

Town of Lauderdale By The Sea: FY 21 Budget Justification

511.000 Commission

Function: To represent and interpret the public interest; adopt laws, regulations and fees governing activities within the municipal boundaries; provide policy direction to staff; exercise leadership of Town government; plan for the Town's future, and assure the present and future fiscal integrity of the municipal government.

001-General Fund		FY 19	FY 20	FY21		
Account #	Description of Account	Actual Expenses	Amended Budget	Department Request	Total Request	Recommendation
001.511.000-500.110	Commission Salaries	\$65,407.38	\$71,826.00		\$66,000.00	
Submitted by		Detail				
Finance Department	Mayor Vice Mayor 3 Commissioners			\$ 66,000.00		
001.511.000-500.210	Employer FICA Taxes	\$4,696.18	\$5,300.00		\$5,000.00	
Submitted by		Detail				
Finance Department	Mayor Vice Mayor 3 Commissioners	Federal payroll contribution directed towards both employees & employers to fund S.S. & Medicare-federal programs. FICA Tax rate for 2021=7.65% Social Security: 6.20%; Medicare: 1.45%		\$ 5,000.00		
001.511.000-500.220	FRS Retirement	\$31,752.39	\$33,400.00		\$32,500.00	
Submitted by		Detail				
Finance Department	Mayor Vice Mayor 3 Commissioners	Florida Retirement System: Contributions Rates effective July 1, 2020: 49.18%		\$ 32,500.00		
001.511.000-500.230	Group Insurance	\$49,778.50	\$57,084.00		\$64,200.00	
Submitted by		Detail				
Finance Department	Mayor Vice Mayor 3 Commissioners			\$ 64,200.00		
		United Healthcare \$	47,000.00			
		Humana Insurance Company-Dental \$	1,650.00			
		Humana Insurance Company-Vision \$	400.00			
		Employee Benefits Corporation \$	7,800.00			
		Lincoln National Life \$	2,000.00			
		American Public Life Insurance \$	5,350.00			
001.511.000-500.345	Contractual Services	\$4,368.95	\$3,500.00		\$4,500.00	
Submitted by		Detail				
Finance Department	Prototype, Inc. (Preparation of summary minutes)			\$ 3,500.00		
	Sun Sentinel Publishing (Legal Notices)			\$ 1,000.00		
001.511.000-500.510	Office Supplies	\$179.80	\$650.00		\$175.00	
Submitted by		Detail				
001.511.000-500.540	Dues & Subscriptions	\$1,722.60	\$1,912.00		\$1,725.00	
Submitted by		Detail				
Finance Department	Broward League of Cities					
	Broward Metropolitan Planning Organization					
	Florida League of Cities, Inc.					
	>FLC Annual Membership Dues					
	Florida League of Mayors:					
	>Membership Dues through 9/30/20: \$350.00					
001.511.000-500.545	Training	\$1,471.96	\$4,500.00		\$2,000.00	
Submitted by		Detail				
Finance Department	Broward League of Cities					
	Ethics Training					
	Florida League of Cities					
001.511.000-500.550	Operating Expenses	\$7,343.55	\$9,500.00		\$9,500.00	
Submitted by		Detail				
Finance Department	Broward League of Cities (Annual Gala): \$5,000					
	United Way of Broward County Gala: \$2,000					
	Gold Coast Annual Breakfast: \$25.00 and others					

\$166,721.31
\$251,872.00
Total FY21:
\$185,600.00

Town of Lauderdale By The Sea: FY 21 Budget Justification

511.100 Donations-Non Profits

Function: To aid non-profit organizations that provide social services to the citizens of Lauderdale-By-The-Sea.

001-General Fund		FY 19	FY 20	FY21		
Account #	Description of Account	Actual Expenses	Amended Budget	Department Request	Total Request	Recommendation
001.511.100-500.820	Donations-Aids to Private	\$35,389.00	\$42,753.00		\$53,259.00	
Submitted by	Detail					
Finance Department	Aging and Disability Resource Center			\$	8,759.00	
	Broward 2-1-1			\$	5,000.00	
	Broward Children's Center			\$	10,000.00	
	Broward College			\$	2,000.00	
	Center for Hearing and Communication			\$	2,000.00	
	Early Learning Coalition			\$	2,000.00	
	House of Hope			\$	5,000.00	
	Women in Distress			\$	3,000.00	
	Hillsboro Lighthouse			\$	2,500.00	
	Camp Victory Resorts for the Homeless			\$	8,000.00	
South Florida Wildlife Center			\$	5,000.00		

Department Totals: \$35,389.00 \$42,753.00 *Total FY21:* \$53,259.00

Town of Lauderdale By The Sea: FY 21 Budget Justification

511.200 Visitor Center

Function:

To attract visitors and tourists to vacation or stay in Lauderdale-By-The-Sea and patronize our hotels, restaurants, retail establishments, and boutique shops. The LBTS Visitor Center welcomes visitors from all corners of the globe - especially Europeans (Germany, England, France, Scandinavia) in the Fall, Canadians in the Winter, Intrastate in the Summer intrastate, and Florida staycationers. The Chamber of Commerce manages the Visitor Center and uses the facility as the headquarters for their office. Chamber employees assist visitors in locating hotel accommodations, recommending activities, shopping, dining, and public transportation options.

001-General Fund		FY 19	FY 20	FY21		
Account #	Description of Account	Actual Expenses	Amended Budget	Department Request	Total Request	Recommendation
001.511.200-500.120	Regular Salaries	\$14,203.42	\$12,782.00		\$12,800.00	
Submitted by		Detail				
Finance Department	Maintenance Worker II @ 25%			\$ 12,800.00		
001.511.200-500.140	Overtime Salaries	\$958.55	\$1,500.00		\$1,500.00	
Submitted by		Detail				
Finance Department	Maintenance Worker II @ 25%			\$ 1,500.00		
001.511.200-500.210	Employer FICA Taxes	\$1,086.55	\$1,044.00		\$1,000.00	
Submitted by		Detail				
Finance Department	Maintenance Worker II @ 25%		Federal payroll contribution directed towards both employees & employers to fund S.S. & Medicare-federal programs. FICA Tax rate for 2021=7.65%	\$ 1,000.00		
001.511.200-500.220	Retirement	\$1,551.01	\$1,128.00		\$1,300.00	
Submitted by		Detail				
Finance Department	Maintenance Worker II @ 25%		Florida Retirement System Rates: HA/PA-Regular Class: 10.00% HI/PI-Special District Elected Officers: 49.18% HM/PM-Senior Management Service Class: 27.29%	\$ 1,300.00		
001.511.200-500.230	Group Insurance	\$2,813.81	\$3,454.00		\$3,900.00	
Submitted by		Detail				
Finance Department	Maintenance Worker II @ 25%			\$ 3,900.00		
			United Healthcare \$ 2,800.00			
			Humana Insurance Company-Dental \$ 100.00			
			Humana Insurance Company-Vision \$ 100.00			
			Employee Benefits Corporation \$ 400.00			
			Lincoln National Life \$ 150.00			
			American Public Life Insurance \$ 350.00			
001.511.200-500.340	Sewer/Wastewater	\$1,837.06	\$2,700.00		\$2,700.00	
Submitted by		Detail				
Finance Department	City of Fort Lauderdale			\$ 2,700.00		
001.511.200-500.345	Contractual Services	\$26,900.00	\$29,900.00		\$29,900.00	
Submitted by		Detail				
Finance Department	Payment to Chamber of Commerce Welcome Center >Visitor Center Management services			\$ 29,900.00		
001.511.200-500.430	Electric Service	\$1,304.45	\$1,600.00		\$1,600.00	
Submitted by		Detail				
Finance Department	FPL			\$ 1,600.00		
001.511.200-500.431	Water Service	\$2,361.41	\$2,800.00		\$2,800.00	
Submitted by		Detail				
Finance Department	City of Fort Lauderdale			\$ 2,800.00		
001.511.200-500.520	Building Maintenance	\$0.00	\$3,000.00		\$10,000.00	
Submitted by		Detail				
Town Manager	Building Maintenance			\$ 15,000.00		
001.511.200-500.640	Capital Outlay-Equipment & Machinery	\$0.00	\$6,000.00		\$6,000.00	
Submitted by		Detail				

\$53,016.26	\$69,808.00	Total FY21:	\$73,500.00
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Town of Lauderdale By The Sea: FY 21 Budget Justification

513.000 Administration

Function: Administration includes the Office of the Town Manager and Finance Department, which includes the Town Clerk. Execute Town Commission policy & direction; provide professional leadership and management; provide alternative solutions to community issues. Provide management oversight to ensure overall efficiency in Town operations. The Town Manager recommends an annual budget for Commission consideration. The Town Clerk is responsible for the Town Commission's agenda process, minutes & is the custodian of the Town's official records.

001-General Fund		FY 19	FY 20	FY21		
Account #	Description of Account	Actual Expenses	Amended Budget	Department Request	Total Request	Recommendation
001.513.000-500.120	Regular Salaries	\$570,964.15	\$645,616.00		\$663,400.00	
Submitted by		Detail				
Finance Department	Town Clerk @ 100%			\$ 643,400.00		
	Accounting Specialist @ 95%					
	Senior Office Specialsit @ 65%					
	Assistant to Town Manager @ 100%					
	Special Projects Coordinator @ 100%					
	Finance Director @ 70%					
	Accountant @ 80%					
	HR Administrator @ 100%					
	Town Manager @ 75%					
	Vacation Pay-outs				\$ 20,000.00	
001.513.000-500.140	Overtime Salaries	\$2,993.86	\$2,500.00		\$2,500.00	
Submitted by		Detail				
Finance Department	O.T. Eligibility: Accounting Specialist, Senior Office Specialist, Accountant			\$ 2,500.00		
001.513.000-500.210	Employer FICA Taxes	\$39,474.63	\$49,500.00		\$49,300.00	
Submitted by		Detail				
Finance Department	Town Clerk @ 100%			\$ 49,300.00		
	Accounting Specialist @ 95%					
	Senior Office Specialsit @ 65%					
	Assistant to Town Manager @ 100%					
	Special Projects Coordinator @ 100%					
	Finance Director @ 70%					
	Accountant @ 80%					
	HR Administrator @ 100%					
Town Manager @ 75%						
						Federal payroll contribution directed towards both employees & employers to fund S.S. & Medicare-federal programs.
						FICA Tax rate for 2021=7.65%
001.513.000-500.220	Retirement	\$112,710.21	\$106,164.00		\$99,000.00	
Submitted by		Detail				
Finance Department	Town Clerk @ 100%			\$ 99,000.00		
	Accounting Specialist @ 95%					
	Senior Office Specialsit @ 65%					
	Assistant to Town Manager @ 100%					
	Special Projects Coordinator @ 100%					
	Finance Director @ 70%					
	Accountant @ 80%					
	HR Administrator @ 100%					
Town Manager @ 75%						
						Florida Retirement System Rates: HA/PA-Regular Class: 10.00% HI/PI-Special District Elected Officers: 49.18% HM/PM-Senior Management Service Class: 27.29%
001.513.000-500.230	Group Insurance	\$90,157.28	\$129,722.00		\$136,846.00	
Submitted by		Detail				
Finance Department	Town Clerk: @ 100%			\$ 136,846.00		
	Accounting Specialist @ 95%					
	Senior Office Specialsit @ 65%					
	Assistant to Town Manager @ 100%					
	Special Projects Coordinator @ 100%					
	Finance Director @ 70%					
	Accountant @ 80%					
	HR Administrator @ 100%					
Town Manager @ 75%						
						United Healthcare \$ 105,000.00
						Humana Insurance Company-Dental \$ 3,300.00
						Humana Insurance Company-Vision \$ 1,000.00
						Employee Benefits Corporation \$ 12,246.00
						Lincoln National Life \$ 4,800.00
						American Public Life Insurance \$ 10,500.00
001.513.000-500.315	Professional Services	\$7,819.40	\$50,000.00		\$50,000.00	
Submitted by		Detail				
Finance Department	Foster & Foster, Inc.: agreement signed 10/18/2018 (no expiration date) >OPEB: Other Postemployment Benefits Plan. Costs for FY21: \$3,900.			\$ 3,900.00		
	Foster & Foster, Inc.: preparation of FY 2019 GASB 75 valuation			\$ 1,600.00		
	Accountemps			\$ 5,000.00		
	Constant Contact			\$ 2,000.00		

