

Town of Lauderdale-By-The-Sea

February 2011 Monthly Activity Report for the Municipal Services Department

<u>CITIZEN REQUEST FOR SERVICES</u>	<u>FEBRUARY 2011</u>
Received	13
Previous Pending	0
Total	13
Closed	13
Pending	0

The Citizen Requests for Services in February consisted of the repair of a loose drain on Poinciana and Pine Ave, relocating a bench to the Town's right-of-way, replacing faded stop sign at East Miramar Ave and removing a dead shark on beach.

Town staff installed turtle shields and lighting at El Prado and changed lighting at the pavilion to LED Amber lights.

<u>STAFF REQUEST FOR SERVICES</u>	<u>FEBRUARY 2011</u>
Received	12
Previous Pending	0
Total	12
Closed	12
Pending	0

Staff Requests for service in February consisted of repairing the door to the administration department, fixing sticky door in finance, repairing leaking sink in back bay of the fire department, repairing automatic door closure in roll call room at BSO and moving boxes to the public safety complex.

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Work Order Summary (Approximate February hours)

1. Building Maintenance and Repair:	252
2. Vehicle Maintenance:	10
3. Grounds Maintenance and Repair:	488
4. Recreation Areas Maintenance:	278
5. Street Maintenance and Repair:	121
6. Support of the Parking System:	21

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Public Works Division

The Public Works Division is responsible for the repair and maintenance of Town streets, buildings, lighting, drains, signs and portals. February projects included:

1. The removal of asphalt in the A1A parking lot. Added parking arrows
2. Replacing signs at the Bougainvilla parking lot
3. Refurbished benches Townwide
4. Manually unloaded pallet of bricks at offsite
5. Added signs in beach parking lots Townwide
6. Checked and reset decorative lights downtown
7. Irrigation repairs Townwide
8. Collected coins from meters Townwide
9. Dug, cleaned and removed sand from drains on beach ends Townwide
10. Repaired beach showers Townwide
11. Installed benches Townwide
12. Removed Graffiti Townwide
13. Replaced stormdrain lid on Pine Ave
14. Added beach access signs on north end of beach
15. Repaired water pipes under sidewalk at A1A and Commercial
16. Installed and painted bike racks and sign posts Townwide
17. Removed old valves and added new ones at the Chamber of Commerce
18. Repaired broken sprinkler line under brick at the pavilion
19. Pressure cleaned Municipal Park and sidewalks Townwide
20. Cleaned showers and lights at Beach Ends
21. Replaced metal doggie station with plastic on El Mar
22. Cleaned up oil spill on Bougainvilla
23. Asphalt repairs Townwide
24. Replaced Handicap spots on Commercial
25. Painted wall at the Municipal Park
26. Cut and removed rusted riding horse at Municipal Park. Poured concrete slab and replaced with new spring riding horse
27. Repaired door jam and molding on door to administration department
28. Repaired sink and drain pipe at Jarvis Hall

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Community Standards Division

The Community Standards Division performs daily work that consists of grounds maintenance, landscaping and janitorial maintenance of five Town buildings and facilities. February work included:

1. Prepared scope of work for El Mar Landscape project and received quotes for bidding on landscape work.
2. Trimming bushes, raking out sea oats and picking up trash at all Beach Portals
3. Fertilized trees and bushes Townwide
4. Installed new plants in Bougainvillea Parking Lot
5. Took out bushes in front of Corelli's. Raked and cleaned up
6. Repaired sprinklers at Fountainhead Median and Urban Forest
7. Removed and replaced street sign on Terra Mar
8. Cleaned out drains on Datura and in right-of-way
9. Repaired sprinklers and installed plant in Anglin Square
10. Removed tree stumps and laid sod on El Mar Dr
11. Painted curbs along Commercial Blvd
12. Unloaded desk and removed furniture at Public Safety Complex