allow parking relief for businesses who choose to pay into a fund instead of provide on site parking; Historic Preservation - regulations were adopted to ensure the Town had authority over historic preservation program instead of the County. Three site plan applications were received; one was withdrawn and one approved (Daniel Inn) which will add an additional 9 hotel units and renovate a previous problem property. We continue to work with the property owner of the Marina to review their site plan and conditional use applications. The building department saw the completion of several major construction projects - most notably Plunge Hotel and Beach Bungalows and Villas By the Sea - both on El Mar Drive and 17 townhome units on Shore Court.</p>									
ACCT NO.	Account & Detail	ACTUAL FY 2015-16	AMENDED FY 2016-17	DEPT REQ.		RECOMMENDED		Second Budget Hearing		Recommend. - FY17
				Details	FY 2017-18	Details	FY 2017-18	Details	FY 2017-18	
PERSONNEL SERVICES										
120	SALARIES - Director, Planner, Planning Tech, and 50% of Ass't Town Mgr	\$220,477	\$248,653		\$267,849		\$261,684		\$261,684	\$13,031 5%
121	TEMP SALARIES - Intern stipend	\$0	\$6,000		\$6,000		\$6,000		\$6,000	\$0 0%
140	OVERTIME-support of Board meetings (longer board meetings, more Code cases)	\$1,440	\$3,000		\$3,000		\$3,000		\$3,000	\$0 0%
210	FICA	\$16,972	\$18,966		\$20,461		\$20,248		\$20,248	\$1,282 7%
220	Florida State Retirement System (FRS)	\$34,795	\$48,800		\$54,013		\$52,612		\$51,534	\$3,812 8%
230	Group Insurance	\$38,777	\$52,667		\$59,540		\$53,829		\$47,347	\$1,162 2%
	TOTAL PERSONNEL SERVICES	\$312,461	\$378,086		\$410,863		\$397,373		\$389,813	\$19,287 5%
OPERATING										
315	PROFESSIONAL SERVICES	\$38,843	\$84,035		\$71,500		\$71,500		\$71,500	(\$12,535) -15%
	Town Engineer (Planning issues such as drainage, solid waste code, etc.)			\$2,000		\$2,000				
	Planning Services: TBD (some offsetting revenues from the review of site plan reviews)			\$20,000		\$20,000				
	DRC Consultants expense (non-reimbursed)			\$2,500		\$2,500				
	Arch Design Review (non-reimbursed)			\$2,000		\$2,000				
	Integration of annexed areas into Zoning Code			\$15,000		\$15,000				
	Walkability & Bike Master Plan			\$20,000		\$20,000				
	Comprehensive Plan (incorporate new county regulations into Plan)			\$5,000		\$5,000				
	FAU Vision - Town Hall Site			\$5,000		\$5,000				
	NOTE: Town Attorney fees are not included in above									
345	CONTRACTUAL SERVICES -	\$224,889	\$240,500		\$251,590		\$251,590		\$251,590	\$11,090 5%
	Calvin, Giordano - Code Services			\$217,890		\$217,890				
	Scanning of Records			\$5,000		\$5,000				
	Fire Marshall - fire plan review			\$8,000		\$8,000				
	GIS: new maps for zoning maps, special projects, etc.			\$1,000		\$1,000				
	Minute Services 200 hours at \$20 per hour			\$5,000		\$5,000				
	Property File Maintenance			\$7,500		\$7,500				
	Special Magistrate @ \$125 per hour. Bgt based on 12 hearings @ \$600 each.			\$7,200		\$7,200				
402	BUILDING PERMIT SERVICES: Passthrough fees to Board of Appeals and State then net 75% to CAP.	\$1,027,072	\$876,000		\$520,000		\$520,000		\$520,000	(\$356,000) -41%
461	VEHICLE MAINTENANCE (1 SUV, 1 Prius)	\$172	\$500		\$300		\$500		\$500	\$0 0%
462	FUEL - 2 code vehicles	\$314	\$400		\$200		\$400		\$400	\$0 0%
463	SERVICE AGREEMENTS -	\$2,113	\$2,200		\$2,300		\$2,300		\$2,300	\$100 5%
	Copier - annual Maintenance + per page cost			\$600		\$600				
	ESILP - server back-up to off site location			\$1,700		\$1,700				
506	PRINTING - Public records request of building records (expense is reimbursed)	\$1,099	\$1,000		\$800		\$800		\$800	(\$200) -20%
508	POSTAGE	\$11,897	\$8,000		\$7,500		\$7,500		\$7,500	(\$500) -6%
510	OFFICE SUPPLIES	\$3,311	\$3,500		\$3,500		\$3,500		\$3,500	\$0 0%
525	UNIFORMS - Town Logo shirts (\$40 * 3 each for 4 Town staff)	\$187	\$480		\$480		\$480		\$480	\$0 0%
532	SIGNS	\$919								
540	DUES & SUBSCRIPTIONS -	\$755	\$1,000		\$1,000		\$1,000		\$1,000	\$0 0%
	American Planning Association (Florida Chapter) (Director, Planner & Tech)			\$500		\$500				
	American Planning Association (National) (Director, Planner & Tech)			\$500		\$500				
545	TRAINING - Department Director (state conference & 1 local conference), Planner, Planning Techs, Sound meter certicator	\$2,075	\$4,900		\$4,900		\$4,900		\$4,900	\$0 0%
550	OPERATING EXPENSES -	\$5,741	\$7,150		\$7,650		\$7,650		\$7,650	\$500 7%
	Operational supplies and equipment			\$5,000		\$5,000				
	Office equipment			\$500		\$500				
	Broward County Recordings			\$1,800		\$1,800				
	Annual certification of the Sound Level Meter			\$350		\$350				
	Software, upgrade and licenses			\$0		\$0				
	TOTAL OPERATING	\$1,319,387	\$1,229,665		\$871,720		\$872,120		\$872,120	(\$357,545) -29%
CAPITAL OUTLAY										
644	VEHICLES -		\$25,000							(\$25,000) -100%
	TOTAL	\$1,631,848	\$1,632,751		\$1,282,583		\$1,269,493		\$1,261,933	(\$363,258) -22%
	Difference from prior year		\$903 0.1%		-\$350,168 -21.4%		-\$363,258 -22.2%		-\$370,818 -22.7%	
	less Building Permit Services	\$604,776	\$756,751		\$762,583 0.8%		\$749,493 -0.8%		\$741,933	