001-General Fund		FY 19	FY 20	FY21		
Account #	Description of Account	Actual Expenses	Amended Budget	Department Request	Total Request	Recommendation
001.513.000-500.320	Audit Expense	\$34,100.00	\$31,500.00		\$34,350.00	
Submitted by		Detail				
Finance Department	Grau & Associates: AUP FDOT Bus Grant			\$ 1,600.00		
	Grau & Associates: FYE Audit 9/30/2020: \$32,750 FYE Audit 9/30/2021: \$33,500 FYE Audit 9/30/2022: \$34,250 FYE Audit 9/30/2023: \$35,000 FYE Audit 9/30/2024: \$35,750			\$ 32,750.00		
001.513.000-500.344	HR Expenses	\$13,167.61	\$30,000.00		\$9,000.00	
Submitted by		Detail				
Finance Department	Pre-employment testing, Post-accident drug testing, advertising, background checks, etc.			\$ 5,000.00		
	Occupatioanl Health Center of the Southwest, P.A.-Concentra			\$ 2,000.00		
	US ISS Agency-Background checks			\$ 2,000.00		
001.513.000-500.345	Contractual Services	\$21,150.00	\$20,000.00		\$20,000.00	
Submitted by		Detail				
Finance Department	American Express (fees)					
	City of Fort Lauderdale >Utility Tax Collection fees					
	City of Pompano Beach					
	Compupay, Inc. >Payroll processing					
	Employee Benefits Corporation >Benefits Card Fee & Administration					
	ADP (On-line timekeeping)					
	Paymentech (fees)					
001.513.000-500.463	Service Maintenance Contracts	\$25,697.08	\$40,000.00		\$43,900.00	
Submitted by		Detail				
	Data Storage			\$1,800.00		
	Information Consultants, Inc. >Laserfiche Annual Support contract for technical support, userhelp and software down loads through 10/1/2020			\$ 4,100.00		
	Information Management Service >Business Tax License (TPA-BT)					
	Konica Minolta Business Solutions (Finance/Town Hall)			\$ 7,800.00		
	Municipal Code Corp. >Online Code Hosting, Supplement Pages Updating			\$ 24,000.00		
	Tyler Technologies >FundBalance Maintenance: A/P, A/R, Capital Assets, Cash Receipts, G/L, Purchase Order, TylerU, Annual Maintenance-Pervasive Client Server			\$ 6,200.00		
001.513.000-500.506	Printing & Binding	\$11,343.66	\$5,000.00		\$3,400.00	
Submitted by		Detail				
	Print Dynamics: Flood Newsletter-approximately 1500: Estimated cost: \$1,800			\$ 1,800.00		
	Print Dynamics: Recycling Flyer			\$ 600.00		
	Park Row Printing (Envelopes/Letterhead/Business Cards)			\$ 1,000.00		
	PSI Printing Systsems, Inc. (Check printing)					
001.513.000-500.508	Postage	\$2,390.06	\$4,500.00		\$4,500.00	
Submitted by		Detail				
Finance Department	Federal Express Corporation					
	Pitney Bowes (Postage)					
	Pitney Bowes Global Financial >Equipment Leasing Fees: \$147 x 4			\$ 588.00		
	Postage Allocation by Departments					
	US Postal Service >Standard Mail Permit-PI-USPS Marketing Mail \$400			\$ 400.00		
001.513.000-500.510	Office Supplies	\$7,264.81	\$7,500.00		\$7,500.00	
Submitted by		Detail				
Finance Department	Laminator.com					
	Office Depot, Inc.					
	Cintas Corporation					
	USPS Stamp Envelope					

001-General Fund		FY 19	FY 20	FY21		
Account #	Description of Account	Actual Expenses	Amended Budget	Department Request	Total Request	Recommendation
001.513.000-500.540	Dues & Subscriptions	\$6,523.73	\$8,000.00		\$8,000.00	
Submitted by		Detail				
Tedra Allen	Broward County City Manager's Association, Inc. (Membership: Bill & Neysa)	\$	250.00			
	Broward County Municipal Clerk's Association: >Tedra Allen	\$	100.00			
	Broward Greater Fort Lauderdale (Membership)					
	Broward League of Cities (Municipal Dues)	\$	508.00			
	Department of Business and Professional Regulation					
	FACC					
	Florida City and County Management Association (Membership Dues)	\$	150.00			
	Florida League of Cities >Annual Membership- through 2020	\$	808.00			
	Florida Shore & Beach >Annual Membership			\$	8,000.00	
	Government Finance Officers >Membership	\$	310.00			
	ICMA International City/County Management Association <i>is the leading organization of local government professionals dedicated to creating and sustaining thriving communities throughout the world. It offers its members professional development and training opportunities.</i>	\$	1,369.60			
	International Institute of Municipal Clerks >Town Clerk: Tedra Allen	\$	210.00			
	Notary Public Underwriters, Inc. >Tedra Allen & Karen Gates	\$	250.00			
Sun Sentinel Publishing >Subscription: \$450	\$	450.00				
001.513.000-500.545	Training	\$4,666.55	\$8,000.00		\$10,000.00	
Submitted by		Detail				
	Florida Association of City Clerks: >Tedra Allen					
	FCCMA Annual Conference					
	Information Management Service >Business Tax Training					
	OCBCC Convention Center					
001.513.000-500.550	Operating Expenses	\$25,394.01	\$10,000.00		\$15,045.00	
Submitted by		Detail				

\$975,817.04
\$1,289,253.60
Total FY21:
\$1,156,741.00

Town of Lauderdale By The Sea: FY 21 Budget Justification

514.000 Town Attorney

Function: To advise and provide legal counsel to the Town Commission and to all municipal officers in matters pertaining to their official duties, including representation of the Town in all litigation. The legal firm of Weiss Serota Helfman Cole & Bierman, P.L., serves as the Town Attorney, with Susan Trevarthen the assigned partner.

001-General Fund		FY 19	FY 20	FY21		
Account #	Description of Account	Actual Expenses	Amended Budget	Department Request	Total Request	Recommendation
001.514.000-500.310	Legal Expense	\$300,293.89	\$255,000.00		\$300,000.00	
Submitted by		Detail				
Finance Department	Weiss Serota Helfamn Pastoriza: General representation, labor, planning, code enforcement			\$ 300,000.00		
001.514.000-500.314	Litigation	\$28,839.08	\$100,000.00		\$100,000.00	
Submitted by		Detail				
Finance Department	Weiss Serota Helfamn Pastoriza			\$ 100,000.00		
001.514.000-500.319	Ethics Research, Training & Operations	\$2,011.40	\$8,000.00		\$8,000.00	
Submitted by		Detail				
Finance Department	Weiss Serota Helfamna Pastoriza Opinions, Research, Training			\$ 8,000.00		
		\$331,144.37	\$363,000.00	Total FY21:	\$408,000.00	

Town of Lauderdale By The Sea: FY 21 Budget Justification

519.000 General

Function: To account for expenditures of the entire organization such as insurance, the public information function, marketing activities, information technology, and community bus service. To account for a portion of the Assistant to the Town Manager, whose responsibilities cross several departments and functions.

001-General Fund		FY 19	FY 20	FY21		
Account #	Description of Account	Actual Expenses	Amended Budget	Department Request	Total Request	Recommendation
001.519.000-500.120	Regular Salaries	\$105,625.42	\$80,000.00		\$80,000.00	
Submitted by		Detail				
Finance Department	Public Information Officer @ 100%			\$ 80,000.00		
001.519.000-500.210	Employer FICA Taxes	\$7,303.88	\$6,200.00		\$6,200.00	
Submitted by		Detail				
Finance Department	Public Information Officer @ 100%	Federal payroll contribution directed towards both employees & employers to fund S.S. & Medicare-federal programs. FICA Tax rate for 2021=7.65%		\$ 6,200.00		
001.519.000-500.220	Retirement	\$8,851.03	\$6,800.00		\$8,000.00	
Submitted by		Detail				
Finance Department	Public Information Officer @ 100%	Florida Retirement System Rates: HA/PA-Regular Class: 10.00% HI/PI-Special District Elected Officers: 49.18% HM/PM-Senior Management Service Class: 27.29%		\$ 8,000.00		
001.519.000-500.230	Group Insurance	\$14,025.09	\$14,372.00		\$15,260.00	
Submitted by		Detail				
Finance Department	Public Information Officer: @ 100%			\$ 15,260.00		
		<i>United Healthcare</i>	\$ 11,500.00			
		<i>Humana Insurance Company-Dental</i>	\$ 300.00			
		<i>Humana Insurance Company-Vision</i>	\$ 100.00			
		<i>Employee Benefits Corporation</i>	\$ 1,560.00			
		<i>Lincoln National Life</i>	\$ 600.00			
		<i>American Public Life Insurance</i>	\$ 1,200.00			
001.519.000-500.311	Advertisements	\$11,182.40	\$8,000.00		\$7,000.00	
Submitted by		Detail				
Finance Department	Sun Sentinel >Legal Notices-Required advertising, RFP's >Seamless Docs Unlimited Web Form >Ads, Classified, Ordinance Posting					
001.519.000-500.313	Legal Expenses-Other Issues	\$18,650.00	\$5,000.00		\$5,000.00	
Submitted by		Detail				
001.519.000-500.315	Professional Services	\$57,317.72	\$75,000.00		\$50,000.00	
Submitted by		Detail				
Finance Department	Design Computer Systems, Inc. >Support time: \$150 per hour					
	Design Computer Systems, Inc. >Scala Software Maintenance for Social Content Manager					
	Design Computer Systems, Inc. >Scala Software Maintenance for Scala Designer					
	Design Computer Systems, Inc. >Scala Software Maintenance for Scala PC Player License					
	Design Computer Systems, Inc. >Scala Software Maintenance for Streaming Video Encoder					
	Tropical Sun Design: Ride Share Map					
	Tropical Sun Design: Street Banner Art					
	Ericks Consultants, Inc. (Legislative Services): \$2,500 x 12			\$ 30,000.00		
	Facebook					
	Meacham & Associates, Inc.					
001.519.000-500.345	Contractual Services	-\$39.50	\$5,000.00		\$31,000.00	
Submitted by		Detail				
Finance Department	EarthCam, Inc. (Software Support & Streaming Video Hosting Service through 12/28/20			\$ 6,000.00		
	Granicus, Inc. (Service Maintenance)-Provides video streaming and agenda management services: Meeting Efficiency Suite: \$225 per month					
	Granicus, Inc. (Service Maintenance)-Provides video streaming and agenda management services: Government Transparency Suite: \$225 per month					
	Granicus, Inc. (Service Maintenance)-Provides video streaming and agenda management services: Encoding Appliance Software: \$110 per month			\$ 25,000.00		
	Granicus, Inc. (Service Maintenance)-Provides video streaming and agenda management services: Upgrade to SDI 720P Streaming: \$53 per month					
	Granicus, Inc. (Service Maintenance)-Provides video streaming and agenda management services: Closed Captioning Services Recurring Hours: \$1110.00 per month					

