



AGENDA ITEM MEMORADUM

Municipal Services

Pat Himelberger *ph*

Department

Department Director

| COMMISSION MEETING DATE (*) - 7:00 PM | Deadline to Town Clerk |
|--|------------------------|
| <input checked="" type="checkbox"/> Aug 23, 2011 | Aug 12 th |
| <input type="checkbox"/> Sept 12, 2011 1 st BUDGET PUBLIC HEARING | Sept 1 st |
| <input type="checkbox"/> Sept 13, 2011 | Sept 2 nd |
| <input type="checkbox"/> Sept 26, 2011 2 nd BUDGET PUBLIC HEARING | Sept 15 th |
| <input type="checkbox"/> Sept 27, 2011 | Sept 16 |

*Subject to Change

- | | | | |
|---------------------------------------|---|---|---------------------------------------|
| <input type="checkbox"/> Presentation | <input type="checkbox"/> Reports | <input checked="" type="checkbox"/> Consent | <input type="checkbox"/> Ordinance |
| <input type="checkbox"/> Resolution | <input type="checkbox"/> Quasi-Judicial | <input type="checkbox"/> Old Business | <input type="checkbox"/> New Business |

FY2011 DESIGNATED HIGH PRIORITY ITEM - PRIORITY TOPIC

SUBJECT TITLE: Selection of Avirom & Associates to Provide Continuing Professional Services (Surveying) For Municipal Construction, Repair & Maintenance Projects

EXPLANATION: At the June 28th Town Commission meeting, staff presented a list of firms which had been recommended by the Evaluation Committee as qualified for specific disciplines as requested in the RFQ 11-05-01, Continuing Professional Services For Municipal Construction, Repair & Maintenance Projects. At that time, the Town Manager temporarily removed Avirom & Associates from the recommended list to research whether the firm's involvement as surveyors for the Oriana project contributed to the errors on the development of that project and to do additional reference interviews on them. Research by Jeff Bowman, Zoning & Code Supervisor revealed that Avirom & Associates survey work on the Oriana project had nothing to do with the building encroachments in the setback. All references contacted for the firm were positive.

The Commission has already authorized staff to execute contracts with the other 11 firms.

| Line No. | Rec | Firm | Engineering | Survey | Landscape / Urban Design | Traffic | CEI |
|----------|-----|--------------------------------|-------------|--------|--------------------------|---------|-----|
| 1 | R | Architectural Alliance | | | x | | |
| 2 | R | Avirom & Associates | | x | | | |
| 3 | R | Calvin Giordano | x | x | x | x | x |
| 4 | R | Camahan Proctor & Cross | x | x | | x | x |
| 5 | R | EDSA | | | x | | |
| 6 | R | Erdman Anthony | x | x | x | x | |
| 7 | R | Flynn Engineering | x | | | | x |
| 8 | R | Gartek Engineering | x | | | | |
| 9 | R | Hughes Hughes | | | | x | |
| 10 | R | Jaime Correa | | | x | | |
| 11 | R | Keith & Associates | x | x | x | | |
| 12 | R | Mathews Consulting | x | | | | x |



Recommendation: Staff recommends that the Commission 1) approve the selection of Avirom & Associates as qualified to enter into an agreement to Provide Continuing Professional Services For Municipal Construction, Repair & Maintenance Projects for Surveying and 2) authorize the Town Manager to enter into a continuing contract with the firm.

Expected Outcome: Any work orders to be issued under this contract valued in excess of \$15,000.00 will require Commission approval.

EXHIBIT: Avirom & Associates Response to RFQ

Reviewed by Town Attorney
 Yes No

Town Manager Initials CS

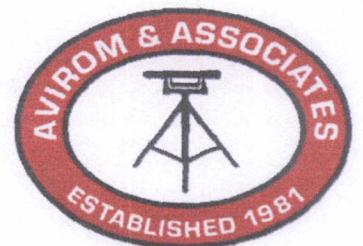
Town of Lauderdale-By-The-Sea

Continuing Contract for Professional Services for
Municipal Construction, Repair & Maintenance Projects
Request For Qualifications No. 11-05-01



50 SW 2nd Avenue
Boca Raton, Florida 33432
561 392 2594
561 394 7125 Fax
www.avirom-survey.com
Boca Raton · Key West · Stuart

Original





AVIROM & ASSOCIATES, INC.

SURVEYING & MAPPING

June 3, 2011

Town Clerk
Town of Lauderdale-By-The-Sea
4501 Ocean Drive
Lauderdale-By-The-Sea, Florida 33308

**Re: Letter of Transmittal
Continuing Contract for Professional Services for Municipal Construction,
Repair & Maintenance Projects
Request for Qualifications No. 11-05-01**

Dear Evaluation Committee Members:

Avirom & Associates, Inc. is pleased to submit our response to the Town of Lauderdale-By-The-Sea's Request for Qualifications. Avirom has the experience, expertise, manpower, flexibility and availability required to meet the goals established for the successful completion of projects assigned under this contract.

Discipline

Avirom & Associates, Inc. is submitting their qualifications for the Mapping and Surveying discipline.

Professional Services

Avirom & Associates, Inc. is qualified and willing to perform land surveying services.

Authorized Persons

Michael D. Avirom, P.L.S.
President
Avirom & Associates, Inc.
50 SW 2nd Avenue
Boca Raton, Florida 33432
(561) 392-2594
Cell: (561) 289-1727

John T. Doogan, P.L.S.
Project Manager
Avirom & Associates, Inc.
50 SW 2nd Avenue
Boca Raton, Florida 33432
(561) 392-2594
Cell: (561) 756-6348

50 SW 2nd Avenue Boca Raton, Florida 33432
561 392 2594 Fax 561 394 7125 www.avirom-survey.com

Statement of Business

Avirom & Associates, Inc. is licensed, permitted and certified to do business and practice surveying and mapping in the State of Florida, Professional Surveyor and Mapper Business License No. LB3300, Expiration Date: February 28, 2013 is attached.

Our Boca Raton office is located 13 miles from the Town of Lauderdale-By-The-Sea and will serve as the office responsible for performance and production of work related to this continuing contract. We are committed to working as a team with the Town, offering our reputable level of client service and experience in the land surveying profession.

We thank you for the opportunity to submit our qualifications. Your consideration is greatly appreciated.

Respectfully,



Michael D. Avirom, P.L.S.
President

/jc

AVIROM & ASSOCIATES, INC.



Florida Department of Agriculture and Consumer Services
Division of Consumer Services
Board of Professional Surveyors and Mappers
2005 Apalachee Pkwy Tallahassee, Florida 32399-6500

License No.: **LB3300**

Expiration Date: February 28, 2013

Professional Surveyor and Mapper Business License

Under the provisions of Chapter 472, Florida Statutes

AVIROM & ASSOCIATES INC
50 SW 2ND AVE #102
BOCA RATON, FL 33432-4799

A handwritten signature in black ink, appearing to read "Adam H. Putnam".

ADAM H. PUTNAM
COMMISSIONER OF AGRICULTURE

This is to certify that the professional surveyor and mapper whose name and address are shown above is licensed as required by Chapter 472, Florida Statutes.

AVIROM & ASSOCIATES, INC.



Respondent

**Avirom & Associates, Inc.
50 SW 2nd Avenue
Boca Raton, Florida 33432
(561) 392-2594**

**Contact Person:
John T. Doogan, P.L.S.**

June 6, 2011

RFQ No. 11-05-01

Professional Services for Municipal Construction, Repair & Maintenance Projects



Table of Contents

Organization Profile and Qualifications

| | |
|--|----------|
| <i>Florida Department of State Division of Corporation Certificate of Status</i> | <i>1</i> |
| <i>Company Profile</i> | <i>2</i> |
| <i>Quality Assurance, Quality Control and Project Management</i> | <i>3</i> |
| <i>John T. Doogan, P.L.S. / Resume</i> | <i>5</i> |
| <i>Michael D. Avirom, P.L.S. / Resume</i> | <i>6</i> |
| <i>William R. Evans / Resume</i> | <i>7</i> |
| <i>Professional Licenses</i> | <i>8</i> |
| <i>RFQ Form A</i> | <i>9</i> |

Experience

| | |
|--|-----------|
| <i>John T. Doogan, P.L.S</i> | <i>12</i> |
| <i>Michael D. Avirom, P.L.S</i> | <i>12</i> |
| <i>William R. Evans</i> | <i>12</i> |
| <i>Surveying Experience</i> | <i>13</i> |
| <i>Municipal Continuing Contracts</i> | <i>13</i> |
| <i>City of Lauderhill</i> | <i>13</i> |
| <i>City of Boca Raton</i> | <i>14</i> |
| <i>City of Delray Beach</i> | <i>14</i> |
| <i>City of Deerfield Beach</i> | <i>15</i> |
| <i>Town of Gulf Stream</i> | <i>15</i> |
| <i>Town of Jupiter Inlet Colony</i> | <i>15</i> |
| <i>Experience Working in the Town of Lauderdale-By-The-Sea</i> | <i>16</i> |
| <i>Oriana</i> | <i>16</i> |
| <i>Fountainhead Condominium</i> | <i>16</i> |
| <i>Intracoastal Waterway</i> | <i>17</i> |
| <i>Neighboring Project</i> | <i>17</i> |
| <i>East Atlantic Boulevard Streetscape</i> | <i>17</i> |



