

Town of Lauderdale-By-The-Sea

Office Of The Town Manager

4501 N. Ocean Drive
Lauderdale-By-The-Sea, FL 33308

Date: July 17, 2014

Mayor Scot Sasser
Vice Mayor Chris Vincent
Commissioner Mark Brown
Commissioner Stuart Dodd
Commissioner Elliot Sokolow

Honorable Mayor and Commissioners:

In accordance with Article V, Section 5.5 (7) of the Town's Charter, I hereby submit the Town Manager's recommended budget for the Fiscal Year 2015, which begins on October 1, 2014 and ends on September 30, 2015. Throughout this budget message, I will refer to the upcoming fiscal year as FY15.

The detailed worksheet attached to this message includes the proposed operating and capital expenditures by fund, by department, and by line item, as well as detailed revenue projections. In order to assist the Commission in analyzing the proposed budget, the worksheet also shows actual revenues and expenditures in FY13, the current year budget, the revenues we expect to receive and the expenditures we expect to make in the current fiscal year.

Attached you will also find the Department Budget Justification sheets, which explain how certain line items in the budget were calculated or what makes up significant expenditure items.

The purpose of the budget message is to provide context and a brief explanation of the significant items of the proposed budget.

OVERVIEW OF THE FY15 ALL FUNDS BUDGET

The proposed budget continues the commitment to improve the Town's infrastructure, and aesthetic appearance. It provides funding for initiatives and projects called for in the Town's strategic plan. The Capital Fund contains funding for drainage projects on Basin Drive and on Pine Avenue. It provides for the construction of public restrooms downtown and the streetscape renovation of the remaining two blocks of Commercial Boulevard (between SR A1A and Seagrape Drive).

The budget proposes a significant reduction in the millage rate, no change in Fire Assessment fees, and a 3.5% increase in sewer rates.

Town of Lauderdale-By-The-Sea

Fiscal Year 2015 Budget Message

The recommended All Funds Budget is \$17.8 million which is \$3.3 million (-16%) less than the current budget.

A full 39% (\$7 million) of the All Funds budget goes for public safety services (police, fire and emergency medical services). The next largest component of the All Funds Budget is capital improvement projects which, between the Capital, Sewer and Parking Funds, total \$2.4 million.

Because of the requirements of accounting principles, several large expenditure items are effectively double counted in the All Funds budget. For example, the Town has a Capital Fund where capital projects are budgeted, but that fund receives a large amount of money via a transfer from the General Fund. So the \$1.4 million that is transferred from the General Fund shows up as an expenditure in that fund, and the \$1.4 million worth of projects it pays for show up as expenditures in the Capital Fund. We are not spending \$2.8 million, we are only spending \$1.4 million, but both "expenditures" roll up into the All Funds budget. The same is true of the \$440,000 "profit" in the Parking Fund, which is referred to as "net assets" in the budget. In order to show a balanced budget it is shown as a contribution to the fund balance on the expenditure side. You can see in Table 1 below that the true All Funds expenditure budget is \$15.8 million.

Town of Lauderdale-By-The-Sea

Fiscal Year 2015 Budget Message

BUDGET SUMMARY							
Town of Lauderdale-By-The-Sea							
Fiscal Year 2014-2015							
General Fund: 3.7152							
ESTIMATED REVENUES	General Fund	Capital Fund	Sewer Fund	Fire Fund	Police Fund	Parking Fund	Grand Total
Taxes:	Millage per \$1,000						
Ad Valorem Taxes	3.7152	6,824,644					6,824,644
Assessment (Fire)				959,918			959,918
Utility Taxes	934,000						934,000
Franchise Taxes	689,100						689,100
Licenses & Permits	785,000						785,000
Intergovernmental Revenues	1,119,199						1,119,199
Charges for Services	10,600		1,180,000	40,000		1,236,500	2,467,100
Fines & Forfeitures	136,000					125,000	261,000
Miscellaneous Revenues	163,400	2,000	1,300		5,000	1,000	172,700
TOTAL SOURCES	\$ 10,661,943	\$ 2,000	\$ 1,181,300	\$ 999,918	\$ 5,000	\$ 1,362,500	\$ 14,212,661
Transfers In	20,000	1,424,853					1,444,853
Fund Balances/Reserves/Net Assets	1,484,867	500,000		114,817			2,099,684
TOTAL REVENUES, TRANSFERS & BALANCES	\$ 12,166,810	\$ 1,926,853	\$ 1,181,300	\$ 1,114,735	\$ 5,000	\$ 1,362,500	\$ 17,757,198
ESTIMATED EXPENDITURES	General Fund	Capital Fund	Sewer Fund	Fire Fund	Police Fund	Parking Fund	Grand Total
General Government	2,574,640	294,853					2,869,493
Culture/Recreation	494,775	462,000					956,775
Physical Environment		1,170,000	1,181,300				2,351,300
Public Safety	5,860,611			1,094,735	5,000		6,960,346
Roads & Streets	1,811,931						1,811,931
Transportation						921,834	921,834
TOTAL EXPENDITURES	\$ 10,741,957	\$ 1,926,853	\$ 1,181,300	\$ 1,094,735	\$ 5,000	\$ 921,834	\$ 15,871,679
Transfers Out	1,424,853			20,000			1,444,853
Fund Balances/Reserves/Net Assets						440,666	440,666
TOTAL APPROPRIATED EXPENDITURES	\$ 12,166,810	\$ 1,926,853	\$ 1,181,300	\$ 1,114,735	\$ 5,000	\$ 1,362,500	\$ 17,757,198
TRANSFERS, RESERVES & BALANCES							
As amended 7/14/14							

Town of Lauderdale-By-The-Sea

Fiscal Year 2015 Budget Message

THE GENERAL FUND BUDGET

The General Fund comprises 69% of the total Town budget and finances most of the functions of government, including legislative and management functions, police and emergency medical services, finance, public works, planning, code enforcement, development/building services, recreation facilities and programs. The recommended General Fund budget for FY15 is \$12.2 million, no appreciable change from the current Commission-approved budget.

While there is a significant reduction (approximately \$475 thousand) in the amount of General Fund monies being transferred to the Capital Fund for capital projects, that reduction is offset by the almost \$300,000 increase in the BSO police services contract, the full year cost of the new position the Commission approved in the current fiscal year to keep the downtown clean, the annual cost of pressure cleaning the sidewalks downtown (a portion of which cost is reimbursed by sidewalk café license holders), and the replacement of several vehicles that have reached the end of their cost-efficient life.

A discussion of large revenue accounts and each Department's expenditure budget is provided in the pages that follow.

GENERAL FUND REVENUES

Appropriations from Fund Balances

As mentioned earlier, the budget proposes to appropriate \$1.4 million from the General Fund balance so that we can transfer that money to the Capital Fund in order to help fund capital projects.

Ad Valorem Taxes

The single largest revenue source in the entire budget, not just in the General Fund, is the ad valorem tax levied on real property and taxable commercial personal property located within our municipal boundaries. The millage rate is the multiplier applied to every \$1,000 of taxable property value in the Town.

The Broward County Property Appraiser has determined the value of property in Lauderdale-by-the-Sea as of January 1, 2014 to be \$1.9 billion. This reflects a \$119.7 million or 6.65% increase in property values over the prior year. That increase is a result of the increasing value of commercial and non-homesteaded properties in Town and from the statutorily-dictated 3% upward adjustment of valuations for homesteaded properties.

State Statutes dictate how taxable values are determined, how much millage a municipality may levy, and what process has to be followed to levy taxes. The Statutes defines the "roll back rate" as the millage rate that will generate the same tax revenue

Town of Lauderdale-By-The-Sea

Fiscal Year 2015 Budget Message

for the Town as last year's levy produced, without consideration of any new construction that may have occurred. The Property Appraiser reports we had \$2.9 million in new construction and renovations, an insignificant number in terms of taxes generated and even more irrelevant given that the Value Adjustment Board reduced the tax base by \$3.055 million after considering property owner appeals of their valuations.

This is the third year in a row where the reductions made by the Value Adjustment Board substantially offset or more than offset the value of new construction.

Table 1 - CHANGE IN ASSESSED VALUE

	FY 2014 Adjusted	FY 2015	Change + (-)
Taxable Value	\$1,810,952,599	\$1,930,693,651	6.61%
New Construction		\$2,940,000	0.16%
Total		\$1,933,633,651	6.77%

The current millage rate is 3.9312. The roll back rate for FY15 is 3.6874 mills and would produce the same amount of ad valorem taxes as last year. It is recommended that the Town reduce the millage rate by approximately 5.5% to 3.7152, which will generate \$51,000 in additional revenue over the roll-back rate. We currently have the fourth lowest millage rate in Broward County. Depending on what Lighthouse Point does with their millage, we could fall to third lowest.

Table 2 illustrates actual revenue collections from ad valorem taxes in LBTS during the period FY08 through FY 13, our estimate of collections for the current year, and what we propose to budget for collections next fiscal year using the reduced millage rate recommended. As has been the Town's practice for many years, the FY15 revenue projection assumes a 95% collection rate. This is a safeguard to cover tax delinquencies and Value Adjustment Board (VAB) decisions to reduce individual property valuations after our budget is adopted.

Town of Lauderdale-By-The-Sea

Fiscal Year 2015 Budget Message

Table 2–MILLAGE AND PROPERTY TAX HISTORY

	Year	Millage	Property Tax Collected	Change	
				\$	%
1	FY 08	3.999	\$9,094,308		
2	FY 09	3.999	\$8,176,504	(\$917,804)	-10%
3	FY 10	3.999	\$7,376,066	(\$800,438)	-10%
4	FY 11	3.999	\$6,901,414	(\$474,652)	-6%
5	FY 12	3.999	\$6,748,169	(\$153,245)	-2%
6	FY 13	3.9312	\$6,722,881	(\$25,288)	0%
7	FY 14	3.9312	\$6,734,624 <small>(collection through July 9)</small>	\$11,743	0%
8	FY 15	3.7152	\$6,824,734 <small>(assumes 95% collection)</small>	\$90,110	1%

Utility Taxes and Franchise Fees

Franchise fees are collected from FP&L, our garbage hauler Progressive, and TECO, the natural gas supplier in Town and vary according to the franchise business. Utility taxes are governed by state law and limited to a maximum 10% levy on the statutorily-defined portion of utility bills. The utility tax levy in LBTS is 10% on electric and natural gas bills, but only 5% on water service as a result of the Commission’s decision in FY13 to cut that rate in half.

Franchise fees and utility taxes combined are expected to generate approximately \$1.6 million in revenues to the General Fund next fiscal year. They are the second largest source of revenues to the General Fund. As you can see in the table below, the bulk of these revenues come from Florida Power and Light billings.

Table 3 – Utility & Franchise Tax Revenues

Source	Budget FY 14	Recommended FY 15
FP&L Utility Tax	\$ 725,000	\$ 780,000
Natural Gas Utility Tax	17,000	14,000
Water Utility Tax	152,250	140,00
FP&L Franchise Tax	570,000	570,000
WSI Franchise Tax	95,000	91,000
Gas Franchise Tax	20,600	27,000
Towing Franchise Tax	1,100	1,100
Total	\$ 1,580,950	\$ 1,623,100

Town of Lauderdale-By-The-Sea

Fiscal Year 2015 Budget Message

State Shared Revenues

State-shared revenues include municipal revenue sharing, sales tax, the communication sales tax (taxes collected on telephone and cell phone bills) and a portion of state gasoline taxes, will produce about \$1 million in revenue to the General Fund next year based on the State's estimates. That is a \$50,000 increase over the current budget and is the result of the improving economy.

Town of Lauderdale-By-The-Sea

Fiscal Year 2015 Budget Message

GENERAL FUND EXPENDITURES

General Fund Department Budgets

Table 4 compares the budgets for all General Fund Departments in the current fiscal year to what is proposed for next year.

TABLE 4- DEPARTMENT COMPARISONS

	FY 14 Amended Budget	FY 15 Recommended Budget	Change	
			\$	%
Commission	\$140,239	\$114,207	(\$26,032)	-19%
Donations	\$15,263	\$20,520	\$5,257	34%
Chamber	\$54,211	\$70,280	\$16,069	30%
Administration	\$951,657	\$920,786	(\$30,871)	-3%
Town Attorney	\$338,000	\$338,000	\$0	0%
General Government	\$819,138	\$920,847	\$101,709	12%
Business Dev & Marketing	\$333,500	\$190,000	(\$143,500)	-43%
Police	\$3,611,243	\$3,903,176	\$291,933	8%
EMS	\$754,659	\$754,659	\$0	0%
Development Services	\$992,576	\$1,202,776	\$210,200	21%
Municipal Services	\$1,724,808	\$1,811,931	\$87,123	5%
Recreation	\$511,817	\$494,775	(\$17,042)	-3%
Transfer to CIP	\$1,900,000	\$1,424,853	(\$475,147)	-25%
Total	\$12,158,841	\$12,166,900	\$8,059	0%

The Town participates in the Florida Retirement System and the employee and employer contribution rates are set by the State legislature each year. Despite the good investment performance of the fund last year, the Legislature once again raised the employer contribution rates as follows:

Regular employees	from 6.95% of wages to 7.37%
Senior management personnel	from 18.31% of wages to 21.14%
Elected officials	from 43.24% of wages to 46.24%

The cost impact of these contribution rate increases is around \$25,000.

As mentioned earlier, we have assumed a 10% increase in health insurance premiums, which accounts for a \$23,000 increase in the General Fund budget. The Town has been very successful in keeping our insurance rates down in the past several years but, with such a small workforce, a single serious illness or major operation, can affect our rates.

Town of Lauderdale-By-The-Sea

Fiscal Year 2015 Budget Message

Our insurance broker is seeking competitive and renewal quotes, which should be available before we adopt the final budget in September.

The budget provides for merit increases for employees whose performance warrants one in accord with the personnel rules. The Commission and I have every reason to be proud of the professionalism, dedication and performance of our staff. The quality of managers we have been able to attract and retain is outstanding. Our Municipal Services staff works tirelessly in every weather condition to keep this Town beautiful. And our support staff offers highly personalized service to our residents who have grown accustomed to a high degree of level of attention.

A description of other significant changes in the department budgets is provided in the pages that follow. The departments are discussed in the order in which they appear in the budget worksheet.

Town Commission

The recommended Town Commission budget is \$26,000 less than the current budget because there will be no municipal election next year and one fewer Commissioner is utilizing health insurance benefits.

We have included \$2,814 to increase Commission salaries by 5% although you have rejected increases for the Commission for many years in a row. Most American workers have been getting raises in the past two years. In my humble opinion, it is time you do too.

Donations to Non-Profit Organizations

The Commission's direction was to fund the following non-profit organizations in the amounts indicated below:

Organization	Amount
2-1-1 Broward	\$ 2,468
Aging & Disability Resource Council	8,801
Broward Children's Center	1,000
Family Central	551
Hillsboro Lighthouse Preservation Society	4,200
Women in Distress	3,500
Total	\$ 20,520

This is a \$5,000 or 30% increase in the amount of total contributions.

Town of Lauderdale-By-The-Sea

Fiscal Year 2015 Budget Message

Chamber of Commerce

The Chamber of Commerce requested funding in the amount of \$46,340 for FY15 which will cover the cost to staff the Welcome Center (the salaries and benefits of one full time and one part time Chamber employees). The Chamber has requested \$20,000 in funding from the CVB and, if successful in obtaining it, the Town's contribution will be reduced. We should know the answer to that by the time we hold our budget hearings in September.

The Town will also spend around \$24,000 next year on maintaining the Town-owned grounds and building in which the Chamber operates and paying the utility costs for the building.

Administration Department

The Town Manager, Town Clerk and Finance Divisions are all accounted for in this department's budget, which is decreasing by \$31,000 next year. This is caused by staff turnover in the Town Clerk and Deputy Clerk positions, and a decrease in consulting expenses.

