

Town of Lauderdale-By-The-Sea
July 2011 Monthly Activity Report for the
Municipal Services Department

Work Order Summary (Approximate July hours)

1. Building Maintenance and Repair:	131
2. Grounds Maintenance and Repair:	397
3. Recreation Areas Maintenance:	122
4. Street Maintenance and Repair:	58
5. Support of the Parking System:	64

Capital Projects:

- Participated on RFP Evaluation Committee for professional services related to sewer work
- Terra Mar Entryway Project (Work shall continue on this project through August)
- Terra Mar Drainage (Work shall continue on this project through August)
- West Tradewinds Drainage Project (Work shall continue on this project through August)
- Commercial Blvd Drainage (Work shall continue on this project through August for minor resurfacing)
- Prepared and advertised a request for bids for Flamingo Ave Drainage

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Public Works Division

The Public Works Division is responsible for the repair and maintenance of Town streets, buildings, lighting, drains, signs and portals. July projects included:

1. Replaced street reflectors on El Mar Drive
2. Performed irrigation repairs Townwide
3. Pressure cleaned sidewalks downtown
4. Added parking signs in Wings parking lot
5. Cleaned drains Townwide due to heavy rain fall
6. Performed asphalt repairs on Commercial Blvd
7. Removed dirt around drain on Terra Mar Ave
8. Checked showers on beach ends
9. Cleaning beach ends and portals Townwide daily
10. Installed parking stops in Town Hall rear parking lot
11. Painted over graffiti at offsite building
12. Removed meter posts on El Mar Drive
13. Collected coins from meters Townwide
14. Cut and removed logs on the beach
15. Picked up plywood from the Pier following 4th of July fireworks show
16. Repaired the door in Jarvis Hall and changed out light bulbs
17. Removed parking lines and re-striped parking spaces in the Public Safety Building parking lot
18. Installed and painted lattice at the Chamber of Commerce
19. Set up new time clock in public works garage
20. Moved furniture in Development Services Department

(The Parking Meter Technician, while paid from the Parking Fund, now works under the supervision of the Municipal Services Department.)

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Community Standards Division

The Community Standards Division performs daily work that consists of grounds maintenance, landscaping and janitorial maintenance of five Town buildings and facilities. With the rainfall we've been receiving, plantings and weeds have been growing rapidly, requiring a good deal of attention. July work included:

1. Cleaning and maintaining all beach portals Townwide on a daily basis
2. Repairing sprinklers Townwide
3. Watering and fertilizing grass Townwide that was in poor condition to improve its appearance
4. Cleaned offices and bathrooms inside Town Hall
5. Mulched multiple planting areas Townwide
6. Dug up swale and laid sod on Terra Mar Drive
7. Completed the Terra Mar Drive Drainage Project by core drilling the catch basin and restoring the swale area.