**References**

| | |
|-------------------|----|
| <i>RFQ Form B</i> | 18 |
|-------------------|----|

Insurance

| | |
|---|----|
| <i>Insurance Statement</i> | 20 |
| <i>Worker's Compensation Insurance</i> | 21 |
| <i>Comprehensive General Liability/Automobile Liability Insurance</i> | 22 |
| <i>Professional Liability Insurance</i> | 23 |

Attached Forms

| | |
|---|----|
| <i>Sworn Statement Pursuant to Section 287.133(3)(A)</i> | 24 |
| <i>Florida Statutes on Public Entity Crime</i> | |
| <i>Americans with Disabilities Act Non-Discrimination Statement (ADA)</i> | 27 |
| <i>Business Entity Affidavit</i> | 28 |
| <i>Respondent's Written Statement</i> | 30 |

Compensation

| | |
|--|----|
| <i>Respondent's Statement Pertaining to Compensation</i> | 31 |
|--|----|

Respondent's Certification Form

| | |
|-------------------|----|
| <i>RFQ Form C</i> | 32 |
|-------------------|----|

Representations and Warranties

| | |
|--|----|
| <i>Respondent's Statement Pertaining to Representations and Warranties</i> | 34 |
|--|----|

Addenda

| | |
|--------------------|----|
| <i>Addendum #1</i> | 35 |
| <i>Addendum #2</i> | 36 |





Florida Department of State Division of Corporations Certificate of Status

State of Florida
Department of State

I certify from the records of this office that AVIROM & ASSOCIATES, INC. is a corporation organized under the laws of the State of Florida, filed on July 1, 1981.

The document number of this corporation is 693023.

I further certify that said corporation has paid all fees due this office through December 31, 2011, that its most recent annual report was filed on January 25, 2011, and its status is active.

I further certify that said corporation has not filed Articles of Dissolution.

Given under my hand and the Great Seal of Florida, at Tallahassee, the Capital, this the Twenty Sixth day of January, 2011

Secretary of State



Authentication ID 600192450126-012611-693023

To authenticate this certificate, visit the following site, enter this ID, and then follow the instructions displayed.
<https://efile.sunbiz.org/certauthver.html>



Company Profile

Avirom & Associates, Inc. was established in 1981 by Michael D. Avirom, P.L.S. Avirom is authorized to do business in the State of Florida and is incorporated under the laws of the State of Florida. The document number of our corporation is 693023.

Our office is located in Boca Raton, just 13 miles from the Town of Lauderdale-By-The-Sea. Avirom & Associates, Inc. has a staff of 16 employees, including 6 registered land surveyors.

Our firm provides all aspects of land surveying services. Avirom has prepared a highly qualified and experienced team of professionals to work with the Town of Lauderdale-By-The-Sea. This team has successfully worked together on similar contracts for the City of Lauderhill, City of Boca Raton, City of Delray Beach and City of Deerfield Beach. Our firm has also recently been awarded similar contracts for the Town of Jupiter Inlet Colony and the Town of Gulf Stream.

John T. Doogan, P.L.S. has been assigned as Project Manager and primary contact for this continuing contract. He will be responsible for all project coordination and overseeing of scheduling and budgeting. Mr. Doogan has the authority to enter into negotiations with a client, produce cost analysis and cost estimates.

Michael D. Avirom, P.L.S., the firm's President and founder, will supplement the project team with his wide range of knowledge and experience of the South Florida area and the land surveying profession. Mr. Avirom will be responsible for review and quality assurance of the surveys performed for the Town of Lauderdale-By-The-Sea.

William R. Evans, Senior Survey CAD Technician, will also be part of the team. Mr. Evans responsibilities will include the preparation of boundary surveys, topographic surveys, legal descriptions and sketches, record plats, right-of-way maps, record surveys and specific purpose surveys. Mr. Evans has extensive knowledge of AutoCAD 10-2007.

John Doogan and Michael Avirom are the individuals responsible for supervising the work to be performed on this project. As a standard of practice, we apply a minimum of one hour supervision to eight hours of field crew work and one hour supervision to eight hours of drafting production. Therefore, 25% of a project surveyor's time would apply to supervision of field and office work based upon a full day's production in both aspects of land surveying. The balance of a supervisor's time typically is spent in client communication, communication with client's consultants, project research, calculations and review of legal documents including land descriptions, easements and other types of encumbrances on the property. This supervision varies with the type of work being performed. Resolving conflicting boundary control evidence would take longer to review and supervise than possibly a topographic survey. Any construction



related stake out is immediately reviewed prior to releasing the construction stakes to the contractor for his use. We have found this review and checking of notes and procedures helps to eliminate the liability of construction related activities.

Avirom & Associates, Inc. has the proven ability to prepare and certify record as-builts for many major construction projects. The surveyor is typically responsible for gathering and certifying the as-built data on water, sewer, paving and drainage projects for the engineer's final review to ensure the contractor's compliance with the plans and specifications. Additionally, we provide ongoing construction related services to not only stake the position of proposed improvements (i.e. buildings, sewer, water, drainage), but we are also responsible for intermediate surveys to ensure design criteria are being met. These criteria could include not only the buildings position, but the floor elevations that need to be in accord with FEMA criteria and setbacks to ensure the building is being constructed in accord with the approved site plan.

We are knowledgeable and have experience with the permitting requirements of the various cities, towns and counties in South Florida. Although this process is handled by the engineer and/or contractor involved in the project, our firm is familiar with the guidelines required for surveys being used for permitting purposes. We have vast experience in preparing Florida Department of Environmental Protection permitting surveys.

Quality Assurance, Quality Control and Project Management

Our team will utilize Avirom & Associate's quality assurance, quality control and project management policy from the inception of the project to ensure the project is carried through to completion in the most efficient and timely manner.

Avirom & Associates, Inc.'s focus is on precision surveying and clear communication, both with the Town and our staff. Our quality control/quality assurance policy guarantees the drawings produced by our team are an accurate reflection of the information collected by our experienced crew in the field.

The following steps are taken to ensure the quality of each project:

- ⌘ Project Surveyor will coordinate with Town staff to develop a project scope of services to meet the needs of the Town
- ⌘ Development of survey plan for implementation of project scope
- ⌘ Research for plats, right-of-ways, controls, prior surveys, benchmarks, etc.
- ⌘ Meet with survey field crew to discuss parameters of the project and safety procedures
- ⌘ Determine the technology necessary for the project and establish equipment to be utilized in the field



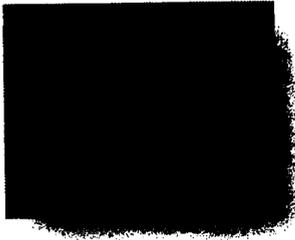
- ⌘ Mobilize field crew(s)
- ⌘ Ongoing review of project standards, criteria and checklist
- ⌘ Daily review of field notes to ensure the scope of work and standards are met
- ⌘ Ongoing/daily communication between project manager and field crew with special emphasis on the transmittal of data, quality control, safety, cost and schedule adherence
- ⌘ Process survey field data and prepare final drawings
- ⌘ Field review by Project Surveyor for quality assurance and to ensure the work meets Florida State Statutes and Minimum Technical Standards

Avirom is prepared to fully commit the key personnel and support staff on this team from the initial start of this contract throughout its entirety.



John T. Doogan, P.L.S.

Project Surveyor



Experience Highlights
Over 36 years of land
surveying experience

Education
Nassau Community College
Associate in Science
Engineering

Palm Beach State College
Survey Curriculum

Florida Atlantic University
Geographic Information System

Professional Registrations
Professional Land Surveyor
Florida

Professional Affiliations
Florida Society of Professional
Land Surveyors

A Florida Professional Land Surveyor since July 1987, John Doogan earned certification in Geographic Information Systems (GIS) from Florida Atlantic University in June 2003. Mr. Doogan is responsible for boundary, topographic, GPS surveys and expert witness testimony.

Project Experience

City of Coral Springs, Broward County Route-of-line survey; base mapping of existing utilities above and below ground for engineer's design

City of Lauderhill, Lift Station #31 Topographic survey for design of lift station improvements

Tamarac Water Treatment Plant, Broward County Base mapping of all utilities above and below ground for engineer's future design

Veterans Park / Lauderhill Fire Station, City of Lauderhill Boundary and topographic survey of this 9.7 acre park and fire station; base mapping for future improvements of the addition to the fire station, parking and infrastructure

Meditation Park, City of Lauderhill Boundary, topographic and tree survey of this 2 acre park for inventory of City assets; base mapping for future improvements

Performing Arts Center and Central Park Library, City of Lauderhill Survey services for planning and design phase of the property

Jackie Gleason Park, City of Lauderhill Boundary and topographic survey of this 4 acre park for inventory of City assets; base mapping for future improvements; surveying services for new building, parking and infrastructure

Renaissance Park, City of Lauderhill Boundary, topographic and tree survey of this 11 acre linear park for inventory of City assets; base mapping for future improvements; all construction survey services

Wiles Road and Lyons Road, City of Coconut Creek Route-of-line survey; base mapping of existing utilities above and below ground for engineer's design (5,600 linear feet)

Coral Springs Public Safety Complex Boundary and topographic survey for architect and engineer's design of police headquarters and fire substation renovation

Atlantic Business Center Boundary and topographic survey; coordination of aerial photography; preparation of plat; coordination of survey support for engineering design and development (130 acres)



Michael D. Avirom, P.L.S. President



Michael Avirom established Avirom & Associates, Inc. in 1981. Mr. Avirom's surveying expertise in boundary, aerial mapping, topography, jurisdictional wetlands, bathymetric, condominium surveys, expert witness testimony and construction layout distinguish him as a respected professional in the industry.