001-General Fund		FY 19	FY 20	FY21		
Account #	Description of Account	Actual Expenses	Amended Budget	Department Request	Total Request	Recommendation
001.519.000-500.349	Community Bus	\$160,182.71	\$173,488.00		\$190,000.00	
Submitted by	Detail					
Debbie Hime	Sitara: Professional services monthly fee pertaining to the Town's Community Shuttle Bus, technical support and training in the operation of the existing technology. Application Implementation, Administration and Data Analysis. (\$675.00 x 12= \$8,100)			\$ 4,725.00		
	Limousines of South Florida, Inc. Shuttle (Pelican Hopper): approximately 3732 hours @ \$44.00/hour: This is determined by the number of service days times the service hours per day. (For example: # of service days @ \$8.42 service hours/day = 109.46 service hours for the month)			\$ 164,208.00		
	New Route Outreach (art, print, ads)			\$ 4,500.00		
	New Route Stop Signs 15 x \$350			\$ 4,500.00		
	ADA Compliant Stops per BCT					
	TSO Mobile Tracker >Pelican Hopper Tracking >2 applications x \$39 per month for 12 months/IVR Voice System			\$ 1,500.00		
	Tropical Sun Design: Hopper Map Art & App Art			\$ 5,622.00		
	Impact Imagery Group: LBTS-Hopper Bus			\$ 1,645.00		
Graphic Banner & Signs (New bus temp signs and stickers)			\$ 3,300.00			
001.519.000-500.451	Auto, Property & Liability Insurance	\$99,374.00	\$125,000.00		\$135,000.00	
Submitted by	Detail					
Finance Department	ISU Jallad Insurance Services: >Pollution Liability through 4/10/21			\$ 700.00		
	ISU Jallad Insurance Services: Commercial Package			\$ 108,000.00		
	Florida Municipal Insurance Trust: B-1 Pollution & Remediation Liability through 10/1/20			\$ 1,300.00		
001.519.000-500.452	Workers' Compensation Insurance	\$36,570.00	\$45,020.00		\$50,000.00	
Submitted by	Detail					
Finance Department	Preferred Governmental Insurance Trust (PGIT): Standard Worker's Compensation & Employer's Liability Policy through 10/1/20			\$ 50,000.00		
001.519.000-500.506	Printing & Binding	\$3,202.50	\$10,950.00		\$14,500.00	
Submitted by	Detail					
Debbie Hime	Front Desk Art & Wrap			\$ 1,500.00		
	Print Dynamics >Town Topics Printing-Approximately 3700 copies: 4 times a year @ \$3,000			\$ 12,000.00		
	Print Dynamics (Hurricane Brochure Printing)			\$ 1,000.00		
001.519.000-500.508	Postage	\$587.58	\$3,000.00		\$3,000.00	
Submitted by	Detail					
Finance Department	Federal Express Corporation Pitney Bowes					
001.519.000-500.511	Computer Expense	\$110,993.82	\$130,000.00		\$112,000.00	
Submitted by	Detail					
Debbie Hime	Archive Social (Social Media Archiving Sites for public record requests)			\$ 4,788.00		
	LBTS-FL.GOV (hosting \$8,213, ADA Audio Eye \$4,012, SSL \$150)			\$ 12,375.00		
	LBTS-FL.GOV-Enhancements and Updates-Civic Optimize-Year 1			\$ 9,700.00		
	CivicPlus, Inc.: Webmastering Assist TBD			\$ 1,500.00		
	Two Government Domain Renewals			\$ 800.00		
Steve D'Oliveira	Town computers			\$ 10,000.00		
	Cybersecurity subscriptions			\$ 1,000.00		
	Professionally Installed Electronics and B&H Photo: PIO: Equipment and Services			\$ 5,000.00		
	Professionally Installed Electronics: Jarvis Hall: Audio Visual Equipment & Maintenance			\$ 10,000.00		
	Design Computer Systems: Scala (Government Channel 78-television bulletin board programming): Maintenance			\$ 3,500.00		
Design Computer Systems: Scala- Channel 78 Maintenance			\$ 2,500.00			
Finance Department	GiaSpace: Agreement Managed IT Services: \$2,500					
	GiaSpace: Office 365 Government G1: Office 365 Government 34 x \$10 = \$340					
	GiasSpace: Office Backups: Offsite backups for Disaster Recovery: 1200 x \$0.32 = \$384.00					
	GiaSpace: O365 Business Premium: 22 x \$15 = \$330					
	GiaSpace: Dark Web ID: 1.00 X \$150 = \$150					
	GiaSpace: Barracuda Cloud Archiving Service-Per Mailbox 50 x \$3.50 = \$175.00					
	GiasSpace: Sophos Central Device Encryption-Subscription License 17 x \$3.00 = \$21.00					
GiasSpace: Service Tickets: Hourly Rate: On-site: \$125 x # of hours						
GiasSpace: Service Tickets: Remote Support: \$95 x # of hours						
				\$ 50,000.00		

001-General Fund		FY 19	FY 20	FY21		
Account #	Description of Account	Actual Expenses	Amended Budget	Department Request	Total Request	Recommendation
001.519.000-500.525	Uniform Expense		\$500.00		\$200.00	
Submitted by		Detail				
Debbie Hime	Uniform Expense			\$ 200.00		
001.519.000-500.540	Dues & Subscriptions	\$435.00	\$500.00		\$500.00	
Submitted by		Detail				
001.519.000-500.545	Training	\$75.00	\$2,600.00		\$3,000.00	
Submitted by		Detail				
Finance Department	FACC (Mini Institute Webinar)					
	OCBCV Convention Center					
	University of Wisconsin					
	>Parliamentary Procedures Training: \$250					
001.519.000-500.550	Operating Expenses	\$31,577.37	\$37,575.00		\$40,000.00	
Submitted by		Detail				
Finance Department	Edward Norris-Resident/Delivery of Town Topics): \$650 x 4			\$ 2,600.00		
	Broward County (Ad Valorem Taxes)-Warehouse Property Taxes): \$16,418.34			\$ 17,000.00		
001.519.000-500.552	Recycling and Solid Waste Expense	\$34,726.80	\$60,000.00		\$58,600.00	
Submitted by		Detail				
Finance Department	Clean Harbors Environmental Services (HHW Collection-Town portion)--They educate the residents about Household Hazardous Waste Collection reduction and collection at certain times of the year. The % charged goes by number of residents.			\$ 3,600.00		
	Green Scene Consulting, Inc. (Wast & Recycling education/coordination)					
	Tropical Sun Design >Brochure Design			\$ 1,000.00		
	Vicki Eckels (Waste & Recycling Coordinator)			\$ 6,000.00		
	Waste Pro of Florida					
	WM Recycle America (Net balance due for recycling)			\$ 48,000.00		
001.519.000-500.640	Capital Outlay-Equipment & Machinery	\$9,824.93	\$13,700.00		\$53,700.00	
Submitted by		Detail				
Debbie Hime	Creative Signs: Town Hall Complex: Street Marquis (Manual: \$18K, Electric Marquis: \$25K)			\$ 25,000.00		
	Municipal Services Update Wayfinding Signs			\$ 21,000.00		
	Debbie Hime: Desk			\$ 2,500.00		
	Electrical & Lift Station Wraps			\$ 5,200.00		

\$710,465.75
\$817,965.00
Total FY21:
\$862,960.00

Town of Lauderdale By The Sea: FY 21 Budget Justification

519.100 Business Dev. & Marketing

Function: To develop & implement programs that draw positive attention and business, increase the visibility and positive reputation of the Town; improve economic development to retailers and hoteliers; increase sense of community through programs and events.

001-General Fund		FY 19	FY 20	FY21		
Account #	Description of Account	Actual Expenses	Amended Budget	Department Request	Total Request	Recommendation
001.519.100-500.311	Advertisements	\$54,345.59	\$77,185.00		\$80,000.00	
Submitted by	Detail					
Debbie Hime	Trip Advisor Premium Partnership			\$ 12,000.00		
	Sunny.org (New Marketing Company) GFLCVB Vacation Planner			\$ 6,000.00		
	Visit Florida >Small Business Partnership & Web Listing Enhanced			\$ 5,000.00		
	CTM Partnership			\$ 6,000.00		
	Social Media Boosts and Advertising FB, IG, TWT, Boatshow, Summer Drive, Cruise Port, Niche Markets, Experian Native Ads, Other			\$ 35,000.00		
	On-line TBD			\$ 3,500.00		
	Miscellaneous Non-Tourism Print Ads (League, ICMA)			\$ 500.00		
	ImGoing Facebook Module-Business' FB Pages on Landing Pages \$6K					
	ImGoing Instagram Module-Capturint #LOVELBTS images real time \$4K					
	001.519.100-500.315	Professional Services	\$48,538.01	\$65,500.00		\$50,000.00
Submitted by	Detail					
Debbie Hime	Artwork for new pages and updates on discoverlbs, ads, applications, brochures, CTM & Bwalking Map Art, Guide Art Social Media			\$ 6,500.00		
	Photography/Videographing/Drone Create Niche Market Pages: Family, Bikes/Racks, MMO Description & Map, Environmental			\$ 3,000.00		
	Bees, Sea Oats, Beaches, Nat Wildlife, Turtles, Coral Restoration: Content, Images, Layouts			\$ 1,500.00		
	Discoverlbs Webmastering-Technical & General Page and Wireframe (SMG)			\$ 3,000.00		
	Trip Advisor, Visit FL, Sunny.org Management (CC-SMP)			\$ 4,500.00		
	Branding & Strategy Implementation (CC-SMP)			\$ 4,000.00		
	Program Planning/Account Management (CC-SMP)			\$ 3,500.00		
	Survey Implementation & Reporting (CC-SMP)			\$ 6,500.00		
	Social Media Content & Ad Management (CC-SMPO)			\$ 10,000.00		
	SEO & SMP Website Management (CC-SMP)			\$ 2,000.00		
	Traditional Advertisement Creative/Account Management			\$ 500.00		
	Local Biz Co-OP Program-Ad Desgin Pool					
	Contract Labor: Administrative Assisatnce			\$ 5,000.00		
001.519.100-500.345	Contractual Services	\$13,264.49	\$32,650.00		\$18,058.00	
Submitted by	Detail					
Debbie Hime	DiscoverLBTS, Go Daddy, Website Hosting, SSL, other URLs (12 x 18 = \$216)			\$ 4,616.00		
	Maps Marker Pro-\$44, Photo Contest \$25, Purchase on CodeCanyon.net, NextGen Pro \$120, \$159 User Way, other URLs.			\$ 1,600.00		
	Website Update to all maps/layering/digital			\$ 3,500.00		
	Communication SaaS: Constant Contact (\$800) Survey Monkey (\$384) Mail Chimp (\$384) Grasshopper Vanity Number (\$200) VIMEOPro (\$180) WeTransfer (\$144)+ Other (\$250)			\$ 2,342.00		
	EarthCam streaming fees for Pavillion webcams			\$ 6,000.00		
001.519.100-500.495	Special Events	\$524.98	\$36,400.00		\$15,000.00	
Submitted by	Detail					
Debbie Hime	West Plazas Business Developing "Art/Dine/Stroll" - - April/May			\$ 3,500.00		
	Small Business On-line Action Planner, Tutorials, Seminars			\$ 4,000.00		
	West Plazas-2nd Giant Addy Chair in Sea Fan Plaza			\$ 5,000.00		
	"No Car Needed"- - May is Bike Month Promo - - free helmets, bike safety seminars, team rider, etc.			\$ 500.00		
	Turtle Season-- kick-off			\$ 1,000.00		
	Neighborhood Outreach Block Parties or Neighbor/Resident Outreach- May			\$ 1,000.00		

001-General Fund		FY 19	FY 20	FY21		
Account #	Description of Account	Actual Expenses	Amended Budget	Department Request	Total Request	Recommendation
001.519.100-500.506	Printing & Binding	\$7,048.59	\$41,442.00		\$19,121.00	
Submitted by	Detail					
Debbie Hime	Town Brochure (2 prints)			\$ 3,000.00		
	Resident Turtle Awareness Brochures			\$ 4,500.00		
	Banner Replacements 25 X \$73 = \$1,825			\$ 1,825.00		
	Walking Map reprint 2 times			\$ 3,400.00		
	Exhibit Backdrop, Table Cover			\$ 500.00		
	Dive/Branding/Promotional information for hotels, DEMA, GFCV, Chamber			\$ 1,000.00		
	Directional Maps for 8 Buoys x \$56 each side, 1 side 2 times per year			\$ 896.00		
	SWAG/Print			\$ 1,500.00		
	Other Printing			\$ 2,500.00		
001.519.100-500.540	Dues & Subscriptions	\$2,721.04	\$1,735.00		\$2,286.00	
Submitted by	Detail					
Debbie Hime	Florida Redevelopment Association			\$ 195.00		
	Visit Florida (membership only)			\$ 395.00		
	Diving Equipment Manufacturing Association (DEMA)			\$ 150.00		
	Florida Municipal Community Association (\$200)			\$ 450.00		
	Florida Festival and Events Association (\$250)					
	Internet Network >Annual renewal website listings through 7/8/21			\$ 194.00		
	Music Licenses BMI (\$345) ASCAP (\$357)			\$ 702.00		
	Miscellaneous Subscriptions			\$ 200.00		
001.519.100-500.550	Operating Expenses	\$1,234.10	\$1,500.00		\$1,000.00	
Submitted by	Detail					

\$127,676.80
\$256,412.00
Total FY21: \$185,465.00

Town of Lauderdale By The Sea: FY 21 Budget Justification

521.000 Police Department

Function:

To safeguard the lives and property of Lauderdale-By-The-Sea residents and visitors by providing comprehensive police services of the highest quality, and to build strong relationships with the community through flexibility of assignment and personalized service.

