

TOWN OF LAUDERDALE-BY-THE-SEA
PROPOSED OPERATING BUDGET JUSTIFICATION SHEET
FISCAL YEAR 2015-16

| Depart. Name: | Town Commission | 511 | | | | |
|-----------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------|--------------------|----------------------|-----------------------|-------------------------|
| Submitted By: | Tedra Smith, Town Clerk & Connie Hoffmann, Town Mgr | | | | | |
| Function: | To represent and interpret the public interest; adopt laws, regulations and fees governing activities within the municipal boundaries; provide policy direction to staff; exercise leadership of Town government; plan for the Town's future; and assure the present and future fiscal integrity of the municipal government. | | | | | |
| Objectives: | To maintain transparency and trust in municipal government in Lauderdale-by-the-Sea, to operate municipal government in an efficient and business-like manner, to provide excellent customer service to our residents, businesses, and visitors, to foster the economic well-being of the Town. To establish work priorities for Town staff at the beginning of the fiscal year. To develop a multi-year capital improvement plan. | | | | | |
| Achievements FY 2015 | Approved the Parking Strategic Plan. Won the Florida Redevelopment Assn's "President's Award for Best Project of the Year" for the Commercial Boulevard Streetscape. Adopted ordinances expanding rooftop use areas, refining regulations regarding signage and window awnings on commercial properties, sidewalk cafe regulations, possible locations for medical marijuana retail centers, commercial use of the beach. Tightened up street vendor regulations and policies for special event approvals. Approved the Friedt Park Improvement Plan. Participated in mediation sessions on the cities' lawsuit vs the County over the distribution of RRB assets, and approved the settlement of that lawsuit which resulted in \$240,000 being returned to the Town. Provided parking reductions to a number of businesses to facilitate economic development. Approved designs for the streetscape of the remaining 2 mid blocks of Commercial Blvd and a public restroom facility. Won a Broward County an Emerald Award for the Sea Oats planting project. Approved the site plan for the first significant new hotel project in LBTS in 20 years. | | | | | |
| ACCT NO. | DESCRIPTION OF ITEMS PURCHASED IN ACCOUNT | ADOPTED FY 2014-15 | AMENDED FY 2014-15 | DEPT REQ. FY 2015-16 | MGR RECOMM FY 2015-16 | COMM ADOPTED FY 2015-16 |
| | PERSONNEL SERVICES | | | | | |
| 110 | SALARIES - includes 5% increase | \$ 59,091 | \$ 59,091 | \$ 62,054 | \$ 62,054 | \$ 62,054 |
| 210 | FICA -Social Security 6.20% and Medicare 1.45% | \$ 4,520 | \$ 4,520 | \$ 4,747 | \$ 4,747 | \$ 4,747 |
| 220 | RETIREMENT - Contribution to the Florida Retirement System for elected officials | \$ 21,320 | \$ 21,320 | \$ 26,230 | \$ 26,230 | \$ 26,230 |
| 230 | GROUP INSURANCE - Medical insurance for Commisioners who elect to take it | \$ 15,432 | \$ 15,432 | \$ 17,468 | \$ 17,468 | \$ 17,468 |
| 345 | CONTRACTUAL SERVICES - Commission meeting minutes transcription | \$ 4,000 | \$ 4,000 | \$ 4,800 | \$ 4,800 | \$ 4,800 |
| 510 | OFFICE SUPPLIES - Office supplies used for preparation of of the Commission Agenda packages and other supplies. | \$ 600 | \$ 600 | \$ 650 | \$ 650 | \$ 650 |
| 512 | ELECTIONS - 2016 Commission Elections | | | \$ 1,609 | \$ 1,609 | \$ 1,609 |
| 540 | DUES & SUBSCRIPTIONS - Broward League of Cities = \$ 608 Florida League of Cities = \$ 627 Florida League of Mayors = \$ 350 Sister Cities International = \$ 250 | \$ 2,000 | \$ 2,000 | \$ 2,000 | \$ 2,000 | \$ 2,000 |
| 545 | TRAINING - Conference, seminars, workshops, meetings, and Broward League of Cities meetings, annual Florida League of Cities conference and training; ethics training required by County Ordinance | \$ 3,000 | \$ 3,000 | \$ 3,000 | \$ 3,000 | \$ 4,500 |
| 550 | OPERATING SUPPLIES - Stationary, flash drives, video tapes, food for receptions & meetings , ipads, other non-capital expenditures. | \$ 3,900 | \$ 5,900 | \$ 4,000 | \$ 4,000 | \$ 4,000 |
| | CAPITAL OUTLAY | | | | | |
| 640 | EQUIPMENT & MACHINERY - | \$ 2,000 | | \$ 2,000 | \$ 2,000 | \$ 2,000 |
| Total | | \$ 115,863 | \$ 115,863 | \$ 128,558 | \$ 128,558 | \$ 130,058 |

**TOWN OF LAUDERDALE-BY-THE-SEA
PROPOSED OPERATING BUDGET JUSTIFICATION SHEET
FISCAL YEAR 2015-16**

| Department Name: | Donations | <h1 style="margin: 0;">511.100</h1> | | | | |
|-------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------|--------------------|----------------------|-----------------------|------------------|
| Submitted By: | Finance Director; Town Commission | | | | | |
| | | | | | | |
| Function | To aid non profit organizations by assisting in the funding of projects that benefit the social service needs of Lauderdale-By-The-Sea. | | | | | |
| Achievements: | Provided financial assistance to Aging & Disability Resource Council of Broward County, Broward Children's Center, Women In Distress, 2-1-1 Broward, and Family Central all of whom provide service to LBTS residents; as well as the Hillsboro Lighthouse Preservation Society. | | | | | |
| | | | | | | |
| ACCT NO. | DESCRIPTION OF ITEMS PURCHASED IN ACCOUNT | ADOPTED FY 2014-15 | AMENDED FY 2014-15 | DEPT REQ. FY 2015-16 | MGR RECOMM FY 2015-16 | COMM ADOPTED |
| | OPERATING | | | | | |
| 820 | Aid To Non-Profit Organizations | | | | | |
| | 2-1-1 Broward | \$ 2,468 | \$ 2,468 | \$ 5,000 | \$ 2,468 | \$ 5,000 |
| | Aging & Disability Resource Council | \$ 8,801 | \$ 8,801 | \$ 10,250 | \$ 10,250 | \$ 10,250 |
| | Broward Children's Center | \$ 1,000 | \$ 1,000 | \$ 5,000 | \$ 5,000 | \$ 5,000 |
| | Family Central | \$ 551 | \$ 551 | \$ 1,000 | \$ 1,000 | \$ 1,000 |
| | Hillsboro Lighthouse Preservation Society | \$ 4,200 | \$ 4,200 | \$ 2,500 | \$ 2,500 | \$ 2,500 |
| | Women in Distress | \$ 3,500 | \$ 3,500 | \$ 3,000 | \$ 3,000 | \$ 3,000 |
| | | | | | | |
| | Total Donations | \$ 20,520 | \$ 20,520 | \$ 26,750 | \$ 24,218 | \$ 26,750 |

**TOWN OF LAUDERDALE-BY-THE-SEA
PROPOSED OPERATING BUDGET JUSTIFICATION SHEET
FISCAL YEAR 2015-16**

| Depart/Division Buildings/Chamber of Commerce | | <h1>511.200</h1> | | | | |
|-----------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------|--------------------|----------------------|-----------------------|------------------|
| Submitted By: Don Prince, Director of Municipal Services | | | | | | |
| | | | | | | |
| Function: | To attract visitors and tourists to Lauderdale-By-The-Sea, and provide information to visitors and residents. To provide the Chamber with an attractive building from which to operate. | | | | | |
| Objectives: | To fund the Visitors Center to promote the town of Lauderdale-By-The-Sea and act as a host to Tourists & Visitors who visit our Town. Provide information about local attractions, Restaurants, Hotels & other community business to Visitors, Tourists & Residents. | | | | | |
| Achievements: | The Chamber overhauled its web page, improved reporting on hotel inquiries both at the Visitors Center and via the website. | | | | | |
| | | | | | | |
| ACCT NO. | DESCRIPTION OF ITEMS PURCHASED IN ACCOUNT | ADOPTED FY 2014-15 | AMENDED FY 2014-15 | DEPT REQ. FY 2015-16 | MGR RECOMM FY 2015-16 | COMM ADOPTED |
| PERSONNEL SERVICES | | | | | | |
| 120 | SALARIES - partial salary of a Maintenance Worker who maintains the grounds at the Welcome Center | \$ 10,348 | \$ 10,348 | \$ 11,042 | \$ 11,042 | \$ 11,042 |
| 210 | FICA - Social Security 6.20% and Medicare 1.45% | \$ 792 | \$ 792 | \$ 802 | \$ 802 | \$ 845 |
| 220 | RETIREMENT - Florida Retirement System | \$ 730 | \$ 730 | \$ 814 | \$ 814 | \$ 802 |
| 230 | GROUP INSURANCE - Mgr. Recommended assumes a 15% increase in health insurance premium. | \$ 3,150 | \$ 3,150 | \$ 3,427 | \$ 3,427 | \$ 3,342 |
| OPERATING | | | | | | |
| 340 | SEWER/WASTEWATER - | \$ 2,000 | \$ 2,000 | \$ 2,000 | \$ 2,100 | \$ 2,100 |
| 345 | CONTRACT SERVICES - Chamber Of Commerce Contract | \$ 26,340 | \$ 26,340 | \$ 33,188 | \$ 33,188 | \$ 33,188 |
| 430 | ELECTRIC SERVICE - | \$ 2,200 | \$ 2,200 | \$ 2,000 | \$ 2,000 | \$ 2,000 |
| 431 | WATER - | \$ 2,500 | \$ 2,500 | \$ 2,300 | \$ 2,300 | \$ 2,300 |
| 520 | BLDG MAINTENANCE supplies & materials | \$ 3,000 | \$ 3,000 | \$ 3,000 | \$ 3,000 | \$ 3,000 |
| 640 | CAPITAL OUTLAY - | | | | | |
| Total | | \$ 51,060 | \$ 51,060 | \$ 58,573 | \$ 58,673 | \$ 58,619 |
| Ammended budget as of March 19, 2015. | | | | | | |