Lauderdale-By-The Sea - FY 18 Budget Justification

Department:	Municipal Services/Public Works Division		541.100 Public Works							
Submitted By:	Don Prince, Director of Municipal Services									
Functions:	To maintain the Town's infrastructure by making repairs to roads, sewers, storm drains and streetlights. Maintaining the Town's fleet vehicles to ensure safe operation on the road. To provide a safe, clean and well maintained appearance of the Town's public property. To maintain all public buildings by providing a safe, clean, attractive and enjoyable environment for visitors and residents of Lauderdale by the Sea. As the Town continues to attract more visitors and since the new restrooms have opened it has become necessary to increase some of our budget line items such as overtime and supplies in order to maintain the Town's standards.									
FY 18 Objectives:	To make necessary repairs to sidewalks, drainage, sewers, irrigation and Town owned properties. Providing proper maintenance to equipment. Ensuring that all employees as well as contractors adhere to safety procedures and policies. To provide a safe clean environment for all to enjoy and to reduce operating cost by doing preventative maintenance on the Town's infrastructure. Continue to implement a Town Wide Swale Restoration/Tree Program to help improve drainage and to beautify the Town. To serve as Project Mgr for the A1A parking lot expansion and Hibiscus sidewalk improvements .									
FY17 Achievements:	Maintained the downtown plazas and street furniture at a high level of cleanliness. Served as Project Manager for sewer lining and street resurfacing. Oversaw construction of the permanent South Ocean parking lot and the new restrooms (El Mar Plaza). Replaced damaged signs, swales and sidewalks Townwide. Removed graffiti, maintained existing drainage Townwide, responded to citizen concerns, pressure washed buildings and sidewalks bi weekly Townwide. Maintained all the landscaping and irrigation Town wide.									
ACCT NO.	DESCRIPTION OF EXPENSES IN ACCOUNT	ACTUAL	AMENDED	FY 2017-2018					Recomm. - FY17	
		FY 2015-16	FY 2016-17	Details	REQUEST	Details	RECOMMENDED	Details		Second Budget Hearing
PERSONNEL SERVICES										
120	SALARIES	\$696,772	\$745,425		\$776,939		\$776,939		\$776,939	\$31,514 4%
140	OVERTIME - for emergency situations & special events	\$35,033	\$25,000		\$25,000		\$25,000		\$25,000	\$0 0%
210	FICA: Social Security 6.20% + Medicare 1.45%	\$55,067	\$58,938		\$61,348		\$61,348		\$61,348	\$2,410 4%
220	RETIREMENT - FRS	75,962	\$76,514		\$84,076		\$84,076		\$83,233	\$7,562 10%
230	GROUP INSURANCE: health insurance increase assumed at 10%	\$148,013	\$164,894		\$190,050		\$190,050		\$167,544	\$25,156 15%
	TOTAL PERSONNEL SERVICES	\$1,010,847	\$1,070,771		\$1,137,413		\$1,137,413		\$1,114,064	\$66,642 6%
OPERATING										
315	PROFESSIONAL SERVICES - surveys & engineering	\$17,695	\$7,500		\$7,500		\$7,500		\$7,500	\$0 0%
340	SEWER/WASTEWATER	\$9,033	\$10,000		\$10,000		\$10,000		\$10,000	\$0 0%
345	CONTRACTUAL SERVICES	\$114,850	\$115,404		\$117,444		\$119,414		\$119,414	\$4,010 3%
	State Road Street Sweeping 928 miles a year @ \$25.50 a mile						\$23,664			
	Tree trimming approx. 1,000 palm trees @ \$15 per tree						\$15,000			
	Tree trimming approx. 300 coconut palms get 2nd trimming @ \$15 a tree						\$4,500			
	Tree trimming: 100 hours of canopy tree trimming @ \$65 an hour = \$4,550 (All Florida Tree)						\$6,500			
	Lethal Yellow treatment for about 350 palms @ \$7 per X 3 times a year (King Tree Service)						\$7,350			
	Pressure clean approx. 51,000 sq ft of sidewalk @ \$62,400 per year (Sunshine Cleaning Systems)						\$62,400			
410	COMMUNICATIONS	\$13,489	\$13,536		\$13,536		\$11,682		\$11,682	(\$1,854) -14%
	Internet Service for Town Hall (\$150) & Jarvis Hall (\$150)						\$3,600			
	downtown webcams internet service \$144 permonth						\$1,728			
	Cable TV servicet @\$6						\$54			
	Cell phones (Verizon) 4 phones = \$160 per month						\$600			
	Telephone System (Windstream) \$ 475 per month						\$5,700			
430	ELECTRIC SERVICE- all Public buildings and portals	\$43,480	\$42,000		\$42,000		\$42,000		\$42,000	\$0 0%
