



PERMIT NUMBER \_\_\_\_\_

## MINIMUM PERMIT REQUIREMENTS

FOR

FENCES

PERMIT APPLICATION COMPLETELY FILLED OUT SIGNED AND NOTARIZED

FIRE DEPARTMENT PERMIT

DOCUMENTED PROOF OF COST INCLUDING ALL TRADES

### THE FOLLOWING DOCUMENTS MUST BE SUBMITTED IN DUPLICATE

NOTICE OF COMMENCEMENT OVER \$ 2,500.00 IN VALUE

HOMEOWNERS APPROVAL IF REQUIRED

UTILITY EASEMENT AGREEMENTS

ZONING APPROVAL

SURVEY SHOWING ALL EASEMENTS

PLAN SHOWING LOCATION OF FENCE

TYPE OF FENCE

EASEMENT AGREEMENTS SIGNED BY FIVE (5) UTILITIES

FENCE REQUIREMENTS SIGNED BY OWNER AND CONTRATOR

IF POOL ON SITE POOL BARRIER REQUIREMENTS COMPLY FLORIDA BUILDING CODE R4101.17, Florida Building Code Building 424.2.17

# BROWARD COUNTY UNIFORM BUILDING PERMIT APPLICATION

Select One Trade:  Building     Electrical     Plumbing     Mechanical     Other \_\_\_\_\_

Application Number: \_\_\_\_\_ Application Date: \_\_\_\_\_

<b>1</b>	Job Address: _____		Unit: _____	City: _____		
	Tax Folio No.: _____	Flood Zn: _____	BFE: _____	Floor Area: _____	Job Value: _____	
	Building Use: _____		Construction Type: _____		Occupancy Group: _____	
	Present Use: _____		Proposed Used: _____			
	Description of Work:					
	<input type="checkbox"/> New <input type="checkbox"/> Addition <input type="checkbox"/> Repair <input type="checkbox"/> Alteration <input type="checkbox"/> Demolition <input type="checkbox"/> Revision <input type="checkbox"/> Other: _____					
	Legal Description: _____					<input type="checkbox"/> Attachment

<b>2</b>	Property Owner: _____	Phone: _____	Email: _____		
	Owner's Address: _____	City: _____	State: _____	Zip: _____	

<b>3</b>	Contracting Co.: _____	Phone: _____	Email: _____		
	Company Address: _____	City: _____	State: _____	Zip: _____	
	Qualifier's Name: _____	Owner-Builder: <input type="checkbox"/>	License Number: _____		

<b>4</b>	Architect/Engineer's Name: _____	Phone: _____	Email: _____		
	Architect/Engineer's Address: _____	City: _____	State: _____	Zip: _____	
	Bonding Company: _____				
	Bonding Company Address: _____	City: _____	State: _____	Zip: _____	
	Fee Simple Titleholder's name (if other than owner): _____				
	Fee Simple Titleholder's Address (If other than owner): _____	City: _____	State: _____	Zip: _____	
	Mortgage Lender's Name: _____				
	Mortgage Lender's Address: _____	City: _____	State: _____	Zip: _____	

Application is hereby made to obtain a permit to do the work and installations as indicated. I certify that no work or installation has commenced prior to the issuance of a permit and that all work will be performed to meet the standards of all laws regulating construction in this jurisdiction. I understand that a separate permit must be secured for ELECTRICAL WORK, PLUMBING, SIGNS, WELLS, POOLS, FURNACES, BOILERS, HEATERS, TANKS, and AIR CONDITIONERS, etc.

**OWNER'S AFFIDAVIT:** I certify that all the foregoing information is accurate and that all work will be done in compliance with all applicable laws regulating construction and zoning.