Project Experience

Village of Palm Springs Route-of-line survey, base mapping of existing utilities above and below ground on over 100 linear feet of roadways for engineer's design, legal descriptions for easement acquisitions

Highland Beach Mapped town limits for the engineering design and construction of underground utilities

City of West Palm Beach Flagler Drive from SE 6th Street to SE 10th Street. Route-of-line survey, base mapping of existing utilities above and below ground for engineer's design. Provided soundings across Intracoastal and prepared submerged land easements for proposed forcemain

City of Boca Raton, Downtown Promenade Base mapping of all existing above ground improvements, utilities, right-of-ways, and easements for engineer's design

Glades Road Water Treatment Plant, City of Boca Raton Provided support for ground and topographic aerial mapping. Located existing above ground evidence of utility for engineering design

Florida Power & Light Company Statewide submerged land easements, obtained platted and sectional monumentation utilizing GPS to prepare approximately 200 survey sketches and legal descriptions for submerged land easements along the entire East Coast of Florida from Miami to Fernandina Beach and the west coast from Tampa south to Naples. Coordinated with divers for the location of underwater cables

Boca Raton Hotel & Beach Club Boundary, topographic and mean high water line surveys, prepared easements and submerged land acquisitions. Provided location of above and below ground utilities for engineering design

Florida Power & Light Company, Levee-Midway 500 kV transmission line survey - 140 mile corridor, survey for right-of-way acquisition, GPS control, legal descriptions, profiles, cross sections and construction layout, St. Lucie, Martin, Palm Beach, Broward, and Dade Counties, Florida

Oceanfront Properties in Boca Raton, Highland Beach, Delray Beach and Hillsboro Beach Boundary, topographic, mean high water line, erosion control line, coastal construction control line surveys and DEP permit surveys

Experience Highlights Over 38 years of land surveying experience

Education
Miami-Dade Junior College
Associate in Arts

Florida Atlantic University
Bachelor of Business
Administration

Palm Beach Junior College
Associate in Science
Land Surveying

Professional Registrations
Professional Land Surveyor
Florida

Professional Affiliations
Florida Society of Professional
Land Surveyors

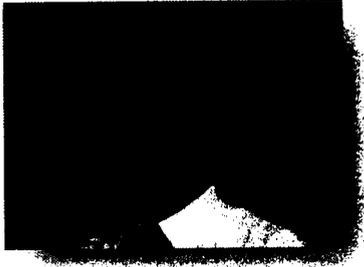
American Congress on
Surveying and Mapping

National Society of Professional
Land Surveyors



William R. Evans, CST II

Senior Survey CAD Technician



Experience Highlights

19 years of
land surveying experience

Education

Pueblo Community College
AAS, Civil Technology

Kaplan University
Bachelor of Science
Information Technology

Professional Certifications

A+, CST II

Professional Affiliations

Microsoft Partner
Microsoft Corporation

William Evans has 19 years of survey experience including party chief, survey technician and AutoCAD draftsman. He is responsible for design surveys, topographic surveys, boundary surveys, control surveys and condominium documents.

Project Experience

Pine Crest School, Fort Lauderdale Boundary, topographic and tree survey for design purposes; topographic map for engineer and architect's design; planning of renovations and additions of the school; survey support for the construction of buildings, water, sewer, drainage and parking improvements

City of Coconut Creek, Willes Road and Lyons Road Route-of-line survey, base mapping of existing utilities above and below ground for engineer's design (5,600 linear feet)

Coral Springs Public Safety Complex, Broward County Boundary and topographic survey for architect and engineer's design of police headquarters and fire substation renovation

Village of Palm Springs, Palm Beach County Route-of-line survey; base mapping of existing utilities above and below ground for engineer's design; legal descriptions for easement acquisitions

Veterans Park / Lauderhill Fire Station, City of Lauderhill Boundary and topographic survey of this 9.7 acre park and fire station; base mapping for future improvements of the addition to the fire station, parking and infrastructure

Military Trail Widening, Palm Beach County Glades Road to Yamato Road, Boca Raton, Florida

Florida Atlantic University, Boca Raton Topographic surveys for design of future improvements (360 acres)

Florida Department of Transportation Turnpike widening from Boca Raton to Delray Beach, Palm Beach County, Florida Recovery or re-establishing DOT monumentation with appropriate reference points; established 14 miles of vertical control; check sections every 100 foot stations utilizing EFB

Miami International Airport , Concourses D, H & J Field and office work, Miami

Florida Department of Transportation Turnpike Extension widening from I-75 to the 836, Broward and Dade Counties, Florida Recovery or re-establishing DOT monumentation with appropriate reference points; established vertical control; check sections every 100 foot stations utilizing EFB; layout of major control points for construction layout





Florida Department of Agriculture and Consumer Services
Division of Consumer Services
Board of Professional Surveyors and Mappers
2005 Apalachee Pkway Tallahassee, Florida 32399-6500

License No.: **LS4409**
Expiration Date February 28, 2013

Professional Surveyor and Mapper License
Under the provisions of Chapter 472, Florida Statutes

JOHN TREIBER DOOGAN
8571 DYNASTY DR
BOCA RATON, FL 33433-6823

ADAM H. PUTNAM
COMMISSIONER OF AGRICULTURE

This is to certify that the professional surveyor and mapper whose name and address are shown above is licensed as required by Chapter 472, Florida Statutes.



Florida Department of Agriculture and Consumer Services
Division of Consumer Services
Board of Professional Surveyors and Mappers
2005 Apalachee Pkway Tallahassee, Florida 32399-6500

License No.: **LS3268**
Expiration Date February 28, 2013

Professional Surveyor and Mapper License
Under the provisions of Chapter 472, Florida Statutes

MICHAEL DAVID AVIROM
50 SW 2ND AVE
BOCA RATON, FL 33427

ADAM H. PUTNAM
COMMISSIONER OF AGRICULTURE

This is to certify that the professional surveyor and mapper whose name and address are shown above is licensed as required by Chapter 472, Florida Statutes.



CONTINUING CONTRACT FOR PROFESSIONAL SERVICES FOR MUNICIPAL CONSTRUCTION, REPAIR & MAINTENANCE PROJECTS

Town of Lauderdale-By-The-Sea RFQ No. 11-05-01

RFQ FORM A

Respondent: *Avirom & Associates, Inc.*

QUALIFICATIONS STATEMENT

Note: Forms A, B & C are available in WORD format from the Town Clerk upon request.

THIS FORM MUST BE SIGNED AND SUBMITTED WITH PROPOSAL TO BE DEEMED RESPONSIVE.

The undersigned guarantees the truth and accuracy of all statements and the answers contained herein.

1. State the full and correct name of the partnership, corporation or trade name under which you do business and the address of the place of business. (If a corporation, state the name of the president and secretary. If a partnership, state the names of all partners. If a trade name, state the names of the individuals and entities that do business under the trade name.) *Avirom & Associates, Inc., 50 SW 2nd Avenue, Boca Raton, Florida 33432*
Michael D. Avirom, President and Secretary
 - 1.1. The correct and full legal name of the Respondent is: *Avirom & Associates, Inc.*
 - 1.2. The business is a (Sole Proprietorship) (Partnership) (Corporation). *Corporation*
 - 1.3. The names of the corporate officers, or partners, or individuals doing business under a trade name, are as follows: *N/A*
2. Please describe your company in detail. *Surveying and mapping firm founded in 1981 dedicated solely to the land surveying profession*
3. The address of the principal place of business is: *50 SW 2nd Avenue, Boca Raton, Florida 33432*
4. The office that will serve this contract is located: *Boca Raton, Florida*
5. Company telephone number, fax number and e-mail addresses: *561-392-2594*
Fax: 561-394-7125 E-mail: mike@avirom-survey.com, john@avirom-survey.com
6. Number of employees: *16*

CONTINUING CONTRACT FOR PROFESSIONAL SERVICES FOR MUNICIPAL CONSTRUCTION, REPAIR & MAINTENANCE PROJECTS

Town of Lauderdale-By-The-Sea RFQ No. 11-05-01

7. Name of employees to be assigned to the Town's work and professional certifications or licenses and certification or license numbers or identification: *3 employees / Michael D. Aviom, P.L.S., LS3268 / John T. Doogan, P.L.S., LS4409 / William Evans, CST II*
8. Company identification numbers for the Internal Revenue Service: *59-2101822*
9. Provide Broward County occupational license number, if applicable, and expiration date: *N/A*
10. How many years has your organization been in business? Does your organization have a specialty? *30 years in business, specializing in surveying and mapping*
11. List the last three project of this nature that the firm has completed? Please provide project description, reference and cost of work completed. *City of Lauderhill on a continuing contractual basis / City of Boca Raton on a continuing contractual basis / City of Deerfield Beach on a continuing contractual basis / City of Delray Beach on a continuing contractual basis*
12. Have you ever failed to complete any work awarded to you? If so, where and why? *No*
13. Provide the following information concerning all contracts in progress as of the date of submission of this Proposal for your company, division or unit as appropriate.