Town Attorney

Last year, the Town Attorney agreed to reduce her budget by 5% to \$338,000. Ethics expenses are on track with the budgeted amount. The day to day expenses have come in substantially under budget to date, but there have been significant litigation expenses this year, primarily as a result of direction from the staff and commission to vigorously pursue collection of code enforcement liens, pursue key bankruptcy matters, and defend the Town in a number of lawsuits. Some of these litigation expenses are offset by lien payments or negotiated settlements which have totaled more than \$50,000 this year, but pursuant to governmental accounting norms, those monies are recorded as revenues and are not reflected as credits to the Town Attorney's budget. Therefore, a budget amendment to increase this year's litigation line item may be needed before the end of the fiscal year. Expenses that are recovered from applicants are also not attributed as credits to her budget.

The Town Attorney proposes no increase in her budget in FY15 because she expects that some of these litigation costs will not recur next year, and because if unanticipated levels of litigation do occur, we can amend the budget to address it. The level of development activity has increased, and of course, we do expect to continue to rely on her for interpretations of the Charter with regard to proposed redevelopment of hotel properties in Town.

For the first time since 2010, pursuant to her retainer agreement with the Town, the Town Attorney is requesting a small increase in the hourly billing rate she charges the Town but, as mentioned above, no increase in her overall budget. That matter is scheduled for discussion at the July 22nd Commission meeting.

Town of Lauderdale-By-The-Sea

Fiscal Year 2015 Budget Message

General Government Department

This Department is where expenditures that have a broad impact on government operations are budgeted. The Public Information Officer, expenses associated with producing and delivering *Town Topics*, liability and property insurance are all budgeted in this Department, as is the General Fund contingency account.

Liability and property insurance costs are projected to stay about the same next year as we paid this year.

It is recommended that the Public Information Officer position become a full time position in FY15. It has been a 30 hour a week position for as long as I have been here but, with the expansion of Steve's duties to include all things diving-related and management of Bug Fest, it has been necessary to increase his hours to 40 hours a week for several months in the summer and give him compensatory time to make up for the extra hours he often works. As we are placing more and more information on the Town's website, it is difficult for him to keep things updated as often as I'd like to see it. The cost to upgrade his position to full time is \$22,000.

Business Development & Marketing Department

This budget will decrease by \$89,000 because we budgeted the four plaza reef sculptures in this department in the current year, a one-time expenditure.

This department is where we budget the funds to implement our Strategic Marketing Plan. Our marketing firm, Ambit, will report to the Commission in September the results of our efforts this year and propose a new plan for FY15. We recommend leaving the marketing budget as is until the Commission receives and decides upon Ambit's proposals.

Police Department & Emergency Medical Services Departments

Expenditures for public safety exceed the cost of any other functional area in a municipality's budget. Thirty-eight percent of the General Fund budget is devoted to funding police and emergency medical services.

Town of Lauderdale-By-The-Sea

Fiscal Year 2015 Budget Message

The cost of the BSO contract for police services will increase by \$292,000 (or 8%) next year. There is no change recommended in police staffing levels. As explained to the Commission when the BSO budget proposal was reviewed in June, the increase in the BSO budget is primarily due to changes in the total salary budget reflecting the current personnel assigned to LBTS. BSO creates their budget based on personnel assigned to a municipality in late December or early January of each year. Last year when they prepared their budget, our Police Chief/Captain position was vacant and so was budgeted at the middle of the pay range for the position, the Executive Officer/Lieutenant was newly appointed and had not yet received her full promotional pay, and a reserve officer transitioning into full time employment was assigned to LBTS. As a result, we enjoyed an artificially low salary budget. This year, we are paying the full cost of actual salaries for those three positions.) The BSO budget has also increased as a result of wage, pension, and health insurance costs for BSO personnel and the replacement of several patrol vehicles.

AMR is the Town's emergency medical services provider. Under the contract we negotiated with AMR in November 2012, AMR agreed to forgo any increase in compensation in the upcoming fiscal year. This is the third year in a row that AMR has agreed to provide EMS services at no increase in cost to the Town.

Development Services Department

The FY15 budget for Development Services is increasing substantially (\$210,000) over the approved FY14 budget for several reasons:

- Increased building activity is expected, particularly with the pending renovation of the Town's two largest hotel properties. Increased activity means higher payments to our building services provider. It also means additional permit revenues. We are increasing the budget from \$385,000 for those services to \$520,000.
- Earlier this year, the Commission approved adding a part-time Planning Technician position to help with the large volume of work in the Development Services Division. AS we promoted an intern into this position, we were able to partially offset the cost of the Planning Tech position by reducing the budget for interns.
- Given all of the code revisions, code enforcement issues, and hotel redevelopment issues, we were not able to start work with a planning consultant on the Evaluation & Appraisal Report on the Comprehensive Plan as planned, so we have to budget the \$40,000 for that work again next year.
- We would like to replace an older, large, gas-guzzling code enforcement vehicle with a smaller more fuel efficient model at a cost of \$20,000.

Town of Lauderdale-By-The-Sea

Fiscal Year 2015 Budget Message

Municipal Services Department

The Municipal Services' budget has been increased by approximately \$87,000 or 5%. Factors affecting the increase are:

- The Commission approved adding a full-time Municipal Service Worker position to maintain the new downtown area earlier this year and that cost is reflected in the proposed budget. That employee keeps the plazas clean and orderly, assists tourists with information, sets up and monitors the use of the games in the plazas, cleans out the cigarette butts from the containers we've provided for them, sweeps the sand off of the Pavilion, memorial brick area, sidewalk and Ocean Plaza. We receive regular compliments about his work.
- The budget also includes a new item totaling \$31,000 for the contract to pressure clean the sidewalks in the downtown. As we renew and sign new sidewalk café licenses, we will be passing a portion of that cost on to the restaurant operators.
- There is \$43,000 budgeted to replace a 4x4 F-350 diesel truck that will be used to haul heavy equipment.
- We have ongoing problems with maintenance and failure of bollards in the salty environment near the beach. So we have been testing different bollards and found the best performer is one that is anodized aluminum and turtle-approved by the state. Over the next two years we would like to replace all the existing deteriorating bollards at the beach portals and parks (with the exception of Commercial Boulevard where we are using a green bollard) with this bollard and also add bollards where lighting is insufficient. In the FY15 budget we have included \$33,000 to purchase 30 new bollards. We anticipate purchasing the rest needed in FY16.

Recreation

The recommended budget for this department will decrease slightly because we budgeted for purchase of all the street furniture and decorations for Commercial Boulevard there in the current fiscal year.

The beach maintenance contract, the largest item in this budget, is going out to bid in September. Our current contractor, Beach Raker, agreed to extend their contract for the past several years at no increase in price. In bidding a new contract, we assume prices will increase so we upped the budget for this line item by 7% to \$180,000.

We increased the budget for the Fourth of July in anticipation that we may not be able to shoot the fireworks from the beach because of construction of Minto's project. We also increased the budget for Christmas-by-the-Sea in order to expand and upgrade that event. With the streetscape done, there is room for more activities at that event.

The Mayor, Steve D'Oliveira and I recently met with the coral experts at Nova University and discussed the Town's desire to have them do a coral reef project in LBTS. They were enthusiastic and are preparing a proposal for the Commission's review to create a

Town of Lauderdale-By-The-Sea

Fiscal Year 2015 Budget Message

significant staghorn coral reef. They would supply the coral and transplant it, but we would be responsible for paying the costs to monitor and document the corals' health and growth for a period of three years in accordance with the permits that would be issued by the Army Corps of Engineers and the State Department of Environmental Protection. We included \$23,000 in the budget for the first year monitoring costs.

We also moved the annual monitoring costs for the bio-rock reef project (\$20,000) from the CIP to this budget, as monitoring is not really a capital cost. It should be noted that the Nova project will be much larger than the bio-rock project, yet the Town's cost to sponsor it will be far lower than the bio-rock project.

And, finally, the \$10,000 the Commission already approved for sea oats planting next year has been placed in this department's budget.

Town of Lauderdale-By-The-Sea

Fiscal Year 2015 Budget Message

FIRE FUND

The third largest source of revenue to the Town is the Fire Assessment Fee. There are no changes proposed in the fee schedule, so residential properties will continue to pay \$123.50 annually. Commercial properties' fees vary according to the size of the buildings. Lauderdale-by-the-Sea's fire assessment fees are the second lowest in Broward County.

The Commission agreed in June to a 2.7% increase in payments to the VFD next fiscal year for fire suppression and prevention services. This is the first increase in the VFD's compensation in four years.

We budget directly for large equipment purchases and next year we will be spending \$288,000 from that fund's balance for the purchase of a new Self-Contained Breathing Apparatus (SCBA) system. That expenditure is an important investment in the safety of our volunteer firefighters. No funds will be transferred next year to the Fire Apparatus Replacement Reserve as a result of these large purchases and approximately \$115,000 will be appropriated from the Fire Fund Reserve to help cover that large capital expense.

As a result of the expense of the SCBA system, the Fire budget will increase by 11% next year (\$115,000).

Town of Lauderdale-By-The-Sea

Fiscal Year 2015 Budget Message

PROPRIETARY (a.k.a. ENTERPRISE) FUNDS

Proprietary Funds (sometimes called Enterprise Funds) are funds where the revenues connected with providing a municipal service are supposed to completely offset the cost of the service. The Town has two Proprietary Funds – the Parking Fund and the Sewer Fund.

SEWER FUND

The Sewer Fund budget will decline by \$337,000 next year (-22%) as we near the completion of infrastructure repairs to the sewer system. The FY15 budget calls for the Town to spend \$200,000 on additional repairs to the Town's sewer infrastructure. That is a big reduction from the \$689,000 budgeted for repairs in the current year.

The Town owns the sewer system from Pine Avenue to the Town's southern boundary but does not have a sewage treatment plant. We have a contract with Pompano Beach to accept our wastewater flow and transmit it through their lines and pump station to the County's treatment plant on Copans Road. The master sewer agreement with Pompano Beach provides that they maintain our two pump stations and pay the County for the treatment of our wastewater. They charge us, of course, for all of those services and we anticipate a significant increase in those charges next year based on what has occurred in the current year. We are, however, seeking a reimbursement from Pompano for a sizeable amount of money we believe they owe us from the prior year. That reimbursement will not affect the budget, but will increase the fund balance in the Sewer Fund.

PARKING FUND

The health of the Parking Fund will continue to be robust in FY15 as expenditures decline significantly as a result of the retirement of the Fund's debt in the current year and revenues. The Parking Fund retained earnings (net "profit") are projected to be \$440,000 in FY15.

Revenues

The Parking Fund enjoyed another banner year in FY14 and we expect revenues to stay about the same in FY15 despite the fact that Minto has given us notice that we will have to cease operation of the Minto temporary lot in November. Revenues in the current year were affected by the Commercial Boulevard construction and the decision to offer free parking in the A1A lot for several months but we project they will be sufficient next year to offset the loss of the Minto lot.

Expenditures

As the Commission is aware, we paid off the debt in the Parking Fund in June of this year, so we have eliminated the \$258,000 expenditure for debt service in the FY15

Town of Lauderdale-By-The-Sea

Fiscal Year 2015 Budget Message

budget. We also expect to spend less capital projects and equipment purchases in FY15. As a result, expenditures in the Parking Fund will decrease by \$1 million or 52% in FY15 compared to FY14.

We are proposing \$275,000 in capital projects in the Parking Fund next year. A portion of those funds will be used to create parking spaces at the 4345 El Mar Drive Public Restrooms site. The remainder will be used to take advantage of other opportunities to create additional public spaces wherever we can.

We included \$50,000 in the budget for parking alternatives which, for example, could be used for a shuttle service to move people from under-utilized lots to the beach or downtown.

Town of Lauderdale-By-The-Sea

Fiscal Year 2015 Budget Message

CAPITAL PROJECT FUND

The Capital Project Fund budget will decrease by over \$2 million (-52%) next fiscal year, as the biggest projects on our list of priorities have already been completed. The cost of the proposed projects in the Capital Fund next year total around \$1.9 million and are:

1. \$200,000 for construction of drainage improvements to Pine Avenue west of Ocean Drive. The Commission already approved the design of this project in the current year. The project is currently under design by the Town Engineer, so we do not have a construction cost estimate yet. Municipal Services Director Don Prince provided the \$200,000 estimate.
2. \$400,000 for drainage improvements and resurfacing of Basin Drive. This was one of the priority drainage projects identified by the Municipal Services Director in a report to the Commission in 2013. The estimate of cost is based on the range of bids we received on a similar project – Harbor Drive – two years ago, adjusted for increasing construction costs. If the Commission concurs this project should be constructed next year, we will have the Town Engineer begin designing it this summer.
3. \$400,000 to finish the streetscape on the remaining two blocks of Commercial Boulevard (Ocean Drive to Seagrape). The project will be done in two phases, with the realignment of the westbound lane in Block 3 done before the tourist season starts, and the remainder of the project completed after the winter/spring tourist season ends.
4. One \$30,000 Neighborhood Improvement grant.
5. \$252,000 for design and construction of public restrooms. The estimate is a place maker as we do not have an estimate for the bathrooms yet.
6. \$100,000 for the possible placement of utility wires and conduit underground in the alley between El Mar Drive and A1A in connection with the public restroom project.
7. \$100,000 for improvements to Friedt Municipal Park. The Friedt Park Ad Hoc Committee has just begun their work to identify and evaluate possible improvements to the park.
8. \$40,000 for a new central air conditioning system for the public safety building. The building is currently served by window units.
9. \$110,000 for the first of three payments we are tentatively committed to for the County's Segment II Beach Nourishment project.

Table 5 shows the capital projects planned for next year.

There are only two sources of funding for the FY15 Capital Fund next fiscal year:

- \$500,000 from the Capital Fund balance which will bring that fund balance down to around \$20,000.

Town of Lauderdale-By-The-Sea
Fiscal Year 2015 Budget Message

- A \$1.4 million transfer from the General Fund.

Town of Lauderdale-By-The-Sea

Fiscal Year 2015 Budget Message

CAPITAL IMPROVEMENT PLAN	
FUNDING SOURCES	FY 15 Proposed
FUND 300 CAPITAL FUND	
FROM CAP FUND BALANCE	\$ 500,000
FROM EL MAR RESERVE	\$ -
TRANSFER FROM GENERAL FUND	\$ 1,424,853
FDOT GRANT - NORTH A1A STREETScape	
PLAZA EAST CONTRIBUTION	
FDOT LANDSCAPE GRANT+ DRAINAGE JPA	
MISC REVENUE	
INTEREST EARNINGS	\$ 2,000
TOTAL	\$ 1,926,853
PLANNED EXPENDITURES	FY 15 Proposed
FUND 300 CAPITAL FUND	
GENERAL	
Salaries (Project Mgr, 10% TMgr)	\$ 59,150
Employer Taxes	\$ 4,320
Retirement	\$ 11,500
Insurance	\$ 1,883
Professional Services	\$ 15,000
Other	\$ 3,000
Contingency	\$ 200,000
TOTAL GENERAL	\$ 294,853
DRAINAGE PROJECTS	
Swale Restoration Projects	
Bel Air Repairs	
Drainage Projects	
Pine Avenue Drainage	\$ 200,000
Basin Drive Drainage	\$ 400,000
TOTAL DRAINAGE ONLY	\$ 600,000

Town of Lauderdale-By-The-Sea
Fiscal Year 2015 Budget Message

Table 5 continued

STREETSCAPE & DRAINAGE	
El Mar Drive	
Bougainvilla Dr (Fire Station to Pine)	
E. Commercial Blvd (from A1A east;)	
Underground Utilities	\$ 100,000
West Commercial Blvd (Bridge to Seagrape)	
TOTAL STREETSCAPE + DRAINAGE	\$ 100,000
STREETSCAPE ONLY PROJECTS	
South A1A Entryway Project	
Commercial Blvd (A1A to Seagrape)	\$ 400,000
TOTAL STREETSCAPE ONLY	\$ 400,000
OTHER PROJECTS	
Neighborhood Projects	\$ 30,000
Municipal Complex Parking Lot (2/3 cost)	
Reef Projects	
Wayfinding Signage	
Beach Area Bathrooms	\$ 252,000
Freidt Park Improvements	\$ 100,000
Street Resurfacing	
Public Safety Bldg Central a.c.	\$ 40,000
Beach Nourishment- Town Match	\$ 110,000
Land Acquisition	
TOTAL OTHER PROJECTS	\$ 532,000
TOTAL CAPITAL FUND EXPENDITURES	\$ 1,926,853

Attached to this budget message is a table that shows the Multi-Year Capital Fund Plan (CIP), how it is proposed to be funded, and the impact of that funding on the various fund balances. We continue to show drainage and streetscape improvements to El Mar

Town of Lauderdale-By-The-Sea

Fiscal Year 2015 Budget Message

Drive funded by the Town scheduled for FY16 and FY17. We are hopeful, however, that the FDOT design concepts to make El Mar the greenway through this section of Town are acceptable to us and that MPO funding will become available to make the drainage and streetscape improvements. That would have a dramatic impact on our Multi-Year CIP, freeing up substantial funds for other projects.