431	WATER SERVICE - all Public buildings and irrigation.	\$124,691	\$125,500		\$125,000		\$125,000		\$125,000	(\$500) 0%
433	ELECTRIC SERVICE-STREETS: Town Street Lights & irrigation	\$53,089	\$57,000		\$55,000		\$55,000		\$55,000	(\$2,000) -4%
445	EQUIPMENT RENTAL - Rental of miscellaneous equipment / i.e., asphalt rollers, compactors, jack-hammers, ice-machine, barricades, fork lift, etc. Rental of emergency equipment.	\$10,548	\$10,000		\$10,000		\$10,000		\$10,000	\$0 0%
460	EQUIPMENT MAINTENANCE - generators, bobcat, golf carts, pressure washer, chain saws, sweeper and misc. equipment	\$17,764	\$20,000		\$25,000		\$25,000		\$25,000	\$5,000 25%
461	VEHICLE MAINTENANCE - maintain eight vehicles	\$13,354	\$10,000		\$15,000		\$15,000		\$15,000	\$5,000 50%
462	FUEL - 8 vehicles, small equipment and three emergency back up generators	\$14,914	\$20,000		\$20,000		\$20,000		\$20,000	\$0 0%
463	SERVICE MAINTENANCE CONTRACTS	\$4,355	\$10,884		\$10,884		\$10,884		\$10,884	\$0 0%
	Pest control									
	Generator maintenance									
	33 AC units @ \$400 per month						\$4,800			
	ADT									
470	RADIO MAINTENANCE - contract with sun pro for radios		\$1,575		\$1,920		\$1,920		\$1,920	\$345 22%
498	STORM DRAIN OUTFALL REHAB/MAINTENANCE (NPDES) - televise & repair drainage infrastructure	\$19,436	\$50,000		\$50,000		\$50,000		\$50,000	\$0 0%
508	POSTAGE	\$198	\$315		\$315		\$315		\$315	\$0 0%
510	OFFICE SUPPLIES	\$1,905	\$2,000		\$2,000		\$2,000		\$2,000	\$0 0%
520	BLDG MAINTENANCE - Town Hall, Jarvis Hall, Dev Svcs, warehouse	\$78,679	\$50,000		\$50,000		\$50,000		\$50,000	\$0 0%
525	UNIFORM EXPENSE - Approx \$305 per year for 18 employees.	\$4,886	\$5,490		\$5,490		\$5,490		\$5,490	\$0 0%
529	STREETLIGHT MAINTENANCE (\$16,531 FDOT grant)LED retrofit kits	\$18,047	\$16,531		\$20,000		\$20,000		\$20,000	\$3,469 21%
530	STREET MAINTENANCE/SUPPLIES - Includes minor repairs to Town owned streets (i.e. main breaks, sink holes, etc.) Replacement of decorative street lights, decorative poles and crosswalk repairs.	\$16,672	\$15,000		\$20,000		\$20,000		\$20,000	\$5,000 33%
531	GROUNDS MAINT/ LANDSCAPING - Fertilizer for all Town owned trees, plants ,sod, topsoil and irrigation supplies	\$37,199	\$48,000		\$50,000		\$50,000		\$50,000	\$2,000 4%
532	SIGNS - beach, park, public facilities & roadway signage	\$6,635	\$10,000		\$10,000		\$10,000		\$10,000	\$0 0%
534	SIDEWALK MAINTENANCE & REPAIR	\$20,616	\$20,000		\$40,000		\$40,000		\$40,000	\$20,000 100%
535	FLAGS- Replace U.S. flags at Town facilities and add around Town	\$1,233	\$1,000		\$1,200		\$1,200		\$1,200	\$200 20%
540	DUES & SUBSCRIPTIONS -	\$810	\$725		\$725		\$725		\$725	\$0 0%
	American Public Works Association						\$232			
	Florida Stormwater Association						\$310			
	Florida Floodplain Managers Association						\$50			
	Misc. Membership						\$133			
545	TRAVEL AND TRAINING -	\$2,875	\$4,000		\$5,400		\$5,400		\$5,400	\$1,400 35%
	Florida American Public Works Conference and class for 2 employees									
	Florida Floodplain Managers Association Conference									
	Florida Stormwater Association Conference									
	Hurricane Conference									
	Staff Training \$1,195(NPDES, Pesticides, and back flow certifications)									
550	OPERATING SUPPLIES - surface water renewal fee, safety items, hoses, cords, water, clamps, bits, keys	\$58,932	\$45,000		\$45,000		\$45,000		\$45,000	\$0 0%
	TOTAL OPERATING	\$705,385	\$711,460		\$753,414		\$753,530		\$753,530	\$42,070 6%
CAPITAL OUTLAY										
624	Bldg. Improvement -flooring for all Town buildings,new A/C ducts for Town Hall and Development Services	\$16,219	\$40,000		\$60,000		\$60,000		\$60,000	\$20,000 50%
640	EQUIPMENT & MACHINERY: Purchase 4 Solar lights @ \$3,500 to test	\$956	\$63,080		\$70,000		\$14,000		\$14,000	(\$49,080) -78%
644	VEHICLES	\$14,858	\$48,878		\$28,000		\$43,000		\$43,000	(\$5,878) -12%
	Replace 2009 F150 4x4						\$28,000			
	Replace Downtown utility cart						\$15,000			
	TOTAL CAPITAL OUTLAY	\$32,033	\$151,958		\$158,000		\$117,000		\$117,000	(\$34,958) -23%
	TOTAL	\$1,748,265	\$1,934,189		\$2,048,827		\$2,007,943		\$1,984,594	\$73,754 4%
	Difference from prior year		\$ 78,054		\$ 114,638		\$ 73,754		\$ 50,405	
			4.2%		5.9%		3.8%		2.6%	

