

## Lauderdale-By-The Sea - FY 18 Budget Justification

FUNDS	No.	FY17	FY18	Change from FY17		FY18	Change from FY17	
		Amended	Recommended	+ (-)	%	Adopted	+ (-)	%
<b>General</b>	001	\$13,582,345	\$12,227,884	-\$1,354,461	-10.0%	\$12,225,884	-\$1,356,461	-10.0%
<b>Sewer</b>	103	\$2,281,365	\$1,112,096	-\$1,169,269	-51.3%	\$1,767,868	-\$513,497	-22.5%
<b>Fire</b>	115	\$1,154,819	\$1,095,302	-\$59,517	-5.2%	\$1,095,302	-\$59,517	-5.2%
<b>Capital</b>	300	\$545,817	\$1,056,492	\$510,675	93.6%	\$1,056,492	\$510,675	93.6%
<b>Parking</b>	310	\$4,394,500	\$1,987,200	-\$2,407,300	-54.8%	\$2,067,250	-\$2,327,250	-53.0%
<b>Total All Funds</b>		<b>\$21,958,846</b>	<b>\$17,478,974</b>	<b>-\$4,479,872</b>	<b>-20.4%</b>	<b>\$18,212,796</b>	<b>-\$3,746,050</b>	<b>-17.1%</b>

## Lauderdale-By-The Sea - FY 18 Budget Justification

Departments	No.	FY17		FY18 Budget		Change from FY17		
		Amended	Recommended	+ (-)	%	Adopted	+ (-)	%
Commission	511	\$129,186	\$153,415	\$24,229	19%	\$152,059	\$22,873	18%
Donation Non-Profits	511.100	\$31,103	\$29,825	-\$1,278	-4%	\$29,825	-\$1,278	-4%
Vistor Center	511.200	\$52,217	\$58,936	\$6,719	13%	\$58,598	\$6,381	12%
Administration	513	\$877,021	\$906,306	\$29,285	3%	\$893,182	\$16,161	2%
Town Attorney	514	\$338,000	\$363,000	\$25,000	7%	\$363,000	\$25,000	7%
General Government	519	\$1,085,213	\$940,473	-\$144,740	-13%	\$984,200	-\$101,013	-9%
Business & Marketing	519.100	\$203,245	\$255,550	\$52,305	26%	\$255,550	\$52,305	26%
Police	521	\$4,246,454	\$4,382,649	\$136,195	3%	\$4,382,649	\$136,195	3%
Emergency Medical Services	523	\$777,270	\$800,558	\$23,288	3%	\$800,558	\$23,288	3%
Development Services	524	\$1,632,751	\$1,269,493	-\$363,258	-22%	\$1,261,933	-\$370,818	-23%
MS - Public Works	541.100	\$1,934,189	\$2,007,943	\$73,754	4%	\$1,984,594	\$50,405	3%
MS - Recreation	572	\$489,633	\$543,914	\$54,281	11%	\$543,914	\$54,281	11%
Interfund Transfer	581.1	\$1,786,063	\$515,822	-\$1,270,241	-71%	\$515,822	-\$1,270,241	-71%
<b>Total All Funds Budget</b>		<b>\$13,582,345</b>	<b>\$12,227,884</b>	<b>-\$1,354,461</b>	<b>-10.0%</b>	<b>\$12,225,884</b>	<b>-\$1,356,461</b>	<b>-10%</b>
<b>Less Non-operating Expenses</b>								
Contingency	519	\$224,128	\$190,364	-\$33,764	-15%	\$208,244	-\$33,764	-15%
Building Services	524	\$876,000	\$520,000	-\$356,000	-41%	\$520,000		
Interfund Transfers	581	\$1,786,063	\$515,822	-\$1,270,241	-71%	\$515,822	-\$1,270,241	-71%
<b>Total Non-Operating</b>		<b>\$2,886,191</b>	<b>\$1,226,186</b>	<b>-\$1,660,005</b>	<b>-58%</b>	<b>\$1,244,066</b>	<b>-\$1,642,125</b>	<b>-57%</b>
<b>Operating Expenditures</b>		<b>\$10,696,154</b>	<b>\$11,001,698</b>	<b>\$305,544</b>	<b>2.9%</b>	<b>\$10,981,818</b>	<b>\$305,544</b>	<b>2.9%</b>
<b>General Fund Revenue</b>		<b>\$13,582,345</b>	<b>\$12,425,802</b>	<b>-\$1,156,543</b>	<b>-8.5%</b>		<b>-\$13,582,345</b>	<b>-100.0%</b>
Less Fund Balance Appropriation		\$1,407,263	\$200,000	-\$1,207,263	-86%		-\$1,407,263	-100%
Re-occurring Revenue		\$12,175,082	\$12,225,802	\$50,720	0%	\$0	-\$12,175,082	-100%

## Lauderdale-By-The Sea - FY 18 Budget Justification

<b>Department:</b>	Town Commission	<h1 style="margin: 0;">511 - COMMISSION</h1>						
<b>Submitted By:</b>	Tedra Smith, Town Clerk							
<b>Functions:</b>	To represent and interpret the public interest; adopt laws, regulations and fees governing activities within the municipal boundaries; provide policy direction to staff; exercise leadership of Town government; plan for the Town's future; and assure the present and future fiscal integrity of the municipal government.							
<b>FY 18 Objectives:</b>	To maintain transparency and trust in municipal government in Lauderdale-by-the-Sea, to operate municipal government in an efficient and business-like manner, to provide excellent customer service to our residents, businesses, and visitors, to foster the economic well-being of the Town. To establish work priorities for Town staff at the beginning of the fiscal year. To develop a multi-year capital improvement plan.							
<b>FY17 Achievements:</b>	Adopted a new 5-year Strategy Plan. Purchased property to expand the A1A Parking Lot and approved renovation plan that includes Bougainvillea Drive. El Mar Plaza completed. FAU Civic Center Visioning Project completed. Regulated Short-term Rentals. Received the 2017 Environmental Stewardship Award for the Sea Oats and Staghorn Coral projects. Established a Payment in Lieu of Parking Program (PILOP)							
ACCT NO.	DESCRIPTION OF ACCOUNT	FY 2015-15	AMENDED		RECOMMENDED		Second Budget Hearing	
		Actual	Detail	FY 2016-17	Detail	FY 2017-18	Detail	FY 2017-18
<b>PERSONNEL SERVICES</b>								
110	<b>SALARIES</b>	\$61,542		\$65,149		\$68,406		\$68,406
	5% increase		\$3,095		\$3,257			
210	<b>FICA</b>	\$4,703		\$4,984		\$5,233		\$5,233
220	<b>RETIREMENT</b>	\$28,313		\$27,669		\$34,791		\$34,791
230	<b>GROUP INSURANCE</b> (for participating Commissioners)	\$15,616		\$15,522		\$16,783		\$15,427
	<b>TOTAL PERSONNEL SERVICES</b>	<b>\$110,174</b>		<b>\$113,324</b>		<b>\$125,213</b>		<b>\$123,857</b>
<b>OPERATING</b>								
345	<b>CONTRACTUAL SERVICES</b> - minutes transcription	\$4,188		\$4,800		\$4,800		\$4,800
510	<b>OFFICE SUPPLIES</b>	\$78		\$650		\$650		\$650
512	<b>ELECTIONS</b>	\$1,577		\$0		\$12,340		\$12,340
540	<b>DUES &amp; SUBSCRIPTIONS</b>	\$1,259		\$1,912		\$1,912		\$1,912
	Broward League of Cities		\$608		\$608			
	Florida League of Cities		\$651		\$651			
	Florida League of Mayors		\$350		\$350			
	Metropolitan Planning Organization		\$303		\$303			
545	<b>TRAINING</b> - Broward League of Cities, FLC Conference; ethics training	\$3,625		\$4,500		\$4,500		\$4,500
550	<b>OPERATING SUPPLIES</b>	\$2,630		\$4,000		\$4,000		\$4,000
	<b>TOTAL OPERATING</b>	<b>\$13,357</b>		<b>\$15,862</b>		<b>\$28,202</b>		<b>\$28,202</b>
<b>CAPITAL OUTLAY</b>								
640	<b>EQUIPMENT &amp; MACHINERY</b>			\$0				
	<b>Total</b>	<b>\$123,531</b>		<b>\$129,186</b>		<b>\$153,415</b>		<b>\$152,059</b>

# Lauderdale-By-The Sea - FY 18 Budget Justification

<b>Department:</b>	Donations	<h2 style="margin: 0;">511.1 Donations</h2>				
<b>Submitted By:</b>	Deputy Town Manager					
<b>Functions:</b>	To aid non profit organizations that provide social services to the citizens of Lauderdale-By-The-Sea.					
ACCT NO.	DESCRIPTION OF ACCOUNT	ACTUAL FY 2015/16	AMENDED FY 2016-17	REQUESTED	RECOMMENDED	Second Budget Hearing
		FY 2017/18				
<b>OPERATING</b>						
820	<b>Aid To Non-Profit Organizations</b>					
	2-1-1 Broward	\$2,468	\$5,000	\$5,000	\$5,000	\$5,000
	Aging & Disability Resource Council	\$10,250	\$9,103	\$9,325	\$9,325	\$9,325
	Broward Children's Center	\$5,000	\$7,500	\$8,000	\$8,000	\$8,000
	Broward Regional Health Planning Council	\$551	\$2,000	\$2,000	\$2,000	\$2,000
	Hillsboro Lighthouse Preservation Society	\$2,500	\$2,500	\$2,500	\$2,500	\$2,500
	LBTS Garden Club	\$2,000	\$0			
	Miami Army Recruiting Battalion		\$2,000	\$0	\$0	\$0
	Women in Distress	\$3,000	\$3,000	\$3,000	\$3,000	\$3,000
<b>Detpartment Total</b>		<b>\$25,769</b>	<b>\$31,103</b>	<b>\$29,825</b>	<b>\$29,825</b>	<b>\$29,825</b>

