



PERMIT NUMBER \_\_\_\_\_

## MINIMUM PERMIT REQUIREMENTS

FOR

## SWIMMING POOLS

PERMIT APPLICATION COMPLETELY FILLED OUT SIGNED AND NOTARIZED

DOCUMENTED PROF OF COST INCLUDING ALL TRADES

### THE FOLLOWING DOCUMENTS MUST BE SUBMITTED IN DUPLICATE

NOTICE OF COMMENCEMENT OVER \$ 2,500.00 IN VALUE

HOMEOWNERS APPROVAL IF REQUIRED

APPROVAL FROM ZONING

FENCE PERMIT FOR TEMPORARY CONSTRUCTION FENCE AND SILT FENCING FOR PERIMETER OF THE WORK SITE

CURRENT SURVEY SIGNED AND SEALED SHOWING ALL EASEMENTS AND ELEVATIONS

ELEVATION CERTIFICATE SIGNED AND SEALED, BASE FLOOD ELEVATION, FLOOD ZONE

SWIMMING POOL BARRIER REQUIREMENTS

FENCE PERMIT OR SCREEN PERMIT (AS REQUIRED)

SITE PLAN SHOWING LOCATION OF POOL

POOL PLAN

IMPERVIOUS AND PERVIOUS SPACE CALCULATIONS



# Lauderdale-By-The-Sea

**Building Department**  
 4501 Ocean Drive  
 Lauderdale-By-The-Sea, FL 33308  
 Phone: (954)640-4215  
 Fax: (954)640-4211

PERMIT NUMBER \_\_\_\_\_

PERMIT TYPE (SELECT ONE)	BUILDING	MECHANICAL	ELECTRICAL	PLUMBING
JOB ADDRESS:				
OWNER NAME:				
OWNER ADDRESS:				
CITY:		STATE:	ZIP:	
PHONE:	FAX:		EMAIL:	
CONTRACTING FIRM:				
MAIL ADDRESS:				
CITY:		STATE:	ZIP:	
PHONE:	FAX:		EMAIL:	
CERT. COMPENTANCY:		STATE REGISTRATION:		
LOT:		BLOCK:		
FOLIO NUMBER:		SUBDIVISION:		
PRESENT USE: SF COMM. CONDO/MF		PROPOSED USE: SF COMM. CONDO/MF		
JOB COST: (TOTAL ALL TRADES)	SQ. FT: (TOTAL)	L.F.:		
DESCRIBE WORK:				
ARCHITECT/ENGINEER NAME:				
ARCHITECT/ENGINEER ADDRESS:				
PHONE:	FAX:		EMAIL:	
ARCHITECT/ENGINEER NAME:				
ARCHITECT/ENGINEER ADDRESS:				
<b>OFFICE USE ONLY - DO NOT WRITE BELOW THIS LINE</b>				
APPROVED BY:			DATE:	
NOC	REQUIRED	RECEIVED	RECORDED	

Application is hereby made to obtain a permit to do the work and installations as indicated. I certify that no work or installation has been effected prior to the issuance of said permit and that all work will be performed to meet the standards of all laws and regulating construction in BROWARD County and the TOWN OF LAUDERDALE-BY-THE-SEA whether specified in this application and accompanying plans or not. I understand that a separate permit must be secured for ELECTRICAL, PLUMBING, WELLS, POOLS, FURNACES, BOILERS, HEATERS, TANKS, AIR CONDITIONERS, etc. the information provided herein by the applicant is not evaluated for issuance of a certificate of use. The Town reserves the right to deny or condition any proposed use of the property pursuant of the Town's Code of Ordinances.

**OWNER'S AFFIDAVIT:** I certify that all information provided is accurate, and that all work will be performed in compliance with all applicable laws regulating construction and zoning. No work has been commenced prior to the permit sought by this application, and all work will be done as indicated in the application and all accompanying document and plans.



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**NOTICE:** In addition the requirements of this permit, there may be additional restrictions applicable to this property that may be found in the public records of the county, and there may be additional permits required from other governmental entities such as water management districts, County, State or Federal agencies.

**DISCLAIMER:** Issuance of a development permit by a municipality does not in any way create any right on the part of the applicant to obtain a permit from a state or federal agency and does not create any liability on the part of the municipality for issuance of the permit if the applicant fails to obtain requisite approvals or fulfill the obligations imposed by a state or federal agency or undertakes actions that result in a violation of state or federal law.