**TOWN OF LAUDERDALE-BY-THE-SEA
PROPOSED OPERATING BUDGET JUSTIFICATION SHEET
FISCAL YEAR 2015-16**

| Depart. Name: | Administration | 513 | | | | |
|---------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------|--------------------|----------------------|-----------------------|--------------|
| Submitted By: | Town Manager | | | | | |
| Function: | To provide professional leadership and management to local government operations and to execute Town/Commission policy and direction. Recommend alternative solutions to community issues. Prepare an annual budget for Commission consideration and control expenses. Provide mgmt. oversight to ensure overall efficiency in Town operations. To accurately account for and report on the Town's expenditures and revenues. To manage the Town's risk of property damage and liability. To produce the Town minutes & serve as custodian of the Town's records. To provide customer service to visitors to Town Hall. Collect payments for services, parking tickets, and parking permits. Prepare the annual financial report. Pay vendors promptly. Perform HR functions. | | | | | |
| Objectives: | Implement the Town's Strategic Plan; assign and monitor completion of priority assignments; implement measures that improve the Town's economic vitality, maintain internal accounting controls; assure the reliability of financial records and reporting; maintain accountability for assets; prepare and maintain accurate records for Town proceedings and transactions; control the Town's budget. | | | | | |
| Achievements in FY 2015: | Facilitated realignment of Commercial Blvd at the A1A intersection, thereby moving traffic thru that intersection more efficiently. Coordinated planning for meetings with the community about a possible MPO/FDOT funded Greenway project for El Mar Drive that resulted in community consensus to proceed with such a project. Facilitated preparation of and adoption of the Parking Strategic Plan. Made the determination it was necessary to seek a new Parking operations contractor, managed the process to select a new vendor, negotiated a contract with that vendor and planned the transition. Managed the selection process for an architect to design public restrooms and managed the architect. Worked with the streetscape designer of the mid-blocks of Commercial Blvd on planning for that project and coordinated meetings with affected businesses. Kept tight control of the budget. Achieved 90% of the Strategic Plan tasks, goals and objectives assigned for FY15. | | | | | |
| ACCT NO. | DESCRIPTION OF ACCOUNT | ADOPTED FY 2014-15 | AMENDED FY 2014-15 | DEPT REQ. FY 2015-16 | MGR RECOMM FY 2015-16 | COMM ADOPTED |
| PERSONNEL SERVICES | | | | | | |
| 120 | SALARIES - Salaries for Town Clerk & Finance Div personnel, Town Manager (80%), Ass't to the Mgr., & Sr Office Specialist. | \$ 599,805 | \$ 599,805 | \$ 541,597 | \$ 541,597 | \$ 541,597 |
| 140 | OVERTIME -as needed for the audit process, budget preparation, year-end closing of financial records | \$ 1,500 | \$ 1,500 | \$ 2,200 | \$ 2,200 | \$ 2,200 |
| 210 | FICA - Town's share of Social Security 6.20% and Medicare 1.45% | \$ 42,544 | \$ 42,544 | \$ 37,961 | \$ 37,961 | \$ 37,961 |
| 220 | RETIREMENT - Florida Retirement System contributions for all Admn Dept employees + \$10k contribution to Town Mgr deferred comp per her contract. | \$ 92,040 | \$ 92,040 | \$ 95,480 | \$ 95,480 | \$ 95,000 |
| 230 | GROUP INSURANCE - medical related insurance for employees | \$ 82,676 | \$ 82,676 | \$ 78,832 | \$ 78,832 | \$ 82,443 |
| OPERATING EXPENSES | | | | | | |
| 315 | PROFESSIONAL SERVICES Consultants & professional service providers to assist with research, HR matters, special programs or projects. | \$ 10,000 | \$ 10,000 | \$ 10,000 | \$ 10,000 | \$ 10,000 |
| 320 | AUDIT EXPENSE - annual audit; the Town's Audit Committee met on July 21, 2015 and ranked Grua & Associates as the number one proposer. Manager recommended amount reflects Grua's proposal. We were anticipating an increase in the audit fee. as we've had the same price for over 3 years | \$ 32,000 | \$ 32,000 | \$ 37,000 | \$ 30,000 | \$ 30,000 |
| 344 | HR EXPENSE - Cost for random drug testing of employees annually, pre-testing of prospective employees and post-accident drug testing. Also includes background checks for prospective employees and other HR-related expenses. | \$ 1,800 | \$ 1,800 | \$ 1,800 | \$ 1,800 | \$ 1,800 |
| 345 | CONTRACTUAL SERVICES - Compupay for payroll processing & reporting (\$5k); City of Fort Lauderdale water utility tax collection fees (\$1,000); online timekeeping (\$2,000); credit card processing fees (\$3,300) (No longer charging minutes prep here) | \$ 24,500 | \$ 24,500 | \$ 11,300 | \$ 11,300 | \$ 11,300 |
| 463 | SERVICE & EQUIPMENT MAINTENANCE - Fund Balance Financial System Maint Contract- \$ 3750 Laserfiche Maint Contract- \$ 4,100 Konica Minolta Copiers (Clerk/Finance)- \$ 3,500 for machines + \$1,000 for copies in excess of contract IMS Business Tax License - \$650 E-Silo Data Storage - \$2,000 | \$ 14,000 | \$ 14,000 | \$ 15,000 | \$ 15,000 | \$ 15,000 |
| 506 | PRINTING & BINDING - checks, applications, permits, pre-printed forms, stationary, business cards, envelopes, annual financial report, annual budget, grant applications, exhibits, historic documents & photos | \$ 4,500 | \$ 4,500 | \$ 4,500 | \$ 4,500 | \$ 4,500 |
| 508 | POSTAGE - for all general fund departments; includes Pitney Bowes postage machine rental | \$ 4,500 | \$ 4,500 | \$ 4,500 | \$ 4,500 | \$ 4,500 |
| 510 | OFFICE SUPPLIES | \$ 5,000 | \$ 5,000 | \$ 5,000 | \$ 5,000 | \$ 5,000 |

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FISCAL YEAR 2015-16**

| ACCT NO. | DESCRIPTION OF ACCOUNT | ADOPTED FY 2014-15 | AMENDED FY 2014-15 | DEPT REQ. FY 2015-16 | MGR RECOMM FY 2015-16 | COMM ADOPTED |
|-----------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------|-----------------------|-------------------------|--------------------------|-------------------|
| 540 | DUES, MEMBERSHIPS & SUBSCRIPTIONS - Broward City Manager Association (\$150), City Clerks Association memberships (\$300), Florida & National Government Finance Officers Association (\$700), 3 Notary Public(-\$385); Congress for New Urbanism (\$195), CPA License (\$85), Sun Sentinel (\$188), Diving Equipment Marketing Association (\$150); | \$ 2,010 | \$ 2,010 | \$ 2,300 | \$ 2,300 | \$ 2,300 |
| 545 | TRAINING/TRAVEL - monthly professional assn. mtgs; mileage reimb; certification classes; computer skills classes; seminars, conferences & trng | \$ 5,000 | \$ 5,000 | \$ 5,000 | \$ 5,000 | \$ 5,000 |
| 550 | OPERATING SUPPLIES - Application fees, back-up tapes, permit fees, rubber stamps, file cabinets, printers, storage boxes, shelves, and cabinets, research, and miscellaneous equipment & office furniture that does not meet capitalization thresholds. | \$ 7,000 | \$ 7,000 | \$ 7,000 | \$ 7,000 | \$ 7,000 |
| CAPITAL OUTLAY | | | | | | |
| 640 | EQUIPMENT & MACHINERY for Town Hall | \$ 3,000 | \$ 3,000 | \$ 3,000 | \$ 3,000 | \$ 3,000 |
| Totals | | \$ 931,875 | \$ 931,875 | \$ 862,470 | \$ 855,470 | \$ 858,601 |

**TOWN OF LAUDERDALE-BY-THE-SEA
PROPOSED OPERATING BUDGET JUSTIFICATION SHEET
FISCAL YEAR 2015-16**

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|----------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------|-------------------|-------------------|-------------------|-------------------|
| Dept. Name: | Town Attorney | <h1 style="margin: 0;">514</h1> | | | | |
| Submitted By: | Susan Trevarthen, Town Attorney | | | | | |
| Function: | To advise and provide legal counsel to the Town Commission and to all municipal officers in matters pertaining to their official duties, including representation of the Town in all litigation. The outside legal firm, Weiss, Serota, Helfman, Pastoriza, Cole, Boniske, P.L., serves as the Town Attorney, with Susan Trevarthen the partner assigned. | | | | | |
| Objectives: | Render professional legal advice and service in litigation, draft legally-defensible ordinances, and resolutions for the Town. Reviews requests for zoning variances, etc., with the goal of accomplishing the Town's purposes and protecting its interests. The Town Attorney and/or her designee attend Town Commission meetings, workshop sessions of the Commission and Town Board meetings. Represents and advises the Town on labor matters. | | | | | |
| Achievements: | Successfully prosecuted municipal cases. Drafted and assisted staff with multiple ordinance revisions & LDR code revisions. Aggressively defended the Town's interests in the 4660 Ocean Drive bankruptcy case, resulting in reimbursement of attorney's fees and code & fire safety enforcement costs totaling \$97,000. Defended the Town in multiple lawsuits. Educated the Town Commission and Advisory Board members on County ethics code requirements. Issued safe harbor ethics opinions. | | | | | |
| ACCT | DESCRIPTION OF | ADOPTED | AMENDED | DEPT REQ. | MGR RECOMM | COMM |
| NO. | ITEMS PURCHASED IN ACCOUNT | FY 2014-15 | FY 2014-15 | FY 2015-16 | FY 2015-16 | ADOPTED |
| | CONTRACTUAL SERVICES | | | | | FY 2015-16 |
| 310 | LEGAL - General Representation, municipal prosecutions, labor, plng, code enforcement | \$255,000 | \$255,000 | \$255,000 | \$255,000 | \$255,000 |
| 314 | LITIGATION | \$75,000 | \$125,000 | \$75,000 | \$75,000 | \$75,000 |
| 319 | ETHICS - Opinions, Research, Training | \$8,000 | \$8,000 | \$8,000 | \$8,000 | \$8,000 |
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| | | | | | | |
| | | | | | | |
| | Totals | \$338,000 | \$388,000 | \$338,000 | \$338,000 | \$338,000 |