## Lauderdale-By-The Sea - FY 18 Budget Justification

<b>Department:</b>	Buildings/Visitor Center	<h1 style="margin: 0;">511.200 VISITOR CENTER</h1>				
<b>Submitted By:</b>	Sharon Ragoonan, Assistant Town Manager					
<b>Functions:</b>	To attract visitors and tourists to vacation or stay in Lauderdale-By-The-Sea as well as patronize our hotels, restaurants, retail establishments, and boutique shops.					
<b>FY 18 Objectives:</b>	To fund the Lauderdale-By-The-Sea Visitor Center, which promotes the Town and provides information about local attractions, restaurants, hotels and other community businesses to visitors, tourists and residents. Promotions are geared toward generating traffic to Visitor Center's website, increasing visibility of the facility by installing directional signage, replacing the monument sign and painting a wall mural, and marketing town events such as Bug Fest, Christmas-By-The-Sea, and other special events.					
<b>FY17 Achievements:</b>	As part of the LBTS Marketing Program, the Visitor Center's phone number was displayed on the Town's destination advertisements (e.g. banner ads on websites) and visitor information guides (e.g. Take the Bridge Walk, Walking Map, and artwork on buoys). The Town is creating a webpage to promote the offerings at the Visitor Center, and has incorporated the Chamber's Visitors Guide on our Trip Advisor webportal. The Municipal Services Department installed of a bismarck palm tree in the center courtyard and an upgraded electrical panel to meet insurance requirements. The Chamber of Commerce manages the Visitor Center and has their offices in the building. Chamber staff received excellent reviews from our visitors. The reduced business hours does not seem to be having a negative affect. In season, they provided guidance on places to recreate, shop, and dine. Chamber employees assisted visitors in locating hotel accomodations. The CHamber refreshed the interior of the Visitor Center by upgrading pictures, recovering furniture, and a new rug.					
ACCT NO.	Account Detail	ACTUAL FY 2015-16	AMENDED FY 2016/17	DEPT REQ.	RECOMMENDED	Second Budget Hearing
				FY 2017/18		
<b>PERSONNEL SERVICES</b>						
120	<b>SALARIES</b> - 25% of one Mun Services employee	\$10,764	\$11,149	\$11,700	\$11,700	\$11,700
140	<b>OVERTIME</b>		\$0	\$1,500	\$1,500	\$1,500
210	<b>FICA</b> - Social Security 6.20% and Medicare 1.45%	\$823	\$853	\$1,010	\$1,010	\$1,010
220	<b>RETIREMENT</b> - Florida Retirement System	\$1,110	\$838	\$1,045	\$1,045	\$1,045
230	<b>GROUP INSURANCE</b>	\$2,629	\$2,537	\$2,841	\$2,841	\$2,503
	<b>TOTAL PERSONNEL SERVICES</b>	<b>\$15,326</b>	<b>\$15,377</b>	<b>\$18,096</b>	<b>\$18,096</b>	<b>\$17,758</b>
<b>OPERATING</b>						
340	<b>SEWER / WASTEWATER</b>	\$2,656	\$2,900	\$2,900	\$2,900	\$2,900
345	<b>CONTRACT SERVICES</b> - payment to Chamber for Visitor Center management services	\$33,188	\$26,340	\$34,810	\$26,340	\$26,340
430	<b>ELECTRIC SERVICE</b>	\$1,585	\$1,600	\$1,600	\$1,600	\$1,600
431	<b>WATER</b>	\$3,094	\$3,000	\$3,000	\$3,000	\$3,000
520	<b>BLDG MAINTENANCE</b>	\$685	\$3,000	\$3,000	\$3,000	\$3,000
	<b>TOTAL OPERATING</b>	<b>\$41,208</b>	<b>\$36,840</b>	<b>\$45,310</b>	<b>\$36,840</b>	<b>\$36,840</b>
<b>CAPITAL OUTLAY</b>						
640	<b>EQUIPMENT &amp; MACHINERY</b>				\$4,000	\$4,000
	Vistor Center Sign					
640	<b>CAPITAL OUTLAY</b>					
	<b>TOTAL CAPITAL OUTLAY</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$4,000</b>	<b>\$4,000</b>
	<b>DEPARTMENT TOTAL</b>	<b>\$ 56,534</b>	<b>\$ 52,217</b>	<b>\$ 63,406</b>	<b>\$ 58,936</b>	<b>\$ 58,598</b>

## Lauderdale-By-The Sea - FY 18 Budget Justification

<b>Department:</b>	Town Manager & Finance (Town Clerk)	<h1>513 - ADMINISTRATION</h1>							
<b>Submitted By:</b>	Town Manager & Deputy Town Manager								
<b>Functions:</b>	Administration includes the Office of the Town Manager and Finance Department, which includes the Town Clerk. Execute Town Commission policy & direction; provide professional leadership and management; provide alternative solutions to community issues. Provide management oversight to ensure overall efficiency in Town operations. The Town Manager recommends an annual budget for Commission consideration. The Town Clerk is responsible for the Town Commission's agenda process, minutes & is the custodian of the Town's official records. The Deputy Town Manager (Finance Director) manages the Town's financial, risk, fixed assets, purchasing system, parking system and major contracts such as Solid Waste Collection.								
<b>FY 18 Objectives:</b>	Implement the Town's Strategic Plan; assign and monitor completion of priority assignments; implement measures that improve the Town's economic vitality, maintain internal accounting controls; assure the reliability of financial records and reporting; maintain accountability for assets; prepare and maintain accurate records for Town proceedings and transactions; control the Town's budget.								
<b>FY17 Achievements:</b>	Successful transition of the Deputy Town Manager and new Assistant Town Manager. Facilitated a public input updating the FY17 Action Plan. Completed the public input portion of the Civic Center Visioning Project. Implemented a new contract tracking software system.								
ACCT NO.	DESCRIPTION OF ACCOUNT	ACTUAL	AMENDED	DEPT REQ.		RECOMMENDED		Second Budget Hearing	
		FY 2015/16	FY 2016-17	Detail	FY 2017-18	Detail	FY 2017-18	Detail	FY 2017-18
<b>PERSONNEL SERVICES</b>									
120	<b>SALARIES</b> - Town Clerk's Office: Town Clerk and 75% of Sr. Office Specialist (25% in Parking) Finance Department: 75% of Deputy TM (25% in Parking), Accountant, Accounting Specialist. Town Manager's Office: TM @ 75% (10% in CIP & Sewer, 5% in Parking), Ass't to the Mgr (Special Projects Coord), Sr Office Specialist.	\$ 546,793	\$ 551,402		\$585,642		\$557,909		\$556,308
140	<b>OVERTIME</b> - as needed for the audit process, budget preparation, year-end closing of financial records and BTR processing.	\$ 3,547	\$ 2,200		\$2,200		\$2,200		\$2,200
210	<b>FICA</b> - Social Security 6.20% and Medicare 1.45%	\$ 37,605	\$ 38,637		\$40,400		\$38,382		\$38,382
220	<b>RETIREMENT</b> - FRS + \$10k deferred comp	\$ 88,932	\$ 98,762		\$102,300		\$96,177		\$95,814
230	<b>GROUP INSURANCE</b>	\$ 79,931	\$ 69,247		\$100,440		\$95,590		\$84,430
	<b>TOTAL PERSONNEL SERVICES</b>	<b>\$756,808</b>	<b>\$760,248</b>		<b>\$830,982</b>		<b>\$790,258</b>		<b>\$777,134</b>
<b>OPERATING</b>									
315	<b>PROFESSIONAL SERVICES</b> - Consultants & professional		\$ 5,000		\$5,000		\$5,000		\$5,000
320	<b>AUDIT EXPENSE</b> - -0- % increase in FY18	\$ 30,000	\$ 31,000		\$31,000		\$31,000		\$31,000
344	<b>HR EXPENSE</b> - pre-employment testing, post-accident drug	\$ 1,323	\$ 1,800		\$1,000		\$1,000		\$1,000
345	<b>CONTRACTUAL SERVICES</b>	\$ 15,602	\$15,900		\$15,900		\$15,900		\$15,900
	CompuPayTime payroll processing						\$5,000		
	Online timekeeping						\$2,000		
	Fort Lauderdale Utility Tax Collection fee						\$1,000		
	Credit Card Processing fees						\$5,500		
	Employees Benefit Processing (\$5/empl/month*40 empl)						\$2,400		
463	<b>SERVICE MAINTENANCE CONTRACTS</b>	\$ 12,449	\$ 34,800		\$34,800		\$35,075		\$35,075
	2 Copiers (per copy + \$1,000 excess copies)						\$4,500		
	E-Silo Data Storage						\$1,800		
	Fund Balance Financial System						\$4,500		
	IMS Business Tax License						\$650		
	Municipal Code Codification & Code on Line			\$10,275			\$10,275		
	Laserfiche Maint Contract						\$4,100		
	SIRE agenda system						\$8,400		
	2.5% increase						\$850		
506	<b>PRINTING &amp; BINDING</b>	\$ 4,738	\$ 2,000		\$2,000		\$2,000		\$2,000
508	<b>POSTAGE</b> - BTR postage, machine rental	\$ 2,890	\$ 4,500		\$4,500		\$4,500		\$4,500
510	<b>OFFICE SUPPLIES</b>	\$ 3,942	\$ 5,000		\$5,000		\$5,000		\$5,000
540	<b>DUES, MEMBERSHIPS &amp; SUBSCRIPTIONS</b>	\$ 1,381	\$ 3,773		\$3,773		\$4,573		\$4,573
	ICMA (TM & DTM)						\$2,200		
	Broward City Manager Association						\$150		
	City Clerks Association						\$300		
	Florida & National Government Finance Officers Assn						\$700		
	Florida Redevelopment Association						\$370		
	Notary Public (3)						\$385		
	Congress for New Urbanism						\$195		
	CPA License						\$85		
	Sun Sentinel						\$188		
545	<b>TRAINING &amp; TRAVEL</b>	\$ 4,529	\$ 5,000		\$5,000		\$5,000		\$5,000
	Town Manager's Office								
	Finance Department								
	Town Clerk's Certification								
550	<b>OPERATING EXPENSES</b>	\$ 11,403	\$ 7,000		\$7,000		\$7,000		\$7,000
	<b>TOTAL OPERATING EXPENSES</b>	<b>\$88,257</b>	<b>\$115,773</b>		<b>\$114,973</b>		<b>\$116,048</b>		<b>\$116,048</b>
<b>CAPITAL OUTLAY</b>									
640	<b>EQUIPMENT &amp; MACHINERY</b> for Town Hall	\$ 1,791	\$ 1,000						
<b>Totals</b>		<b>\$846,856</b>	<b>\$877,021</b>		<b>\$945,955</b>		<b>\$906,306</b>		<b>\$893,182</b>

## Lauderdale-By-The Sea - FY 18 Budget Justification

<b>Department:</b>	Town Attorney	<h1 style="margin: 0;">514 - Town Attorney</h1>			
<b>Submitted By:</b>	Susan Trevarthen, Town Attorney				
<b>Functions:</b>	To advise and provide legal counsel to the Town Commission and to all municipal officers in matters pertaining to their official duties, including representation of the Town in all litigation. The legal firm of Weiss Serota Helfman Cole & Bierman, P.L., serves as the Town Attorney, with Susan Trevarthen the assigned partner.				
<b>FY 18 Objectives:</b>	Render professional legal advice and service in litigation, draft legally defensible ordinances and resolutions for the Town. The Town Attorney and/or her designee attend Town Commission meetings, workshop sessions of the Commission, and Town Planning and Zoning Board and Town Board of Adjustment meetings. Assists staff with review of applicant requests including zoning variances, conditional uses, site plans, adjustments, sign waivers, etc., with the goal of accomplishing the Town's purposes and protecting its interests. Represents and advises the Town on labor matters. Assists with legal compliance of budget, assessment and millage processes. Reviews and approves contracts for goods and services, and interlocal agreements, when required by law or requested to do so. Reviews and revises personnel manual, pay plan, and purchasing manual with staff. Prepares and advises staff on agenda items for Board and Commission meetings. Responds to ethics inquiries and issue safe harbor ethics opinions as needed. Provides advice and assistance re municipal elections, public records, sunshine law, and public notices. Advises and assists staff with code enforcement for violations and lien mitigation, and attends special magistrate hearings when requested to do so. Prepare and update forms for contracts, RFQ, RFPs and ITBs.				
<b>FY17 Achievements:</b>	Advise and assist the Development Services Department with final revisions and adoption to update to Chapter 30, including development review and site plan requirements, flex rules, mixed use, parking requirements, short term rentals, fee schedules, adoption of PILOP, adoption of rules for marinas, interpretations of Town laws, expedited review process for Plunge Hotel and Daniel Inn, zoning for annexed areas, site plan for Silver Shores Yacht Basin. Approve and prepare for closing of contract to purchase the Majestica for parking enhancement, and advice re marina partition proposal and contract. Advise Town re issues with solid waste disposal. Advise on use of Jarvis Hall. Advise staff on RFQ for updated continuing services contracts. Review and advise re updates to personnel and purchasing manuals and to pay plan. Monitor and coordinate with other affected communities on legislative issues as directed by Commission, including sober homes and vacation rentals. Develop options for compliance with new medical marijuana statute re dispensaries. Pursue compliance and resolution of issues for certain distressed properties and properties in foreclosure as directed by the Commission, including 1724 Bel Air, 240 Imperial Lane, and 2011 Coral Reef Drive. Defend and pursue appeals in Ober and Buena Vista cases. Develop final settlement agreements for three remaining lawsuits regarding 2006 application of Town Charter height restrictions to north end of Town.				
ACCT NO.	ACCOUNT	ACTUAL	AMENDED	RECOMMENDED	Second Budget Hearing
		FY 2015/16	FY 2016/17	FY 2017/18	
310	LEGAL - General Representation, labor, planning, code enforcement	\$190,635	\$255,000	\$255,000	\$255,000
313	LEGAL EXPENSES - OTHER (outside counsel expenses )	\$13,620			
314	LITIGATION	\$115,186	\$75,000	\$100,000	\$100,000
319	ETHICS - Opinions, Research, Training	\$8,067	\$8,000	\$8,000	\$8,000
	<b>Totals</b>	<b>\$327,508</b>	<b>\$338,000</b>	<b>\$363,000</b>	<b>\$363,000</b>