**CONDITION:** All applicable state and federal permits must be obtained before commencement of the development.

**WARNING TO OWNER:** FAILURE TO RECORD A NOTICE OF COMMENCEMENT MAY RESULT IN YOUR PAYING TWICE FOR IMPORVEMENTS TO YOUR PROPERTY. IF YOU INTEND TO OBTAIN FINANCING, CONSULT YOUR LENDER OR ATTORNEY BEFORE RECORDING THE NOTICE OF COMMENCEMENT.

### CONTRACTOR

\_\_\_\_\_  
PRINT NAME OF CONTRACTOR

\_\_\_\_\_  
SIGNATURE OF CONTRACTOR

STATE OF FLORIDA  
COUNTY OF BROWARD

Sworn to (or affirmed) and subscribed before  
Me this \_\_\_\_\_ day of \_\_\_\_\_  
20\_\_\_\_, by \_\_\_\_\_  
NOTARY: \_\_\_\_\_

SEAL:

Personally Known: \_\_\_\_\_  
Or produced Identification \_\_\_\_\_  
Type of Identification Produced \_\_\_\_\_

### OWNER

\_\_\_\_\_  
PRINT NAME OF OWNER

\_\_\_\_\_  
SIGNATURE OF OWNER

STATE OF FLORIDA  
COUNTY OF BROWARD

Sworn to (or affirmed) and subscribed before  
Me this \_\_\_\_\_ day of \_\_\_\_\_  
20\_\_\_\_, by \_\_\_\_\_  
NOTARY: \_\_\_\_\_

SEAL:

Personally Known: \_\_\_\_\_  
Or produced Identification \_\_\_\_\_  
Type of Identification Produced \_\_\_\_\_



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## PERMIT AFFIDAVIT

FOR ACKNOWLEDGEMENT OF COMPLIANCE WITH RESTRICTIVE DEEDS AND COVENANTS

**STATE OF FLORIDA**

**BROWARD COUNTY**

On this day personally appeared before me, the undersigned officer duly authorized to administer oaths and take acknowledgments \_\_\_\_\_, who being by me first duly sworn, deposes and says.

**(HOMEOWNER)**

By my signature below, I acknowledge that the legal description for the property for which I am applying for a permit is \_\_\_\_\_

(Lot/block)

A/k/a \_\_\_\_\_

(Street address & subdivision)

1. That I am the legal owner of the property
2. I acknowledge that approval may be required from the following

\_\_\_\_\_  
(Homeowners Association)

Which entities or associations regulate or otherwise govern the community, neighborhood, or development my property is located.

3. I further acknowledge that I am responsible for any additional cost that may be assessed by the Town of Lauderdale by the Sea and/or the entity regulating or governing the subject property as a result of my not having obtained the necessary approvals from any entity or association that may regulate or otherwise govern the community neighborhood, development in which my property is located.

### FURTHER AFFIANT SAYETH NAUGHT

\_\_\_\_\_

Witness Signature

\_\_\_\_\_

Witness Signature

\_\_\_\_\_

Witness Printed Name

\_\_\_\_\_

Witness Printed Name

**STATE OF FLORIDA**  
**COUNTY OF BROWARD**

Affirmed and signed before me, on \_\_\_\_\_ the foregoing document was acknowledged before me affiant, \_\_\_\_\_, who personally appeared before me at the time of notarization, who signed and acknowledged signing the foregoing document, who did take an oath, and:

- [ ] Who is personally known to me or
- [ ] Who produced the following identification \_\_\_\_\_

\_\_\_\_\_ Commission Expiration date:

Notary Public

\_\_\_\_\_ (Seal)

(Printed or typed name)

**THE PERMIT APPLICATION WILL NOT BE ACCEPTED WITHOUT THE ABOVE MINIMUM DOCUMENTATION**

**OTHER DOCUMENTS MAY BE REQUIRED DEPENDING UPON THE JOB CONDITIONS**



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## Time Limits for Construction - NOTICE TO OWNER

Section 6-12 of the Town’s Code of Ordinances requires:

- 1. The construction of any new structure or new addition to an existing structure to be completed and all construction material, equipment and debris removed from the property within 18 months of the date of the issuance of the first building permit.**
  
- 2. The exterior elements of any repair or renovation to an existing structure which requires a building permit shall be completed and all construction material, equipment and debris removed from the property within six months of the issuance of the first building permit.**

This notice is the minimum 60 days’ notice required in 6-12.9(g).