| Name of Project | Contract with: | Contract Amount | Estimated Completion Date | % of Completion to Date |
|---|------------------------------|-----------------|------------------------------------|-------------------------|
| Boca Raton Downtown Promenade | Burkhardt Construction, Inc. | 88,320 | 8/11 | 95 |
| Village of Wellington C-2 Canal Widening Improvements | ATL Diversified Industries | 10,200 | 9/11 | 30 |
| Lauderhill Mall | Lloyd Granet, P.A. | 27,825 | 6/12 | 70 |
| Pineapple Grove | Bohler Engineering, LLC | 7,500 | 9/11 | 88 |
| East Atlantic Boulevard | Burkhardt Construction, Inc. | 20,700 | 9/11 | 40 |
| John Mullin Park | JMW Construction Corp. | 5,800 | 9/11 | 60 |
| Pine Crest School | Sunline Engineering | 9,305 | 8/11 | 40 |
| Pine Crest School | Stanford Construction | 9,800 | 8/11 | 40 |
| Palm Aire Golf & Country Club | Ryan Incorporated Southern | 57,390 | Dependent on contractor's schedule | 10 |
| The following are contracts that are ongoing and on an as needed basis: | | | | |
| City of Lauderhill | | | | |
| City of Deerfield Beach | | | | |

CONTINUING CONTRACT FOR PROFESSIONAL SERVICES FOR MUNICIPAL CONSTRUCTION, REPAIR & MAINTENANCE PROJECTS

Town of Lauderdale-By-The-Sea RFQ No. 11-05-01

| Name of Project | Contract with: | Contract Amount | Estimated Completion Date | % of Completion to Date |
|-------------------------------|----------------|-----------------------|---------------------------|-------------------------|
| City of Boca Raton | | | | |
| City of Delray Beach | | | | |
| Florida Power & Light Company | | Riviera Plant | | |
| Florida Power & Light Company | | Cape Canaveral | | |
| Florida Power & Light Company | | Turkey Point | | |
| Florida Power & Light Company | | St. Lucie Power Plant | | |

(Continue list as necessary)

14. Provide the following information for any subcontractors you will engage if awarded the contract. The list of subcontractors may not be amended after award of the contract without the prior written approval of the Town Manager

| Subcontractor Name | Address | Work to be Performed |
|--------------------|---------|----------------------|
| N/A | | |
| | | |
| | | |
| | | |

(Continue list as necessary)

Avirom & Associates, Inc.

Name of Respondent

By: 
Signature

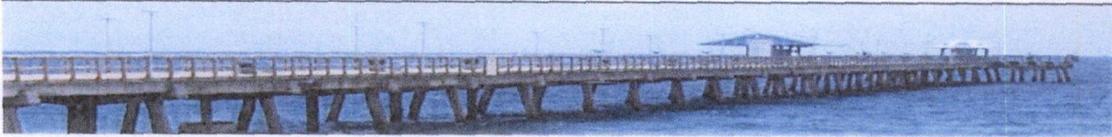
Michael D. Avirom, President

Print Name and Title

50 SW 2nd Avenue

Boca Raton, Florida 33432

Mailing Address



John T. Doogan, P.L.S.

John Doogan has over 36 years of land surveying expertise within both the public and private sector. Mr. Doogan has extensive experience and knowledge of the needs of municipalities, being Project Manager for the City of Lauderhill, as well as an integral part of the firm's team for other municipal contracts. Mr. Doogan is proficient in training field personnel, management of project budgets, as well as the production of all types of surveys, preparation of parcel descriptions, easements and plats.

Avirom & Associates, Inc. has been working with the Village of Palm Springs on engineering design surveys and construction projects since 1990, and Mr. Doogan has personally supervised this project since he joined the firm in 2000. Our topographic base maps have been successfully and repeatedly used to facilitate the Village's needs for improving their infrastructure. These base maps have included well over 100,000 linear feet of interior roadway route-of-line surveys, topographic surveys and utility easements.

Michael D. Avirom, P.L.S.

Michael D. Avirom, P.L.S., established Avirom & Associates, Inc. 30 years ago and offers over 38 years of surveying experience. Mr. Avirom has supervised many of our firm's continuing contracts with different municipalities in the South Florida area, including the City of Boca Raton and the City of Delray Beach.

William R. Evans, CST II

William R. Evans will complement the team with his 19 years of surveying experience as a party chief, survey technician and AutoCAD draftsman. Mr. Evans has worked alongside Mr. Doogan on several continuing contracts, such as the City of Lauderhill and the Village of Palm Springs.





Surveying Experience

Avirom & Associates, Inc. has extensive knowledge and experience in providing the following surveying services:

- | | |
|--------------------------------|---|
| ✦ Boundary surveys | ✦ ALTA/ACSM land title surveys |
| ✦ As-built surveys | ✦ Utility locate surveys |
| ✦ Coastal mapping | ✦ Construction surveys |
| ✦ Permitting surveys | ✦ Expert witness testimony |
| ✦ GPS control surveys | ✦ Hydrographic surveys |
| ✦ Legal descriptions | ✦ Mean high water line surveys |
| ✦ Platting | ✦ Right-of-way surveys |
| ✦ Restoration of corners | ✦ Specific/special purpose surveys |
| ✦ Route surveys | ✦ Topographic surveys |
| ✦ Submerged land lease surveys | ✦ Plat review for compliance with Chapter 177 |
| ✦ Wetland location surveys | |

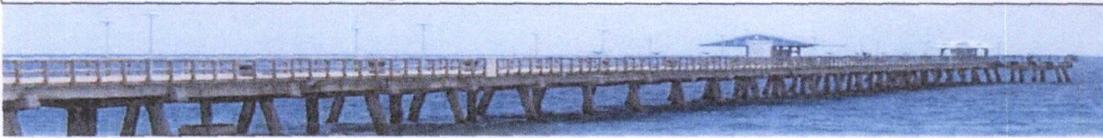
Municipal Continuing Contracts



City of Lauderdale
 J. Martin Cala, City Engineer
 (954) 730-2960
 jmcala@lauderdale-fl.gov

Avirom & Associates, Inc. began working with the City of Lauderdale under a continuing contract for land surveying services in 2006. The City of Lauderdale consists of approximately seven square miles. Avirom has prepared boundary, topographic, route-of-line and GPS surveys for projects throughout the City. Some of the projects include the preparation of sketch and descriptions for the Lauderdale Performing Arts Center; topographic survey of Inverrary Boulevard West and boundary, topographic and tree surveys for numerous parks, including Jackie Gleason Park, Veterans Park, John Mullin Park and Renaissance Park.





City of Boca Raton
Enrique G. Vidaurreta, P.L.S., City Land Surveyor
(561) 393-7700
hvidaurreta@ci.boca-raton.fl.us



The City of Boca Raton and Avirom & Associates, Inc. established their relationship in 2002 with a professional surveying services continuing contract. The City of Boca Raton covers a 29 square mile area. Over the last eight years, Avirom has prepared boundary, topographic and hydrographic surveys and sketch and descriptions.

Some of the projects we have completed for the City of Boca Raton include lift stations, water main improvements, a hydrographic survey for the canal south of James Rutherford Park, topographic survey for the roller rink and basketball courts at Sugar Sand Park, Glades Road Water Treatment Plant, plat review for the Countess de Hoernle Park and GPS/aerial mapping for the Red Reef Golf Course. Our firm prepared the boundary, topographic and tree survey, along with plat preparation and processing, for the Hillsboro El Rio Park and Boca Raton Fire Station #8.



City of Delray Beach
Randal Krejcarek, P.E., City Engineer
(561) 243-7163
krejcarek@ci.delray-beach.fl.us

The City of Delray Beach and Avirom & Associates, Inc. have been working together in a continuing contract since 2001. The City of Delray Beach consists of approximately 16 square miles. Over the past ten years, Avirom has prepared boundary, topographic and tree surveys, route-of-line surveys and canal cross sections, along with legal descriptions and right-of-way sketch and descriptions throughout the City on an as needed basis.

Projects in the City of Delray Beach include the preparation of boundary and topographic survey together with construction related surveying services for Atlantic Community High School, topographic and tree survey for the Delray Swim and Tennis Center, topographic surveys for bus shelters throughout the City, layout of lifeguard stations at Atlantic Dunes Park and boundary, topographic and tree survey for the Family Recreation and Fitness Center (formerly Alzheimer's Center).





City of Deerfield Beach
Charles DaBrusco, P.E., City Engineer
(954) 480-4380
cdabrusco@deerfield-beach.com



Avirom & Associates, Inc. received a continuing contract for professional land surveying services in 2010. The City of Deerfield Beach consists of approximately 15 square miles. Avirom recently reviewed and rewrote the legal description for the City limits, adding new annexed parcels.



