

# Town of Lauderdale-By-The-Sea

## September 2011 Monthly Activity Report for the Municipal Services Department

### Continuing Capital Projects:

- Terra Mar Entryway ( Work shall continue through September)
- Terra Mar Drainage ( Work shall continue through September)
- West Tradewinds Drainage (Work Shall Continue through September)
- Commercial Blvd Drainage (Work shall continue through September)

### Work Order Summary (Approximate September hours)

1.	Building Maintenance and Repair:	311
2.	Grounds Maintenance and Repair:	628
3.	Recreation Areas Maintenance:	205
4.	Street Maintenance and Repair:	53
5.	Support of the Parking System:	27

# September 2011 Monthly Activity Report for the Municipal Services Department

## Public Works Division

The Public Works Division is responsible for the repair and maintenance of Town streets, buildings, lighting, drains, signs and portals. September projects included:

1. The remodeling of the Fire Department which consisted of the demolition of concrete walls, installation and repairs to some existing drywall, mudding of the seams, sanding of the walls, cleaning excess debris and prepping for paint. (Work shall continue through the beginning of October)
2. Running of wires for new phone system at Jarvis and Town Hall buildings
3. Sweeping of downtown streets and parking lots
4. Pressure washing sidewalks at the Municipal Park, moving sand, cleaning the bocci ball court, painting rusted trash cans and restringing soccer nets
5. Replaced broken timer clock at Washingtonia Park
6. Painted parking stops at Commercial Blvd storefronts
7. Replaced old meter yolks and heads at Datura Ave
8. Striped Handicap spots and torchdowns downtown
9. Checked foot showers at Commercial Pavilion
10. Performed sprinkler repairs Townwide
11. Pumped and removed standing water at West Tradewinds from (heavy rain)
12. Cleaned Beach Ends Townwide
13. Collected coins from meters Townwide
14. Patched hole on services connection box at the pavilion
15. Cleaned yard at offsite building
16. Added new sign posts at Bougainvilla Drive
17. Removed concrete, lights posts and gates at Terra Mar Drive

(The Parking Meter Technician, while paid from the Parking Fund, now works under the supervision of the Municipal Services Department.)

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## **Community Standards Division**

The Community Standards Division performs daily work that consists of grounds maintenance, landscaping and janitorial maintenance of five Town buildings and facilities. September work included:

1. A Landscape project at Washingtonia Portal has begun with the digging up of grass and prepping for the installation of new plants (this work shall continue through October)
2. Cleaning and maintaining all beach portals Townwide
3. Digging a hole and installing electrical box at Terra Mar Drive
4. Digging up asphalt on Seagrape Drive
5. Backfilling hole and cleanup on Seagrape Drive
6. Patching holes in Finance offices, moving furniture and painting
7. Installing rain shields Townwide