The Failure to complete the construction at \_\_\_\_\_, by the construction deadline may result in a fine or legal action by the Town.

If there are extenuating circumstances that prohibit the property owner from completing the construction within the deadline, the owner may seek an extension of time from the Town Commission. An application for extension of time may be obtained from the Development Services Department or Town Clerk.

### Owner’s Acknowledgement

I acknowledge receipt and understanding of the Town’s code provisions regarding the time period to complete a construction projects.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Print Name: \_\_\_\_\_

Address of Property: \_\_\_\_\_

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## BUILDING DEPARTMENT

**DURING A HURRICANE WATCH & BEFORE THE ONSET  
OF HURRICANE VELOCITY WINDS YOU ARE REQUIRED TO**

# SECURE THIS SITE

**IN ACCORDANCE WITH THE BROWARD COUNTY ADMINISTRATIVE PROVISIONS  
OF THE FLORIDA BUILDING CODE SECTION 110.13**

**All loose objects in exposed outdoor locations shall be lashed  
to rigid construction or shall be stored inside an enclosed  
structure.**

**Florida Building Code Broward County Administrative Provisions Section 110.13.2.4**

**NOTICES ISSUED BY THE NATIONAL WEATHER SERVICE OF A HURRICANE WATCH ARE DEEMED  
SUFFICIENT NOTICE TO THE OWNER OF REAL PROPERTY UPON WHICH CONSTRUCTION IS  
OCCURRING, OR ANY CONTRACTOR RESPONSIBLE FOR SAID CONSTRUCTION, TO SECURE  
LOOSE CONSTRUCTION DEBRIS AND LOOSE CONSTRUCTION MATERIALS AGAINST EFFECTS OF  
HURRICANE FORCE WINDS**

**This includes but not limited to:**

- 110.13.2.1 Road Right-of-Way shall remain clear of construction waste and trash
- 110.13.2.2 Waste and Trash Enclosures Temporary Toilets
- 110.13.2.3 Loose Construction Debris Forms and Construction Materials
- 110.13.2.5 Roofing Tile and Materials Construction Shacks
- 110.13.2.5 (1) Loading of Roof Tile
- 110.13.2.5 (4) Store the construction materials inside an enclosed structure.
- 110.13.3 Building materials shall be loaded on a roof no earlier than (200 working days prior to permanent installation.
- Temporary Electric Service Poles

**AND PROTECT ALL GLASS AREAS**

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## RESIDENTIAL SWIMMING POOL, SPA, AND HOT TUB SAFETY ACT REQUIREMENTS

I (WE) Acknowledge that a new swimming pool, spa or hot tub will be constructed or installed at

\_\_\_\_\_  
(Please Print Job Address)

And hereby affirm that one of the following methods will be used to meet the requirements of chapter 515, Florida Statutes and the Florida Building Code Section R 4101.17.

Please initial method(s) to be used for your pool or spa.

\_\_\_\_\_ The pool will be equipped with an approved safety pool cover that complies with ASTM F1346-01

\_\_\_\_\_ A continuous one piece (Child Barrier) meeting the requirements of The Florida Building Code Sections FBCB 454.2.17.1.13 Through FBCB 454.2.17.1.15 will protect the pool perimeter. The plans shall show the fence location and method of attachment including one end that shall be removable without the aid of tools.

\_\_\_\_\_ A combination of non-dwelling walls and fences (Screen enclosure, Child Fence, Masonry Fence Walls, Chain Link Fence or Wood Fence, ETC.) will protect the pool perimeter. The plans must specify the type and location of all non-dwelling walls.

\_\_\_\_\_ Any combination of protection which incorporates dwelling walls with openings directly into the pool perimeter and all windows and doors will be equipped with exit alarms complying with The Florida Building Code Section FBCB 454.2.7.1.9

\_\_\_\_\_ Any combination of protection which incorporates dwelling walls with openings directly into the pool perimeter and all doors will be equipped with a self-latching device with positive mechanical latching/locking installed 54" above the threshold. If this option is selected, submit plans showing all types and location of all perimeter protection. The plans must also show the location and type of all openings and the hardware type for each location.