Town of Gulf Stream
Danny P. Brannon, P.E.
(561) 795-0833
dbrannon@bngengineers.com

Town of Jupiter Inlet Colony
Danny P. Brannon, P.E.
(561) 795-0833
dbrannon@bngengineers.com



Avirom & Associates, Inc. recently received continuing contracts for professional land surveying services with the Town of Jupiter Inlet Colony and the Town of Gulf Stream. The Town of Jupiter Inlet Colony is a smaller municipality with a total area of 0.2 square miles, while the Town of Gulf Stream is slightly larger with a total area of 0.8 square miles.

Our experience with continuing contracts for municipalities and our award of two smaller municipalities demonstrates Avirom's ability to meet and exceed the needs of any government entity.





Experience Working in the Town of Lauderdale-By-The-Sea

Avirom & Associates, Inc. has many years of experience providing surveying services in the Town of Lauderdale-By-The-Sea.



Oriana

Our firm became involved in the Oriana condominium project in February 2005, working with the architect for the project, Rex Nichols Architect, P.A. Subsequently, Avirom provided professional surveying services through the duration of construction for the luxury townhouse/condominium site. After providing a boundary and topographic survey, including the erosion control line and coastal construction control line, we provided construction layout for the 2.75 acre site which included 7 multi-story

buildings and all amenities. Avirom provided individual boundary surveys for the townhomes and a condominium survey for the three condominium buildings.

Other services prepared were easements, FEMA flood certificates, roof height surveys and an off-site topographic survey along El Mar Drive for roadway improvements. We remained involved with the project through August 2008 by providing a final site survey for all new improvements for approval by the City.

Fountainhead Condominium

Avirom worked with Eckler Engineering, Inc. on the Fountainhead Condominium project from 2005 through 2010. We prepared the base map for the engineer's re-design of the infrastructure. This survey was also used for permitting purposes for the Florida Department of Environmental Protection.





Intracoastal Waterway @ Commercial Boulevard Cable Crossing

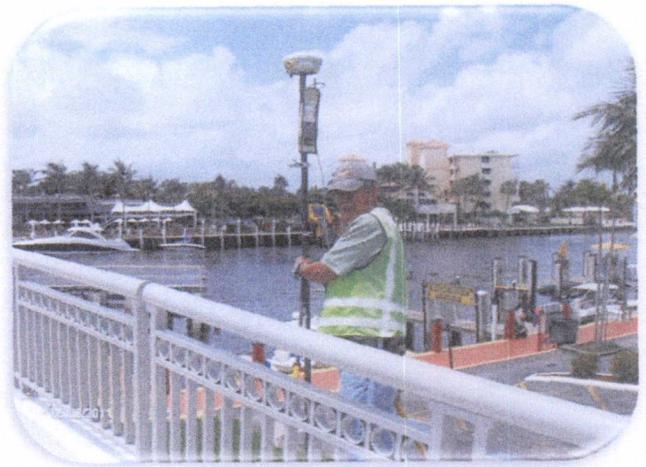
This project involved locating the underwater power cables crossing the Intracoastal Waterway near the Commercial Boulevard bridge and servicing Lauderdale-By-

The-Sea. The scope of work included locating Florida Power & Light Company power cables in conjunction with team divers; research of area for right-of-ways; benchmarks; mean high water line; establish property lines; locate existing structures and seawalls, etc. within limits of crossings. The final product included sketch and descriptions in accord with Florida Department of Environmental Protection Bureau of Survey and Mapping for Submerged Land Easements.

Neighboring Project

East Atlantic Boulevard Streetscape

Avirom & Associates, Inc. is currently working with Burkhardt Construction, Inc. on the East Atlantic Boulevard Streetscape project for the Pompano Beach Community Redevelopment Agency. The road improvements are between State Road A1A and Pompano Beach Boulevard. The improvements will include reconfigured street lanes, wider sidewalks and new landscaping. This project is only a few miles north of Lauderdale-By-The-Sea. and the vicinity is similar in nature to the pier and beach area of the Town.



**CONTINUING CONTRACT FOR PROFESSIONAL SERVICES FOR
MUNICIPAL CONSTRUCTION, REPAIR & MAINTENANCE PROJECTS**

Town of Lauderdale-By-The-Sea RFQ No. 11-05-01

RFQ Form B

Respondent: Avirom & Associates, Inc.

REFERENCE FORM

Forms A, B & C are available in WORD format from the Town Clerk upon request.

THIS FORM MUST BE SUBMITTED WITH PROPOSAL TO BE DEEMED RESPONSIVE. The Respondent guarantees the truth and accuracy of all statements and the answers contained herein.

Give names, addresses, telephone numbers, and email addresses of four individuals, corporations, agencies, or institutions for which you have performed work similar to what is proposed in this RFQ:

1. Name of Contact J. Martin Cala, P.E./ City of Lauderhill
Title of Contact City Engineer – DEES Assistant Director
Email address jmcala@lauderhill-fl.gov
Telephone Number: 954-730-2960 Fax Number 954-730-4241
2. Name of Contact Enrique G. Vidaurreta, P.L.S. / City of Boca Raton
Title of Contact Land Surveyor, Municipal Services/Engineering Services
Email address hvidaurreta@ci.boca-raton.fl.us
Telephone Number: 561-416-3405 Fax Number 561-416-3418
3. Name of Contact Charles DaBrusco, P.E. / City of Deerfield Beach
Title of Contact City Engineer
Email address cdabrusco@deerfield-beach.com
Telephone Number: 954-480-4380 Fax Number 954-480-4388

**CONTINUING CONTRACT FOR PROFESSIONAL SERVICES FOR
MUNICIPAL CONSTRUCTION, REPAIR & MAINTENANCE PROJECTS**

Town of Lauderdale-By-The-Sea RFQ No. 11-05-01

4. Name of Contact Randal Krejcarek, P.E. / City of Delray Beach
Title of Contact City Engineer
Email address krejcarek@ci.delray-beach.fl.us
Telephone Number: 561-243-7322 Fax Number 561-243-7060

Insurance

Avirom & Associates, Inc. commits to, and is able to, obtain and provide proof of insurance meeting or exceeding the following requirements:

Workmen's Compensation Insurance: Florida statutory requirement

Comprehensive General Liability Insurance: \$1,000,000 combined single limit of insurance per occurrence and \$2,000,000 in the general aggregate for Bodily Injury and Property Damage and \$2,000,000 general aggregate for Products/Completed Operations. Comprehensive General Liability insurance shall include endorsements for property damage; personal injury; contractual liability; completed operations; products liability and independent contractors coverage.

Professional Liability Insurance: \$1,000,000 per incident

Automobile Liability Insurance: \$500,000 per occurrence for Bodily Injury and Property Damage, Hired & non Owned Auto Liability



CERTIFICATE OF LIABILITY INSURANCE

Certificate ID: 193411

| PRODUCER Aon Risk Services, Inc. of FL 1001 Brickell Bay Drive, Suite #1100 Miami, FL 33131-4937 Phone: 800-743-8130 Fax: 800-522-7514 | THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. | | | | | | | | | | | | |
|--|--|-----------------------------|--------|---|-------|------------|--|------------|--|------------|--|------------|--|
| INSURED ADP TotalSource NH XXVIII, Inc. 10200 Sunset Drive Miami, FL 33173 ALTERNATE EMPLOYER Aviom & Associates Inc 50 SW 2nd Ave Ste 102 Boca Raton, FL 33432 | <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <th style="text-align: center;">INSURERS AFFORDING COVERAGE</th> <th style="text-align: center;">NAIC #</th> </tr> <tr> <td>INSURER A: Illinois National Insurance Co</td> <td style="text-align: center;">23817</td> </tr> <tr> <td>INSURER B:</td> <td></td> </tr> <tr> <td>INSURER C:</td> <td></td> </tr> <tr> <td>INSURER D:</td> <td></td> </tr> <tr> <td>INSURER E:</td> <td></td> </tr> </table> | INSURERS AFFORDING COVERAGE | NAIC # | INSURER A: Illinois National Insurance Co | 23817 | INSURER B: | | INSURER C: | | INSURER D: | | INSURER E: | |
| INSURERS AFFORDING COVERAGE | NAIC # | | | | | | | | | | | | |
| INSURER A: Illinois National Insurance Co | 23817 | | | | | | | | | | | | |
| INSURER B: | | | | | | | | | | | | | |
| INSURER C: | | | | | | | | | | | | | |
| INSURER D: | | | | | | | | | | | | | |
| INSURER E: | | | | | | | | | | | | | |

COVERAGES

THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS, AND CONDITIONS OF SUCH POLICIES. AGGREGATE LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS. LIMITS SHOWN ARE AS REQUESTED.