Lauderdale-By-The Sea - FY 18 Budget Justification

Depart/Division	Municipal Services - Parks & Recreation Division		<h1>572 - Parks & Recreation</h1>						
Submitted By:	Don Prince, Municipal Services Director and Debbie Hime, Ass't to the TM								
Functions:	To provide a safe, clean, accessible and durable recreational facility for residents and visitors of the Town. Provide community recreation areas for residents and visitors. Put on special events, provide recreational programming.								
FY 18 Objectives:	Finish Friedt Park improvements. Nova SE Univ to complete staghorn reef installation. Apply for State grant for an artificial reef within snorkeling distance from beach. Extend lighting along Commercial & obtain businesses' continued financial support of that effort. Offer stimulating and well received Community programs. Clean the beach daily. Install more sea oats & native dune vegetation. Produce 3 Town events - Veteran's Day, Christmas by the Sea, Fourth of July. Install 10 new beach signs and retrofit tennis court lights with LED. The new restroom and renovation of Friedt Park it resulted in higher usage of our facilities.								
FY17 Achievements:	Offer very popular Community programs 49 weeks of year. Held successful Veteran's Day, 4th of July and Christmas by the Sea, & Dance by the Sea events. Increased lighting on Commercial Blvd. Partnered with Nova SE University to create a new staghorn reef resulting in the installation of 1,000 seedlings. Worked with property owners and community groups on sea oats plantings to protect the beach and private property.								
ACCT NO.	ACCOUNT	ACTUAL	AMENDED	DEPT REQ.	RECOMMENDED		Second Budget Hearing	Recomm.- FY17	
		FY 2015-16	FY 2016-17	FY 2017-18	Detail	FY 2017-18	FY 2017-18		
OPERATING									
342	COMMUNITY CENTER (contract ends 9-30-18, Town has two 1 yr renewals)	\$65,920	\$67,898	\$75,104		\$75,104	\$75,104	\$7,206	11%
343	BEACH MAINTENANCE CONTRACT-sanitize and rake. 5 yr contract, ends Nov 19 ,2019 No escalator clause.	\$162,708	\$180,000	\$180,000		\$180,000	\$180,000	\$0	0%
345	CONTRACTUAL SERVICES -	\$29,500	\$38,710	\$38,710		\$54,000	\$54,000	\$15,290	39%
	Nova staghorn reef project (\$4K); \$25,000 for new project				\$29,000				
	Monitoring of BioRock reef project (\$4K); (ended in FY17)								
	Jarvis Evening Program Series (moved to 347)								
	Town Holiday Lights Contract (October to January)				\$20,000				
	Christmas Tree set up, take down and store				\$5,000				
347	RECREATION PROGRAMS	\$12,729	\$14,000	\$21,710		\$18,710	\$18,710	\$4,710	34%
	Jarvis Evening Program Series (10 months)				\$5,710				
	Pavilion dance events (\$500 x 14 events) + summer program \$500 *8				\$11,000				
	Other recreational & cultural programs Farmer's Mkt				\$2,000				
430	ELECTRIC SERVICE - Friedt Park and senior center (for grant). Estimated \$538/mo.	\$5,540	\$6,500	\$3,000		\$3,000	\$3,000	-\$3,500	-54%
460	EQUIPMENT MAINTENANCE - (restrooms, benches, basketball & tennis courts, lighting)		\$10,000	\$20,000		\$20,000	\$20,000	\$10,000	100%
469	BUOY MAINTENANCE -At least 2 inspection per year; maintenance and replacement of 32 ocean swim area buoys as needed	\$2,273	\$9,000	\$9,000		\$9,000	\$9,000	\$0	0%
495	SPECIAL EVENTS	\$73,064	\$72,000	\$72,000		\$78,500	\$78,500	\$6,500	9%
	Veterans Day (\$750 band, rentals + supplies)				\$1,000			\$0	
	July 4th: \$3,000 VFD/ event mgmt, \$20K fireworks; \$12k parade & family day, BSO expenses; \$4,000 marketing/exp				\$39,000			\$0	
	Christmas By The Sea addit. 2k for more lighting, especially Santa area				\$17,000			\$0	
	BugFest				\$17,000			\$0	
	Boo By The Sea (in 519 FY17, moved to 572 for FY18)				\$4,500				
510	OFFICE SUPPLIES - Community Center	\$677	\$525	\$600		\$600	\$600	\$75	14%
520	MAINTENANCE MATERIALS- for park, tennis & basketball court, soccer field, horseshoe pits, bocce ball courts, portals.	\$17,714	\$15,000	\$25,000		\$25,000	\$25,000	\$10,000	67%
536	Sea Oats (If \$5,000 County grant is received, local match of labor and some cash from Dept 541)	\$4,671	\$5,000	\$10,000		\$5,000	\$5,000	\$0	0%
550	OPERATING EXPENSES - doggie bags, tennis court keys, park & street furniture, sports equipment, trash cans, bike racks, seasonal decorations; bike racks, holiday banners	\$55,389	\$51,000	\$45,000		\$45,000	\$45,000	-\$6,000	-12%
TOTAL OPERATING		\$430,185	\$469,633	\$500,124		\$513,914	\$513,914	\$44,281	9%
CAPITAL OUTLAY									
640	EQUIPMENT & MACHINERY:	\$12,357	\$20,000	\$30,000		\$30,000	\$30,000	\$10,000	50%
	10 beach rules signs estimated @ 3,000 each				\$30,000				
DEPARTMENT TOTAL		\$442,542	\$489,633	\$530,124		\$543,914	\$543,914	\$54,281	11%
Difference from prior year			\$47,091	\$40,491		\$54,281	\$54,281		
			9.9%	8.3%		11.1%	11.1%		

Lauderdale-By-The Sea - FY 17 Budget Justification

Department:	Interfund Transfers
Submitted By:	Finance Director
Function	Transfers to Other Funds in support of those activities.

581.100 Transfers

ACCT NO.	DESCRIPTION OF ACCOUNT	ACTUAL FY 2015-16	FY 2016-17 AMENDED	FY 2017-18		
				RECOMMENDED	Second Hearing	
	OPERATING					
910	Transfer to Fire Fund 115 - Ocean Rescue		\$26,800	\$26,800	\$26,800	\$0
910	Transfer to CIP Fund 300 - reserved for future capital projects		\$400,000	\$489,022	\$489,022	\$89,022
910	Transfer to CIP Fund 300	\$ 2,222,935	\$ 1,359,263			-\$1,359,263 -100%
	Total	\$ 2,222,935	\$ 1,786,063	\$ 515,822	\$ 515,822	-\$1,270,241 -71%
				\$ (1,270,241)		
				-71%		