Town of Lauderdale-By-The-Sea

Fiscal Year 2015 Budget Message

FUND BALANCES AND RESERVES

In the interest of transparency, the following table provides information on the funds available in the various reserve and fund balance accounts as of the beginning of this fiscal year, as well as projections on what will be available at the end of the current and the next fiscal year.

TABLE 6- FUND BALANCES AND RESERVES				
	Actual	Estimated as	Appropriated	Estimated
	9/30/2013	of 9/30/2014	for use in FY 15	9/30/2015
GENERAL FUND				
Emergency Reserve	2,333,105	2,333,105		2,333,105
Vehicle Replace Reserve	145,014	60,014	60,014	-
HIP and POP Grants	75,661	75,661	-	75,661
Unassigned Fund Balance	5,474,802	4,716,775	1,424,853	3,291,922
Subtotal	8,028,582	7,185,555	1,484,867	5,700,688
CAPITAL FUND				
El Mar Drive Improvements - Restricted	677,566	665,566	-	665,566
Fund Balance - Designated for Capital Projects	2,091,025	504,950	500,000	4,950
Subtotal	2,768,591	1,170,516	500,000	670,516
FIRE FUND Balance - Restricted	604,181	720,087	114,817	605,270
LETF FUND Balance Restricted	139,098	-	-	-
PARKING FUND	1,309,848	946,703		1,386,703
SEWER FUND	1,512,624	1,383,455	-	1,423,455
Note:				
1 - Unassigned General Fund Balance includes amount assigned to subsequent year's expenditures.				
2 - Estimated FY 15 balances in the Parking Fund and Sewer Fund include budgeted contributions to fund balance.				

In FY15 the Town will draw down on the Fire Fund Reserve to help purchase the SCUBA system, almost deplete the Capital Fund balance, and continue to draw from the General Fund balance to finance large capital projects.

Town of Lauderdale-By-The-Sea

Fiscal Year 2015 Budget Message

A recap of important features of the proposed budget:

- The overall Town budget will decrease by 16% (-\$3.3 million) from the current amended budget.
- It is proposed that the Town reduce our ad valorem millage rate from 3.9312 to 3.7152. We currently have the fourth lowest millage rate in Broward County and may move into third place with this reduction.
- No change is proposed in the annual fire assessment fee, already the second lowest residential fee in Broward County.
- It is recommended that the Public Information Officer position be increased from 30 to 40 hours per week, the Projects Manager position in the Capital Fund has been downgraded to a Maintenance Service Worker position now that our most significant projects have been completed, and the budget includes the additional Municipal Service Worker for the downtown area and the part-time Planning Technician position that the Commission approved earlier this year. (See Town staffing table on page 28.)
- Major improvements to the Town's storm water drainage will continue (on Basin Drive and Pine Avenue), and the streetscape will be completed on the final two blocks of Commercial Boulevard.
- A public restroom will be constructed
- The budgets of Capital, Sewer and Parking Funds will all decrease next year.
- The Volunteer Fire Department will have a 2.7% increase in their contract and the BSO contract for police services will cost the Town 8% more than the current year. Our emergency medical services provider, AMR, agreed to no increase in their compensation.

I wish to acknowledge Municipal Services Director Don Prince's and Assistant Town Manager Bud Bentley's efforts in preparing their respective department budgets. My deepest appreciation goes to Finance Director Tony Bryan, who does all the heavy lifting in preparing the Lauderdale-By-The-Sea budget.

The input and priorities of the Town Commission are already reflected in the recommended budget, but I know from my past experience that you will diligently review the line item budget and exercise your fiduciary responsibilities with professionalism and seriousness.

FY14 has been a year of great accomplishment for the Town. Although as we move forward with the business of the Town it seems that the transformative Commercial Boulevard streetscape projects were finished long ago, it was only seven months ago that we celebrated their completion. The impact of those two projects has exceeded our expectations. Pedestrian counts at the A1A/Commercial Boulevard intersection taken in May of 2014 showed a 60% increase in pedestrian traffic over May of 2013. The favorable publicity we have received and the recognition of what great public spaces we have created will reap economic benefits for years to come. We can all take pride in

Town of Lauderdale-By-The-Sea

Fiscal Year 2015 Budget Message

these accomplishments and the lasting impact they will have on the fortunes of the Town and the quality of life our residents enjoy.

While the 2015 budget does not have the high profile and dramatic projects that were funded in the current year budget, the work we will do in 2015 will continue to implement the vision for the Town that we all share.

Respectfully submitted,

Connie Hoffmann

Connie Hoffmann
Town Manager

Town of Lauderdale-By-The-Sea
Fiscal Year 2015 Budget Message

DEPARTMENT & TITLE	POSITION COUNT				
	FY 12	FY 13	FY 14	FY 15	Change from FY 14
GENERAL FUND - 001					
Town Commission - 511					
Mayor	1.00	1.00	1.00	1.00	
Vice-Mayor	1.00	1.00	1.00	1.00	
Commissioner	3.00	3.00	3.00	3.00	
Total Commission	5.00	5.00	5.00	5.00	0.00
Administration - 513					
Town Manager	0.90	0.80	0.80	0.80	
Assistant to the TM		1.00	1.00	1.00	
Senior Office Specialist	1.75	1.75	1.85	1.85	
Town Clerk	1.00	1.00	1.00	1.00	
Deputy Clerk	1.00	1.00	1.00	1.00	
Finance Director	1.00	0.90	0.95	0.95	
Accountant	1.00	1.00	1.00	1.00	
Accounting Specialist	1.00	1.00	1.00	1.00	
Total Administration	7.65	8.45	8.60	8.60	0.00
Development Services - 524					
Assistant Town Manager		0.50	0.45	0.40	
Town Planner	1.00	1.00	1.00	1.00	
Zoning/Code Supervisor	1.00				
Senior Office Specialist	1.00	1.00	1.00	1.00	
Code Enforcement Officer	1.00				
Planning Technician				0.80	
Total Development Services	4.00	2.50	2.45	3.20	0.75
General Government - 519					
Assistant Town Manager	0.80	0.50	0.40	0.35	
Public Information Officer	0.75	0.75	0.75	1.00	
Total General Gov't	1.55	1.25	1.15	1.35	0.20
Municipal Services					
Public Works - 541.100					
Assistant Town Manager	1.00				
Municipal Services Director	0.80	0.80	0.80	0.80	
Senior Office Specialist	1.00	1.00	1.00	1.00	
Assistant Director					
Maintenance Supervisor	2.00	2.00	2.00	2.00	
Maintenance Worker II	4.00	5.00	5.00	7.00	
Maintenance Worker I	4.75	4.75	4.75	3.75	
Total Public Works	13.55	13.55	13.55	14.55	1.00

Town of Lauderdale-By-The-Sea

Fiscal Year 2015 Budget Message

Chamber Facility - 511.200					
Maintenance Worker I	0.25	0.25	0.25	0.25	
Total Chamber Facility	0.25	0.25	0.25	0.25	0.00
GENERAL FUND TOTAL	32.00	31.00	31.00	32.95	1.95
SEWER FUND					
Town Manager	0.10	0.10	0.10	0.10	
Mun Services Director	0.20	0.20	0.20	0.20	
Maintenance Worker II	1.00	1.00	1.00	1.00	
TOTAL SEWER FUND	1.30	1.30	1.30	1.30	0.00
CAPITAL IMPROVEMENT FUND					
Town Manager	0.10	0.10	0.10	0.10	
Project Manager	1.00	1.00	1.00		
Municipal Worker				1.00	
TOTAL CAPITAL FUND	1.10	1.10	1.10	1.10	0.00
PARKING FUND					
Assistant Town Manager	0.10		0.15	0.25	
Finance Director		0.10	0.05	0.05	
Parking Enforcement Supervisor	1.00				
Meter Repair Technician	1.00				
Parking Enforcement Officers	2.00				
Senior Office Specialist	0.25	0.25	0.15	0.15	
Total Parking Fund	4.35	0.35	0.35	0.45	0.10
TOTAL POSITIONS - ALL FUNDS	38.75	33.75	33.75	35.80	2.05

BUDGET WORKSHEET

Town of Lauderdale by the Sea

Month: 7/31/2014	Prior	Current Year			(6)	(7)	(8)
	Year Actual	Original Budget	Amended Budget	Actual Thru July	Estimated Total	Dept. Req.	Manager Rec. Comm. Adopted
Fund: 001 - General Fund							
Revenues							
Dept: 000.000 Appropriated Fund Balance							
380.200	0	1,720,517	1,760,517	0	758,027	1,424,853	1,424,853
380.206	0	85,000	85,000	0	85,000	60,014	60,014
380.208	0	0	0	0	0		
Appropriated Fund Balance	0	1,805,517	1,845,517	0	843,027	1,484,867	1,484,867
Dept: 301.000 Ad Valorem Property Taxes							
311.100	6,722,881	6,774,669	6,774,669	6,914,650	6,900,000	6,824,734	6,824,644
Ad Valorem Property Taxes	6,722,881	6,774,669	6,774,669	6,914,650	6,900,000	6,824,734	6,824,644
Dept: 301.100 Utility Taxes							
311.101	770,067	725,000	725,000	524,831	780,000	780,000	780,000
311.440	14,921	17,000	17,000	11,338	14,000	14,000	14,000
314.300	146,747	152,250	152,250	97,919	140,000	140,000	140,000
Utility Taxes	931,735	894,250	894,250	634,088	934,000	934,000	934,000
Dept: 301.600 Franchise Taxes							
313.100	573,324	570,000	570,000	393,142	570,000	570,000	570,000
313.300	83,434	71,000	71,000	43,195	67,000	67,000	67,000
313.301	24,441	24,000	24,000	17,443	24,000	24,000	24,000
313.400	17,350	20,600	20,600	12,174	27,000	27,000	27,000
313.600	790	1,100	1,100	530	1,100	1,100	1,100
Franchise Taxes	699,339	686,700	686,700	466,484	689,100	689,100	689,100
Dept: 302.000 Licenses & Permits							
321.100	67,822	65,000	65,000	60,627	62,000	62,000	62,000
321.110	33,589	33,000	33,000	1,775	33,000	33,000	33,000
322.100	648,150	500,000	500,000	520,510	600,000	675,000	675,000
322.105	8,110	7,000	7,000	7,290	7,000	9,000	9,000
322.250	2,150	2,000	2,000	150	500	2,000	2,000
322.400	3,843	4,000	4,000	2,993	4,000	4,000	4,000
Licenses & Permits	763,664	611,000	611,000	593,345	706,500	785,000	785,000
Dept: 303.000 Intergovernmental Revenues							
311.120	122,614	126,000	126,000	89,376	126,000	137,911	137,911
311.150	7,097	8,000	8,000	9,908	10,000	8,000	8,000
311.180	355,270	360,000	360,000	253,552	368,000	393,931	393,931
312.405	60,326	61,000	61,000	39,817	61,000	62,702	62,702
312.410	43,640	44,000	44,000	31,799	44,000	45,180	45,180
315.100	384,635	350,000	350,000	240,289	360,000	362,405	362,405
334.910	12,143	16,683	16,683	16,683	16,683	16,462	16,462
334.914	44,375	51,350	51,350	38,746	51,350	51,350	51,350
334.915	12,632	12,872	12,872	12,872	12,872	13,258	13,258

BUDGET WORKSHEET

Town of Lauderdale by the Sea

Month: 7/31/2014	Prior	Current Year			(6)	(7)	(8)
	Year Actual	Original Budget	Amended Budget	Actual Thru July	Estimated Total	Dept. Req.	Manager Rec. Comm. Adopted
Fund: 001 - General Fund							
Revenues							
Dept: 303.000 Intergovernmental Revenues							
338.100 BCC-Solid Waste Rsrce Recovery	217,297	0	0	21,918	21,918		
343.400 Recycling Revenue	42,349	28,000	28,000	18,542	28,000	28,000	28,000
Intergovernmental Revenues	1,302,378	1,057,905	1,057,905	773,502	1,099,823	1,119,199	1,119,199
Dept: 304.000 Charges for Services							
343.902 Site Plan Application Fees	1,535	300	300	3,755	4,000	2,000	2,000
347.500 Tennis - Shuffle Key	8,356	7,500	7,500	8,630	8,750	8,600	8,600
Charges for Services	9,891	7,800	7,800	12,385	12,750	10,600	10,600
Dept: 305.000 Fines & Forfeitures							
354.150 Fines,TrafficViolation,Citatio	36,477	35,000	35,000	22,108	35,000	35,000	35,000
354.160 Code Enforcement Fines	76,137	75,000	75,000	391,111	400,000	90,000	90,000
359.100 Other Fines & Alarms	10,920	5,000	5,000	8,008	11,000	11,000	11,000
Fines & Forfeitures	123,534	115,000	115,000	421,227	446,000	136,000	136,000
Dept: 306.000 Miscellaneous Revenues							
361.100 Interest Earnings	50,371	36,000	36,000	15,233	20,000	20,000	20,000
361.105 Interest - Emergency Reserve	6,029	9,500	9,500	1,528	2,000	2,000	2,000
362.000 Rent/Lease Royalties	18,415	55,000	55,000	46,038	55,000	55,000	55,000
366.100 Donations	21,411	5,000	5,000	26,380	30,000	8,000	8,000
369.100 Miscellaneous Revenues	177,489	30,000	30,000	137,963	145,000	60,000	60,000
369.200 Miscellaneous Applications	4,200	3,000	3,000	8,250	8,500	7,000	7,000
369.201 Miscellaneous MerchandiseSales	3,658	1,000	1,000	1,340	1,800	1,800	1,800
369.250 Recreational Activities Fee	815	1,500	1,500	815	1,500	1,500	1,500
369.500 Miscellaneous Lobbyist	600	0	0	400	600	600	600
369.901 Insurance Reimbursement	10,326	5,000	5,000	10,969	11,000	7,500	7,500
Miscellaneous Revenues	293,314	146,000	146,000	248,916	275,400	163,400	163,400
Dept: 581.100 Interfund Transfers							
380.115 Transfer from Fire - OH Costs	20,000	20,000	20,000	15,000	20,000	20,000	20,000
381.106 Transfer from Parking Fund	0	0	0	0	0		
Interfund Transfers	20,000	20,000	20,000	15,000	20,000	20,000	20,000
Total Revenues	10,866,736	12,118,841	12,158,841	10,079,597	11,926,600	12,166,900	12,166,810
Expenditures							
Dept: 511.000 Commission							
500.110 Commission Salaries	56,501	59,098	59,098	43,131	59,098	59,091	59,091
500.210 Employer FICA Taxes	3,865	4,520	4,520	2,940	4,520	4,520	4,520
500.220 Retirement	9,213	19,518	19,518	13,602	19,518	21,320	21,320
500.230 Group Insurance	18,050	18,624	18,624	13,345	18,624	13,776	13,776
500.315 Professional Services	0	0	0	0	0		
500.345 Contractual Services	0	3,500	3,500	3,890	4,500	4,000	4,000