| INSR LTR | ADD'L INSRD | TYPE OF INSURANCE | POLICY NUMBER | POLICY EFFECTIVE DATE (MM/DD/YYYY) | POLICY EXPIRATION DATE (MM/DD/YYYY) | LIMITS |
|----------|--------------------------|--|-----------------|------------------------------------|-------------------------------------|--|
| | <input type="checkbox"/> | GENERAL LIABILITY <input type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS MADE <input type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC | | | | EACH OCCURRENCE \$ DAMAGE TO RENTED PREMISES (Ea occurrence) \$ MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ GENERAL AGGREGATE \$ PRODUCTS - COMP/OP AGG \$ \$ |
| | <input type="checkbox"/> | AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> NON OWNED AUTOS | | | | COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ |
| | <input type="checkbox"/> | GARAGE LIABILITY <input type="checkbox"/> ANY AUTO | | | | AUTO ONLY - EA ACCIDENT \$ OTHER THAN AUTO ONLY: EA ACC \$ AGG \$ |
| | <input type="checkbox"/> | EXCESS / UMBRELLA LIABILITY <input type="checkbox"/> OCCUR <input type="checkbox"/> CLAIMS MADE <input type="checkbox"/> DEDUCTIBLE <input type="checkbox"/> RETENTION | | | | EACH OCCURRENCE \$ AGGREGATE \$ \$ \$ \$ |
| A | | WORKERS' COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR / PARTNER / EXECUTIVE OFFICER/MEMBER EXCLUDED? <input type="checkbox"/> Y/N (Mandatory In NH) If Yes, describe under SPECIAL PROVISIONS below | WC 058339950 FL | 07/01/10 | 07/01/11 | <input checked="" type="checkbox"/> WC STATUTORY LIMITS <input type="checkbox"/> OTHER E.L. EACH ACCIDENT \$ \$2,000,000 E.L. DISEASE - EA EMPLOYEE \$ \$2,000,000 E.L. DISEASE - POLICY LIMIT \$ \$2,000,000 |
| | | OTHER | | | | |

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES / EXCLUSIONS ADDED BY ENDORSEMENT / SPECIAL PROVISIONS
 All worksite employees working for the above named client company, paid under ADP TOTALSOURCE, INC.'s payroll, are covered under the above stated policy. The above named client is an alternate employer under this policy.

CERTIFICATE HOLDER
 AVIOM & ASSOCIATES INC
 50 SW 2ND AVE., STE 102
 BOCA RATON, FL 33432

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, THE ISSUING COMPANY WILL ENDEAVOR TO MAIL 30 DAYS WRITTEN NOTICE TO THE CERTIFICATE HOLDER NAMED TO THE LEFT, BUT FAILURE TO DO SO SHALL IMPOSE NO OBLIGATION OR LIABILITY OF ANY KIND UPON THE INSURER, ITS AGENTS OR REPRESENTATIVES.

AUTHORIZED REPRESENTATIVE

Aon Risk Services, Inc. of FL

ACORD 25 (2009/01)

©1988-2009 ACORD CORPORATION. All rights reserved.

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

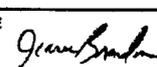
| PRODUCER Commercial Lines - (813) 639-3000 Wells Fargo Insurance Services USA, Inc. 2502 N. Rocky Point Drive, Suite 400 Tampa, FL 33607 | CONTACT NAME: Certificate Dept PHONE (A/C, No, Ext): 813.639.3000 FAX (A/C, No): 813.639.7180 E-MAIL ADDRESS: clw_certrequest@wellsfargois.com PRODUCER CUSTOMER ID #: 7075 | | | | | | | | | | | | | |
|---|---|-------------------------------|--------|--|-------|--|-------|--|-------|-------------------|--|-------------------|--|-------------------|
| | <table border="1"> <tr> <th>INSURER(S) AFFORDING COVERAGE</th> <th>NAIC #</th> </tr> <tr> <td>INSURER A: Valley Forge Insurance Company</td> <td>20508</td> </tr> <tr> <td>INSURER B: National Fire Ins. of Hartford-A CNA Co.</td> <td>20478</td> </tr> <tr> <td>INSURER C: Transportation Insurance Company</td> <td>20494</td> </tr> <tr> <td>INSURER D:</td> <td></td> </tr> <tr> <td>INSURER E:</td> <td></td> </tr> <tr> <td>INSURER F:</td> <td></td> </tr> </table> | INSURER(S) AFFORDING COVERAGE | NAIC # | INSURER A: Valley Forge Insurance Company | 20508 | INSURER B: National Fire Ins. of Hartford-A CNA Co. | 20478 | INSURER C: Transportation Insurance Company | 20494 | INSURER D: | | INSURER E: | | INSURER F: |
| INSURER(S) AFFORDING COVERAGE | NAIC # | | | | | | | | | | | | | |
| INSURER A: Valley Forge Insurance Company | 20508 | | | | | | | | | | | | | |
| INSURER B: National Fire Ins. of Hartford-A CNA Co. | 20478 | | | | | | | | | | | | | |
| INSURER C: Transportation Insurance Company | 20494 | | | | | | | | | | | | | |
| INSURER D: | | | | | | | | | | | | | | |
| INSURER E: | | | | | | | | | | | | | | |
| INSURER F: | | | | | | | | | | | | | | |
| INSURED Aviom & Associates, Inc. 50 S.W. 2nd Ave., Suite 102 Boca Raton FL 33432 | | | | | | | | | | | | | | |

COVERAGES **CERTIFICATE NUMBER: 1804220** **REVISION NUMBER: See below**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

| INSR LTR | TYPE OF INSURANCE | ADDL INSR | SUBR WVD | POLICY NUMBER | POLICY EFF (MM/DD/YYYY) | POLICY EXP (MM/DD/YYYY) | LIMITS |
|----------|---|-----------|----------|---------------|-------------------------|-------------------------|--|
| A | GENERAL LIABILITY | | | C2064155870 | 08/01/2010 | 08/01/2011 | EACH OCCURRENCE \$ 1,000,000 |
| | <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC | | | | | | DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 300,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 |
| B | AUTOMOBILE LIABILITY | | | C2064155884 | 08/01/2010 | 08/01/2011 | COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 |
| | <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS | | | | | | BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$ \$ |
| C | UMBRELLA LIAB | | | C2064155898 | 08/01/2010 | 08/01/2011 | EACH OCCURRENCE \$ 1,000,000 |
| | <input checked="" type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DEDUCTIBLE \$ RETENTION \$ | | | | | | AGGREGATE \$ 1,000,000 \$ \$ |
| | WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below | | | | | | WC STATU-TORY LIMITS OTH-ER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$ |

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)
 For work performed

| | |
|--|---|
| CERTIFICATE HOLDER For Proposal Purposes | CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. |
| | AUTHORIZED REPRESENTATIVE  |

ACORD™ CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
07/29/2010

| | | | | | | | | | | | | | |
|---|--|------------------------------------|---------------|---|-------|------------|--|------------|--|------------|--|------------|--|
| PRODUCER ISU Suncoast Insurance Assoc P.O. Box 22668 Tampa, FL 33622-2668 813 289-5200 | THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. | | | | | | | | | | | | |
| INSURED Avrom & Associates, Inc. 50 S. W. 2nd Avenue, Suite 102 Boca Raton, FL 33432 | <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 80%;">INSURERS AFFORDING COVERAGE</td> <td style="width: 20%;">NAIC #</td> </tr> <tr> <td>INSURER A: XL Specialty Insurance Company</td> <td>37885</td> </tr> <tr> <td>INSURER B:</td> <td></td> </tr> <tr> <td>INSURER C:</td> <td></td> </tr> <tr> <td>INSURER D:</td> <td></td> </tr> <tr> <td>INSURER E:</td> <td></td> </tr> </table> | INSURERS AFFORDING COVERAGE | NAIC # | INSURER A: XL Specialty Insurance Company | 37885 | INSURER B: | | INSURER C: | | INSURER D: | | INSURER E: | |
| INSURERS AFFORDING COVERAGE | NAIC # | | | | | | | | | | | | |
| INSURER A: XL Specialty Insurance Company | 37885 | | | | | | | | | | | | |
| INSURER B: | | | | | | | | | | | | | |
| INSURER C: | | | | | | | | | | | | | |
| INSURER D: | | | | | | | | | | | | | |
| INSURER E: | | | | | | | | | | | | | |

