



AGENDA ITEM REQUEST FORM

Town Manager

Connie Hoffmann

Department Submitting Request

Dept Head's Signature

**REGULAR
COMMISSION MTG**
Meeting Dates - 7:00 PM

**DEADLINE TO
Town Clerk**

**ROUNDTABLE/
SPECIAL MEETING**
Meeting Dates / TIME

**DEADLINE TO
Town Clerk**

7 Days Prior (noon)

- July 26, 2011 SPECIAL BUDGET 5:30 PM
- July 26, 2011
- Aug 23, 2011
- Sept 12, 2011 1st PUBLIC HEARING
- Sept 13, 2011
- Sept 26, 2011 2nd PUBLIC HEARING
- Sept 27, 2011

- July 15 (5:00 pm)
- July 15 (5:00 pm)
- Aug 12 (5:00 pm)
- Sept 01 (5:00 pm)
- Sept 02 (5:00 pm)
- Sept 15 (5:00 pm)
- Sept 16 (5:00 pm)

- Insert Date/Time

*Subject to Change

- Presentation
- Resolution
- Reports
- Quasi Judicial
- Consent
- Old Business
- Ordinance
- New Business

**FY2011 DESIGNATED HIGH PRIORITY ITEM
PRIORITY TOPIC:**

SUBJECT TITLE: Resolution 2011-22: A resolution establishing a proposed millage rate for the fiscal year beginning October 1, 2011, and ending September 30, 2012, and announcing the date, time and place of the first public hearing to consider the propose millage rate and the tentative budget.

EXPLANATION: The proposed budget keeps the current 3.9990 millage rate for the fiscal year 2011-2012.

The first Public Hearing to consider the tentative millage, tentative budget and the final fire assessment, is scheduled for Monday, September 12, 2011 at 7:00 p.m. in Jarvis Hall.

RECOMMENDATION: Adopt Resolution 2011-22 which establishes the proposed millage rate at 3.9990.

- EXHIBITS:** Resolution 2011-22
 DR 402 and DR420MMP
 Budget Worksheet
 Department Justification Sheets
 Recommended 5 year CIP
 Budget Message (to be distributed)

Reviewed by Town Attorney
 Yes No

Town Manager Initials CHA

RESOLUTION 2011-22

1 **A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF**
2 **LAUDERDALE-BY-THE-SEA, FLORIDA, ESTABLISHING A**
3 **PROPOSED MILLAGE RATE FOR THE FISCAL YEAR BEGINNING**
4 **OCTOBER 1, 2011, AND ENDING SEPTEMBER 30, 2012; ANNOUNCING**
5 **THE DATE, TIME AND PLACE OF THE FIRST PUBLIC HEARING TO**
6 **CONSIDER THE PROPOSED MILLAGE RATE AND THE TENTATIVE**
7 **BUDGET; PROVIDING FOR SEVERABILITY, CONFLICTS, AND AN**
8 **EFFECTIVE DATE.**

9
10 **WHEREAS**, Chapter 200, Florida Statutes, "Determination of Millage," sets forth the
11 procedures that must be followed in establishing a millage rate and adopting an annual budget;
12 and

13 **WHEREAS**, the Broward County Property Appraiser has certified the taxable value of
14 property located within the Town of Lauderdale-By-The-Sea, as required by Sections 200.065(1)
15 and 193.023, Florida Statutes; and

16 **WHEREAS**, pursuant to Section 200.065(2)(b), Florida Statutes, the Town of
17 Lauderdale-By-The-Sea is required to advise the Property Appraiser of its proposed millage rate,
18 its rolled-back rate, and the date, time and place that the public hearing will be held to consider
19 the proposed millage rate and tentative budget.

20 **NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COMMISSION OF**
21 **THE TOWN OF LAUDERDALE BY THE SEA, FLORIDA, THAT:**

22 **Section 1.** **Recitals.** The foregoing Whereas clauses are hereby ratified and confirmed
23 by the Town Commission, and incorporated herein.

24 **Section 2.** **Proposed Millage Rate.** The Town Commission of the Town of
25 Lauderdale-By-The-Sea, Florida, hereby establishes a proposed millage rate of 3.9990 per \$1,000
26 of taxable assessed value for Fiscal Year 2011-2012. The rolled-back rate is 4.0757.

27 **Section 3.** **Establishment of Public Hearing.** The Town Commission of the Town

RESOLUTION 2011-22

28 of Lauderdale-By-The Sea, Florida, hereby establishes September 12, 2011 at 7:00 P.M., in the
29 Commission Chambers (Jarvis Hall) located at 4501 Ocean Drive, Lauderdale-By-The-Sea,
30 Florida, as the date, time and place for the public hearing to consider the proposed millage rate
31 and the tentative budget.

32 **Section 4. Notice.** The Town Clerk is hereby authorized and directed to place all
33 necessary advertisements in accordance with Chapter 200, Florida Statutes.

34 **Section 5. Severability.** If any clause, section, or other part of this Resolution shall
35 be held by any Court of competent jurisdiction to be unconstitutional or invalid, such
36 unconstitutional or invalid part shall be considered as eliminated and in no way affecting the
37 validity of the other provisions of this Resolution.

38 **Section 6. Conflict.** All Resolutions or parts of Resolutions in conflict herewith are
39 hereby repealed to the extent of such conflict.

40 **Section 7. Effective Date.** This Resolution shall become effective immediately upon
41 its passage and adoption.

42 **PASSED AND ADOPTED** this ____ day of _____, 2011.

MAYOR ROSEANN MINNET

46 ATTEST

48 _____
49 June White, Town Clerk

51 APPROVED AS TO FORM:

54 _____
55 Susan L. Trevarthen, Town Attorney



CERTIFICATION OF TAXABLE VALUE

DR-420
R. 6/11
Rule 12DER11-13
Florida Administrative Code
Eff. 6/11

Year: 2011	County: BROWARD
Principal Authority: TOWN OF LAUDERDALE-BY-THE-SEA	Taxing Authority: TOWN OF LAUDERDALE-BY-THE-SEA

SECTION I: COMPLETED BY PROPERTY APPRAISER

1.	Current year taxable value of real property for operating purposes	\$	1,723,424,860	(1)
2.	Current year taxable value of personal property for operating purposes	\$	10,708,592	(2)
3.	Current year taxable value of centrally assessed property for operating purposes	\$	0	(3)
4.	Current year gross taxable value for operating purposes <i>(Line 1 plus Line 2 plus Line 3)</i>	\$	1,734,133,452	(4)
5.	Current year net new taxable value <i>(Add new construction, additions, rehabilitative improvements increasing assessed value by at least 100%, annexations, and tangible personal property value over 115% of the previous year's value. Subtract deletions.)</i>	\$	2,124,600	(5)
6.	Current year adjusted taxable value <i>(Line 4 minus Line 5)</i>	\$	1,732,008,852	(6)
7.	Prior year FINAL gross taxable value from prior year applicable Form DR-403 series	\$	1,765,210,362	(7)
8.	Does the taxing authority include tax increment financing areas? If yes, enter number of worksheets (DR-420TIF) attached. If none, enter 0	<input type="checkbox"/> YES	<input checked="" type="checkbox"/> NO	Number 0 (8)
9.	Does the taxing authority levy a voted debt service millage or a millage voted for 2 years or less under s. 9(b), Article VII, State Constitution? If yes, enter the number of DR-420DEBT, <i>Certification of Voted Debt Millage</i> forms attached. If none, enter 0	<input type="checkbox"/> YES	<input checked="" type="checkbox"/> NO	Number 0 (9)
Property Appraiser Certification		I certify the taxable values above are correct to the best of my knowledge.		
SIGN HERE	Signature of Property Appraiser :	Date :		
	Electronically Certified by Property Appraiser on 6/30/2011 3:43 PM			

SECTION II: COMPLETED BY TAXING AUTHORITY

If this portion of the form is not completed in FULL your taxing authority will be denied TRIM certification and possibly lose its millage levy privilege for the tax year. If any line is not applicable, enter -0-.

10.	Prior year operating millage levy <i>(If prior year millage was adjusted then use adjusted millage from Form DR-422)</i>		3.9990	per \$1,000 (10)
11.	Prior year ad valorem proceeds <i>(Line 7 multiplied by Line 10, divided by 1,000)</i>	\$	7,059,076	(11)
12.	Amount, if any, paid or applied in prior year as a consequence of an obligation measured by a dedicated increment value <i>(Sum of either Lines 6c or Line 7a for all DR-420TIF forms)</i>	\$	0	(12)
13.	Adjusted prior year ad valorem proceeds <i>(Line 11 minus Line 12)</i>	\$	7,059,076	(13)
14.	Dedicated increment value, if any <i>(Sum of either Line 6b or Line 7e for all DR-420TIF forms)</i>	\$	0	(14)
15.	Adjusted current year taxable value <i>(Line 6 minus Line 14)</i>	\$	1,732,008,852	(15)
16.	Current year rolled-back rate <i>(Line 13 divided by Line 15, multiplied by 1,000)</i>		4.0757	per \$1000 (16)
17.	Current year proposed operating millage rate		3.9990	per \$1000 (17)
18.	Total taxes to be levied at proposed millage rate <i>(Line 17 multiplied by Line 4, divided by 1,000)</i>	\$	6,934,800	(18)

Continued on page 2

19.	TYPE of principal authority (check one)	<input type="checkbox"/> County	<input type="checkbox"/> Independent Special District	(19)
		<input checked="" type="checkbox"/> Municipality	<input type="checkbox"/> Water Management District	
20.	Applicable taxing authority (check one)	<input checked="" type="checkbox"/> Principal Authority	<input type="checkbox"/> Dependent Special District	(20)
		<input type="checkbox"/> MSTU	<input type="checkbox"/> Water Management District Basin	
21.	Is millage levied in more than one county? (check one)	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	(21)

DEPENDENT SPECIAL DISTRICTS AND MSTUs		STOP HERE - SIGN AND SUBMIT
--	---	------------------------------------

22.	Enter the total ad valorem proceeds of the principal authority, all dependent special districts, and MSTUs at rolled-back rate. (Total of Line 13 from all DR-420 forms)	\$	7,059,076	(22)
23.	Current year aggregate rolled-back rate (Line 22 divided by Line 15, multiplied by 1,000)		4.0757 per \$1,000	(23)
24.	Current year aggregate rolled-back taxes (Line 4 multiplied by Line 23, divided by 1,000)	\$	7,067,808	(24)
25.	Enter total of all operating ad valorem taxes proposed to be levied by the principal taxing authority, all dependent districts, and MSTUs, if any. (Total of Line 18 from all DR-420 forms)	\$	6,934,800	(25)
26.	Current year proposed aggregate millage rate (Line 25 divided by Line 4, multiplied by 1,000)		3.9990 per \$1,000	(26)
27.	Current year proposed rate as a percent change of rolled-back rate (Line 26 divided by Line 23, minus 1 , multiplied by 100)		-1.88 %	(27)

First public budget hearing	Date : 9/12/2011	Time : 7:00 PM	Place : Jarvis Hall, 4505 N. Ocean Drive, Lauderdale-By-The-Sea, FL 33308
------------------------------------	---------------------	-------------------	--

S I G N H E R E	Taxing Authority Certification		I certify the millages and rates are correct to the best of my knowledge. The millages comply with the provisions of s. 200.065 and the provisions of either s. 200.071 or s. 200.081, F.S.		
	Signature of Chief Administrative Officer :			Date :	
	Title : CONSTANCE HOFFMANN, TOWN MANAGER		Contact Name and Contact Title : JUNE WHITE, TOWN CLERK		
	Mailing Address : 4501 NORTH OCEAN DRIVE		Physical Address : 4501 NORTH OCEAN DRIVE		
	City, State, Zip : LAUDERDALE-BY-THE-SEA, FLORIDA 33308		Phone Number : 954/776-0576		Fax Number : 954/776-1857

Instructions on page 3



MAXIMUM MILLAGE LEVY CALCULATION PRELIMINARY DISCLOSURE

For municipal governments, counties, and special districts

DR-420MM-P
R. 5/11
Rule 12DER11-10
Florida Administrative Code
Eff. 05/11

Year: 2011		County: BROWARD	
Principal Authority : TOWN OF LAUDERDALE-BY-THE-SEA		Taxing Authority : TOWN OF LAUDERDALE-BY-THE-SEA	
1.	Is your taxing authority a municipality or independent special district that has levied ad valorem taxes for less than 5 years?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No (1)
IF YES, STOP HERE. SIGN AND SUBMIT. You are not subject to a millage limitation.			
2.	Current year rolled-back rate from Current Year Form DR-420, Line 16	4.0757	per \$1,000 (2)
3.	Prior year maximum millage rate with a majority vote from 2010 Form DR-420MM, Line 13	5.5643	per \$1,000 (3)
4.	Prior year operating millage rate from Current Year Form DR-420, Line 10	3.9990	per \$1,000 (4)
<i>If Line 4 is equal to or greater than Line 3, skip to Line 11. If less, continue to Line 5.</i>			
Adjust rolled-back rate based on prior year majority-vote maximum millage rate			
5.	Prior year final gross taxable value from Current Year Form DR-420, Line 7	\$ 1,765,210,362	(5)
6.	Prior year maximum ad valorem proceeds with majority vote <i>(Line 3 multiplied by Line 5 divided by 1,000)</i>	\$ 9,822,160	(6)
7.	Amount, if any, paid or applied in prior year as a consequence of an obligation measured by a dedicated increment value from Current Year Form DR-420 Line 12	\$ 0	(7)
8.	Adjusted prior year ad valorem proceeds with majority vote <i>(Line 6 minus Line 7)</i>	\$ 9,822,160	(8)
9.	Adjusted current year taxable value from Current Year form DR-420 Line 15	\$ 1,732,008,852	(9)
10.	Adjusted current year rolled-back rate <i>(Line 8 divided by Line 9, multiplied by 1,000)</i>	5.6710	per \$1,000 (10)
Calculate maximum millage levy			
11.	Rolled-back rate to be used for maximum millage levy calculation <i>(Enter Line 10 if adjusted or else enter Line 2)</i>	5.6710	per \$1,000 (11)
12.	Change in per capita Florida personal income <i>(See Line 12 Instructions)</i>	1.0055	(12)
13.	Majority vote maximum millage rate allowed <i>(Line 11 multiplied by Line 12)</i>	5.7022	per \$1,000 (13)
14.	Two-thirds vote maximum millage rate allowed <i>(Multiply Line 13 by 1.10)</i>	6.2724	per \$1,000 (14)
15.	Current year proposed millage rate	3.9990	per \$1,000 (15)
16.	Minimum vote required to levy proposed millage: (Check one) (16)		
<input checked="" type="checkbox"/>	a. Majority vote of the governing body: Check here, if Line 15 is less than or equal to Line 13. The maximum millage rate is equal to the majority vote maximum rate. <i>Enter Line 13 on Line 17.</i>		
<input type="checkbox"/>	b. Two-thirds vote of governing body: Check here if Line 15 is less than or equal to Line 14, but greater than Line 13. The maximum millage rate is equal to proposed rate. <i>Enter Line 15 on Line 17.</i>		
<input type="checkbox"/>	c. Unanimous vote of the governing body, or 3/4 vote if nine members or more: Check here if Line 15 is greater than Line 14. The maximum millage rate is equal to the proposed rate. <i>Enter Line 15 on Line 17.</i>		
<input type="checkbox"/>	d. Referendum: The maximum millage rate is equal to the proposed rate. <i>Enter Line 15 on Line 17.</i>		
17.	The selection on Line 16 allows a maximum millage rate of <i>(Enter rate indicated by choice on Line 16)</i>	5.7022	per \$1,000 (17)
18.	Current year gross taxable value from Current Year Form DR-420, Line 4	\$ 1,734,133,452	(18)

Continued on page 2

Taxing Authority : TOWN OF LAUDERDALE-BY-THE-SEA			
19.	Current year adopted taxes (Line 15 multiplied by Line 18, divided by 1,000)	\$ 6,934,800	(19)
20.	Total taxes levied at the maximum millage rate (Line 17 multiplied by Line 18, divided by 1,000)	\$ 9,888,376	(20)
DEPENDENT SPECIAL DISTRICTS AND MSTUs		 STOP HERE. SIGN AND SUBMIT.	
21.	Enter the current year adopted taxes of all dependent special districts & MSTUs levying a millage. (The sum of all Lines 19 from each district's Form DR-420MM)	\$ 0	(21)
22.	Total current year adopted taxes (Line 19 plus Line 21)	\$ 6,934,800	(22)
Total Maximum Taxes			
23.	Enter the taxes at the maximum millage of all dependent special districts & MSTUs levying a millage (The sum of all Lines 20 from each district's Form DR-420MM)	\$ 0	(23)
24.	Total taxes at maximum millage rate (Line 20 plus line 23)	\$ 9,888,376	(24)
Total Maximum Versus Total Taxes Levied			
25.	Are total current year adopted taxes on Line 22 equal to or less than total taxes at the maximum millage rate on Line 24? (Check one)	<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	(25)
S I G N H E R E	Taxing Authority Certification	I certify the millages and rates are correct to the best of my knowledge. The millages comply with the provisions of s. 200.065 and the provisions of either s. 200.071 or s. 200.081, F.S.	
	Signature of Chief Administrative Officer :	Date :	
	Title : CONSTANCE HOFFMANN, TOWN MANAGER	Contact Name and Contact Title : JUNE WHITE, TOWN CLERK	
	Mailing Address : 4501 NORTH OCEAN DRIVE	Physical Address : 4501 NORTH OCEAN DRIVE	
	City, State, Zip : LAUDERDALE-BY-THE-SEA, FLORIDA 33308	Phone Number : 954/776-0576	Fax Number : 954/776-1857

Complete and submit this form DR-420MM-P, Maximum Millage Levy Calculation-Preliminary Disclosure, to your property appraiser with the form DR-420, Certification of Taxable Value.

BUDGET WORKSHEET
(DEPARTMENT REQUEST COLUMN REFLECTS
MANAGER RECOMMENDED BUDGET)

BUDGET WORKSHEET

Town of Lauderdale by the Sea

Month: 7/31/2011	Prior Year Actual	Current Year			Estimated Total	(6) Dept. Req.	(7) Manager Rec.	(8) Comm. Adopted	
		Original Budget	Amended Budget	Actual Thru July					
Fund: 001 - General Fund									
Revenues									
Dept: 000.000 Appropriated Fund Balance									
380.200 Appropriated Fund Balance	0	137,000	137,000	0	0	204,404			
380.205 Carryforward FB - Emerg Fund	0	0	0	0	0				
Appropriated Fund Balance	0	137,000	137,000	0	0	204,404	0	0	
Dept: 301.000 Ad Valorem Property Taxes									
311.100 Ad Valorem Property Taxes	7,376,066	6,736,225	6,736,225	6,899,123	6,950,000	6,588,059			
Ad Valorem Property Taxes	7,376,066	6,736,225	6,736,225	6,899,123	6,950,000	6,588,059	0	0	
Dept: 301.100 Utility Taxes									
311.101 FPL Utility Tax	711,954	660,000	660,000	502,800	710,000	710,000			
311.440 Gas Utility Tax	22,070	23,133	23,133	15,986	21,500	22,000			
314.300 Water Utility Tax	298,440	280,000	280,000	208,769	295,000	295,000			
Utility Taxes	1,032,464	963,133	963,133	727,555	1,026,500	1,027,000	0	0	
Dept: 301.600 Franchise Taxes									
313.100 FI Power & Light Franchise	633,159	643,345	643,345	378,484	606,000	606,000			
313.300 Waste Franchise Collection	71,291	66,000	66,000	57,463	65,000	65,000			
313.400 Gas Franchise	28,639	30,654	30,654	19,067	26,000	26,000			
313.600 Towing Franchise Fees	1,070	1,000	1,000	520	700	800			
Franchise Taxes	734,159	740,999	740,999	455,534	697,700	697,800	0	0	
Dept: 302.000 Licenses & Permits									
321.100 Business License Taxes	85,788	84,000	84,000	70,653	78,000	78,000			
321.110 Sidewalk Cafe ROW	0	0	0	0	0				
322.100 Building Permits	36,457	59,000	59,000	20,092	37,000	35,000			
322.105 Fire Review Fees	22,313	22,000	22,000	15,697	20,000	11,000			
322.250 Zoning Permit & Fees	375	600	600	300	300	300			
322.400 Sign Permits	2,616	2,753	2,753	3,011	3,000	3,000			
Licenses & Permits	147,549	168,353	168,353	109,753	138,300	127,300	0	0	
Dept: 303.000 Intergovernmental Revenues									
311.120 Municipal Revenue Sharing	126,316	102,000	102,000	65,272	126,000	126,000			
311.150 Alcoholic Beverage License	8,350	10,000	10,000	7,567	8,000	8,000			
311.180 Sales Tax	271,012	297,000	297,000	212,867	280,000	280,000			
312.405 Local Op Gas Tax 1 - 6 cent	59,048	61,744	61,744	35,593	59,000	59,000			
312.410 Local Op Gas Tax 1 - 5 cent	42,554	44,832	44,832	34,107	43,000	43,000			
315.100 Communication Service Tax	365,657	368,240	368,240	219,788	320,000	320,000			
334.910 BCC-Senior Center Grant	24,275	29,209	29,209	29,209	29,209	26,640			
334.914 BCC-Transporation Grant	44,171	44,000	44,000	33,109	44,395	44,000			
334.915 FDOT-Reimbursable Grant	12,632	12,632	12,632	0	12,632	12,632			
338.100 BCC-Solid Waste Resource Recov	25,081	0	0	0	0				
343.400 Recycling Revenue	38,970	15,800	15,800	16,496	28,000	30,000			