## Lauderdale-By-The Sea - FY 18 Budget Justification

<b>Department:</b>	General Government	<h1 style="margin: 0;">519 - General</h1>							
<b>Submitted By:</b>	Finance Director & Town Manager								
<b>Functions:</b>	To account for expenditures of the entire organization such as insurance, the public information function, marketing activities, info technology, and community bus service. To account for a portion of the Assistant Town Manager, whose responsibilities cross several departments and functions.								
<b>FY 18 Objectives:</b>	To provide accurate & timely information to the public about the Town and its operations through Town Topics, the Town's website, and the Town's cable channel. To provide competitive and adequate insurance to safeguard the Town's assets in case of damage or loss and to cover the Town's liability when accidents or injuries occur. To provide professional expertise on Town issues and problems; to operate & increase ridership levels on the Pelican Hopper to reduce parking demand. To provide efficient & computer systems for the operation of Town government.								
<b>FY17 Achievements:</b>	Published 4 editions of Town Topics with timely articles and information. Evaluated the use of the Pelican Hopper and the Sun Trolley.								
ACCT NO.	DESCRIPTION OF ITEMS PURCHASED IN ACCOUNT	ACTUAL FY2015-16	AMENDED FY 2016-17	DEPT REQ.		RECOMMENDED		ADOPTED	
				Detail	FY 2017-18	Detail	FY 2017-18	Detail	FY 2017-18
<b>PERSONNEL SERVICES</b>									
120	<b>SALARIES:</b> Public Information Officer, 50% of Ass't Town Manager	\$119,947	\$123,008		\$114,002		\$123,621		\$123,621
210	<b>FICA -</b> Social Security 6.20% and Medicare 1.45%	\$9,364	\$9,160		\$9,670		\$9,457		\$9,457
220	<b>RETIREMENT -</b> Florida Retirement System	\$25,089	\$16,017		\$14,719		\$16,904		\$16,904
230	<b>GROUP INSURANCE</b>	\$13,799	\$19,619		\$16,666		\$17,937		\$15,884
250	<b>UNEMPLOYMENT COMPENSATION -</b> all GF departments		\$5,000		\$5,000		\$5,000		\$5,000
	<b>TOTAL PERSONNEL SERVICES</b>	<b>\$168,199</b>	<b>\$172,804</b>		<b>\$160,057</b>		<b>\$172,919</b>		<b>\$170,866</b>
<b>OPERATING</b>									
311	<b>ADVERTISING -</b> legally required advertising, RFP's, etc.	\$7,046	\$8,000		\$8,000		\$8,000		\$8,000
313	<b>LEGAL EXPENSES - OTHER:</b> settlements	\$6,110	\$5,000		\$5,000		\$5,000		\$5,000
315	<b>PROFESSIONAL SERVICES</b>	\$3,365	\$130,000		\$130,000		\$115,000		\$115,000
	Town Engineering contract-general services				\$55,000		\$55,000		
	Other (landscape architecture, architects, risk mgmt., HR, finance, traffic engineering, etc.)				\$10,000		\$10,000		
	Public Relations Services (new)				\$15,000				
	Lobbyist Services				\$50,000		\$50,000		
345	<b>CONTRACTUAL SERVICES</b>	7590							
349	<b>BUS CONTRACTS</b>		\$140,560		\$153,400		\$153,400		\$153,400
	Pelican Hopper Contract \$41.33 per hr for 3636 hours per year. (County pays LBTS \$15 per hr = \$54,540)	\$53,000					\$151,840		
	Tracking App at \$30 per month						\$360		
	Bus for 3 special events: 10 hrs @ 40 per hour						\$1,200		
451	<b>LIABILITY INSURANCE -</b> windstorm	\$116,942	\$220,000		\$110,000		\$110,000		\$115,000
452	<b>WORKERS COMPENSATION INSURANCE</b>	\$41,382	\$35,100		\$35,100		\$35,100		\$43,000
463	<b>SERVICE MAINTENANCE CONTRACTS</b>	\$9,100							
<b>497</b>	<b>GENERAL FUND CONTINGENCY</b>		<b>\$224,128</b>		<b>\$177,516</b>		<b>\$190,364</b>		<b>\$208,244</b>
506	<b>PRINTING &amp; BINDING</b>	\$7,126	\$11,000		\$11,000		\$11,000		\$11,000
	General Printing				\$1,000		\$1,000		
	Print two, 12-page Flood Newsletters per our agreement with the Community Rating System/Federal Insurance Administration. Average 2,000 copies, distribute				\$3,000		\$3,000		
	Town Topics, 12-page full-color, published 4 x per year (Jan-Feb March, April-May-June, July-Aug-Sept and Oct-Nov-Dec). Average 3,400 copies.				\$7,000		\$7,000		
508	<b>POSTAGE -</b> for general mailings	\$2,200	\$3,000		\$3,000		\$3,000		\$3,000
511	<b>TECHNOLOGY EXPENSE</b>	\$34,454	\$67,500		\$40,000		\$73,000		\$73,000
	Management contract (Giaspace)				\$30,000		\$30,000		
	System improvement projects						\$10,000		
	New hardware.				\$3,000		\$3,000		
	Software licenses & upgrades, new software				\$5,000		\$5,000		
	Website hosting services (\$5000 per year starting in FY18-19)				\$5,000		\$5,000		
	Town website redesign (includes first year annual service fees)				\$20,000		\$20,000		
540	<b>DUES &amp; SUBSCRIPTIONS -</b> ICMA & BCCMA for Ass't Town Mgr. (\$1100); Costco (\$100); MPO moved to Commission	\$2,104	\$1,500		\$1,500		\$1,500		\$1,500
550	<b>OPERATING EXPENSE</b>	\$21,170	\$24,021		\$20,000		\$27,190		\$42,190
	Distribution expense for Town Topics and Flood Newsletter				\$2,450		\$2,450		
	5421 NE 14th Ave. Warehouse property taxes FY17 \$13,401 tax + 10%						\$14,740		
	PIO & Jarvis Hall Sound System				\$5,000		\$5,000		
	general - last year it was disposal of rafts						\$5,000		
552	<b>RECYCLING PROMOTION &amp; SOLID WASTE ISSUES</b>	\$24,123	\$35,000		\$35,000		\$35,000		\$35,000
	Keep Broward Beautiful Program				\$1,500		\$1,500		
	Disposal Carts				\$10,000		\$10,000		
	Recycling & Customer Service Contract				\$18,500		\$18,500		
	Recycling Promotional Materials				\$5,000		\$5,000		
556	<b>GRANT MATCHING FUNDS -</b> Consolidated into Acct 349 in FY17	\$79,958							
	<b>TOTAL OPERATING</b>	<b>\$415,670</b>	<b>\$904,809</b>		<b>\$729,516</b>		<b>\$767,554</b>		<b>\$813,334</b>
<b>CAPITAL OUTLAY</b>									
640	<b>EQUIPMENT</b>	\$4,903	\$7,600		\$7,600				\$0
	Jarvis Hall				\$2,500				
	Channel 78 server				\$0				
	<b>Total</b>	<b>\$588,772</b>	<b>\$1,085,213</b>		<b>\$897,173</b>		<b>\$940,473</b>		<b>\$984,200</b>

**Lauderdale-By-The Sea - FY 18 Budget Justification**

<b>Department:</b>	<b>General Government</b>	<b>519.100 Business Development &amp; Marketing</b>							
<b>Submitted By:</b>	<b>Town Manager &amp; Assistant to the TM</b>								
<b>Functions:</b>	To develop & implement programs that increases the visibility and positive reputation of the Town, it's retailers and hoteliers; draw positive attention and business to the Town.								
<b>FY 18 Objectives:</b>	Implement Town marketing strategy; sponsor events that bring tourists and shoppers to LBTS; coordinate events designed to bring tourists to Town; promote LBTS as a walkable Town and a shore diving capital.								
<b>FY17 Achievements:</b>	BugFest continues to grow with more participants and hotel bookings. Business directories have been installed in buoy kiosks. A walking map was created & reprinted several times due to its popularity. Hotels were surveyed and information used to target advertising. Hotel room rates have increased. Marketing has increased the Town's visibility & brand recognition. Strong partnerships with Visit Florida and the CVB has resulted in ongoing media coverage, both print and web-based. The plaza dance program is very popular and we extend it into the summer. A successful partnership with the Sun Trolley has allowed the Pelican Hopper to be tracked in real time on their tracker.								
ACCT NO.	ACCOUNT	ACTUAL	AMENDED	DEPT REQ.		RECOMMENDED		Second Budget Hearing	
		FY 2015-16	FY 2016-17	Details	FY 2017-18	Details	FY 2017-18	Details	FY 2017-18
<b>OPERATING</b>									
311	<b>ADVERTISING &amp; MARKETING</b>	<b>\$53,063</b>	<b>\$74,435</b>		<b>\$80,140</b>		<b>\$80,140</b>		\$80,140
	LBTS Branding & Marketing Strategy - media buys								
	TBD based on updated Strategic Marketing Plan			\$68,140		\$68,140			
	Trip Advisor			\$12,000		\$12,000			
315	<b>PROFESSIONAL SERVICES</b>	<b>\$35,035</b>	<b>\$51,500</b>		<b>\$78,200</b>		<b>\$78,200</b>		<b>\$78,200</b>
	Develop new Strategic Marketing Plan			\$25,000		\$25,000			
	General PR Services			\$5,000		\$5,000			
	Implementation of Marketing Strategy			\$33,200		\$33,200			
	Redo 6 buoy art Walking Map 2x, w/ artist increase			\$8,000		\$8,000			
	Professional photography services (branding, event, marketing)			\$2,000		\$2,000			
	Drone/Videographer per event Boo/CBTS/ TBD NYE			\$5,000		\$5,000			
	Videographer/ 3 shoots (branding, event, promo, marketing)								
345	<b>CONTRACTUAL SERVICES</b>	<b>\$17,769</b>	<b>\$29,500</b>		<b>\$34,500</b>		<b>\$34,500</b>		\$34,500
	LBTS events website functionality, landing pages, TBD in new implementation of Marketing Plan			\$18,000		\$18,000			
	LBTS website hosting			\$1,000		\$1,000			
	LBTS migrate from ASP to WP			\$3,000		\$3,000			
	Action Plan Goal 5.2.c Survey Residents Spcl Events est TBD in new SMP			\$5,000		\$5,000			
	EarthCam streaming fees for Pavilion webcams			\$7,500		\$7,500			
495	<b>SPECIAL EVENTS</b>	<b>\$24,020</b>	<b>\$8,000</b>		<b>\$7,500</b>		<b>\$7,500</b>		\$7,500
	West Comm Promo Events: Earth Day Interactive Arts Festival, (Moved Boo to 510)			\$5,000		\$5,000			
	Other W Comm and Pavilion Promo/Events			\$2,500		\$2,500			
506	<b>PRINTING &amp; BINDING</b>	<b>\$3,704</b>	<b>\$9,400</b>		<b>\$12,000</b>		<b>\$12,000</b>		\$12,000
	Reprint Visit FL flip flops			\$3,600		\$3,600			
	Peli Hopper updated brochures			\$1,600		\$1,600			
	Walking Map reprint 2x			\$2,900		\$2,900			
	Other printing TBD part of new SMP			\$2,900		\$2,900			
	Dive/Branding/Promo info for hotels, DEMA, GFCVB, Chamber			\$1,000		\$1,000			
508	<b>POSTAGE (TBD as a part of new SMP)</b>	<b>\$63</b>	<b>\$1,000</b>		<b>\$1,000</b>		<b>\$1,000</b>		\$1,000
540	<b>DUES &amp; SUBSCRIPTIONS</b>	<b>\$1,167</b>	<b>\$1,040</b>		<b>\$1,680</b>		<b>\$1,680</b>		\$1,680
	Florida Redev Assoc			\$195		\$195			
	Visit Florida (membership & rental space)			\$635		\$635			
	Diving Equipment Marketing Association (DEMA)			\$150		\$150			
	3CMA Membership for PIO and SPCoord			\$400		\$400			
	Misc Subscriptions TBD			\$300		\$300			
550	<b>OPERATING EXPENSE</b>	<b>\$14,225</b>	<b>\$3,870</b>		<b>\$16,030</b>		<b>\$18,030</b>		\$18,030
	Directional Maps for 6 Buoys - replaced twice a year (6 @ \$65*2)			\$900		\$900			
	Est New Peli Hop Bus Wrap TBD			\$6,000		\$6,000			
	Event Directional Sandwich Signs (moved from FY17)			\$2,100		\$2,100			
	Peli Hopper Route Stop Location Signs est.			\$2,250		\$2,250			
	New LBTS branding banners for events 2 @ \$140 ea			\$280		\$280			
	EarthCam repairs			\$4,500		\$4,500			
	Copenhagen Model					\$2,000			
<b>TOTAL OPERATING</b>			<b>\$178,745</b>		<b>\$231,050</b>		<b>\$233,050</b>		<b>\$233,050</b>
<b>CAPITAL OUTLAY</b>									
630	<b>CAP OUTLAY IMP - OTHER</b>		\$24,500		\$22,500		\$22,500		\$22,500
	3 Buoys @ \$3k each (Palm/ Pine, Visitor Center)			\$10,000		\$10,000			
	Move/renovate anchor			\$2,500		\$2,500			\$0
	West Commercial Festive Lighting (Goal 5.2)			\$10,000		\$10,000			
<b>Total</b>		<b>\$149,046</b>	<b>\$203,245</b>		<b>\$253,550</b>		<b>\$255,550</b>		<b>\$255,550</b>