BUDGET WORKSHEET

Town of Lauderdale by the Sea

Month: 7/31/2014	Prior	Current Year				(6)	(7)	(8)
	Year Actual	Original Budget	Amended Budget	Actual Thru July	Estimated Total	Dept. Req.	Manager Rec. Comm.	Adopted
Fund: 001 - General Fund								
Expenditures								
Dept: 511.000 Commission								
500.510 Office Supplies	268	600	600	711	800	600	600	
500.512 Elections	0	24,746	24,746	11,005	11,005			
500.540 Dues & Subscriptions	1,599	1,633	1,633	1,755	1,900	2,000	2,000	
500.545 Training	3,347	3,000	3,000	45	3,000	3,000	3,000	
500.550 Operating Expenses	3,286	3,000	3,000	3,428	4,400	3,900	3,900	
500.640 Capital Outlay - Equip & Mach	0	2,000	2,000	0	2,000	2,000	2,000	
Commission	96,129	140,239	140,239	93,852	129,365	114,207	114,207	0
Dept: 511.100 Donation-Non Profits								
500.820 Donations-Aids to Private Org	15,118	15,263	15,263	16,063	16,063	20,520	20,520	
Donation-Non Profits	15,118	15,263	15,263	16,063	16,063	20,520	20,520	0
Dept: 511.200 Chamber/Facility								
500.120 Regular Salaries	9,234	9,509	9,509	7,560	9,509	9,989	9,989	
500.210 Employer FICA Taxes	706	727	727	578	727	764	764	
500.220 Retirement	702	661	661	598	661	704	704	
500.230 Group Insurance	2,022	2,538	2,538	1,993	2,538	2,783	2,783	
500.340 Sewer/Wastewater	2,026	2,880	2,880	1,385	2,000	2,000	2,000	
500.345 Contractual Services	40,664	26,140	26,140	26,140	26,140	46,340	46,340	
500.430 Electric Service	1,684	2,500	2,500	1,129	2,000	2,200	2,200	
500.431 Water Service	2,041	2,730	2,730	1,333	2,200	2,500	2,500	
500.451 Auto, Property & Liability Ins	0	3,526	3,526	5,918	6,000			
500.520 Bldg. Maintenance	596	3,000	3,000	474	2,000	3,000	3,000	
500.640 Capital Outlay - Equip & Mach	4,961	0	0	0	0			
Chamber/Facility	64,636	54,211	54,211	47,108	53,775	70,280	70,280	0
Dept: 513.000 Administration								
500.120 Regular Salaries	569,693	607,720	607,720	436,239	590,000	599,805	599,805	
500.140 Overtime Salaries	2,399	1,500	1,500	1,396	1,500	1,500	1,500	
500.210 Employer FICA Taxes	41,196	42,725	42,725	30,456	42,000	42,544	42,544	
500.220 Retirement	61,451	103,686	103,686	63,654	90,000	91,407	91,407	
500.230 Group Insurance	65,363	69,891	69,891	55,768	65,000	72,220	72,220	
500.315 Professional Services	1,060	20,000	20,000	0	5,000	10,000	10,000	
500.320 Audit Expense	32,000	32,000	32,000	29,500	32,000	32,000	32,000	
500.344 HR Expenses	1,849	2,800	2,800	1,267	1,800	1,800	1,800	
500.345 Contractual Services	19,244	24,500	24,500	11,208	20,000	24,500	24,500	
500.463 Service Maintenance Contracts	2,835	14,000	14,000	6,847	14,000	14,000	14,000	
500.506 Printing & Binding	1,130	3,500	3,500	3,312	4,500	4,500	4,500	
500.508 Postage	4,155	4,500	4,500	2,391	4,500	4,500	4,500	
500.510 Office Supplies	5,245	5,000	5,000	2,513	5,000	5,000	5,000	

BUDGET WORKSHEET

Town of Lauderdale by the Sea

Month: 7/31/2014	Prior	Current Year				(6)	(7)	(8)
	Year Actual	Original Budget	Amended Budget	Actual Thru July	Estimated Total	Dept. Req.	Manager Rec. Comm.	Adopted
Fund: 001 - General Fund								
Expenditures								
Dept: 513.000 Administration								
500.540 Dues & Subscriptions	1,543	1,835	1,835	1,457	1,835	2,010	2,010	
500.545 Training	1,670	5,000	5,000	1,959	5,000	5,000	5,000	
500.550 Operating Expenses	5,345	10,000	10,000	3,009	7,000	7,000	7,000	
500.640 Capital Outlay - Equip & Mach	0	3,000	3,000	0	0	3,000	3,000	
Administration	816,178	951,657	951,657	650,976	889,135	920,786	920,786	0
Dept: 514.000 Town Attorney								
500.310 Legal Expense	292,428	298,500	298,500	149,396	260,500	255,000	255,000	
500.313 Legal Exp- Other Issues	0	0	0	0	0			
500.314 Litigation	81,441	32,000	32,000	88,300	90,000	75,000	75,000	
500.319 Ethics Research, Training & Op	11,395	7,500	7,500	4,666	7,500	8,000	8,000	
Town Attorney	385,264	338,000	338,000	242,362	358,000	338,000	338,000	0
Dept: 519.000 General								
500.120 Regular Salaries	119,972	102,386	102,386	86,073	102,386	120,529	120,529	
500.210 Employer FICA Taxes	9,580	7,547	7,547	6,098	7,547	9,058	9,058	
500.220 Retirement	11,086	12,707	12,707	15,845	18,000	15,500	15,500	
500.230 Group Insurance	11,292	12,214	12,214	10,678	12,214	7,500	7,500	
500.250 Unemployment Compensation	8,485	12,000	12,000	0	0	5,000	5,000	
500.311 Advertisements	6,774	9,500	9,500	4,142	8,000	8,000	8,000	
500.313 Legal Exp- Other Issues	2,500	8,000	8,000	0	0	5,000	5,000	
500.315 Professional Services	31,461	65,000	65,000	30,572	65,000	75,000	75,000	
500.345 Contractual Services	41,120	6,000	6,000	4,675	6,000	6,000	6,000	
500.349 BusTransportation Contract	49,776	51,350	51,350	51,350	51,350	51,350	51,350	
500.451 Auto, Property & Liability Ins	199,810	203,000	203,000	187,889	203,000	203,000	203,000	
500.452 Workers Compensation Insur	30,797	30,456	30,456	34,780	35,000	35,000	35,000	
500.463 Service Maintenance Contracts	5,975	8,400	8,400	11,459	12,514	13,500	13,500	
500.497 Contingency	0	201,048	114,191	0	0	200,000	199,910	
500.506 Printing & Binding	12,239	13,000	13,000	9,651	15,000	13,000	13,000	
500.508 Postage	1,600	1,500	1,500	2,600	3,000	3,000	3,000	
500.511 Computer Expense	44,053	40,000	40,000	29,291	40,000	40,000	40,000	
500.540 Dues & Subscriptions	1,159	2,200	2,200	1,134	2,200	2,200	2,200	
500.550 Operating Expenses	19,714	4,500	5,300	2,798	5,300	5,300	5,300	
500.551 Recycling / Garbage Carts	134,671	0	0	0	0			
500.552 Recycling and Solid Waste Exp	28,751	5,000	38,527	25,491	38,527	20,000	20,000	
500.556 Bus Grant Matching Funds	57,000	65,860	65,860	41,354	73,000	73,000	73,000	
500.624 Capital Outlay-Bldg. Improvment	0	0	0	0	0			
500.640 Capital Outlay - Equip & Mach	8,912	10,000	10,000	2,626	10,000	10,000	10,000	

BUDGET WORKSHEET

Town of Lauderdale by the Sea

Month: 7/31/2014	Prior	Current Year				(6)	(7)	(8)
	Year Actual	Original Budget	Amended Budget	Actual Thru July	Estimated Total	Dept. Req.	Manager Rec. Comm.	Adopted
Fund: 001 - General Fund								
Expenditures								
General	836,727	871,668	819,138	558,506	708,038	920,937	920,847	0
Dept: 519.100 Business Dev & Marketing								
500.311 Advertisements	14,648	63,500	63,500	35,840	63,500	64,000	64,000	
500.315 Professional Services	77,404	46,500	46,500	10,079	30,000	45,000	45,000	
500.345 Contractual Services	26,100	12,500	12,500	9,579	12,500	14,000	14,000	
500.495 Special Events	10,653	20,000	20,000	8,307	20,000	23,000	23,000	
500.506 Printing & Binding	0	5,000	5,000	120	3,000	6,000	6,000	
500.508 Postage	0	1,000	1,000	32	500	1,000	1,000	
500.540 Dues & Subscriptions	298	2,000	2,000	1,500	2,000	2,000	2,000	
500.550 Operating Expenses	35,639	25,000	25,000	10,448	25,000	20,000	20,000	
500.558 Incentive Programs	41,057	0	54,000	40,000	54,000			
500.630 Cap Outlay Imp other than bldg	0	104,000	104,000	103,200	103,200	15,000	15,000	
500.640 Capital Outlay - Equip & Mach	0	0	0	0	0			
Business Dev & Marketing	205,799	279,500	333,500	219,105	313,700	190,000	190,000	0
Dept: 521.000 Police Department								
500.345 Contractual Services	3,481,700	3,586,743	3,586,743	2,969,097	3,570,000	3,878,638	3,878,638	
500.352 Contract Services	4,996	5,000	5,000	4,996	7,500	7,500	7,500	
500.354 FDLE Crime Suppression	0	1,000	1,000	990	1,038	1,038	1,038	
500.460 Equipment Maintenance	7,274	6,000	6,000	1,933	6,000	6,000	6,000	
500.624 Capital Outlay-Bldg. Improvemt	0	10,000	10,000	0	10,000	7,500	7,500	
500.640 Capital Outlay - Equip & Mach	402	2,500	2,500	0	2,500	2,500	2,500	
Police Department	3,494,372	3,611,243	3,611,243	2,977,016	3,597,038	3,903,176	3,903,176	0
Dept: 523.000 Emergency Medical Services								
500.345 Contractual Services	753,660	753,659	753,659	628,050	753,659	753,659	753,659	
500.550 Operating Expenses	278	0	0	0	0			
500.624 Capital Outlay-Bldg. Improvemt	60	1,000	1,000	1,419	2,000	1,000	1,000	
Emergency Medical Services	753,998	754,659	754,659	629,469	755,659	754,659	754,659	0
Dept: 524.000 Development Services								
500.120 Regular Salaries	181,690	179,970	193,792	144,592	193,792	208,152	208,152	
500.121 Temporary Salaries/ Interns	7,477	10,000	2,178	2,178	2,178	1,500	1,500	
500.140 Overtime Salaries	521	1,500	1,500	999	1,500	1,500	1,500	
500.210 Employer FICA Taxes	12,649	14,328	14,328	10,737	14,328	15,968	15,968	
500.220 Retirement	10,354	18,904	18,904	11,808	18,904	28,410	28,410	
500.230 Group Insurance	30,361	28,464	28,464	23,771	28,464	28,475	28,475	
500.315 Professional Services	32,210	84,500	84,500	12,215	28,000	97,000	97,000	
500.344 HR Expenses	0	0	0	0	0			
500.345 Contractual Services	169,082	236,280	238,780	178,148	241,700	247,900	247,900	
500.402 Building Permit Services	487,222	385,000	385,000	390,014	425,000	520,000	520,000	

BUDGET WORKSHEET

Town of Lauderdale by the Sea

Month: 7/31/2014	Prior	Current Year				(6)	(7)	(8)
	Year Actual	Original Budget	Amended Budget	Actual Thru July	Estimated Total	Dept. Req.	Manager Rec. Comm.	Adopted
Fund: 001 - General Fund								
Expenditures								
Dept: 524.000 Development Services								
500.410 Communications	0	0	0	0	0			
500.460 Equipment Maintenance	0	0	0	0	0			
500.461 Vehicle Maintenance	224	2,000	2,000	488	1,500	2,000	2,000	
500.462 Fuel	1,357	1,300	1,300	843	1,300	1,300	1,300	
500.463 Service Maintenance Contracts	1,559	2,500	2,500	1,470	5,500	7,000	7,000	
500.506 Printing & Binding	875	1,500	1,500	401	1,000	1,500	1,500	
500.508 Postage	4,550	4,400	4,400	5,247	6,700	6,500	6,500	
500.510 Office Supplies	2,983	3,800	3,800	3,140	3,800	3,800	3,800	
500.525 Uniform Expense	68	180	180	222	250	240	240	
500.540 Dues & Subscriptions	447	550	550	519	550	631	631	
500.545 Training	1,170	1,800	1,800	595	2,395	2,800	2,800	
500.550 Operating Expenses	16,016	7,100	7,100	4,168	9,200	8,100	8,100	
500.640 Capital Outlay - Equip & Mach	7,847	0	0	0	0			
500.644 Capital Outlay-Vehicles	0	0	0	0	0	20,000	20,000	
Development Services	968,662	984,076	992,576	791,555	986,061	1,202,776	1,202,776	0
Dept: 541.100 Mun Svcs - Public Works Div								
500.120 Regular Salaries	608,360	637,809	637,809	491,690	637,809	686,680	686,680	
500.140 Overtime Salaries	16,906	11,000	11,000	25,765	25,000	25,000	25,000	
500.210 Employer FICA Taxes	47,124	49,634	49,634	39,132	49,634	54,444	54,444	
500.220 Retirement	46,570	64,354	64,354	44,368	64,354	63,642	63,642	
500.230 Group Insurance	98,363	105,126	105,126	82,916	105,126	121,965	121,965	
500.315 Professional Services	5,618	5,000	5,000	4,485	5,000	5,000	5,000	
500.340 Sewer/Wastewater	10,222	13,000	13,000	5,760	11,000	11,000	11,000	
500.345 Contractual Services	36,497	47,082	65,382	25,335	65,382	84,204	84,204	
500.410 Communications	10,956	14,000	14,000	10,379	14,000	14,000	14,000	
500.430 Electric Service	43,845	47,000	47,000	31,943	47,000	47,000	47,000	
500.431 Water Service	84,598	115,000	115,000	90,818	120,000	123,000	123,000	
500.433 Electric Service-Streets	45,552	60,000	60,000	39,213	60,000	60,000	60,000	
500.445 Equip Rent/Lease	11,676	8,000	8,000	8,931	9,000	10,000	10,000	
500.460 Equipment Maintenance	16,236	34,488	34,488	25,320	34,488	34,488	34,488	
500.461 Vehicle Maintenance	7,576	8,675	8,675	2,030	8,675	8,675	8,675	
500.462 Fuel	25,480	25,000	25,000	15,075	25,000	25,000	25,000	
500.463 Service Maintenance Contracts	4,010	9,600	9,600	5,406	9,600	9,600	9,600	
500.470 Radio Maintenance	0	550	550	0	550	550	550	
500.498 Storm Drain Rehab/Maint	75,853	100,000	100,000	10,115	55,000	90,000	90,000	
500.508 Postage	234	315	315	1,724	2,000	315	315	