**WARNING TO OWNER: YOUR FAILURE TO RECORD A NOTICE OF COMMENCEMENT MAY RESULT IN YOUR PAYING TWICE FOR IMPROVEMENTS TO YOUR PROPERTY. A NOTICE OF COMMENCEMENT MUST BE RECORDED AND POSTED ON THE JOB SITE BEFORE THE FIRST INSPECTION. IF YOU INTEND TO OBTAIN FINANCING, CONSULT WITH YOUR LENDER OR AN ATTORNEY BEFORE COMMENCING WORK OR RECORDING YOUR NOTICE OF COMMENCEMENT.**

X \_\_\_\_\_  
Signature of Property Owner or Agent

X \_\_\_\_\_  
Signature of Qualifier

STATE OF \_\_\_\_\_  
COUNTY OF \_\_\_\_\_

STATE OF \_\_\_\_\_  
COUNTY OF \_\_\_\_\_

Sworn to (or affirmed) and subscribed before me this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_ by \_\_\_\_\_  
(Type / Print Property Owner or Agent Name)

Sworn to (or affirmed) and subscribed before me this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_ by \_\_\_\_\_  
(Type / Print Qualifier's Name)

\_\_\_\_\_  
**NOTARY'S SIGNATURE** as to Owner or Agent's Signature  
Notary Name \_\_\_\_\_

\_\_\_\_\_  
**NOTARY'S SIGNATURE** as to Qualifier's Signature  
Notary Name \_\_\_\_\_

(Print, Type or Stamp Notary's Name)  
Personally Known \_\_\_\_\_ or Produced Identification \_\_\_\_\_

(Print, Type or Stamp Notary's Name)  
Personally Known \_\_\_\_\_ or Produced Identification \_\_\_\_\_

Type of Identification Produced \_\_\_\_\_

Type of Identification Produced \_\_\_\_\_

APPROVED BY: \_\_\_\_\_ Permit Officer    Issue Date: \_\_\_\_\_ Code in Effect: \_\_\_\_\_

**A jurisdiction may use a supplemental page requesting additional information and citing other conditions, please inquire.**  
Note: If any development work as described in FS 380.04 Sec. 2 a-g is to be performed, a development permit must be obtained prior to the issuance of a building permit.



# Lauderdale-By-The-Sea

**Building Department**

4501 Ocean Drive

Lauderdale-By-The-Sea, FL 33308

Phone: (954)640-4215

Fax: (954)640-4211

PERMIT NUMBER \_\_\_\_\_

**NOTICE:** In addition the requirements of this permit, there may be additional restrictions applicable to this property that may be found in the public records of the county, and there may be additional permits required from other governmental entities such as water management districts, County, State or Federal agencies.

**DISCLAIMER:** Issuance of a development permit by a municipality does not in any way create any right on the part of the applicant to obtain a permit from a state or federal agency and does not create any liability on the part of the municipality for issuance of the permit if the applicant fails to obtain requisite approvals or fulfill the obligations imposed by a state or federal agency or undertakes actions that result in a violation of state or federal law.

**CONDITION:** All applicable state and federal permits must be obtained before commencement of the development.

**WARNING TO OWNER:** FAILURE TO RECORD A NOTICE OF COMMENCEMENT MAY RESULT IN YOUR PAYING TWICE FOR IMPORVEMENTS TO YOUR PROPERTY. IF YOU INTEND TO OBTAIN FINANCING, CONSULT YOUR LENDER OR ATTORNEY BEFORE RECORDING THE NOTICE OF COMMENCEMENT.

### CONTRACTOR

\_\_\_\_\_  
PRINT NAME OF CONTRACTOR

\_\_\_\_\_  
SIGNATURE OF CONTRACTOR

STATE OF FLORIDA  
COUNTY OF BROWARD

Sworn to (or affirmed) and subscribed before  
me this \_\_\_\_\_ day of \_\_\_\_\_  
20\_\_\_\_, by \_\_\_\_\_  
NOTARY: \_\_\_\_\_

SEAL:

Personally Known: \_\_\_\_\_  
Or produced Identification \_\_\_\_\_  
Type of Identification Produced \_\_\_\_\_