## Lauderdale-By-The Sea - FY 18 Budget Justification

<b>Department:</b>	<b>Police Department</b>							<h1>521 - POLICE</h1>	
<b>Submitted By:</b>	<b>BSO, Chief Tom Palmer &amp; Bud Bentley, Town Manager</b>								
<b>Functions:</b>	To safeguard the lives and property of Lauderdale-By-The-Sea residents and visitors by providing comprehensive police services of the utmost quality, while building strong relationships with the community through flexibility of assignment and personalized service.								
<b>FY 18 Objectives:</b>	The Broward Sheriff's Office, under contract for law enforcement services, provides uniformed patrol, traffic enforcement and the investigation of all crimes. Law enforcement personnel focus on successfully integrating community policing strategies and innovative problem solving techniques into the delivery of services to the Town.								
<b>FY17 Achievements:</b>	An increase in vehicle burglaries within the town was addressed by the District Command utilizing Operational Plans and CI follow-up. Several subjects utilizing stolen vehicles were apprehended, confessed and charged with multiple vehicle burglaries throughout the town. BSO provided pedestrian and traffic control for all major town events including Christmas by the Sea, New Year's Eve and the Independence Day Parade and Fireworks. Even with increased attendance, all events were successfully conducted with no issues. Operational Plans and Strategic Traffic Enforcement Plans were utilized throughout the FY to address speeding, center lane passing, stop sign violations and residential cut through issues throughout the town.								
ACCT NO.	DESCRIPTION OF	ACTUAL	AMENDED		RECOMMENDED		Second Budget Hearing		
	ITEMS PURCHASED IN ACCOUNT	FY 2015-16	Details	FY 2016-17	Details	FY 2017-18	Details	FY 2017-18	
<b>OPERATING</b>									
345	<b>CONTRACT</b>	\$4,049,928		\$4,220,454		\$4,361,649		\$4,361,649	
	Police Services contract w BSO		\$4,200,214						
	Purchase body cameras for 23 deputies (\$500 each) - EXPENSED IN FY2016								
	Initial IT costs for body cameras - MOVED TO ACCT 640								
	Body Cameras for 23 deputies @ \$880 each		\$20,240						
	Body Camera IT expense of \$4,078 - MOVED TO ACCT 511								
352	<b>CONTRACTED SERVICES</b>	\$4,996		\$5,500		\$5,500		\$5,500	
	Code Red service		\$5,000		\$5,000				
	5 Traffic Camera easements: emerald tower, Fountainhead, Aquamarine of PB 4), Top of the Mile South, Perry Keese		\$500		\$500				
460	<b>EQUIPMENT MAINTENANCE</b>	\$526		\$2,000		\$2,000		\$2,000	
511	<b>TECHNOLOGY EXPENSE</b> (Body Cameras IT expense)	\$1,870		\$5,000		\$5,000		\$5,000	
520	<b>BUILDING MAINENENACE</b>	\$0		\$0		\$6,000		\$6,000	
<b>TOTAL OPERATING</b>		<b>\$4,057,320</b>		<b>\$4,232,954</b>		<b>\$4,380,149</b>		<b>\$4,380,149</b>	
<b>CAPITAL OUTLAY</b>									
624	<b>Building Improvement</b>	\$2,935		\$6,000		\$0		\$0	
	Flooring,paint and doors		\$6,000						
640	<b>Equipment &amp; Machinery</b>	\$2,123		\$7,500		\$2,500		\$2,500	
	Replacement Equipment		\$2,500						
	Body Camera IT Equipment (from Acct 345)		\$5,000						
644	<b>Capital Outlay- Vehicles</b>	\$14,673							
<b>TOTAL CAPITAL OUTLAY</b>		<b>\$19,731</b>		<b>\$13,500</b>		<b>\$2,500</b>		<b>\$2,500</b>	
<b>TOTAL</b>		<b>\$4,077,051</b>		<b>\$4,246,454</b>		<b>\$4,382,649</b>		<b>\$4,382,649</b>	

## Lauderdale-By-The Sea - FY 18 Budget Justification

<b>Department:</b>	Emergency Medical Service	<b>523 - EMERGENCY MEDICAL SERVICES</b>				
<b>Submitted By:</b>	Brooke Liddle					
<b>Functions:</b>	To provide a professional and dedicated Emergency Medical Service to the residents and visitors of Lauderdale-By-The-Sea.					
<b>FY 18 Objectives:</b>	AMR shall respond within six (6) minutes or less to a minimum of 90% of all medical emergency 911 calls dispatched to them in each month. Response time shall be measured from the time of dispatch to the arrival time at scene of the emergency.					
<b>FY17 Achievements:</b>	Exceeded response time goals. FY16: 975 Total Runs of which 264 were Transports. FY15: 1,119 Total Runs of which 267 were Transports.					
<b>ACCT NO.</b>	<b>DESCRIPTION OF ACCOUNT</b>	<b>ACTUAL</b>	<b>AMENDED</b>	<b>DEPT REQ.</b>	<b>RECOMMENDED</b>	<b>Second Budget Hearing</b>
		<b>FY 2015-16</b>	<b>FY 2016-17</b>	<b>FY 2017-18</b>		
	<b>CONTRACTUAL SERVICES</b>					
345	<b>Emergency Medical Services</b>	\$753,659	\$776,270	\$799,558	\$799,558	\$799,558
	American Medical Response Contract. 0% in FY16. 3% increase in FY17, FY18, FY19. 0% in FY20					
550	<b>Operating Expenses</b>	\$2,042	\$1,000	\$1,000	\$1,000	\$1,000
<b>TOTAL</b>		<b>\$755,701</b>	<b>\$777,270</b>	<b>\$800,558</b>	<b>\$800,558</b>	<b>\$800,558</b>