BUDGET WORKSHEET

Town of Lauderdale by the Sea

Month: 7/31/2014	Prior	Current Year				(6)	(7)	(8)
	Year	Original	Amended	Actual Thru	Estimated	Dept. Req.	Manager Rec. Comm.	Adopted
	Actual	Budget	Budget	July	Total			
Fund: 001 - General Fund								
Expenditures								
Dept: 541.100 Mun Svcs - Public Works Div								
500.510 Office Supplies	677	2,000	2,000	716	2,000	2,000	2,000	
500.520 Bldg. Maintenance	100,050	35,000	35,000	35,528	35,000	50,000	50,000	
500.525 Uniform Expense	4,586	5,500	5,500	2,868	5,500	5,500	5,500	
500.529 Street Light Maintenance	3,522	12,872	12,872	10,463	12,872	13,258	13,258	
500.530 Street Maint Repair Supply	14,851	18,000	18,000	24,825	28,000	25,000	25,000	
500.531 Grounds Maint/Landscaping	44,189	45,000	45,000	28,533	45,000	45,000	45,000	
500.532 Signs	5,943	12,000	12,000	7,610	12,000	10,000	10,000	
500.534 Sidewalk Maint Repair	10,089	40,000	40,000	24,978	40,000	40,000	40,000	
500.535 Flags	995	1,000	1,000	0	1,000	1,000	1,000	
500.540 Dues & Subscriptions	334	725	725	728	725	725	725	
500.545 Training	2,164	3,925	3,925	170	3,925	3,925	3,925	
500.550 Operating Expenses	26,693	19,339	19,339	32,143	38,000	35,000	35,000	
500.630 Cap Outlay Imp other than bldg	0	0	14,960	14,960	14,960	14,960	14,960	
500.640 Capital Outlay - Equip & Mach	3,642	70,514	55,554	37,911	55,554	33,000	33,000	
500.644 Capital Outlay-Vehicles	30,424	85,000	85,000	84,551	85,000	58,000	58,000	
Mun Svcs - Public Works Div	1,443,835	1,706,508	1,724,808	1,266,389	1,728,154	1,811,931	1,811,931	0
Dept: 572.000 Recreation								
500.342 Senior Rec. Ctr. Contract	60,000	60,000	60,000	50,000	60,000	64,000	64,000	
500.343 Beach Maintenance Contract	162,711	168,000	168,000	136,092	168,000	180,000	180,000	
500.345 Contractual Services	0	4,587	4,587	834	4,587	43,000	43,000	
500.347 Programs	2,150	22,000	22,000	6,319	9,000	17,000	17,000	
500.410 Communications	0	0	0	0	0			
500.430 Electric Service	2,506	4,000	4,000	864	2,500	2,750	2,750	
500.451 Auto, Property & Liability Ins	0	705	705	0	0			
500.460 Equipment Maintenance	9,200	10,000	10,000	3,140	10,000	10,000	10,000	
500.469 Buoy Maintenance	6,340	9,000	9,000	2,025	9,000	9,000	9,000	
500.495 Special Events	47,840	65,000	65,000	41,836	60,000	68,500	68,500	
500.510 Office Supplies	591	525	525	202	525	525	525	
500.520 Bldg. Maintenance	13,649	15,000	15,000	9,509	15,000	15,000	15,000	
500.536 Sea Oats	0	0	0	0	0	10,000	10,000	
500.550 Operating Expenses	33,456	25,000	25,000	25,714	28,000	25,000	25,000	
500.640 Capital Outlay - Equip & Mach	0	128,000	128,000	107,566	125,000	50,000	50,000	
Recreation	338,443	511,817	511,817	384,101	491,612	494,775	494,775	0
Dept: 581.100 Interfund Transfers								
500.910 Transfer to CIP Fund	2,862,800	1,900,000	1,900,000	1,425,000	1,900,000	1,424,853	1,424,853	
500.998 Transfer to LETF	0	0	11,730	11,730	0			

BUDGET WORKSHEET

Town of Lauderdale by the Sea

Month: 7/31/2014	Prior	Current Year			(6)	(7)	(8)	
	Year Actual	Original Budget	Amended Budget	Actual Thru July	Estimated Total	Dept. Req.	Manager Rec. Comm. Adopted	
Fund: 001 - General Fund								
Expenditures								
Interfund Transfers	2,862,800	1,900,000	1,911,730	1,436,730	1,900,000	1,424,853	1,424,853	0
Total Expenditures	12,281,961	12,118,841	12,158,841	9,313,232	11,926,600	12,166,900	12,166,810	0
General Fund	-1,415,225	0	0	766,365	0	0	0	0

BUDGET WORKSHEET

Town of Lauderdale by the Sea

Month: 7/31/2014	Prior	Current Year			(6)	(7)	(8)
	Year Actual	Original Budget	Amended Budget	Actual Thru July	Estimated Total	Dept. Req.	Manager Rec. Comm. Adopted
Fund: 101 - Special Revenue-Police Conf							
Revenues							
Dept: 000.000 Appropriated Fund Balance							
380.201 Carry Forward-LETF	0	103,376	104,876	0	104,876		
Appropriated Fund Balance	0	103,376	104,876	0	104,876	0	0
Dept: 306.000 Miscellaneous Revenues							
361.101 Interest (LETF)	141	0	0	74	100		
361.102 Interest (Training)	6	0	0	4	0		
369.100 Miscellaneous Revenues	8,867	0	0	4,579	5,000	5,000	5,000
Miscellaneous Revenues	9,014	0	0	4,657	5,100	5,000	5,000
Dept: 581.100 Interfund Transfers							
381.105 Transfer from General Fund	0	0	11,730	11,730	0		
Interfund Transfers	0	0	11,730	11,730	0	0	0
Total Revenues	9,014	103,376	116,606	16,387	109,976	5,000	5,000
Expenditures							
Dept: 521.100 Police Dept. Confiscated							
500.315 Professional Services	0	0	0	0	0		
500.410 Communications	0	0	1,500	0	1,500		
500.550 Operating Expenses	96	0	0	0	0		
500.640 Capital Outlay - Equipt & Mach	55,664	103,376	115,106	0	155,000	5,000	5,000
Police Dept. Confiscated	55,760	103,376	116,606	0	156,500	5,000	5,000
Total Expenditures	55,760	103,376	116,606	0	156,500	5,000	5,000
Special Revenue-Police Conf	-46,746	0	0	16,387	-46,524	0	0

BUDGET WORKSHEET

Town of Lauderdale by the Sea

Month: 7/31/2014	Prior	Current Year			(6)	(7)	(8)
	Year Actual	Original Budget	Amended Budget	Actual Thru July	Estimated Total	Dept. Req.	Manager Rec. Comm. Adopted
Fund: 103 - Sewer System-Maint, Renew, Repla							
Revenues							
Dept: 000.000 Appropriated Fund Balance							
380.200 Appropriated Fund Balance	0	376,749	376,749	0	129,169		
Appropriated Fund Balance	0	376,749	376,749	0	129,169	0	0
Dept: 304.000 Charges for Services							
343.500 Sewer Fees	1,125,352	1,140,000	1,140,000	740,926	1,140,000	1,180,000	1,180,000
343.510 Sewer Penalties	0	0	0	0	0		
Charges for Services	1,125,352	1,140,000	1,140,000	740,926	1,140,000	1,180,000	1,180,000
Dept: 306.000 Miscellaneous Revenues							
361.100 Interest Earnings	1,384	1,300	1,300	796	1,300	1,300	1,300
Miscellaneous Revenues	1,384	1,300	1,300	796	1,300	1,300	1,300
Total Revenues	1,126,736	1,518,049	1,518,049	741,722	1,270,469	1,181,300	1,181,300
Expenditures							
Dept: 535.000 Sanitary Sewers							
500.120 Regular Salaries	72,739	72,000	72,000	56,203	73,000	77,164	77,164
500.210 Employer FICA Taxes	3,956	5,301	5,301	3,477	5,301	5,574	5,574
500.220 Retirement	5,267	9,071	9,071	6,833	9,071	11,713	11,713
500.230 Group Insurance	7,263	7,912	7,912	4,422	7,912	8,143	8,143
500.315 Professional Services	4,609	14,800	14,800	1,575	5,000	14,800	14,800
500.340 Sewer/Wastewater	592,221	560,000	610,000	440,329	610,000	625,000	625,000
500.345 Contractual Services	15,470	15,470	15,470	10,499	15,470	15,470	15,470
500.435 Utilities	19,966	18,200	18,200	10,951	20,000	20,000	20,000
500.451 Auto, Property & Liability Ins	0	6,465	6,465	0	6,465	6,465	6,465
500.452 Workers Compensation Insur	0	2,250	2,250	0	2,250	2,250	2,250
500.458 Lateral TV/Maintenance	0	0	0	0	0		
500.459 Sewer Lateral Line Maintenance	11,560	27,000	27,000	11,436	15,000	50,000	50,000
500.465 Pump Station Maintenance	5,192	10,000	10,000	0	6,000	5,000	5,000
500.497 Contingency	3,462	50,000	0	0	0	69,721	69,721
500.506 Printing & Binding	671	0	0	0	0		
500.550 Operating Expenses	0	0	0	0	0		
500.630 Cap Outlay Imp other than bldg	41,329	689,580	689,580	126,195	475,000	200,000	200,000
500.640 Capital Outlay - Equipt & Mach	3,472	5,000	5,000	0	5,000	5,000	5,000
500.750 Depreciation	52,916	0	0	0	0		
500.999 Contribution to Fund Balance	0	0	0	0	0	40,000	40,000
Sanitary Sewers	840,093	1,493,049	1,493,049	671,920	1,255,469	1,156,300	1,156,300
Dept: 570.000 pumps, sewer lines, rehab							
509.630 Emergency Sewer Replace	20,795	25,000	25,000	0	15,000	25,000	25,000
pumps, sewer lines, rehab	20,795	25,000	25,000	0	15,000	25,000	25,000

BUDGET WORKSHEET

Town of Lauderdale by the Sea

Month: 7/31/2014	Prior	----- Current Year -----			(6)	(7)	(8)
	Year	Original	Amended	Actual Thru	Estimated	Dept. Req.	Manager Rec. Comm. Adopted
	Actual	Budget	Budget	July	Total		
Fund: 103 - Sewer System-Maint, Renew, Repla							
Total Expenditures	860,888	1,518,049	1,518,049	671,920	1,270,469	1,181,300	1,181,300 0
Sewer System-Maint, Renew, Repla	265,848	0	0	69,802	0	0	0 0

BUDGET WORKSHEET

Town of Lauderdale by the Sea

Month: 7/31/2014	Prior	Current Year			(6)	(7)	(8)
	Year Actual	Original Budget	Amended Budget	Actual Thru July	Estimated Total	Dept. Req.	Manager Rec. Comm. Adopted
Fund: 115 - Fire Fund							
Revenues							
Dept: 000.000 Appropriated Fund Balance							
380.203 Appropriation from FireFd/Veh R	0	0	0	0	0	114,817	114,817
Appropriated Fund Balance	0	0	0	0	0	114,817	114,817
Dept: 301.050 Fire Assessment							
311.200 Property Tax-Fire Assessment	1,043,417	959,056	959,056	979,710	959,056	959,918	959,918
Fire Assessment	1,043,417	959,056	959,056	979,710	959,056	959,918	959,918
Dept: 304.000 Charges for Services							
342.210 Fire Inspection Fees	32,075	40,000	40,000	36,456	40,000	40,000	40,000
Charges for Services	32,075	40,000	40,000	36,456	40,000	40,000	40,000
Total Revenues	1,075,492	999,056	999,056	1,016,166	999,056	1,114,735	1,114,735
Expenditures							
Dept: 522.000 Fire Department							
500.151 Fire Dept Pension	1,848	5,000	5,000	9,150	9,150	6,000	6,000
500.315 Professional Services	11,292	7,500	7,500	4,339	11,000	7,500	7,500
500.320 Audit Expense	5,500	10,000	10,000	5,500	10,000	10,000	10,000
500.345 Contractual Services	764,203	763,000	763,000	635,833	763,000	783,235	783,235
500.508 Postage	136	0	0	0	0		
500.520 Bldg. Maintenance	0	0	6,500	6,136	0		
500.624 Capital Outlay-Bldg. Improvemt	20,625	20,000	13,500	7,524	20,000		
500.640 Capital Outlay - Equipt & Mach	0	50,000	50,000	676	50,000	288,000	288,000
500.644 Capital Outlay-Vehicles	0	0	0	0	0		
500.912 Transfer to General Fund	20,000	20,000	20,000	15,000	20,000	20,000	20,000
500.995 Transfer To Veh/Equip Reserve	0	100,000	100,000	0	100,000		
500.996 Transfer to Fire Reserve	0	23,556	23,556	0	15,906		
Fire Department	823,604	999,056	999,056	684,158	999,056	1,114,735	1,114,735
Total Expenditures	823,604	999,056	999,056	684,158	999,056	1,114,735	1,114,735
Fire Fund	251,888	0	0	332,008	0	0	0

BUDGET WORKSHEET

Town of Lauderdale by the Sea

Month: 7/31/2014	Prior	Current Year			(6)	(7)	(8)
	Year Actual	Original Budget	Amended Budget	Actual Thru July	Estimated Total	Dept. Req.	Manager Rec. Comm. Adopted
Fund: 300 - Capital Project Fund							
Revenues							
Dept: 000.000 Appropriated Fund Balance							
380.200	0	1,679,986	2,085,380	0	1,586,074	500,000	500,000
380.204	0	100,000	100,000	0	12,000		
380.207	0	0	0	0	0		
Appropriated Fund Balance	0	1,779,986	2,185,380	0	1,598,074	500,000	500,000
Dept: 303.000 Intergovernmental Revenues							
334.924	121,471	0	0	0	0		
334.926	0	250,000	250,000	185,997	250,000		
Intergovernmental Revenues	121,471	250,000	250,000	185,997	250,000	0	0
Dept: 306.000 Miscellaneous Revenues							
361.100	18,101	6,000	6,000	983	4,000	2,000	2,000
361.103	0	30,700	30,700	30,720	30,720		
369.100	20,873	0	0	0	0		
Miscellaneous Revenues	38,974	36,700	36,700	31,703	34,720	2,000	2,000
Dept: 581.100 Interfund Transfers							
381.105	2,862,800	1,900,000	1,900,000	1,425,000	1,900,000	1,424,853	1,424,853
Interfund Transfers	2,862,800	1,900,000	1,900,000	1,425,000	1,900,000	1,424,853	1,424,853
Total Revenues	3,023,245	3,966,686	4,372,080	1,642,700	3,782,794	1,926,853	1,926,853
Expenditures							
Dept: 519.000 General							
500.120	89,781	98,000	98,000	47,085	62,000	59,150	59,150
500.210	7,075	7,840	7,840	3,885	5,000	4,320	4,320
500.220	5,614	6,177	6,177	4,426	5,500	11,500	11,500
500.230	5,164	14,480	14,480	3,009	5,000	1,883	1,883
500.315	22,055	20,000	20,000	10,754	15,000	15,000	15,000
500.344	148	200	200	0	200		
500.410	250	600	600	0	400	1,000	1,000
500.452	0	561	561	0	561		
500.497	0	175,828	112,498	-13,450	0	200,000	200,000
500.550	0	0	0	1,336	3,000	2,000	2,000
General	130,087	323,686	260,356	57,045	96,661	294,853	294,853
Dept: 519.152 Neighborhood Improvements							
500.624	78,704	28,000	28,000	0	0	28,000	28,000
500.629	0	2,000	2,000	0	0	2,000	2,000
Neighborhood Improvements	78,704	30,000	30,000	0	0	30,000	30,000
Dept: 519.161 Town Hall /Public Safety							
500.629	21,099	3,000	3,000	2,683	2,683		
500.630	96,361	120,000	120,000	100,098	100,098	40,000	40,000