Lauderdale-By-The Sea - FY 17 Budget Justification

Department:	Sewer System		103 - Sewer Fund							
Submitted By:	Finance Director & Director of Municipal Services									
Functions:	To collect and transmit sewage for treatment from the Town's service area (south of Pine Avenue).									
FY 18 Objectives:	To maintain and upgrade the sewer infrastructure and make repairs necessary to minimize infiltration of stormwater into the sewer system. To start a lateral lining program after all the main lines have been completed (FY18)									
FY17 Achievements:	Continued with the CIP(cured in place liner) liners, reduced infiltration, prolonged the life of the sewer system and reduced the risk of a complete failure requiring digging up the roads. Started phase III of the main line segments in FY 17 and it is estimated to be completed by January 2018.									
REVENUES	DESCRIPTION OF EXPENSES IN ACCOUNT	ACTUAL	FY 2016/17	FY 2017/18				Dept. - %	Recomm.- FY17	
		FY 2015/16	AMENDED	DEPT REQ.	Details	RECOMMENDED	Details			Second Budget Hearing
380.200	Fund Balance		\$1,135,415					\$655,772	-100%	-\$1,135,415 -100%
345.500	Sewer Fees	\$1,050,965	\$1,145,950	\$1,112,096		\$1,112,096		\$1,112,096	-3%	-\$33,854 -3%
	TOTAL REVENUES	\$1,050,965	\$2,281,365	\$1,112,096		\$1,112,096		\$1,767,868	-51%	-\$1,169,269 -51%
EXPENDITURES	DESCRIPTION OF EXPENSES IN ACCOUNT	ACTUAL	FY 2016/17	FY 2017/18				Dept. - %	Recomm.- FY17	
		FY 2015/16	AMENDED	DEPT REQ.	Details	RECOMMENDED	Details			Second Budget Hearing
PERSONNEL SERVICES										
120	SALARIES - 1 Municipal Service Worker, 10% of Town Manager's & 20% of Municipal Services Dir's salaries	\$85,909	\$89,123	\$92,601		\$92,601		\$92,388	4%	\$3,478 4%
210	FICA: Social Security 6.20% + Medicare 1.45%	\$6,593	\$6,457	\$6,692		\$6,692		\$6,692	4%	\$235 4%
220	RETIREMENT	\$14,348	\$14,818	\$16,113		\$16,113		\$15,854	9%	\$1,295 9%
230	GROUP INSURANCE: 15% health insurance increase	\$10,912	\$11,065	\$12,341		\$12,341		\$10,974	12%	\$1,276 12%
	TOTAL PERSONNEL SERVICES	\$117,762	\$121,463	\$127,747		\$127,747		\$125,908	5%	\$6,284 5%
OPERATING										
315	PROFESSIONAL SERVICES	\$32,894	\$130,515	\$20,000		\$20,000		\$107,000	-85%	-\$110,515 -85%
	Inspection and product review services for lateral project				\$20,000					
340	SEWER/WASTEWATER (payment to Pompano Beach) Master Pump Station	\$631,282	\$660,000	\$660,000		\$660,000		\$660,000	0%	\$0 0%
345	CONTRACTUAL SERVICES - (Fort Lauderdale billing services \$1,354/month plus 5%)	\$16,088	\$18,897	\$17,060		\$17,060		\$17,060	-10%	-\$1,837 -10%
430	ELECTRIC SERVICE (\$920 / month + 5%)		\$19,000	\$11,600		\$11,600		\$11,600		
431	WATER SERVICE		\$300	\$300		\$300		\$300		
435	UTILITIES	\$17,066								
451	AUTO, PROPERTY & LIABILITY INSURANCE								#REF!	\$0 #DIV/0!
452	WORKERS COMPENSATION INSURANCE								#DIV/0!	\$0 #DIV/0!
459	SEWER LINE & LATERAL MAINTENANCE - televise &	\$34,686	\$10,000	\$10,000		\$10,000		\$10,000	0%	\$0 0%
465	PUMP STATION MAINTENANCE	\$6,440	\$23,015	\$5,000		\$5,000		\$5,000	-78%	-\$18,015 -78%
497	CONTINGENCY		\$27,085	\$50,000		\$50,000		\$50,000	85%	\$22,915 85%
506	PRINTING	\$239								
550	OPERATING EXPENSES	\$469	\$1,000	\$1,000		\$1,000		\$1,000	0%	\$0 0%
	TOTAL OPERATING	\$739,164	\$889,812	\$774,960		\$774,960		\$861,960	-13%	-\$114,852 -13%
CAPITAL OUTLAY										
630	CAPITAL - OTHER	\$14,402	\$1,265,090	\$275,000		\$75,000		\$775,000	-78%	-\$1,190,090 -94%
	CIPP for sewer mains									
	Non-scheduled repairs				\$75,000					
	Roll Project Cost from FY16 Bgt to FY17									
640	CAPITAL OUTLAY - equipment		\$5,000	\$5,000		\$5,000		\$5,000	0%	\$0 0%
	TOTAL CAPITAL OUTLAY	\$14,402	\$1,270,090	\$280,000		\$80,000		\$780,000	-78%	-\$1,190,090 -94%
	OTHER EXPENSES									
750	DEPRECIATION	\$63,147								
999	CONTRIBUTION TO FUND BALANCE					\$129,389				
536.000	PENSION	\$15,184								
570.000.509.630	EMERGENCY REPAIRS									
	TOTAL OTHER EXPENSES	\$78,331	\$0	\$0		\$129,389		\$0		
	Total	\$949,659	\$2,281,365	\$1,182,707		\$1,112,096		\$1,767,868	-48%	-\$1,169,269 -51%
		\$ (800,358)	\$ 531,348	\$ (1,098,658)		\$ (1,169,269)		\$ (513,497)		
			30%	-48%		-51%		-23%		