Lauderdale-By-The Sea - FY 18 Budget Justification

Department:	Developmental Services Department		<b>524 - Development Services</b>						
Submitted By:	Linda Connors, Director								
Functions:	<p><b>Administration:</b> Support the Special Magistrate, contract manager for building services, code compliance services and Interlocal agreements.</p> <p><b>Planning and Zoning:</b> Oversee the Town's Land Development Regulations. Supports the Planning &amp; Zoning Board, the Board of Adjustment and the Development Review Committee.</p> <p><b>Building Services:</b> Issues building permits, inspections all construction. Fire Marshall provides fire plan review and fire inspections.</p> <p><b>Code Compliance Services:</b> Seeks property compliance with the Town's Code of Ordinances.</p> <p><b>Town Engineering:</b> Right-of-way permits and plan review.</p>								
FY 18 Objectives:	<p><b>Building Services:</b> To ensure that construction in Town is safe and compliant with Fire Codes, building codes, and land use regulations.</p> <p><b>Code Compliance:</b> To engage the community in the abatement and resolution of code and violations thus increasing safety, achieving community aesthetic standards and assuring proper licenses and permits are acquired.</p> <p><b>Planning Services:</b> To enhance the quality of life in the community through compliance with our Comprehensive Plan and land development code. To make the land development code a living document that is easy to use, and updated to reflect current and desired community standards.</p>								
FY17 Achievements:	<p>The Town collected about \$115,000 through code fines, administrative fees and mitigation requests. We continue to monitor the Town foreclosure action on 1724 Bel Air Drive and 274 Imperial Lane. We also intervened on 2011 Coral Reef Drive foreclosure which resulted in a receiver being ordered to correct code violations on the property. Code staff focused considerable attention to ensuring that vacation rental properties (single family and townhomes) complied with Town regulations. It is notable that over the past year, the registered vacation rental properties increased from 46 registered rentals in 2016 to 61 in 2017. We also adopted short term rental regulations for 2, 3 and 4 unit properties. This new regulation has a potential impact to our code enforcement staff as there are 160 properties in town that qualify for registration. Other code amendments that we processed over the last year included: Sign Code: amended to reflect a Supreme Court ruling regarding the municipality's ability to regulate sign content; Business District Zoning Standards - adopted new development standards to ensure new construction is compatible with the Town's existing character; Payment In Lieu of Parking - provisions were adopted to allow parking relief for businesses who choose to pay into a fund instead of provide on site parking; Historic Preservation - regulations were adopted to ensure the Town had authority over historic preservation program instead of the County. Three site plan applications were received; one was withdrawn and one approved (Daniel Inn) which will add an additional 9 hotel units and renovate a previous problem property. We continue to work with the property owner of the Marina to review their site plan and conditional use applications. The building department saw the completion of several major construction projects - most notably Plunge Hotel and Beach Bungalows and Villas By the Sea - both on El Mar Drive and 17 townhome units on Shore Court.</p>								
ACCT NO.	Account & Detail	ACTUAL FY 2015-16	AMENDED FY 2016-17	DEPT REQ. FY 2017-18		RECOMMENDED FY 2017-18		Second Budget Hearing FY 2017-18	
				Details		Details		Details	
<b>PERSONNEL SERVICES</b>									
120	SALARIES - Director, Planner, Planning Tech, and 50% of Ass't Town Mgr	\$220,477	\$248,653		\$267,849		\$261,684		\$261,684
121	TEMP SALARIES - Intern stipend	\$0	\$6,000		\$6,000		\$6,000		\$6,000
140	OVERTIME-support of Board meetings (longer board meetings, more Code cases)	\$1,440	\$3,000		\$3,000		\$3,000		\$3,000
210	FICA	\$16,972	\$18,966		\$20,461		\$20,248		\$20,248
220	Florida State Retirement System (FRS)	\$34,795	\$48,800		\$54,013		\$52,612		\$51,534
230	Group Insurance	\$38,777	\$52,667		\$59,540		\$53,829		\$47,347
<b>TOTAL PERSONNEL SERVICES</b>		<b>\$312,461</b>	<b>\$378,086</b>		<b>\$410,863</b>		<b>\$397,373</b>		<b>\$389,813</b>
<b>OPERATING</b>									
315	<b>PROFESSIONAL SERVICES</b>	\$38,843	\$84,035		\$71,500		\$71,500		\$71,500
	Town Engineer (Planning issues such as drainage, solid waste code, etc.)				\$2,000		\$2,000		
	Planning Services: TBD ( some offsetting revenues from the review of site plan reviews)				\$20,000		\$20,000		
	DRC Consultants expense (non-reimbursed)				\$2,500		\$2,500		
	Arch Design Review (non-reimbursed)				\$2,000		\$2,000		
	Integration of annexed areas into Zoning Code				\$15,000		\$15,000		
	Walkability & Bike Master Plan				\$20,000		\$20,000		
	Comprehensive Plan (incorporate new county regulations into Plan)				\$5,000		\$5,000		
	FAU Vision - Town Hall Site				\$5,000		\$5,000		
	NOTE: Town Attorney fees are not included in above								
345	<b>CONTRACTUAL SERVICES -</b>	\$224,889	\$240,500		\$251,590		\$251,590		\$251,590
	Calvin, Giordano - Code Services				\$217,890		\$217,890		
	Scanning of Records				\$5,000		\$5,000		
	Fire Marshall - fire plan review				\$8,000		\$8,000		
	GIS: new maps for zoning maps, special projects, etc.				\$1,000		\$1,000		
	Minute Services 200 hours at \$20 per hour				\$5,000		\$5,000		
	Property File Maintenance				\$7,500		\$7,500		
	Special Magistrate @ \$125 per hour. Bgt based on 12 hearings @ \$600 each.				\$7,200		\$7,200		
402	<b>BUILDING PERMIT SERVICES:</b> Passthrough fees to Board of Appeals and State then net 75% to CAP.	\$1,027,072	\$876,000		\$520,000		\$520,000		\$520,000
461	VEHICLE MAINTENANCE (1 SUV, 1 Prius)	\$172	\$500		\$300		\$500		\$500
462	FUEL - 2 code vehicles	\$314	\$400		\$200		\$400		\$400
463	<b>SERVICE AGREEMENTS -</b>	\$2,113	\$2,200		\$2,300		\$2,300		\$2,300
	Copier - annual Maintenance + per page cost				\$600		\$600		
	ESILP - server back-up to off site location				\$1,700		\$1,700		
506	<b>PRINTING</b> - Public records request of building records (expense is reimbursed)	\$1,099	\$1,000		\$800		\$800		\$800
508	<b>POSTAGE</b>	\$11,897	\$8,000		\$7,500		\$7,500		\$7,500
510	<b>OFFICE SUPPLIES</b>	\$3,311	\$3,500		\$3,500		\$3,500		\$3,500
525	<b>UNIFORMS</b> - Town Logo shirts (\$40 * 3 each for 4 Town staff)	\$187	\$480		\$480		\$480		\$480
532	<b>SIGNS</b>	\$919							
540	<b>DUES &amp; SUBSCRIPTIONS -</b>	\$755	\$1,000		\$1,000		\$1,000		\$1,000
	American Planning Association (Florida Chapter) (Director, Planner & Tech)				\$500		\$500		
	American Planning Association (National) (Director, Planner & Tech)				\$500		\$500		
545	<b>TRAINING</b> - Department Director (state conference & 1 local conference), Planner, Planning Techs, Sound meter certification	\$2,075	\$4,900		\$4,900		\$4,900		\$4,900
550	<b>OPERATING EXPENSES -</b>	\$5,741	\$7,150		\$7,650		\$7,650		\$7,650
	Operational supplies and equipment				\$5,000		\$5,000		
	Office equipment				\$500		\$500		
	Broward County Recordings				\$1,800		\$1,800		
	Annual certification of the Sound Level Meter				\$350		\$350		
	Software, upgrade and licenses				\$0		\$0		
<b>TOTAL OPERATING</b>		<b>\$1,319,387</b>	<b>\$1,229,665</b>		<b>\$871,720</b>		<b>\$872,120</b>		<b>\$872,120</b>
<b>CAPITAL OUTLAY</b>									
644	<b>VEHICLES -</b>		\$25,000						
<b>TOTAL</b>		<b>\$1,631,848</b>	<b>\$1,632,751</b>		<b>\$1,282,583</b>		<b>\$1,269,493</b>		<b>\$1,261,933</b>

**Lauderdale-By-The Sea - FY 18 Budget Justification**

<b>Department:</b>	<b>Municipal Services/Public Works Division</b>	<b>541.100 Public Works</b>							
<b>Submitted By:</b>	<b>Don Prince, Director of Municipal Services</b>								
<b>Functions:</b>	To maintain the Town's infrastructure by making repairs to roads, sewers, storm drains and streetlights. Maintaining the Town's fleet vehicles to ensure safe operation on the road. To provide a safe, clean and well maintained appearance of the Town's public property. To maintain all public buildings by providing a safe, clean, attractive and enjoyable environment for visitors and residents of Lauderdale by the Sea. As the Town continues to attract more visitors and since the new restrooms have opened it has become necessary to increase some of our budget line items such as overtime and supplies in order to maintain the Town's standards.								
<b>FY 18 Objectives:</b>	To make necessary repairs to sidewalks, drainage, sewers, irrigation and Town owned properties. Providing proper maintenance to equipment. Ensuring that all employees as well as contractors adhere to safety procedures and policies. To provide a safe clean environment for all to enjoy and to reduce operating cost by doing preventative maintenance on the Town's infrastructure. Continue to implement a Town Wide Swale Restoration/Tree Program to help improve drainage and to beautify the Town. To serve as Project Mgr for the A1A parking lot expansion and Hibiscus sidewalk improvements .								
<b>FY17 Achievements:</b>	Maintained the downtown plazas and street furniture at a high level of cleanliness. Served as Project Manager for sewer lining and street resurfacing. Oversaw construction of the permanent South Ocean parking lot and the new restrooms (El Mar Plaza). Replaced damaged signs, swales and sidewalks Townwide. Removed graffiti, maintained existing drainage Townwide, responded to citizen concerns, pressure washed buildings and sidewalks bi weekly Townwide. Maintained all the landscaping and irrigation Town wide.								
ACCT NO.	DESCRIPTION OF EXPENSES IN ACCOUNT	ACTUAL	AMENDED	FY 2017-2018					
		FY 2015-16	FY 2016-17	Details	REQUEST	Details	RECOMMENDED	Details	Second Budget Hearing
<b>PERSONNEL SERVICES</b>									
120	<b>SALARIES</b>	\$696,772	\$745,425		\$776,939		\$776,939		\$776,939
140	<b>OVERTIME</b> - for emergency situations & special events	\$35,033	\$25,000		\$25,000		\$25,000		\$25,000
210	<b>FICA:</b> Social Security 6.20% + Medicare 1.45%	\$55,067	\$58,938		\$61,348		\$61,348		\$61,348
220	<b>RETIREMENT</b> - FRS	75,962	\$76,514		\$84,076		\$84,076		\$83,233
230	<b>GROUP INSURANCE:</b> health insurance increase assumed at 10%	\$148,013	\$164,894		\$190,050		\$190,050		\$167,544
	<b>TOTAL PERSONNEL SERVICES</b>	<b>\$1,010,847</b>	<b>\$1,070,771</b>		<b>\$1,137,413</b>		<b>\$1,137,413</b>		<b>\$1,114,064</b>
<b>OPERATING</b>									
315	<b>PROFESSIONAL SERVICES</b> - surveys & engineering	\$17,695	\$7,500		\$7,500		\$7,500		\$7,500
340	<b>SEWER/WASTEWATER</b>	\$9,033	\$10,000		\$10,000		\$10,000		\$10,000
345	<b>CONTRACTUAL SERVICES</b>	\$114,850	\$115,404		\$117,444		\$119,414		\$119,414
	State Road Street Sweeping 928 miles a year @ \$25.50 a mile						\$23,664		
	Tree trimming approx. 1,000 palm trees @ \$15 per tree						\$15,000		
	Tree trimming approx. 300 coconut palms get 2nd trimming @ \$15 a tree						\$4,500		
	Tree trimming: 100 hours of canopy tree trimming @ \$65 an hour = \$4,550 (All Florida Tree)						\$6,500		
	Lethal Yellow treatment for about 350 palms @ \$7 per X 3 times a year (King Tree Service )						\$7,350		
	Pressure clean approx. 51,000 sq ft of sidewalk @ \$62,400 per year (Sunshine Cleaning Systems)						\$62,400		
410	<b>COMMUNICATIONS</b>	\$13,489	\$13,536		\$13,536		\$11,682		\$11,682
	Internet Service for Town Hall (\$150) & Javris Hall (\$150)						\$3,600		
	downtown webcams internet service \$144 permonth						\$1,728		
	Cable TV servicet @\$6						\$54		
	Cell phones (Verizon) 4 phones = \$160 per month						\$600		
	Telephone System (Windstream) \$ 475 per month						\$5,700		
430	<b>ELECTRIC SERVICE-</b> all Public buildings and portals	\$43,480	\$42,000		\$42,000		\$42,000		\$42,000
431	<b>WATER SERVICE</b> - all Public buildings and irrigation.	\$124,691	\$125,500		\$125,000		\$125,000		\$125,000
433	<b>ELECTRIC SERVICE-STREETS:</b> Town Street Lights & irrigation	\$53,089	\$57,000		\$55,000		\$55,000		\$55,000
445	<b>EQUIPMENT RENTAL</b> - Rental of miscellaneous equipment / i.e., asphalt rollers, compactors, jack-hammers, ice-machine, barricades, fork lift, etc. Rental of emergency equipment.	\$10,548	\$10,000		\$10,000		\$10,000		\$10,000
460	<b>EQUIPMENT MAINTENANCE</b> - generators, bobcat, golf carts, pressure washer, chain saws, sweeper and misc. equipment	\$17,764	\$20,000		\$25,000		\$25,000		\$25,000
461	<b>VEHICLE MAINTENANCE</b> - maintain eight vehicles	\$13,354	\$10,000		\$15,000		\$15,000		\$15,000
462	<b>FUEL</b> - 8 vehicles, small equipment and three emergency back up generators	\$14,914	\$20,000		\$20,000		\$20,000		\$20,000
463	<b>SERVICE MAINTENANCE CONTRACTS</b>	\$4,355	\$10,884		\$10,884		\$10,884		\$10,884
	Pest control								
	Generator maintenance								
	33 AC units @ \$400 per month						\$4,800		
	ADT								
470	<b>RADIO MAINTENANCE</b> - contract with sun pro for radios		\$1,575		\$1,920		\$1,920		\$1,920
498	<b>STORM DRAIN OUTFALL REHAB/MAINTENANCE (NPDES)</b> - televise & repair drainage infrastructure	\$19,436	\$50,000		\$50,000		\$50,000		\$50,000
508	<b>POSTAGE</b>	\$198	\$315		\$315		\$315		\$315
510	<b>OFFICE SUPPLIES</b>	\$1,905	\$2,000		\$2,000		\$2,000		\$2,000
520	<b>BLDG MAINTENANCE</b> - Town Hall, Jarvis Hall, Dev Svcs, warehouse	\$78,679	\$50,000		\$50,000		\$50,000		\$50,000
525	<b>UNIFORM EXPENSE</b> - Approx \$305 per year for 18 employees.	\$4,886	\$5,490		\$5,490		\$5,490		\$5,490
529	<b>STREETLIGHT MAINTENANCE</b> (\$16,531 FDOT grant)LED retrofit kits	\$18,047	\$16,531		\$20,000		\$20,000		\$20,000
530	<b>STREET MAINTENANCE/SUPPLIES</b> - Includes minor repairs to Town owned streets (i.e. main breaks, sink holes, etc.) Replacement of decorative street lights, decorative poles and crosswalk repairs.	\$16,672	\$15,000		\$20,000		\$20,000		\$20,000
531	<b>GROUNDS MAINT/ LANDSCAPING</b> - Fertilizer for all Town owned trees, plants ,sod, topsoil and irrigation supplies	\$37,199	\$48,000		\$50,000		\$50,000		\$50,000
532	<b>SIGNS</b> - beach, park, public facilities & roadway signage	\$6,635	\$10,000		\$10,000		\$10,000		\$10,000
534	<b>SIDEWALK MAINTENANCE &amp; REPAIR</b>	\$20,616	\$20,000		\$40,000		\$40,000		\$40,000
535	<b>FLAGS-</b> Replace U.S. flags at Town facilities and add around Town	\$1,233	\$1,000		\$1,200		\$1,200		\$1,200
540	<b>DUES &amp; SUBSCRIPTIONS</b> -	\$810	\$725		\$725		\$725		\$725
	American Public Works Association						\$232		
	Florida Stormwater Association						\$310		
	Florida Floodplain Managers Association						\$50		
	Misc. Membership						\$133		
545	<b>TRAVEL AND TRAINING</b> -	\$2,875	\$4,000		\$5,400		\$5,400		\$5,400
	Florida American Public Works Conference and class for 2 employees								
	Florida Floodplain Managers Association Conference								
	Florida Stormwater Association Conference								
	Hurricane Conference								
	Staff Training \$1,195( NPDES, Pesticides, and back flow certifications)								
550	<b>OPERATING SUPPLIES</b> - surface water renewal fee, safety items, hoses, cords, water, clamps, bits, keys	\$58,932	\$45,000		\$45,000		\$45,000		\$45,000
	<b>TOTAL OPERATING</b>	<b>\$705,385</b>	<b>\$711,460</b>		<b>\$753,414</b>		<b>\$753,530</b>		<b>\$753,530</b>
<b>CAPITAL OUTLAY</b>									
624	<b>Bldg. Improvement</b> -flooring for all Town buildings,new A/C ducts for Town Hall and Development Services	\$16,219	\$40,000		\$60,000		\$60,000		\$60,000
640	<b>EQUIPMENT &amp; MACHINERY:</b> Purchase 4 Solar lights @ \$3,500 to test	\$956	\$63,080		\$70,000		\$14,000		\$14,000
644	<b>VEHICLES</b>	\$14,858	\$48,878		\$28,000		\$43,000		\$43,000
	Replace 2009 F150 4x4						\$28,000		
	Replace Downtown utility cart						\$15,000		
	<b>TOTAL CAPITAL OUTLAY</b>	<b>\$32,033</b>	<b>\$151,958</b>		<b>\$158,000</b>		<b>\$117,000</b>		<b>\$117,000</b>
	<b>TOTAL</b>	<b>\$1,748,265</b>	<b>\$1,934,189</b>		<b>\$2,048,827</b>		<b>\$2,007,943</b>		<b>\$1,984,594</b>