BUDGET WORKSHEET

Town of Lauderdale by the Sea

Month: 7/31/2014	Prior	Current Year			(6)	(7)	(8)
	Year Actual	Original Budget	Amended Budget	Actual Thru July	Estimated Total	Dept. Req.	Manager Rec. Comm. Adopted
Fund: 300 - Capital Project Fund							
Expenditures							
Town Hall /Public Safety	117,460	123,000	123,000	102,781	102,781	40,000	40,000 0
Dept: 534.160 North A1A Streetscape Project							
500.630 Cap Outlay Imp other than bldg	0	0	0	0	0		
North A1A Streetscape Project	0	0	0	0	0	0	0 0
Dept: 534.165 A1A Streetscape:Datura to Palm							
500.629 Capital Outlay - Design/Permit	0	0	0	0	0		
A1A Streetscape:Datura to Palm	0	0	0	0	0	0	0 0
Dept: 534.166 Signage							
500.629 Capital Outlay - Design/Permit	5,900	0	0	0	0		
500.630 Cap Outlay Imp other than bldg	0	45,000	50,100	44,030	50,100		
Signage	5,900	45,000	50,100	44,030	50,100	0	0 0
Dept: 534.168 Imprv - Public Safety Building							
500.630 Cap Outlay Imp other than bldg	6,519	0	0	0	0		
Imprv - Public Safety Building	6,519	0	0	0	0	0	0 0
Dept: 545.152 Land Acquisition							
500.611 Land Acquisition	0	0	351,618	346,522	361,000		
Land Acquisition	0	0	351,618	346,522	361,000	0	0 0
Dept: 559.005 Flamingo Ave - Stormwater Impr							
500.629 Capital Outlay - Design/Permit	0	0	0	0	0		
500.630 Cap Outlay Imp other than bldg	0	0	0	0	0		
Flamingo Ave - Stormwater Impr	0	0	0	0	0	0	0 0
Dept: 559.006 E Commercial Drain Streetscape							
500.629 Capital Outlay - Design/Permit	118,735	20,000	20,000	20,076	20,076		
500.630 Cap Outlay Imp other than bldg	1,415,475	1,502,000	1,465,811	1,303,152	1,310,000		
E Commercial Drain Streetscape	1,534,210	1,522,000	1,485,811	1,323,228	1,330,076	0	0 0
Dept: 559.008 Harbor Drive Stormwater Imp							
500.629 Capital Outlay - Design/Permit	0	0	0	0	0		
500.630 Cap Outlay Imp other than bldg	0	0	0	0	0		
Harbor Drive Stormwater Imp	0	0	0	0	0	0	0 0
Dept: 559.010 Underground Utilities							
500.630 Cap Outlay Imp other than bldg	135,655	75,000	75,000	11,555	15,000	100,000	100,000
Underground Utilities	135,655	75,000	75,000	11,555	15,000	100,000	100,000 0
Dept: 559.015 B'ganvilla Drainage/Streetscap							
500.629 Capital Outlay - Design/Permit	26,491	0	0	0	0		
500.630 Cap Outlay Imp other than bldg	646,995	0	65,776	65,776	65,776		
B'ganvilla Drainage/Streetscap	673,486	0	65,776	65,776	65,776	0	0 0
Dept: 559.016 19th Street Stormwater Improve							
500.629 Capital Outlay - Design/Permit	5,620	0	0	0	0		
500.630 Cap Outlay Imp other than bldg	417,128	0	0	0	0		

BUDGET WORKSHEET

Town of Lauderdale by the Sea

Month: 7/31/2014	Prior	Current Year			(6)	(7)	(8)
	Year Actual	Original Budget	Amended Budget	Actual Thru July	Estimated Total	Dept. Req.	Manager Rec. Comm. Adopted
Fund: 300 - Capital Project Fund							
Expenditures							
19th Street Stormwater Improve	422,748	0	0	0	0	0	0
Dept: 559.017 HAT Drainage Swale Restoration							
500.621 Capital Outlay-Outfall Repair	13,450	0	0	0	0		
500.629 Capital Outlay - Design/Permit	21,117	0	0	0	0		
500.630 Cap Outlay Imp other than bldg	210,479	75,000	46,000	5,008	5,100		
HAT Drainage Swale Restoration	245,046	75,000	46,000	5,008	5,100	0	0
Dept: 559.018 Drainage- Poinciana							
500.629 Capital Outlay - Design/Permit	0	0	0	0	0		
Drainage- Poinciana	0	0	0	0	0	0	0
Dept: 559.019 Offsite Warehouse Improvements							
500.624 Capital Outlay-Bldg. Improvemt	48,669	0	0	0	0		
Offsite Warehouse Improvements	48,669	0	0	0	0	0	0
Dept: 559.020 Drainage- Bel Air Repairs							
500.629 Capital Outlay - Design/Permit	0	55,000	55,000	25,105	55,000		
500.630 Cap Outlay Imp other than bldg	36,000	850,000	835,000	13,588	740,000		
Drainage- Bel Air Repairs	36,000	905,000	890,000	38,693	795,000	0	0
Dept: 559.021 Drainage Projects							
500.630 Cap Outlay Imp other than bldg	0	35,000	35,000	0	35,000		
Drainage Projects	0	35,000	35,000	0	35,000	0	0
Dept: 559.022 Basin Drive Drainage							
500.629 Capital Outlay - Design/Permit	0	0	0	0	0	40,000	40,000
500.630 Cap Outlay Imp other than bldg	0	0	0	0	0	360,000	360,000
Basin Drive Drainage	0	0	0	0	0	400,000	400,000
Dept: 572.101 Beach Bathrooms							
500.630 Cap Outlay Imp other than bldg	0	0	0	0	0	252,000	252,000
Beach Bathrooms	0	0	0	0	0	252,000	252,000
Dept: 572.200 Beach Renourishment							
500.630 Cap Outlay Imp other than bldg	0	0	0	0	0	110,000	110,000
Beach Renourishment	0	0	0	0	0	110,000	110,000
Dept: 575.200 Traffic Improvements & Calming							
500.630 Cap Outlay Imp other than bldg	3,948	0	0	0	0		
Traffic Improvements & Calming	3,948	0	0	0	0	0	0
Dept: 576.120 Hibiscus Portal							
500.630 Cap Outlay Imp other than bldg	0	0	0	0	0		
Hibiscus Portal	0	0	0	0	0	0	0
Dept: 576.124 Pine Avenue Drainage							
500.629 Capital Outlay - Design/Permit	0	0	15,000	0	15,000		
500.630 Cap Outlay Imp other than bldg	0	0	0	0	0	200,000	200,000
Pine Avenue Drainage	0	0	15,000	0	15,000	200,000	200,000
Dept: 576.127 Fish - Reef Habitat							

BUDGET WORKSHEET

Town of Lauderdale by the Sea

Month: 7/31/2014	Prior	Current Year				(6)	(7)	(8)
	Year Actual	Original Budget	Amended Budget	Actual Thru July	Estimated Total	Dept. Req.	Manager Rec.	Comm. Adopted
Fund: 300 - Capital Project Fund								
Expenditures								
Dept: 576.127 Fish - Reef Habitat								
500.630 Cap Outlay Imp other than bldg	23,525	18,000	18,000	6,000	18,000			
Fish - Reef Habitat	23,525	18,000	18,000	6,000	18,000	0	0	0
Dept: 576.128 Comm'l Str'scap bridge toSea.D								
500.629 Capital Outlay - Design/Permit	91,122	10,000	10,000	1,247	1,300			
500.630 Cap Outlay Imp other than bldg	1,559,989	775,000	862,419	866,171	868,000			
Comm'l Str'scap bridge toSea.D	1,651,111	785,000	872,419	867,418	869,300	0	0	0
Dept: 576.130 Street Resurfacing								
500.629 Capital Outlay - Design/Permit	0	0	0	0	0			
500.630 Cap Outlay Imp other than bldg	41,477	0	0	0	0			
Street Resurfacing	41,477	0	0	0	0	0	0	0
Dept: 576.131 Commercial A1A to Seagrape								
500.629 Capital Outlay - Design/Permit	500	0	24,000	5,980	24,000	75,000	75,000	
500.630 Cap Outlay Imp other than bldg	0	0	0	0	0	325,000	325,000	
Commercial A1A to Seagrape	500	0	24,000	5,980	24,000	400,000	400,000	0
Dept: 576.133 South A1A Entryway Project								
500.629 Capital Outlay - Design/Permit	0	30,000	30,000	0	0			
500.630 Cap Outlay Imp other than bldg	0	0	0	0	0			
South A1A Entryway Project	0	30,000	30,000	0	0	0	0	0
Dept: 577.100 Friedt Park								
500.630 Cap Outlay Imp other than bldg	0	0	0	0	0	100,000	100,000	
Friedt Park	0	0	0	0	0	100,000	100,000	0
Dept: 579.166 El Mar Streetscape								
500.629 Capital Outlay - Design/Permit	0	0	0	0	0			
500.630 Cap Outlay Imp other than bldg	0	0	0	0	0			
El Mar Streetscape	0	0	0	0	0	0	0	0
Total Expenditures	5,155,045	3,966,686	4,372,080	2,874,036	3,782,794	1,926,853	1,926,853	0
Capital Project Fund	-2,131,800	0	0	-1,231,336	0	0	0	0

BUDGET WORKSHEET

Town of Lauderdale by the Sea

Month: 7/31/2014	Prior	Current Year				(6)	(7)	(8)
	Year Actual	Original Budget	Amended Budget	Actual Thru July	Estimated Total	Dept. Req.	Manager Rec.	Comm. Adopted
Fund: 310 - Parking Fund								
Revenues								
Dept: 000.000 Appropriated Fund Balance								
380.200 Appropriated Fund Balance	0	0	559,588	0	363,145			
Appropriated Fund Balance	0	0	559,588	0	363,145	0	0	0
Dept: 304.000 Charges for Services								
344.500 Parking Permits	82,610	65,000	65,000	53,827	65,000	65,000	65,000	
344.520 Parking Agreements	59,977	42,000	42,000	44,956	45,000	45,000	45,000	
344.552 Ocean Front Meters	418,037	230,000	230,000	199,899	230,000	230,000	230,000	
344.553 Commercial Blvd. Meters	56,359	35,000	35,000	31,295	35,000	35,000	35,000	
344.554 Parking Meters - Beach	120,625	115,000	115,000	86,730	115,000	115,000	115,000	
344.556 El Prado Parking Lot	323,913	310,000	310,000	231,640	310,000	310,000	310,000	
344.558 Town Hall Parking Lot	14,834	15,000	15,000	6,740	15,000	15,000	15,000	
344.559 El Mar Parking Lot	164,091	150,000	150,000	135,629	150,000	150,000	150,000	
344.560 A1A Parking Lot	153,574	150,000	150,000	156,112	150,000	150,000	150,000	
344.561 FDOT Right of Way	5,609	0	0	455	1,000	1,500	1,500	
344.562 Minto Parking Lot	7,000	75,000	75,000	92,946	95,000	15,000	15,000	
344.563 Bougainvilla/ Poinciana	22,872	55,000	55,000	85,364	105,000	105,000	105,000	
Charges for Services	1,429,501	1,242,000	1,242,000	1,125,593	1,316,000	1,236,500	1,236,500	0
Dept: 305.000 Fines & Forfeitures								
354.100 Parking Fines	123,400	125,000	125,000	64,724	125,000	125,000	125,000	
Fines & Forfeitures	123,400	125,000	125,000	64,724	125,000	125,000	125,000	0
Dept: 306.000 Miscellaneous Revenues								
361.100 Interest Earnings	1,080	1,000	1,000	747	1,000	1,000	1,000	
369.100 Miscellaneous Revenues	0	0	0	0	0			
Miscellaneous Revenues	1,080	1,000	1,000	747	1,000	1,000	1,000	0
Total Revenues	1,553,981	1,368,000	1,927,588	1,191,064	1,805,145	1,362,500	1,362,500	0
Expenditures								
Dept: 545.000 Parking Operations								
500.120 Regular Salaries	16,389	30,250	30,250	22,233	30,250	42,835	42,835	
500.210 Employer FICA Taxes	822	1,804	1,804	1,743	1,804	2,753	2,753	
500.220 Retirement	1,751	4,898	4,898	3,496	4,898	8,755	8,755	
500.230 Group Insurance	4,542	4,623	4,623	3,596	4,623	2,977	2,977	
500.315 Professional Services	0	30,000	50,300	6,450	50,300			
500.345 Contractual Services	279,525	276,982	272,982	153,408	272,982	358,091	358,091	
500.353 Parking Alternatives	48,254	133,714	133,714	57,053	133,714	50,000	50,000	
500.410 Communications	5,728	11,032	11,032	5,655	11,032	7,792	7,792	
500.430 Electric Service	1,925	3,000	3,000	1,552	3,000	3,000	3,000	
500.431 Water Service	3,301	5,460	5,460	372	4,000	5,000	5,000	

BUDGET WORKSHEET

Town of Lauderdale by the Sea

Month: 7/31/2014	Prior	Current Year				(6)	(7)	(8)
	Year Actual	Original Budget	Amended Budget	Actual Thru July	Estimated Total	Dept. Req.	Manager Rec. Comm.	Adopted
Fund: 310 - Parking Fund								
Expenditures								
Dept: 545.000 Parking Operations								
500.445 Equip Rent/Lease	0	0	0	0	0			
500.447 Parking Meter Maintenance	0	0	0	0	0			
500.449 Parking Lot Maintenance	0	0	0	0	0			
500.451 Auto, Property & Liability Ins	0	300	300	0	300			
500.461 Vehicle Maintenance	0	0	4,000	3,386	4,000	4,000	4,000	
500.462 Fuel	0	0	0	0	0	500	500	
500.463 Service Maintenance Contracts	0	13,200	13,200	0	13,200	4,320	4,320	
500.497 Contingency	0	50,000	22,700	0	0	50,000	50,000	
500.506 Printing & Binding	724	500	500	205	500	500	500	
500.508 Postage	150	9,000	9,000	1,122	0	2,000	2,000	
500.510 Office Supplies	0	5,000	5,000	196	0	1,000	1,000	
500.525 Uniform Expense	-90	440	590	677	750	1,311	1,311	
500.533 Parking Meter Parts-Supplies	5,974	44,000	28,850	13,309	28,850	34,000	34,000	
500.545 Training	4,296	0	0	0	0			
500.550 Operating Expenses	4,691	5,000	20,000	15,476	20,000	33,000	33,000	
500.629 Capital Outlay - Design/Permit	14,063	15,000	15,000	0	15,000	35,000	35,000	
500.630 Cap Outlay Imp other than bldg	-10,762	190,000	190,000	51,391	110,000	275,000	275,000	
500.640 Capital Outlay - Equip & Mach	0	126,000	126,000	76,000	126,000			
500.710 Debt Service - Principal	0	237,432	587,208	587,208	587,208			
500.720 Debt Service - Interest	27,860	17,340	31,205	31,116	31,116			
500.750 Depreciation	16,233	0	0	0	0			
500.999 Contribution to Fund Balance	0	153,025	4,355	0	0	440,666	440,666	
Parking Operations	425,376	1,368,000	1,575,971	1,035,644	1,453,527	1,362,500	1,362,500	0
Dept: 545.152 Land Acquisition								
500.611 Land Acquisition	0	0	351,618	345,851	351,618			
Land Acquisition	0	0	351,618	345,851	351,618	0	0	0
Dept: 581.100 Interfund Transfers								
500.912 Transfer to General Fund	0	0	0	0	0			
Interfund Transfers	0	0	0	0	0	0	0	0
Total Expenditures	425,376	1,368,000	1,927,589	1,381,495	1,805,145	1,362,500	1,362,500	0
Parking Fund	1,128,605	0	-1	-190,431	0	0	0	0
Grand Total:	-1,947,430	0	-1	-237,205	-46,524	0	0	0

**TOWN OF LAUDERDALE-BY-THE-SEA
PROPOSED OPERATING BUDGET JUSTIFICATION SHEET
FISCAL YEAR 2014-15**

Depart. Name:	Town Commission	511					
Submitted By:	Tedra Smith, Town Clerk Connie Hoffmann, Town Manager						
Function:	To represent the public interest, provide leadership and policy direction for the Town's future, and assure the present and future fiscal integrity of the municipal government.						
Objectives:	To maintain transparency and trust in municipal government in Lauderdale-by-the-Sea, to operate municipal government in an efficient and business-like manner, to provide excellent customer service to our residents, businesses, and visitors, to foster the economic well-being of the Town.						
Achievements FY 2014	Exercised diligent oversight to ensure the Commercial Boulevard streetscape and drainage projects were finished on time. Approved free parking in the A1A lot and ads in local newspapers to encourage people to do business in LBTS during the construction period. Directed staff to expand parking to make up for parking lost by the streetscape design. Considered proposed charter amendments and placed 6 on the ballot, 4 of which were approved by the voters. Adopted policies for the use of the new downtown plazas. Purchased property to construct public bathrooms downtown.						
ACCT NO.	DESCRIPTION OF ITEMS PURCHASED IN ACCOUNT	ADOPTED FY 2013-14	AMENDED FY 2013-14	DEPT REQ. FY 2014-15	MGR RECOMM FY 2014-15	COMM ADOPTED FY 2014-15	
PERSONNEL SERVICES							
110	SALARIES - includes 5% increase allowed	\$ 59,098	\$ 59,098	\$ 59,091	\$ 59,091		
210	FICA -Social Security 6.20% and Medicare 1.45%	\$ 4,520	\$ 4,520	\$ 4,520	\$ 4,520		
220	RETIREMENT - Contribution to the Florida Retirement System for elected officials	\$ 19,518	\$ 19,518	\$ 21,320	\$ 21,320		
230	GROUP INSURANCE -	\$ 18,624	\$ 18,624	\$ 13,776	\$ 13,776		
345	CONTRACTUAL SERVICES - Commission meeting minutes transcription (formerly paid in Dept. 519)	\$ 3,500	\$ 3,500	\$ 4,000	\$ 4,000		
510	OFFICE SUPPLIES - Office supplies used for preparation of of the Commission Agenda packages and other supplies.	\$ 600	\$ 600	\$ 600	\$ 600		
512	ELECTIONS	\$ 24,746	\$ 24,746	\$ -	\$ -		
540	DUES & SUBSCRIPTIONS - Broward League of Cities = \$ 564 Florida League of Cities = \$ 569 Florida League of Mayors = \$ 250 Sister Cities International = \$ 250 MPO (\$303; no increase in FY15)	\$ 1,633	\$ 1,633	\$ 2,000	\$ 2,000		
545	TRAINING - Conference, seminars, workshops, meetings, and Broward League of Cities meetings, annual Florida League of Cities conference and training; ethics training required by County Ordinance	\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,000		
550	OPERATING SUPPLIES - Stationary, flash drives, video tapes Food for receptions, incl hosting League of cities luncheon.	\$ 3,000	\$ 3,000	\$ 3,900	\$ 3,900		
CAPITAL OUTLAY							
640	EQUIPMENT & MACHINERY - improvements to Commission meeting facilities; computer equipment for Commissioners	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000		
Total		\$ 140,239	\$ 140,239	\$ 114,207	\$ 114,207	\$ -	