BUDGET WORKSHEET

Town of Lauderdale by the Sea

Month: 7/31/2011	Prior	Current Year			(6)	(7)	(8)
	Year	Original	Amended	Actual Thru	Estimated		
	Actual	Budget	Budget	July	Total	Dept. Req.	Manager Rec. Comm. Adopted
Fund: 001 - General Fund							
Revenues							
Intergovernmental Revenues	1,018,066	985,457	985,457	654,008	950,236	949,272	0 0
Dept: 304.000 Charges for Services							
343.902 Site Plan Application Fees	900	1,000	1,000	2,350	2,350	1,000	
347.500 Tennis - Shuffle Key	6,993	7,000	7,000	7,460	7,500	7,000	
Charges for Services	7,893	8,000	8,000	9,810	9,850	8,000	0 0
Dept: 305.000 Fines & Forfeitures							
354.100 Parking Fines	131,366	0	0	0	0		
354.150 Fines,TrafficViolation,Citatio	63,405	60,000	60,000	42,769	53,000	53,000	
354.160 Code Enforcement Fines	24,825	30,000	30,000	252,672	253,000	35,000	
359.100 Other Fines & Alarms	6,993	2,516	2,516	3,032	3,300	2,500	
Fines & Forfeitures	226,589	92,516	92,516	298,473	309,300	90,500	0 0
Dept: 306.000 Miscellaneous Revenues							
361.100 Interest Earnings	51,282	20,000	20,000	24,022	33,000	30,000	
361.105 Interest - Emergency Reserve	24,577	20,000	20,000	10,629	18,000	18,000	
361.300 Chg in FMV of SBA Invest-Gener	0	0	0	0	0		
361.301 Chg in FMV of SBA Invest-Emerg	0	0	0	0	0		
366.100 Donations	21,018	15,000	15,000	5,785	10,000	15,000	
369.100 Miscellaneous Revenues	20,913	16,000	16,000	30,428	31,000	20,000	
369.200 Miscellaneous Applications	2,700	2,100	2,100	2,855	2,700	3,000	
369.250 Recreational Activities Fee	1,390	3,000	3,000	1,445	1,500	1,500	
369.300 Miscellaneous Advertising Fees	1,113	2,145	2,145	0	0		
369.400 Miscellaneous Rev-Donat.Sr.Ctr	1,395	0	0	0	0		
369.901 Insurance Reimbursement	2,641	5,500	5,500	41,130	50,000	5,500	
369.902 Insurance Claims Paid	16,693	0	0	12,229	12,229		
369.903 Utilities Reimbursement	13,815	10,000	10,000	10,198	10,500		
Miscellaneous Revenues	157,537	93,745	93,745	138,721	168,929	93,000	0 0
Dept: 581.100 Interfund Transfers							
380.115 Transfer from Fire - OH Costs	0	40,000	40,000	30,000	40,000	40,000	
381.106 Transfer from Parking Fund	165,645	167,074	167,074	125,256	167,000	167,000	
Interfund Transfers	165,645	207,074	207,074	155,256	207,000	207,000	0 0
Total Revenues	10,865,968	10,132,502	10,132,502	9,448,233	10,457,815	9,992,335	0 0
Expenditures							
Dept: 511.000 Commission							
500.110 Commission Salaries	58,233	56,284	56,284	45,460	56,285	56,284	
500.210 Employer FICA Taxes	4,130	4,306	4,306	3,084	3,822	4,306	
500.220 Retirement	9,879	10,492	10,492	8,877	10,000	6,270	
500.230 Group Insurance	13,725	12,486	12,486	10,456	12,600	13,840	

BUDGET WORKSHEET

Town of Lauderdale by the Sea

Month: 7/31/2011	Prior Year Actual	Current Year			Estimated Total	(6) Dept. Req.	(7) Manager Rec. Comm.	(8) Adopted
		Original Budget	Amended Budget	Actual Thru July				
Fund: 001 - General Fund								
Expenditures								
Dept: 511.000 Commission								
500.510 Office Supplies	574	750	750	0	500	600		
500.512 Elections	0	0	0	0	0	4,200		
500.540 Dues & Subscriptions	1,633	2,582	2,582	1,313	2,000	2,442		
500.545 Training	1,455	6,000	6,000	406	1,600	3,000		
500.550 Operating Supplies/Misc	10,057	7,400	7,400	681	3,000	3,000		
500.640 Capital Outlay - Equip't & Mach	0	1,500	1,500	0	1,500	1,500		
Commission	99,686	101,800	101,800	70,277	91,307	95,442	0	0
Dept: 511.100 Donation-Non Profits								
500.820 Donations-Aids to Private Org	11,098	12,442	12,442	12,442	12,442	14,187		
Donation-Non Profits	11,098	12,442	12,442	12,442	12,442	14,187	0	0
Dept: 511.200 Chamber/Facility								
500.120 Regular Salaries	8,731	8,996	8,996	6,889	8,690	8,731		
500.210 Employer FICA Taxes	668	688	688	523	660	668		
500.220 Retirement	930	969	969	685	847	429		
500.230 Group Insurance	3,269	2,488	2,488	2,158	2,403	3,728		
500.315 Professional Services	28,481	46,159	0	0	0			
500.340 Sewer/Wastewater	1,509	1,800	1,800	720	1,500	1,600		
500.345 Contractual Services	0	0	46,159	28,590	46,159	38,861		
500.430 Electric Service	2,522	2,397	2,397	1,626	2,400	2,500		
500.431 Water Service	1,366	1,200	1,200	679	1,000	1,000		
500.451 Auto, Property & Liability Ins	3,188	3,000	3,000	1,358	3,000	4,121		
500.452 Workers Compensation Insur	702	200	200	41	200			
500.520 Bldg. Maint. Materials	16,560	8,993	8,993	3,068	8,000	3,000		
Chamber/Facility	67,926	76,890	76,890	46,337	74,859	64,638	0	0
Dept: 513.000 Administration								
500.120 Regular Salaries	807,067	527,478	527,478	434,409	526,000	581,168		
500.140 Overtime Salaries	2,564	3,000	4,500	4,480	5,000	3,000		
500.210 Employer FICA Taxes	46,784	38,859	38,859	35,014	39,000	41,026		
500.220 Retirement	69,281	73,657	72,157	48,049	56,900	42,042		
500.230 Group Insurance	60,356	64,782	64,782	53,266	64,800	82,624		
500.315 Professional Services	36,270	42,000	26,000	13,380	20,000	20,000		
500.320 Audit Expense	55,000	35,000	35,000	32,000	32,000	32,000		
500.344 Drug Testing	285	800	800	340	400	1,000		
500.345 Contractual Services	0	0	16,000	8,958	20,000	21,000		
500.410 Communications	773	2,400	2,400	368	440			
500.463 Service Maintenance Contracts	13,611	15,500	15,500	10,813	27,000	16,000		
500.506 Printing & Binding	16,111	7,000	7,000	4,901	7,000	7,000		

BUDGET WORKSHEET

Town of Lauderdale by the Sea

Month: 7/31/2011	Prior Year Actual	Current Year				(6) Dept. Req.	(7) Manager Rec. Comm.	(8) Adopted
		Original Budget	Amended Budget	Actual Thru July	Estimated Total			
Fund: 001 - General Fund								
Expenditures								
Dept: 513.000 Administration								
500.508 Postage	4,530	6,500	6,500	1,388	4,000	5,000		
500.510 Office Supplies	3,771	9,000	9,000	1,997	4,500	4,500		
500.540 Dues & Subscriptions	2,533	4,000	4,000	2,052	3,000	3,000		
500.545 Training	5,724	8,000	8,000	1,987	3,000	6,000		
500.550 Operating Supplies/Misc	19,256	17,800	17,800	17,799	20,000	20,000		
500.640 Capital Outlay - Equip & Mach	4,802	4,000	4,000	875	4,000	4,000		
Administration	1,148,718	859,776	859,776	672,076	837,040	889,360	0	0
Dept: 514.000 Town Attorney								
500.310 Legal Expense	451,938	360,000	360,000	310,888	440,000	350,000		
500.314 Litigation	37,552	40,000	40,000	21,315	50,000	40,000		
Town Attorney	489,490	400,000	400,000	332,203	490,000	390,000	0	0
Dept: 519.000 General								
500.120 Regular Salaries	50,699	150,909	150,909	127,158	153,000	147,008		
500.210 Employer FICA Taxes	3,878	11,544	11,544	9,019	12,500	10,408		
500.220 Retirement	5,087	20,064	20,064	16,878	20,300	8,404		
500.230 Group Insurance	5,925	13,259	13,259	10,940	12,500	13,561		
500.250 Unemployment Compensation	27,220	40,000	40,000	5,583	14,000	30,000		
500.311 Advertisements	12,229	17,500	17,500	3,644	7,500	9,000		
500.313 Legal Exp- Other Issues	0	0	7,500	7,500	18,000	10,000		
500.315 Professional Services	171,962	175,000	175,000	45,929	80,000	75,000		
500.345 Contractual Services	0	0	0	0	0	7,000		
500.349 Bus Transportation Contract	43,883	43,883	43,883	43,883	43,883	43,860		
500.410 Communications	0	452	452	0	0			
500.451 Auto, Property & Liability Ins	163,832	174,650	174,650	163,968	172,000	236,258		
500.452 Workers Compensation Insur	34,181	35,000	35,000	33,829	33,829	29,500		
500.463 Service Maintenance Contracts	20,016	11,000	11,000	7,075	11,000	12,000		
500.497 Contingency	0	170,561	133,961	0	0	154,051		
500.506 Printing & Binding	0	12,110	12,110	6,020	12,100	12,500		
500.508 Postage	0	1,200	1,200	1,200	1,600	1,600		
500.511 Computer Expense	0	56,000	56,000	29,063	40,000	40,000		
500.540 Dues & Subscriptions	0	1,000	1,000	960	1,000	1,000		
500.550 Operating Supplies/Misc	0	2,200	2,200	1,278	2,200	2,200		
500.556 Grant Matching Funds	45,365	58,908	58,908	23,943	49,900	57,000		
500.624 Capital Outlay-Bldg. Improvemt	21,193	16,133	16,133	0	7,500	12,500		
500.640 Capital Outlay - Equip & Mach	20,271	113,000	113,000	23,864	60,000	25,000		
500.750 Depreciation	0	162,733	101,450	0	0			

BUDGET WORKSHEET

Town of Lauderdale by the Sea

Month: 7/31/2011	Prior	Current Year			(6)	(7)	(8)	
	Year	Original	Amended	Actual Thru	Estimated	(6)	(7)	(8)
	Actual	Budget	Budget	July	Total	Dept. Req.	Manager Rec.	Comm. Adopted
Fund: 001 - General Fund								
Expenditures								
General	625,741	1,287,106	1,196,723	561,734	752,812	937,850	0	0
Dept: 519.100 Business Dev & Marketing								
500.120 Regular Salaries	0	0	0	0	0	68,750		
500.210 Employer FICA Taxes	0	0	0	0	0	5,259		
500.220 Retirement	0	0	0	0	0	3,376		
500.230 Group Insurance	0	0	0	0	0	10,827		
500.315 Professional Services	0	0	0	0	0	65,000		
500.345 Contractual Services	0	0	0	0	0	25,000		
500.452 Workers Compensation Insur	0	0	0	0	0	110		
500.495 Special Events	0	0	0	0	0	10,000		
500.506 Printing & Binding	0	0	0	0	0	13,000		
500.508 Postage	0	0	0	0	0	500		
500.510 Office Supplies	0	0	0	0	0			
500.540 Dues & Subscriptions	0	0	0	0	0	200		
500.550 Operating Supplies/Misc	0	0	0	0	0	3,000		
500.558 Incentive Programs	0	0	0	0	0	110,000		
Business Dev & Marketing	0	0	0	0	0	315,022	0	0
Dept: 521.000 Police Department								
500.345 Contractual Services	3,003,983	3,156,891	3,156,891	2,630,743	3,156,891	3,435,554		
500.352 Contract Services - Code Red	0	6,000	6,000	4,996	4,996	5,500		
500.460 Equipment Maintenance	0	5,500	5,500	0	5,500	5,500		
500.624 Capital Outlay-Bldg. Improvemt	0	8,200	8,200	0	5,000	8,000		
500.640 Capital Outlay - Equipt & Mach	4,959	5,000	5,000	0	4,000	5,000		
Police Department	3,008,942	3,181,591	3,181,591	2,635,739	3,176,387	3,459,554	0	0
Dept: 523.000 Emergency Medical Services								
500.345 Contractual Services	696,801	724,672	724,672	603,894	724,672	753,659		
500.624 Capital Outlay-Bldg. Improvemt	0	3,000	3,000	0	3,000	1,000		
Emergency Medical Services	696,801	727,672	727,672	603,894	727,672	754,659	0	0
Dept: 524.000 Development Services								
500.120 Regular Salaries	176,660	180,700	174,611	127,200	155,000	241,289		
500.140 Overtime Salaries	456	1,580	4,330	4,293	4,500	2,000		
500.210 Employer FICA Taxes	13,542	14,205	14,205	10,059	11,710	18,611		
500.220 Retirement	17,772	20,818	20,818	15,077	18,000	11,945		
500.230 Group Insurance	23,316	23,661	23,661	21,147	25,400	39,952		
500.311 Advertisements	0	3,500	3,500	150	500			
500.313 Legal Exp- Other Issues	62	500	500	0	0			
500.315 Professional Services	15,433	70,700	70,700	37,709	60,000	60,000		
500.344 Drug Testing	365	200	200	125	200	200		

BUDGET WORKSHEET

Town of Lauderdale by the Sea

Month: 7/31/2011	Prior Year Actual	Current Year				(6) Dept. Req.	(7) Manager Rec. Comm.	(8) Adopted
		Original Budget	Amended Budget	Actual Thru July	Estimated Total			
Fund: 001 - General Fund								
Expenditures								
Dept: 524.000 Development Services								
500.345 Contractual Services	0	3,500	6,839	4,967	10,000	11,000		
500.410 Communications	1,354	1,860	1,860	1,015	1,300	1,300		
500.460 Equipment Maintenance	0	1,033	1,033	0	0	1,084		
500.461 Vehicle Maintenance	1,825	3,000	3,000	529	2,000	2,500		
500.462 Fuel	1,024	2,500	2,500	644	1,200	1,500		
500.463 Service Maintenance Contracts	4,230	3,150	3,150	1,244	3,150	2,900		
500.506 Printing & Binding	1,417	2,000	2,000	814	1,500	2,000		
500.508 Postage	2,756	3,650	3,650	2,448	3,650	3,650		
500.510 Office Supplies	849	3,675	3,675	1,153	2,000	2,500		
500.525 Uniform Expense	302	500	500	0	500	500		
500.540 Dues & Subscriptions	685	270	270	205	300	270		
500.545 Training	2,208	3,673	3,673	507	1,000	2,500		
500.550 Operating Supplies/Misc	5,031	5,450	5,450	2,432	4,000	5,450		
500.640 Capital Outlay - Equip & Mach	5,617	0	0	0	0	7,500		
Development Services	274,904	350,125	350,125	231,718	305,910	418,651	0	0
Dept: 541.100 Mun Svcs - Public Works Div								
500.120 Regular Salaries	368,995	383,003	383,003	282,674	362,750	317,005		
500.140 Overtime Salaries	3,467	5,000	5,000	4,633	5,100	5,000		
500.210 Employer FICA Taxes	27,704	29,975	29,975	20,641	27,500	23,660		
500.220 Retirement	37,055	42,200	42,200	31,767	38,000	15,810		
500.230 Group Insurance	69,514	71,427	71,427	56,839	73,327	73,320		
500.315 Professional Services	1,750	3,000	3,000	0	0			
500.344 Drug Testing	45	450	450	270	400			
500.410 Communications	1,945	2,280	2,280	2,250	2,700	2,840		
500.431 Water Service	43,902	38,696	58,796	30,764	54,300	45,000		
500.433 Electric Service-Streets	41,454	48,513	48,513	35,413	44,000	45,000		
500.445 Equip Rent/Lease	545	3,000	3,000	3,269	3,500	3,000		
500.460 Equipment Maintenance	2,294	10,000	10,000	7,813	10,000	10,000		
500.461 Vehicle Maintenance	2,645	5,000	5,000	983	1,854	5,000		
500.462 Fuel	7,446	15,000	15,000	8,562	10,000	12,000		
500.470 Radio Maintenance	0	300	300	0	0	300		
500.497 Contingency	1,774	0	0	0	0			
500.498 Storm Drain Outfall Rehab Main	89,651	130,000	130,000	44,124	130,000	100,000		
500.508 Postage	7	315	315	217	315	315		
500.510 Office Supplies	525	1,408	1,408	316	750	1,000		
500.525 Uniform Expense	2,495	3,036	3,036	1,468	2,500	3,036		

BUDGET WORKSHEET

Town of Lauderdale by the Sea

Month: 7/31/2011	Prior Year Actual	Current Year			Estimated Total	(6) Dept. Req.	(7) Manager Rec. Comm.	(8) Adopted
		Original Budget	Amended Budget	Actual Thru July				
Fund: 001 - General Fund								
Expenditures								
Dept: 541.100 Mun Svcs - Public Works Div								
500.529 Street Light Maintenance	8,026	12,632	12,632	10,599	12,000	12,000		
500.530 Street Maint Repair Supply	11,394	35,000	35,000	29,276	35,000	33,000		
500.532 Signs	9,696	12,000	12,000	6,831	12,000	12,000		
500.534 Sidewalk Maint Repair	37,753	40,000	40,000	38,777	40,000	40,000		
500.535 Flags	3,524	3,600	1,700	920	1,700	1,700		
500.540 Dues & Subscriptions	691	904	904	448	600	600		
500.545 Training	2,206	2,750	2,750	565	1,000	2,750		
500.550 Operating Supplies/Misc	9,470	10,000	10,000	10,845	13,000	12,000		
500.640 Capital Outlay - Equip & Mach	4,884	15,000	11,000	10,515	11,000	15,000		
Mun Svcs - Public Works Div	790,857	924,489	938,689	640,779	893,296	791,336	0	0
Dept: 541.200 Mun Svcs - Comm Stnds Div								
500.120 Regular Salaries	257,728	237,832	237,832	182,754	232,000	243,238		
500.140 Overtime Salaries	3,519	5,000	5,000	1,422	800	5,000		
500.210 Employer FICA Taxes	19,526	19,145	19,145	14,101	17,300	18,990		
500.220 Retirement	28,880	26,953	26,953	21,852	25,785	12,189		
500.230 Group Insurance	29,064	48,638	48,638	39,684	51,000	57,232		
500.315 Professional Services	0	5,000	5,000	1,725	3,000	5,000		
500.344 Drug Testing	45	200	200	45	100			
500.345 Contractual Services	35,141	70,338	70,338	36,743	44,000	47,084		
500.410 Communications	589	993	993	0	993	993		
500.445 Equip Rent/Lease	510	1,000	1,000	754	2,000	1,000		
500.460 Equipment Maintenance	10,346	10,650	10,650	1,581	4,000	8,000		
500.461 Vehicle Maintenance	1,059	3,675	3,675	2,531	3,675	3,675		
500.462 Fuel	4,030	5,230	5,230	3,686	4,500	5,230		
500.463 Service Maintenance Contracts	1,440	1,512	1,512	424	1,512			
500.470 Radio Maintenance	0	250	250	204	250	250		
500.525 Uniform Expense	1,866	2,388	2,388	1,282	1,800	2,388		
500.531 Grounds Maint/Landscaping	53,599	36,000	45,000	30,857	45,000	45,000		
500.540 Dues & Subscriptions	75	125	125	3	0	125		
500.545 Training	1,069	1,175	1,175	0	0	1,175		
500.550 Operating Supplies/Misc	689	500	500	497	500	1,000		
500.640 Capital Outlay - Equip & Mach	3,744	5,000	66,283	1,448	67,000	5,000		
500.644 Capital Outlay-Vehicles	0	539	539	0	0			
Mun Svcs - Comm Stnds Div	452,919	482,143	552,426	341,593	505,215	462,569	0	0
Dept: 541.300 Mun Svcs - Public Bldgs Div								
500.340 Sewer/Wastewater	5,691	8,649	8,649	4,650	6,010	6,300		
500.410 Communications	27,607	34,992	34,992	19,174	24,000	9,000		