001-General Fund		FY 19	FY 20	FY21		
Account #	Description of Account	Actual Expenses	Amended Budget	Department Request	Total Request	Recommendation
001.521.000-500.345	Contractual Services	\$4,430,025.32	\$4,811,226.00		\$5,120,721.00	
Submitted by		Detail				
Daphne E. Perez	BSO-Monthly Contractual Services			\$ 5,120,721.00		
001.521.000-500.352	Contract Services	\$4,996.19	\$5,000.00		\$5,000.00	
Submitted by		Detail				
Finance Department	Onsolve LLC >CodeRed Service: 1/20/20 through 1/19/21			\$ 5,000.00		
001.521.000-500.520	Building Maintenance	\$588.66	\$1,500.00		\$1,500.00	
Submitted by		Detail				
001.521.000-500.550	Operating Expenses	\$11,393.59	\$5,808.00		\$5,000.00	
Submitted by		Detail				
Finance Department	Video Patrolling Services (Management fee)			\$ 300.00		
	Video Patrolling Services >Management fee-VPS camera system \$300 x 4 = \$1200			\$ 1,200.00		
001.521.000-500.640	Capital Outlay-Equipment & Machinery	\$5,248.00	\$30,000.00		\$36,676.00	
Submitted by		Detail				
Daphne E. Perez	Radio Purchase-2nd Payment			\$ 36,276.00		
Finance Department	Traffic Logix Corporation >Web Director Annual Service Fee: \$400			\$ 400.00		

\$4,452,251.76
\$4,853,534.00
Total FY21:
\$5,168,897.00

Town of Lauderdale By The Sea: FY 21 Budget Justification

523.000 Emergency Medical Services

Function: To provide professional and dedicated Emergency Medical Service to the residents and visitors of Lauderdale-By-The-Sea.

001-General Fund		FY 19	FY 20	FY21		
Account #	Description of Account	Actual Expenses	Amended Budget	Department Request	Total Request	Recommendation
001.523.000-500.345	Contractual Services FY 20-21: \$848,251 FY 21-22: \$873,699 FY 22-23: \$899,910 FY 23-24: \$926,907 FY 24-25: \$954,715	\$823,544.64	\$823,545.00		\$848,251.00	
Submitted by	Detail					

\$823,544.64	\$823,545.00	Total FY21:	\$848,251.00
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Town of Lauderdale By The Sea: FY 21 Budget Justification

524.000 Development Services

Function: **Administration:** Supports the Special Magistrate, contract administrator for building services, code services and Interlocal agreements. **Planning and Zoning:** Oversees the Town's Land Development Regulations including site plan and architectural review. Supports the Planning & Zoning Board and the Board of Adjustment. **Code Compliance Services:** Seeks property compliance with the Town's Code of Ordinances. Gains compliance through the Special Magistrate process. Town Engineering: Issues right-of-way permits and reviews plans for compliance with engineering standards. Serves as the Town's Flood Plain Manager.

001-General Fund		FY 19	FY 20	FY21		
Account #	Description of Account	Actual Expenses	Amended Budget	Department Request	Total Request	Recommendation
001.524.000-500.120	Regular Salaries	\$220,121.75	\$290,191.00		\$263,000.00	
Submitted by		Detail				
Finance Department	Planner @ 90% and @ 85%			\$ 263,000.00		
	Development Services Director @ 80%					
	Planning Technician @ 95%					
001.524.000-500.121	Temporary Salaries/Interns				\$7,500.00	
Submitted by		Detail				
Linda Connors	Intern Stipend			\$ 7,500.00		
001.524.000-500.140	Overtime Salaries	\$4,358.18	\$4,000.00		\$5,000.00	
Submitted by		Detail				
Finance Department	Planners: 2 @ 90% and @ 85%					
	Planning Technician: @95%					
001.524.000-500.210	Employer FICA Taxes	\$17,233.65	\$22,300.00		\$20,200.00	
Submitted by		Detail				
Finance Dept.	Planner @ 90% and @ 85%			\$ 20,200.00		
	Development Services Director @ 80%					
	Planning Technician @ 95%					
		Federal payroll contribution directed towards both employees & employers to fund S.S. & Medicare-federal programs. FICA Tax rate for 2021=7.65%				
001.524.000-500.220	Retirement	\$40,313.11	\$45,900.00		\$56,824.00	
Submitted by		Detail				
Finance Department	Planner @ 90% and @ 85%			\$ 44,000.00		
	Development Services Director @ 80%					
	Planning Technician @ 95%					
	Nationwide Contributions >Sydney Ramirez @ 95% >Susan Levan @ 85%				\$ 12,824.00	
		Florida Retirement System Rates: HA/PA-Regular Class: 10.00% HI/PI-Special District Elected Officers: 49.18% HM/PM-Senior Management Service				
001.524.000-500.230	Group Insurance	\$50,716.69	\$65,378.00		\$54,210.00	
Submitted by		Detail				
Finance Department	Planner: @ 90% and @ 85%			\$ 54,210.00		
	Development Services Director: @ 80%					
	Planning Technician: @ 95%					
		<i>United Healthcare</i> \$ 40,000.00 <i>Humana Insurance Company-Dental</i> \$ 2,500.00 <i>Humana Insurance Company-Vision</i> \$ 350.00 <i>Employee Benefits Corporation</i> \$ 5,460.00 <i>Lincoln National Life</i> \$ 2,200.00 <i>American Public Life Insurance</i> \$ 3,700.00				
001.524.000-500.315	Professional Services	\$29,787.42	\$104,500.00		\$152,000.00	
Submitted by		Detail				
Linda Connors	Planning and Engineering Services and Architecture >Flynn Engineering Services, P.A. (Planning and engineering services and architecture. Per hour cost plus labor plus reimbursable expenses) >Linda Strutt Consulting, Inc. (Site Plan Review)				\$ 15,000.00	
	Comprehensive Plan >Incorporate new county regulations into plan.				\$ 40,000.00	
	Permit Scanning (Phase 1)				\$ 50,000.00	
	BTR Database				\$ 45,000.00	
	Code Brochure >MIMO				\$ 2,000.00	

001-General Fund		FY 19	FY 20	FY21		
Account #	Description of Account	Actual Expenses	Amended Budget	Department Request	Total Request	Recommendation
001.524.000-500.345	Contractual Services	\$179,326.83	\$331,600.00		\$301,600.00	
	Submitted by	Detail				
Linda Connors	Calvin, Giordano & Associates (Monthly code compliance)			\$ 265,000.00		
	Ideal Business Support Services, Inc. (Planning & Zoning Board, Board of Adjustment, Code Compliance Hearing, attendance at meetings. Listening to video of meeting and transcription of minutes). Hours x \$20.			\$ 7,000.00		
	LBTS Volunteer Fire Department (Fire Marshall Hours)			\$ 7,000.00		
	Simple Method LLC (Business tax receipt scanning) >BTR Support			\$ 13,000.00		
	Thomas J. Ansbro, Esq. >Services Code compliance cases-Special Magistrate			\$ 9,600.00		
001.524.000-500.461	Vehicle Maintenance	\$487.60	\$250.00		\$250.00	
	Submitted by	Detail				
001.524.000-500.462	Fuel	\$787.60	\$1,000.00		\$500.00	
	Submitted by	Detail				
Linda Connors	WRIGHT Express (WEX)			\$ 1,000.00		
001.524.000-500.463	Service Maintenance Contracts	\$4,154.62	\$2,220.00		\$5,200.00	
	Submitted by	Detail				
Linda Connors	Data storage: \$250 x 12			\$ 3,000.00		
	Konica Minolta Business Solutions: \$350 x 12			\$ 2,200.00		
001.524.000-500.506	Printing & Binding	\$717.00	\$800.00		\$1,300.00	
	Submitted by	Detail				
Linda Connors	DIMCO LLC >Code Brochure: Blue prining and graphics			\$ 500.00		
	Park Row Printing >Business cards/envelopes with windows/bulk trash			\$ 800.00		
001.524.000-500.508	Postage	\$5,132.86	\$6,000.00		\$5,000.00	
	Submitted by	Detail				
Finance Department	Postage Allocations by Depts.			\$ 5,000.00		
001.524.000-500.510	Office Supplies	\$2,118.52	\$3,500.00		\$2,500.00	
	Submitted by	Detail				
Finance Department	Master Lock					
	Office Depot, Inc.					
	Park Row Printing					
001.524.000-500.525	Uniform Expense	\$566.99	\$600.00		\$600.00	
	Submitted by	Detail				
Finance Department	Sharp Marketing			\$ 600.00		
001.524.000-500.540	Dues & Subscriptions	\$2,178.00	\$2,000.00		\$4,000.00	
	Submitted by	Detail				
Finance Department	American Planning Association: October 1-September 30 >Linda Connors/Susan Leven: Cost: \$1,343.00					
	Broward Section of Florida					
	CBR Intro PDF					
	American Institute of Certified Planners					
	NNA Services LLC					
	Florida Association of Code					
	Florida Association of Business Tax Receipts					
001.524.000-500.545	Training	\$3,686.51	\$6,000.00		\$7,000.00	
	Submitted by	Detail				
	EB Safe Streets Summit					
	FAU					
001.524.000-500.550	Operating Expenses	\$10,210.80	\$9,350.00		\$9,000.00	
	Submitted by	Detail				

\$571,898.13 \$949,799.00 **Total FY21: \$895,684.00**

Town of Lauderdale By The Sea: FY 21 Budget Justification

541.100 Municipal Services-Public Works Division

Function: Maintain the Town's infrastructure by making repairs to roads, sewers, storm drains and streetlights. Maintain the Town's fleet vehicles to ensure safe operation on the road. Provide a safe, clean and well maintained appearance of the Town's public property. Maintain all public buildings and provide a safe, clean, attractive and enjoyable environment for guests, residents and employees.

