

**Town of Lauderdale-By-The-Sea**  
**June 2011 Monthly Activity Report for the**  
**Municipal Services Department**

<b><u>CITIZEN REQUEST FOR SERVICES</u></b>	<b><u>June 2011</u></b>
Received	10
Previous Pending	0
Total	10
Closed	10
Pending	0

The Citizen Requests for Services in June consisted of cleaning up Seagrape leaves and berries in roadway on Oceanic, repair of shower base at Commercial Pavilion, removal of bricks in the roadway on east side on Commercial Blvd, replacement of screws for swings at Municipal Park, replacement of a broken light in Anglin Square, trimming bushes on Washingtonia and A1A. We also reported a blinking streetlight on Commercial Blvd and Seagrape Drive to Broward County Traffic Engineering.

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## Work Order Summary (Approximate June hours)

1.	Building Maintenance and Repair:	259
2.	Grounds Maintenance and Repair:	715
3.	Recreation Areas Maintenance:	263
4.	Street Maintenance and Repair:	74
5.	Support of the Parking System:	65

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## **Public Works Division**

The Public Works Division is responsible for the repair and maintenance of Town streets, buildings, lighting, drains, signs and portals. June projects included:

1. Painted curbing on El Mar Drive
2. Performed irrigation repairs Townwide
3. Pressure cleaned sidewalks downtown
4. Added parking signs on El Prado Ave
5. Installed parking meters in Town Hall parking lot
6. Performed asphalt repairs on El Mar Drive
7. Painted beach pavilions
8. Mounted shower and installed drain at Commercial Pavilion
9. Cleaned beach ends Townwide
10. Painted light housing at Washingtonia Portal
11. Replaced broken light in Anglin Square
12. Removed graffiti from Beach Pavilions
13. Placed 4<sup>th</sup> of July signs at Beach
14. Assembled and placed additional recycled plastic benches and chairs at El Prado and Commercial Blvd Pavilions
15. Repaired detectables in South Alley
16. Painted sidewalk, curbing, fountain and bathrooms at Municipal Park
17. Worked on streetlights on El Mar Drive and Commercial Blvd
18. Collected coins from meters Townwide
19. Cut and removed logs on the beach
20. Installed parking signs for meters on Commercial Blvd
21. Replaced sprinkler clock at Washingtonia Park
22. Replaced faded speed limit sign in Bel-Air
23. Removed parking lines and re-striped angled parking spaces in rear Town Hall parking lot
24. Painted over graffiti at offsite building
25. Unclogged sewer line on East Tradewinds Ave
26. Cut door holes and added locks at the Public Safety Complex
27. Moved furniture for floor cleaning at Jarvis Hall

(The Parking Meter Technician, while paid from the Parking Fund, now works under the supervision of the Municipal Services Department.)

# **June 2011 Monthly Activity Report for the Municipal Services Department**

## **Community Standards Division**

The Community Standards Division performs daily work that consists of grounds maintenance, landscaping and janitorial maintenance of five Town buildings and facilities. June work included:

1. Cleaning and maintaining all beach portals Townwide
2. Installing plants, trimming bushes and pulling weeds at the Municipal Park and on El Mar
3. Repairing sprinklers Townwide
4. Watering and fertilizing grass Townwide that was in poor condition to improve its appearance
5. Replaced old plants in the El Prado Parking lot
6. Pressure cleaned Chamber of Commerce Building
7. Cleaned offices and bathrooms inside Town Hall
8. Mulched multiple planting areas
9. Completed the El Mar landscaping project