COVERAGES

THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. AGGREGATE LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

| INSR ADD'L LTR | INSRC | TYPE OF INSURANCE | POLICY NUMBER | POLICY EFFECTIVE DATE (MM/DD/YY) | POLICY EXPIRATION DATE (MM/DD/YY) | LIMITS | | | | | | | | | | | | | | | | |
|-----------------------------|----------------------|--|---------------|----------------------------------|-----------------------------------|--|--|----------------------|--------|--|--------------------|--|--|----|----------------------------|--|--|----|-----------------------------|--|--|----|
| | | GENERAL LIABILITY <input type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS MADE <input type="checkbox"/> OCCUR <hr/> GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC | | | | EACH OCCURRENCE \$ DAMAGE TO RENTED PREMISES (Ea occurrence) \$ MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ GENERAL AGGREGATE \$ PRODUCTS - COMP/OP AGG \$ | | | | | | | | | | | | | | | | |
| | | AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> NON-OWNED AUTOS | | | | COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ | | | | | | | | | | | | | | | | |
| | | GARAGE LIABILITY <input type="checkbox"/> ANY AUTO | | | | AUTO ONLY - EA ACCIDENT \$ OTHER THAN AUTO ONLY: EA ACC \$ AGG \$ | | | | | | | | | | | | | | | | |
| | | EXCESS/UMBRELLA LIABILITY <input type="checkbox"/> OCCUR <input type="checkbox"/> CLAIMS MADE <hr/> DEDUCTIBLE RETENTION \$ | | | | EACH OCCURRENCE \$ AGGREGATE \$ \$ \$ \$ | | | | | | | | | | | | | | | | |
| | | WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? If yes, describe under SPECIAL PROVISIONS below | | | | <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 10%;"></td> <td style="width: 10%;">WC STATU-TORY LIMITS</td> <td style="width: 10%;">OTH-ER</td> <td style="width: 10%;"></td> </tr> <tr> <td>E.L. EACH ACCIDENT</td> <td></td> <td></td> <td>\$</td> </tr> <tr> <td>E.L. DISEASE - EA EMPLOYEE</td> <td></td> <td></td> <td>\$</td> </tr> <tr> <td>E.L. DISEASE - POLICY LIMIT</td> <td></td> <td></td> <td>\$</td> </tr> </table> | | WC STATU-TORY LIMITS | OTH-ER | | E.L. EACH ACCIDENT | | | \$ | E.L. DISEASE - EA EMPLOYEE | | | \$ | E.L. DISEASE - POLICY LIMIT | | | \$ |
| | WC STATU-TORY LIMITS | OTH-ER | | | | | | | | | | | | | | | | | | | | |
| E.L. EACH ACCIDENT | | | \$ | | | | | | | | | | | | | | | | | | | |
| E.L. DISEASE - EA EMPLOYEE | | | \$ | | | | | | | | | | | | | | | | | | | |
| E.L. DISEASE - POLICY LIMIT | | | \$ | | | | | | | | | | | | | | | | | | | |
| A | | OTHER Professional Liability | DPR9686208 | 08/01/10 | 08/01/11 | \$1,000,000 per claim \$1,000,000 annl aggr. | | | | | | | | | | | | | | | | |

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES / EXCLUSIONS ADDED BY ENDORSEMENT / SPECIAL PROVISIONS
 Professional liability is written on a claims made and reported basis.

CERTIFICATE HOLDER

CANCELLATION 10 Days for Non-Payment

| | |
|-----------------------|---|
| For Proposal Purposes | SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, THE ISSUING INSURER WILL ENDEAVOR TO MAIL <u>30</u> DAYS WRITTEN NOTICE TO THE CERTIFICATE HOLDER NAMED TO THE LEFT, BUT FAILURE TO DO SO SHALL IMPOSE NO OBLIGATION OR LIABILITY OF ANY KIND UPON THE INSURER, ITS AGENTS OR REPRESENTATIVES. AUTHORIZED REPRESENTATIVE |
|-----------------------|---|

**SWORN STATEMENT PURSUANT TO SECTION 287.133(3)(A).
FLORIDA STATUTES ON PUBLIC ENTITY CRIME**

THIS FORM MUST BE SIGNED AND SWORN TO IN THE PRESENCE OF A NOTARY
PUBLIC OR OTHER OFFICIAL AUTHORIZED TO ADMINISTER OATHS

1. This sworn statement is submitted to Town of Lauderdale-By-The-Sea

By Michael D. Avirom, President
(print this individual's name and title)

for Avirom & Associates, Inc.
(print name of entity submitting statements)

whose business address is 50 SW 2nd Avenue

Boca Raton, Florida 33432

and if applicable whose Federal Employer Identification Number (FEIN) is
59-2101822

If the entity has no FEIN, include the Social Security Number of the individual signing this
sworn Statement: _____

2. I understand that a "public entity crime" as defined in paragraph 287.133(1)(a), Florida Statutes, means a violation of any state or federal law by a person with respect to and directly related to the transactions of business with any public entity or with an agency or political subdivision of any other state or with the United States including, but not limited to any bid or contract for goods or services to be provided to any public entity or any agency or political subdivision of any other state or of the United States and involving antitrust, fraud, theft, bribery, collusion, racketeering, conspiracy, or material misrepresentation.
3. I understand that "convicted" or "conviction" as defined in Paragraph 287.133(1)(b), Florida Statutes means a finding of guilt or a conviction of a public entity crime, with or without adjudication of guilt, in any federal or state trial court of record relating to charges brought by indictment or information after July 1, 1989, as a result of a Jury verdict, nonjury trial, or entry of a plea of guilty or nolo contendere.
4. I understand that an "affiliate" as defined in paragraph 287.133(1)(a), Florida Statutes, means:
1. A predecessor or successor of a person convicted of public entity crime; or
 2. An entity under the control of any natural person who is active in the management of the entity and who has been convicted of a public entity crime. The term "affiliate" includes

those officers, directors, executives, partners, shareholders, employees, members, and agents who are active in the management of an affiliate. The ownership by one person of shares constituting a controlling interest in another person, or a pooling of equipment or income among persons when not for fair market value under an arm's length agreement, shall be a prima facie case that one person controls another person. A person who knowingly enters into a joint venture with a person who has been convicted of a public entity crime in Florida during the preceding 36 months shall be considered an affiliate.

5. I understand that a "person" as defined in Paragraph 287.133(1)(e), Florida Statutes, means any natural person or entity organized under the laws of any state or of the United States with the legal power to enter into a binding contract and which bids or applies to bid on contracts for the provision of goods or services let by a public entity, or which otherwise transacts or applies to transact business with a public entity. The term "person" includes those officers, executives, partners, shareholders, employees, members, and agents who are active in management of an entity.

6. Based on information and belief, the statement which I have marked below is true in a relation to the entity submitting this sworn statement. (Please indicate which statement applies).

Neither the entity submitting this sworn statement, nor any of its officers, directors, executives, partners, shareholders, employees, members, or agents who are active in the management of the entity, or any affiliate of the entity has been charged with and convicted of a public entity crime within the past 36 months.

The entity submitting this sworn statement, or one or more of its officers, directors, executives, partners, shareholders, employees, members, or agents who are active in the management of the entity, or an affiliate of the entity has been charged with and convicted of a public entity crime within the past 36 months. **AND** (Please indicate which additional statement applies).

There has been a proceeding concerning the conviction before a hearing officer in the State of Florida, Division of Administrative Hearings. The final order entered by the hearing officer did not place the person or affiliate on the convicted vendor list. (Please attach a copy of the final order).

The person or affiliate was placed on the convicted vendor list. There has been a subsequent proceeding before a hearing officer of the State of Florida, Division of Administrative Hearings. The final order entered by the hearing officer determined that it was in the public interest to remove the person or affiliate from the convicted vendor list (Please attach a copy of the final order).

The person or affiliate has not been placed on the convicted vendor list (Please describe any action taken by or pending with the Florida Department of General Services).

I UNDERSTAND THAT THE SUBMISSION OF THIS FORM TO THE CONTRACTING OFFICER FOR THE PUBLIC ENTITY IDENTIFIED IN PARAGRAPH 1 (ONE) ABOVE IS FOR THE PUBLIC ENTITY ONLY AND, THAT THIS FORM IS VALID THROUGH DECEMBER 31 OF THE CALENDAR YEAR IN WHICH IT IS FILED AND FOR THE PERIOD OF THE CONTRACT ENTERED INTO, WHICHEVER PERIOD IS LONGER. I ALSO UNDERSTAND

THAT I AM REQUIRED TO INFORM THE PUBLIC ENTITY PRIOR TO ENTERING INTO A CONTRACT IN EXCESS OF THE THRESHOLD AMOUNT PROVIDED IN SECTION 287.017, FLORIDA STATUTES, FOR CATEGORY TWO OF ANY CHANGE IN THE INFORMATION CONTAINED IN THIS FORM.

Michael D. Aviom
(Signature)

City of Boca Raton

STATE OF FLORIDA

Sworn and subscribed before me this 3rd day of June, 2011

by Michael D. Aviom who is Personally known to me X

Or who produced identification - _____
(Type of Identification)

Janice China
(Signature) Notary Public—State of Florida

Janice China
(Printed, typed or stamped name of notary public)



My commission expires _____ (SEAL)

Respondent: Avirom & Associates, Inc.

DISABILITY NONDISCRIMINATION AFFIDAVIT

That the above named entity is in compliance with, and agrees to continue to comply with, and assures that any subcontractor, or third party contractor under a contract complies with all applicable requirements of the laws listed below including, but not limited, those provisions pertaining to employment, provision of the programs and services, transportation, communications, access to facilities, renovations, and new construction.

The Americans with Disabilities Act of 1990 (ADA), Pub.L. 101-336, 104 Stat327, 42 U.S.C. 12101-12213 and 47 U.S.C. Sections 225 and 611 including Title I, Employment; Title II, Public Services; Title III, Public Accommodations and Services Operated by Private Entities; Title IV, Telecommunications; and Title V, Miscellaneous Provisions.

The Rehabilitation Act of 1973, 29 U.S.C. Section 794

The Federal Transit Act, as amended, 42 U.S.C. Section 1612

The Fair Housing Act, as amended, 42 U.S.C. Section 3601-3631

BUSINESS ENTITY AFFIDAVIT

The information given herein and in the documents attached hereto is true and correct.