## Lauderdale-By-The Sea - FY 18 Budget Justification

<b>Depart/Division</b>	<b>Municipal Services - Parks &amp; Recreation Division</b>	<h1 style="margin: 0;">572 - Parks &amp; Recreation</h1>				
<b>Submitted By:</b>	<b>Don Prince, Municipal Services Director and Debbie Hime, Ass't to the TM</b>					
<b>Functions:</b>	To provide a safe, clean, accessible and durable recreational facility for residents and visitors of the Town. Provide community recreation areas for residents and visitors. Put on special events, provide recreational programming.					
<b>FY 18 Objectives:</b>	Finish Friedt Park improvements. Nova SE Univ to complete staghorn reef installation. Apply for State grant for an artificial reef within snorkeling distance from beach. Extend lighting along Commercial & obtain businesses' continued financial support of that effort. Offer stimulating and well received Community programs. Clean the beach daily. Install more sea oats & native dune vegetation. Produce 3 Town events - Veteran's Day, Christmas by the Sea, Fourth of July. Install 10 new beach signs and retrofit tennis court lights with LED. The new restroom and renovation of Friedt Park it resulted in higher usage of our facilities.					
<b>FY17 Achievements:</b>	Offer very popular Community programs 49 weeks of year. Held successful Veteran's Day, 4th of July and Christmas by the Sea, & Dance by the Sea events. Increased lighting on Commercial Blvd. Partnered with Nova SE University to create a new staghorn reef resulting in the installation of 1,000 seedlings. Worked with property owners and community groups on sea oats plantings to protect the beach and private property.					
ACCT NO.	ACCOUNT	ACTUAL FY 2015-16	AMENDED FY 2016-17	DEPT REQ. FY 2017-18	RECOMMENDED Detail FY 2017-18	Second Budget Hearing FY 2017-18
<b>OPERATING</b>						
342	<b>COMMUNITY CENTER</b> (contract ends 9-30-18, Town has two 1 yr renewals)	\$65,920	\$67,898	\$75,104	\$75,104	\$75,104
343	<b>BEACH MAINTENANCE CONTRACT</b> -sanitize and rake. 5 yr contract, ends Nov 19 ,2019 No escalator clause.	\$162,708	\$180,000	\$180,000	\$180,000	\$180,000
345	<b>CONTRACTUAL SERVICES -</b>	\$29,500	\$38,710	\$38,710	\$54,000	\$54,000
	Nova staghorn reef project (\$4K); \$25,000 for new project				\$29,000	
	Monitoring of BioRock reef project (\$4K); (ended in FY17)					
	Jarvis Evening Program Series (moved to 347)					
	Town Holiday Lights Contract (October to January)				\$20,000	
	Christmas Tree set up, take down and store				\$5,000	
347	<b>RECREATION PROGRAMS</b>	\$12,729	\$14,000	\$21,710	\$18,710	\$18,710
	Jarvis Evening Program Series (10 months)				\$5,710	
	Pavilion dance events (\$500 x 14 events) + summer program \$500 *8				\$11,000	
	Other recreational & cultural programs Farmer's Mkt				\$2,000	
430	<b>ELECTRIC SERVICE</b> - Friedt Park and senior center (for grant). Estimated \$538/mo.	\$5,540	\$6,500	\$3,000	\$3,000	\$3,000
460	<b>EQUIPMENT MAINTENANCE</b> - (restrooms, benches, basketball & tennis courts, lighting)		\$10,000	\$20,000	\$20,000	\$20,000
469	<b>BUOY MAINTENANCE</b> -At least 2 inspection per year; maintenance and replacement of 32 ocean swim area buoys as needed	\$2,273	\$9,000	\$9,000	\$9,000	\$9,000
495	<b>SPECIAL EVENTS</b>	\$73,064	\$72,000	\$72,000	\$78,500	\$78,500
	Veterans Day (\$750 band, rentals + supplies)				\$1,000	
	July 4th: \$3,000 VFD/ event mgmt, \$20K fireworks; \$12k parade & family day, BSO expenses; \$4,000 marketing/exp				\$39,000	
	Christmas By The Sea addit. 2k for more lighting, especially Santa area				\$17,000	
	BugFest				\$17,000	
	Boo By The Sea (in 519 FY17, moved to 572 for FY18)				\$4,500	
510	<b>OFFICE SUPPLIES</b> - Community Center	\$677	\$525	\$600	\$600	\$600
520	<b>MAINTENANCE MATERIALS</b> - for park, tennis & basketball court, soccer field, horseshoe pits, bocce ball courts, portals.	\$17,714	\$15,000	\$25,000	\$25,000	\$25,000
536	<b>Sea Oats</b> (If \$5,000 County grant is received, local match of labor and some cash from Dept 541)	\$4,671	\$5,000	\$10,000	\$5,000	\$5,000
550	<b>OPERATING EXPENSES</b> - doggie bags, tennis court keys, park & street furniture, sports equipment, trash cans, bike racks, seasonal decorations; bike racks, holiday banners	\$55,389	\$51,000	\$45,000	\$45,000	\$45,000
<b>TOTAL OPERATING</b>		<b>\$430,185</b>	<b>\$469,633</b>	<b>\$500,124</b>	<b>\$513,914</b>	<b>\$513,914</b>
<b>CAPITAL OUTLAY</b>						
640	<b>EQUIPMENT &amp; MACHINERY:</b>	\$12,357	\$20,000	\$30,000	\$30,000	\$30,000
	10 beach rules signs estimated @ 3,000 each				\$30,000	
<b>DEPARTMENT TOTAL</b>		<b>\$442,542</b>	<b>\$489,633</b>	<b>\$530,124</b>	<b>\$543,914</b>	<b>\$543,914</b>

# Lauderdale-By-The Sea - FY 17 Budget Justification

<b>Department:</b>	Interfund Transfers	<b>581.100 Transfers</b>			
<b>Submitted By:</b>	Finance Director				
<b>Function</b>	Transfers to Other Funds in support of those activities.				
ACCT NO.	DESCRIPTION OF ACCOUNT	ACTUAL FY 2015-16	FY 2016-17 AMENDED	FY 2017-18 RECOMMENDED	FY 2017-18 Second Hearing
	<b>OPERATING</b>				
910	Transfer to Fire Fund 115 - Ocean Rescue		\$26,800	\$26,800	\$26,800
910	Transfer to CIP Fund 300 - reserved for future capital projects		\$400,000	\$489,022	\$489,022
910	Transfer to CIP Fund 300	\$ 2,222,935	\$ 1,359,263		
<b>Total</b>		<b>\$ 2,222,935</b>	<b>\$ 1,786,063</b>	<b>\$ 515,822</b>	<b>\$ 515,822</b>