001-General Fund		FY 19	FY 20	FY21		
Account #	Description of Account	Actual Expenses	Amended Budget	Department Request	Total Request	Recommendation
001.541.100-500.120	Regular Salaries	\$801,501.26	\$845,096.00		\$850,000.00	
Submitted by	Detail					
Finance Department	Maintenance Worker I: 5 @ 100%,			\$ 847,000.00		
	Maintenance Worker II: 6 @ 100%, 1 @ 75%					
	Maintenance Worker III @ 100%					
	Senior Office Specialist @ 100%					
	Public Works Supervisor @ 100%					
	Municipal Services Director @ 70%					
	Community Standards Supervisor @ 100%					
	Vacation Payouts				\$ 5,000.00	
001.541.100-500.140	Overtime Salaries	\$45,172.18	\$35,000.00		\$50,000.00	
Submitted by	Detail					
Ken Rubach	Maintenance Worker I 5 @ 100%			\$ 50,000.00		
	Maintenance Worker II: 6 @ 100%, 1 @ 75%					
	Maintenance Worker III: @ 100%					
	Senior Office Specialist: @ 100%					
	Public Works Supervisor: @ 100%					
	Municipal Services Director @ 70%					
	Community Standards Supervisor: @ 100%					
001.541.100-500.210	Employer FICA Taxes	\$61,196.78	\$64,700.00		\$64,750.00	
Submitted by	Detail					
Finance Department	Maintenance Worker I: 5 @ 100%			\$ 64,750.00		
	Maintenance Worker II: 6 @ 100%, 1 @ 75%					
	Maintenance Worker III: 1 @ 100%					
	Senior Office Specialist: 1 @ 100%					
	Public Works Supervisor: 1 @ 100%					
	Municipal Services Director: 1 @ 70%					
	Community Standards Supervisor: 1 @ 100%					

001-General Fund		FY 19	FY 20	FY21		
Account #	Description of Account	Actual Expenses	Amended Budget	Department Request	Total Request	Recommendation
001.541.100-500.220	Retirement	\$84,593.52	\$86,521.00		\$99,900.00	
Submitted by		Detail				
Finance Department	Maintenance Worker I: 5 @ 100%	Florida Retirement System Rates: HA/PA-Regular Class: 10.00% HI/PI-Special District Elected Officers: 49.18% HM/PM-Senior Management Service Class: 27.29%		\$	99,900.00	
	Maintenance Worker II: 6 @ 100%, 1 @ 75%					
	Maintenance Worker III: 1 @ 100%					
	Senior Office Specialist: 1 @ 100%					
	Public Works Supervisor: 1 @ 100%					
	Municipal Services Director: 1 @ 70%					
	Community Standards Supervisor: 1 @ 100%					
	Nationwide >Jovante Hightower @ 100%					
001.541.100-500.230	Group Insurance	\$199,336.05	\$238,858.00		\$265,162.00	
Submitted by		Detail				
Finance Department	Maintenance Worker I 5 @ 100%			\$	265,162.00	
	Maintenance Worker II: 6 @ 100%, 1 @ 75%					
	Maintenance Worker III: @ 100%					
	Senior Office Specialist: @ 100%					
	Public Works Supervisor: @ 100%					
	Municipal Services Director @ 70%					
	Community Standards Supervisor: @ 100%					
		United Healthcare \$	205,000.00			
		Humana Insurance Company-Dental \$	5,000.00			
		Humana Insurance Company-Vision \$	1,500.00			
		Employee Benefits Corporation \$	25,662.00			
		Lincoln National Life \$	10,000.00			
		American Public Life Insurance \$	18,000.00			
001.541.100-500.315	Professional Services	\$37,364.20	\$25,000.00		\$40,000.00	
Submitted by		Detail				
Ken Rubach	Avirom & Associates, Inc. (survey)					
	Baxter & Woodman, Inc. >Continuing Professional Services: Assessment report for the Town's offsite building in Fort Lauderdale: \$15,000					
	Flynn Engineering Services, P.A.: Planning and engineering services and architecture. Professional Personnel: Firm Principal, Graduate Engineer, Surveyor Consultant, Professional Engineer: Per hour cost plus labor plus reimbursable expenses.					
	VIA Planning, Inc.					
001.541.100-500.340	Sewer/Wastewater	\$18,363.88	\$12,500.00		\$13,600.00	
Submitted by		Detail				
Finance Department	City of Fort Lauderdale: \$800 x 12			\$	9,600.00	
	Tele-Vac South, Inc.			\$	4,000.00	
001.541.100-500.345	Contractual Services	\$98,120.95	\$134,271.00		\$226,878.00	
Submitted by		Detail				
Ken Rubach	Integrity Services: Janitorial Services for Town bathrooms: 3 x's a day 7 days a week: \$3,300.00/Monthly Cleaning hours: 11:00 a.m., 4:00 p.m., 7:30 p.m.				\$39,600.00	
	KS Statebank: 2018 Elgin Pelican Street Sweeper: 4 year lease @ \$43,742 per year (50% Municipal Services= \$21,871 :: 50% Parking= \$21,871) Payments: 4/1/21: \$43,741.90, 4/1/22: \$65,635.80			\$	21,878.00	
	Mainguy: Tree Trimming: Approximately 1,000 palm trees @ \$25 per tree			\$	25,000.00	
	Mainguy: Tree Trimming: Approximately 300 coconut palms--2nd trimming @ \$25 per tree			\$	7,500.00	
	Mainguy: Tree Trimming: 150 hours of canopy tree trimming @ \$130 per hour			\$	19,500.00	
	King Tree Service: Lethal yellow treatment for approximately 350 palms @ \$8.00 per palm times 3 times a year.			\$	8,400.00	
	Bel Air Maintenance, Inc. : Pressure cleaning approximately 25,500 square feet of sidewalk at 80 time per year @ at a cost of \$60,792.00 per year.			\$	62,000.00	
	Landscaping Maintenance: \$25,000 per year.			\$	25,000.00	
	Town Hall desanitation			\$	18,000.00	

001-General Fund		FY 19	FY 20	FY21		
Account #	Description of Account	Actual Expenses	Amended Budget	Department Request	Total Request	Recommendation
001.541.100-500.410	Communications	\$19,128.04	\$40,440.00		\$41,000.00	
	Submitted by	Detail				
Ken Rubach	AT&T			\$ 4,000.00		
	Comcast (internet service for town hall/town hall t.v./internet for jarvis hall/downtown webcam access)			\$ 20,000.00		
	SunTalk LLC-Annual airtime service			\$ 2,000.00		
	Verizon Wireless Services (public works cell phones)			\$ 4,000.00		
001.541.100-500.430	Electric Service	\$42,645.17	\$42,000.00		\$42,000.00	
	Submitted by	Detail				
Ken Rubach	FPL					
001.541.100-500.431	Water Service	\$109,688.25	\$120,000.00		\$120,000.00	
	Submitted by	Detail				
Ken Rubach	City of Fort Lauderdale					
	City of Pompano Beach: \$200 x 12			\$ 2,400.00		
001.541.100-500.433	Electric Service-Streets	\$50,996.62	\$60,000.00		\$55,000.00	
	Submitted by	Detail				
Ken Rubach	FPL			\$ 55,000.00		
001.541.100-500.445	Equipment Rent/Lease	\$18,852.99	\$16,500.00		\$15,000.00	
	Submitted by	Detail				
Ken Rubach	Bobcat of Broward					
	Florida Fence Rental, Inc.					
	HERC Rentals					
	Nice Ice Leasing, Inc.: Ice Machine Lease					
	Sunbelt Rentals, Inc.					
	Treckker Tractor LLC					
	United Rentals North America					
001.541.100-500.460	Equipment Maintenance	\$14,642.10	\$23,000.00		\$20,000.00	
	Submitted by	Detail				
Ken Rubach				\$ 20,000.00		
001.541.100-500.461	Vehicle Maintenance	\$18,171.94	\$13,000.00		\$14,000.00	
	Submitted by	Detail				
Ken Rubach				\$ 14,000.00		
001.541.100-500.462	Fuel	\$21,871.99	\$18,000.00		\$19,000.00	
	Submitted by	Detail				
Ken Rubach	Anchor Petroleum					
	Clean Fuels of Florida, Inc.					
	Wright Express (WEX)					
001.541.100-500.463	Service Maintenance Contracts	\$15,355.04	\$12,776.00		\$12,800.00	
	Submitted by	Detail				
Ken Rubach	ADT Security Services, Inc. (Alarm Services-Control App, Monitoring Burglar Alarm, Quality Service Plan)					
	Florida Lifts LLC (Annual Planned Maintenance Agreement-commercial wheelchair lift: \$605.00).					
	Hughes Power System					
	Konica Minolta Business Solutions					
	Temptrol Air Conditioning, Inc.					
	Terminix International					
001.541.100-500.470	Radio Maintenance	\$2,400.00	\$2,400.00		\$2,400.00	
	Submitted by	Detail				
Ken Rubach	Suntalk					
001.541.100-500.498	Storm Drain Rehab/Maintenance	\$21,130.15	\$50,000.00		\$80,000.00	
	Submitted by	Detail				
Ken Rubach	Storm Sewer Cleaning			\$ 55,000.00		
	Permits			\$ 5,000.00		
	Repairs and Maintenance			\$ 18,017.00		
	Broward County Board of County Commissioners: >Environmental Engineering & Permitting Division: \$1,983 >Environmental Engineering & Permitting Division: 5-year license renewal through 2022: \$750			\$ 1,983.00		
001.541.100-500.508	Postage	\$225.57	\$300.00		\$400.00	
	Submitted by	Detail				
Finance Department	Federal Express Corporation					
	Fedex Freight					
	Postage Allocation by Departments					
001.541.100-500.510	Office Supplies	\$1,626.64	\$2,000.00		\$2,000.00	
	Submitted by	Detail				
	Amazon					
	Office Depot, Inc.					

001-General Fund		FY 19	FY 20	FY21		
Account #	Description of Account	Actual Expenses	Amended Budget	Department Request	Total Request	Recommendation
001.541.100-500.520	Building Maintenance	\$73,104.89	\$60,000.00		\$65,000.00	
	Submitted by	Detail				
	Temptrol Air Conditioning, Inc. >A/C maintenance: Bi-monthly Contract: *\$400 per contract Filters: \$200 + additional labor and parts.					
	Terminix International >Pest control: \$300 x 12					
	Broward County Board of Commissioners Broward Elevator Section: (Elevator Certificate of Operational Renewal: \$100.00-Public Safety Complex).					
001.541.100-500.525	Uniform Expenses	\$11,153.41	\$8,000.00		\$8,500.00	
	Submitted by	Detail				
Ken Rubach	Unifirst Corporation >Public Works uniforms					
001.541.100-500.529	Street Light Maintenance	\$8,959.83	\$17,538.00		\$18,065.00	
	Submitted by	Detail				
Ken Rubach	Kilowatt Electric Company: >FDOT Street Light Maintenance Grant					
001.541.100-500.530	Street Maintenance Repair Supply	\$34,095.48	\$137,000.00		\$90,000.00	
	Submitted by	Detail				
Ken Rubach	Minor repairs to Town owned streets (i.e. main breaks, sink holes, etc.). Replacement of decorative street lights, decorative poles and crosswalk repairs.			\$ 50,000.00		
	Pavement Stripping			\$ 15,000.00		
	Continued replacement of turtle lighting			\$ 25,000.00		
001.541.100-500.531	Grounds Maintenance/Landscaping	\$32,823.09	\$32,500.00		\$40,000.00	
	Submitted by	Detail				
Ken Rubach	A1A Sod Sand: Fertilizer for all Town owned trees, plants, sod, topsoil and irrigation supplies			\$ 35,000.00		
	Additional plantings to improve the bed on Commercial Blvd. between A1A and Seagrape Drive			\$ 5,000.00		
001.541.100-500.532	Signs	\$10,755.86	\$10,000.00		\$15,000.00	
	Submitted by	Detail				
Ken Rubach	Beach, park, public facilities and roadway signage.			\$ 15,000.00		
001.541.100-500.534	Sidewalk Maintenance Repair	\$17,452.18	\$22,000.00		\$25,000.00	
	Submitted by	Detail				
Ken Rubach	Sidewalk repairs (trip hazard removal/square replacement)			\$ 25,000.00		
001.541.100-500.535	Flags	\$30.00	\$1,200.00		\$1,500.00	
	Submitted by	Detail				
Ken Rubach	Gettysburg Flag Works-Gettysburgflag.com: >Replacement of US/State/Town flags at Municipal Facilities and on Seagrape Drive.			\$ 1,500.00		
	Gettysburg Flag Works					
001.541.100-500.540	Dues & Subscriptions	\$1,255.00	\$1,000.00		\$1,500.00	
	Submitted by	Detail				
Ken Rubach	American Public Works Association			\$ 555.00		
	Broward City County Managers' Association					
	International City Managers' Association					
	Florida Stormwater Association					
	Florida Floodplan Managers' Association					
	Miscellaneous Membership					
001.541.100-500.545	Training	\$2,249.42	\$5,300.00		\$6,800.00	
	Submitted by	Detail				
Ken Rubach	Barry University APWA class for 4 employees @ \$600 each			\$ 2,400.00		
	American Public Works Association-National			\$ 1,500.00		
	American Public Works Association-Florida Conference			\$ 800.00		
	Governor's Hurricane Conference			\$ 600.00		
	Staff training (NPDES, Pesticides and back flow certifications)			\$ 1,500.00		
001.541.100-500.547	Hurricane Expenditure	\$7,334.98	\$25,000.00		\$25,000.00	
	Submitted by	Detail				
Ken Rubach	Emergency Hurricane supplies			\$ 10,000.00		
	Witt O'Brien's-Professional Services			\$ 15,000.00		
001.541.100-500.550	Operating Expenses	\$73,948.40	\$55,000.00		\$65,000.00	
	Submitted by	Detail				
Ken Rubach	Surface water renewal fee, safety items, hoses, cords, water, clamps, bits, keys, general supplies			\$ 65,000.00		