**TOWN OF LAUDERDALE-BY-THE-SEA
PROPOSED OPERATING BUDGET JUSTIFICATION SHEET
FISCAL YEAR 2015-16**

519

| Depart. Name: | General Government | | | | | |
|------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------|-----------------------|-------------------------|--------------------------|----------------------------|
| Submitted By: | Submitted by: Finance Director, Town Manager, PIO | | | | | |
| Function: | To account for expenditures that are of benefit to the entire organization or Town such as insurance, the public information function, marketing activities, info technology system and maintenance, community bus service. To provide funds for unexpected expenditures. To account for the salaries and benefits of the Assistant Town Manager, whose responsibilities cross several departments and functions. | | | | | |
| Objectives: | To provide accurate & timely information to the public about the Town and its operations through Town Topics, the Town's website, and the Town's cable channel. To provide competitive and adequate insurance to safeguard the Town's assets in case of damage or loss and to cover the Town's liability when accidents or injuries occur. To provide professional expertise on Town issues and problems; to operate & increase ridership levels on the Pelican Hopper to reduce parking demand. To provide efficient & computer systems for the operation of Town government. | | | | | |
| FY 2015 Achievements: | Published 4 editions of Town Topics with timely articles and information. Increased year-over-year ridership on the Pelican Hopper by double digit percentages. Contracted with the Sun Trolley to ad the Hopper to their application which tells riders how long before the Hopper gets to their stop. Petitioned the Sun Trolley to come into LBTS, which will start in September 2015. Contracted with Nova's Oceanographic Center to create a staghorn coral reef (planting began in Spring of 2015 and will continue into 2016). | | | | | |
| ACCT NO. | DESCRIPTION OF ACCOUNT/ ITEMS PURCHASED IN ACCOUNT | COMM ADOPTED FY 2014-15 | AMENDED FY 2014-15 | DEPT REQ. FY 2015-16 | MGR RECOMM FY 2015-16 | COMM ADOPTED FY 2015-16 |
| PERSONNEL SERVICES | | | | | | |
| 120 | SALARIES - Salaries for Public Information Officer, 40% of Ass't Town Mgr. | \$120,529 | \$120,529 | \$127,217 | \$127,217 | \$127,217 |
| 210 | FICA - Social Security 6.20% and Medicare 1.45% | \$9,058 | \$9,058 | \$9,405 | \$9,405 | \$9,405 |
| 220 | RETIREMENT - Florida Retirement System 6.95% for P.I.O. and 18.31% for Ass't Town Mgr. per FRS regs | \$15,726 | \$15,726 | \$19,198 | \$19,198 | \$19,007 |
| 230 | GROUP INSURANCE - | \$8,692 | \$8,692 | \$9,620 | \$9,620 | \$10,741 |
| 250 | UNEMPLOYMENT COMPENSATION - all GF departments; reimb to State for benefits paid to former LBTS employees | \$5,000 | \$2,000 | \$5,000 | \$5,000 | \$5,000 |
| OPERATING EXPENSES | | | | | | |
| 311 | ADVERTISING - Trim compliance, ordinances, request for proposals, public notices, required advertisement for all depts. | \$8,000 | \$8,000 | \$8,000 | \$8,000 | \$8,000 |
| 313 | LEGAL EXPENSES - nominal amt budgeted for small settlements or outside counsel expenses | \$5,000 | | \$5,000 | \$5,000 | \$5,000 |
| 315 | PROFESSIONAL SERVICES Town Engineering contract-general services \$55,000; website redesign- \$18,000; Other (landscape architecture, architects, sign design services, risk mgmt., HR, finance, traffic engineering, etc.) \$10,000 | \$75,000 | \$75,000 | \$83,000 | \$83,000 | \$83,000 |
| 345 | CONTRACTUAL SERVICES Municipal Code Codification (increased to \$10K based on current year expenses) & Code on Line (\$700) | \$6,000 | \$16,000 | \$10,700 | \$10,700 | \$10,700 |
| 349 | LOCAL BUS CONTRACTS LBTS portion of Pelican Hopper (\$51,810);+ overtime hours for special events | \$51,350 | \$51,350 | \$66,810 | \$53,000 | \$53,000 |
| 451 | LIABILITY INSURANCE General Liability, Automobile, Property Casualty, Flood & Windstorm | \$203,000 | \$203,000 | \$220,000 | \$220,000 | \$220,000 |
| 452 | WORKERS COMPENSATION INSURANCE low premiums due to excellent employee safety record | \$35,000 | \$35,000 | \$35,100 | \$35,100 | \$35,100 |
| 463 | SERVICE & EQUIPMENT MAINTENANCE SIRE contract for video, & audio feeds for Commission mtgs, agenda mgmt. services (\$8,400); Fund Balance Maintenance (\$4,000); Other Misc. | \$13,500 | \$13,500 | \$13,000 | \$13,000 | \$13,000 |
| 497 | GENERAL FUND CONTINGENCY - for unanticipated expenditures | \$207,453 | \$58,698 | \$203,731 | \$233,663 | \$232,163 |
| 506 | PRINTING & BINDING - Cost associated with printing Town Topics (\$8,000); other misc. printing costs | \$13,000 | \$13,000 | \$13,000 | \$13,000 | \$13,000 |
| 508 | POSTAGE - for general mailings | \$3,000 | \$3,000 | \$3,000 | \$3,000 | \$3,000 |
| 511 | TECHNOLOGY EXPENSE - Support of Town computer systems. Update and maintain computers, printers, faxes. Network | \$40,000 | \$40,000 | \$43,000 | \$43,000 | \$43,000 |

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 FISCAL YEAR 2015-16**

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|-------------|------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------|-----------------------|-------------------------|--------------------------|-------------------------------|
| | support. Installation of new hardware. Software licenses. | | | | | |
| 540 | DUES & SUBSCRIPTIONS - ICMA & BCCMA for Ass't Town Mgr. (\$1100); Costco (\$100); MPO (\$310) | \$2,200 | \$2,200 | \$1,500 | \$1,500 | \$1,500 |
| 550 | OPERATING SUPPLIES -for PIO, for Jarvis Hall, Ad Valorem Property Tax for leased portion of Town's warehouse - \$12,000 | \$5,300 | \$20,801 | \$11,000 | \$23,000 | \$23,000 |
| 552 | RECYCLING PROMOTION & SOLID WASTE ISSUES | \$20,000 | \$20,000 | \$20,000 | \$25,000 | \$25,000 |
| 556 | GRANT MATCHING FUNDS - BCC Transportation See Acct#349 Covers 3,454 hrs of operation, plus Pelican Hopper Tracking at \$30 per month | \$85,000 | \$85,000 | \$86,000 | \$86,000 | \$86,000 |
| | CAPITAL OUTLAY | | | | | |
| 640 | EQUIPMENT for Jarvis Hall | \$10,000 | \$10,000 | \$6,000 | \$6,000 | \$6,000 |
| | Total | \$941,808 | \$810,554 | \$999,281 | \$1,032,403 | \$1,031,833 |

**TOWN OF LAUDERDALE-BY-THE-SEA
PROPOSED OPERATING BUDGET JUSTIFICATION SHEET
FISCAL YEAR 2015-16**

| Depart. Name: | General Govt- Marketing & Business Dev | 519.1 | | | | |
|-------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------|-----------------------|-------------------------|--------------------------|-------------------------------|
| Submitted By: | Submitted by: Town Manager, Ass't to TM | | | | | |
| Function: | To develop & implement programs that increases the visibility and positive reputation of the Town, it's retailers and hoteliers in the marketplace and draw positive attention and business to the Town. | | | | | |
| Objectives: | Implement Town marketing strategy; sponsor events that bring tourists and shoppers to LBTS; coordinate events designed to bring tourists to Town; promote LBTS as a walkable Town and a shore diving capital. | | | | | |
| Achievements in FY 15: | Bugfest continues to grow with more participants and hotel bookings. Business directories have been installed in buoy kiosks. A walking map was created & reprinted several times due to its popularity. Hotels were surveyed and information used to target advertising. Hotel room rates have increased. Marketing has increased the Town's visibility & brand recognition. Strong partnerships with Visit Florida and the CVB has resulted in ongoing media coverage, both print and web-based. The plaza dance program is extremely popular. The Farmers Market was successfully moved to Town Hall and continues to provide an organized, free affair every Sunday. Drum Cafe performances in the Ocean Plaza were well-received. The LBTS Turtle Fest was successfully held, however due to the small size of El Prado Park, traffic concerns, and a lack of originality, it will be discontinued. A successful partnership with the Sun Trolley has allowed the Pelican Hopper to be tracked in real time on their tracker. | | | | | |
| ACCT NO. | DESCRIPTION OF ACCOUNT/ ITEMS PURCHASED IN ACCOUNT | ADOPTED FY 2014-15 | AMENDED FY 2014-15 | DEPT REQ. FY 2015-16 | MGR RECOMM FY 2015-16 | COMM ADOPTED FY 2015-16 |
| | OPERATING EXPENSES | | | | | |
| 311 | ADVERTISING/MKTG advertise LBTS in accord with the marketing strategy. | \$64,000 | \$64,000 | \$65,000 | \$65,000 | \$65,000 |
| 315 | PROFESSIONAL SERVICES graphic design services, promotional representation & other assistance in implementing the marketing strategy (\$32,200); other art & graphic design assistance (\$7800); PR assistance (\$5k) | \$45,000 | \$45,000 | \$45,000 | \$45,000 | \$45,000 |
| 345 | CONTRACTUAL SERVICES - OptiWeb contract for LBTSevents.com website mgmt. and social network marketing for LBTS (total \$12K); Earthcam Streaming (\$7500) | \$14,000 | \$14,000 | \$20,000 | \$20,000 | \$20,000 |
| 495 | MKTG EVENTS - Bugfest (\$10,500); events for commercial districts (\$8,000); DEMA (\$750) | \$23,000 | \$23,000 | \$19,500 | \$19,500 | \$19,500 |
| 506 | PRINTING & BINDING - marketing strategy & Visit Florida Centers materials(\$7500); diving promotional materials (\$2K) | \$6,000 | \$6,000 | \$9,500 | \$9,500 | \$9,500 |
| 508 | POSTAGE - mailing marketing materials | \$1,000 | \$1,000 | \$1,000 | \$1,000 | \$1,000 |
| 540 | DUES & SUBSCRIPTIONS - Fla Redev Assn (\$195); Visit Florida (\$395); MPO (\$303); DEMA (\$150) | \$2,000 | \$2,000 | \$1,200 | \$1,200 | \$1,200 |
| 550 | OPERATING SUPPLIES - branding (e.g. banner replacements & wrap repairs) | \$20,000 | \$20,000 | \$15,000 | \$15,000 | \$15,000 |
| 630 | CAP OUTLAY IMP OTHER THAN BLDG - | \$15,000 | \$15,000 | \$4,000 | \$4,000 | \$4,000 |
| | Total | \$190,000 | \$190,000 | \$180,200 | \$180,200 | \$180,200 |