BUDGET WORKSHEET

Town of Lauderdale by the Sea

Month: 7/31/2011	Prior	Current Year			(6)	(7)	(8)
	Year	Original	Amended	Actual Thru	Estimated		
	Actual	Budget	Budget	July	Total	Dept. Req.	Manager Rec. Comm. Adopted
Fund: 001 - General Fund							
Expenditures							
Dept: 541.300 Mun Svcs - Public Bldgs Div							
500.430 Electric Service	47,201	58,181	58,181	31,760	47,000	47,000	
500.431 Water Service	25,570	21,000	21,000	17,292	20,000	21,000	
500.460 Equipment Maintenance	35,997	16,488	16,488	6,802	16,488	16,488	
500.462 Fuel	639	3,000	3,000	0	1,000	1,000	
500.463 Service Maintenance Contracts	10,225	16,137	16,137	3,651	16,137	9,606	
500.520 Bldg. Maint.Materials	37,256	40,000	40,000	35,200	40,000	40,000	
500.550 Operating Supplies/Misc	8,127	6,339	6,339	2,682	6,339	6,339	
500.640 Capital Outlay - Equipt & Mach	3,212	27,780	27,780	9,674	27,780	27,780	
Mun Svcs - Public Bldgs Div	201,525	232,566	232,566	130,885	204,754	184,513	0 0
Dept: 572.000 Recreation							
500.342 Senior Rec. Ctr. Contract	80,365	60,000	60,000	50,000	60,000	60,000	
500.345 Contractual Services	0	6,000	6,000	342	1,500	6,000	
500.347 Programs	0	7,500	7,500	824	1,500	7,500	
500.410 Communications	731	1,109	1,109	998	1,109	600	
500.430 Electric Service	2,961	3,510	3,510	2,880	3,750	4,000	
500.451 Auto, Property & Liability Ins	595	600	600	0	600	824	
500.460 Equipment Maintenance	2,497	3,150	3,150	2,237	3,150	3,150	
500.495 Special Events	51,840	64,000	64,000	36,965	55,000	55,000	
500.510 Office Supplies	109	525	525	207	525	525	
500.520 Bldg. Maint.Materials	1,552	2,500	2,500	2,348	4,000	3,000	
500.540 Dues & Subscriptions	0	335	335	0	335	335	
500.550 Operating Supplies/Misc	7,072	5,953	5,953	6,168	7,000	7,000	
500.640 Capital Outlay - Equipt & Mach	0	5,000	5,000	1,897	5,000	5,000	
Recreation	147,722	160,182	160,182	104,866	143,469	152,934	0 0
Dept: 572.100 Beach							
500.343 Beach Maintenance Contract	162,711	162,720	162,720	135,592	162,720	162,720	
500.460 Equipment Maintenance	2,738	5,000	5,000	2,025	5,000	5,000	
500.469 Buoy Maintenance	0	7,000	7,000	0	7,000	7,000	
500.520 Bldg. Maint.Materials	8,457	7,000	11,000	8,373	10,000	11,000	
500.550 Operating Supplies/Misc	3,996	4,000	5,900	4,189	5,900	5,900	
Beach	177,902	185,720	191,620	150,179	190,620	191,620	0 0
Dept: 581.100 Interfund Transfers							
500.910 Transfer to CIP Fund	1,615,756	1,150,000	1,150,000	862,500	1,150,000	870,000	
Interfund Transfers	1,615,756	1,150,000	1,150,000	862,500	1,150,000	870,000	0 0
Total Expenditures	9,809,987	10,132,502	10,132,502	7,397,222	9,555,783	9,992,335	0 0

BUDGET WORKSHEET

Town of Lauderdale by the Sea

Month: 7/31/2011	Prior Year	Current Year				(6)	(7)	(8)
	Actual	Original Budget	Amended Budget	Actual Thru July	Estimated Total	Dept. Req.	Manager Rec. Comm.	Adopted
General Fund	1,055,981	0	0	2,051,011	902,032	0	0	0

BUDGET WORKSHEET

Town of Lauderdale by the Sea

Month: 7/31/2011	Prior	Current Year			(6)	(7)	(8)
	Year	Original	Amended	Actual Thru	Estimated		
	Actual	Budget	Budget	July	Total	Dept. Req.	Manager Rec. Comm. Adopted
Fund: 101 - Special Revenue-Police Conf							
Revenues							
Dept: 000.000 Appropriated Fund Balance							
380.200 Appropriated Fund Balance	0	0	0	0	0		
380.201 Carry Forward-LETF	0	34,636	34,636	0	9,343	19,638	
380.202 CarryForward - TRAINING	0	1,484	1,484	0	0		
Appropriated Fund Balance	0	36,120	36,120	0	9,343	19,638	0 0
Dept: 305.000 Fines & Forfeitures							
359.000 Confiscation fines & forfeits	0	0	0	0	0		
Fines & Forfeitures	0	0	0	0	0	0	0 0
Dept: 306.000 Miscellaneous Revenues							
361.101 Interest (LETF)	678	850	850	281	350	350	
361.102 Interest (Training)	20	30	30	9	12	12	
369.100 Miscellaneous Revenues	0	0	0	13,295	13,295		
Miscellaneous Revenues	698	880	880	13,585	13,657	362	0 0
Total Revenues	698	37,000	37,000	13,585	23,000	20,000	0 0
Expenditures							
Dept: 521.000 Police Department							
500.545 Training	1,500	1,500	1,500	0	0		
500.624 Capital Outlay-Bldg. Improvemt	78,250	10,000	5,000	0	0		
Police Department	79,750	11,500	6,500	0	0	0	0 0
Dept: 521.100 Police Dept. Confiscated							
500.640 Capital Outlay - Equipt & Mach	0	25,500	30,500	11,087	23,000	20,000	
Police Dept. Confiscated	0	25,500	30,500	11,087	23,000	20,000	0 0
Total Expenditures	79,750	37,000	37,000	11,087	23,000	20,000	0 0
Special Revenue-Police Conf	-79,052	0	0	2,498	0	0	0 0

BUDGET WORKSHEET

Town of Lauderdale by the Sea

Month: 7/31/2011	Prior Year Actual	Current Year			Estimated Total	(6) Dept. Req.	(7) Manager Rec. Comm.	(8) Adopted
		Original Budget	Amended Budget	Actual Thru July				
Fund: 103 - Sewer System-Maint, Renew, Repla								
Revenues								
Dept: 000.000 Appropriated Fund Balance								
380.200 Appropriated Fund Balance	0	416,448	416,448	0	0			
Appropriated Fund Balance	0	416,448	416,448	0	0	0	0	0
Dept: 304.000 Charges for Services								
343.500 Sewer Fees	958,037	950,000	950,000	838,857	1,232,000	1,142,000		
343.510 Sewer Penalties	5,469	1,300	1,300	11,240	13,500	7,000		
Charges for Services	963,506	951,300	951,300	850,097	1,245,500	1,149,000	0	0
Dept: 306.000 Miscellaneous Revenues								
361.100 Interest Earnings	3,938	3,000	3,000	1,899	3,000	3,500		
Miscellaneous Revenues	3,938	3,000	3,000	1,899	3,000	3,500	0	0
Total Revenues	967,444	1,370,748	1,370,748	851,996	1,248,500	1,152,500	0	0
Expenditures								
Dept: 535.000 Sanitary Sewers								
500.120 Regular Salaries	46,389	50,304	50,304	41,560	50,304	69,654		
500.210 Employer FICA Taxes	3,550	3,887	3,887	3,153	4,250	3,872		
500.220 Retirement	4,945	5,472	5,472	4,439	4,700	4,588		
500.230 Group Insurance	7,179	9,085	9,085	5,646	7,300	13,201		
500.315 Professional Services	13,009	50,000	50,000	18,334	33,000	60,000		
500.340 Sewer/Wastewater	864,955	1,000,000	1,000,000	552,224	690,000	600,000		
500.435 Utilities	14,930	14,000	14,000	11,239	15,500	16,000		
500.451 Auto, Property & Liability Ins	5,579	5,500	5,500	3,407	5,500	7,555		
500.452 Workers Compensation Insur	4,044	2,000	2,000	811	2,000	2,158		
500.459 Sewer Line Maintenance	69,701	80,000	80,000	56,496	80,000	80,000		
500.465 Pump Station Maintenance	17,435	25,000	25,000	6,350	25,000	20,000		
500.497 Contingency	0	15,000	15,000	0	0	50,000		
500.506 Printing & Binding	0	250	250	0	0			
500.508 Postage	0	250	250	0	0			
500.550 Operating Supplies/Misc	425	2,000	2,000	0	0			
500.750 Depreciation	52,916	58,000	58,000	0	0			
Sanitary Sewers	1,105,057	1,320,748	1,320,748	703,659	917,554	927,028	0	0
Dept: 570.000 pumps, sewer lines, rehab								
509.630 Emergency Sewer Replace	0	50,000	50,000	0	0	25,000		
pumps, sewer lines, rehab	0	50,000	50,000	0	0	25,000	0	0
Dept: 581.100 Interfund Transfers								
500.910 Transfer to CIP Fund	0	0	0	0	0			
Interfund Transfers	0	0	0	0	0	0	0	0
Total Expenditures	1,105,057	1,370,748	1,370,748	703,659	917,554	952,028	0	0

BUDGET WORKSHEET

Town of Lauderdale by the Sea

Month: 7/31/2011	Prior Year	Current Year			Estimated Total	(6)	(7)	(8)
	Actual	Original Budget	Amended Budget	Actual Thru July		Dept. Req.	Manager Rec. Comm.	Adopted
Sewer System-Maint, Renew, Repla	-137,613	0	0	148,337	330,946	200,472	0	0

BUDGET WORKSHEET

Town of Lauderdale by the Sea

Month: 7/31/2011	Prior Year Actual	Current Year			Estimated Total	(6)	(7)	(8)
		Original Budget	Amended Budget	Actual Thru July		Dept. Req.	Manager Rec.	Comm. Adopted
Fund: 115 - Fire Fund								
Revenues								
Dept: 000.000 Appropriated Fund Balance								
380.203 Appropriation from Vehicle Res	0	14,000	14,000	0	14,000	187,000		
Appropriated Fund Balance	0	14,000	14,000	0	14,000	187,000	0	0
Dept: 301.050 Fire Assessment								
311.200 Property Tax-Fire Assessment	0	1,009,251	1,009,251	1,036,444	1,040,000	1,012,808		
Fire Assessment	0	1,009,251	1,009,251	1,036,444	1,040,000	1,012,808	0	0
Dept: 304.000 Charges for Services								
342.210 Fire Inspection Fees	0	35,000	35,000	12,163	40,000	30,000		
Charges for Services	0	35,000	35,000	12,163	40,000	30,000	0	0
Total Revenues	0	1,058,251	1,058,251	1,048,607	1,094,000	1,229,808	0	0
Expenditures								
Dept: 522.000 Fire Department								
500.120 Regular Salaries	1,173	10,500	0	0	0			
500.151 Fire Dept Pension	0	10,000	10,000	650	0	5,000		
500.315 Professional Services	0	15,000	11,540	3,160	3,160	7,500		
500.320 Audit Expense	0	2,040	5,500	5,500	5,500	5,500		
500.345 Contractual Services	0	725,580	736,080	613,750	736,980	766,603		
500.624 Capital Outlay-Bldg. Improvemt	0	6,800	6,800	0	12,000	10,000		
500.644 Capital Outlay-Vehicles	0	14,000	14,000	0	14,500	325,000		
500.912 Transfer to General Fund	0	40,000	40,000	30,000	40,000	40,000		
500.995 Transfer To Veh/Equip Reserve	0	187,314	187,314	128,920	187,314	30,205		
500.996 Transfer to Fire Reserve	0	47,017	47,017	0	94,546	40,000		
Fire Department	1,173	1,058,251	1,058,251	781,980	1,094,000	1,229,808	0	0
Total Expenditures	1,173	1,058,251	1,058,251	781,980	1,094,000	1,229,808	0	0
Fire Fund	-1,173	0	0	266,627	0	0	0	0

BUDGET WORKSHEET

Town of Lauderdale by the Sea

Month: 7/31/2011	Prior Year Actual	Current Year			Estimated Total	(6) Dept. Req.	(7) Manager Rec.	(8) Comm. Adopted	
		Original Budget	Amended Budget	Actual Thru July					
Fund: 300 - Capital Project Fund									
Revenues									
Dept: 000.000 Appropriated Fund Balance									
380.200 Appropriated Fund Balance	0	52,325	52,325	0	0	1,906,629			
380.204 Appropriated from El Mar Reser	0	83,000	83,000	0	79,000				
Appropriated Fund Balance	0	135,325	135,325	0	79,000	1,906,629	0	0	0
Dept: 303.000 Intergovernmental Revenues									
334.924 Enhancement Grant - A1A Strtsc	0	505,400	505,400	35,183	190,000	322,000			
Intergovernmental Revenues	0	505,400	505,400	35,183	190,000	322,000	0	0	0
Dept: 306.000 Miscellaneous Revenues									
361.100 Interest Earnings	10,272	24,000	24,000	5,647	12,000	20,000			
Miscellaneous Revenues	10,272	24,000	24,000	5,647	12,000	20,000	0	0	0
Dept: 581.100 Interfund Transfers									
381.105 Transfer from General Fund	1,615,756	1,150,000	1,150,000	862,500	1,150,000	870,000			
381.106 Transfer from Parking Fund	0	0	0	0	0	215,066			
381.110 Transfer from Sewer Fund	0	0	0	0	0				
Interfund Transfers	1,615,756	1,150,000	1,150,000	862,500	1,150,000	1,085,066	0	0	0
Total Revenues	1,626,028	1,814,725	1,814,725	903,330	1,431,000	3,333,695	0	0	0
Expenditures									
Dept: 519.000 General									
500.120 Regular Salaries	0	0	0	0	0	60,000			
500.140 Overtime Salaries	0	0	0	0	0				
500.210 Employer FICA Taxes	0	0	0	0	0	4,590			
500.220 Retirement	0	0	0	0	0	2,946			
500.230 Group Insurance	0	0	0	0	0	13,157			
500.318 Master Plan	0	50,000	50,000	30,925	40,000				
500.452 Workers Compensation Insur	0	0	0	0	0	1,002			
500.497 Contingency	0	0	0	0	0	155,000			
500.750 Depreciation	0	237,325	237,325	0	0				
General	0	287,325	287,325	30,925	40,000	236,695	0	0	0
Dept: 519.152 Neighborhood Improvements									
500.624 Capital Outlay-Bldg. Improvemnt	0	30,000	30,000	4,297	30,000	30,000			
Neighborhood Improvements	0	30,000	30,000	4,297	30,000	30,000	0	0	0
Dept: 534.160 North A1A Streetscape Project									
500.630 Cap Outlay Imp other than bldg	0	0	684,900	50,933	170,000	533,000			
500.640 Capital Outlay - Equip & Mach	67,643	684,900	0	-2,575	0				
North A1A Streetscape Project	67,643	684,900	684,900	48,358	170,000	533,000	0	0	0
Dept: 534.165 A1A Streetscape:Datura to Pine									
500.629 Capital Outlay - Design/Permit	0	0	0	0	0	190,000			
500.630 Cap Outlay Imp other than bldg	0	0	0	0	0				

BUDGET WORKSHEET

Town of Lauderdale by the Sea

Month: 7/31/2011	Prior Year Actual	Current Year			Estimated Total	(6)	(7)	(8)
		Original Budget	Amended Budget	Actual Thru July		Dept. Req.	Manager Rec.	Comm. Adopted
Fund: 300 - Capital Project Fund								
Expenditures								
A1A Streetscape:Datura to Pine	0	0	0	0	0	190,000	0	0
Dept: 534.166 Signage								
500.629 Capital Outlay - Design/Permit	0	0	0	0	0			
500.630 Cap Outlay Imp other than bldg	0	0	0	0	0	15,000		
Signage	0	0	0	0	0	15,000	0	0
Dept: 534.167 A1A Streetscape: Comm'l to Dat								
500.629 Capital Outlay - Design/Permit	0	0	0	0	0	80,000		
A1A Streetscape: Comm'l to Dat	0	0	0	0	0	80,000	0	0
Dept: 545.170 Parking Improvements								
500.630 Cap Outlay Imp other than bldg	0	25,000	25,000	25,000	25,000	100,000		
Parking Improvements	0	25,000	25,000	25,000	25,000	100,000	0	0
Dept: 559.005 Flamingo Ave - Stormwater Impr								
500.629 Capital Outlay - Design/Permit	0	36,000	36,000	29,657	36,000			
500.630 Cap Outlay Imp other than bldg	0	275,000	275,000	250	80,000	180,000		
Flamingo Ave - Stormwater Impr	0	311,000	311,000	29,907	116,000	180,000	0	0
Dept: 559.006 Oceanfront Ctr.Drain.Streetsca								
500.629 Capital Outlay - Design/Permit	0	106,000	106,000	11,200	70,000			
500.630 Cap Outlay Imp other than bldg	0	0	0	0	0	500,000		
Oceanfront Ctr.Drain.Streetsca	0	106,000	106,000	11,200	70,000	500,000	0	0
Dept: 559.007 West Tradewinds Stormwater Imp								
500.629 Capital Outlay - Design/Permit	0	37,500	37,500	22,843	38,000			
500.630 Cap Outlay Imp other than bldg	0	215,000	215,000	0	160,000			
West Tradewinds Stormwater Imp	0	252,500	252,500	22,843	198,000	0	0	0
Dept: 559.008 Harbor Drive Stormwater Imp								
500.629 Capital Outlay - Design/Permit	0	26,000	26,000	250	0	26,000		
500.630 Cap Outlay Imp other than bldg	0	0	0	0	0	169,000		
Harbor Drive Stormwater Imp	0	26,000	26,000	250	0	195,000	0	0
Dept: 559.009 Terra Mar Drive Stormwater Imp								
500.630 Cap Outlay Imp other than bldg	0	25,000	25,000	150	20,000			
Terra Mar Drive Stormwater Imp	0	25,000	25,000	150	20,000	0	0	0
Dept: 559.015 B'ganvilla Drainage/Streetscap								
500.629 Capital Outlay - Design/Permit	0	0	0	0	0	65,000		
500.630 Cap Outlay Imp other than bldg	0	0	0	0	0	585,000		
B'ganvilla Drainage/Streetscap	0	0	0	0	0	650,000	0	0
Dept: 575.200 Traffic Improvements & Calming								
500.630 Cap Outlay Imp other than bldg	0	15,000	15,000	6,035	12,000			
Traffic Improvements & Calming	0	15,000	15,000	6,035	12,000	0	0	0
Dept: 576.127 Fish - Reef Habitat								
500.630 Cap Outlay Imp other than bldg	0	27,000	27,000	100	7,000	24,000		

BUDGET WORKSHEET

Town of Lauderdale by the Sea

Month: 7/31/2011	Prior	Current Year			Estimated Total	(6)	(7)	(8)
	Year Actual	Original Budget	Amended Budget	Actual Thru July		Dept. Req.	Manager Rec.	Comm. Adopted
Fund: 300 - Capital Project Fund								
Expenditures								
Fish - Reef Habitat	0	27,000	27,000	100	7,000	24,000	0	0
Dept: 576.128 Comm'l Str'scap bridge toSea.D								
500.629 Capital Outlay - Design/Permit	0	0	0	0	0	600,000		
Comm'l Str'scap bridge toSea.D	0	0	0	0	0	600,000	0	0
Dept: 579.166 El Mar Streetscape-Des & Permi								
500.630 Cap Outlay Imp other than bldg	82,708	25,000	25,000	2,050	6,000			
El Mar Streetscape-Des & Permi	82,708	25,000	25,000	2,050	6,000	0	0	0
Total Expenditures	150,351	1,814,725	1,814,725	181,115	694,000	3,333,695	0	0
Capital Project Fund	1,475,677	0	0	722,215	737,000	0	0	0

BUDGET WORKSHEET

Town of Lauderdale by the Sea

	Prior Year Actual	Current Year			Estimated Total	(6)	(7)	(8)
		Original Budget	Amended Budget	Actual Thru July		Dept. Req.	Manager Rec.	Comm. Adopted
Month: 7/31/2011								
Fund: 310 - Parking Fund								
Revenues								
Dept: 000.000 Appropriated Fund Balance								
369.100 Miscellaneous Revenues	0	0	0	0	879			
380.200 Appropriated Fund Balance	0	35,739	35,739	0	0			
Appropriated Fund Balance	0	35,739	35,739	0	879	0	0	0
Dept: 304.000 Charges for Services								
344.500 Parking Permits	33,033	60,000	39,012	41,863	43,000	43,000		
344.510 Proposed Parking Meter Increas	0	66,856	66,856	0	0			
344.520 Parking Agreements	0	0	20,988	20,988	20,988	21,000		
344.552 Ocean Front Meters	202,338	195,000	195,000	204,011	240,000	288,000		
344.553 Commercial Blvd. Meters	17,092	18,000	18,000	10,097	11,500	20,000		
344.554 Parking Meters - Beach	0	14,500	14,500	17,821	19,000	22,000		
344.556 Parking Meters -El Prado	0	124,000	124,000	136,633	170,000	198,000		
344.558 Parking Meter - Town Hall	0	16,595	16,595	2,923	3,200	3,800		
344.559 El Mar Parking Lot	56,322	56,000	56,000	58,500	65,000	83,000		
344.560 A1A Parking Lot	22,362	22,000	22,000	16,047	20,000	30,000		
Charges for Services	331,147	572,951	572,951	508,883	592,688	708,800	0	0
Dept: 305.000 Fines & Forfeitures								
354.100 Parking Fines	58,353	165,000	215,000	133,654	176,000	175,000		
Fines & Forfeitures	58,353	165,000	215,000	133,654	176,000	175,000	0	0
Dept: 306.000 Miscellaneous Revenues								
361.100 Interest Earnings	382	450	450	276	355	320		
369.100 Miscellaneous Revenues	0	0	0	0	0			
Miscellaneous Revenues	382	450	450	276	355	320	0	0
Total Revenues	389,882	774,140	824,140	642,813	769,922	884,120	0	0
Expenditures								
Dept: 545.000 Parking Operations								
500.120 Regular Salaries	76,098	176,564	176,564	133,867	167,150	188,507		
500.140 Overtime Salaries	0	553	553	414	550	550		
500.210 Employer FICA Taxes	5,576	13,600	13,600	9,503	12,000	14,291		
500.220 Retirement	8,067	19,147	19,147	14,126	16,500	9,604		
500.230 Group Insurance	16,268	42,374	42,374	22,563	26,000	37,794		
500.315 Professional Services	10,973	38,632	38,632	9,075	18,575	10,000		
500.344 Drug Testing	0	300	300	0	0	300		
500.345 Contractual Services	4,617	6,564	71,314	43,899	81,500	82,000		
500.410 Communications	281	2,103	2,103	2,354	3,308	5,780		
500.430 Electric Service	2,573	3,200	3,200	1,575	3,000	3,000		
500.431 Water Service	2,664	3,000	3,000	3,731	4,550	4,780		