### OWNER

\_\_\_\_\_  
PRINT NAME OF OWNER

\_\_\_\_\_  
SIGNATURE OF OWNER

STATE OF FLORIDA  
COUNTY OF BROWARD

Sworn to (or affirmed) and subscribed before  
me this \_\_\_\_\_ day of \_\_\_\_\_  
20\_\_\_\_, by \_\_\_\_\_  
NOTARY: \_\_\_\_\_

SEAL:

Personally Known: \_\_\_\_\_  
Or produced Identification \_\_\_\_\_  
Type of Identification Produced \_\_\_\_\_



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## PERMIT AFFIDAVIT

FOR ACKNOWLEDGEMENT OF COMPLIANCE WITH RESTRICTIVE DEEDS AND COVENANTS

**STATE OF FLORIDA**

**BROWARD COUNTY**

On this day personally appeared before me, the undersigned officer duly authorized to administer oaths and take acknowledgments \_\_\_\_\_, who being by me first duly sworn, deposes and says. (HOMEOWNER)

By my signature below, I acknowledge that the legal description for the property for which I am applying for a permit is

\_\_\_\_\_  
(Lot/block)

a/k/a \_\_\_\_\_

(Street address & subdivision)

1. That I am the legal owner of the property
2. I acknowledge that approval may be required from the following

\_\_\_\_\_  
(Homeowners Association)

Which entities or associations regulate or otherwise govern the community, neighborhood, or development my property is located.

3. I further acknowledge that I am responsible for any additional cost that may be assessed by the Town of Lauderdale by the Sea and/or the entity regulating or governing the subject property as a result of my not having obtained the necessary approvals from any entity or association that may regulate or otherwise govern the community neighborhood, development in which my property is located.

### FURTHER AFFIANT SAYETH NAUGHT

\_\_\_\_\_  
Witness Signature

\_\_\_\_\_  
Witness Signature

\_\_\_\_\_  
Witness Printed Name

\_\_\_\_\_  
Witness Printed Name

**STATE OF FLORIDA**  
**COUNTY OF BROWARD**

Affirmed and signed before me, on \_\_\_\_\_ the foregoing document was acknowledged before me affiant, \_\_\_\_\_, who personally appeared before me at the time of notarization, who signed and acknowledged signing the foregoing document, who did take an oath, and:

- [ ] Who is personally known to me or  
 [ ] Who produced the following identification \_\_\_\_\_

\_\_\_\_\_  
Commission Expiration date:

\_\_\_\_\_  
Notary Public

(Seal)

(Printed or typed name)

**THE PERMIT APPLICATION WILL NOT BE ACCEPTED WITHOUT THE ABOVE MINIMUM DOCUMENTATION**

**OTHER DOCUMENTS MAY BE REQUIRED DEPENDING UPON THE JOB CONDITIONS**



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## Time Limits for Construction - NOTICE TO OWNER

Section 6-12 of the Town's Code of Ordinances requires:

- 1. The construction of any new structure or new addition to an existing structure to be completed and all construction material, equipment and debris removed from the property within 18 months of the date of the issuance of the first building permit.***
- 2. The exterior elements of any repair or renovation to an existing structure which requires a building permit shall be completed and all construction material, equipment and debris removed from the property within six months of the issuance of the first building permit.***

This notice is the minimum 60 days notice required in 6-12.9(g).

The Failure to complete the construction at \_\_\_\_\_, by the construction deadline may result in a fine or legal action by the Town.

If there are extenuating circumstances that prohibit the property owner from completing the construction within the deadline, the owner may seek an extension of time from the Town Commission. An application for extension of time may be obtained from the Development Services Department or Town Clerk.

