

## Town of Lauderdale-By-The-Sea

### October 2010 Monthly Activity Report for the Municipal Services Department

<b><u>CITIZEN REQUEST FOR SERVICES</u></b>	<b><u>OCTOBER 2010</u></b>
Received	8
Previous Pending	0
Total	8
Closed	8
Pending	0

The Citizen Requests for Services in October consisted of repairing pot holes, calling FPL for pole lights and cleaning of debris in roadways.

<b><u>STAFF REQUEST FOR SERVICES</u></b>	<b><u>OCTOBER 2010</u></b>
Received	12
Previous Pending	0
Total	12
Closed	12
Pending	0

Staff Requests for service in September consisted of moving boxes, fixing broken lights and fans for the VFD, dropping off bricks for engraving and calling plumber for repairs.

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## Work Order Summary (Approximate October hours)

1. Building Maintenance and Repair:	240
2. Vehicle Maintenance:	28
3. Grounds Maintenance and Repair:	637
4. Recreation Areas Maintenance:	188
5. Street Maintenance and Repair:	96
6. Support of the Parking System:	5

# **October 2010 Monthly Activity Report for the Municipal Services Department**

## **Public Works Division**

The Public Works Division is responsible for the repair and maintenance of Town streets, buildings, lighting, drains, signs and portals. In October Public Works finished the re-furbishing of the monument walls at all the portals sanding, buffing, grinding and repainting all of the lettering. Due to higher than normal water bills and decreased water pressure at Town Hall and Development Services public works was able to find the water main to Town Hall was leaking below the asphalt. The 50 year old water main needed to be replaced so in effort to keep cost down public works assisted paradise plumbing with the replacement of 160 feet of pipe by removing and replacing asphalt.

1. Street Sweeping (55hrs)
2. Assisted the Halloween Committee in obtaining supplies and setting up Jarvis Hall
3. Cleaned and inspected drains Townwide
4. Performed irrigation repairs Townwide
5. Backfilled, compacted and asphalted Town Hall water main
6. Replaced rusted sign poles at all beach ends
7. Replaced broken clock and checked irrigation on El Mar Drive
8. Installed new grate on 18<sup>th</sup> Street
9. Worked on lights in El Prado parking lot
10. Inspected and repaired all beach portal showers
11. Removed graffiti at the municipal park
12. Added new benches to tennis court and municipal park
13. Replaced and repaired ballasts at the Fire Department

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## **Community Standards Division**

The Community Standards Division performs daily work that consists of grounds maintenance, landscaping and janitorial maintenance of five Town buildings and facilities. In October the Community Standards crew assisted the Halloween Committee in the preparation and setting up of Jarvis Hall

1. Checked and serviced all landscaping equipment
2. Inspected landscaping at all beach portals
3. Backfilled, compacted and asphalted Town Hall water main
4. Moved boxes from Town Hall to the Public Safety Complex
5. Checked and repaired sprinklers on El Mar Drive