

Town of Lauderdale-By-The-Sea
May 2011 Monthly Activity Report for the
Municipal Services Department

<u>CITIZEN REQUEST FOR SERVICES</u>	<u>May 2011</u>
Received	8
Previous Pending	0
Total	8
Closed	8
Pending	0

The Citizen Requests for Services in May consisted of the replacement of a faded parking sign on Commercial Blvd in front of Athena's, the removal of broken glass on Bougainvillea Drive, reported leak of drainage pipe, reported bee hive in in tree by Village Grille and reported running streetlight on West Tradewinds Ave.

<u>STAFF REQUEST FOR SERVICES</u>	<u>May 2011</u>
Received	9
Previous Pending	0
Total	9
Closed	9
Pending	0

Staff Requests for services in May consisted of delivering Anglin Square bricks to Edco for engraving, picking up records request from Supervisor of Elections Office, cleaning up palm fronds on the beach, repairing automatic door closure in roll call room at BSO, hanging of pictures in Development Services and removing furniture from finance office.

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Work Order Summary (Approximate May hours)

1.	Building Maintenance and Repair:	221
2.	Vehicle Maintenance:	11
3.	Grounds Maintenance and Repair:	639
4.	Recreation Areas Maintenance:	353
5.	Street Maintenance and Repair:	80
6.	Support of the Parking System:	15

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Public Works Division

The Public Works Division is responsible for the repair and maintenance of Town streets, buildings, lighting, drains, signs and portals. May projects included:

1. Cut, painted and installed bollards on Commercial Blvd
2. Installation of parking stops downtown
3. Performed irrigation repairs Townwide
4. Pressure washed Beach Ends Townwide
5. Added parking signs on El Prado Ave
6. Placed meter signs downtown
7. Performed asphalt repair on El Mar Drive
8. Repaired sprinklers on El Mar Drive
9. Painted Datura and Palm Portals
10. Painted bike racks and sign posts at Beach Ends
11. Replaced rotary heads (sprinklers) at Municipal Park
12. Asphalt repairs in North Alley
13. Painted curbing on El Mar Drive
14. Worked on streetlights on El Mar Drive and Commercial Blvd
15. Installed meters and poles on east side of tennis court
16. Repaired showers at Beach Ends Townwide
17. Cut out and removed logs on the beach
18. Installed parking meters in old Wings section of A1A parking lot
19. Cleaned up debris and removed wires at old Development Services lot
20. Picked up recycling and filled in washouts on beach
21. Cut asphalt and removed tree roots at Municipal Park
22. Re-tied soccer nets at the Municipal Park and cleaned Bocci Ball court
23. Removed corroding metal benches and replaced with new colorful, recycled plastic chairs at El Prado Park
24. Cleaned all Beach Ends
25. Collected coins from meters Townwide
26. Hung shelves in Development Services office
27. Worked on pole lights at Municipal Park
28. Asphalt repair at Municipal park

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Community Standards Division

The Community Standards Division performs daily work that consists of grounds maintenance, landscaping and janitorial maintenance of five Town buildings and facilities. May work included:

1. Taking out bushes, pulling weeds, cleaning flower beds, raking and cleaning on El Mar
2. Taking out planter boxes on El Mar Drive and installing new plants in medians on El Mar (This work will continue next month)
3. Pulling weeds and cleaning out flower beds in center median on Commercial Blvd
4. Repairing sprinklers Townwide
5. Watering and fertilizing grass Townwide that was in poor condition to improve its appearance
6. Picking up trash ,blowing off parking lots and sidewalks Townwide
7. Took out old tree stump, dead plants and install new plants at Seagrape Drive
8. Trimmed bushes, took out weeds, raked and cleaned up all Beach Portals
9. Unloaded plant delivery at Townhall
10. Cleaned offices and bathrooms inside Townhall