001-General Fund		FY 19	FY 20	FY21		
Account #	Description of Account	Actual Expenses	Amended Budget	Department Request	Total Request	Recommendation
001.541.100-500.624	Capital Outlay-Building Improvement	\$51,860.95	\$75,000.00		\$159,500.00	
Submitted by	Detail					
Ken Rubach	Replacement when needed of AC, plumbing, sewer or electrical systems.			\$ 50,000.00		
	Impact windows for town hall @ \$60,000 Shutters for Jarvis Hall @ \$12,000			\$ 72,000.00		
	Town Hall generator to service Town Hall and Municipal Services Building (includes wiring and installation of a transfer switch)			\$ 37,500.00		
001.541.100-500.640	Capital Outlay-Equipment & Machinery		\$26,500.00		\$20,825.00	
Submitted by	Detail					
Ken Rubach	Catch Basin/Sewer/Hydro excavation trailer Deferred from FY20: Total Cost: \$59,500 30% allocated to Parking (\$17,850) 35% allocated to Sewer (\$20,825) 35% allocated to Municipal Services (\$20,825)			\$ 20,825.00		
001.541.100-500.644	Capital Outlay-Vehicles		\$289,500.00		\$43,710.00	
Submitted by	Detail					
Ken Rubach	2019 Ford Ranger XL 4X4 SuperCrew 5 ft. box 126.8 in WB: Active Lease-VIN: KLB16910: Monthly Payment: \$512.53 Municipal Services allocation: 70% of \$512.53= \$358.78 per month x 12 Parking allocation: 30%			\$ 4,310.00		
	2019 Ford F-550 XL 4X4 SD Regular Cab 145 in. WB DRW: Active Lease-Aerial Lift Truck: Monthly payment in the amount of: \$1,444.29 per month x 12			\$ 17,400.00		
	Ford Ranger: Proposed lease: Community Services Division (Replacement of current vehicle): \$545.00 per month x 12			\$ 7,000.00		
	Polaris RTV 4 X4: Proposed lease: (4 RTV's) (Replacement of Club Cars): \$1,200 per month x 12			\$ 15,000.00		

\$2,007,406.81
\$2,873,062.00
Total FY21: \$2,619,290.00

Town of Lauderdale By The Sea: FY 21 Budget Justification

572.000 Recreation

Function: To provide a safe, clean, accessible and durable recreational facility for residents and visitors of the Town. Provide community recreation areas for residents and visitors. Put on special events, provide recreational programming.

001-General Fund		FY 19	FY 20	FY21		
Account #	Description of Account	Actual Expenses	Amended Budget	Department Request	Total Request	Recommendation
001.572.000-500.311	Advertisements	\$720.00	\$3,150.00		\$1,650.00	
Submitted by		Detail				
Debbi Hime	Advertisements for Recreation Programs and Small Business Events Yoga: \$200 Farmer's Market: \$550 Danny Dance: \$250 Bee Apiary: \$150			\$1,650.00		
001.572.000-500.342	Senior Rec. Center Contract	\$75,780.00	\$79,631.00		\$90,000.00	
Submitted by		Detail				
Steve D'Oliveira	Bien-Aime: 10 Jarvis Hall Evening Programs @ \$580			\$5,800.00		
	Sea Shots Advertising			\$1,300.00		
	Bien-Aimee, Inc. (Contractual Services)			\$77,800.00		
	Miscellaneous Expenses (Volunteers, activities)			\$5,100.00		
001.572.000-500.343	Beach Maintenance Contract	\$176,720.00	\$264,000.00		\$264,000.00	
Submitted by		Detail				
Ken Rubach	Beach Raker LLC (Beach cleaning services: \$20,500 each occurrence)			\$264,000.00		
001.572.000-500.345	Contractual Services	\$2,000.00	\$26,500.00		\$26,500.00	
Submitted by		Detail				
Steve D'Oliveira	Nova Southeastern University: > Staghorn Coral Restoration Project (5 year contract: \$59,000- payments spread over 5 years: Year 2: \$26,500.00; Year 3: \$4,000.00; Year 4: \$2,000, Year 5: \$2,000. Total: \$59,000.00)			\$ 26,500.00		
001.572.000-500.347	Programs	\$13,291.06	\$20,000.00		\$8,500.00	
Submitted by		Detail				
Debbie Hime	Dance Moves, Inc.: Danny Carter: Dancing By The Sea: November, 2020-April, 2021: 2 times per month x \$500 per class x 5 months.			\$5,000.00		
	Mind's Eye Day Spa: Yoga By The Sea: January, 2021-April, 2021: 17 weeks times 2 classess per week x \$50 per class.			\$1,700.00		
	TBD: Sean Boot Camp: January, 2021-April, 2021: 17 weeks times 1 class per week x \$50 per class			\$1,800.00		
001.572.000-500.430	Electric Service	\$473.30	\$800.00		\$800.00	
Submitted by		Detail				
Finance Department	FPL					
001.572.000-500.460	Equipment Maintenance	\$10,247.55	\$8,000.00		\$8,000.00	
Submitted by		Detail				
	Bobcat of Broward					
	Environmental Products					
	Golf Car Depot					
	Jeffrey Allen, Inc.					
	Strobes-R-Us					
001.572.000-500.469	Buoy Maintenance	\$10,891.10	\$9,000.00		\$9,000.00	
Submitted by		Detail				
	American Underwater Contractor					
001.572.000-500.495	Special Events	\$70,456.21	\$114,100.00		\$70,000.00	
Submitted by		Detail				
Debbie Hime	Boo By The Sea			\$0.00		
	Veteran's Day: Wednesday, November 11, 2020.			\$500.00		
	Christmas By The Sea: December, 2020			\$10,000.00		
	New Year's Eve: Thursday, December 31, 2020 Barricades: \$1,055 Access Staff: \$6,950 BSO: \$16,000 Art, Signs, Banners: \$2,846			\$0.00		
	4th of July: Sunday, July 4, 2021 VFD Event Management: \$3,500 Fireworks: \$20,000 Parad & Family Day: \$12,000 BSO: \$2,000 Artwork, Signage, Web Updates: \$1,500 ++			\$42,500.00		
	Bugfest: July, 2021			\$17,000.00		
001.572.000-500.510	Office Supplies	\$493.31	\$600.00		\$650.00	
Submitted by		Detail				
Finance Department	Office Depot, Inc. Sharp Marketing					

001-General Fund		FY 19	FY 20	FY21		
Account #	Description of Account	Actual Expenses	Amended Budget	Department Request	Total Request	Recommendation
001.572.000-500.520	Building Maintenance	\$23,235.62	\$44,500.00		\$45,000.00	
Submitted by	Detail					
Ken Rubach				\$45,000.00		
001.572.000-500.536	Sea Oats	\$12,445.83	\$12,000.00		\$12,000.00	
Submitted by	Detail					
Steve D'Oliveira				\$12,000.00		
001.572.000-500.550	Operating Expenses	\$63,594.24	\$82,000.00		\$82,000.00	
Submitted by	Detail					
	Doggie bags, tennis court keys, park & street furniture, sports equipment, trash cans, bike racks, seasonal decorations-holiday banners.					
001.572.000-500.640	Capital Outlay-Equipment & Machinery	\$25,175.07	\$32,500.00		\$32,500.00	
Submitted by	Detail					

\$485,523.29	\$696,781.00	Total FY21:	\$650,600.00
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Town of Lauderdale By The Sea: FY 21 Budget Justification

102-Building Fund

Function: Building Services: Issues building permits and conducts inspections for all construction. Fire Marshall provides fire plan review and fire inspections.

102-Building Fund		FY 19	FY 20	FY21		
Account #	Description of Account	Actual Expenses	Amended Budget	Department Request	Total Request	Recommendation
001.524.100-500.120	Regular Salaries	\$128,399.55	\$0.00		\$73,650.00	
Submitted by	Detail					
Finance Department	Planner: 1 @ 10%, 1 @ 15% Development Services Director: @ 20% Accounting Specialist: @ 5% Senior Office Specialist: @ 10% Finance Director: @ 5% Planning Technician: @ 5% Accountant: @ 20%			\$73,650.00		
001.524.100-500.210	Employer FICA Taxes	\$9,822.57	\$0.00		\$5,700.00	
Submitted by	Detail					
Finance Department	Planner: 1 @ 10%, 1 @ 15% Development Services Director: @ 20% Accounting Specialist: @ 5% Senior Office Specialist: @ 10% Finance Director: @ 5% Planning Technician: @ 5% Accountant: @ 20%		Federal payroll contribution directed towards both employees & employers to fund S.S. & Medicare-federal programs. FICA Tax rate for 2021=7.65%	\$ 5,700.00		
001.524.100-500.220	Retirement	\$21,124.51	\$0.00		\$13,000.00	
Submitted by	Detail					
Finance Department	Planner: 1 @ 10%, 1 @ 15% Development Services Director: @ 20% Accounting Specialist: @ 5% Senior Office Specialist: @ 10% Finance Director: @ 5% Planning Technician: @ 5% Accountant: @ 20%		Florida Retirement System Rates: HA/PA-Regular Class: 10.00% HI/PI-Special District Elected Officers: 49.18% HM/PM-Senior Management Service Class: 27.29%	\$ 13,000.00		
001.524.100-500.230	Group Insurance	\$16,021.96	\$0.00		\$17,154.00	
Submitted by	Detail					
Finance Department	Planner: 1 @ 15%, 2 @ 25% Development Services Director @ 35% Accounting Specialist @ 5% Senior Office Specialist @ 15% Finance Director @ 10% Planning Technician @ 15% Accountant @ 30% Town Manager @ 5%			\$ 17,154.00		
			United Healthcare \$ 13,000.00 Humana Insurance Company-Dental \$ 850.00 Humana Insurance Company-Vision \$ 100.00 Employee Benefits Corporation \$ 1,404.00 Lincoln National Life \$ 600.00 American Public Life Insurance \$ 1,200.00			
001.524.100-500.310	Legal Expense	\$11,425.38	\$0.00		\$5,000.00	
Submitted by	Detail					

102-Building Fund		FY 19	FY 20	FY21		
Account #	Description of Account	Actual Expenses	Amended Budget	Department Request	Total Request	Recommendation
001.524.100-500.402	Building Permit Services	\$739,795.17	\$0.00		\$569,330.00	
Submitted by	Detail					
Linda Connors	CAP Government, Inc. (building permit fees/services) 75% of net fees. (7% of fees to Board of Appeals and State and then net 75% to CAP. (The recommended budget reflect xxxx in projected revenue - 7% (\$xxxx) = \$ xxxx of which CAP is paid \$xxxx).			\$ 550,000.00		
	Flynn Engineering Services, P.A. >Review of building permits			\$ 19,330.00		

\$926,589.14	\$17,154.00	Total FY21:	\$683,834.00
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Town of Lauderdale By The Sea: FY 21 Budget Justification

103-Sewer Fund

Function: To collect and transmit sewage for treatment from the Town's service area (south of Pine Avenue).

