



Town of Lauderdale-By-The-Sea Job Opening

Director of Finance and Budget

Lauderdale-By-The-Sea is a small, seaside Town located between Fort Lauderdale and Pompano Beach in Southeast Florida. We have 6,000 full-time residents but the population doubles in the winter months with seasonal residents and tourists. Our primary economic engine is tourism, with a beautiful sandy beach and a vibrant restaurant and night life scene that draw visitors from other communities and the Tri-County region throughout the entire year.

We are looking for an experienced professional to serve as the Director of Finance and Budget. The Town is very healthy financially. We have a \$17 million annual budget, the third lowest millage rate in Broward County, and zero debt. We participate in the well-funded Florida Retirement System and have no unionized employee groups. We contract for many services including police, fire, EMS and water services.

The Finance Director has responsibility for directing the accounting and financial activities of the Town including preparing the Town's operating budget, investing cash, analyzing revenues and expenditures, controlling the budget, establishing and overseeing internal controls to safeguard assets and ensure reliable financial reporting. This person also assists in the administration of capital projects, coordinates audits, and administers the Town's health, property, liability, and worker's compensation insurance programs. The Finance Director is an integral member of the Town's executive management team.

Although we are in the middle of a huge metropolitan area, we take pride in the high level of personalized service we provide to our residents and visitors. With fewer than 40 employees, we are a close knit working group. We are also lucky to have a highly supportive Town Commission, made up of intelligent professionals.

Applicants for the position of Finance Director should have a Bachelor's degree in accounting, finance or public or business administration, or in a closely related field; supplemented by at least eight (8) years in accounting, including two (2) years at the supervisory level, preferably with at least five (5) years of progressively responsible experience in local government financial administration involving a computer-based financial information system; or an equivalent combination of training and experience. A CPA or Master's degree may substitute for two (2) years of experience.