



TOWN OF LAUDERDALE-BY-THE-SEA, FLORIDA
DEVELOPMENT SERVICES DEPARTMENT
 4501 N. Ocean Dr. LBTS, FL 33308
 Ph (954) 640-4210 / Fax (954) 634-4654

ZONING SIGN PERMIT APPLICATION

One application and fee is required for each requested sign.

FOLIO # _____ ZONE _____ LOT _____ BLOCK _____

SUBDIVISION: _____

ADDRESS OF JOB SITE: _____

BUSINESS NAME: _____

TYPE OF SIGNAGE: _____

TOTAL NUMBER OF EXISTING SIGNS: _____

TOTAL REQUESTED (separate application form and fee for each sign): _____

BUILDING OWNER: NAME: _____

ADDRESS: _____

CITY: _____ ZIP CODE _____

PHONE # _____ E-MAIL _____

BUSINESS OWNER: NAME: _____

ADDRESS: _____

CITY: _____ ZIP CODE _____

PHONE # _____ E-MAIL _____

NAME OF CONTRACTING FIRM: _____

ADDRESS: _____

CITY: _____ ZIP CODE _____

PHONE # _____ E-MAIL _____

LICENSE # _____ INSURANCE # _____

Application is hereby made to obtain a permit to do work and installation as indicated. I certify that no work or installation has commenced prior to the issuance of a permit and all work will be performed to meet the standards of all laws regulating work within this jurisdiction.

OWNER'S AFFIDAVIT: I certify that all the foregoing information is accurate and that all work will be done in compliance with all applicable laws regulating construction and zoning.

NOTICE: In addition to the requirements of this permit, there may be additional restrictions applicable to this property that may be found in the public records of the Town or County, and there may be additional permits required from other governmental entities.

 Signature (Building Owner) DATE _____

 Signature (Contractor) DATE _____

 Printed Name

 Printed Name

NOTARY _____ DATE _____

NOTARY _____ DATE _____

My Commission Expires _____

My Commission Expires _____

Lauderdale-By-The-Sea regulates signs in Chapter 30 Article VIII of the Town's Code of Ordinances. The code is available at www.lbts-fl.gov by clicking on the Town Code tab at the top of the web page.

Submittal requirements:

Please provide the following additional information:

- (a) A drawing or sample of the proposed sign, to scale, showing the dimensions, letter size, colors, materials, structural support, and lighting, if any;
- (b) A plan showing the sign's proposed location either on the ground (pole, pylon or monument) or the building (wall) and the mounting height of the proposed sign, along with a color photograph of the proposed location;
- (c) If lighting is proposed, information regarding the type, and intensity and if applicable, Kelvin temperature of the proposed illumination to document compliance with the sign illumination restrictions of these regulations;
- (d) If applicable, a survey showing the elevation of nearest crown of road or sidewalk.
- (e) Photographs of the existing building that identifies the location, color, and sign type of other existing signs on the building; and
- (f) A letter from the building owner stating the designated color scheme for the building (max. 3 colors).

Please note:

1. A Building Permit application is required for all permanent signage other than window lettering.
2. Signs that are installed without a permit will result in a double permit fee.