**TOWN OF LAUDERDALE-BY-THE-SEA
 PROPOSED OPERATING BUDGET JUSTIFICATION SHEET
 FISCAL YEAR 2015-2016**

| | | | | |
|----------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------|------------------------------|--------------------------------|
| Dept. Name: | Police Department | | | |
| Submitted By: | BSO & Connie Hoffmann, Town Manager | | | |
| | DEPT. 521 | | | |
| Function: | To safeguard the lives and property of Lauderdale-By-The-Sea residents and visitors by providing comprehensive police services of the utmost quality, while building strong relationships with the community through flexibility of assignment and personalized service. | | | |
| Objectives: | The Broward Sheriff's Office, under contract for law enforcement services, provides uniformed patrol, traffic enforcement and the investigation of all crimes. Law enforcement personnel focus on successfully integrating community policing strategies and innovative problem solving techniques into the delivery of services to the Town. | | | |
| ACCT NO. | DESCRIPTION OF ITEMS PURCHASED IN ACCOUNT | ADOPTED FY 2014-15 | MGR RECOMM FY 2015-16 | COMM ADOPTED FY 2015-16 |
| | OPERATING EXPENSES | | | |
| 345 | CONTRACT - Police Services contract w BSO | \$3,851,095 | \$4,072,606 | \$4,067,591 |
| 352 | CONTRACTED SERVICES - Code Red service | \$7,500 | \$6,000 | \$6,000 |
| 354 | FDLE Crime Suppression | \$1,038 | | |
| 460 | EQUIPMENT MAINTENANCE-surveillance cameras | \$6,000 | \$6,000 | \$6,000 |
| | CAPITAL OUTLAY | | | |
| 624 | Building Improvement- renovate BSO lobby area | \$7,500 | \$7,500 | \$7,500 |
| 640 | Equipment & Machinery- for public safety bldg | \$2,500 | \$2,500 | \$2,500 |
| | Totals | \$3,875,633 | \$4,094,606 | \$4,089,591 |

**TOWN OF LAUDERDALE-BY-THE-SEA
 PROPOSED OPERATING BUDGET JUSTIFICATION SHEET
 FISCAL YEAR 2015-2016**

| Dept. Name: | Emergency Medical Service | | 523 | |
|----------------------|---------------------------------------------------------------------------------------------------------------------------|--------------------|-----------------------|-------------------------|
| Submitted By: | Brooke Liddle | | | |
| Date: | | | | |
| Goal: | To provide a professional and dedicated Emergency Medical Service to the residents and visitors of Lauderdale-By-The-Sea. | | | |
| Objectives: | To respond to 95% of emergency medical calls within 6 minutes. | | | |
| Achievements: | Met and maintained response time goals. | | | |
| ACCT NO. | DESCRIPTION OF ITEMS PURCHASED IN ACCOUNT | ADOPTED FY 2014-15 | MGR RECOMM FY 2015-16 | COMM ADOPTED FY 2015-16 |
| | CONTRACTUAL SERVICES | | | |
| 345 | Emergency Medical Services | \$753,659 | \$753,659 | \$753,659 |
| | American Medical Response Contract. No increase in contract cost. | | | |
| | | | | |
| | CAPITAL OUTLAY | | | |
| 624 | Building Improvement | \$1,000 | \$1,000 | \$1,000 |
| | | | | |
| | Totals | \$754,659 | \$754,659 | \$754,659 |

**TOWN OF LAUDERDALE-BY-THE-SEA
DEVELOPMENT SERVICES OPERATING BUDGET
JUSTIFICATION SHEET for FISCAL YEAR 2015-2016**

| Developmental Services Department - Fiscal Year 15-16 | | 524 | | | |
|-------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------|--------------|------------------|------------------|
| Submitted By: | Bud Bentley, ATM & Department Director | | | | |
| Objectives: | <p>Building Services: To ensure that construction in Town is safe and compliant with Fire Codes, building codes, and land use regulations. Code Compliance: To engage the community in the abatement and resolution of code and violations thus increasing safety, achieving community aesthetic standards and assuring proper licenses and permits are acquired.</p> <p>Planning Services: To enhance the quality of life in the community through compliance with our Comprehensive Plan and land development code. To make the land development code a living document that is easy to use, and updated to reflect <u>current and desired community standards.</u></p> | | | | |
| Functions: | <p>Administration: Provides administrative support to the Special Magistrate, serves as the contract manager for building services, code compliance services and Interlocal agreements. Planning and Zoning: Oversee the Town's Land Development Regulations. Provides support to the Planning & Zoning Board, the Board of Adjustment and the Development Review Committee. Building Services: Issues building permits, ensuring all inspections are completed during construction activities. Contract Fire Marshall provides the fire plan review and inspections for all applicable building permit applications. Code Compliance Services: Seeks property compliance with the Town's Code of Ordinances. Town Engineering: Includes right-of-way permitting and plan review.</p> | | | | |
| Achievements: | <p>This was the second year of record Code Fines with the Town receiving about \$170,000. This was the second year in the process of creating a property record file system. Sign Code: began Town-wide implementation of the Town's side regulations for windows and revised the sign code due to the feedback from the community and Commission. Three site plan applications were approved. Worked with Pier property owner to secure improvements to their parking lot and to finalize and complete their many outstanding development applications. Intervened in the bankruptcy sale of 4660 El Mar/Ocean Drive and 4560 (Tropic Ranch) El Mar for the benefit of the Town. Held a community meeting with the Florida Wildlife Commission to work with beach front property owners regarding sea turtle regulations. Updated Chapter 6 Building Regulations. Revised Chapter 9 Flood Prevention and Control to meet the State and Federal standards. Amended the Town's Architectural Design Standards to include a chapter on Signage. Amended Articles I, II, III, IV and IX of Chapter 30 to clarify the code and eliminate duplicity and also enhance notice provisions for development regulations. Completed training on the Town's sound meter and worked with the Commission on amending the noise ordinance. Conducted a Vacation Rentals Outreach/Code Enforcement. The Town intervened to facilitate sale of a foreclosed Bel-Air Property. <u>Upgraded the Sidewalk café permitting system</u></p> | | | | |
| ACCT NO. | Account & Detail | FY 15 REVISED Budget | FY 2015-16 | | |
| | | | FY 16 Detail | RECOMMEND | COMM. ADOPTED |
| | PERSONNEL SERVICES | | | | |
| 120 | SALARIES - Director (.4), Town Planner, Sr Office Spec. & Planning Tech | \$199,131 | | \$229,035 | \$234,362 |
| 121 | TEMP SALARIES - Intern stipend | \$1,500 | | \$0 | \$0 |
| 140 | OVERTIME -support of Board meetings (longer board meetings, more Code case) | \$3,000 | | \$3,000 | \$3,000 |
| 210 | FICA - Town's share of Social Security 6.2% and Medicare 1.45% | \$15,968 | | \$17,423 | \$17,831 |
| 220 | Florida State Retirement System (FRS) | \$29,302 | | \$35,576 | \$33,282 |
| 230 | Group Insurance | \$32,388 | | \$35,926 | \$36,450 |
| | Total Personnel Services | \$281,289 | | \$320,960 | \$324,925 |
| | OPERATING | \$7,521 | | | |
| 315 | PROFESSIONAL SERVICES | \$77,000 | \$81,000 | \$81,000 | \$81,000 |
| 1 | Town Engineer (Planning issues such as drainage, solid waste code, etc.) | \$6,000 | \$10,000 | | |
| 2 | Planning Services: TBD (In FY15 this included marina study, channel definition, and coverage for Planning Assistant) | \$28,000 | \$15,000 | | |
| 3 | DRC Consultants expense (non-reimbursed) | \$3,000 | \$3,000 | | |
| 4 | Arch Design Review (non-reimbursed) | \$3,000 | \$3,000 | | |
| | Planning Priorities | | | | |
| 7 | Comprehensive Plan Amendments that implement EAR recommendations | \$20,000 | \$25,000 | | |
| 8 | Integration of annexed areas into Zoning Code (This requires amendment(s) to comprehensive plan and zoning map) Project may continue into FY17 | \$10,000 | \$25,000 | | |

