



**TOWN OF LAUDERDALE-BY-THE-SEA, FLORIDA
SIDEWALK CAFÉ APPLICATION**

PROPERTY INFORMATION

Date:

Restaurant Name:

Property Address:

Legal Description: Lot Block Folio:

Subdivision:

Zoning District:

Property Owner's Name (print):

Address:

Phone #:

Fax #:

Email address:

If Applicant is not Property Owner:

Applicant's Name (print):

Phone #:

Fax #:

Email address:

Signature of Applicant: _____

Signature of Owner: _____

Notary: _____

My Commission expires: _____

SIDEWALK CAFÉ PERMIT REQUIREMENTS

The requirements for a sidewalk café are found in the Town's Code of Ordinances, Chapter 17, Article VI, Sections 17-85 through 17-95, as amended, a copy of which is attached.

Applications shall be reviewed for compliance with Town Code and must be approved by the Town Manager or designee.

The following information shall be submitted with the attached permit application:

1. A copy of a valid Town of Lauderdale-By-The-Sea Business Tax Receipt to operate a restaurant adjacent to the sidewalk area which is the subject of the application.
2. A copy of a valid certificate of use for the restaurant adjacent to the sidewalk area which is the subject of the application.
3. Evidence of insurance containing terms required under Town Code section 17-90.
4. An 8 ½ X 11 drawing to legible scale showing the layout and dimensions of the existing sidewalk area and adjacent private property, proposed location and square footage of café area, number of tables and chairs, and any other sidewalk obstruction either existing or proposed (i.e. trees, parking meters, bus shelters, sidewalk benches, trash receptacles, etc...) within the pedestrian area.
5. Photographs, drawings or manufacturer's brochures fully describing the appearance of all proposed tables, chairs, umbrellas or other objects related to the sidewalk café.
6. A nonrefundable application fee of:
 - i. One hundred fifty dollars (\$150.00) for sidewalk cafe's operated only on private property.
 - ii. One hundred seventy-five dollars (\$175.00) for sidewalk cafe's located on the right-of-way.

NOTE: The Town Code provides for cost recovery of outside consultants, legal advertising costs, direct mail notice costs, etc. and, depending on the scale of the project, an additional deposit may be required at the time of application submittal.

FOR ADMINISTRATIVE USE ONLY:

Date Application submitted: _____

Date Application found complete: _____

Pre-Application meeting date: _____

Non-refundable Application Fee: _____

Cost Recovery Fee: _____

Once approved, the following additional fees will apply:

Monthly right of way license fee of \$1.50 for each square foot of right of way licensed for use plus maintenance and capital improvement costs (collected annually).

Annual permit fee based on the number of approved seats (due October 1st of each year)

Seating from 1 to 15:	\$105
Seating from 16 to 150:	\$150
Seating capacity from 51 or more:	\$225

I am aware of and agree to pay the associated fees for establishing a sidewalk café within the Town of Lauderdale By The Sea.

Signature of Applicant: _____

For more information, please contact: Town Planner Linda Connors
Phone: 954-640-4213