BUDGET WORKSHEET

Town of Lauderdale by the Sea

Month: 7/31/2011	Prior	Current Year			(6)	(7)	(8)
	Year	Original	Amended	Actual Thru	Estimated	Dept. Req.	Manager Rec. Comm. Adopted
	Actual	Budget	Budget	July	Total		
Fund: 310 - Parking Fund							
Expenditures							
Dept: 545.000 Parking Operations							
500.445 Equip Rent/Lease	1,265	4,514	4,514	320	1,200	1,200	
500.447 Parking Meter Maintenance	0	1,000	1,000	12	1,000	1,500	
500.449 Parking Lot Maintenance	0	750	750	0	750	750	
500.451 Auto, Property & Liability Ins	241	250	250	0	250	343	
500.452 Workers Compensation Insur	3,941	4,500	4,500	1,825	4,500	3,405	
500.460 Equipment Maintenance	0	1,600	1,600	91	100		
500.461 Vehicle Maintenance	173	2,500	2,500	1,415	2,000	2,500	
500.462 Fuel	3,033	4,500	4,500	2,399	4,500	4,500	
500.463 Service Maintenance Contracts	0	3,390	3,390	12,424	15,000	18,000	
500.497 Contingency	0	5,000	5,000	0	0	27,000	
500.506 Printing & Binding	0	2,025	2,025	0	500	2,000	
500.508 Postage	0	600	600	0	0		
500.510 Office Supplies	0	400	400	65	0	400	
500.511 Computer Expense	0	600	600	0	150	400	
500.525 Uniform Expense	580	600	600	630	700	700	
500.533 Parking Meter Parts-Supplies	9,429	5,000	6,500	6,392	8,000	8,000	
500.545 Training	0	750	750	0	0	750	
500.550 Operating Supplies/Misc	840	8,000	15,000	10,478	14,000	8,000	
500.630 Cap Outlay Imp other than bldg	0	15,000	0	0	0	15,000	
500.640 Capital Outlay - Equip & Mach	0	50,000	48,500	34,450	40,000	51,000	
500.710 Debt Service - Principal	0	102,088	102,088	90,563	121,349		
500.720 Debt Service - Interest	60,454	75,051	75,051	42,283	55,790		
500.750 Depreciation	12,910	12,911	12,911	0	0		
Parking Operations	219,983	607,066	663,816	444,454	602,922	502,054	0 0
Dept: 581.100 Interfund Transfers							
500.910 Transfer to CIP Fund	0	0	0	0	0	215,066	
500.912 Transfer to General Fund	165,645	167,074	160,324	125,256	167,000	167,000	
Interfund Transfers	165,645	167,074	160,324	125,256	167,000	382,066	0 0
Total Expenditures	385,628	774,140	824,140	569,710	769,922	884,120	0 0
Parking Fund	4,254	0	0	73,103	0	0	0 0
Grand Total:	2,318,074	0	0	3,263,791	1,969,978	200,472	0 0

DEPARTMENT JUSTIFICATION SHEETS

**TOWN OF LAUDERDALE-BY-THE-SEA
PROPOSED OPERATING BUDGET JUSTIFICATION SHEET
FISCAL YEAR 2011-12**

Depart. Name:	Town Commission		511	
Submitted By:	June White, Town Clerk Connie Hoffmann, Town Manager			
Function:	To represent the public interest, provide leadership and policy direction for the Town's future, and assure the present and future fiscal integrity of the municipal government.			
Objectives:	To restore transparency and trust in municipal government in Lauderdale-by-the-Sea, to operate municipal government in an efficient and business-like manner, to provide excellent customer service to our residents, businesses, and visitors, to foster the economic well-being of the Town.			
Achievements:	Adopted an ethics code; restored civility to Town meetings; chaired very successful Halloween, Easter by the Sea, and 4th of July special events; established a prioritized work plan for the Town Manager; addressed serious financial solvency issues in the Sewer Fund and commissioned an analysis of the condition of the Town's sewer infrastructure; made the Town more business-friendly by adopting revisions to the parking requirements, sidewalk cafe regulations and expanded the types of businesses that can locate in Town with appropriate safeguards for the residents; oversaw the review & revisions to the Town's Master Plan; reduced taxes by keeping the millage rate the same for the second year in a row, despite a declining tax roll; directed the modernization of the Town's parking system and assured its solvency through parking rate increases while remaining competitive with neighboring cities; proposed and adopted a lien mitigation program to enable cases to be cleared after compliance and resulted in the collection of over \$250,000 in liens in FY 2011.			
ACCT NO.	DESCRIPTION OF ITEMS PURCHASED IN ACCOUNT	ADOPTED FY 2010-11	MGR RECOMM FY 2011-12	COMM ADOPTED FY 12
	PERSONNEL SERVICES			
110	SALARIES - Does not include 5% increase allowed	\$ 56,284	\$ 56,284	\$ -
210	FICA - Social Security 6.20% and Medicare 1.45%	\$ 4,306	\$ 4,306	\$ -
220	RETIREMENT - Contribution to the Florida Retirement System Elected Officials at new rate	\$ 10,492	\$ 6,270	\$ -
230	GROUP INSURANCE - health insurance for 2 members of the Commission (Mayor reimburses Town for the cost through a payroll deduction)	\$ 12,486	\$ 13,840	\$ -
	OPERATING			
510	OFFICE SUPPLIES - Office supplies used for preparation of the Commission Agenda packages and other supplies.	\$ 750	\$ 600	\$ -
540	DUES & SUBSCRIPTIONS - Broward League of Cities = \$ 564 Florida League of Cities = \$ 569 Florida League of Mayors = \$ 250 National League of Cities = \$ 809 Sister Cities International = \$ 250	\$ 2,582	\$ 2,442	\$ -
545	TRAINING - Conference, seminars, workshops, meetings, and Broward League of Cities meetings, annual Florida League of Cities conference and training; ethics training required by County Ordinance	\$ 6,000	\$ 3,000	\$ -
550	OPERATING SUPPLIES - Stationary, flash drives, video tapes for meetings, proclamation/awards, printing, sympathy flowers, water for Commission mtgs, and miscellaneous supplies, Hosting League of Cities meeting.	\$ 7,400	\$ 3,000	\$ -
512	ELECTIONS - \$1200 for required ad, \$1500 for supv of elections charges, \$500 for other misc costs		\$ 4,200	
	CAPITAL OUTLAY			
640	EQUIPMENT & MACHINERY new laptops for 2 Commissioners (3 replaced last year) + other equip	\$ 1,500	\$ 1,500	\$ -
	Total	\$ 101,800	\$ 96,442	\$ -

**TOWN OF LAUDERDALE-BY-THE-SEA
PROPOSED OPERATING BUDGET JUSTIFICATION SHEET
FISCAL YEAR 2011-12**

Department Name: <u>Donations</u>		511.100		
Submitted By: <u>Finance Director</u>				
Function: To aid non profit organizations by assisting in the funding of projects that benefit the multiple needs of citizens of Broward County.				
Objectives: To plan, coordinate and assist in funding community related not -for-profit social service agencies.				
Achievements: Provided financial assistant to Area Agency On Aging Of Broward County, Women In Distress, Kids Voting Broward, Family Central, Boy Scouts of America, and Broward Coalition For The Homeless.				
ACCT NO.	DESCRIPTION OF ITEMS PURCHASED IN ACCOUNT	ADOPTED FY 2010-11	MGR RECOMM FY 2011-12	COMM ADOPTED FY 2011-12
OPERATING				
820	Aid To Non-Profit Organizations	\$ 12,442	\$ 14,187	\$ -
	Area Agency on Aging	\$ 7,387	\$ 10,162	\$ -
	Women in Distress	\$ 2,000	\$ 2,000	\$ -
	Kids Voting Broward	\$ 1,404	\$ 1,474	\$ -
	Family Central	\$ 551	\$ 551	\$ -
	Boy Scouts	\$ 1,100	\$ -	\$ -
				\$ -
	Total	\$ 12,442	\$ 14,187	\$ -
Total Donations		\$ 12,442	\$ 14,187	\$ -

**TOWN OF LAUDERDALE-BY-THE-SEA
PROPOSED OPERATING BUDGET JUSTIFICATION SHEET
FISCAL YEAR 2011-12**

Depart/Division		Buildings/Chamber Of Commerce			511.200
Submitted By:		Don Prince, Director Of Municipal Services			
Function:		To attract Visitors and Tourists to Lauderdale-By-The-Sea, and provide information to visitors and residents. To provide the Chamber with an attractive building from which to operate.			
Objectives:		To operate the Visitors Center to promote the town of Lauderdale-By-The-Sea and act as a host to Tourists & Visitors who visit our Town. Provide information about local attractions, Restaurants, Hotels & other community business to Visitors, Tourists & Residents.			
Achievements:		In the first nine months of 2010, the Chamber provided assistance to 12,787 residents and visitors that walked in, mailed 2,010 visitors guides, and the website recorded over 90,000 hits. The Chamber hosted Taste of the Beach and the annual Arts & Crafts Show.			
ACCT NO.	DESCRIPTION OF ITEMS PURCHASED IN ACCOUNT	ADOPTED FY 2010-11	MGR RECOMM FY 2011-12	COMM ADOPTED FY 2011-12	
PERSONNEL SERVICES					
120	SALARIES - partial salary of a Maintenance Worker	\$ 8,996	\$ 8,731	\$ -	
		\$ -	\$ -	\$ -	
210	FICA - Social Security 6.20% and Medicare 1.45%	\$ 688	\$ 668	\$ -	
220	RETIREMENT - Florida Retirement System	\$ 969	\$ 429	\$ -	
230	GROUP INSURANCE - Share of insurance benefits	\$ 2,488	\$ 3,728	\$ -	
OPERATING					
315	PROFESSIONAL SERVICES - Chamber Of Commerce Contract	\$ 46,159	\$ 38,861	\$ -	
340	SEWER/WASTEWATER -	\$ 1,800	\$ 1,600	\$ -	
430	ELECTRIC SERVICE -	\$ 2,397	\$ 2,500	\$ -	
431	WATER -	\$ 1,200	\$ 1,000	\$ -	
451	LIABILITY INSURANCE - Chamber bldg's share of Town Property, flood and windstorm	\$ 3,000	\$ 4,121	\$ -	
452	WORKERS COMPENSATION INSURANCE -	\$ 200	\$ -	\$ -	
520	MAINTENANCE MATERIALS - Supplies for daily cleaning & maintenance of grounds	\$ 8,993	\$ 3,000	\$ -	
640	CAPITAL OUTLAY				
Total		\$ 76,890	\$ 64,638	\$ -	

**TOWN OF LAUDERDALE-BY-THE-SEA
PROPOSED OPERATING BUDGET JUSTIFICATION SHEET
FISCAL YEAR 2011-12**

Dept. Name:	Administration	513		
Submitted By:	Finance Director; Town Clerk; Town Mgr			
Function:	To provide professional leadership and management to local government operations and to execute Town/Commission policy and direction. Recommend alternative solutions to community issues. Prepare an annual budget for Commission consideration; provide overall efficiency in Town Management, administrative systems and personnel performance. To accurately account for and report on the Town's expenditures and revenues, to manage the Town's risk of property damage and liability.			
Objectives:	To update the Town's Master Plan; develop a Town Strategic Plan; modernize the Town's purchasing and personnel policies; to develop a comprehensive 5 year CIP; implement measures that improve the Town's economic vitality and develop a mechanism to implement economic development activities; develop a neighborhood improvement policy; resolve financial solvency issues in the Town's sewer Fund; implement stormwater drainage improvements; negotiate a new contract with BSO; update the Town's technology systems & equipment; maintain internal accounting controls that assure the reliability of financial records and reporting; maintain accountability for assets; prepare and maintain accurate records for Town proceedings and transactions; prepare annual budget recommendations.			
Achievements:	All of the above objectives will have been achieved by the end of the fiscal year. In addition, numerous other assignments have been completed.			
ACCT NO.	DESCRIPTION OF ACCOUNT	ADOPTED FY 2010-11	MGR RECOMM FY 2011-12	COMM ADOPTED FY 2011-12
	PERSONNEL SERVICES			
120	SALARIES - Salaries for City Clerk & Finance Div personnel, Town Manager & Secretary. Eliminates 1 Acctng Specialist; adds a PT Asst to the Mgr (using eliminated Asst Mun Svcs Director salary savings to cover cost). Higher Fin Dir salary	\$ 527,478	\$ 581,168	\$ -
140	OVERTIME -as needed to complete special projects, the audit process, budget preparation, year-end closing of financial records	\$ 3,000	\$ 3,000	\$ -
210	FICA - Town's share of Social Security 6.20% and Medicare 1.45%	\$ 38,859	\$ 41,026	\$ -
220	RETIREMENT - Florida Retirement System + \$10,000 for Town Mgr's deferred comp per contract	\$ 73,657	\$ 42,042	\$ -
230	GROUP INSURANCE - Cost of health, dental, life, disability and vision insurance	\$ 64,782	\$ 82,624	\$ -
	OPERATING EXPENSES			
315	PROFESSIONAL SERVICES Consultants & professional service providers to assist with research, HR matters, special programs or projects. (Municode updates, ADP contract fees & tech services fees moved from this account to Contractual Services account in FY 2012.)	\$ 42,000	\$ 20,000	\$ -
320	AUDIT EXPENSE - annual audit; Grau contract renewed at same price	\$ 35,000	\$ 32,000	\$ -
344	DRUG TESTS - Cost for random drug testing of five percent of the Town's employees annually, pre-testing of prospective employees and post-accident drug testing. This HR expense for all general fund depts costs is consolidated here, rather than having separate accounts exc Parking	\$ 800	\$ 1,000	\$ -
345	CONTRACTUAL SERVICES - Contract with ADP for payroll processing & reporting (\$10k) & municode updates (\$6K) was budgeted in the Professional Services line item account in prior years and Esilo data storage contract (\$4,500) was in equipment maintenance contract; those expenditures fit the definition of contractual services.	\$ -	\$ 21,000	\$ -
410	COMMUNICATIONS	\$ 2,400	\$ -	\$ -
463	SERVICE & EQUIPMENT MAINTENANCE -	\$ 15,500	\$ 16,000	\$ -

**TOWN OF LAUDERDALE-BY-THE-SEA
PROPOSED OPERATING BUDGET JUSTIFICATION SHEET
FISCAL YEAR 2011-12**

ACCT NO.	DESCRIPTION OF ACCOUNT	ADOPTED FY 2010-11	MGR RECOMM FY 2011-12	COMM ADOPTED FY 2011-12
	Fund Balance Financial System Maint Contract- \$ 4,000			
	Laserfiche Maint Contract- \$ 4,100			
	Copiers (Clerk/Finance) - \$ 3,000 (with supplies)			
	Data Storage - E-Silo Contract - \$ 4,310			
506	PRINTING & BINDING - Cost associated with printing of forms, checks, applications, permits, pre-printed forms, stationary, business cards, envelopes, annual financial report, annual budget, grant	\$ 7,000	\$ 7,000	\$ -
508	POSTAGE - for all general fund departments;includes Pitney Bowes postage machine rental	\$ 6,500	\$ 5,000	\$ -
510	OFFICE SUPPLIES	\$ 9,000	\$ 4,500	\$ -
540	DUES, MEMBERSHIPS & SUBSCRIPTIONS - Broward & Florida County - City Manager Association (FCCMA), International City County Management Association (ICMA), Broward County Municipal Clerks Association (BCMCA), Florida Association of City Clerks (FACC), Florida Government Finance Officers Association (FGFOA), Government Finance Officers Association (GFOA), Association of Government Accountants (AGA), Public Risk Insurance Management Association (PRIMA), National Institute of Government Purchasing (NIGP), Florida Statutes Updates, Notary Public, Costco	\$ 4,000	\$ 3,000	\$ -
545	TRAINING/TRAVEL - Training of Administration employees. Seminars, workshops, conferences, meeting and training.	\$ 8,000	\$ 6,000	\$ -
550	OPERATING SUPPLIES - Application fees, back-up tapes, permit fees, copier expenses (overages), rubber stamps, file cabinets, computer printers, storage boxes, shelves, and cabinets, research, shipping and handling fees, mileage reimbursement, and miscellaneous supplies and non capital items.	\$ 17,800	\$ 20,000	
	CAPITAL OUTLAY			
640	EQUIPMENT & MACHINERY - office furniture, computers	\$ 4,000	\$ 4,000	\$ -
	Totals	\$ 859,776	\$ 889,360	\$ -

**TOWN OF LAUDERDALE-BY-THE-SEA
PROPOSED OPERATING BUDGET JUSTIFICATION SHEET
FISCAL YEAR 2011-12**

Dept. Name:	General Government	<h1 style="font-size: 2em; margin: 0;">519</h1>		
Submitted By:	Submitted by: Finance Director, Town Manager, PIO			
Function:	To account for expenditures that are of benefit to the entire organization or Town such as insurance, a public information function, marketing activities, computer and IT systems and system maintenance, and a community bus service. To provide funds for unexpected expenditures. To account for the salaries and benefits of the Assistant Town Manager, whose responsibilities cross several departments and functions.			
Objectives:	To provide accurate & timely information to the public about the Town and its operations through Town Topics, the Town's website, and the Town's cable channel. To provide competitive and adequate insurance to safeguard the Town's assets in case of damage or loss and to cover the Town's liability when accidents or injuries occur. To provide professional expertise on Town issues and problems; to supplement Town staff through the retention of consultants; to maintain ridership levels on the Pelican Hopper to insure its continuation.			
Achievements:	An improvement in the Town's rating under the Community Rating System saved property owners on their flood insurance premium. Received economic redevelopment guidance from experienced consultants. Implemented improvements to the Town's telephone and technology systems. Directed improvements to the Town's Parking system including the replacement of single space parking meters with computerized pay stations, implemented credit card processing for parking & other payments, and pay-by-phone options for parking. Provided staff support for 4th of July planning and contracts, oversaw review of the Parking System by a parking consultant, managed the final design and bidding for N A1A streetscape project. Transitioned to a new community bus operator.			
ACCT NO.	DESCRIPTION OF ACCOUNT/ ITEMS PURCHASED IN ACCOUNT	ADOPTED FY 2010-11	MGR RECOMM FY 2011-12	COMM ADOPTED FY 2011-12
	PERSONNEL SERVICES			
110	SALARIES - Salaries for Public Information Officer, 80% of Asst Town Mgr (was 85% in FY 2011)	\$150,909	\$147,008	\$0
210	FICA - Social Security 6.20% and Medicare 1.45%	\$11,544	\$10,408	\$0
220	RETIREMENT - Florida Retirement System 4.91% for regular employees and 6.27% for Asst Town Mgr	\$20,064	\$8,404	\$0
230	GROUP INSURANCE - assumes 12% increase in health insurance costs	\$13,259	\$13,561	\$0
250	UNEMPLOYMENT COMPENSATION - all GF departments	\$40,000	\$30,000	\$0
	OPERATING EXPENSES			
311	ADVERTISING - Trim compliance, ordinances, request for proposals, public notices, required advertisement for all depts. Costs down due to consolidating ads & reduced ad fees from Sun Sentinel	\$17,500	\$9,000	\$0
313	LEGAL SETTLEMENTS nominal amt budgeted; will have to appropriate larger settlements from contingencies	\$0	\$10,000	
315	PROFESSIONAL SERVICES Town Engineering contract-general services \$30,000 Traffic Engineer general services - \$15,000 Landscape architect general services- \$7500 finance, risk mgmt, other - \$22,500	\$175,000	\$75,000	\$0
349	CONTRACTUAL SERVICES Broward Grant portion of Community Bus contract- \$43,860 Municipal Code Codification & Code On Line -\$7,000 (formerly budgeted in professional svcs account)	\$43,883	\$43,860	\$0
410	COMMUNICATIONS	\$452	\$0	\$0
451	LIABILITY INSURANCE General Liability - \$ 74,149	\$174,650	\$236,258	\$0