**TOWN OF LAUDERDALE-BY-THE-SEA
DEVELOPMENT SERVICES OPERATING BUDGET
JUSTIFICATION SHEET for FISCAL YEAR 2015-2016**

| ACCT NO. | Account & Detail | FY 15 REVISED Budget | FY 2015-16 | | |
|----------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------|--------------|--------------------|--------------------|
| | | | FY 16 Detail | RECOMMEND | COMM. ADOPTED |
| | Adopt architectural design guidelines for non-MiMo properties. (Theme #3, page 33) | \$0 | \$0 | | |
| | Full rewrite of landscape code - include Xeriscaping and CPTED requirements and then incorporated into the Design Guidelines. NOTE: Town Attorney fees are not included in above | \$7,000 | \$0 | | |
| 345 | CONTRACTUAL SERVICES | \$241,500 | | \$237,000 | \$237,000 |
| | Minute Services (see Sheet 345 Minutes) 243 hours at \$20 per hour | \$4,500 | \$4,000 | | |
| | Special Magistrate @ \$100 per hour. Bgt based on 12 hearings @ \$500 each. | \$7,000 | \$6,000 | | |
| | Calvin, Giordano - Code Services (See Tab 345 Calvin G) | \$213,000 | \$210,000 | | |
| | GIS: new maps for Comp Plan/EAR, zoning maps, special projects, etc. | \$3,000 | \$3,000 | | |
| | Property File System (integrate Broward County records and new records) | \$8,000 | \$8,000 | | |
| | Fire Marshall - fire plan review | \$6,000 | \$6,000 | | |
| 402 | BUILDING PERMIT SERVICES (75% of the net fees) | \$520,000 | | \$657,000 | \$657,000 |
| | 75% to CAP. 7% of fees to Board of Appeals and State. (Fin Director to calculates) | | | | |
| 461 | VEHICLE MAINTENANCE (1 old SUV, 1 Prius on warranty) | \$2,000 | | \$1,000 | \$1,000 |
| 462 | FUEL - 2 code vehicles | \$800 | | \$1,000 | \$1,000 |
| 463 | SERVICE AGREEMENTS - | \$6,000 | | \$5,594 | \$5,594 |
| | Copier - annual Maintenance + per page cost | | \$3,244 | | |
| | ESILP - server back-up to off site location | | \$1,600 | | |
| | IMS Code System | | \$250 | | |
| | Pest Control | | \$500 | | |
| 506 | PRINTING - | \$1,500 | | \$1,100 | \$1,100 |
| | Public records request of building records (expense is reimbursed) | | \$200 | | |
| | business cards, forms, envelopes, etc. | | \$400 | | |
| | miscellaneous printing | | \$500 | | |
| 508 | POSTAGE - | \$6,500 | | \$6,500 | \$6,500 |
| 510 | OFFICE SUPPLIES - (FY14 \$4,336, FY15 \$3,624) | \$3,800 | | \$3,800 | \$3,800 |
| 525 | UNIFORMS - Town Logo shirts (\$40 * 3 each for 4 Town staff) | \$240 | | \$480 | \$480 |
| 540 | DUES & SUBSCRIPTIONS - | \$631 | | \$696 | \$696 |
| | American Planning Association (Florida Chapter) (Planner & Tech) | | \$216 | | |
| | American Planning Association (National) (Planner & Tech) | | \$480 | | |
| 545 | TRAINING | \$2,800 | | \$4,900 | \$4,900 |
| | Department Director | | \$1,500 | | |
| | Town Planner - 1 state conference & 1 local conference | | \$1,800 | | |
| | Planning Tech - training | | \$1,000 | | |
| | Sound Meter certification | | \$600 | | |
| 550 | OPERATING EXPENSES | \$8,100 | | \$8,100 | \$8,100 |
| | Operational supplies and equipment | | \$3,000 | | |
| | Broward County Recordings - \$175 average per month | | \$2,100 | | |
| | Annual certification of the Sound Level Meter | | \$200 | | |
| | File Room (County building records) | | \$1,000 | | |
| | Software, upgrade and licenses (Google Earth Pro, Adobe) | | \$800 | | |
| | Scanning of Records Project | | \$1,000 | | |
| | Sidewalk Café medallions | | | | |
| | Total Operating | \$870,871 | | \$1,008,170 | \$1,008,170 |
| | CAPITAL OUTLAY | | | | |
| 644 | VEHICLES | \$19,943 | | \$0 | \$0 |
| | Code Replacement vehicle - (Bgt 2nd Prius in FY17) | | | | |
| | Total Proposed Budget Request | \$1,172,103 | | \$1,329,130 | \$1,333,095 |

**TOWN OF LAUDERDALE-BY-THE-SEA
PROPOSED OPERATING BUDGET JUSTIFICATION SHEET
FISCAL YEAR 2015-16**

| Depart/Division | Municipal Services/Public Works Div | 541.100 | | | | |
|------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------|--------------------|----------------------|-----------------------|-------------------------|
| Submitted By: | Don Prince, Director of Municipal Services | | | | | |
| Function: | To maintain the Town's infrastructure by making repairs to roads, sewers, storm drains and streetlights. Maintaining the Town's fleet vehicles to ensure safe operation on the road. To provide a safe, clean and well maintained appearance of the Town's public property. To maintain all public buildings by providing a safe, clean, attractive and enjoyable environment for visitors and residents of Lauderdale by the Sea. | | | | | |
| Objectives: | To make necessary repairs to sidewalks, drainage, sewers, irrigation and Town owned properties. Providing proper maintenance to equipment. Ensuring that all employees as well as contractors adhere to safety procedures and policies. To provide a safe clean environment for all to enjoy and to reduce operating cost by doing preventative maintenance on the Town's infrastructure. To implement a Town Wide Swale Restoration/Tree Program to help improve drainage and to beautify the Town. To complete the Pine Avenue and Basin Drive Drainage Projects. | | | | | |
| Achievements: | Maintained the downtown plazas and street furniture at a high level of cleanliness. Served as Project Manager for completed Pine Avenue drainage project. Oversaw design of Basin Drive drainage project. Completed sewer sectional lining. Installed temporary parking lot at 4312 Ocean and prepared lot for the new restrooms. Replaced damaged signs, swales and sidewalks Townwide. Removed graffiti, maintained existing drainage Townwide, responded to citizen concerns, pressure washed buildings and sidewalks bi weekly Townwide. Maintained all the landscaping and irrigation Town wide. | | | | | |
| ACCT NO. | DESCRIPTION OF ITEMS PURCHASED IN ACCOUNT | ADOPTED FY 2014-15 | AMENDED FY 2014-15 | DEPT REQ. FY 2015-16 | MGR RECOMM FY 2015-16 | COMM ADOPTED FY 2015-16 |
| | PERSONNEL SERVICES | | | | | |
| 120 | SALARIES - | \$689,866 | \$689,866 | \$726,943 | \$726,943 | \$715,691 |
| 140 | OVERTIME - for emergency situations & special events | \$25,000 | \$25,000 | \$25,000 | \$20,000 | \$25,000 |
| 210 | FICA: Social Security 6.20% + Medicare 1.45% | \$54,687 | \$54,687 | \$57,524 | \$57,524 | \$56,663 |
| 220 | RETIREMENT - employer contribution to Florida Retirement System has decreased to 4.91% for regular employees, 6.27% for Sr Mgmt | \$64,382 | \$64,382 | 71,891 | 71,891 | 70,693 |
| 230 | GROUP INSURANCE: health insurance increase assumed at 10% | \$139,363 | \$139,363 | \$161,608 | \$161,608 | \$157,798 |
| | OPERATING EXPENSES | | | | | |
| 315 | PROFESSIONAL SERVICES - | \$5,000 | \$5,000 | \$5,000 | \$5,000 | \$5,000 |
| 340 | SEWER/WASTEWATER | \$11,000 | \$11,000 | \$11,000 | \$11,000 | \$11,000 |
| 345 | CONTRACTUAL SERVICES | \$84,204 | \$84,204 | \$115,404 | \$115,404 | \$115,404 |
| | State Road Street Sweeping 928 miles a year@ \$25.50 a mile \$23,644 All Florida tree trimming approx. 880 palm trees@ \$15 a tree \$13,200, approx. 284 coconut palms a 2nd trimming @ \$15 a tree \$4,260, approx. 70 hours of canopy tree trimming @ \$65 an hour \$4,550 King tree Approx. 350 trees @ \$7 a tree 3 times a year \$7,350 Sunshine Cleaning Systems Pressure Washing approx. 51,000 sq ft of sidewalk @ \$62,400 per year | | | | | |
| 410 | COMMUNICATIONS - | \$14,000 | \$14,000 | \$14,000 | \$14,000 | \$14,000 |
| 430 | ELECTRIC SERVICE- For all Public buildings and portals | \$47,000 | \$47,000 | \$42,000 | \$42,000 | \$42,000 |
| 431 | WATER SERVICE - For all Public buildings and irrigation. | \$123,000 | \$123,000 | \$118,000 | \$118,000 | \$118,000 |
| 433 | ELECTRIC SERVICE - Electricity for Town Street Lights and irrigation systems | \$60,000 | \$60,000 | \$55,000 | \$55,000 | \$55,000 |
| 445 | EQUIPMENT RENTAL - Rental of miscellaneous equipment / i.e., asphalt rollers, compactors, jack-hammers, ice-machine, barricades, fork lift, etc. Rental of emergency equipment. | \$10,000 | \$10,000 | \$10,000 | \$10,000 | \$10,000 |
| 460 | EQUIPMENT MAINTENANCE - Maintenance of all equipment in the public works department (generators, bobcat, golf carts, pressure washer, chain saws, sweeper and misc. equipment) | \$34,488 | \$34,488 | \$34,488 | \$34,488 | \$34,488 |
| 461 | VEHICLE MAINTENANCE - maintain eight vehicles | \$8,675 | \$8,675 | \$9,500 | \$9,500 | \$9,500 |
| 462 | FUEL - Fuel for vehicles ,equipment and three emergency back up generators | \$25,000 | \$25,000 | \$25,000 | \$25,000 | \$25,000 |
| 463 | SERVICE MAINTENANCE CONTRACTS- Town Hall, Jarvis Hall, Public Works Garage and PSC pest control \$3,184, Generator maintenance \$1,700, maintenance for 33 AC units @ \$400 per month \$4,800 per year | \$9,600 | \$9,600 | \$9,600 | \$9,600 | \$9,600 |
| 470 | RADIO MAINTENANCE - 3 Satellite Phone Contracts \$525 | \$550 | \$550 | \$1,575 | \$1,575 | \$1,575 |
| 498 | STORM DRAIN OUTFALL REHAB/MAINTENANCE (NPES) televise & repair drainage infrastructure | \$90,000 | \$90,000 | \$90,000 | \$50,000 | \$50,000 |
| 508 | POSTAGE | \$315 | \$315 | \$315 | \$315 | \$315 |
| 510 | OFFICE SUPPLIES - | \$2,000 | \$2,000 | \$2,000 | \$2,000 | \$2,000 |