## Lauderdale-By-The Sea - FY 17 Budget Justification

<b>Department:</b>	<b>Sewer System</b>	<b>103 - Sewer Fund</b>						
<b>Submitted By:</b>	Finance Director & Director of Municipal Services							
<b>Functions:</b>	To collect and transmit sewage for treatment from the Town's service area (south of Pine Avenue).							
<b>FY 18 Objectives:</b>	To maintain and upgrade the sewer infrastructure and make repairs necessary to minimize infiltration of stormwater into the sewer system. To start a lateral lining program after all the main lines have been completed (FY18)							
<b>FY17 Achievements:</b>	Continued with the CIP(cured in place liner) liners, reduced infiltration, prolonged the life of the sewer system and reduced the risk of a complete failure requiring digging up the roads. Started phase III of the main line segments in FY 17 and it is estimated to be completed by January 2018.							
REVENUES	DESCRIPTION OF EXPENSES IN ACCOUNT	ACTUAL	FY 2016/17	FY 2017/18				
		FY 2015/16	AMENDED	DEPT REQ.	Details	RECOMMENDED	Details	Second Budget Hearing
380.200	Fund Balance		\$1,135,415					\$655,772
345.500	Sewer Fees	\$1,050,965	\$1,145,950	\$1,112,096		\$1,112,096		\$1,112,096
	<b>TOTAL REVENUES</b>	<b>\$1,050,965</b>	<b>\$2,281,365</b>	<b>\$1,112,096</b>		<b>\$1,112,096</b>		<b>\$1,767,868</b>
EXPENDITURES	DESCRIPTION OF EXPENSES IN ACCOUNT	ACTUAL	FY 2016/17	FY 2017/18				
		FY 2015/16	AMENDED	DEPT REQ.	Details	RECOMMENDED	Details	Second Budget Hearing
<b>PERSONNEL SERVICES</b>								
120	SALARIES - 1 Municipal Service Worker, 10% of Town Manager's & 20% of Municipal Services Dir's salaries	\$85,909	\$89,123	\$92,601		\$92,601		\$92,388
210	FICA: Social Security 6.20% + Medicare 1.45%	\$6,593	\$6,457	\$6,692		\$6,692		\$6,692
220	RETIREMENT	\$14,348	\$14,818	\$16,113		\$16,113		\$15,854
230	GROUP INSURANCE: 15% health insurance increase	\$10,912	\$11,065	\$12,341		\$12,341		\$10,974
	<b>TOTAL PERSONNEL SERVICES</b>	<b>\$117,762</b>	<b>\$121,463</b>	<b>\$127,747</b>		<b>\$127,747</b>		<b>\$125,908</b>
<b>OPERATING</b>								
315	PROFESSIONAL SERVICES	\$32,894	\$130,515	\$20,000		\$20,000		\$107,000
	Inspection and product review services for lateral project				\$20,000			
340	SEWER/WASTEWATER (payment to Pompano Beach) Master Pump Station	\$631,282	\$660,000	\$660,000		\$660,000		\$660,000
345	CONTRACTUAL SERVICES - (Fort Lauderdale billing services \$1,354/month plus 5%)	\$16,088	\$18,897	\$17,060		\$17,060		\$17,060
430	ELECTRIC SERVICE (\$920 / month + 5%)		\$19,000	\$11,600		\$11,600		\$11,600
431	WATER SERVICE		\$300	\$300		\$300		\$300
435	UTILITIES	\$17,066						
451	AUTO, PROPERTY & LIABILITY INSURANCE							
452	WORKERS COMPENSATION INSURANCE							
459	SEWER LINE & LATERAL MAINTENANCE - televise &	\$34,686	\$10,000	\$10,000		\$10,000		\$10,000
465	PUMP STATION MAINTENANCE	\$6,440	\$23,015	\$5,000		\$5,000		\$5,000
497	CONTINGENCY		\$27,085	\$50,000		\$50,000		\$50,000
506	PRINTING	\$239						
550	OPERATING EXPENSES	\$469	\$1,000	\$1,000		\$1,000		\$1,000
	<b>TOTAL OPERATING</b>	<b>\$739,164</b>	<b>\$889,812</b>	<b>\$774,960</b>		<b>\$774,960</b>		<b>\$861,960</b>
<b>CAPITAL OUTLAY</b>								
630	CAPITAL - OTHER	\$14,402	\$1,265,090	\$275,000		\$75,000		\$775,000
	CIPP for sewer mains							
	Non-scheduled repairs				\$75,000			
	Roll Project Cost from FY16 Bgt to FY17							
640	CAPITAL OUTLAY - equipment		\$5,000	\$5,000		\$5,000		\$5,000
	<b>TOTAL CAPITAL OUTLAY</b>	<b>\$14,402</b>	<b>\$1,270,090</b>	<b>\$280,000</b>		<b>\$80,000</b>		<b>\$780,000</b>
<b>OTHER EXPENSES</b>								
750	DEPRECIATION	\$63,147						
999	CONTRIBUTION TO FUND BALANCE					\$129,389		
536.000	PENSION	\$15,184						
570.000.509.630	EMERGENCY REPAIRS							
	<b>TOTAL OTHER EXPENSES</b>	<b>\$78,331</b>	<b>\$0</b>	<b>\$0</b>		<b>\$129,389</b>		<b>\$0</b>
	<b>Total</b>	<b>\$949,659</b>	<b>\$2,281,365</b>	<b>\$1,182,707</b>		<b>\$1,112,096</b>		<b>\$1,767,868</b>

## Lauderdale-By-The Sea - FY 18 Budget Justification

	A	B	E	G	J	K	L	M
4	REVENUES	DESCRIPTION OF EXPENSES IN ACCOUNT	FY 2015/16	FY 2016/17	FY 2017/18			
5			ACTUAL	AMENDED	Details	RECOMMENDED	Details	Second Budget Hearing
6	380.203	Appropriation from Fire Fund or Equipment Reserve		\$ 60,492				
7	311.200	Fire Assessment Fees	\$ 975,225	\$ 1,032,527		\$ 1,033,502		\$ 1,033,502
8	3423210	Fire Inspection Fees	\$ 32,590	\$ 35,000		\$ 35,000		\$ 35,000
9	369.100	Miscellaneous Revenue	\$ 160					
10	381.105	Transfer from General Fund (Ocean Rescue)		\$ 26,800		\$ 26,800		\$ 26,800
11		<b>TOTAL REVENUES</b>	<b>\$ 1,007,975</b>	<b>\$ 1,154,819</b>		<b>\$ 1,095,302</b>		<b>\$ 1,095,302</b>
12	EXPENDITURES	DESCRIPTION OF EXPENSES IN ACCOUNT	FY 2015/16	FY 2016/17	FY 2017/18			
13			ACUTAL	AMENDED	Details	RECOMMENDED	Details	ADOPTED
14								
15	151	FIRE PENSION - Actuary projection	\$0	\$6,000		\$6,000		\$6,000
16	315	PROFESSIONAL SERVICES- actuarial report	\$25,008	\$10,000		\$10,000		\$10,000
17		Fire Assessment Fee Study						
18	320	AUDIT- Pension Plan audit & Fire Fund share of annual audit	\$7,000	\$7,000		\$7,000		\$7,000
19	345	CONTRACTUAL SERVICES	\$795,263	\$806,819		\$808,790		\$808,790
20		VFD Fire Services Contract			\$781,990			
21		Ocean Rescue			\$26,800			
22	520	Bldg. Maintenance- doors and painting	\$1,984	\$3,000		\$10,000		\$10,000
23	550	OPERATING SUPPLIES						
24		<b>TOTAL OPERATING</b>	<b>\$829,255</b>	<b>\$832,819</b>		<b>\$841,790</b>		<b>\$841,790</b>
25								
26		<b>CAPITAL OUTLAY</b>						
27	624	BLDG IMPROVEMENT- replace floor cover in Fire Administration (4513 El Mar)	\$3,125			\$10,000		\$10,000
28	640	EQUIP & MACH	\$230,698	\$300,000		\$107,500		\$107,500
29		FY17 Radios & Equip to connect to new County 9-1-1 System						
30		1 preplacement personal watercraft			\$15,000			
31		1 replacement ATV			\$14,500			
32		Mobile Data Terminals for fire equipment (VFD finalizing cost estimate)			\$18,000			
33		Station Alerting System (preliminary estimate)			\$60,000			
34	644	VEHICLES						
35		Fire Inspector SUV (purchased directing by VFD in FY17)						
36		<b>TOTAL CAPITAL OUTLAY</b>	<b>\$233,823</b>	<b>\$300,000</b>		<b>\$117,500</b>		<b>\$117,500</b>
37								
38		<b>TRANSFERS</b>						
39	912	TO GENERAL FUND - Administration expense Fire Fund	\$22,000	\$22,000	\$22,000	\$22,000		\$22,000
40	995	TO FIRE VEHICLE/EQUIP RESERVE				\$114,012		\$114,012
42		<b>Department Total</b>	<b>\$1,085,078</b>	<b>\$1,154,819</b>		<b>\$1,095,302</b>		<b>\$1,095,302</b>

Lauderdale-By-The-Sea

CAPITAL IMPROVEMENT PLAN - FUND 300										
FUNDING SOURCES	FY 16 Actual	FY 17 Amended	FY 17 Projected	FY18	FY19	FY20	FY21	FY22	5 Yr. Total	Future Year
<b>REVENUES</b>										
FROM CAPITAL FUND BALANCE				\$ 542,470		\$ 745,206	\$ 500,066	\$ 1,043,139	\$ 2,830,881	
FROM EL MAR RESERVE		\$ 25,000	roll to -->	\$ 25,000		\$ 652,566			\$ 677,566	
TRANSFER FROM GENERAL FUND	\$ 2,222,835	\$ 1,359,263	\$ 1,359,263		\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 800,000	
TRANSFER FROM GENERAL FUND - Dedicated Millage		\$ 400,000	\$ 400,000	\$ 489,022	\$ 500,000	\$ 500,000	\$ 500,000	\$ 500,000	\$ 2,489,022	
STORM WATER UTILITY				\$ 1	\$ 1	\$ 1	\$ 1	\$ 1	\$ 4	
PALM CLUB SEWER GRANT				\$ 1						
MISC REVENUE			\$ 2,790						\$ -	
INTEREST EARNINGS	\$ 221	\$ 1,000	\$ 1,000						\$ -	
<b>TOTAL REVENUE</b>	<b>\$ 2,223,056</b>	<b>\$ 1,785,263</b>	<b>\$ 1,763,053</b>	<b>\$ 1,056,492</b>	<b>\$ 700,002</b>	<b>\$ 2,097,773</b>	<b>\$ 1,200,067</b>	<b>\$ 1,743,140</b>	<b>\$ 6,797,473</b>	<b>\$ -</b>
<b>EXPENDITURES</b>										
<b>GENERAL</b>	<b>FY 16 Actual</b>	<b>FY 17 Amended</b>	<b>FY 17 Projected</b>	<b>FY18</b>	<b>FY19</b>	<b>FY20</b>	<b>FY21</b>	<b>FY22</b>	<b>5 Yr. Total</b>	<b>Future Years</b>
Salaries (Project Mgr)	\$ 66,422	\$ 68,123	\$ 39,290	\$ 47,747	\$ 50,134	\$ 52,641	\$ 55,273	\$ 58,037	\$ 263,832	
Employer Taxes	\$ 4,531	\$ 4,826		\$ 3,277	\$ 3,441	\$ 3,613	\$ 3,794	\$ 3,983	\$ 18,107	
Retirement	\$ 8,259	\$ 8,569		\$ 7,388	\$ 7,757	\$ 8,145	\$ 8,553	\$ 8,980	\$ 40,823	
Insurance	\$ 14,202	\$ 14,632		\$ 10,331	\$ 10,848	\$ 11,390	\$ 11,959	\$ 12,557	\$ 57,085	
Professional Services	\$ 4,320	\$ 15,000	\$ -	\$ 15,000	\$ 15,750	\$ 16,538	\$ 17,364	\$ 18,233	\$ 82,884	
Other	\$ 175	\$ 1,000		\$ 1,000	\$ 1,050	\$ 1,103	\$ 1,158	\$ 1,216	\$ 5,526	
Contingency		\$ 57,000		\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 500,000	
<b>TOTAL GENERAL</b>	<b>\$ 97,909</b>	<b>\$ 169,150</b>	<b>\$ 39,290</b>	<b>\$ 184,743</b>	<b>\$ 188,980</b>	<b>\$ 193,429</b>	<b>\$ 198,101</b>	<b>\$ 203,006</b>	<b>\$ 968,259</b>	<b>\$ -</b>
<b>DRAINAGE PROJECTS</b>										
Basin Drive Drainage	\$ 416,128								\$ -	
Swale Restoration (Goal 4.2.a)				\$ 10,000	\$ 1	\$ 1	\$ 1	\$ 1	\$ 10,004	
Drainage Projects (Goal 4.2.e, FY17 update Drainage Master Plan and start design on priority projects)		\$ 150,000	\$ 15,000		\$ 1	\$ 1	\$ 1	\$ 1	\$ 4	
<b>TOTAL DRAINAGE</b>	<b>\$ 416,128</b>	<b>\$ 150,000</b>	<b>\$ 15,000</b>	<b>\$ 10,000</b>	<b>\$ 2</b>	<b>\$ 2</b>	<b>\$ 2</b>	<b>\$ 2</b>	<b>\$ 10,008</b>	<b>\$ -</b>
<b>STREETSCAPE</b>										
Commercial Blvd (Mid-block, A1A to Seagrape)	\$ 1,059,119								\$ -	
El Mar Drive pre-design (Oriana \$)		\$ 25,000	roll to -->	\$ 25,000					\$ 25,000	
El Mar Drive Improvements (Oriana \$)						\$ 652,566			\$ 652,566	
El Mar Drive - Town funded Improvements						\$ 1,000,000			\$ 1,000,000	
<b>TOTAL STREETSCAPE</b>	<b>\$ 1,059,119</b>	<b>\$ 25,000</b>		<b>\$ 25,000</b>	<b>\$ -</b>	<b>\$ 1,652,566</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,677,566</b>	<b>\$ -</b>
<b>NEIGHBORHOOD PROJECTS</b>										
Neighborhood Street Resurfacing (Goal 4.3)	\$ 293,246	\$ 350,000	\$ 300,000	\$ 300,000			TBD	TBD	\$ 300,000	
Neighborhood Improvement Grants	\$ 14,353	\$ 30,000		\$ 30,000					\$ 30,000	
Terra Mar Bridge (share 50/50 with Pompano Beach)		\$ 75,000	roll to -->	\$ 75,000					\$ 75,000	
Sidewalk Construction (Goal 4.6)		Adopt Policy		Adopt Policy	TBD	TBD	TBD	TBD	\$ -	
Hibiscus Sidewalk (between Bougainvillea & Seagrape) pre-design estimate		\$ 50,000	roll to -->	\$ 75,000					\$ 75,000	
Palm Club Sewer				\$ 100,082			\$ 1,000,000	\$ 2,000,000	\$ 3,100,082	
Street Lighting (Goal 4.1)		Adopt Policy	roll to -->	Adopt Policy	TBD	TBD	TBD	TBD	\$ -	\$ -
<b>TOTAL NEIGHBORHOOD</b>	<b>\$ 307,599</b>	<b>\$ 505,000</b>	<b>\$ 300,000</b>	<b>\$ 580,082</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,000,000</b>	<b>\$ 2,000,000</b>	<b>\$ 3,580,082</b>	<b>\$ -</b>
<b>OTHER PROJECTS</b>										
El Mar Plaza (Restrooms)	\$ 88,651		\$ 227,835						\$ -	
Freidt Park Improvements (south plaza in FY17)	\$ 73,070	\$ 35,000	\$ 25,000	\$ 75,000					\$ 75,000	
2016 Beach Nourishment - Town Match		\$ 116,667	\$ 116,667	\$ 116,667	\$ 116,666				\$ 233,333	
El Prado Park Design (Goal 4.7.a)				\$ 35,000					\$ 35,000	
El Prado Park Renovations (Goal 4.7.b)						\$ 250,000			\$ 250,000	
2nd Beach Restroom (Goal 4.8.h)									\$ -	\$ 300,000
Reef Project (boulders) (Goal 1.2.d)				\$ 30,000	\$ 30,000				\$ 60,000	
Town Hall Complex - Design (Goal 4.4)							\$ 99		\$ 99	
Town Hall Complex - Reserve (Goal 4.4)								TBD	\$ -	\$ 1,000,000
TBD Projects (Goal 2.3 Traffic Calming; Goal 1.3 Sustainability; Goal 3.4 Walkability)		\$ 50,000							\$ -	\$ 10,000,000
<b>TOTAL OTHER PROJECTS</b>	<b>\$ 161,721</b>	<b>\$ 201,667</b>	<b>\$ 369,502</b>	<b>\$ 256,667</b>	<b>\$ 146,666</b>	<b>\$ 250,000</b>	<b>\$ 99</b>	<b>\$ -</b>	<b>\$ 653,432</b>	<b>\$ 11,300,000</b>
<b>TOTAL CAPITAL FUND EXPENDITURES</b>	<b>\$ 2,042,476</b>	<b>\$ 545,817</b>	<b>\$ 723,792</b>	<b>\$ 1,056,492</b>	<b>\$ 335,648</b>	<b>\$ 2,095,997</b>	<b>\$ 1,198,202</b>	<b>\$ 2,203,008</b>	<b>\$ 6,889,347</b>	<b>\$ 12,722,201</b>
<b>Contribution to Fund Balance (Revenues less Expenditures)</b>	<b>\$ 180,580</b>	<b>\$ 1,239,446</b>	<b>\$ 1,039,261</b>	<b>\$ -</b>	<b>\$ 364,354</b>	<b>\$ 1,776</b>	<b>\$ 1,865</b>	<b>\$ (459,868)</b>		
<b>Ending Fund Balance (9-30)</b>	<b>\$ 1,423,625</b>	<b>\$ 2,663,071</b>	<b>\$ 2,462,886</b>	<b>\$ 1,920,416</b>	<b>\$ 2,284,770</b>	<b>\$ 1,541,340</b>	<b>\$ 1,043,139</b>	<b>\$ (459,868)</b>		