**TOWN OF LAUDERDALE-BY-THE-SEA
PROPOSED OPERATING BUDGET JUSTIFICATION SHEET
FISCAL YEAR 2011-12**

ACCT NO.	DESCRIPTION OF ACCOUNT/ ITEMS PURCHASED IN ACCOUNT	ADOPTED FY 2010-11	MGR RECOMM FY 2011-12	COMM ADOPTED FY 2011-12
	Automobile - \$ 13,412			
	Property Casualty, Flood & Windstorm - \$ 87,089			
	costs increased due to rate increases & adding Pavilion & Public			
	Safety buildings to the policies + insurance rate increases			
452	WORKERS COMPENSATION INSURANCE	\$35,000	\$29,500	\$0
	savings due to good employee safety record			
463	SERVICE & EQUIPMENT MAINTENANCE	\$11,000	\$12,000	\$0
	Granicus (video & audio feeds for Commission mtgs) - \$ 10,000			
	Other \$2,000			
497	GENERAL FUND CONTINGENCY	\$170,561	\$154,051	\$0
	For unanticipated or non-budgeted expenditures such as employee vacation or sick leave payouts, settlement of lawsuits, unexpected projects, etc.			
506	PRINTING & BINDING - Cost associated with printing Town Topics	\$12,110	\$12,500	\$0
	Topics (\$12,500)			
508	POSTAGE - for delivery of Town Topics & other general mailings	\$1,200	\$1,600	
511	TECHNOLOGY EXPENSE - Support of Town computer systems.	\$56,000	\$40,000	\$0
	Update and maintain computers, printers, faxes. Network			
	support. Installation of new hardware. Software licenses.			
540	DUES & SUBSCRIPTIONS - ICMA & FCCMA for Asst Town Mgr	\$1,000	\$1,000	\$0
550	OPERATING SUPPLIES - for PIO	\$2,200	\$2,200	
556	GRANT MATCHING FUNDS - BCC Transportation See Acct#349	\$58,908	\$57,000	\$0
	Project share of 3,068 hrs @ with 5% Increase (fuel)			
750	DEPRECIATION -	\$162,733	\$0	\$0
	CAPITAL OUTLAY			
624	BUILDING IMPROVEMENTS	\$16,133	\$12,500	\$0
640	EQUIPMENT - computers, technology equipment, etc.	\$113,000	\$25,000	\$0
	Total	\$1,287,106	\$937,850	\$0

**TOWN OF LAUDERDALE-BY-THE-SEA
PROPOSED OPERATING BUDGET JUSTIFICATION SHEET
FISCAL YEAR 2011-12**

Depart. Name:	General Government- Business Dev
Submitted By:	Submitted by: Town Manager

519.1

Function:	To develop & implement programs that improve the visibility of the Town, it's retailers and hoteliers in the marketplace and draw positive attention and business to the Town.
Objectives:	To assist hoteliers to form a hotel association; to assist retailers to form a retail association; to give both associations marketing advice; to develop a weekly in-season market to draw people to the Town's commercial areas; to develop collateral and oversee development of a marketing/economic development section of the Town's webpage; to develop procedures for hotels and retailers to apply for incentive grants from the Town and oversee the implementation of those programs on a trial basis.
Achievements:	NA - new function in FY 2012

ACCT NO.	DESCRIPTION OF ACCOUNT/ ITEMS PURCHASED IN ACCOUNT	ADOPTED FY 2010-11	MGR RECOMM FY 2011-12	COMMISSION APPROVED
PERSONNEL SERVICES				
110	SALARIES - new position Business Development & Marketing Director, assumes start date in Nov.		\$68,750	
210	FICA - Social Security 6.20% and Medicare 1.45%		\$5,259	
220	RETIREMENT - Florida Retirement System 4.91% for regular employees		\$3,376	
230	GROUP INSURANCE - assumes health insurance for employee + 1 family member		\$10,827	
OPERATING EXPENSES				
315	PROFESSIONAL SERVICES Branding assistance; development of design guidelines for retail facades; architect to review plans submitted by hotels & retailers; store design assistance; marketing plan development assistance		\$65,000	
345	CONTRACTUAL SERVICES - market research		\$25,000	
452	WORKERS COMP INSURANCE		\$110	
495	SPECIAL EVENTS - events whose goal is business development		\$10,000	
506	PRINTING & BINDING - marketing collateral development & printing		\$13,000	
508	POSTAGE - mailing marketing materials		\$500	
540	DUES & SUBSCRIPTIONS -		\$200	
550	OPERATING SUPPLIES - includes materials & costs connected with development of Hotel & Retail Associations		\$3,000	
558	INCENTIVE PROGRAMS - trial incentive match to encourage retail (\$35,000) & hotel (\$75,000) façade improvements		\$110,000	
Total		\$0	\$315,022	

**TOWN OF LAUDERDALE-BY-THE-SEA
PROPOSED OPERATING BUDGET JUSTIFICATION SHEET
FISCAL YEAR 2011-2012**

Depart. Name: <u>Emergency Medical Service</u>		523		
Submitted By: <u>Brooke Liddle</u>				
Date: _____				
Goal: <u>To provide a professional, exceptional, and dedicated Emergency Medical Service to the residents and visitors of Lauderdale-By-The-Sea.</u>				
Objectives: <u>To deliver a professional full time Emergency Medical Service to the residents and visitors of Lauderdale-By-The-Sea.</u>				
Achievements: <u>Met and maintained response time goals.</u>				
ACCT NO.	DESCRIPTION OF ITEMS PURCHASED IN ACCOUNT	FY 2011 ADOPTED	MGR RECOMM FY 12	COMM ADOPTED
	CONTRACTUAL SERVICES			
345	Emergency Medical Services	\$724,672	\$753,659	
	American Medical Response Contract with 4% Increase October 01, 2011 To Sept. 30, 2012 = \$ 62,804.91 Per month			
	CAPITAL OUTLAY			
624	Building Improvement	\$3,000	\$1,000	
	Totals	\$727,672	\$754,659	\$0

**TOWN OF LAUDERDALE-BY-THE-SEA
PROPOSED OPERATING BUDGET JUSTIFICATION SHEET
FISCAL YEAR 2011-2012**

Depart. Name:	Developmental Services	524
Submitted By:	Bud Bentley, Asst Town Mgr & Dev Svcs Dir and Jeffrey Bowman, Zoning/Code Supervisor	
Objectives:	To maintain a strong Code Enforcement program that will increase neighborhood livability, reduce crime, and improve property values. To encourage the community's support of and participation in the abatement and resolution of code and community standard violations. To enhance the quality of life in the community through the enforcement of land development regulations, zoning regulations, Ordinances, NFC (National Fire Codes), Florida Fire Prevention Code, Broward amendments to the Florida Fire Prevention Code, and land use regulations. To maintain a positive and productive working relationship with the public.	
Functions:	To provide the following services: Engineering, Planning, Code Compliance, Zoning, Fire Marshal, Business Tax Receipts, Right-of-Way permitting, Building permitting, Vacation rental permits, and other Miscellaneous permits; provide staff support and assistance to the Planning and Zoning Board, the Board of Adjustment, the Code Compliance Special Master, the Development Review Committee: coordinate and monitor the activities of contractual obligations by consultants and of the Interlocal Agreements with the County. Assist with maintaining the NFIP/CRS requirements; ensure all businesses obtain a Business Tax receipt and applicable inspections are conducted. ensure building/zoning permits are issued and inspections are conducted: monitor all construction activities; monitor and protect the residence of the Town from unlicensed contractors; attain a full cost recovery on Planning and Zoning and Board of Adjustment application processing; continue revising, amending, and improving the Towns Code of Ordinances; provide fire plan review and inspections for all applicable construction building permit applications: conduct code and fire inspections on all commercial and multi-family buildings.	
Achievements:	Staff completed several Ordinance amendments. Staff worked with developers. Ensured property maintenance standards were maintained. Provided support and assistance to the Planning and Zoning Board, Board of Adjustment, Master Plan Steering Committee, and Special Magistrate. All Building permits were processed and inspections completed. Attended various committee meetings (i.e. School board Staff Working Group, A1A Scenic Highway, MPO). Ensured compliance with the Towns Code of Ordinances, State Statutes, and Fire Codes. Ensured all businesses obtained a Business Tax Receipt including rental property, home offices, and docks. Addressed lighting violations along the beach. Worked with banks on maintenance issues for abandoned properties.	

ACCT NO.	DESCRIPTION OF ITEMS PURCHASED IN ACCOUNT	ADOPTED FY 2010-11	MGR RECOMMEND FY 2011-2012	COMM ADOPTED FY 2011-12
PERSONNEL SERVICES				
120	SALARIES - add'l cost due to converting PT Code Officer to FT Zoning & Code Enf Supv + converted Dev Svcs Dir position to a Planner position	180,700	241,289	0
140	OVERTIME for code enforcement, special events monitoring	1,580	2,000	0
210	FICA - Town's share of Social Security 6.2% and Medicare 1.45%	14,205	18,611	0
220	RETIREMENT - reflects decrease due to employee contributions & other changes to the State Retirement System	20,818	11,945	0
230	GROUP INSURANCE - assumes 12% increase in health insurance & that new Planner selects self + 1 coverage	23,661	39,952	0
	Total Personal Services	240,964	313,797	0
OPERATING				
311	LEGAL ADS - Cost of legal advertising associated with planning issues (i.e. comp plan, public hearings for code changes). (Moved to General Government)	3,500	0	0
313	LEGAL OTHER-	500	0	0
315	PROFESSIONAL SERVICES -	70,700	60,000	0
	Priority Planning Projects- outside plng assistance	\$5,000		
	DRC review assistance (engineer, architect, traffic engineer)	\$10,000		
	Sign code revisions assistance	\$10,000		
	Architectural design guidelines	\$15,000		
	Economic development& hotel industry consultants assistance	\$7,000		
	Traffic engineer assistance	\$5,000		
	other	\$8,000		
344	PROFESSIONAL TESTING - drug testing 5% employees annually	200	200	0
349	CONTRACTUAL SERVICES - Assistance with Minutes for P&Z, BOA, - \$1,500 and Code Magistrate Svcs. \$3,500; interns-\$6,000	3,500	11,000	0
410	COMMUNICATIONS - 2 cellular phones for code officers	1,860	1,300	0
460	EQUIPMENT MAINTENANCE - Danka Copier with Supplies (5% increase)	1,033	1,084	0

**TOWN OF LAUDERDALE-BY-THE-SEA
PROPOSED OPERATING BUDGET JUSTIFICATION SHEET
FISCAL YEAR 2011-2012**

ACCT NO.	DESCRIPTION OF ITEMS PURCHASED IN ACCOUNT		ADOPTED FY 2010-11	MGR RECOMMEND FY 2011-2012	COMM ADOPTED FY 2011-12
461	VEHICLE MAINTENANCE - 2 vehicles. (Zoning/Code Supervisor, Code Enforcement Officer)		3,000	2,500	0
462	FUEL - Fuel for 2 vehicles		2,500	1,500	0
463	SERVICE AGREEMENTS-		3,150	2,900	0
	Occupational & Code System	\$1,500			
	Arch-View System - ESRI	\$400			
	Pest Control	\$500			
	Data Back-up (Silo System)	\$500			
506	PRINTING & BINDING - Printing costs for forms, citations, informational material		2,000	2,000	0
508	POSTAGE - BOA, P&Z, NFPA meetings and board mailings, citations, notices, misc. mailings		3,650	3,650	0
510	OFFICE SUPPLIES - Miscellaneous office supplies		3,675	2,500	0
525	UNIFORMS - code enforcement staff.		500	500	0
540	DUES & SUBSCRIPTIONS -		270	270	0
	Gold Coast Code Enforcement Chapter: 2 @ \$30	\$60			
	Florida Association Of Code Enforcement: 2 @ \$30	\$60			
	Florida Association Of Business Tax Officials (1) \$40	\$40			
	Florida Floodplain Managers Association (1) \$50	\$50			
	American Planning Association (Florida Chapter)	\$60			
545	TRAINING		3,673	2,500	0
	Code Officer Training	\$700			
	Planning Training/Workshops	\$1,800			
550	OPERATING SUPPLIES		5,450	5,450	0
	Operational supplies and equipment	\$2,700			
	Broward County Recordings	\$1,000			
	Scanning/Archiving of Records	\$1,750			
	Total Operating		109,161	97,354	0
640	CAPITAL OUTLAY				
	street-legal electric cart to replace a Code SUV	\$7,500	0	7,500	
	Total Proposed Budget Request		350,125	418,651	0

**TOWN OF LAUDERDALE-BY-THE-SEA
PROPOSED OPERATING BUDGET JUSTIFICATION SHEET
FISCAL YEAR 2011-2012**

Depart/Division: Municipal Services/Public Works Div Submitted By: Don Prince, Director Of Municipal Services Date:	541.100
---	---------

Function: To maintain the Town's infrastructure by maintaining & making repairs to roads, streets, drainage and streetlights. Maintaining the Town's fleet vehicles to ensure safe operation on the road.

Objectives: To make necessary repairs to sidewalks and drainage. Providing proper maintenance to equipment. Ensuring that all employees as well as contractors adhere to safety procedures and policies.

Achievements: Replaced damaged streets, swales and sidewalks Townwide. Installed energy efficient lighting fixtures in Town buildings. Installed water saving plumbing fixtures in Town buildings, removed graffiti Townwide, maintained drainage Townwide, responded to Citizen concerns, pressure washed buildings and sidewalks monthly Townwide and performed irrigation grounds maintenance/repairs.

ACCT NO.	DESCRIPTION OF ITEMS PURCHASED IN ACCOUNT	ADOPTED FY 2010-11	MGR RECOMM FY 2011-12	COMM ADOPTED FY 2011-12
PERSONNEL SERVICES				
120	SALARIES - eliminated Asst Public Works Director	\$ 383,003	\$317,005	\$0
140	OVERTIME - for emergency situations	\$ 5,000	\$5,000	\$0
210	FICA: Social Security 6.20% + Medicare 1.45%	\$ 29,975	\$23,660	\$0
220	RETIREMENT - employer contribution to Florida Retirement System has decreased to 4.91% for regular employees, 6.27% for Sr Mgmt	\$ 42,200	\$15,810	\$0
230	GROUP INSURANCE: health insurance increase assumed at 12%	\$ 71,427	\$73,320	\$0
OPERATING EXPENSES				
315	PROFESSIONAL SERVICES -	\$ 3,000		\$0
344	PROFESSIONAL TESTING: random drug testing; moved to Dept 513	\$ 450		\$0
410	COMMUNICATIONS - Cellular and pager service for four estimated monthly \$190.	\$ 2,280	\$2,840	\$0
431	WATER SERVICE - Water for median irrigation is up because 1 El Mar median meter was mistakenly charged to a hotel + addl watering to keep medians attractive	\$ 38,696	\$45,000	\$0
433	ELECTRIC SERVICE - Electricity for Town Street Lights and irrigation systems.	\$ 48,513	\$45,000	\$0
445	EQUIPMENT RENTAL - Rental of miscellaneous equipment / i.e., asphalt rollers, compactors, jack-hammers, ice-machine, barricades, hole saw, etc.	\$ 3,000	\$3,000	\$0
460	EQUIPMENT MAINTENANCE - Maintenance of all equipment in the public works department (generators, bobcat, golf cart, pressure washer, chipper, chain saws, and misc. equipment)	\$ 10,000	\$10,000	\$0
461	VEHICLE MAINTENANCE - maintain seven vehicles	\$ 5,000	\$5,000	\$0
462	FUEL - Fuel for vehicles and equipment	\$ 15,000	\$12,000	\$0
470	RADIO MAINTENANCE - radio repairs	\$ 300	\$300	\$0
497	CONTINGENCY			
498	STORM DRAIN OUTFALL REHAB/MAINTENANCE (NPES) TeleVac \$80,000; \$20,000 for emergency drainage repairs	\$ 130,000	\$100,000	\$0
508	POSTAGE -	\$ 315	\$315	\$0
510	OFFICE SUPPLIES -	\$ 1,408	\$1,000	\$0
525	UNIFORM EXPENSE - Uniform maintenance and replacement contract for Municipal Services - Ave \$ 253.	\$ 3,036	\$3,036	\$0

**TOWN OF LAUDERDALE-BY-THE-SEA
PROPOSED OPERATING BUDGET JUSTIFICATION SHEET
FISCAL YEAR 2011-2012**

ACCT NO.	DESCRIPTION OF ITEMS PURCHASED IN ACCOUNT	ADOPTED FY 2010-11	MGR RECOMM FY 2011-12	COMM ADOPTED FY 2011-12
529	STREETLIGHT MAINTENANCE	\$ 12,632	\$12,000	\$0
530	STREET MAINTENANCE/SUPPLIES - Includes minor repairs to Town owned streets (i.e. water main breaks, sink holes, etc.) Replacement of decorative street lights and crosswalk repairs	\$ 35,000	\$33,000	\$0
532	SIGNS- beach, park, public facilities & roadway signage	\$ 12,000	\$12,000	\$0
534	SIDEWALK MAINTENANCE & REPAIR	\$ 40,000	\$40,000	\$0
535	FLAGS: cost to replacement U.S. flags at Town facilities	\$ 3,600	\$1,700	\$0
540	DUES & SUBSCRIPTIONS - American Public Works Association - \$232 Florida Stormwater Association - \$310 Florida Floodplain Managers Association - \$50	\$ 904	\$600	\$0
545	TRAVEL AND TRAINING - American Public Works Conference - \$750 Florida Stormwater Association Conference - \$ 750 Tampa Hurricane Conference - \$195 Staff Seminars - Safety or Hurricane Workshops - \$500 Florida Floodplain Managers Association Conference - \$555	\$ 2,750	\$2,750	\$0
550	OPERATING SUPPLIES - Misc operating purchases, surface water renewal fee, Safety items, hoses, cords, water, clamps, bits, keys	\$ 10,000	\$12,000	\$0
CAPITAL OUTLAY -				
640	EQUIPMENT & MACHINERY - replace broken and outdated equipment	\$ 15,000	\$15,000	\$0
	Total	\$ 924,489	\$791,336	\$0

**TOWN OF LAUDERDALE-BY-THE-SEA
PROPOSED OPERATING BUDGET JUSTIFICATION SHEET
FISCAL YEAR 2011-2012**

Depart/Division Muni Services/ Community Standards Submitted By: Don Prince, Director Of Municipal Services	541.200
Function: To provide a safe, clean and well maintained appearance of the Town's public property.	
Objectives: To beautify the Town's property through landscaping and a manicured lawn.	
Achievements: Maintained all grounds on Town properties, installed new landscaping on El Mar Drive and Commercial Blvd, fertilized lawns, set up and removal of holiday decorations & seasonal banners, responded to citizen concerns and cleaned the Downtown area daily.	

ACCT NO.	DESCRIPTION OF ITEMS PURCHASED IN ACCOUNT	ADOPTED FY 2010-11	MGR RECOMM FY 2011-12	COMM ADOPTED FY 2011-12
PERSONNEL SERVICES				
120	SALARIES - Salaries for personnel	\$ 237,832	\$ 243,238	\$ -
140	OVERTIME - Incurred for emergency situations, e.g. water leaks, storm clean-up, special events, etc.	\$ 5,000	\$ 5,000	\$ -
210	FICA - Social Security 6.20% and Medicare 1.45%	\$ 19,145	\$ 18,990	\$ -
220	RETIREMENT - employees now required to make 3% contribution to Florida Retirement System; employer rate has dropped to 4.91% of salary	\$ 26,953	\$ 12,189	\$ -
230	GROUP INSURANCE - health-related insurance cost assumes 12% increase in health insurance	\$ 48,638	\$ 57,232	\$ -
OPERATING EXPENSES				
315	PROFESSIONAL SERVICES - Landscape Architect	\$ 5,000	\$ 5,000	\$ -
344	PROFESSIONAL TESTING: drug screening now in Dept. 513	\$ 200		\$ -
345	CONTRACTUAL SERVICES -	\$ 70,338	\$ 47,084	\$ -
	State Road Street Sweeping 728 miles per year @ \$24/mile. Unscheduled sweeping 200 miles @ \$24/mile	\$22,272		
	All Florida : Hurricane Tree Trimming approx. 878 trees @ \$15 per tree, approx 67 hours canopy trimming @ \$65	\$17,525		
	King Tree: approx. 347 trees treated @ \$ 7 per 3 times a year	\$7,287		
	Town staff will sweep parking lots & non-state roads			
410	COMMUNICATIONS - Radios for trucks	\$ 993	\$ 993	\$ -
445	EQUIPMENT RENTAL - Equipment needed for projects.	\$ 1,000	\$ 1,000	\$ -
460	EQUIPMENT MAINTENANCE - Maint of equipment (pumps, lawn mowers, weed eaters, chain saws, sweeper and misc. equipment)	\$ 10,650	\$ 8,000	\$ -
461	VEHICLE MAINTENANCE - maintain four vehicles	\$ 3,675	\$ 3,675	\$ -
462	FUEL - Fuel & Diesel for vehicles and equipment Fuel = \$ 3,230 Diesel = \$2,000	\$ 5,230	\$ 5,230	\$ -

**TOWN OF LAUDERDALE-BY-THE-SEA
PROPOSED OPERATING BUDGET JUSTIFICATION SHEET
FISCAL YEAR 2011-2012**

ACCT NO.	DESCRIPTION OF ITEMS PURCHASED IN ACCOUNT	ADOPTED FY 2010-11	MGR RECOMM FY 2011-12	COMM ADOPTED FY 2011-12
463	SERVICE MAINTENANCE CONTRACTS - Sweeper	\$ 1,512	\$ -	\$ -
470	RADIO MAINTENANCE - radio repairs	\$ 250	\$ 250	\$ -
510	OFFICE SUPPLIES -	\$ 539		\$ -
525	UNIFORM EXPENSE - @ \$199 per employee	\$ 2,388	\$ 2,388	\$ -
531	GROUNDS MAINTENANCE/LANDSCAPING - budget increased due to plans to improve landscaping at multiple locations & increase fertilizing	\$ 36,000	\$ 45,000	\$ -
540	DUES AND SUBSCRIPTION American Public Works Association	\$ 125	\$ 125	\$ -
545	TRAVEL AND TRAINING - Hurricane Conference - \$175 Staff Seminars - Safety or Hurricane Workshops - \$500 Water Mgmt or Landscape Workshops/ training- \$500	\$ 1,175	\$ 1,175	\$ -
550	OPERATING SUPPLIES - Misc operating purchases. Safety Vest, Headgear, Gloves, Glasses, Paper, Ink, Barricades, cones, earplugs	\$ 500	\$ 1,000	\$ -
640	EQUIPMENT & MACHINERY -	\$ 5,000	\$ 5,000	\$ -
	Total Proposed Budget Request	\$ 482,143	\$ 462,569	\$ -