103-Sewer Fund

Account #	Description of Account	Actual Expenses	Amended Budget	Department Request	Total Request	Recommendation
103.535.000-500.120	Regular Salaries	\$76,955.74	\$76,200.00		\$78,000.00	
Submitted by		Detail				
Finance Department	Maintenance Worker I: @ 100% Municipal Services Director: @ 20% Town Manager: @ 10%			\$78,000.00		
103.535.000-500.140	Overtime Salaries	\$3,627.44	\$5,000.00		\$5,250.00	
Submitted by		Detail				
Ken Rubach	Maintenance Worker I: @ 100% Municipal Services Director: @ 20% Town Manager: @ 10%			\$ 5,250.00		
103.535.000-500.210	Employer FICA Taxes	\$6,135.67	\$5,900.00		\$6,200.00	
Submitted by		Detail				
Finance Department	Maintenance Worker I: @ 100% Municipal Services Director: @ 20% Town Manager: @ 10%	Federal payroll contribution directed towards both employees & employers to fund S.S. & Medicare-federal programs. FICA Tax rate for 2021=7.65%		\$ 5,950.00		
103.535.000-500.220	Retirement	\$10,625.10	\$13,500.00		\$15,500.00	
Submitted by		Detail				
Finance Department	Maintenance Worker I: @ 100% Municipal Services Director: @ 20% Town Manager: @ 10%	Florida Retirement System Rates: HA/PA-Regular Class: 10.00% HI/PI-Special District Elected Officers: 49.18% HM/PM-Senior Management Service		\$15,500.00		
103.535.000-500.230	Group Insurance	\$5,209.82	\$9,307.00		\$11,178.00	
Submitted by		Detail				
Finance Department	Maintenance Worker I @ 100% Municipal Services Director @ 20% Town Manager @ 10%			\$11,178.00		
		United Healthcare \$ 6,800.00				
		Humana Insurance Company-Dental \$ 750.00				
		Humana Insurance Company-Vision \$ 150.00				
		Employee Benefits Corporation \$ 2,028.00				
		Lincoln National Life \$ 750.00				
		American Public Life Insurance \$ 700.00				
103.535.000-500.315	Professional Services	\$15,657.82	\$30,000.00		\$12,500.00	
Submitted by		Detail				
Ken Rubach	Flynn Engineering Services, P.A. Mathews Consulting Civil			\$12,500.00		
103.535.000-500.340	Sewer/Wastewater	\$657,614.62	\$672,500.00		\$680,340.00	
Submitted by		Detail				
Ken Rubach	City of Pompano Beach			\$907,000.00		
103.535.000-500.345	Contractual Services	\$16,988.04	\$17,689.00		\$88,000.00	
Submitted by		Detail				
Ken Rubach	City of Fort Lauderdale Sanitary Sewer Cleaning-Entire system south of Pine Avenue			\$18,000.00 \$70,000.00		
103.535.000-500.430	Electric Services	\$12,956.26	\$16,210.00		\$18,000.00	
Submitted by		Detail				
Ken Rubach	FPL			\$18,000.00		
103.535.000-500.431	Water Service	\$248.20	\$360.00		\$360.00	
Submitted by		Detail				
Ken Rubach	City of Fort Lauderdale			\$360.00		
103.535.000-500.459	Sewer Line Maintenance	\$76,387.23	\$12,500.00		\$17,500.00	
Submitted by		Detail				
Ken Rubach	Televise and clean sewer system on a as needed basis			\$17,500.00		
103.535.000-500.465	Pump Station Maintenance	\$1,699.00	\$3,000.00		\$3,000.00	
Submitted by		Detail				
Ken Rubach				\$3,000.00		
103.535.000-500.497	Contingency	\$0.00	\$100,000.00		\$100,000.00	
Submitted by		Detail				
Ken Rubach				\$100,000.00		
103.535.000-500.550	Operating Expenses	\$1,917.09	\$1,750.00		\$2,250.00	
Submitted by		Detail				
Ken Rubach				\$2,250.00		

103-Sewer Fund						
Account #	Description of Account	Actual Expenses	Amended Budget	Department Request	Total Request	Recommendation
103.535.000-500.630	Capital Outlay-Improvements other than bldg.	\$0.00	\$150,180.00		\$71,993.00	
Submitted by	Detail					
	Emergency Repairs			\$71,993.00		
103.535.000-500.640	Capital Outlay-Equipment & Machinery	\$0.00	\$16,800.00		\$20,825.00	
Submitted by	Detail					
Ken Rubach	Catch Basin/Sewer/Hydro excavation trailer: i/a/o \$59,500 Deferred from FY20: (Cost: \$59,500) 30% allocated to Parking (\$17,850) 35% allocated to Sewer (\$20,825) 35% allocated to Municipal Services (\$20,825)			\$20,825.00		

\$886,022.03
\$1,142,074.00
Total FY21:
\$1,130,896.00

Town of Lauderdale By The Sea: FY 21 Budget Justification

115-Fire Department

Function: Special Revenue fund for all expenses related to fire service.

115-Fire Fund		FY 19	FY 20	FY21		
Account #	Description of Account	Actual Expenses	Amended Budget	Department Request	Total Request	Recommendation
115.522.000-500.151	Fire Department Pension	\$0.00	\$6,000.00		\$6,000.00	
Submitted by	Detail					
115.522.000-500.315	Professional Services	\$16,486.75	\$10,000.00		\$69,500.00	
Submitted by	Detail					
	Actuarial Report			\$10,000.00		
	Fire Assessment Fee Study <i>Note: Last study was done in 2007 at a cost of \$39,842.00.</i>			\$50,000.00		
	Broward County Property Appraiser >Contract for extending the special assessment on the County Tax Roll: \$4,000			\$4,000.00		
	Gabriel, Roeder, Smith & Co. >LBTS-VFD Pension Plan *Actuarial Valuation Report: \$2,500 *Preparation of preliminary GASB #67 information for FYE 2020: \$3,000			\$5,500.00		
115.522.000-500.320	Audit Expenses	\$6,500.00	\$7,000.00		\$8,000.00	
Submitted by	Detail					
	GRAU & Associates >Pension Plan audit and Fire Fund share of annual audit			\$8,000.00		
115.522.000-500.345	Contractual Services	\$824,436.96	\$849,106.00		\$888,619.00	
Submitted by	Detail					
	LBTS Volunteer Fire Department-Contractual Services			\$888,619.00		
115.522.000-500.520	Building Maintenance	\$190.00			\$250.00	
Submitted by	Detail					
115.522.000-500.624	Capital Outlay-Bldg Improvement	\$34,061.93	\$369,041.00		\$21,777.00	
Submitted by	Detail					
115.522.000-500.644	Capital Outlay-Vehicles	\$17,300.82	\$50,000.00		\$50,000.00	
Submitted by	Detail					
115.522.000-500.912	Transfer to General Fund	\$22,000.00	\$22,000.00		\$22,000.00	
Submitted by	Detail					
	Transfer to General Fund (Quarterly)					

\$920,976.46
\$1,313,147.00
Total FY21:
\$1,066,146.00

Town of Lauderdale By The Sea: FY 21 Budget Justification

300-Capital Project Fund

300-Capital Project Fund		FY 19	FY 20	FY21		
Account #	Description of Account	Actual Expenses	Amended Budget	Department Request	Total Request	Recommendation
300.519.000-500.120	Regular Salaries	\$33,470.94	\$29,000.00		\$29,720.00	
Submitted by	Detail					
Finance Department	Municipal Services Director: @ 10% Town Manager: @ 10%			\$29,720.00		
300.519.000-500.210	Employer FICA Taxes	\$2,560.52	\$2,330.00		\$2,300.00	
Submitted by	Detail					
Finance Department	Municipal Services Director: @ 10% Town Manager: @ 10%	Federal payroll contribution directed towards both employees & employers to fund S.S. & Medicare-federal programs. FICA Tax rate for 2021-7.65%		\$2,300.00		
300.519.000-500.220	Retirement	\$11,834.59	\$7,300.00		\$8,200.00	
Submitted by	Detail					
Finance Department	Municipal Services Director: @ 10% Town Manager: @ 10%	Florida Retirement System Rates: HA/PA-Regular Class: 10.00% HI/PI-Special District Elected Officers: 49.18%		\$8,200.00		
300.519.000-500.230	Group Insurance	\$2,239.46	\$4,500.00		\$5,737.00	
Submitted by	Detail					
Finance Department	Municipal Services Director @ 10% Town Manager @ 10%			\$5,737.00		
		United Healthcare \$	4,700.00			
		Humana Insurance Company-Dental \$	100.00			
		Humana Insurance Company-Vision \$	25.00			
		Employee Benefits Corporation \$	312.00			
		Lincoln National Life \$	200.00			
		American Public Life Insurance \$	400.00			
300.519.000-500.315	Professional Services	\$0.00	\$20,000.00		\$0.00	
Submitted by	Detail					
300.519.000-519.152	Neighborhood Improvements	\$4,957.50			\$0.00	
Submitted by	Detail					
300.519.153.500.630	Hibiscus-Seagrape to A1A	\$0.00	\$50,000.00		\$0.00	
Submitted by	Detail					
300.519.154.500.630	Neighborhood Street Lighting		\$100,000.00		\$0.00	
Submitted by	Detail					
300.519.162.500.631	Town Hall Complex	\$29,779.35	\$65,000.00		\$0.00	
Submitted by	Detail					
300.534.167.500.630	A1A Streetscape: Commercial to Datura		\$380,000.00		\$0.00	
Submitted by	Detail					
300.539.157.500.624	Visitor's Center				\$75,000.00	
Submitted by	Detail					
300.534.169.500.630	A1A Commercial Street Lighting		\$250,000.00		\$0.00	
Submitted by	Detail					
300.538.003-500.630	Swale Restoration	\$0.00			\$0.00	
Submitted by	Detail					
300.545.161.500.630	Sidewalk Compliance Study		\$20,000.00		\$0.00	
Submitted by	Detail					
300.559.023.500.630	Dredging Study	\$0.00	\$35,000.00		\$0.00	
Submitted by	Detail					
300.559.024.500.630	East Terra Mar Drive	\$36,596.44	\$700,000.00		\$1,150,000.00	
Submitted by	Detail					
300.559.025.500.630	Bel Air-Seawall Repair East	\$630.00	\$100,000.00		\$0.00	
Submitted by	Detail					
300.572.107.500.630	A1A LFA Pine Ave to Terra Mar	\$0.00	\$0.00		\$100,000.00	Added after 11/10/20 meeting.
Submitted by	Detail					
300.572.200-500.630	Beach Renourishment	\$0.00			\$75,000.00	
Submitted by	Detail					
300.519.000-572.201	Staghorn Coral Painting	\$0.00			\$0.00	
Submitted by	Detail					
300.576.115.500.630	Datura Portal		\$200,000.00		\$0.00	
Submitted by	Detail					

300-Capital Project Fund		FY 19	FY 20	FY21		
Account #	Description of Account	Actual Expenses	Amended Budget	Department Request	Total Request	Recommendation
300.576.129-500.630	Palm Club Sewer	\$0.00	\$400,000.00		\$2,550,000.00	
Submitted by	Detail					
<p>NOTE: LBTS Palm Club Septic to Sewer Project was vetoed by the Governor i/a/o \$250,000. This project design work approaching 70% complete will keep aggressively pursuing construction funding. LBTS is bound by an annexation agreement signed by LBTS and Palm Club. Agreement guarantees Palm Club's subdivision sewer services for annexing into LBTS (sewer services by 2022). For 2021, when project is permitted and shovel ready, LBTS will pursue \$1M+ in State Funding to help LBTS pay for this environmentally essential \$3.4M failing Palm Club septic to sewer project.</p> <p>Contract: \$382,732.00--FY20 should have paid \$174,431.12, balance due: \$208,300.88</p>						
300.577.100.500.630	Friedt Park				\$25,000.00	
Submitted by	Detail					
300.579.169.500.630	Greenway-El Mar Drive	\$56,703.00	\$300,000.00		\$3,750,000.00	
Submitted by	Detail					

\$178,771.80	\$2,668,867.00	Total FY21:	\$7,770,957.00
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Town of Lauderdale By The Sea: FY 21 Budget Justification

310-Parking Fund

Function: To provide safe, clean, and well-managed public parking.