### **Owner's Acknowledgement**

I acknowledge receipt and understanding of the Town's code provisions regarding the time period to complete a construction projects.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Print Name: \_\_\_\_\_

Address of Property: \_\_\_\_\_

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## **BUILDING DEPARTMENT**

**DURING A HURRICANE WATCH & BEFORE THE ONSET OF HURRICANE VELOCITY WINDS  
YOU ARE REQUIRED TO**

# **SECURE THIS SITE**

**IN ACCORDANCE WITH THE BROWARD COUNTY ADMINISTRATIVE PROVISIONS  
OF THE FLORIDA BUILDING CODE SECTION 110.13**

**All loose objects in exposed outdoor locations shall be lashed to rigid  
construction or shall be stored inside an enclosed structure.**

**Florida Building Code Broward County Administrative Provisions Section 110.13.2.4**

**NOTICES ISSUED BY THE NATIONAL WEATHER SERVICE OF A HURRICANE WATCH ARE DEEMED SUFFICIENT  
NOTICE TO THE OWNER OF REAL PROPERTY UPON WHICH CONSTRUCTION IS OCCURRING, OR ANY  
CONTRACTOR RESPONSIBLE FOR SAID CONSTRUCTION, TO SECURE LOOSE CONSTRUCTION DEBRIS AND  
LOOSE CONSTRUCTION MATERIALS AGAINST EFFECTS OF HURRICANE FORCE WINDS**

**This includes but not limited to:**

- 110.13.2.1 Road Right-of-Way shall remain clear of construction waste and trash
- 110.13.2.2 Waste and Trash Enclosures Temporary Toilets
- 110.13.2.3 Loose Construction Debris Forms and Construction Materials
- 110.13.2.5 Roofing Tile and Materials Construction Shacks
- 110.13.2.5 (1) Loading of Roof Tile
- 110.13.2.5 (4) Store the construction materials inside an enclosed structure.
- 110.13.3 Building materials shall be loaded on a roof no earlier than (200 working days prior to permanent installation.
- Temporary Electric Service Poles

**AND PROTECT ALL GLASS AREAS**

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## FENCE REQUIREMENTS

### SETBACKS

FRONT 25 FEET FROM STREET SIDE  
INTERIOR LOT LINE ON PROPERTY LINE  
CORNER 15 FEET FROM STREET SIDE

### HEIGHT

RESIDENTIAL	6 FEET MAXIMUM
MULTI FAMILY	4 FEET FRONT AND CORNERS, 6 FEET SIDE AND REAR
COMMERCIAL	7 FEET MAXIMUM

### FENCES FOR NEW OR EXISTING POOLS FLORIDA BUILDING CODE SECTION FBCB 454.2.17

**FBCB 454.2.17.1.4** Where the barrier is composed of horizontal and vertical members and the distance between the tops of the horizontal members is less than 45 inches, the horizontal members shall be located on the swimming pool side of the fence. Spacing between the vertical members shall not exceed 1-3/4" in width. Where there are decorative cutouts within the vertical members, spacing within the cutouts shall not exceed 1-3/4 inches in width.

**FBCB 454.2.17.1.4** where the barrier is composed of horizontal members and the distance between the tops of the horizontal members is 45 inches or more, spacing between vertical members shall not exceed 4 inches. Where there are decorative cutouts within vertical members, spacing in the cutouts shall not exceed 1-3/4 inches.

**FBCB 454.2.17.1.6** Maximum mesh size for chain link fences shall be 2-1/4 inches square unless the fence is provided with slats fastened at the top or bottom which reduce the openings to no more than 1-3/4 inches.

**FBCB 454.2.17.1.7** Where the barrier is composed of diagonal members, the maximum opening formed by the diagonal members shall not be more than 1-3/4 inches.

**FBCB 454.2.17.1.8** Access gates when provided, shall be self-closing and shall comply with the requirements of Sections FBCB 454.2.17.1.1 through FBCB 454.2.17.1.7 and shall be equipped with a self-latching locking device located on the pool side of the gate. Where the device release is located no less than 54 inches from the bottom of the gate, the release mechanism may be located on either side of the gate and so placed that it cannot be reached by a young child over the top or through any opening or gap from the outside. Gates that provide access to the swimming pool must open outward away from the pool. The gates and barrier shall have no opening greater than 1/2 inch within 18 inches of the release mechanism.