**TOWN OF LAUDERDALE-BY-THE-SEA
PROPOSED OPERATING BUDGET JUSTIFICATION SHEET
FISCAL YEAR 2015-16**

| | | | | | | |
|-----|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------|---------------------|--------------------|--------------------|--------------------|
| 520 | BLDG MAINTENANCE - Town Hall, Jarvis Hall, Dev Svcs. warehouse | \$50,000 | \$50,000 | \$50,000 | \$50,000 | \$50,000 |
| 525 | UNIFORM EXPENSE - Uniform maintenance and replacement contract for Municipal Services - approx. \$ 253 per employee. | \$5,500 | \$5,500 | \$5,500 | \$5,500 | \$5,500 |
| 529 | STREETLIGHT MAINTENANCE (receive offsetting DOT grant for maintaining DOT lights) | \$13,258 | \$13,258 | \$13,258 | \$13,258 | \$13,258 |
| 530 | STREET MAINTENANCE/SUPPLIES - Includes minor repairs to Town owned streets (I.e. water main breaks, sink holes, etc.) Replacement of decorative street lights, decorative poles and crosswalk repairs. | \$25,000 | \$25,000 | \$25,000 | \$25,000 | \$25,000 |
| 531 | GROUND MAINT/ LANDSCAPING --Fertilizer for all Town owned trees. Plants ,sod, topsoil and irrigation supplies | \$45,000 | \$45,000 | \$50,000 | \$50,000 | \$50,000 |
| 532 | SIGNS - beach, park, public facilities & roadway signage | \$10,000 | \$10,000 | \$10,000 | \$10,000 | \$10,000 |
| 534 | SIDEWALK MAINTENANCE & REPAIR | \$40,000 | \$40,000 | \$40,000 | \$40,000 | \$40,000 |
| 535 | FLAGS - Replace U.S. flags at Town facilities | \$1,000 | \$1,000 | \$1,000 | \$1,000 | \$1,000 |
| 540 | DUES & SUBSCRIPTIONS - American Public Works Association - \$232 Florida Stormwater Association - \$310 Florida Floodplain Managers Association - \$50 Misc. Membership - \$133 | \$725 | \$725 | \$725 | \$725 | \$725 |
| 545 | TRAVEL AND TRAINING - Florida American Public Works Conference - \$750 Florida Stormwater Association Conference - \$ 750 Tampa Hurricane Conference - \$195 Staff Training \$500 Florida Floodplain Managers Association Conference - \$555 | \$3,925 | \$3,925 | \$3,925 | \$3,925 | \$3,925 |
| 550 | OPERATING SUPPLIES - Misc. operating purchases, surface water renewal fee, Safety Items, hoses, cords, water, clamps, bits, keys | \$35,000 | \$35,000 | \$35,000 | \$45,000 | \$45,000 |
| | CAPITAL OUTLAY - | | | | | |
| 624 | Bldg. Improvement New front doors for Jarvis Hall and Offsite building | \$0 | \$28,150 | \$35,000 | \$35,000 | \$35,000 |
| | | \$14,960 | \$14,960 | \$0 | \$0 | \$0 |
| 640 | EQUIPMENT & MACHINERY - Anodized aluminum turtle friendly bollards 30 @ \$1,100 for beach access & beachfront parks. | \$33,000 | \$33,000 | \$33,000 | \$33,000 | \$33,000 |
| 644 | VEHICLES Club car utility vehicle with dump bed \$15,000 | \$58,000 | \$58,000 | \$15,000 | \$15,000 | \$15,000 |
| | TOTAL | \$ 1,833,498 | \$ 1,861,648 | \$1,903,256 | \$1,868,256 | \$1,856,135 |

**TOWN OF LAUDERDALE-BY-THE-SEA
PROPOSED OPERATING BUDGET JUSTIFICATION SHEET
FISCAL YEAR 2015-16**

| Depart/Division | Municipal Svcs/Recreation | <h1 style="margin: 0;">DEPT 572</h1> | | | | |
|-------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------|--------------------|----------------------|-----------------------|-------------------------|
| Submitted By: | Don Prince, Director Of Municipal Services | | | | | |
| | Connie Hoffmann, Town Manager | | | | | |
| Functions: | To provide a safe, clean, accessible and durable recreational facility for residents and visitors of the Town. Provide community recreation areas for residents and visitors. Put on special events, provide recreational programming. | | | | | |
| FY 16 Objectives: | Finish Friedt Park improvements. Nova SE Univ to complete staghorn reef installation. Apply for State grant for an artificial reef within snorkeling distance from beach. Extend holiday lighting to more areas along Commercial & obtain businesses' continued financial support of that effort. Offer stimulating and well received senior programs. Fulfill monitoring requirements of BioRock reef project. Keep the beach clean daily. Install more sea oats & native dune vegetation. Sponsor 3 traditional special events - Veteran's Day, Christmas by the Sea, Fourth of July. To install uniform turtle friendly bollards at all the beach portals. | | | | | |
| 2015 Achievements | Offer very popular senior programs 49 weeks of year. Held successful Halloween, 4th of July and Christmas by the Sea, & Dance by the Sea events. Christmas lights decorated Commercial Blvd. from the Intracoastal to the beach for the first time. Expanded the frequency of the Farmers Market. Held two interactive drumming events in the Water Plaza. Contracted with Nova SE University to create a new staghorn reef resulting in the installation of 1,000 seedlings. Kept the beach clean. Worked with community groups to install sea oats in order to protect the beach at multiple locations. Renovated the children's play area and awarded contracts for tennis court improvements at Friedt Park (new lighting, court surface & fencing). | | | | | |
| ACCT NO. | DESCRIPTION OF ITEMS PURCHASED IN ACCOUNT | ADOPTED FY 2014-15 | AMENDED FY 2014-15 | DEPT REQ. FY 2015-16 | MGR RECOMM FY 2015-16 | COMM ADOPTED FY 2015-16 |
| | OPERATING | | | | | |
| 342 | CONTRACTUAL SERVICES- COMMUNITY CENTER | \$64,000 | \$64,000 | \$68,000 | \$68,000 | \$68,000 |
| | RFP for contractor to manage Senior Programs is on the market; assumed increase | | | | | |
| 343 | BEACH MAINTENANCE CONTRACT- Contract to sanitize and rake the Town's beaches. This contract is going out to bid in September. Our price has been stable for over 3 years and is likely to increase. | \$180,000 | \$180,000 | \$180,000 | \$180,000 | \$180,000 |
| 345 | CONTRACTUAL SERVICES - fees for Nova staghorn reef project (\$26.5K); annual monitoring of BioRock reef project (\$4K); Jarvis evening mgmt fees (\$5k) | \$43,000 | \$43,000 | \$36,000 | \$36,000 | \$36,000 |
| 347 | RECREATION PROGRAMS - \$2k lecturer fees for Jarvis series; \$500 per dance event x 14 events (\$7k); new recreational & cultural programs (\$5k). | \$17,000 | \$17,000 | \$17,000 | \$17,000 | \$17,000 |
| 430 | ELECTRIC SERVICE - Friedt Park, Tennis, Soccer & Basketball Courts and charge allocated to senior center for grant. Estimated \$293/mo. | \$2,750 | \$2,750 | \$1,800 | \$1,800 | \$1,800 |
| 451 | LIABILITY INSURANCE - Liability insurance used to be allocated to community center; discontinuing breaking that out | | | | | |
| 460 | EQUIPMENT MAINTENANCE - Maintenance of recreation facilities & equipment in parks (restrooms, benches, basketball & tennis courts, lighting) | \$10,000 | \$10,000 | \$10,000 | \$10,000 | \$10,000 |
| 469 | BUOY MAINTENANCE Maintenance of safe swim buoys and BioRock reef maintenance | \$9,000 | \$7,000 | \$9,000 | \$9,000 | \$9,000 |
| 495 | SPECIAL EVENTS - Contractual personnel, equipment, and supplies associated with special events. See detail below. Veterans Day, \$1000 July 4th - \$27,500 (\$2500 to VFD for event mgmt., \$20K fireworks) Christmas By The Sea - \$15,000 (Town may be reimbursed with possible sponsorships) Christmas Tree set up, take down and maintenance -\$5,000 Town Christmas Lights - \$20k (Town businesses asked to contribute 50%) | \$68,500 | \$88,500 | \$68,500 | \$68,500 | \$68,500 |
| 510 | OFFICE SUPPLIES - Community Center | \$525 | \$525 | \$525 | \$525 | \$525 |
| 520 | MAINTENANCE MATERIALS - Materials and supplies needed for park, tennis & basketball court, soccer field, horseshoe pits, bocce ball courts, portals. | \$15,000 | \$15,000 | \$15,000 | \$15,000 | \$15,000 |
| 536 | Sea Oats (assumes we get County grant for \$5k) | \$10,000 | \$10,000 | \$5,000 | \$5,000 | \$5,000 |
| 550 | OPERATING EXPENSES - doggie bags, tennis court keys, park & street furniture, sports equipment, trash cans, bike racks, seasonal decorations; bike racks | \$25,000 | \$32,000 | \$32,000 | \$45,000 | \$45,000 |
| | CAPITAL OUTLAY - | | | | | |
| 640 | EQUIPMENT & MACHINERY - park equipment; | \$58,000 | \$58,000 | \$48,000 | \$20,000 | \$20,000 |
| | Total | \$502,775 | \$527,775 | \$490,825 | \$475,825 | \$475,825 |
| | AMENDED BUDGET AS OF 3/19/2015 | | | | | |