Lauderdale-By-The Sea - FY 18 Budget Justification

Department:	Parking Services	<b>310 - Parking Fund</b>					
Submitted By:	Tony Bryan, Assistant Town Manager						
Functions:	To provide safe, clean and well-managed public parking for commercial areas and the beach.						
FY 18 Objectives:	To offer discounted parking to residents through the resident parking permit system. Keep parking meters and pay stations in good working order and collect monies from them. Equitably enforce the Town parking regulations. Provide high visibility in the metered areas and assist visitors and residents. Keep parking prices competitive with other Broward beach communities. Ensure Town parking facilities are clean and pleasant. Expand the number of parking spaces. Respond to complaints about parking tickets and make determinations if the ticket was justly written.						
FY17 Achievements:	Completed the construction of the South Ocean Lot. Negotiated the purchase of the Majestica Apartment building for the expansion of the A1A Parking Lot. Commission award the design contract for the renovation of the A1A Parking Lot and Bougainvillea Drive.						
ACCT NO.	DESCRIPTION OF EXPENSES IN ACCOUNT	FY 2015/16	FY 2016/17	FY 2017/18			
		ACTUAL	AMENDED	Details	RECOMMENDED	Details	Second Budget Hearing
380.200	Appropriated Fund Balance		\$2,592,000		\$300,000		\$380,050
	Operating Revenues		\$1,802,500		\$1,687,200		\$1,687,200
	<b>REVENUE TOTAL</b>	<b>\$2,187,470</b>	<b>\$4,394,500</b>		<b>\$1,987,200</b>		<b>\$2,067,250</b>
<b>PERSONNEL SERVICES</b>							
120	SALARIES - 1 Meter Tech; 25% of Town Clerk's Office Specialist who handles parking permits & tickets; 25% of the Finance Director's salary, and 5% of the Town Manager for managing the parking system.	\$85,109	\$88,001		\$98,558		\$98,451
140	OVERTIME	\$185	\$2,000		\$2,000		\$2,000
210	FICA - Social Security 6.2% and Medicare 1.45%	\$6,287	\$5,876		\$9,188		\$9,188
220	RETIREMENT	\$13,654	\$12,724		\$15,050		\$15,026
230	GROUP INSURANCE	\$16,237	\$19,146		\$23,233		\$20,414
	<b>TOTAL PERSONNEL SERVICES</b>	<b>\$121,472</b>	<b>\$127,747</b>		<b>\$148,029</b>		<b>\$145,079</b>
<b>OPERATING</b>							
315	PROFESSIONAL SERVICES	\$8,939					
345	CONTRACTUAL SERVICES	\$315,204	\$302,000		\$351,244		\$351,244
	Credit Card Processing: 7 months average \$8,400 = \$100,800 annually rounded for increase volume			\$100,800			
	Coin Counting and Transportation to Bank @ \$800 per month \$10,000			\$10,000			
	Special Magistrate (decreasing expense)			\$500			
	Republic's Management Fee \$36,045 (7 months at \$2,917 + 5 months at \$3,125)			\$36,045			
	Republic - Personnel Services (includes manager)			\$156,950			
	Republic - Materials And Services			\$27,749			
	VATS @ \$2.36 per ticket x 9600 tickets per year. Plus postage @ \$1200 yr. Plus 20% on past due tickets collected. (See Tab) \$19,200			\$19,200			
353	Parking Alternatives (increase # parking spaces and improve parking facilities)	\$78,284	\$200,000		\$200,000		\$200,000
	Develop New Parking Spaces			\$100,000			
	South Ocean Parking Lot - Revenue Sharing Lease			\$100,000			
410	Communications Service	\$8,589	\$9,752		\$8,000		\$8,000
	Verizon: 2 cell phones (Parking Officer & Meter Tech) avg of \$160 per month						
	4 AT&T: El Prado #3, 2 at South Ocean Side and Mulligans @ \$34 per month						
	7 T-Mobile: 2 A1A, Village Grill, Yogurt, Vintage, El Mar, Tradewinds @ \$40 month = \$4,992						
	2 Verizon: El Prado @ 35 per month						
	General Fund Charge back for Town phone system						
430	Electric Service	\$3,089	\$3,000		\$4,500		\$4,500
431	Water Service	\$5,596	\$5,250		\$8,500		\$8,500
441	Sun Trolley Contract	\$18,750	\$25,750	3%	\$26,523		\$26,523
451	Auto & General Liability Insurance (included in Republic's budget)						
452	Workers Comp Insurance						
460	Equipment Maintenance - meters						
461	Vehicle Maintenance (1 truck and 2 carts)	\$1,766	\$5,000		\$5,000		\$5,000
462	Fuel	\$199	\$500		\$500		\$500
463	Service Maintenance Agreements	\$21,620	\$29,440		\$28,890		\$28,890
	Digital - 14 Pay Stations						
	EMS fee @ 50 per month (14 machines)			\$8,400			
	Extended warranty @ 800 yr ( warranty yr ends 12/31/17 - 12 machines)			\$9,600			
	Global Pay Stations						
	Ezicon & Back Office, credit card authorization @ \$540 yr (11 machines)			\$5,940			
	Extended parts warranty @ \$450 yr (11 machines)			\$4,950			
497	Contingency		\$51,135		\$105,514		\$105,514
506	Printing & Binding (ticket stock)	\$2,601	\$2,500		\$2,500		\$2,500
508	Postage	\$947	\$2,000		\$2,000		\$2,000
510	Office Supplies	\$121	\$1,000		\$1,000		\$1,000
511	Computer Expense						
525	Uniforms @ \$18 per week + \$75 replacement * 5 people	\$1,157	\$1,500		\$1,500		\$1,500
532	Signs	\$15,977	\$15,000		\$3,500		\$3,500
533	Parking Meter Parts & Supplies	\$18,985	\$18,478		\$20,000		\$20,000
	Normal expenses						
	Replace oldest single space meters @ \$600 each = \$30,000						
	Pay Station replacement parts not under warranty						
545	Training / Travel - Parking Conference		\$2,000				
550	Operating Expense - average expense of \$2,349 = \$28,191. Plus sign upgrades and replacement	\$14,489	\$33,000		\$20,000		\$20,000
	<b>TOTAL OPERATING</b>	<b>\$516,313</b>	<b>\$707,305</b>		<b>\$789,171</b>		<b>\$789,171</b>
<b>CAPITAL OUTLAY</b>							
611	Land Acquisition		\$2,592,000		\$0		\$0
629	Design/Permit		\$100,000		\$50,000		\$133,000
	Majestica Parking Lot			\$50,000			
630	Improvements Other than buildings				\$900,000		\$900,000
	Freidt Park			\$50,000			
	Majestica Parking Lot			\$850,000			
640	Equipment & Machinery - Surveillance Cameras				\$100,000		\$100,000
	<b>TOTAL CAPITAL OUTLAY</b>	<b>\$0</b>	<b>\$2,692,000</b>		<b>\$1,050,000</b>	<b>\$0</b>	<b>\$1,133,000</b>
750	Depreciation	\$27,306					
536.000	Pension	\$15,191					
	<b>TOTAL OTHER</b>	<b>\$42,497</b>					
	<b>Department Operating Total</b>	<b>\$680,282</b>	<b>\$3,527,052</b>		<b>\$1,987,200</b>		<b>\$2,067,250</b>
999	Contribution to Fund Balance	\$1,507,188	\$867,448		\$0		
	<b>FUND TOTAL</b>	<b>\$2,187,470</b>	<b>\$4,394,500</b>		<b>\$1,987,200</b>		<b>\$2,067,250</b>