1. The full legal name and business address* of the person OR entity (consultant) contracting or transacting business is:

Avirom & Associates, Inc.
(name)
50 SW 2nd Avenue
Boca Raton, Florida 33432
(address)

2. If the contract or business transaction is with a Corporation**, provide the full legal name, title, and business address* and title for each officer.

Michael David Avirom, President, Secretary and Treasurer
Avirom & Associates, Inc.
50 SW 2nd Avenue
Boca Raton, Florida 33432

3. If the contract or business transaction is with a Corporation**, provide the full legal name and business address* for each director.

Michael David Avirom
Avirom & Associates, Inc.
50 SW 2nd Avenue
Boca Raton, Florida 33432

4. If the contract or business transaction is with a Corporation**, provide the full legal name and business address* for each stockholder who holds directly or indirectly five percent (5%) or more of the corporation's stock and state the percentage.

Michael David Avirom (100% stockholder)
Avirom & Associates, Inc.
50 SW 2nd Avenue
Boca Raton, Florida 33432

5. If the contract or business transaction is with a Trust, provide the full legal name and address* for each trustee and each beneficiary. All such names and addresses are:

N/A

6. The full legal name and business addresses* of any other individuals (other than subcontractors, material men, suppliers, laborers, or lenders) who have, or will have, any interest (legal, equitable, beneficial or otherwise) in the contract or business transaction are:

N/A

7. If a Corporate Joint Venture, list the names and titles of the Officers of the Corporate Members of the Joint Venture: N/A

President: _____ President: _____

Vice-Pres: _____ Vice- Pres: _____

Secretary: _____ Secretary: _____

Treasurer: _____ Treasurer: _____

8. If a Non-Corporate Partnership or Joint Venture, list the names of the Principals of the Non-Corporate Partnership or Joint Venture: N/A

(Name) (Name)

(Title) (Title)

* Post Office Box addresses not acceptable.

** If a Joint Venture, list this information for each member of the Joint Venture

Respondent's Written Statement

Michael D. Avirom, P.L.S., President of Avirom & Associates, Inc., recognizes and certifies that no elected official, board member, or employee of the Town of Lauderdale-By-The-Sea (the "Town") shall have a financial interest directly or indirectly in this RFQ, related contract, if any, or any compensation to be paid under or through these matters, and further, that no Town employee, nor any elected or appointed officer (including Town board members) of the Town, nor any spouse, parent or child of such employee or elected or appointed officer of the Town, may be a partner, officer, director or proprietor of Respondent, and further, that no such Town employee or elected or appointed officer shall be employed by the firm or receive any compensation from the firm of a period of at least twelve (12) months after leaving the employ or agency of the Town.



Michael D. Avirom, President

City of Boca Raton

State of Florida

Sworn and subscribed before me this 3rd day of June, 2011 by Michael D. Avirom who is personally known to me.



Notary Public – State of Florida

Janice China

Printed, typed or stamped ~~commissioned name of notary public~~ public



My commission expires _____ (SEAL)





Compensation

This proposal does not include rates or fees for any goods and/or services.



**CONTINUING CONTRACT FOR PROFESSIONAL SERVICES FOR
MUNICIPAL CONSTRUCTION, REPAIR & MAINTENANCE PROJECTS**

Town of Lauderdale-By-The-Sea RFQ No. 11-05-01

RFQ Form C

Respondent: Avirom & Associates, Inc.

RESPONDENT'S CERTIFICATION

THIS FORM MUST BE SIGNED AND SUBMITTED WITH PROPOSAL TO BE DEEMED RESPONSIVE.
The undersigned guarantees the truth and accuracy of all statements and the answers contained herein.

I have carefully examined the Request for Proposal referenced above ("RFQ") and any other documents accompanying or made a part of this RFQ.

I hereby propose to furnish the goods or services specified in the RFQ. I agree that my proposal will remain firm for a period of 120 days in order to allow the Town adequate time to evaluate the proposals.

I certify that all information contained in this proposal is truthful to the best of my knowledge and belief. I further certify that I am duly authorized to submit this proposal on behalf of the firm as its act and deed and that the firm is ready, willing and able to perform if awarded the contract.

The firm and/or Respondent hereby authorizes the Town of Lauderdale-by-the-Sea, its staff or agents to contact any of the references provided in the proposal and specifically authorizes such references to release, either orally or in writing, any appropriate data with respect to the firm offering this proposal.

I further certify, under oath, that this proposal is made without prior understanding, agreement, connection, discussion, or collusion with any other person, firm or corporation submitting a proposal for the same product or service; no officer, employee or agent of the Town or any other Respondent is interested in said proposal; and that the undersigned executed this Respondent's Certification with full knowledge and understanding of the matters therein contained and was duly authorized to do so.

If this proposal is selected, I understand that I will be expected to execute the Town's standard professional services contract, in the form approved by the Town Attorney.

A person or affiliate who has been placed on the convicted vendor list following a conviction for public entity crimes may not submit a bid on a contract to provide any goods or services to a public entity, may not submit a bid on a contract with a public entity for the construction or repair of a public building or public work, may not submit bids on leases of real property to a public

**CONTINUING CONTRACT FOR PROFESSIONAL SERVICES FOR
MUNICIPAL CONSTRUCTION, REPAIR & MAINTENANCE PROJECTS**

Town of Lauderdale-By-The-Sea RFQ No. 11-05-01

entity, may not be awarded or perform work as a contractor, supplier, sub-contractor, or Qualified Firm under a contract with a public entity, and may not transact business with any public entity in excess of the threshold amount provided in Sec. 287.017 Florida Statutes, for CATEGORY TWO for a period of 36 months from the date of being placed on the convicted vendor list. I further certify, under oath, that neither the entity submitting this sworn statement, not to my knowledge, any of its officers, directors, executives, partners, shareholder, employees, members or agents active in the management of the entity has been convicted of a public entity crime subsequent to July 1, 1989.

Avirom & Associates, Inc.

Name of Respondent

By: Michael D. Avirom

Signature

Michael D. Avirom, President

Print Name and Title

50 SW 2nd Avenue

Boca Raton, Florida 33432

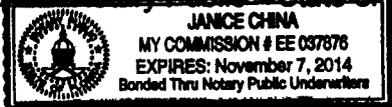
Mailing Address

State of Florida

County of Palm Beach

Sworn to and subscribed before me this 3rd day of June, 2011 by Michael D. Avirom.

Janice China
Signature of Notary Public - State of Florida



Print, Type or Stamp Commissioned Name of Notary Public

Personally Known OR Produced Identification _____

Type of Identification Produced _____

Representations and Warranties

In submitting this proposal, Avirom & Associates, Inc. warrants and represents that:

- a. Avirom & Associates, Inc. has given Town written notice of all conflicts, errors, ambiguities, or discrepancies that Avirom & Associates, Inc. has discovered in this RFQ and any addenda thereto, and the written resolution thereof by the Town is acceptable to Avirom & Associates, Inc.
- b. The RFQ is generally sufficient in detail and clarity to indicate and convey understanding of all terms and conditions for the performance of the proposal that is submitted.
- c. No person has been employed or retained to solicit or secure award of the contract upon an agreement or understanding for a commission, percentage, brokerage or contingent fee, and no employee or officer of the Town has any interest, financially or otherwise, in this RFQ or related contract.





May 26, 2011

ADDENDUM NO. 1, RFP 11-01-01

**RFQ FOR CONTINUING CONTRACT FOR PROFESSIONAL SERVICES FOR
MUNICIPAL CONSTRUCTION, REPAIR & MAINTENANCE PROJECTS**

To All Interested Firms:

Attached are the Public Entity Crimes, Business Affidavit and Disability Non-Discrimination Forms that are to be returned with responses.

The remainder of the RFQ is unchanged at this time.

Michael D. Avrami
6/03/11



May 31, 2011

ADDENDUM NO. 2, RFP 11-05-01

RFQ FOR CONTINUING CONTRACT FOR PROFESSIONAL SERVICES FOR MUNICIPAL CONSTRUCTION, REPAIR & MAINTENANCE PROJECTS

To All Interested Firms:

Revise Section V. REQUIRED EXPERIENCE & QUALIFICATIONS, second paragraph to read:

"Engineering firms and traffic engineering firms must be duly licensed to practice engineering as required by Florida Statutes, Chapter 471 and have at least fifteen (15) years of experience in providing engineering services to local governments. The principal from the engineering firm who will be assigned to manage the Lauderdale-by-the-Sea contract must personally be a registered professional engineer the State of Florida and must provide his or her license number in the response. The principal Traffic Engineer who will be assigned to the Lauderdale-by-the-Sea contract must also be a registered professional engineer in the State of Florida and provide his or her license number in the response. In addition, the principal of the traffic engineering firm or the Traffic Engineer who shall be assigned to the contract by a multi-disciplinary firm must be currently certified as a Professional Transportation Planner (PTP) or Professional Traffic Operations Engineer (PTOE) by the Institute of Transportation Engineers (ITE) and provide their certificate number in the response."

And striking: "Additional certification as a Professional Traffic Operations Engineer (PTOEs) is desirable."

The remainder of the RFP is unchanged at this time.

M. [Signature]
6/03/11