Lauderdale-By-The Sea - FY 18 Budget Justification

A		B		E	G	J	K	L	M	R	S	
1	Department:	Fire Department		115 - FIRE FUND								
2	Submitted By:	VFD Board of Directors										
3	Functions:	Special Revenue fund for all expenses related to fire service.										
4	REVENUES	DESCRIPTION OF EXPENSES IN ACCOUNT	FY 2015/16	FY 2016/17	FY 2017/18			Recomm.- FY17				
5			ACTUAL	AMENDED	Details	RECOMMENDED	Details			Second Budget Hearing		
6	380.203	Appropriation from Fire Fund or Equipment Reserve		\$ 60,492								
7	311.200	Fire Assessment Fees	\$ 975,225	\$ 1,032,527		\$ 1,033,502		\$ 1,033,502	\$975	0%		
8	3423210	Fire Inspection Fees	\$ 32,590	\$ 35,000		\$ 35,000		\$ 35,000	\$0	0%		
9	369.100	Miscellaneous Revenue	\$ 160									
10	381.105	Transfer from General Fund (Ocean Rescue)		\$ 26,800		\$ 26,800		\$ 26,800	\$0	0%		
11		TOTAL REVENUES	\$ 1,007,975	\$ 1,154,819		\$ 1,095,302		\$ 1,095,302	-\$59,517	-5%		
12	EXPENDITURES	DESCRIPTION OF EXPENSES IN ACCOUNT	FY 2015/16	FY 2016/17	FY 2017/18							
13			ACUTAL	AMENDED	Details	RECOMMENDED	Details			ADOPTED		
14	151	FIRE PENSION - Actuary projection	\$0	\$6,000		\$6,000		\$6,000	\$0	0%		
15	315	PROFESSIONAL SERVICES- actuarial report	\$25,008	\$10,000		\$10,000		\$10,000	\$0	0%		
16		Fire Assessment Fee Study										
17	320	AUDIT- Pension Plan audit & Fire Fund share of annual audit	\$7,000	\$7,000		\$7,000		\$7,000	\$0	0%		
18	345	CONTRACTUAL SERVICES	\$795,263	\$806,819		\$808,790		\$808,790	\$1,971	0%		
19		VFD Fire Services Contract			\$781,990							
20		Ocean Rescue			\$26,800							
21	520	Bldg. Maintenance- doors and painting	\$1,984	\$3,000		\$10,000		\$10,000	\$7,000	233%		
22	550	OPERATING SUPPLIES										
23		TOTAL OPERATING	\$829,255	\$832,819		\$841,790		\$841,790	\$8,971	1%		
24												
25												
26		CAPITAL OUTLAY										
27	624	BLDG IMPROVEMENT- replace floor cover in Fire Administration (4513 El Mar)	\$3,125			\$10,000		\$10,000				
28	640	EQUIP & MACH	\$230,698	\$300,000		\$107,500		\$107,500	-\$192,500	-64%		
29		FY17 Radios & Equip to connect to new County 9-1-1 System										
30		1 preplacement personal watercraft			\$15,000							
31		1 replacement ATV			\$14,500							
32		Mobile Data Terminals for fire equipment (VFD finalizing cost estimate)			\$18,000							
33		Station Alerting System (preliminary estimate)			\$60,000							
34	644	VEHICLES										
35		Fire Inspector SUV (purchased directing by VFD in FY17)										
36		TOTAL CAPITAL OUTLAY	\$233,823	\$300,000		\$117,500		\$117,500				
37												
38		TRANSFERS										
39	912	TO GENERAL FUND - Administration expense Fire Fund	\$22,000	\$22,000	\$22,000	\$22,000		\$22,000	\$0	0%		
40	995	TO FIRE VEHICLE/EQUIP RESERVE				\$114,012		\$114,012				
41												
42		Department Total	\$1,085,078	\$1,154,819		\$1,095,302		\$1,095,302	-\$59,517	-5%		
43		Revenues - Expenditures	-\$77,103	\$0		\$0		\$0				
44			\$77,103	\$69,741		-\$59,517		-\$59,517				
45				6%		-5%						
46		less Reserve				\$114,012						
47						\$981,290						
48						-\$173,529		-\$173,529		-15%		