In accordance with the Code a final inspection of the pool will not be approved without compliance with the Private Swimming Pool Safety Requirements, and upon expiration of the permit, the pool shall be presumed to be unsafe.

I understand that not having one of the above installed will constitute a violation of Chapter 515 of the Florida statutes and will be considered as committing a misdemeanor of the second degree, punishable as provided in Section 755.082 or Section 755.083 for the Florida Statutes.

By signing this form I/We the Homeowner and Contractor acknowledge having read and agree to comply with the Florida Statutes and The Florida Building Code.

DATE \_\_\_\_\_

Date \_\_\_\_\_

\_\_\_\_\_  
OWNER

\_\_\_\_\_  
CONTRACTOR

\_\_\_\_\_  
NOTARY SIGNATURE & DATE COMMISSION EXPIRES

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## IMPERVIOUS & PERVIOUS SPACE CALCULATIONS

PERMIT # \_\_\_\_\_ DATE \_\_\_\_\_

OWNER \_\_\_\_\_

CONTRACTOR \_\_\_\_\_

TOTAL LOT AREA (SQ.FT.) \_\_\_\_\_

BUILDING FOOTPRINT AREA \_\_\_\_\_ % \_\_\_\_\_

PORCH/PAIOS/WAKWAYS/SLABS AREA \_\_\_\_\_ % \_\_\_\_\_

DRIVEWAY AREA \_\_\_\_\_ % \_\_\_\_\_

POOL/PATIO AREA \_\_\_\_\_ % \_\_\_\_\_

TOTAL IMPERVIOUS AREA \_\_\_\_\_ %

TOTAL PERVIOUS AREA \_\_\_\_\_ %

\_\_\_\_\_  
CONTRACTORS SIGNATURE

\_\_\_\_\_  
CERTIFIED SEAL

I CERTIFY THAT ALL THE FOREGOING INFORMATION IS ACCURATE AND THAT ALL WORK WILL BE DONE IN COMPLIANCE WITH THE APPLICABLE LAWS, REGULATIONS, CONSTRUCTION AND ZONING.

\_\_\_\_\_  
PROPERTY OWNER/AGENT SIGNATURE

\_\_\_\_\_  
DATE

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(q) *Swimming pools, pool decks, patios, hot tubs and spas; setbacks and enclosure required.*

- (1) No swimming pool, hot tub or spa shall be constructed within a front yard setback, unless the lot is a corner lot. Swimming pools, hot tubs and spas shall have the following minimum setback regulations:
  - a. All water bearing wall surfaces shall have a minimum five-foot setback from the property lines.
  - b. All water bearing wall surfaces shall have a minimum five-foot setback from any public right-of-way.
  - c. Notwithstanding any other regulation of this Code, fencing to enclose a swimming pool, hot tub or spa is permitted in the front setback, but shall not obstruct the view within any sight distance triangle.
  - d. Screen enclosures, pool decks, patios, porches and terraces:
    1. Shall be permitted in the required side yard or rear yard only or in the front yard of a corner lot with a pool located in the front yard, and shall be located at least two and one-half feet from lot lines.
    2. In addition, the location of screen enclosures, pool decks, patios, porches and terraces shall not obstruct the view within any sight distance triangle and will need to be located outside of any utility easement areas, unless the property owner obtains consent from the applicable utility(s) to allow any of these structures in the easement area.
- (2) All swimming pools shall be enclosed by an open mesh screen enclosure or a fence or wall a minimum of five feet in height of such design and material as will prevent unauthorized access to the pool area. All screen doors and fence gates shall be equipped with a self-locking mechanism.
- (3) Swimming pools or spas on lots that directly abut a waterway or other water area shall not require enclosure along such waterway or water area.

(r) *Decks.*

- (1) Decks that abut a plot line that is a waterway may be allowed, but are not required, to extend to the waterway.
- (2) There can be a gap between the deck and the dock provided the spacing between the deck and dock is properly secured.
- (3) Decks need not be constructed to be flush with any dock or seawall area. However, any portion of a deck located within five feet of the seawall cannot be constructed higher than the seawall.