**TOWN OF LAUDERDALE-BY-THE-SEA
PROPOSED OPERATING BUDGET JUSTIFICATION SHEET
FISCAL YEAR 2014-15**

Department Name:	Donations	<h1 style="margin: 0;">511.100</h1>					
Submitted By:	Finance Director						
Function	To aid non profit organizations by assisting in the funding of projects that benefit the social service needs of Lauderdale-By-The-Sea.						
Objectives:	To plan, coordinate and assist in funding community related not -for-profit social service agencies.						
Achievements:	Provided financial assistance to Aging & Disability Resource Council of Broward County, Women In Distress, Kids Voting Broward, 2-1-1 Broward, and Family Central all of whom provide service to LBTS residents.						
ACCT NO.	DESCRIPTION OF ITEMS PURCHASED IN ACCOUNT	ADOPTED FY 2013-14	AMENDED FY 2013-14	DEPT REQ. FY 2014-15	MGR RECOMM FY 2014-15	COMM ADOPTED	
	OPERATING						
820	Aid To Non-Profit Organizations	\$ 15,263					
	Aging & Disability Resource Council	\$ 8,990	\$ 8,990	\$ 8,801	\$ 8,801		
	Women in Distress	\$ 3,000	\$ 3,000	\$ 3,500	\$ 3,500		
	Kids Voting Broward	\$ 1,600	\$ 1,600	\$ -	\$ -		
	Family Central	\$ 551	\$ 551	\$ 551	\$ 551		
	Greater Jacksonville USO	\$ 900	\$ 900	\$ -	\$ -		
	2-1-1 Broward	\$ 222	\$ 222	\$ 2,468	\$ 2,468		
	Broward Children's Center	\$ -	\$ -	\$ 1,000	\$ 1,000		
	Hillsboro Lighthouse Preservation Society	\$ -	\$ -	\$ 4,200	\$ 4,200		
	Total Donations	\$ 15,263	\$ 15,263	\$ 20,520	\$ 20,520		

**TOWN OF LAUDERDALE-BY-THE-SEA
PROPOSED OPERATING BUDGET JUSTIFICATION SHEET
FISCAL YEAR 2014-15**

Depart/Division Buildings/Chamber of Commerce	511.200
Submitted By: Don Prince, Director of Municipal Services	
Function:	To attract visitors and tourists to Lauderdale-By-The-Sea, and provide information to visitors and residents. To provide the Chamber with an attractive building from which to operate.
Objectives:	To fund the Visitors Center to promote the town of Lauderdale-By-The-Sea and act as a host to Tourists & Visitors who visit our Town. Provide information about local attractions, Restaurants, Hotels & other community business to Visitors, Tourists & Residents.
Achievements:	From January 2014 to June 30 2014, the Welcome Center had 8,786 walk-ins, mailed 752 Visitor's Guides, 183 diving inquiries, and 467 inquiries about hotels.

ACCT NO.	DESCRIPTION OF ITEMS PURCHASED IN ACCOUNT	ADOPTED FY 2013-14	AMENDED FY 2013-14	DEPT REQ. FY 2014-15	MGR RECOMM FY 2014-15	Comm ADOPTED FY 2013-14
PERSONNEL SERVICES						
120	SALARIES - partial salary of a Maintenance Worker	\$ 9,509	\$ 9,509	\$ 9,989	\$ 9,989	
210	FICA - Social Security 6.20% and Medicare 1.45%	\$ 727	\$ 727	\$ 764	\$ 764	
220	RETIREMENT - Florida Retirement System	\$ 661	\$ 661	\$ 704	\$ 704	
230	GROUP INSURANCE - Mgr. Recommended assumes a 15% increase in health insurance premium.	\$ 2,538	\$ 2,538	\$ 2,783	\$ 2,783	
OPERATING						
340	SEWER/WASTEWATER -	\$ 2,880	\$ 2,880	\$ 2,000	\$ 2,000	
345	for staffing the Welcome Center	\$ 26,140	\$ 26,140	\$ 46,340	\$ 46,340	
430	ELECTRIC SERVICE -	\$ 2,500	\$ 2,500	\$ 2,200	\$ 2,200	
431	WATER - Ft. Lauderdale is raising water rates by 5%	\$ 2,730	\$ 2,730	\$ 2,500	\$ 2,500	
451	LIABILITY INSURANCE - Chamber bldg.'s share of Town Property, flood and windstorm	\$ 3,526	\$ 3,526			
452	WORKERS COMPENSATION INSURANCE -					
520	MAINTENANCE MATERIALS - Supplies for daily cleaning & maintenance of grounds	\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,000	
640	CAPITAL OUTLAY -					
Total		\$ 54,211	\$ 54,211	\$ 70,280	\$ 70,280	\$ -

**TOWN OF LAUDERDALE-BY-THE-SEA
PROPOSED OPERATING BUDGET JUSTIFICATION SHEET
FISCAL YEAR 2014-15**

Dept. Name: Submitted By:	Administration	513				
	Town Manager					
Function:	To provide professional leadership and management to local government operations and to execute Town/Commission policy and direction. Recommend alternative solutions to community issues. Prepare an annual budget for Commission consideration and control expenses. Provide mgmt. oversight to ensure overall efficiency in Town operations. To accurately account for and report on the Town's expenditures and revenues. To manage the Town's risk of property damage and liability. To produce the Town minutes & serve as custodian of the Town's records. To provide customer service to visitors to Town Hall. Collect payments for services, parking tickets, and parking permits. Prepare the annual financial report. Pay vendors promptly. Perform HR functions.					
Objectives:	Implement the Town's Strategic Plan; manage construction of the Commercial Boulevard streetscape & drainage projects; implement measures that improve the Town's economic vitality, maintain internal accounting controls; assure the reliability of financial records and reporting; maintain accountability for assets; prepare and maintain accurate records for Town proceedings and transactions; control the Town's budget.					
Achievements in FY 2014:	Completed the east and west Commercial Blvd streetscape and drainage projects on schedule with outstanding results. The project was named the best public works project in the State of Florida in 2013 by the Florida Chapter of the American Public Works Assn. Kept tight control of the budget. Achieved 90% of the Strategic Plan tasks, goals and objectives assigned for FY14. Conducted a municipal election. Found significant errors in Pompano's annual sewer analysis amounting to overcharges to the Town of over \$100,000 and, after continued efforts, got Pompano's rate consultant to acknowledge the errors and are working to get the money reimbursed to the Town					
ACCT NO.	DESCRIPTION OF ACCOUNT	ADOPTED FY 2013-14	AMENDED FY 2013-14	DEPT REQ. FY 2014-15	MGR RECOMM FY 2014-15	COMM ADOPTED
	PERSONNEL SERVICES					
120	SALARIES - Salaries for Town Clerk & Finance Div personnel, Town Manager (80%), Ass't to the Mgr., & Sr Office Specialist.	\$ 607,720	\$ 607,720	\$ 599,805	\$ 599,805	
140	OVERTIME -as needed to complete special projects, the audit process, budget preparation, year-end closing of financial records	\$ 1,500	\$ 1,500	\$ 1,500	\$ 1,500	
210	FICA - Town's share of Social Security 6.20% and Medicare 1.45%	\$ 42,725	\$ 42,725	\$ 42,544	\$ 42,544	
220	RETIREMENT - Florida Retirement System contributions for all Adman Dept. employees; \$10,000 for Town Mgr.'s deferred comp per contract;	\$ 103,686	\$ 103,686	\$ 91,407	\$ 91,407	
230	GROUP INSURANCE - medical related insurance	\$ 69,891	\$ 69,891	\$ 72,220	\$ 72,220	
	OPERATING EXPENSES					
315	PROFESSIONAL SERVICES Consultants & professional service providers to assist with research, HR matters, special programs or projects.	\$ 20,000	\$ 20,000	\$ 10,000	\$ 10,000	
320	AUDIT EXPENSE - annual audit; Grau contract renewed at same price - Plus single audit \$ 4,500	\$ 32,000	\$ 32,000	\$ 32,000	\$ 32,000	
344	HR EXPENSE - Cost for random drug testing of employees annually, pre-testing of prospective employees and post-accident drug testing. Also includes background checks for prospective employees and other HR-related expenses.	\$ 2,800	\$ 2,800	\$ 1,800	\$ 1,800	
345	CONTRACTUAL SERVICES - ADP for payroll processing & reporting (\$9k); City of Fort Lauderdale water utility tax collection fees (\$1,500); minutes transcription svc (\$8K); bank fees (\$6k)	\$ 24,500	\$ 24,500	\$ 24,500	\$ 24,500	
463	SERVICE & EQUIPMENT MAINTENANCE - Fund Balance Financial System Maint Contract- \$ 3750 Laserfiche Maint Contract- \$ 4,100 Konica Minolta Copiers (Clerk/Finance)- \$ 3,500 for machines + \$500 for copies in excess of contract IMS Business Tax License - \$600	\$ 14,000	\$ 14,000	\$ 14,000	\$ 14,000	
506	PRINTING & BINDING - checks, applications, permits, pre-printed forms, stationary, business cards, envelopes, annual financial report, annual budget, grant applications, exhibits, historic documents & photos	\$ 3,500	\$ 3,500	\$ 4,500	\$ 4,500	
508	POSTAGE - for all general fund departments; includes Pitney Bowes postage machine rental	\$ 4,500	\$ 4,500	\$ 4,500	\$ 4,500	
510	OFFICE SUPPLIES	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	
540	DUES, MEMBERSHIPS & SUBSCRIPTIONS - Broward City Manager Association (\$150), City Clerks Association memberships (\$300), Florida & National Government Finance Officers Association (\$700), 3 Notary Public(-\$385), Costco (\$100); Congress for New Urbanism (\$200); Florida Redevelopment Assn (\$175)	\$ 1,835	\$ 1,835	\$ 2,010	\$ 2,010	
545	TRAINING/TRAVEL - monthly professional assn. mtgs; mileage reimb; certification classes; computer skills classes; seminars, conferences, and training.	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	
550	OPERATING SUPPLIES - Application fees, back-up tapes, permit fees, rubber stamps, file cabinets, printers, storage boxes, shelves, and cabinets, research, and miscellaneous equipment & office furniture that does not meet capitalization thresholds.	\$ 10,000	\$ 10,000	\$ 7,000	\$ 7,000	
	CAPITAL OUTLAY					
640	EQUIPMENT & MACHINERY for Town Hall	\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,000	
	Totals	\$ 951,657	\$ 951,657	\$ 920,786	\$ 920,786	\$ -

**TOWN OF LAUDERDALE-BY-THE-SEA
PROPOSED OPERATING BUDGET JUSTIFICATION SHEET
FISCAL YEAR 2014-15**

Depart. Name:	Town Attorney	514
Submitted By:	Susan Trevarthen, Town Attorney	
Function:	To advise and provide legal counsel to the Town Commission and to all municipal officers in matters pertaining to their official duties, including representation of the Town in all litigation. The outside legal firm, Weiss, Serota, Helfman, Pastoriza, Cole, Boniske, P.L., serves as the Town Attorney, with Susan Trevarthen the partner assigned.	
Objectives:	Render professional legal advice and service in litigation, draft legally-defensible ordinances, and resolutions for the Town. Reviews requests for zoning variances, etc., with the goal of accomplishing the Town's purposes and protecting its interests. The Town Attorney and/or his designee attend Town Commission meetings, workshop sessions of the Commission and Town Board meetings. Represents and advises the Town on labor matters.	
Achievements:	Successfully prosecuted municipal cases. Prepared charter amendments for the ballot & explained them in public forums. Drafted and assisted staff with multiple ordinance revisions & LDR code revisions. Aggressively defended the Town's interests in the 4660 Ocean Drive bankruptcy case, resulting in reimbursement of attorney's fees and code & fire safety enforcement costs totaling \$97,000. Defended the Town in multiple lawsuits. Educated the Town Commission and Advisory Board members on County ethics code requirements. Issued safe harbor ethics opinions.	

ACCT NO.	DESCRIPTION OF ITEMS PURCHASED IN ACCOUNT	ADOPTED FY 2013-14	AMENDED FY 2013-14	DEPT REQ. FY 2014-15	MGR RECOMM FY 2014-15	COMM ADOPTED FY 2014-15
	CONTRACTUAL SERVICES					
310	LEGAL - General Representation, municipal prosecutions, labor, plng, code enforcement	\$298,500	\$298,500	\$255,000	\$255,000	
314	LITIGATION	\$32,000	\$32,000	\$75,000	\$75,000	
319	ETHICS - Opinions, Research, Training	\$7,500	\$7,500	\$8,000	\$8,000	
	Totals	\$338,000	\$338,000	\$338,000	\$338,000	\$0