**TOWN OF LAUDERDALE-BY-THE-SEA
PROPOSED OPERATING BUDGET JUSTIFICATION SHEET
FISCAL YEAR 2011-2012**

Depart/Division	Municipal Svcs/Public Buildings	<h1 style="margin: 0;">541.300</h1>		
Submitted By:	Don Prince, Director Of Municipal Services			
Function	To maintain all public buildings by providing a safe, clean, attractive and enjoyable environment for visitors and residents of Lauderdale-By-The-Sea .			
Objectives:	To maintain a safe environment by identifying any safety issues and making all necessary repairs. To lower water consumption by updating the Town's plumbing fixtures. Updating Town-owned facilities to become more energy efficient.			
Achievements:	Remodeled and Relocated Development Services, Installed a new water main to Town Hall, remodeled the Town hall bathroom, painted interior walls and replaced the A/C unit in the Community Center. Installed a fire /exhaust hood in Jarvis Hall kitchen and replaced doors and windows in various Town buildings for greater energy efficiency.			
ACCT NO.	DESCRIPTION OF ITEMS PURCHASED IN ACCOUNT	ADOPTED FY 2010-11	MGR RECOMM FY 2011-12	COMM ADOPTED FY 2011-12
	OPERATING			
340	SEWER/WASTEWATER - For all public buildings (Town Hall, Jarvis Hall, Public Works , Town Hall Annex, Public Safety Complex (PSC))	\$8,649	\$6,300	\$0
410	COMMUNICATION SERVICE - For all public buildings Estimated at \$500 per month; plus 6 satellite phones @ \$500 each	\$34,992	\$9,000	\$0
430	ELECTRIC SERVICE - For all public buildings & portals	\$58,181	\$47,000	\$0
431	WATER SERVICE - For public buildings & portals.	\$21,000	\$21,000	\$0
460	EQUIPMENT MAINTENANCE - repairs to air conditioning plumbing, generators, appliances, sound/recording system, televising, lighting systems & phone closet	\$16,488	\$16,488	\$0
462	FUEL - 4 generators	\$3,000	\$1,000	\$0
463	SERVICE MAINTENANCE - agreements Town Hall, Jarvis Hall & Public Works/Garage, PSC Pest control- \$3,184; phone system maint prepurchased; ADT system- \$62; Generators maintenance - \$1,680; 33 A/C units @ \$390 per month = \$4,680.	\$16,137	\$9,606	\$0
520	MAINTENANCE MATERIALS - supplies for the daily cleaning and maintenance of all public buildings (\$18K) miscellaneous building materials - \$22K	\$40,000	\$40,000	\$0
550	OPERATING SUPPLIES	\$6,339	\$6,339	\$0
	CAPITAL OUTLAY			
640	EQUIPMENT & MACHINERY -			
	BUILDING IMPROVEMENTS Remodel VFD sleep quarters and construct conference room in Town Hall; Install energy-efficient ac's and other equipment. Make high priority repairs.	\$27,780	\$27,780	\$0
Total Proposed Budget Request		\$232,566	\$184,513	\$0
Note: Utility costs for the Chamber of Commerce are in that budget. Utility costs associated with streets and irrigation, are budgeted at the departmental level.				

**TOWN OF LAUDERDALE-BY-THE-SEA
PROPOSED OPERATING BUDGET JUSTIFICATION SHEET
FISCAL YEAR 2011-2012**

Depart/Division Municipal Svcs/Recreation		572		
Submitted By: Don Prince, Director Of Municipal Services Connie Hoffmann, Town Manager				
Functions: To provide a safe, clean, accessible and durable recreational facility for residents and visitors of the Town. Ensuring playgrounds are safe for children to use. Providing community recreation areas for all programs to residents and visitors.				
Objectives: To increase the number and quality of recreational & cultural programs offered.				
Achievements: Replaced metal benches with recycled plastic benches at the Commercial Pavilion and El Prado Portal, added recycling containers at Town parks and beach ends, added new Bocce Ball Court, pressure washed park equipment and sidewalks on a monthly basis, found attractive new furniture for Washingtonia Park & coordinated with citizens who had raised funds to improve the Park in honor of Diane Boutin.				
ACCT NO.	DESCRIPTION OF ACCOUNT	ADOPTED FY 2010-11	MGR RECOMM FY 2011-12	COMM ADOPTED FY 2011-12
OPERATING				
340	SEWER/WASTEWATER - Moved to Dept 539	\$0	\$0	\$0
342	CONTRACTUAL SERVICES- COMMUNITY CENTER Armilio Bien-Aime contract to program comm center	\$60,000	\$60,000	\$0
345	CONTRACTUAL SERVICES Performing Arts Program - \$1,000 in-season weekly market & other programs - \$5,000	\$6,000	\$6,000	\$0
347	RECREATION PROGRAMS Expansion of recreational & cultural programs	\$7,500	\$7,500	\$0
410	COMMUNICATIONS- Phone and computer lines @ \$50 per month	\$1,109	\$600	\$0
430	ELECTRIC SERVICE - Friedt Park, Tennis, Soccer & Basketball Courts and charge allocated to senior center for grant Estimated monthly \$ 292.45	\$3,510	\$4,000	\$0
451	LIABILITY INSURANCE - Liability insurance allocated to community center	\$600	\$824	\$0
460	EQUIPMENT MAINTENANCE - Maintenance of recreation facilities & equipment in parks, Melvin I. Anglin Courtyard (restrooms, benches, basketball, tennis courts, flag poles, lighting)	\$3,150	\$3,150	\$0
495	SPECIAL EVENTS - Contractual personnel, equipment, and supplies associated with special events. See detail below. Halloween \$ 4,000 July 4th \$ 40,000 Easter \$ 3,000 other \$ 8,000	\$64,000	\$55,000	\$0
510	OFFICE SUPPLIES - Community Center	\$525	\$525	\$0
520	MAINTENANCE MATERIALS - Materials and supplies needed for park, tennis & basketball court, soccer field, horseshoe pits and bocce ball court.	\$2,500	\$3,000	\$0
540	DUES & SUBSCRIPTIONS parks & recreation assn dues - for grant eligibility	\$335	\$335	\$0
550	OPERATING SUPPLIES -doggie bags, Tennis Court Keys, Park furniture, sports equipment	\$5,953	\$7,000	\$0
CAPITAL OUTLAY -				
640	EQUIPMENT & MACHINERY	\$5,000	\$5,000	\$0
Total		\$160,182	\$152,934	\$0

**TOWN OF LAUDERDALE-BY-THE-SEA
PROPOSED OPERATING BUDGET JUSTIFICATION SHEET
FISCAL YEAR 2011-2012**

Depart/Division Submitted By:	Municipal Services/Beach Don Prince, Director Of Municipal Services	572.100
Functions:	To oversee the contractors that clean and sanitize the Town beach. Keeping the Beach Portals and Pavilion area clean. Repairing and maintaining buoys. Safeguarding the natural resources on the beach and in Town waters.	
Objectives:	To provide a safe & clean beach.	
Achievements:	Increased # of recycling containers at beach, cleared out invasive weeds from sea oat plantings in front of El Prado park, painted beach pavilions & portals, increased frequency of cleaning beach portal areas.	

ACCT NO.	DESCRIPTION OF ITEMS PURCHASED IN ACCOUNT	ADOPTED FY 2010-11	MGR RECOMM FY 2011-12	COMM ADOPTED FY 2011-12
	OPERATING			
343	BEACH MAINTENANCE - Contract to sanitize and rake the Town's beaches. Beach Raker \$ 13,560/mo. Plus additional spring break service \$3,300	\$162,720	\$162,720	\$0
460	EQUIPMENT MAINTENANCE - Repairs to beach equipment - front end loader, light ballast, fixtures and \$2,000 for shower replacement parts.	\$5,000	\$5,000	\$0
469	BUOY MAINTENANCE - Maintain the swim buoys in the safe swim area.	\$7,000	\$7,000	\$0
520	BUILDING MAINTENANCE MATERIALS Miscellaneous Maintenance and Supplies Portals - Pine, Washingtonia, Datura, Hibiscus, Palm and Commercial Pavilion - @ \$ 1,000 ea. -paint portals.	\$7,000	\$11,000	\$0
550	OPERATING SUPPLIES - Miscellaneous operating purchases. Paint, Signs, Trash Cans, Recycle Containers, etc.	\$4,000	\$5,900	\$0
	CAPITAL OUTLAY			
640	EQUIPMENT & MACHINERY			
	Total	\$185,720	\$191,620	\$0

TOWN OF LAUDERDALE-BY-THE-SEA
 PROPOSED OPERATING BUDGET JUSTIFICATION SHEET
 FISCAL YEAR 2011-2012

FIRE FUND - 115				
Submitted By:	<u>VFD Board of Directors</u> <u>Town Manager Connie Hoffmann</u>	115		
REVENUES		FY 11 ADOPTED	MANAGER RECOMMEN FY 12	FY 2012 ADOPTED
	Appropriation from Vehicle Reserve	\$ 14,000	\$ 187,000	
	Fire Assessment Fees	\$ 1,009,251	\$ 1,012,808	
	Fire Inspection Fees	\$ 35,000	\$ 30,000	
	TOTAL REVENUES	\$ 1,058,251	\$ 1,229,808	
EXPENSES		FY 11 ADOPTED	MANAGER RECOMMEND	FY 2012 ADOPTED
	OPERATING EXPENSES			
120	REGULAR SALARIES - Fire Marshall compensation for plans reviews & permit inspections now in other contractual services	\$10,500	\$0	
151	FIRE PENSION - Amount indicated by actuary that Town must contribute to keep the Fire Pension	\$ 10,000	\$5,000	
315	PROFESSIONAL SERVICES	\$15,000	\$7,500	
320	AUDIT- Annual audit of the pension plan	\$2,040	\$5,500	
345	CONTRACT - Fire Services Volunteer Fire Department Contract \$754,603 October 01, 2011 To Sept. 30, 2012 = \$62,883.58 Per month Fire Marshall services- \$12,000	\$725,580	\$766,603	
	CAPITAL OUTLAY			
624	BLDG IMPROVEMENT- repairs to Fire station	\$6,800	\$10,000	
644	VEHICLES - purchase of Engine Truck to replace E	\$14,000	\$325,000	
	TRANSFERS			
912	TO GENERAL FUND- to cover the cost of Town expenses incurred in the oversight of the VFD, administration of the VFD contract and fire service related matters, Town Atty involvement in Fire matters, fire-service purchasing, etc.	\$40,000	\$40,000	
995	TO FIRE VEHICLE/EQUIP RESERVE - Funds derived from Fire Assessment fees that are being reserved to acquire trucks and equipment to	\$187,314	\$30,205	
966	Assessment fees that are being reserved for future fire service-related costs	\$47,017	\$40,000	
	Totals	\$1,058,251	\$1,229,808	\$0

TOWN OF LAUDERDALE-BY-THE-SEA
PROPOSED OPERATING BUDGET JUSTIFICATION SHEET
FISCAL YEAR 2010-2011

Dept. Name: **Fund 310: Parking System**
 Submitted By: **Bud Bentley, ATM**

310

Function: **To manage the Town's parking system**

Objectives: **To provide adequate coverage of parking personnel during the optimum hours and days. To maintain accurate records of citations issued and make fair decisions to those who appeal violations. Provide high visibility in the metered areas and assist visitors and residents. Provide additional personnel on the streets to deter crime. Maintain all parking meters in proper working order. Collect parking revenue three times per week.**

FY 2011 Goals: **1. Implement the recommendations of the Operational Study. 2. Improve the efficient of operations and customer service.**

ACCT NO.	DESCRIPTION OF ITEMS PURCHASED IN ACCOUNT	REVISED FY 2010-11	FY11 Detail	FY 11 Projected	Detail FY12	REQUEST FY 12	RECOMMENDED FY 13
PERSONNEL SERVICES							
120	SALARIES	\$176,564		\$167,150		\$188,507	\$0
	Parking Enforcement Supervisor						
	Parking Technician						
	Parking Enforcement Officer .75						
	Parking Enforcement Officer .75						
	Office Specialist .25 (Clerk's Office)						
	Asst Town Mgr .20 of salary						
	Hours for Monday coverage, sick and vacation leave and call back.						
140	OVERTIME -	\$553		\$550		\$550	\$0
210	FICA - Town's share of Social Security 6.2% ar	\$13,600		\$12,000		\$14,291	\$0
220	RETIREMENT	\$19,147		\$16,500		\$9,604	\$0
230	GROUP INSURANCE	\$42,374		\$26,000		\$37,794	\$0
	Total Personnel Services	\$252,238		\$222,200		\$250,746	\$0
OPERATING							
316	PROFESSIONAL SERVICES	\$38,632		\$18,575		\$10,000	\$0
	Parking System Study		\$15,000				
	New River Appraisal		\$1,700				
	Meacham & Associates		\$1,500				
	Design Services (M. Jarvis)		\$375		\$5,000		
	Citation Management (moved to Acct 345)						
	Special Magistrate (moved to Acct 345)						
344	PROFESSIONAL TESTING - Random & New	\$300				\$300	\$0
345	CONTRACTUAL SERVICES	\$71,314	\$81,526	\$81,500		\$82,000	\$0
	Digital Tech - EMS Service @100 per month for 7 pay stations		\$4,900		\$8,400		
	EMS for 2 pay stations at A1A Lot				\$2,400		
	EMS for 1 pay station at Bougainvillea				\$1,200		
	Duncan's Citation Management Agreement, ends 11-9-2012. Two 2-yr renewals. FY11 cost of \$2.62 per citation		\$49,000		\$49,000		
	Credit Card Processing Fees		\$6,750		\$6,750		
	Cash Transport to Bank @ \$500 per month		\$6,000		\$6,000		
	Special Magistrate		\$5,880		\$6,000		
	Programming of Meters		\$3,200		\$2,400		
	Concrete work		\$5,796				
410	COMMUNICATIONS:	\$2,103		\$3,308		\$5,780	\$0
	Nextel @63 per month		\$780		\$768		
	Cell Service for 5 Pay Stations: T-Mobile @ \$41 per month (FY11 7 months)		\$1,400		\$2,400		
	Cell service for 2 pay stations: Version @47 per month		\$1,128		\$1,128		
	Cell Service for 2 A1A Lot and 1 Bougainvillea Ave @ \$41 per month				\$1,476		
430	Electric Service	\$3,200		\$3,000		\$3,000	\$0
431	Water Service	\$3,000		\$4,550		\$4,780	\$0
445	Equipment Rent/ Lease	\$4,514		\$1,200		\$1,200	\$0
447	Parking Meter Maintenance	\$1,000		\$1,000		\$1,500	\$0
449	Parking Lot Maintenance	\$750		\$750		\$750	\$0
451	Auto & General Liability Insurance	\$250		\$250		\$343	\$0
452	Workers Comp Insurance	\$4,500		\$4,500		\$3,405	\$0
460	Equipment Maintenance - meters	\$1,600		\$100		\$0	\$0
461	Vehicle Maintenance	\$2,500		\$2,000		\$2,500	\$0
462	Fuel	\$4,500		\$4,500		\$4,500	\$0

TOWN OF LAUDERDALE-BY-THE-SEA
PROPOSED OPERATING BUDGET JUSTIFICATION SHEET
FISCAL YEAR 2010-2011

ACCT NO.	DESCRIPTION OF ITEMS PURCHASED IN ACCOUNT	REVISED FY 2010-11	FY11 Detail	FY 11 Projected	Detail FY12	REQUEST FY 12	RECOMMENDED FY 13
463	Service Maintenance Agreements	\$3,390		\$12,024		\$18,000	\$0
	Tier II Maintenance - Per Pay Station						
	2 Pay Stations El Prado		\$2,000		\$1,600		
	5 Pay Stations Oceanfront		\$5,000		\$4,000		
	2 Pay Stations A1A Lot (Prorated First Yr)		\$1,000		\$1,600		
	1 Bougainvillea Ave				\$800		
	Extended Hardware and Software Warranties @ \$1,000 per						
	2 El Prado Pay Stations (FY11 is for 1006 days)		\$4,024		\$2,000		
	5 Oceanfront Pay Stations				\$5,000		
	2 A1A Lot				\$2,000		
	1 Bougainvillea Ave				\$1,000		
497	Contingency	\$5,000		\$11,403		\$27,000	\$0
506	Printing & Binding	\$2,025		\$500		\$2,000	\$0
508	Postage	\$600		\$0		\$0	\$0
510	Office Supplies - Miscellaneous Office S	\$400		\$0		\$400	\$0
511	Computer Expense	\$600		\$150		\$400	\$0
525	Uniforms	\$600		\$600		\$700	\$0
533	Parking Meter: Parts & Supplies	\$6,500		\$8,000		\$8,000	\$0
545	Training	\$750		\$0		\$750	\$0
550	Operating Supplies	\$15,000		\$14,000		\$8,000	\$0
	Total OPERATING	\$173,028		\$171,910		\$185,308	\$0
CAPITAL OUTLAY							
	CAPITAL OUTLAY - other than buildings	\$0		\$0		\$15,000	\$0
	Dev new parking spaces				\$15,000		
	Parking Meter Poles / covers						
640	Equipment & Machinery-	\$48,500	\$34,450	\$40,000		\$51,000	\$0
	5 Oceanfront pay stations \$59,450 total (\$25K CIP)		\$34,450				
	2 pay stations for A1A Lot @\$13,000				\$28,000		
	1 pay station for Bougainvillea Ave				\$14,000		
	VEHICLES - NEV				\$9,000		
	Total CAPITAL OUTLAY	\$48,500		\$40,000		\$66,000	\$0
710	DEBT SERVICES - PRINCIPAL	\$102,088		\$121,349			\$0
720	DEBT SERVICES - INTEREST	\$75,051		\$55,790			\$0
750	DEPRECIATION	\$12,911				\$0	\$0
	Subtotal	\$190,050		\$177,139		\$0	
	Total Parking Operations	\$663,816		\$611,249		\$502,054	
OTHER							
910	Transfer to V/Equip Replacement Reserve					\$215,066	
912	Transfer to CIP Fund					\$167,000	
	Transfer to General Fund	\$160,324		\$167,000		\$167,000	
	Total OTHER	\$160,324		\$167,000		\$382,066	
	Total Proposed Budget Request	\$824,140		\$778,249		\$884,120	\$0
	Adopted Budget + \$50,000 amendment	\$824,140					
	FY11 Projected vs FY11 Revised	\$0		-\$45,891			
	FY12 Requested vs FY11 Projected				-6%	\$105,871	14%

**TOWN OF LAUDERDALE-BY-THE-SEA
PROPOSED OPERATING BUDGET JUSTIFICATION SHEET
FISCAL YEAR 2010-2011**

ACCT NO.	DESCRIPTION OF ITEMS PURCHASED IN ACCOUNT	REVISED FY 2010-11	FY11 Detail	FY 11 Projected	Detail FY12	REQUEST FY 12	RECOMMENDED FY 13
REVENUES							
380.200	Appropriated Fund Balance	\$35,739		\$9,206			
344.500	Parking Permits	\$39,013		\$43,000		\$43,000	
344.510	Parking Meter Increase	\$66,856	12%				
344.520	Parking Agreement	\$20,987		\$20,988		\$21,000	
344.552	Oceanfront Meters	\$195,000		\$240,000		\$288,000	
344.553	Commercial Blvd. Meters	\$18,000		\$11,500		\$20,000	
344.554	Beach Parking Meters	\$14,500		\$19,000		\$22,000	
344.556	El Prado Parking Lot	\$124,000		\$170,000		\$198,000	
344.558	Town Hall Parking Lot	\$16,595		\$3,200		\$3,800	
344.559	El Mar Parking Lot	\$56,000		\$65,000		\$83,000	
344.560	A1A Parking Lot	\$22,000		\$20,000		\$30,000	
	Total Charges for Services	\$572,951		\$592,688		\$708,800	
				\$19,737	3%	\$116,112	
		\$506,095		\$86,593	17%	\$20,000	
354.100	Parking Fines	\$215,000		\$176,000		\$175,000	
361.100	Interest Earnings	\$450		\$355		\$320	
	Total Other	\$215,450		\$176,355		\$175,320	
	Total	\$824,140		\$778,249		\$884,120	
	Difference	\$0		\$0		\$0	
EFB	\$138,844	\$103,105		\$129,638			