**TOWN OF LAUDERDALE-BY-THE-SEA
PROPOSED OPERATING BUDGET JUSTIFICATION SHEET
FISCAL YEAR 2015-16**

| | | | | | | |
|--------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------|--------------------|--------------------|--------------------|--|
| Depart/Division | Sewer System | | <h1>Fund 103</h1> | | | |
| Submitted By: | Finance Director & Director Of Municipal Services | | | | | |
| Function: | To collect and transmit sewage from south of Pine Avenue and collect adequate revenues to offset operating and capital costs. | | | | | |
| Objectives: | To maintain the infrastructure and make repairs necessary to minimize infiltration of stormwater into the sewer system. | | | | | |
| Achievements: | Finished installing cleanouts throughout the system with Town staff where possible and with outside contractors when we didn't have the equipment required to do the job. The cleanouts make it easier to diagnose and fix sewage backups. | | | | | |
| ACCT NO. | | | | | | |
| DESCRIPTION OF ITEMS PURCHASED IN ACCOUNT | | | | | | |
| PERSONNEL SERVICES | | | | | | |
| 120 | SALARIES - 1 Municipal Service Worker, 10% of Town Manager's & 20% of Municipal Services Dir's salaries | \$ 77,164 | \$ 81,183 | \$ 81,183 | \$ 81,183 | |
| 210 | FICA: Social Security 6.20% + Medicare 1.45% | \$ 5,574 | \$ 5,893 | \$ 5,893 | \$ 5,893 | |
| 220 | RETIREMENT - employer contribution to Florida Retirement System 6.95% for regular employees, 18.31% for Sr Mgmt | \$ 11,842 | \$ 13,486 | \$ 13,486 | \$ 13,391 | |
| 230 | GROUP INSURANCE: health insurance increase assumed at 15% | \$ 9,395 | \$ 10,286 | \$ 10,286 | \$ 11,214 | |
| OPERATING EXPENSES | | | | | | |
| 315 | PROFESSIONAL SERVICES - Televis the lines & have an updated engineering analysis done to id additional maintenance work needed | \$ 14,800 | \$ 55,000 | \$ 55,000 | \$ 55,000 | |
| 340 | SEWER/WASTEWATER | \$ 625,000 | \$ 660,000 | \$ 660,000 | \$ 660,000 | |
| 345 | CONTRACTUAL SERVICES- contract with Fort Lauderdale for billing services | \$ 15,470 | \$ 15,000 | \$ 15,000 | \$ 15,000 | |
| 435 | UTILITIES | \$ 20,000 | \$ 20,000 | \$ 20,000 | \$ 20,000 | |
| 451 | AUTO, PROPERTY & LIABILITY INSURANCE | \$ 6,465 | | | | |
| 452 | WORKERS COMPENSATION INSURANCE | \$ 2,250 | | | | |
| 459 | SEWER LINE & LATERAL MAINTENANCE - televise & clean entire sewer system | \$ 50,000 | \$ 50,000 | \$ 50,000 | \$ 50,000 | |
| 465 | PUMP STATION MAINTENANCE - | \$ 5,000 | \$ 5,000 | \$ 5,000 | \$ 5,000 | |
| 497 | CONTINGENCY | \$ 68,340 | \$ 100,000 | \$ 109,169 | \$ 108,336 | |
| 630 | CAPITAL OUTLAY IMPROVEMENTS OTHER THAN BUILDINGS - make repairs identified in the engineering analysis | \$ 200,000 | \$ 95,000 | \$ 100,000 | \$ 100,000 | |
| 630 | EMERGENCY REPAIRS | \$ 25,000 | | | | |
| 640 | CAPITAL OUTLAY - equipment | \$ 5,000 | \$ 5,000 | \$ 5,000 | \$ 5,000 | |
| 999 | Contribution to Fund Balance | \$ 40,000 | \$ 14,169 | | | |
| Total | | \$ 1,181,300 | \$1,130,017 | \$1,130,017 | \$1,130,017 | |

TOWN OF LAUDERDALE-BY-THE-SEA
FIRE DEPARTMENT
PROPOSED OPERATING BUDGET JUSTIFICATION SHEET
FISCAL YEAR 2015-2016

| Submitted By: VFD Board of Directors Town Manager Connie Hoffmann | | FIRE FUND | | | | |
|----------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------|---------------------|----------------------|-----------------------|-------------------------|
| REVENUES | DESCRIPTION OF ITEMS PURCHASED IN ACCOUNT | ADOPTED FY 2014-15 | AMENDED FY 2014-15 | DEPT REQ. FY 2015-16 | MGR RECOMM FY 2015-16 | COMM ADOPTED FY 2015-16 |
| | Appropriation from Fire Fund or Vehicle Reserve | \$ 114,817 | \$ 114,817 | \$ 240,314 | \$ 229,545 | \$ 239,545 |
| | Fire Assessment Fees (no increase in fees) | \$ 959,918 | \$ 959,918 | \$ 959,918 | \$ 959,218 | \$ 959,218 |
| | Fire Inspection Fees | \$ 40,000 | \$ 40,000 | \$ 40,000 | \$ 40,000 | \$ 40,000 |
| | TOTAL REVENUES | \$ 1,114,735 | \$ 1,114,735 | \$ 1,240,232 | \$ 1,228,763 | \$ 1,238,763 |
| ACCT NO. | DESCRIPTION OF ITEMS PURCHASED IN ACCOUNT | ADOPTED FY 2014-15 | AMENDED FY 2014-15 | DEPT REQ. FY 2015-16 | MGR RECOMM FY 2015-16 | COMM ADOPTED FY 2015-16 |
| 151 | FIRE PENSION - Amount indicated by actuary that Town must contribute to keep the Fire Pension Plan actuarially sound | \$6,000 | \$6,000 | \$6,000 | \$6,000 | \$6,000 |
| 315 | PROFESSIONAL SERVICES - actuarial report; \$30K for Assessment Fee analysis | \$7,500 | \$7,500 | \$41,000 | \$41,000 | \$41,000 |
| 320 | AUDIT - Annual audit of the pension plan; audit of VFD expenditures | \$10,000 | \$10,000 | \$7,000 | \$7,000 | \$7,000 |
| 345 | CONTRACT - Fire Services Volunteer Fire Department Contract October 01, 2015 To Sept. 30, 2016= \$67,227.666 Per month | \$783,235 | \$783,235 | \$795,263 | \$795,263 | \$795,263 |
| 550 | OPERATING SUPPLIES | | | | | |
| | CAPITAL OUTLAY | | | | | |
| 624 | BLDG IMPROVEMENT - new a.c. system | \$0 | \$0 | \$10,000 | \$10,000 | \$20,000 |
| 640 | EQUIP & MACH \$14,500 - Ocean Patrol Jet Skis \$288,000 - Self Contained Breathing Apparatus | \$288,000 | \$288,000 | \$302,500 | \$302,500 | \$302,500 |
| 644 | VEHICLES - purchase of command car | | | \$45,000 | \$45,000 | \$45,000 |
| | TRANSFERS | | | | | |
| 912 | TO GENERAL FUND - to cover the cost of Town expenses related to oversight of the VFD, administration of the VFD contract and fire revenues, Town Atty involvement in fire matters, fire service purchasing, coordinating & reviewing audits, etc. | \$20,000 | \$20,000 | \$22,000 | \$22,000 | \$22,000 |
| 995 | TO FIRE VEHICLE/EQUIP RESERVE - Funds derived from Fire Assessment fees that are being reserved to acquire trucks and equipment to replace aging equipment | \$0 | \$0 | | | |
| 966 | TO FIRE RESERVE - Funds derived from the Fire Assessment fees that are being reserved for future fire service-related costs | \$0 | \$0 | | | |
| | Totals | \$1,114,735 | \$1,114,735 | \$1,228,763 | \$1,228,763 | \$1,238,763 |