310-Parking Fund		FY 19	FY 20	FY21		
Account #	Description of Account	Actual Expenses	Amended Budget	Department Request	Total Request	Recommendation
310.545.000-500.120	Regular Salaries	\$100,952.87	\$151,670.00		\$154,300.00	
Submitted by		Detail				
Finance Department	Parking Coordinator: @ 100%			\$154,300.00		
	Parking Manager: @ 100%					
	Senior Office Specialist: @ 25%					
	Finance Director: @ 25%					
	Town Manager: @ 5%					
310.545.000-500.140	Overtime Salaries	\$1,610.11	\$2,000.00		\$3,000.00	
Submitted by		Detail				
Ken Rubach	Parking Coordinator: @ 100%			\$3,000.00		
	Parking Manager: @ 100%					
	Senior Office Specialist: @ 25%					
310.545.000-500.210	Employer FICA Taxes	\$7,621.68	\$11,650.00		\$12,000.00	
Submitted by		Detail				
Finance Department	Parking Coordinator: @ 100%			\$12,000.00		
	Parking Manager: @ 100%					
	Senior Office Specialist: @ 25%					
	Finance Director: @ 25%					
	Town Manager: @ 5%					
		Federal payroll contribution directed towards both employees & employers to fund S.S. & Medicare-federal programs. FICA Tax rate for 2021=7.65%				
310.545.000-500.220	Retirement	\$15,756.59	\$18,300.00		\$22,000.00	
Submitted by		Detail				
Finance Department	Parking Coordinator: @ 100%			\$22,000.00		
	Parking Manager: @ 100%					
	Senior Office Specialist: @ 25%					
	Finance Director: @ 25%					
	Town Manager: @ 5%					
		Florida Retirement System Rates: HA/PA-Regular Class: 10.00% HI/PI-Special District Elected Officers: 49.18% HM/PM-Senior Management Service Class: 27.29%				
310.545.000-500.230	Group Insurance	\$27,436.26	\$38,298.00		\$44,828.00	
Submitted by		Detail				
Finance Department	Parking Coordinator @ 100%			\$44,828.00		
	Parking Manager @ 100%					
	Senior Office Specialist @ 25%					
	Finance Director @ 25%					
	Town Manager @ 5%					
		United Healthcare	\$34,700.00			
		Humana Insurance Company-Dental	\$850.00			
		Humana Insurance Company-Vision	\$250.00			
		Employee Benefits Corporation	\$3,978.00			
		Lincoln National Life	\$1,400.00			
		American Public Life Insurance	\$3,650.00			
310.545.000-500.345	Contractual Services	\$355,631.76	\$356,617.00		\$311,974.00	
Submitted by		Detail				
Finance Department	American Express			\$2,000.00		
	KS Statebank: 2018 Elgin Pelican Street Sweeper: 4 year lease @ \$43,742 per year 50% allocated to Municipal Services = \$21,871 50% allocated to Parking Services = \$21,871 Payments due: 4/1/21: \$43,741.90 and 4/1/22: \$65,635.80			\$21,871.00		
	Paymentech			\$105,003.00		
	Republic Parking System, Inc. (Approximately \$15,000 x 12)			\$180,000.00		
	Thomas J. Ansbro, Esq. (Special Services for Parking Citations Appeal Hearings. Approximately \$75 x 12)			\$1,000.00		
	Transvalue, Inc. (Cash transportation to Truist vault facility: Approximately \$175 x 12)			\$2,100.00		
310.545.000-500.353	Parking Alternatives	\$295,118.00	\$201,000.00		\$174,000.00	
Submitted by		Detail				
Finance Department	Parking lot revenue sharing lease					
	Flaminge East LLC: Approximately \$10,000 x 12			\$120,000.00		
	WENS Holding LLC: Approximately \$4,500 x 12			\$54,000.00		

310-Parking Fund		FY 19	FY 20	FY21		
Account #	Description of Account	Actual Expenses	Amended Budget	Department Request	Total Request	Recommendation
310.545.000-500.410	Communications	\$3,239.87	\$8,316.00		\$8,300.00	
Submitted by	Detail					
	Verizon Wireless Services-Parking phones: Approximately \$100 x 12			\$1,200.00		
310.545.000-500.430	Electric Service	\$4,261.14	\$4,158.00		\$4,800.00	
Submitted by	Detail					
Finance Department	FPL			\$4,800.00		
310.545.000-500.431	Water Service	\$27,589.91	\$16,500.00		\$22,000.00	
Submitted by	Detail					
Finance Department	City of Fort Lauderdale			\$22,000.00		
310.545.000-500.445	Equipment Rent/Lease	\$0.00	\$21,871.00		\$13,646.00	
Submitted by	Detail					
Leroy Chasmer	2019 Ford Ranger XL 4X4 SuperCab 6 ft. box 126.8 in WB: Active Lease-VIN: KLB16909: Monthly Payment: \$507.29 x 12			\$6,100.00		
	2019 Ford Ranger XL 4X4 SuperCrew 5 ft. box 126.8 in WB: Active Lease-VIN: KLB16910: Monthly Payment: \$512.53 Parking allocation: 30% of \$512.53=\$153.76 x 12 Municipal Services allocation: 70%			\$1,846.00		
	2020 Nissan Versa 1.6 S (CVT) 4 door Sedan: \$291.07 x 12			\$3,500.00		
	ChargePoint: Charging Station Rental			\$2,200.00		
310.545.000-500.461	Vehicle Maintenance	\$1,750.68	\$5,000.00		\$5,000.00	
Submitted by	Detail					
Finance Department	WRIGHT EXPRESS (WEX) Strobes R Us					
310.545.000-500.462	Fuel	\$899.67	\$600.00		\$6,000.00	
Submitted by	Detail					
Leroy Chasmer	2 cars: Ford Ranger/Nissan Versa			\$6,000.00		
310.545.000-500.463	Service Maintenance Contracts	\$14,160.00	\$24,750.00		\$28,710.00	
Submitted by	Detail					
Leroy Chasmer	Global Parking Solutions USA >Central Management System: Meter #'s 1, 2, 3, 4: One year Central Management System (Ezicom), reports, GPRS data, Credit Card authorization: Meter #'s 1, 2, 3, 4 Meter #'s 5, 6, 7, 8 Meter # 9 Meter #'s: 12-25			\$15,660.00		
	Global Parking Solutions USA >Extended Parts Warranty-1 year: Covers exchange of all major electronic parts and components, excluding batteries, cables and/or consumable items. Meter #'s 1-4 Meter #'s 5-8 Meter #: 9 Meter #'s: 10-11			\$13,050.00		
310.545.000-500.497	Contingency	\$0.00	\$25,000.00		\$25,000.00	
Submitted by	Detail					
310.545.000-500.506	Printing & Binding	\$2,575.36	\$6,000.00		\$7,900.00	
Submitted by	Detail					
Leroy Chasmer	Graphic Tickets & Systems LLC: Parking ticket rolls: approximately 150 rolls.			\$1,650.00		
	Park Row Printing-Employee Parking Permits			\$250.00		
	Print Media: Pay station paper + Resident Permit Labels			\$6,000.00		
310.545.000-500.508	Postage	\$1,504.34	\$2,000.00		\$2,000.00	
Submitted by	Detail					
Finance Department	Federal Express Corporation Postage Allocation by Depts.					
310.545.000-500.510	Office Supplies	\$279.09	\$1,000.00		\$1,000.00	
Submitted by	Detail					
Finance Department	Office Depot, Inc.					
310.545.000-500.525	Uniform Expense	\$1,514.82	\$1,665.00		\$3,000.00	
Submitted by	Detail					
Leroy Chasmer	Sharp Marketing-Parking Employee Uniforms					
	Unifirst Corporation-Parking Employee Uniforms					
310.545.000-500.532	Signs	\$3,499.69	\$8,000.00		\$8,000.00	
Submitted by	Detail					
	First Sign Corp.					
	Graphic Banner & Signs					
	Signworld America, Inc.					

310-Parking Fund		FY 19	FY 20	FY21		
Account #	Description of Account	Actual Expenses	Amended Budget	Department Request	Total Request	Recommendation
310.545.000-500.533	Parking Meter Parts-Supplies	\$59,366.51	\$65,100.00		\$30,750.00	
Submitted by	Detail					
Leroy Chasmer	Duncan Parking Technologies: 15 Duncan coin housings: \$310 x 30			\$10,000.00		
	Global Pay Station Replacement Parts			\$12,000.00		
	Graphic Tickets & Systems LLC: Cleaning supplies for pay stations.			\$750.00		
	Pay Station hurricane protective bags: \$280 x 25			\$8,000.00		
310.545.000-500.545	Training	\$0.00	\$2,500.00		\$2,000.00	
Submitted by	Detail					
310.545.000-500.550	Operating Expenses	\$16,472.02	\$20,000.00		\$20,000.00	
Submitted by	Detail					
Leroy Chasmer	ChargePoint, Inc. - 5 year Subscription: \$2,160					
310.545.000-500.630	Capital Outlay Improvement other than bldg.	\$0.00	\$393,460.00		\$12,000.00	
Submitted by	Detail					
Leroy Chasmer	Art Sign Company, Inc: double faced light parking sign: \$9,200 plus permit cost.			\$12,000.00		
310.545.000-500.640	Capital Outlay-Equipment & Machinery	\$0.00	\$75,190.00		\$28,300.00	
Submitted by	Detail					
Ken Rubach	Catch Basin/Sewer/Hydro excavation trailer: Deferred from FY20: 30% allocated to Parking 35% allocated to Sewer 35% allocated to Municipal Services			\$15,300.00		
	RoadSafe: 125 FDOT water barriers					
Leroy Chasmer	One additional pay station			\$13,000.00		

\$941,240.37
\$1,505,473.00
Total FY21:
\$950,508.00

Town of Lauderdale By The Sea: FY 21 Budget Justification

581.100 Interfund Transfers

Function: Transfers to Other Funds in support of those activities.

001-General Fund		FY 19	FY 20	FY21		
Account #	Description of Account	Actual Expenses	Amended Budget	Department Request	Total Request	Recommendation
					\$4,521,487.00	
115.522.000500.912	Transfer from Fire Fund to General Fund			\$22,000.00		
310.581.100.500.910	Transfer from Parking Operations to CIP Fund			\$3,697,960.00		
310.581.100-500.912	Transfer from Parking Operations to General Fund			\$801,527.00		

Total FY21: \$4,521,487.00