RECOMMENDED 5 YEAR CIP

RECOMMENDED 2011 - 2016 LAUDERDALE-BY-THE-SEA CAPITAL IMPROVEMENT PLAN

FUNDING SOURCES	FY 11 BUDGET	FY 11 EST ACTUAL	FY 12	FY 13	FY 14	FY 15	FY 16
APPROPRIATION FROM CAP FUND BALANCE	\$ 52,325		\$ 1,906,629	\$ 2,092,796			
APPROPRIATION FROM CAPITAL ASSETS	\$ -	\$ -				\$ 779,191	\$ 366,200
APPROPRIATION FROM EL MAR RESERVE	\$ 83,000	\$ 83,000		\$ 150,000		\$ 225,000	\$ 542,000
APPROPRIATION FROM GEN FUND BALANCE				\$ 1,537,559	\$ 583,000	\$ 180,809	\$ -
APPROPRIATION FROM SEWER FUND BALANCE			TBD	TBD	TBD	TBD	TBD
TOTAL FROM FUND BALANCE	\$ 135,325	\$ 83,000	\$ 1,906,629	\$ 3,780,355	\$ 583,000	\$ 1,185,000	\$ 908,200
STORMWATER UTILITY ASSESSMENT				\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000
FDOT GRANT - NORTH A1A STREETScape	\$ 505,400	\$ 190,000	\$ 322,000				
INTEREST EARNINGS	\$ 24,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 10,000	\$ 10,000	\$ -
INTERFUND TRANSFERS:							
TRANSFER FROM GENERAL FUND	\$ 1,150,000	\$ 1,150,000	\$ 870,000	\$ 870,000	\$ 870,000	\$ 870,000	\$ 870,000
TRANSFER FROM PARKING FUND	\$ -		\$ 215,066	\$ 250,000	\$ 200,000	\$ 200,000	\$ 200,000
TOTAL FUNDING	\$ 1,814,725	\$ 1,443,000	\$ 3,333,695	\$ 5,120,355	\$ 1,863,000	\$ 2,465,000	\$ 2,178,200

PLANNED EXPENDITURES	FY 11 BUDGET	FY 11 EST ACTUAL	FY 12	FY 13	FY 14	FY 15	FY 16
PERSONAL SERVICES							
Salaries (Project Mgr) assumes start in Nov.			\$ 60,000	\$ 70,000	\$ 72,500	\$ 75,000	\$ 77,500
Employer Taxes			\$ 4,590	\$ 5,355	\$ 5,500	\$ 5,000	\$ 5,700
Benefits			\$ 16,103	\$ 17,000	\$ 18,000	\$ 19,000	\$ 19,000
Workers Comp Insurance			\$ 1,002	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000
TOTAL PERSONNEL SERVICES			\$ 81,695	\$ 93,355	\$ 97,000	\$ 100,000	\$ 103,200
DRAINAGE PROJECTS							
Flamingo Avenue Drainage	\$ 311,000	\$ 116,000	\$ 180,000				
Commercial east of Pelican Square Drainage	\$ 106,000	\$ 60,000					
Terra Mar Drive Drainage	\$ 25,000	\$ 20,000					
West Tradewinds Drainage	\$ 252,500	\$ 197,500					
Harbor Drive Drainage (Seagrape to E. Tradewinds)	\$ 26,000		\$ 195,000				
Poinciana Drainage(Washingtonia to Pine)					\$ 345,000		
Other Drainage						\$ 250,000	
TOTAL DRAINAGE ONLY	\$ 720,500	\$ 393,500	\$ 375,000	\$ -	\$ 345,000	\$ 250,000	\$ -
STREETScape PLUS DRAINAGE PROJECTS							
El Mar	\$ 25,000	\$ 6,000					
Bougainvillea (Washingtonia to Pine+ sewer TBD)			\$ 650,000				
Commercial (from A1A east;)			\$ 500,000	\$ 700,000			
Datura				\$ 400,000			
North A1A (Pine to n of Town Hall; sewer TBD)					\$ 200,000	\$ 1,800,000	
South El Mar (+ sewer TBD)						\$ 200,000	\$ 2,000,000
TOTAL STREETScape + DRAINAGE	\$ 25,000	\$ 6,000	\$ 1,150,000	\$ 1,100,000	\$ 200,000	\$ 2,000,000	\$ 2,000,000
STREETScape ONLY PROJECTS							
FDOT North A1A (Pine to Pompano)	\$ 684,900	\$ 170,000	\$ 533,000				
South A1A (Datura to Southern Entryway)			\$ 190,000	\$ 1,900,000			
A1A (Comm'l to Datura)			\$ 80,000	\$ 850,000			
Commercial (Tradewinds to Seagrape)			\$ 600,000	\$ 550,000			
Commercial (A1A to Seagrape)				\$ 100,000	\$ 950,000		
TOTAL STREETScape ONLY	\$ 684,900	\$ 170,000	\$ 1,403,000	\$ 3,400,000	\$ 950,000	\$ -	\$ -
SEWER SYSTEM IMPROVEMENTS			TBD	TBD	TBD	TBD	TBD
OTHER PROJECTS							
Master Plan Update	\$ 50,000	\$ 40,000					
Neighborhood Projects	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000	
Parking Improvements	\$ 25,000	\$ 25,000	\$ 100,000	\$ 100,000			
Traffic Calming/Improvements	\$ 15,000	\$ 8,000		\$ 10,000		\$ 10,000	
Reef Project	\$ 27,000	\$ 7,000	\$ 24,000	\$ 12,000	\$ 6,000		
Public Signage			\$ 15,000	\$ 25,000	\$ 10,000		
Beach Area Bathrooms				\$ 150,000			
Street Resurfacing					\$ 75,000	\$ 75,000	\$ 75,000
TOTAL OTHER PROJECTS	\$ 147,000	\$ 110,000	\$ 169,000	\$ 327,000	\$ 121,000	\$ 115,000	\$ 75,000
Depreciation	\$ 237,325						
Contingency			\$ 155,000	\$ 200,000	\$ 150,000		
TOTAL PROJECT EXPENDITURES	\$ 1,814,725	\$ 679,500	\$ 3,333,695	\$ 5,120,355	\$ 1,863,000	\$ 2,465,000	\$ 2,178,200

2011 - 2016 LAUDERDALE-BY-THE-SEA CAPITAL IMPROVEMENT PLAN

Change in Fund Balance / El Mar Reserve	STARTING BALANCE	FY 11 EST ACTUAL *	FY 12	FY 13	FY 14	FY 15	FY 16
Starting Capital Fund Balance	\$ 3,235,925	\$ 3,235,925	\$ 3,999,425	\$ 2,092,796	\$ -	\$ -	\$ -
Add to/(Deduct from) Capital Fund Balance		\$ 763,500	\$ (1,906,629)	\$ (2,092,796)		\$ -	\$ -
Ending Fund Balance		\$ 3,999,425	\$ 2,092,796	\$ -	\$ -	\$ -	\$ -
Starting El Mar Reserve	\$ 1,000,000	\$ 1,000,000	\$ 917,000	\$ 917,000	\$ 767,000	\$ 767,000	\$ 542,000
Addition/(Deduction from) El Mar Reserve		\$ (83,000)	\$ -	\$ (150,000)		\$ (225,000)	\$ (542,000)
Ending El Mar Reserve		\$ 917,000	\$ 917,000	\$ 767,000	\$ 767,000	\$ 542,000	\$ -
Starting General Fund Balance	\$ 3,051,368	\$ 3,051,368	\$ 2,301,368	\$ 2,301,368	\$ 763,809	\$ 180,809	\$ -
Add to/(Deduct from) Gen Fund Balance*		\$ (750,000)		\$ (1,537,559)	\$ (583,000)	\$ (180,809)	\$ -
Ending Fund Balance		\$ 2,301,368	\$ 2,301,368	\$ 763,809	\$ 180,809	\$ -	\$ -

* in FY 11, assumes \$1.45 m payoff of parking debt by
Gen Fund & \$700K unspent from GF budget



Town of Lauderdale-by-the-Sea

Office Of The Town Manager

4501 N. Ocean Drive
Lauderdale-by-the-Sea, FL 33308

Date: July 23, 2011

Mayor Roseann Minnet
Vice Mayor Stuart Dodd
Commissioner Birute Clottey
Commissioner Scot Sasser
Commissioner Chris Vincent

Honorable Mayor and Commissioners:

In accordance with Article V, Section 5.5 (7) of the Town's Charter, I hereby submit the Town Manager's recommended budget for the fiscal year (FY 2012) that begins on October 1, 2011 and ends on September 30, 2012.

Last year we prepared the budget under difficult circumstances, in a time of turmoil and change and with no historical knowledge of the Town's budgeting and accounting practices. In the intervening period of time, we have uncovered a number of problems with those prior practices which we have corrected throughout the course of this year, during the audit, and in the FY 2012 proposed budget.

Much has been accomplished in the past year due to the hard work of the Commission, the staff, the Town Attorney, our advisory board members and those residents and business owners who gave of their time and ideas in the process of updating the Town's Master Plan.

The goals outlined in last year's budget transmittal message have all been accomplished or are substantially in progress:

- 1) Improve transparency regarding the Town's finances;
- 2) Begin to address drainage problems in the Town via the Capital Improvement Plan;
- 3) Provide improved customer service both in direct human contacts and through our website;
- 4) Upgrade the Town's outdated technological hardware and software;
- 5) Improve the Town's parking system;
- 6) Provide high quality public safety services; and
- 7) Make Town operations more efficient so that we can improve services without raising taxes.

Town of Lauderdale-by-the-Sea



Fiscal Year 2011 – 2012 Budget Message

The top priority assignment that the Commission assigned me at the beginning of this fiscal year – the Master Plan update – was also completed.

Our focus now shifts to implementation. The fine work done by the University Of Miami School Of Architecture during their six day Community Design Workshop in Lauderdale-by-the-Sea in May moved us forward considerably by providing specific design suggestions and cost estimates for the A1A and Commercial Boulevard corridors.

The Capital Improvement Plan and funding for it contained in the proposed FY 12 budget will allow us to:

- Create a dynamic streetscape on the two easternmost blocks of Commercial Boulevard;
- Resolve drainage problems in the core downtown as well as in the northernmost block of Bougainvillea Drive, on Harbor Drive, and Flamingo Avenue;
- Complete the streetscape & beautification project on A1A from Pine Avenue to the Town's northern boundary;
- Design streetscape plans for A1A south of Commercial Boulevard and for Commercial Boulevard from the bridge to Seagrape that will dramatically improve the appearance of those important commercial streets;
- Beautify another neighborhood entryway.

We will also undertake improvements to the Town's sewer system next year, once the sewer system evaluation is complete and has identified the highest priority repairs needed.

In the current budget year we also sought and received advice on how to improve the economic vitality of the Town, and that advice is reflected in the FY 12 budget I am recommending for your consideration. The proposed budget provides for funding for programs that will assist in keeping our hotel and retail businesses viable and for the changes that are needed to our codes to be more supportive of those industries.

As busy as FY 2011 has been in identifying and addressing problems and planning for our future, FY 2012 will be even busier but in a different respect. Next year will focus on the design and construction of capital projects that will impact the Town positively for decades.

The best news of all is that this work can all be accomplished without raising taxes. In fact, by maintaining the millage rate at 3.999 mills, the Town is actually reducing taxes for the majority of property owners due to the decrease in property values. FY 2012 will be the fourth year in a row that the Town has lowered taxes by keeping the millage rate the same. That has resulted in a 28% decline in the amount the Town receives from property taxes annually compared to four years ago.

Town of Lauderdale-by-the-Sea



Fiscal Year 2011 – 2012 Budget Message

In the pages that follow, we have described the most salient features of the proposed budget.

THE ALL FUNDS BUDGET

The total All Funds proposed budget for fiscal year 2012 is \$16,612,458 compared to \$15,237,366 in the current fiscal year, an increase of 7.7% or \$1,174,620. This is completely attributable to the large capital construction program we will begin next year. If we take out the 83% increase in the Capital Improvement Fund budget, the remainder of the Town's budget would actually decrease 2.3%.

THE GENERAL FUND BUDGET

The General Fund is the largest of Lauderdale-by-the-Sea's funds and represents 61% of the total budget. It is where most of the functions of government are housed including legislative and management functions, police and emergency medical services, finance and administration, public works, planning and development services, and recreation facilities and programs. The recommended General Fund budget for FY 12 is \$9,992,335, a slight decline (-1.4%) of from the current year General Fund budget of \$10,132,502. We propose to use \$204,000 of the prior year fund balance in order to balance the General Fund. That \$204,000 will fund business development and marketing expenses that are not of a continuing nature.

GENERAL FUND REVENUES

Ad Valorem Taxes

The largest revenue source in the General Fund is the ad valorem tax levied on real property and taxable commercial personal property located in the Town of Lauderdale-by-the-Sea. The millage rate is the multiplier applied to every \$1,000 of taxable property value in the Town. The amount of money that is produced by the millage rate fluctuates according to the taxable value of property in Town.

State Statutes dictate how taxable values are determined, how much millage a municipality may levy, and what process has to be followed to levy taxes. State law defines the millage rate that is required to generate the same tax revenue for the

Town of Lauderdale-by-the-Sea



Fiscal Year 2011 – 2012 Budget Message

Town as last year’s levy did, without consideration of any new construction that may have occurred as the “roll back rate”.

We calculate the roll back rate for Lauderdale-by-the-Sea to be 4.0757 mills on the new taxable value of property in Town - \$1.765 billion. The value of property that was on the tax roll in the prior year decreased by approximately 2%, which is a substantial improvement over our experience in the prior year when values fell 8%.

In accordance with the Commission’s policy direction, we do not propose to adopt the rollback millage rate; instead, we are recommending that the Town keep the millage rate at 3.990 mills, which will result in a reduction in taxes for the majority of property owners. (Less than 40% of the residential property owners in Town have a homestead exemption. Those with a homestead exemption are subject to a 3% increase in the taxable value if the taxable value of their home is still below market value.)

New construction and renovations in the Town added only \$2.1 million to the tax roll, which will produce nominal tax revenue (\$8,500) to the Town. Florida Statutes leave new construction out of the equation in calculating the roll back rate because it is assumed that there is a new service burden on a municipality from new developments and that the property should generate additional tax revenue to the governing body to pay for municipal services.

Table 1 - CHANGE IN ASSESSED VALUE

	FY2011 adjusted	FY2012	Change + (-)
Taxable Value	\$1,765,210,362	\$1,732,008,852	-1.9%
New Construction		\$2,124,600	0.1%
Total		\$1,734,133,452	-1.76%

State law allows the Town to budget for only 95% of the revenue that should be collected by the ad valorem levy. This is a safeguard because there is an appeal process for property owners to challenge the appraised value of their property and the Town’s tax collections could decrease as a result of decisions made by the Value Adjustment Board.

Town of Lauderdale-by-the-Sea



Fiscal Year 2011 – 2012 Budget Message

Adoption of the proposed millage rate would make this the fourth year in a row that the Town reduced property taxes as shown on the following table.

Table 2 - MILLAGE HISTORY

	Year	Millage	Property Tax	Change	
				\$	%
1	FY08	3.9990	\$9,094,308		
2	FY09	3.9990	\$8,176,504	-\$917,804	-10%
3	FY10	3.9990	\$7,376,066	-\$800,438	-10%
4	FY11	3.9990	\$6,950,000 (estimate)	-\$426,066	-6%
5	FY 12	3.9990	\$6,588,059 *	-\$147,000*	-2%

*The state only allows us to budget for this amount of Tax Revenue. We expect we will receive more actual revenue, so we've only shown the true amount of tax revenue we expect to realize.

Utility Taxes and Franchise Fees

These two sources of revenue combined generate approximately \$1.7 million in revenues to the General Fund. The utility tax levy is 10% on electric, water and natural gas bills and the franchise fees vary according to the franchise business. The bulk of the revenues come from Florida Power and Light billings. We project a \$60,000 increase in Utility Tax collections next year compared to the current year's budget, based on year-to-date collections.

TABLE 3 - UTILITY TAXES

Source	Actual FY 2010	Budget FY 2011	Recommend 2012
FP&L	\$711,954	\$660,000	\$710,000
Natural Gas	\$22,070	\$23,133	\$22,000
Water	\$298,440	\$280,000	\$295,000
TOTAL	\$1,032,464	\$963,133	\$1,027,000

Town of Lauderdale-by-the-Sea



Fiscal Year 2011 – 2012 Budget Message

We are projecting that Franchise Fees will decrease by \$43,000, again based on year-to-date collections. Franchise fees are applied to FP&L billings in Town, Waste Collectors who operate in Town, and the natural gas suppliers.

State Shared Revenues

State-shared revenues include municipal revenue sharing, sales tax, the communication sales tax (taxes collected on telephone and cell phone bills) and a portion of gasoline taxes are projected to decrease by \$47,000 next year (from \$883,000 to \$836,000). Disbursements from the Communication Services tax are falling below expectations. Other cities are experiencing the same thing and believe it is a result of households giving up their land lines and using just cell phones. The State of Florida recently withdrew their revenue projections for the Communications Services tax for further analysis.

Transfers into the General Fund

The Parking Fund is projected to net enough revenue next year to continue to transferring \$167,000 to the General Fund next year. We have also continued the \$40,000 payment from the Fire Fund to offset administrative and management overhead costs the General Fund absorbs that relate to the delivery of fire protection and suppression services.

GENERAL FUND EXPENDITURES

As is always the case, expenditures for public safety exceed expenditures for any other functional area in a municipality's budget. A full 42% of the General Fund budget is devoted to funding police and emergency medical services (\$4.2 million).

The biggest single line item change in the General Fund budget occurs in the transfer from the General Fund to the Capital Improvement Fund, which decreases from the current year's allocation of \$1.15 million to \$870,000 next year. This decrease was made, for the most part, to cover the increased cost of the BSO contract next year. As the Commission is aware, we have a significant balance in the Capital Improvement Fund, so there are sufficient funds available to undertake the capital projects planned for next year.

General Fund Department Budgets

Table 4 compares the expenditure budgets for all General Fund Departments in the current fiscal year to what is proposed for next year.

Town of Lauderdale-by-the-Sea



Fiscal Year 2011 – 2012 Budget Message

TABLE 4- DEPARTMENT COMPARISONS

	FY 11 Amended Budget	FY 12 Recommended Budget	Change	
			\$	%
Commission	\$101,800	\$95,442	(\$6,358)	-6%
Donations	\$12,442	\$14,187	\$1,745	14%
Chamber	\$76,890	\$64,638	(\$12,252)	-16%
Administration	\$859,776	\$889,360	\$29,584	3%
Town Attorney	\$400,000	\$390,000	(\$10,000)	-3%
General Government	\$1,196,723	\$1,252,872	\$56,149	5%
Police	\$3,181,591	\$3,459,554	\$277,963	9%
EMS	\$727,672	\$754,659	\$26,987	4%
Development Services	\$350,125	\$418,651	\$68,526	20%
Municipal Services	\$1,723,681	\$1,438,418	(\$285,263)	-17%
Recreation & Beach	\$351,802	\$344,552	(\$7,250)	-2%
Transfer to CIP	\$1,150,000	\$870,000	(\$280,000)	-24%
Total	\$10,132,502	\$9,992,333	-\$140,169	-1%

A description of the significant changes in the Department budgets is described in the pages that follow. The departments are discussed in the order in which they appear in the budget worksheet.

Town Commission

It is my impression the Commission does not intend to exercise its option to increase Commissioners' compensation, so the Town Commission salary budget does not change. (Funds could be moved from the contingency account if you elect to adjust your salaries.) Approximately \$4,000 has been included in this budget for the expense of the upcoming municipal elections. The training line item was reduced from \$6,000 to \$3,000 based on past spending patterns. There will be training required of the Commission under the new County ethics ordinance, but I believe that will be available locally or on-line.

Town of Lauderdale-by-the-Sea



Fiscal Year 2011 – 2012 Budget Message

Donations to Non-Profit Organizations

The Commission's direction was to fund the following non-profit organizations in the amounts indicated below:

Area Agency on Aging	\$10,162
Women in Distress	2,000
Kids Voting Broward	1,474
Family Central	<u>551</u>
Total	\$14,187

Chamber of Commerce

The budget provides funding in the amount of \$38,861 to the Chamber of Commerce for operation of the Visitors' Center. The Chamber did not request funding for advertising for FY 2012, so the contract with the Chamber will decrease by about \$7,500 compared to the current year's contract.

Administration Department

The budget for this Department is proposed to increase by 3.3% (\$30,000). All of the increased costs occur in the personnel budget and are caused by my recommendation that we re-title the Assistant Municipal Services Director position to Assistant to the Town Manager, and move that position to the Administration Department. (The increase in this budget is more than offset by a decrease in the Municipal Services Department budget.)

It is also recommended to eliminate a full-time Accounting Specialist position that is currently vacant, but use much of the savings from eliminating that position to increase the hours of two Finance employees who will absorb that position's workload from 30 hours per week to 40 hours, and to cover the higher salary cost of the new Finance Director. (Both the Interim Finance Director and the new Finance Director have found the workload can simply not be accomplished with two part-time positions.) We have also quit charging a portion of the Accountant's salary to the Sewer Fund as the amount of time he spends on that Fund is not significant.

However, because of the amount of time I spend on sewer fund issues, I propose to allocate 10% of my salary and benefits to that fund in FY 2012 to better reflect the true costs of that function.

Town of Lauderdale-by-the-Sea



Fiscal Year 2011 – 2012 Budget Message

Town Attorney

The Commission decided to reduce the Town Attorney's budget from \$400,000 to \$390,000, pending a further discussion of the possibility of moving from an hourly compensation situation to a fixed retainer.

General Government Department

This Department is set up to capture expenditures that have a broad impact on government operations. The Public Information Officer is budgeted here, as is the Assistant Town Manager. In the current year, 85% of the salary and benefits of the Assistant Town Manager position is budgeted in this Department and the remaining 15% in the Parking Fund. In light of the large amount of time the Assistant Town Manager spends managing the Parking operation, I have proposed to increase the allocation of his costs to the Parking Fund to 20% in FY 2012.

It is recommended that we eliminate the practice of budgeting funds for "depreciation" each year as there is a \$1.9 million unrestricted balance in the General Fund already as a result of that practice over the years. That was a \$162,733 line item in the Department's budget for depreciation in the current year. The Commission approved using \$60,000 of that amount to purchase the new street sweeper, and we will let the remainder fall into the General Fund balance at the end of the fiscal year.