Lauderdale-By-The-Sea

CAPITAL IMPROVEMENT PLAN - FUND 300											
FUNDING SOURCES	FY 16 Actual	FY 17 Amended	FY 17 Projected	FY18	FY19	FY20	FY21	FY22	5 Yr. Total	Future Year	
REVENUES											
FROM CAPITAL FUND BALANCE				\$ 542,470		\$ 745,206	\$ 500,066	\$ 1,043,139	\$ 2,830,881		
FROM EL MAR RESERVE		\$ 25,000	roll to -->	\$ 25,000		\$ 652,566			\$ 677,566		
TRANSFER FROM GENERAL FUND	\$ 2,222,835	\$ 1,359,263	\$ 1,359,263		\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 800,000		
TRANSFER FROM GENERAL FUND - Dedicated Millage		\$ 400,000	\$ 400,000	\$ 489,022	\$ 500,000	\$ 500,000	\$ 500,000	\$ 500,000	\$ 2,489,022		
STORM WATER UTILITY					\$ 1	\$ 1	\$ 1	\$ 1	\$ 4		
PALM CLUB SEWER GRANT				\$ 1							
MISC REVENUE			\$ 2,790						\$ -		
INTEREST EARNINGS	\$ 221	\$ 1,000	\$ 1,000						\$ -		
TOTAL REVENUE	\$ 2,223,056	\$ 1,785,263	\$ 1,763,053	\$ 1,056,492	\$ 700,002	\$ 2,097,773	\$ 1,200,067	\$ 1,743,140	\$ 6,797,473	\$ -	
EXPENDITURES											
GENERAL	FY 16 Actual	FY 17 Amended	FY 17 Projected	FY18	FY19	FY20	FY21	FY21	5 Yr. Total	Future Years	
Salaries (Project Mgr)	\$ 66,422	\$ 68,123	\$ 39,290	\$ 47,747	\$ 50,134	\$ 52,641	\$ 55,273	\$ 58,037	\$ 263,832		
Employer Taxes	\$ 4,531	\$ 4,826		\$ 3,277	\$ 3,441	\$ 3,613	\$ 3,794	\$ 3,983	\$ 18,107		
Retirement	\$ 8,259	\$ 8,569		\$ 7,388	\$ 7,757	\$ 8,145	\$ 8,553	\$ 8,980	\$ 40,823		
Insurance	\$ 14,202	\$ 14,632		\$ 10,331	\$ 10,848	\$ 11,390	\$ 11,959	\$ 12,557	\$ 57,085		
Professional Services	\$ 4,320	\$ 15,000	\$ -	\$ 15,000	\$ 15,750	\$ 16,538	\$ 17,364	\$ 18,233	\$ 82,884		
Other	\$ 175	\$ 1,000		\$ 1,000	\$ 1,050	\$ 1,103	\$ 1,158	\$ 1,216	\$ 5,526		
Contingency		\$ 57,000		\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 500,000		
TOTAL GENERAL	\$ 97,909	\$ 169,150	\$ 39,290	\$ 184,743	\$ 188,980	\$ 193,429	\$ 198,101	\$ 203,006	\$ 968,259	\$ -	
DRAINAGE PROJECTS											
Basin Drive Drainage	\$ 416,128								\$ -		
Swale Restoration (Goal 4.2.a)				\$ 10,000	\$ 1	\$ 1	\$ 1	\$ 1	\$ 10,004		
Drainage Projects (Goal 4.2.e, FY17 update Drainage Master Plan and start design on priority projects)		\$ 150,000	\$ 15,000		\$ 1	\$ 1	\$ 1	\$ 1	\$ 4		
TOTAL DRAINAGE	\$ 416,128	\$ 150,000	\$ 15,000	\$ 10,000	\$ 2	\$ 2	\$ 2	\$ 2	\$ 10,008	\$ -	
STREETSCAPE											
Commercial Blvd (Mid-block, A1A to Seagrape)	\$ 1,059,119								\$ -		
El Mar Drive pre-design (Oriana \$)		\$ 25,000	roll to -->	\$ 25,000					\$ 25,000		
El Mar Drive Improvements (Oriana \$)						\$ 652,566			\$ 652,566		
El Mar Drive - Town funded Improvements						\$ 1,000,000			\$ 1,000,000		
TOTAL STREETSCAPE	\$ 1,059,119	\$ 25,000		\$ 25,000	\$ -	\$ 1,652,566	\$ -	\$ -	\$ 1,677,566	\$ -	
NEIGHBORHOOD PROJECTS											
Neighborhood Street Resurfacing (Goal 4.3)	\$ 293,246	\$ 350,000	\$ 300,000	\$ 300,000			TBD	TBD	\$ 300,000		
Neighborhood Improvement Grants	\$ 14,353	\$ 30,000		\$ 30,000					\$ 30,000		
Terra Mar Bridge (share 50/50 with Pompano Beach)		\$ 75,000	roll to -->	\$ 75,000					\$ 75,000		
Sidewalk Construction (Goal 4.6)		Adopt Policy		Adopt Policy	TBD	TBD	TBD	TBD	\$ -		
Hibiscus Sidewalk (between Bougainvillea & Seagrape) pre-design estimate		\$ 50,000	roll to -->	\$ 75,000					\$ 75,000		
Palm Club Sewer				\$ 100,082			\$ 1,000,000	\$ 2,000,000	\$ 3,100,082		
Street Lighting (Goal 4.1)		Adopt Policy	roll to -->	Adopt Policy	TBD	TBD	TBD	TBD	\$ -	\$ -	
TOTAL NEIGHBORHOOD	\$ 307,599	\$ 505,000	\$ 300,000	\$ 580,082	\$ -	\$ -	\$ 1,000,000	\$ 2,000,000	\$ 3,580,082	\$ -	
OTHER PROJECTS											
El Mar Plaza (Restrooms)	\$ 88,651		\$ 227,835						\$ -		
Freidt Park Improvements (south plaza in FY17)	\$ 73,070	\$ 35,000	\$ 25,000	\$ 75,000					\$ 75,000		
2016 Beach Nourishment - Town Match		\$ 116,667	\$ 116,667	\$ 116,667	\$ 116,666				\$ 233,333		
El Prado Park Design (Goal 4.7.a)				\$ 35,000					\$ 35,000		
El Prado Park Renovations (Goal 4.7.b)						\$ 250,000			\$ 250,000		
2nd Beach Restroom (Goal 4.8.h)									\$ -	\$ 300,000	
Reef Project (boulders) (Goal 1.2.d)				\$ 30,000	\$ 30,000				\$ 60,000		
Town Hall Complex - Design (Goal 4.4)							\$ 99		\$ 99		
Town Hall Complex - Reserve (Goal 4.4)								TBD	\$ -	\$ 1,000,000	
TBD Projects (Goal 2.3 Traffic Calming; Goal 1.3 Sustainability; Goal 3.4 Walkability; E		\$ 50,000							\$ -	\$ 10,000,000	
TOTAL OTHER PROJECTS	\$ 161,721	\$ 201,667	\$ 369,502	\$ 256,667	\$ 146,666	\$ 250,000	\$ 99	\$ -	\$ 653,432	\$ 11,300,000	
TOTAL CAPITAL FUND EXPENDITURES	\$ 2,042,476	\$ 545,817	\$ 723,792	\$ 1,056,492	\$ 335,648	\$ 2,095,997	\$ 1,198,202	\$ 2,203,008	\$ 6,889,347	\$ 12,722,201	
Contribution to Fund Balance (Revenues less Expenditures)	\$ 180,580	\$ 1,239,446	\$ 1,039,261	\$ -	\$ 364,354	\$ 1,776	\$ 1,865	\$ (459,868)			
Ending Fund Balance (9-30)	\$ 1,423,625	\$ 2,663,071	\$ 2,462,886	\$ 1,920,416	\$ 2,284,770	\$ 1,541,340	\$ 1,043,139	\$ (459,868)			