**TOWN OF LAUDERDALE-BY-THE-SEA
PROPOSED OPERATING BUDGET JUSTIFICATION SHEET
FISCAL YEAR 2015-2016**

| Parking Services | | Parking Fund 310 | | | | |
|----------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------|--------------|------------------|------------------|------------------|
| Tony Bryan, Finance Director and Bud Bentley, Assistant Town Manager | | | | | | |
| Function: | To provide safe, clean and well-managed public parking for commercial areas and the beach. | | | | | |
| Objectives | To offer discounted parking to residents through the resident parking permit system. Keep parking meters and pay stations in good working order and collect monies from them. Equitably enforce the Town parking regulations. Provide high visibility in the metered areas and assist visitors and residents. Keep parking prices competitive with other Broward beach communities. Ensure Town parking facilities are clean and pleasant. Expand the number of parking spaces. Respond to complaints about parking tickets and make determinations if the ticket was justly written. | | | | | |
| Achievements in FY15 | Parking Strategic Plan accepted by Commission. Adjusted Meter Rates in light of Parking Strategic Plan recommendations. Selected Republic Parking to staff parking enforcement and provide a ticket payment system; successfully transitioned from the prior parking company. Took meter maintenance back in house. Realized record parking revenues for the 4th year in a row. Had to close the Minto temporary parking lot, but negotiated a lease of another parcel and built a temporary parking lot on Ocean Drive south of Commercial. Revenues from that lot fully paid for our expenses and net revenues have exceeded expectations. | | | | | |
| ACCT | DESCRIPTION OF | FY 14-15 | FY 2015-16 | | | |
| | ITEMS PURCHASED IN ACCOUNT | Amended | FY16 Detail | DEPT REQ. | MGR RECOMM | COMM ADOPTED |
| PERSONNEL SERVICES | | | | | | |
| 120 | SALARIES - 1 Meter Tech; 15% of Town Clerk's Office Specialist who handles parking permits & complaints; 5% of the Finance Director's salary and 25% of the Assistant Town Manager's salary for oversight of the parking system | 70,364.98 | | \$89,562 | \$89,562 | \$89,562 |
| 140 | OVERTIME | | | \$2,000 | \$2,000 | \$2,000 |
| 210 | FICA - Town's share of Social Security 6.2% and Medicare 1.45% | 4,859.00 | | \$6,314 | \$6,314 | \$6,314 |
| 220 | RETIREMENT - proportional share of employees noted above | 10,980.80 | | \$14,374 | \$14,374 | \$14,374 |
| 230 | GROUP INSURANCE - proportional share of employees noted above | 9,928.00 | | \$15,294 | \$15,294 | \$15,843 |
| | Total Personnel Services | \$96,133 | \$0 | \$127,544 | \$127,544 | \$128,093 |
| OPERATING | | | | | | |
| 315 | PROFESSIONAL SERVICES | | | \$10,000 | \$10,000 | \$10,000 |
| | Town Engineer | | \$5,000 | | | |
| | Parking consultant / appraiser | | \$5,000 | | | |
| 345 | CONTRACTUAL SERVICES | \$319,890.22 | \$325,388 | \$325,388 | \$326,000 | \$326,000 |
| | Credit Card Processing: 7 months average \$5,625 = \$67,500 annually rounded for increase volume | | \$70,000 | | | |
| | Cash Transport to Bank @ \$956 average per month | | \$12,000 | | | |
| | Special Magistrate (decreasing expense) | | \$1,000 | | | |
| | Republic's Management Fee | | \$31,250 | | | |
| | Republic - Personnel Services | | \$147,940.65 | | | |
| | Republic - (seasonal help Jan - March, 512 hours) | | \$10,400 | | | |
| | Republic - Materials And Services (reduced because of direct billing to LBTS) | | \$26,941 | | | |
| | VATS @ \$2.36 per ticket x 9600 tickets per year. Plus postage @ \$1200 yr. Plus 20% on past due tickets collected. (See Tab) | | \$25,856 | | | |
| 353 | Parking Alternatives (increase # parking spaces and improve parking facilities) | \$50,000 | | \$100,000 | \$100,000 | \$100,000 |
| 410 | Communications Service | \$7,792 | | \$8,832 | \$8,832 | \$8,832 |
| | Verizon: 2 cell phones (Parking Officer & Meter Tech) avg of \$160 per month | | \$2,000 | | | |
| | 4 AT&T: El Prado #3, 2 at South Ocean Side and Mulligans @ \$34 per month | | \$1,632 | | | |
| | 7 T-Mobile: 2 A1A, Village Grill, Yogurt, Vintage, El Mar, Tradewinds @ \$40 month = \$4,992 | | \$3,360 | | | |
| | 2 Verizon: El Prado @ 35 per month | | \$840 | | | |
| | General Fund Charge back for Town phone system \$1,000 | | \$1,000 | | | |
| 430 | Electric Service | \$3,000 | | \$3,000 | \$3,000 | \$3,000 |
| 431 | Water Service | \$5,000 | | \$5,000 | \$5,000 | \$5,000 |
| 441 | Sun Trolley Contract | | | \$50,000 | \$25,000 | \$25,000 |
| 451 | Auto & General Liability Insurance (included in Republic's budget) | | | | | |
| 452 | Workers Comp Insurance | | | | | |
| 460 | Equipment Maintenance - meters | | | | | |
| 461 | Vehicle Maintenance (1 truck and 2 carts) | \$4,000 | | \$4,000 | \$4,000 | \$4,000 |
| 462 | Fuel | \$500 | | \$500 | \$500 | \$500 |
| 463 | Service Maintenance Agreements | \$4,320 | | \$29,440 | \$29,440 | \$29,440 |

**TOWN OF LAUDERDALE-BY-THE-SEA
PROPOSED OPERATING BUDGET JUSTIFICATION SHEET
FISCAL YEAR 2015-2016**

| ACCT | DESCRIPTION OF ITEMS PURCHASED IN ACCOUNT | FY 14-15 | FY 2015-16 | | | |
|-----------------------|------------------------------------------------------------------------------------------------------|---------------------|-------------|--------------------|--------------------|--------------------|
| | | Amended | FY16 Detail | DEPT REQ. | MGR RECOMM | COMM ADOPTED |
| | Digital - 14 Pay Stations | | | | | |
| | EMS fee @ 50 per month (\$600 yr) | | \$8,400 | | | |
| | Extended warranty @ 800 yr (warranty yr ends 12/31/15) | | \$11,200 | | | |
| | Global - 8 pay stations | | | | | |
| | Ezicon & Back Office, credit card authorization @ \$540 yr | | \$4,320 | | | |
| | Extended On-site Maint /software support @ \$240 yr | | \$1,920 | | | |
| | Extended parts warranty @ \$450 yr | | \$3,600 | | | |
| 497 | Contingency | \$49,388 | | \$100,000 | \$50,000 | \$50,000 |
| 506 | Printing & Binding (ticket stock) | \$500 | | \$500 | \$500 | \$500 |
| 508 | Postage - annual projection of FY 14 expense | \$2,000 | | \$2,000 | \$2,000 | \$2,000 |
| 510 | Office Supplies | \$1,000 | | \$1,000 | \$1,000 | \$1,000 |
| 525 | Uniforms @ \$18 per week + \$75 replacement * 5 people | \$1,311 | | \$1,311 | \$1,311 | \$1,311 |
| 533 | Parking Meter Parts & Supplies | \$34,000 | | \$34,000 | \$34,000 | \$34,000 |
| | Normal expenses \$8,000 | | | | | |
| | Replace 50 of our oldest single space meters @\$600 each = \$30,000 | | \$30,000 | | | |
| | Pay Station replacement parts not under warranty | | \$4,000 | | | |
| 545 | Training / Travel - Parking Conference | | | \$2,000 | \$2,000 | \$2,000 |
| 550 | Operating Expense - average expense of \$2,349 = \$28,191. Plus sign upgrades and replacement | \$33,000 | | \$33,000 | \$33,000 | \$33,000 |
| | Total OPERATING | \$515,701.22 | | \$709,971 | \$635,583 | \$635,583 |
| CAPITAL OUTLAY | | | | | | |
| 629 | CAPITAL OUTLAY - Design/Permit | \$35,000 | | \$35,000 | \$35,000 | \$35,000 |
| 630 | CAPITAL OUTLAY - other than buildings | \$275,000 | | \$175,000 | \$250,000 | \$250,000 |
| | New parking spaces on Basin Drive, Tradewinds parking improvements | | \$80,000 | | | |
| | Restroom parking & site expenses, | | \$75,000 | | | |
| | Other | | \$95,000 | | | |
| 640 | Equipment & Machinery- | | | \$20,000 | \$20,000 | \$20,000 |
| | 2 pay stations | | \$20,000 | | | |
| | Total CAPITAL OUTLAY | \$310,000 | | \$230,000 | \$305,000 | \$305,000 |
| 999 | CONTRIBUTION TO FUND BALANCE | | | \$595,735 | \$595,123 | \$594,574 |
| | Total | \$921,834 | \$0 | \$1,663,250 | \$1,663,250 | \$1,663,250 |

BUDGET SUMMARY

Town of Lauderdale-By-The-Sea
Fiscal Year 2015-2016

General Fund: 3.7379

| ESTIMATED REVENUES | General Fund | Capital Fund | Sewer Fund | Fire Fund | Police Fund | Parking Fund | Grand Total |
|-------------------------------------------------|----------------------|---------------------|---------------------|---------------------|--------------------|---------------------|----------------------|
| Taxes: | Millage per \$1,000 | | | | | | |
| Ad Valorem Taxes | 3.7379 | 7,378,700 | | | | | 7,378,700 |
| Assessment (Fire) | | | | 959,218 | | | 959,218 |
| Utility Taxes | 921,000 | | | | | | 921,000 |
| Franchise Taxes | 689,700 | | | | | | 689,700 |
| Licenses & Permits | 1,037,000 | | | | | | 1,037,000 |
| Intergovernmental Revenues | 1,099,470 | | | | | | 1,099,470 |
| Charges for Services | 10,800 | | 1,118,000 | 40,000 | | 1,572,250 | 2,741,050 |
| Fines & Forfeitures | 138,000 | | | | | 90,000 | 228,000 |
| Miscellaneous Revenues | 149,265 | 1,000 | - | | - | 1,000 | 151,265 |
| TOTAL SOURCES | \$ 11,423,935 | \$ 1,000 | \$ 1,118,000 | \$ 999,218 | \$ - | \$ 1,663,250 | \$ 15,205,403 |
| Transfers In | 22,000 | 1,529,055 | | | | | 1,551,055 |
| Fund Balances/Reserves/Net Assets | 1,208,720 | 932,070 | 12,017 | 239,545 | - | | 2,392,352 |
| TOTAL REVENUES, TRANSFERS & BALANCES | \$ 12,654,655 | \$ 2,462,125 | \$ 1,130,017 | \$ 1,238,763 | \$ - | \$ 1,663,250 | \$ 19,148,810 |
| ESTIMATED EXPENDITURES | General Fund | Capital Fund | Sewer Fund | Fire Fund | Police Fund | Parking Fund | Grand Total |
| General Government | 2,616,295 | 353,061 | | | | | 2,969,356 |
| Culture/Recreation | 475,825 | 355,000 | | | | | 830,825 |
| Physical Environment | | 1,604,064 | 1,130,017 | | | | 2,734,081 |
| Public Safety | 6,177,345 | | | 1,216,763 | | | 7,394,108 |
| Roads & Streets | 1,856,135 | 150,000 | | | | | 2,006,135 |
| Transportation | | | | | | 1,068,676 | 1,068,676 |
| TOTAL EXPENDITURES | \$ 11,125,600 | \$ 2,462,125 | \$ 1,130,017 | \$ 1,216,763 | \$ - | \$ 1,068,676 | \$ 17,003,181 |
| Transfers Out | 1,529,055 | | | 22,000 | | | 1,551,055 |
| Fund Balances/Reserves/Net Assets | | | | | | 594,574 | 594,574 |
| TOTAL APPROPRIATED EXPENDITURES | \$ 12,654,655 | \$ 2,462,125 | \$ 1,130,017 | \$ 1,238,763 | \$ - | \$ 1,663,250 | \$ 19,148,810 |
| TRANSFERS, RESERVES & BALANCES | | | | | | | |