It is recommended that we reduce the general Professional Services account by \$100,000 next year. We budgeted \$175,000 in the current year, but expect to spend only \$80,000.

It is necessary to increase the line item for automobile, property and liability insurance from \$175,000 to \$236,000 as a result of increases in insurance rates and the addition of the Public Safety Building and the Pavilion to the policies.

We propose to reduce the computer expense account by \$16,000, based on our current year expenses, and reduce the capital outlay account by \$83,000. The capital outlay account had a large budget in the current year to replace the telephone system and upgrade our technology systems.

The other big change in the General Government budget is the creation of a new Division for Business Development & Marketing. This Division contains the salary for a new position, Business Development & Marketing Manager that would be responsible for developing and managing incentive and marketing programs targeting at our retail and hotel businesses and marketing efforts for the Town itself. Per the Commission's last discussion on the matter, I included funds (\$110,000) for a trial grant program that will provide incentive to hoteliers and retailers to improve their buildings facade and grounds. The proposed budget also includes \$10,000 for special events oriented to draw potential customers to Lauderdale-by-the-Sea;

Town of Lauderdale-by-the-Sea



Fiscal Year 2011 – 2012 Budget Message

\$13,000 to create marketing collateral pieces; \$65,000 to start work on a branding program, create guidelines for the façade grant program, offer architectural and design advice to the participants in the incentive programs; and \$25,000 to undertake market research that would be used to develop a marketing plan.

Police Department

The new contract with BSO for police services budget will increase by \$278,000 (or 9%) next year. The increase would have been approximately \$90,000 higher had we not decided to reduce our complement of deputies by one position. That position had been vacant for twelve months without adverse impact, so the Chief and I feel comfortable with eliminating it.

Emergency Medical Services

Under their contract with the Town, AMR receives an automatic 4% increase in compensation, so the EMS budget will increase by approximately \$27,000.

Development Services Department

The FY 2012 budget for Development Services reflects a \$68,526 increase over the current year budget. \$7,500 of the increase is for the purchase of a neighborhood electric vehicle (NEV) to replace one of the two SUV's used by code enforcement personnel. The surplus SUV will be sold and the funds returned to the General Fund.

Operating Expenses decreased \$11,807, primarily from a reduction in Professional Services expense and the transfer of legal publications expense to the General Government budget. Despite the decrease in the professional services account, there is adequate funding to accomplish the planning priority projects the Commission reviewed in June.

Personnel expenses will increase \$72,833 as the result of upgrading the vacant part-time Code Enforcement Officer position to a full time Zoning and Code Supervisor position, the anticipated salary of the new Town Planner, and a small allocation for possible merit increases.

Municipal Services Department

The Municipal Services' total budget will decrease by \$285,000 or 20% next year.

Public Works Division

Salary and benefit accounts in this Division of Municipal Services are decreasing by almost \$100,000 for several reasons. I mentioned earlier that we were re-titling and moving the Assistant Director position to the Administration Department. We also propose to charge 20% of Municipal Services Director Don Prince's salary and

Town of Lauderdale-by-the-Sea



Fiscal Year 2011 – 2012 Budget Message

benefits to the Sewer Fund as he will be spending a great deal of time on sewer system issues in the years ahead. And this Division has more employees than any other, so the impact of the reduced contributions to the FRS is another factor.

It is recommended that we reduce the budget for Stormwater Systems Rehab and Maintenance from \$130,000 to \$100,000. In FY 2010 we spent \$89,000 in that account, but increased it in the current year considerably to address the outfall repairs that Chen Moore had suggested needed to be made. With that work done, we can return to a lower budget for maintenance.

Community Standards Division

There is a \$23,000 decrease in this Division's contractual services budget due primarily to the reduced contractual expenses for street sweeping. Retirement contributions decrease almost \$15,000. We propose to increase the budget for landscaping and grounds maintenance to reflect actual costs over the past several years. Mike Walker and his crew have made a visible difference in the beauty and maintenance of our landscapes and we would like to maintain that quality next year.

The streetscape improvements the Town will be making next year on A1A, and the following year on Commercial and South A1A, are going to require ongoing maintenance and the addition of staff in the Community Standards Division in the future.

Public Buildings Division

This budget reflects the projected \$25,000 in savings that will be realized by going to the new phone system and service contract.

We are also projecting savings in electrical power costs resulting from the installation of more energy-efficient lighting and air conditioners in Town buildings and facilities during the past year.

Recreation & Beach

The Recreation budget will decrease by \$8,000 due to eliminating the funds budgeted last year for a special events management assistance that the Commission decided to forgo. I propose to use the rest of the savings from that budgeted expense to help support a weekly in-season market in Town.

The Beach budget goes up \$6,000, primarily to purchase new trash and recycling containers for the beach and portals.

Town of Lauderdale-by-the-Sea



Fiscal Year 2011 – 2012 Budget Message

FIRE FUND

Fire Assessment Fees

The third largest source of revenue to the Town is the Fire Assessment Fees that are levied at the rate of \$130 per year per residential property and from \$249.50 to \$9,971.00 per year for non-residential properties, depending on square footage. The rate has remained the same since FY 2007/2008 and no adjustment is proposed for FY 2012. The Fees will generate approximately \$1 million next fiscal year.

The use of Fire Assessment Fees is statutorily limited to supporting the Town's fire protection and suppression activities. In the current budget, the Town Commission approved setting up a separate Fire Fund so that the revenues from the Fees are segregated and we are assured that they will be spent only for their legal purpose.

Fire Department Expenditures

The Fire services expenditure budget will increase substantially next year (\$172,000 or 16%) because we plan to purchase a new fire engine to replace the oldest engine in the fleet. It is anticipated that the new truck will cost \$325,000. A portion of that cost (\$187,000) will be paid from the vehicle equipment reserve we established in the current year budget.

PROPRIETARY (ENTERPRISE) FUNDS

Proprietary or Enterprise Funds are funds where the revenues connected with providing a municipal service are supposed to completely offset the cost of the service. The Town has two Proprietary Funds – the Parking Fund and the Sewer Fund.

SEWER ENTERPRISE FUND

The Town's water is provided by both the cities of Fort Lauderdale and Pompano Beach. In the northern portion of the Town, Pompano Beach owns the water and sewer systems and bills our residents directly.

The Town owns the sewer system in the southern section of Town, but transmits the wastewater to Pompano Beach who then transmits it to the County's treatment plant on Copans Road. We have a master sewer agreement with Pompano Beach under which they maintain our two pump stations, transmit our wastewater to the County

Town of Lauderdale-by-the-Sea



Fiscal Year 2011 – 2012 Budget Message

and pay the County for treatment. They charge us, of course, for all of those services and that charge appears in the expenditure line item in the Sewer Fund budget entitled "Sewer/Wastewater". We are projecting those charges to be \$600,000 next year. I spoke with the County utilities' finance division directly this past week and they indicated they would not increase treatment fees next year. I then contacted the Pompano Utilities Director who advised Pompano had no rate hikes planned in FY 12 either.

You will note that the \$600,000 figure is considerably less than what we budgeted in the current fiscal year, and \$90,000 less than we expect to pay Pompano this year. The reason for the reduction in costs is primarily due to discontinuation of the Town's past practice of paying the four Sea Ranch Condos' sewer bills. That practice stopped mid-fiscal year for three of the four condos and will stop this month for the fourth. The rest of the difference is because Pompano did not raise their charges under the Master Sewer Agreement as much as we expected them to last January.

Last year at this time we reported to you that the Sewer Fund had serious problems because rates had not been increased in many years, and that the annual revenue no longer offset the costs. We projected that the Fund would eat into its fund balance in the current year if rates were not raised substantially, which would reduce the amount of money available to repair our aging sewer system. The Commission corrected that problem by approving a sewer rate increase in January of this year that not only covered our costs but began to add funds to the balance in the fund for future infrastructure repairs and replacement. As a result of the rate increase that was implemented in February, the Sewer Fund's balance will increase by more than \$300,000 this year. Next year, we project an additional \$200,000 will be added to the reserve for capital improvements.

Sewer charges are expected to produce \$1.142 million in revenues in FY 2012.

We included funds in the current year Sewer Fund budget to hire an engineering firm to analyze the condition of our sewer infrastructure and lay out a plan for its repair and, where needed, replacement. We did an RFP for sanitary sewer engineering services and the Commission will consider a continuing contract with the top rated firm next week. It is clear that study will not be completed this fiscal year, so we have put funds in the budget for it next year.

As mentioned earlier, 10% of my salary and benefit costs and 20% of the municipal Services Director's salary and benefit costs will be charged to the Sewer Fund next year in reflection of the time we both devote to the functions of that Fund.

Town of Lauderdale-by-the-Sea



Fiscal Year 2011 – 2012 Budget Message

PARKING FUND/PARKING SYSTEM

The Parking Fund is in much better financial health this fiscal year since the Commission adjusted parking rates closer to market rates, and we installed five new pay stations in the Oceanfront Center this year. Revenues have also increased as a result of providing customers the options to pay by credit card or by phone. The use of Parking fund balances to finance ongoing operating expense has been reversed.

In the past, some of the parking system's expenses and revenues had accounted for in the General Fund and some in the Parking Fund. With the adoption of the Fiscal Year 2011 Budget, the Commission transferred the General fund portion of the Parking System to the Parking Fund, which allowed for a clear presentation of the Parking System revenues and expenditures. We did, however, continue the practice of the Parking Fund making an annual payment to the General Fund of around \$167,000.

The second phase of the parking rate adjustments will be implemented on October 1, 2011 and those additional revenues are projected in the FY 2012 budget. We have also reflected in the revenues the proper accounting practice of showing all parking citation revenue collected, rather than a net figure.

The Parking Fund expenditure budget includes the purchase of three new pay stations for the A1A Parking Lot and the on street parking on Bougainvilla Drive/Poinciana Street, which are currently served by single space meters. In capital outlay, we propose the purchase of a neighborhood electrical vehicle (NEV) for enforcement to replace a pickup truck.

There are several expenditure accounts such as Communications, Contractual Services, and Service Maintenance Contracts that have increased significantly because of expenses associated with operating the pay stations and showing the charges made by our citation management firm as expenditures, rather than netting them out of revenues. In addition, the enforcement hours have been increased 12 hours per week so we have Monday coverage as well as for sick and vacation.

You will note that there is no budget for debt service based on the Commission's preliminary decision to pay off the parking debt. Instead, there is a Transfer to the Capital Improvement Fund, which is the means for the Parking Fund to pay back the General Fund for retiring the parking debt. The Capital Improvement Fund includes funds for the construction of new parking spaces but not in the amount being transferred to the Capital Fund.

Town of Lauderdale-by-the-Sea



Fiscal Year 2011 – 2012 Budget Message

The responses to the Town's Request for Proposals (RFP) for a private vendor to operate the Parking System are due in August. The outcome of that process may change the Fiscal Year 2012 Parking Fund budget if the savings to be achieved by contracting the operation out is substantial.

CAPITAL PROJECT FUND

The most significant change in the entire Town budget occurs in the Capital Project Fund, which is proposed to increase from \$1,814,725 in the current fiscal year to \$3,333,695 next fiscal year. There are several reasons for this substantial increase:

- 1) The bulk of the expense for the North A1A streetscape project will be incurred next fiscal year (\$533,000), although it was budgeted to be finished in the current fiscal year. Design and construction contract approval delays have pushed the project completion date into the middle of next fiscal year. This is a project funded 2/3 by the Florida DOT and 1/3 by the Town. Construction on the project should begin in September.
- 2) A portion of the Flamingo Avenue drainage project will also carry into the next fiscal year (\$180,000). Construction bids on that project are due in August and construction should be completed in the Fall.
- 3) The Town is now ready to move forward with implementation of large Master Plan projects. The following Master Plan projects are slated to be designed and/or constructed next year:
 - The streetscape and drainage improvements for the two easternmost blocks of Commercial Boulevard will be designed and under construction by the end of the fiscal year.
 - The designs and permitting will be completed for streetscape improvements for A1A, south of Commercial Boulevard.
 - The designs and permitting will be done for streetscape improvements on Commercial Boulevard from Tradewinds to Seagrape. If the permitting through FDOT does not drag on, we could begin construction of that project in the summer.
- 4) One of our largest neighborhood drainage and streetscape projects – the northernmost block of Bougainvillea Drive- will be designed and constructed.

On the next page is a table that shows the funding and capital projects planned for next year. Attached to the budget message is a table that shows the status of current year capital projects and the Proposed Five Year Capital Improvement Plan (CIP).

Town of Lauderdale-by-the-Sea



Fiscal Year 2011 – 2012 Budget Message

It is recommended that we fund a Project Manager position at a cost of \$81,000 in the Capital Fund (assuming a November start date) to assist with negotiation with and oversight of design consultants, bidding, administration of the contracts, etc. connected with the projects.

Table 5 – Proposed Capital Improvement Budget

REVENUE	FY 12
APPROPRIATION FROM CAP FUND BALANCE	\$ 1,906,629
FDOT GRANT - NORTH A1A STREETScape	\$ 322,000
INTEREST EARNINGS	\$ 20,000
INTERFUND TRANSFERS:	
TRANSFER FROM GENERAL FUND	\$ 870,000
TRANSFER FROM PARKING FUND	\$ 215,066
TOTAL FUNDING	\$ 3,333,695
EXPENDITURES	
	FY 12
Project Management	
Salaries (Project Mgr) assumes start in Nov.	\$ 60,000
Employer Taxes	\$ 4,590
Benefits	\$ 16,103
Workers Comp Insurance	\$ 1,002
TOTAL PERSONNEL SERVICES	\$ 81,695
DRAINAGE PROJECTS	
Flamingo Avenue Drainage	\$ 180,000
Harbor Drive Drainage (Seagrape to E. Tradewinds)	\$ 195,000
TOTAL DRAINAGE ONLY	\$ 375,000
STREETScape PLUS DRAINAGE PROJECTS	
Bougainville (Washingtonia to Pine+ sewer TBD)	\$ 650,000
Commercial (from A1A east;)	\$ 500,000
TOTAL STREETScape + DRAINAGE	\$ 1,150,000
STREETScape ONLY PROJECTS	
FDOT North A1A (Pine to Pompano)	\$ 533,000
South A1A (Datura to Southern Entryway)	\$ 190,000
A1A (Comm'l to Datura)	\$ 80,000
Commercial (Tradewinds to Seagrape)	\$ 600,000
TOTAL STREETScape ONLY	\$ 1,403,000
SEWER SYSTEM IMPROVEMENTS	
	TBD
OTHER PROJECTS	
Neighborhood Projects	\$ 30,000
Parking Improvements	\$ 100,000
Reef Project	\$ 24,000
Public Signage	\$ 15,000
TOTAL OTHER PROJECTS	\$ 169,000
Contingency	\$ 155,000
TOTAL PROJECT EXPENDITURES	\$ 3,333,695

Town of Lauderdale-by-the-Sea



Fiscal Year 2011 – 2012 Budget Message

FUND BALANCES AND RESERVES

In the interest of transparency, the following table provides information on the funds available in the various reserve and fund balance accounts as of the beginning of this fiscal year, projects what will be available at the end of the current and the next fiscal year.

The table assumes that an appropriation from the General Fund and Parking Fund balances is made to retire the parking system debt in the current fiscal year.

Table 6 - FUND BALANCES AND RESERVES				
	Actual 9/30/2010	Estimated 9/30/2011	Appropriated FY 2012	Estimated 9/30/2012
GENERAL FUND				
Emergency/Storm Reserve	\$2,329,648	\$2,329,648		\$2,329,648
Vehicle Replacement Reserve	\$183,285	\$183,285		\$183,285
Capital Assets Balance	\$1,904,422	\$1,904,422		\$1,904,422
Undesignated Balance	\$3,051,368	\$2,614,368	\$204,404	\$2,409,964
Subtotal	\$7,468,723	\$6,893,723	\$204,404	\$6,689,319
CAPITAL PROJECT FUND				
Capital Assets Balance	\$163,530	\$163,530	\$0	\$163,530
EL Mar Reserve	\$1,000,000	\$921,000	\$0	\$921,000
Undesignated Balance	\$3,235,925	\$3,999,425	\$1,906,629	\$2,092,796
Subtotal	\$4,399,455	\$5,083,955	\$1,906,629	\$3,177,326
FIRE FUND				
Vehicle Replacement Reserve	\$0	\$187,314	\$187,000	\$314
Fire Fund Reserve	\$215,690	\$310,236	\$0	\$350,236
Subtotal	\$215,690	\$497,550	\$187,000	\$350,550
LAW ENFORCE FUND				
Undesignated Balance	\$291,007	\$281,664	\$19,638	\$262,026
PARKING FUND				
Undesignated Balance	\$138,844		\$0	
SEWER FUND				
Undesignated Balance	\$1,529,090	\$1,677,427	\$0	\$1,877,899

Town of Lauderdale-by-the-Sea



Fiscal Year 2011 – 2012 Budget Message

SUMMARY

A recap of important features of the proposed budget is:

- The proposed millage rate of 3.999 will allow the majority of property owners to enjoy a decrease in property taxes paid to the Town. The Town's millage rate will remain one of the lowest in Broward County.
- The annual fire assessment fee will remain the same as it has been for several years (\$130 for residential properties). This is also one of the lowest Fire Assessment Fees in Broward County.
- The proposed budget calls for the Town to begin business development and marketing efforts, with particular emphasis on the hotel and retail sectors.
- There will be a strong focus and commitment of funds to implementation of the Master Plan and solution of stormwater drainage problems in FY 2012.
- There is a net increase of 1.75 staff positions recommended (Two new full time positions - the Project Manager in the Capital Fund and the Business Development/Marketing Manager; an increase in the allocation from a part time Code Enforcement Officer to a full time Zoning & Code Enforcement Supervisor; elimination of a full time Accounting Specialist; increase from .75 part time status to full time status for the Accountant and remaining Accounting Specialist; an increase in the hours assigned to Parking Enforcement personnel; the elimination of the full time Assistant Municipal Works Director position; the addition of a part time Assistant to the Town Manager). The comparative position count table on the next page illustrates the changes in the staffing budget.

I wish to thank Assistant Town Manager Bud Bentley, Finance Director Tony Bryan Accountant Edner Saint-Jean and Municipal Services Director Don Prince for their assistance in the production of the budget.

Respectfully submitted,

Connie Hoffmann

Connie Hoffmann
Town Manager

Town of Lauderdale-by-the-Sea



Fiscal Year 2011 – 2012 Budget Message

DEPARTMENT & TITLE	POSITION COUNT		
	FY 09/10	FY 10/11	FY 11/12
GENERAL FUND - 001			
Town Commission - 511			
Mayor	1	1	1
Vice-Mayor	1	1	1
Commissioner	3	3	3
Total Commission	5	5	5
Administration - 513			
Town Manager	1	1	0.9
Assistant to the TM			0.7
Executive Secretary	1	1	1
Town Clerk	1	1	1
Deputy Clerk	0.75	1	1
Senior Office Specialist	0.5	0.5	0.75
Finance/Budget Director	1	1	1
Accountant	0.5	0.5	1
Accounting Specialist	1.75	1.75	1
Human Resource/Risk Mgr	0.75		
Total Administration	8.25	7.75	8.35
Development Services - 524			
Director of Development Services	1	1	
Town Planner			1
Zoning/Code Supervisor			1
Senior Office Specialist	1	1	1
Code Enforcement Officer	1.75	1.75	1
Total Development Services	3.75	3.75	4
General Government - 519			
Assistant Town Manager		0.85	0.8
Business Development/Marketing			1.0
Public Information Officer	0.75	0.75	0.75
Total General	0.75	1.6	2.55
Municipal Services			
Public Works - 541.100			
Municipal Services Director	1	1	0.8
Assist Municipal Serv Director	1	1	
Senior Office Specialist	1	1	1
Maintenance Supervisor	1	1	1
Maintenance Worker II	2	2	2
Maintenance Worker I	2	2	1.75
Total Public Works	8	8	6.55
Community Standards - 541.200			
Assistant Town Manager	1		
Com. Standards Supervisor	1	1	1
Maintenance Worker II	2	2	2

Town of Lauderdale-by-the-Sea



Fiscal Year 2011 – 2012 Budget Message

DEPARTMENT & TITLE	POSITION COUNT		
	FY 09/10	FY 10/11	FY 11/12
Maintenance Worker I	2	2	2
Total Community Standards	6	5	5
Total Municipal Services Depart.	14	13	11.55
Chamber Facility - 511.200			
Maintenance Worker I			0.25
Parking Enforcement			
Parking Enforcement Supervisor	1		
Parking Enforcement Officer	0.75		
Office Specialist	0.25		
Total Parking Enforcement	2	0	0
GENERAL FUND TOTAL	33.75	31.1	31.7
SEWER FUND			
Town Manager			0.1
Mun Services Director			0.2
Maintenance Worker II	1	1	1
Accountant	0.25	0.25	
Total Sewer Fund	1.25	1.25	1.3
CAPITAL IMPROVEMENT FUND			
Project Manager			1
Total Capital Improvement Fund			1
PARKING FUND			
Assistant Town Manager		0.15	0.20
Parking Enforcement Supervisor		1.00	1.00
Meter Repair Technician	0.75	0.75	0.75
Parking Enforcement Officers	0.75	1.50	1.80
Deputy Clerk	0.25	0.25	
Senior Office Specialist	0.25	0.25	0.25
Total Parking Fund	2.00	3.90	4.00
TOTAL POSITIONS - ALL FUNDS	37.00	36.25	38.00