## I/WE THE UNDERSIGNED HAVE READ AND UNDERSTAND THE REQUIREMENTS OF THE FLORIDA BUILDING CODE FOR FENCE INSTALLATIONS

\_\_\_\_\_  
OWNER

\_\_\_\_\_  
CONTRACTOR

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## CONSTRUCTION FENCES

(1)

Temporary perimeter site fencing for new construction is required and must meet all of the following requirements:

- a. Be six feet high with approved screening material to prevent dust intrusion upon adjacent properties.
- b. Be installed and maintained at ground level on all sides of the site.
- c. Include installation and maintenance of an approved silt fence at the property lines and catch basins to prevent any construction debris from entering the waterway for properties abutting a waterway.
- d. Be removed from the site upon completion of the exterior of the building or upon the issuance of a certificate of occupancy, whichever is sooner.

(2) Perimeter silt fencing for other construction projects may be required at the discretion of the Building Official.

(3) It is not intended that the temporary fencing required by this section be limited by required setbacks.

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**OTHER DOCUMENTS MAY BE REQUIRED DEPENDING UPON THE JOB CONDITIONS**

**EASEMENT AGREEMENT TOWN OF LAUDERDALE-BY-THE-SEA**

**Date:** \_\_\_\_\_ **Attention:** \_\_\_\_\_

I, \_\_\_\_\_ propose to apply for a building permit to construct a  
\_\_\_\_\_ In the  Utility Easement,  Drainage Easement,  Canal Maintenance

Easement, at my property located at \_\_\_\_\_

Legal Description: Lot \_\_\_\_\_ Block \_\_\_\_\_ Subdivision \_\_\_\_\_

TOWN OF LAUDERDALE-BY-THE-SEA. **(SEE ATTACHED SURVEY)**

A BRIEF DESCRIPTION OF THE TYPE OF CONSTRUCTION AND LOCATION OF THE PROPOSED CONSTRUCTION AS FOLLOWS.

\_\_\_\_\_  
\_\_\_\_\_

I understand that your company will not be responsible in any way for repairs to, or replacement of, any portion of this  
\_\_\_\_\_ And that any removal or replacement of this construction necessary for the use of  
this easement will be done at my expense, I further understand that I will assume full responsibility for any damage  
incurred to the utility facilities during construction.

This is to certify that I am the lawful owner(s)

\_\_\_\_\_  
Signature of Owner

\_\_\_\_\_  
Contact Phone Number

\_\_\_\_\_  
Address

\_\_\_\_\_  
Return Fax Number

\_\_\_\_\_  
City State Zip

\_\_\_\_\_  
Email Address

**Note: This agreement shall be attached to the permit application when completed.**

We  Agree  Disagree with the comments noted with the proposed construction based upon the circumstances stated  
herein: \_\_\_\_\_

Name of Utility Company: \_\_\_\_\_

Representative: \_\_\_\_\_

Title and Date: \_\_\_\_\_

**Utility companies:**

**AT&T Southeast (Bell South)**

8601 W. Sunrise Boulevard. Plantation, Florida 33324 (Fax) Attn: Lisa Goltiz, Engineering 954-423-6108

**Comcast Cable**

2601 SW 145<sup>th</sup> Avenue, Suite 100 Miramar, Florida 33027

(Fax Leonard Maxwell-Newbold or Juan Arivello POD 954-447-8445)

**Lauderdale-By-The-Sea**

4501 N. Ocean Drive Lauderdale-By-The-Sea (Fax) Attn: Don Prince Public Works 954-640-4236

**FP&L Customer Service Department**

330 S.W. 12 Avenue Pompano Beach, Florida (Fax) Attn: Shavonti Archer, Engineering 954-956-2020

**TECO (People's Gas) Engineering Department**

16101 W. Dixie Highway North Miami Beach, Florida 33162 (Fax) Attn: Yolanda, Engineering 1-305-954-0171