Lauderdale-By-The Sea - FY 18 Budget Justification

Department: Parking Services		310 - Parking Fund						
Submitted By: Tony Bryan, Assistant Town Manager								
Functions:		To provide safe, clean and well-managed public parking for commercial areas and the beach.						
FY 18 Objectives:		To offer discounted parking to residents through the resident parking permit system. Keep parking meters and pay stations in good working order and collect monies from them. Equitably enforce the Town parking regulations. Provide high visibility in the metered areas and assist visitors and residents. Keep parking prices competitive with other Broward beach communities. Ensure Town parking facilities are clean and pleasant. Expand the number of parking spaces. Respond to complaints about parking tickets and make determinations if the ticket was justly written.						
FY17 Achievements:		Completed the construction of the South Ocean Lot. Negotiated the purchase of the Majestica Apartment building for the expansion of the A1A Parking Lot. Commission award the design contract for the renovation of the A1A Parking Lot and Bougainvillea Drive.						
ACCT NO.	DESCRIPTION OF EXPENSES IN ACCOUNT	FY 2015/16	FY 2016/17	FY 2017/18			Recommended - FY17	
		ACTUAL	AMENDED	Details	RECOMMENDED	Details		Second Budget Hearing
380.200	Appropriated Fund Balance		\$2,592,000		\$300,000		\$380,050	
	Operating Revenues		\$1,802,500		\$1,687,200		\$1,687,200	-\$115,300 -6%
	REVENUE TOTAL	\$2,187,470	\$4,394,500		\$1,987,200		\$2,067,250	-\$2,407,300 -55%
PERSONNEL SERVICES								
120	SALARIES - 1 Meter Tech; 25% of Town Clerk's Office Specialist who handles parking permits & tickets; 25% of the Finance Director's salary, and 5% of the Town Manager for managing the parking system.	\$85,109	\$88,001		\$98,558		\$98,451	\$10,557 12%
140	OVERTIME	\$185	\$2,000		\$2,000		\$2,000	\$0 0%
210	FICA - Social Security 6.2% and Medicare 1.45%	\$6,287	\$5,876		\$9,188		\$9,188	\$3,312 56%
220	RETIREMENT	\$13,654	\$12,724		\$15,050		\$15,026	\$2,326 18%
230	GROUP INSURANCE	\$16,237	\$19,146		\$23,233		\$20,414	\$4,087 21%
	TOTAL PERSONNEL SERVICES	\$121,472	\$127,747		\$148,029		\$145,079	\$20,282 16%
OPERATING								
315	PROFESSIONAL SERVICES	\$8,939						\$0 0%
345	CONTRACTUAL SERVICES	\$315,204	\$302,000		\$351,244		\$351,244	\$49,244 16%
	Credit Card Processing: 7 months average \$8,400 = \$100,800 annually rounded for increase volume			\$100,800				
	Coin Counting and Transportation to Bank @ \$800 per month \$10,000			\$10,000				
	Special Magistrate (decreasing expense)			\$500				
	Republic's Management Fee \$36,045 (7 months at \$2,917 + 5 months at \$3,125)			\$36,045				
	Republic - Personnel Services (includes manager)			\$156,950				
	Republic - Materials And Services			\$27,749				
	VATS @ \$2.36 per ticket x 9600 tickets per year. Plus postage @ \$1200 yr. Plus 20% on past due tickets collected. (See Tab) \$19,200			\$19,200				
353	Parking Alternatives (increase # parking spaces and improve parking facilities)	\$78,284	\$200,000		\$200,000		\$200,000	\$0 0%
	Develop New Parking Spaces			\$100,000				
	South Ocean Parking Lot - Revenue Sharing Lease			\$100,000				
410	Communications Service	\$8,589	\$9,752		\$8,000		\$8,000	-\$1,752 -18%
	Verizon: 2 cell phones (Parking Officer & Meter Tech) avg of \$160 per month							
	4 AT&T: El Prado #3, 2 at South Ocean Side and Mulligans @ \$34 per month							
	7 T-Mobile: 2 A1A, Village Grill, Yogurt, Vintage, El Mar, Tradewinds @ \$40 month = \$4,992							
	2 Verizon: El Prado @ 35 per month							
	General Fund Charge back for Town phone system							
430	Electric Service	\$3,089	\$3,000		\$4,500		\$4,500	\$1,500 50%
431	Water Service	\$5,596	\$5,250		\$8,500		\$8,500	\$3,250 62%
441	Sun Trolley Contract	\$18,750	\$25,750	3%	\$26,523		\$26,523	\$773 3%
451	Auto & General Liability Insurance (included in Republic's budget)							
452	Workers Comp Insurance							
460	Equipment Maintenance - meters							
461	Vehicle Maintenance (1 truck and 2 carts)	\$1,766	\$5,000		\$5,000		\$5,000	\$0 0%
462	Fuel	\$199	\$500		\$500		\$500	\$0 0%
463	Service Maintenance Agreements	\$21,620	\$29,440		\$28,890		\$28,890	-\$550 -2%
	Digital - 14 Pay Stations							
	EMS fee @ 50 per month (14 machines)			\$8,400				
	Extended warranty @ 800 yr (warranty yr ends 12/31/17 - 12 machines)			\$9,600				
	Global Pay Stations							
	Ezicon & Back Office, credit card authorization @ \$540 yr (11 machines)			\$5,940				
	Extended parts warranty @ \$450 yr (11 machines)			\$4,950				
497	Contingency		\$51,135		\$105,514		\$105,514	\$54,379 106%
506	Printing & Binding (ticket stock)	\$2,601	\$2,500		\$2,500		\$2,500	\$0 0%
508	Postage	\$947	\$2,000		\$2,000		\$2,000	\$0 0%
510	Office Supplies	\$121	\$1,000		\$1,000		\$1,000	\$0 0%
511	Computer Expense							\$0 0%
525	Uniforms @ \$18 per week + \$75 replacement * 5 people	\$1,157	\$1,500		\$1,500		\$1,500	\$0 0%
532	Signs	\$15,977	\$15,000		\$3,500		\$3,500	-\$11,500 -77%
533	Parking Meter Parts & Supplies	\$18,985	\$18,478		\$20,000		\$20,000	\$1,522 8%
	Normal expenses							
	Replace oldest single space meters @ \$600 each = \$30,000							
	Pay Station replacement parts not under warranty							
545	Training / Travel - Parking Conference		\$2,000					-\$2,000 -100%
550	Operating Expense - average expense of \$2,349 = \$28,191. Plus sign upgrades and replacement	\$14,489	\$33,000		\$20,000		\$20,000	-\$13,000 -39%
	TOTAL OPERATING	\$516,313	\$707,305		\$789,171		\$789,171	\$81,866 12%
CAPITAL OUTLAY								
611	Land Acquisition		\$2,592,000		\$0		\$0	-\$2,592,000 -100%
629	Design/Permit		\$100,000		\$50,000		\$133,000	-\$50,000 -50%
	Majestica Parking Lot			\$50,000				
630	Improvements Other than buildings				\$900,000		\$900,000	\$900,000 0%
	Freidt Park			\$50,000				
	Majestica Parking Lot			\$850,000				
640	Equipment & Machinery - Surveillance Cameras				\$100,000		\$100,000	\$100,000 0%
	TOTAL CAPITAL OUTLAY	\$0	\$2,692,000		\$1,050,000	\$0	\$1,133,000	-\$1,642,000 -61%
750	Depreciation	\$27,306						
536.000	Pension	\$15,191						\$0 0%
	TOTAL OTHER	\$42,497						
	Department Operating Total	\$680,282	\$3,527,052		\$1,987,200		\$2,067,250	-\$1,539,852 -44%
999	Contribution to Fund Balance	\$1,507,188	\$867,448		\$0			
	FUND TOTAL	\$2,187,470	\$4,394,500		\$1,987,200		\$2,067,250	-\$2,407,300 -55%
	Difference from prior year		\$2,280,735		-\$1,539,852		-\$1,459,802	
			183%		-35%		-41%	