**TOWN OF LAUDERDALE-BY-THE-SEA
PROPOSED OPERATING BUDGET JUSTIFICATION SHEET
FISCAL YEAR 2014-15**

Depart. Name:	General Government					<h1>519</h1>
Submitted By:	Submitted by: Finance Director, Town Manager, PIO					
Function:	To account for expenditures that are of benefit to the entire organization or Town such as insurance, the public information function, marketing activities, info technology system and maintenance, community bus service. To provide funds for unexpected expenditures. To account for the salaries and benefits of the Assistant Town Manager, whose responsibilities cross several departments and functions.					
Objectives:	To provide accurate & timely information to the public about the Town and its operations through Town Topics, the Town's website, and the Town's cable channel. To provide competitive and adequate insurance to safeguard the Town's assets in case of damage or loss and to cover the Town's liability when accidents or injuries occur. To provide professional expertise on Town issues and problems; to supplement Town staff through the retention of consultants; to maintain ridership levels on the Pelican Hopper to insure its continuation.					
Achievements:	Published 5 editions of Town Topics with timely articles and information. Expanded the information provided on Channel 78 for more variety. Proactively sought publicity for the Town through news releases, calls to media, etc. Got favorable publicity for the Town's shore diving & scuba diving opportunities through newspaper articles, a feature show on LBTS on the <i>ScubaNation</i> television show. Modified the website to be more user-friendly and to market the Town. Created a divers' guide to the Copenhagen wreck. and featured it on a traffic signal box wrap on A1A. Measured traffic and pedestrian counts at A1A/Comm'l Blvd intersection post All Red signalization. Expanded the hours of the Pelican Hopper to include weekend evenings, resulting in increased ridership.					
ACCT NO.	DESCRIPTION OF ACCOUNT/ ITEMS PURCHASED IN ACCOUNT	ADOPTED FY 2013-14	AMENDED FY 2013-14	DEPT REQ. FY 2014-15	MGR RECOMM FY 2014-15	COMM ADOPTED FY 2014-15
	PERSONNEL SERVICES					
120	SALARIES - Salaries for Public Information Officer, 40% of Ass't Town Mgr.	\$102,386	\$102,386	\$120,529	\$120,529	
210	FICA - Social Security 6.20% and Medicare 1.45%	\$7,547	\$7,547	\$9,058	\$9,058	
220	RETIREMENT - Florida Retirement System 6.95% for P.I.O. and 18.31% for Ass't Town Mgr. per FRS regs	\$12,707	\$12,707	\$15,500	\$15,500	
230	GROUP INSURANCE -	\$12,214	\$12,214	\$7,500	\$7,500	
250	UNEMPLOYMENT COMPENSATION - all GF departments; reimb to State for benefits paid to former LBTS employees	\$12,000	\$12,000	\$5,000	\$5,000	
	OPERATING EXPENSES					
311	ADVERTISING - Trim compliance, ordinances, request for proposals, public notices, required advertisement for all depts.	\$9,500	\$9,500	\$8,000	\$8,000	
313	LEGAL EXPENSES - nominal amt budgeted for small settlements or outside counsel expenses	\$8,000	\$8,000	\$5,000	\$5,000	
315	PROFESSIONAL SERVICES Town Engineering contract-general services \$55,000 Other (landscape architecture, architects, sign design services, risk mgmt., HR, finance, traffic engineering, etc.) \$20,000	\$65,000	\$65,000	\$75,000	\$75,000	
345	CONTRACTUAL SERVICES Municipal Code Codification (\$5500) & Code On Line (\$500)	\$6,000	\$6,000	\$6,000	\$6,000	
349	COMMUNITY BUS CONTRACT Broward Grant portion of Community Bus contract-cost increase due to expanded weekend service	\$51,350	\$51,350	\$51,350	\$51,350	
451	LIABILITY INSURANCE General Liability - \$ 74,149; Automobile - \$13,412 Property Casualty, Flood & Windstorm - \$ 87,089	\$203,000	\$203,000	\$203,000	\$203,000	
452	WORKERS COMPENSATION INSURANCE low premiums due to excellent employee safety record	\$30,456	\$30,456	\$35,000	\$35,000	
463	SERVICE & EQUIPMENT MAINTENANCE SIRE contract for video, & audio feeds for Commission mtgs, agenda mgmt. services (\$8,400); Information Management Services - BTR (\$630); Fund Balance Maintenance (\$3,870); Other Misc. e.g., \$500	\$8,400	\$8,400	\$13,500	\$13,500	
497	GENERAL FUND CONTINGENCY For unanticipated or non-budgeted expenditures	\$201,048	\$125,921	\$200,000	\$200,000	

**TOWN OF LAUDERDALE-BY-THE-SEA
PROPOSED OPERATING BUDGET JUSTIFICATION SHEET
FISCAL YEAR 2014-15**

ACCT NO.	DESCRIPTION OF ACCOUNT/ ITEMS PURCHASED IN ACCOUNT	ADOPTED FY 2013-14	AMENDED FY 2013-14	DEPT REQ. FY 2014-15	MGR RECOMM FY 2014-15	COMM ADOPTED FY 2014-15
506	PRINTING & BINDING - Cost associated with printing Town Topics Topics (\$7,800); other misc. printing costs	\$13,000	\$13,000	\$13,000	\$13,000	
508	POSTAGE - for general mailings	\$1,500	\$1,500	\$3,000	\$3,000	
511	TECHNOLOGY EXPENSE - Support of Town computer systems. Update and maintain computers, printers, faxes. Network support. Installation of new hardware. Software licenses.	\$40,000	\$40,000	\$40,000	\$40,000	
540	DUES & SUBSCRIPTIONS - ICMA & BCCMA for Ass't Town Mgr. (\$1100); other memberships	\$2,200	\$2,200	\$2,200	\$2,200	
550	OPERATING SUPPLIES - for PIO, for Jarvis Hall	\$4,500	\$5,300	\$5,300	\$5,300	
552	RECYCLING PROMOTION & SOLID WASTE ISSUES	\$5,000	\$38,527	\$20,000	\$20,000	
556	GRANT MATCHING FUNDS - BCC Transportation See Acct#349 Covers 3,068 hrs of operation	\$65,860	\$65,860	\$73,000	\$73,000	
	CAPITAL OUTLAY					
640	EQUIPMENT for broadcast of meetings, for Jarvis Hall	\$10,000	\$10,000	\$10,000	\$10,000	
	Total	\$871,668	\$830,868	\$920,937	\$920,937	\$0

**TOWN OF LAUDERDALE-BY-THE-SEA
PROPOSED OPERATING BUDGET JUSTIFICATION SHEET
FISCAL YEAR 2014-15**

Depart. Name:	General Govt- Marketing & Business Dev	519				
Submitted By:	Submitted by: Town Manager, Ass't to TM					
Function:	To develop & implement programs that increases the visibility of the Town, it's retailers and hoteliers in the marketplace and draw positive attention and business to the Town.					
Objectives:	Implement Town marketing strategy; sponsor events that bring tourists and shoppers to LBTS; coordinate events designed to bring tourists to Town; implement the hotel improvement and paint only incentive grants.					
Achievements in FY 14:	The 3rd Bugfest is expected to be larger, with more participants & events, and hotel bookings. Expanded use of the Town's pelican/Addy chair brand in new signage for Town Hall complex, Christmas banners, sales merchandise, and Wayfinding signage. Redesigned Pelican Hopper brochure to include public transportation to Ft. Laud. connections, extended Hopper service on the weekends. Surveyed shopping plazas for naming consensus, designed banners for plazas. Conducted market research, developed and implemented the Commission-approved Town marketing strategy. Were successful in getting much favorable media coverage for the Town's Commercial Boulevard streetscape projects, MIMO architecture, diving opportunities and events such as the plaza grand openings, Shall We Dance program, and the new Farmers Market. Implemented the last of the Town's Hotel Improvement and Paint grants. Created three new ongoing events - outdoor dance instruction program, a Farmers Market, and LBTS Fest - to serve residents & visitors.					
ACCT NO.	DESCRIPTION OF ACCOUNT/ ITEMS PURCHASED IN ACCOUNT	ADOPTED FY 2013-14	AMENDED FY 2013-14	DEPT REQ. FY 2014-15	MGR RECOMM FY 2014-15	COMM ADOPTED FY 2014-15
	OPERATING EXPENSES					
311	ADVERTISING/MKTG advertise LBTS in accord with the marketing strategy.	\$63,500	\$63,500	\$64,000	\$64,000	
315	PROFESSIONAL SERVICES graphic design services, promotional representation & other assistance in implementing the marketing strategy (\$30k); other art & graphic design assistance (\$10K); PR assistance (\$5k)	\$46,500	\$46,500	\$45,000	\$45,000	
345	CONTRACTUAL SERVICES - OptiWeb contract for LBTS events.com website mgmt. and social network marketing for LBTS (total \$12K); 3rd ScubaNation show (\$2,000);	\$12,500	\$12,500	\$14,000	\$14,000	
495	MKTG EVENTS - Bugfest (\$10,000); LBTS Fest (\$5,000; revenues will offset); events for commercial districts (\$8,000)	\$20,000	\$20,000	\$23,000	\$23,000	
506	PRINTING & BINDING - marketing strategy items (\$4K); diving promotional materials (\$2K)	\$5,000	\$5,000	\$6,000	\$6,000	
508	POSTAGE - mailing marketing materials	\$1,000	\$1,000	\$1,000	\$1,000	
540	DUES & SUBSCRIPTIONS - Fla Redev Assn (\$195); Visit Florida (\$1500); MPO (\$303)	\$2,000	\$2,000	\$2,000	\$2,000	
550	OPERATING SUPPLIES - branding (e.g. banner replacements; wrap repairs; new or replacement branding merchandise for sale; a 2nd buoy kiosk (\$3K);	\$25,000	\$25,000	\$20,000	\$20,000	
558	INCENTIVE PROGRAMS	\$0	\$54,000	\$0	\$0	
630	CAP OUTLAY IMP OTHER THAN BLDG - Branded Signs	\$104,000	\$104,000	\$15,000	\$15,000	
	Total	\$279,500	\$333,500	\$190,000	\$190,000	\$0

**TOWN OF LAUDERDALE-BY-THE-SEA
DEVELOPMENT SERVICES OPERATING BUDGET
JUSTIFICATION SHEET for FISCAL YEAR 2014-2015**

	Developmental Services Department	524			
Submitted By:	Bud Bentley, ATM & Department Director				
Objectives:	<p>Building Services: To ensure that construction in Town is safe and compliant with Fire Codes, building codes, and land use regulations. Code Compliance: To engage the community in the abatement and resolution of code and violations thus increasing safety, achieving community aesthetic standards and assuring proper licenses and permits are acquired. Planning Services: To enhance the quality of life in the community through compliance with our land development code. To make the land development code a living document that is easy to use, and updated to reflect current and desired community standards.</p>				
Functions:	<p>Administration: Provides administrative support to the Special Magistrate, serves as the contract manager for building services, code compliance services and Interlocal agreements. Planning and Zoning: Oversee the Town's Land Development Regulations. Provides support to the Planning & Zoning Board, the Board of Adjustment and the Development Review Committee. Building Services: Issues building permits, ensuring all inspections are completed during construction activities. Contract Fire Marshall provides the fire plan review and inspections for all applicable building permit applications. Code Compliance Services: Seeks property compliance with the Town's Code of Ordinances. Town Engineering: Includes right-of-way permitting and plan review. Project Management: Manages Capital Improvement Projects.</p>				
Achievements:	<p>This was a record year for Code Fines with the Town receiving almost \$400,000. We managed the transfer of Broward County building permit files to the Town and created a property record file system. Sign Code – began Town-wide implementation of the Town's side regulations for windows and revised the sign code due to the feedback from the community and commission. Three site plan applications were approved. Worked with Pier property owner to secure improvements to their parking lot and to finalize and complete their many outstanding development applications. Intervened in the bankruptcy sale of 4660 El Mar/Ocean Drive and 4560 (Tropic Ranch) El Mar for the benefit of the Town. Held a community meeting with the Florida Wildlife Commission to work with beach front property owners regarding sea turtle regulations. Upgraded the Intern to a permanent part-time Planning Technician position. Revised Chapter 6 Building Regulations to update outdated language and streamline and clarify requirements. Replaced Chapter 9 Flood Prevention and Control to meet the State and Federal standards. Amended the Town's Architectural Design Standards to include a chapter on Signage. Amended Articles I, II, III, IV and IX of Chapter 30 to clarify the code and eliminate duplicity and also enhance notice provisions for development regulations. Completed training on the Town's sound meter and worked with the Commission on amending the noise ordinance. Conducted a Vacation Rentals Outreach/Code Enforcement. The Town intervened to facilitate sale of a foreclosed Bel-Air Property. Upgraded the Sidewalk café permitting system.</p>				
ACCT NO.	Account & Detail	FY 2013-14	FY 2014-15		
		AMENDED	FY15 Detail	RECOMMEND	COMM. ADOPTED
PERSONNEL SERVICES					
120	SALARIES - Director (.4), Town Planner, Sr Office Spec. & Planning Tech (.8)	\$193,792		\$208,152	
121	TEMP SALARIES - vacation coverage @ 60 hrs * \$25 per hr	\$2,178		\$1,500	
140	OVERTIME -support of Board meetings (longer board meetings, more BOA meetings)	\$1,500		\$1,500	
210	FICA - Town's share of Social Security 6.2% and Medicare 1.45%	\$14,328		\$15,968	
220	Florida State Retirement System (FRS)	\$18,904		\$28,410	
230	Group Insurance	\$28,464		\$28,475	
	Total Personnel Services	\$259,166		\$284,005	
OPERATING					
315	PROFESSIONAL SERVICES	\$84,500	\$97,000	\$97,000	
	1 Town Engineer		\$6,000		
	2 Planning Services: TBD, Parking Garage Standards, Green Standards, Strategic Projects		\$18,000		
	3 DRC Consultants expense (non-reimbursed)		\$3,000		
	4 Arch Design Review (non-reimbursed)		\$3,000		
	5 Chapter 30, Article II - Development Review revisions				
	FY 15 Planning Priorities				
	7 Comprehensive Plan Amendments (Includes EAR) will continue in FY16		\$40,000		
	8 Integration of annexed areas into Zoning Code (This requires amendment(s) to comprehensive plan and zoning map) Project will continue into FY16		\$10,000		
	FY 15 Strategic Plan Objectives & Tasks				
	9 Assure Town code considers aesthetics of the rear of commercial buildings and protects residential neighborhoods from excessive noise (Theme # 2, page 21)				
	10 Revise drainage provisions in Chapter 30 as necessary. (Theme #2 , page 22)				

**TOWN OF LAUDERDALE-BY-THE-SEA
PROPOSED OPERATING BUDGET JUSTIFICATION SHEET
FISCAL YEAR 2014-2015**

Dept. Name:	Police Department	<h1 style="margin: 0;">DEPT. 521</h1>				
Submitted By:	BSO & Connie Hoffmann, Town Manager					
Function:	To safeguard the lives and property of Lauderdale-By-The-Sea residents and visitors by providing comprehensive police services of the utmost quality, while building strong relationships with the community through flexibility of assignment and personalized service.					
Objectives:	The Broward Sheriff's Office, under contract for law enforcement services, provides uniformed patrol, traffic enforcement and the investigation of all crimes. Law enforcement personnel focus on successfully integrating community policing strategies and innovative problem solving techniques into the delivery of services to the Town.					
ACCT NO.	DESCRIPTION OF ITEMS PURCHASED IN ACCOUNT	ADOPTED FY 2013-14	AMENDED FY 2013-14	DEPT REQ. FY 2014-15	MGR RECOMM FY 2014-15	COMM ADOPTED FY 2014-15
OPERATING EXPENSES						
345	CONTRACT - Police Services	\$3,586,743	\$3,586,743	\$3,878,638	\$3,878,638	
352	CONTRACTED SERVICES - Code Red emergency notification	\$5,000	\$5,000	\$7,500	\$7,500	
354	FDLE Crime Suppression	\$1,000	\$1,000	\$1,038	\$1,038	
460	EQUIPMENT MAINTENANCE-surveillance cameras	\$6,000	\$6,000	\$6,000	\$6,000	
CAPITAL OUTLAY						
624	Building Improvement- for public safety bldg.	\$10,000	\$10,000	\$7,500	\$7,500	
640	Equipment & Machinery- for public safety bldg.	\$2,500	\$2,500	\$2,500	\$2,500	
Totals		\$3,611,243	\$3,611,243	\$3,903,176	\$3,903,176	\$0

**TOWN OF LAUDERDALE-BY-THE-SEA
PROPOSED OPERATING BUDGET JUSTIFICATION SHEET
FISCAL YEAR 2014-2015**

Dept. Name:	Emergency Medical Service		523			
Submitted By:	Brooke Liddle					
Date:						
Goal:	To provide a professional, exceptional, and dedicated Emergency Medical Service to the residents and visitors of Lauderdale-By-The-Sea.					
Objectives:	To deliver a professional full time Emergency Medical Service to the residents and visitors of Lauderdale-By-The-Sea; to respond to 95% of calls within 6 minutes.					
Achievements:	Met and maintained response time goals. Per the terms of the contract between the Town and AMR which was approved by the Town Commission on Nov 13, 2012, the Town Contribution shall remain the same until September 30, 2015.					
ACCT NO.	DESCRIPTION OF ITEMS PURCHASED IN ACCOUNT	ADOPTED FY 2013-14	AMENDED FY 2013-14	DEPT REQ. FY 2014-15	MGR RECOMM FY 2014-15	COMM ADOPTED FY 2014-15
	CONTRACTUAL SERVICES					
345	Emergency Medical Services	\$753,659	\$753,659	\$753,659	\$753,659	
	American Medical Response Contract dated Nov 13, 2012. No increase in contract cost.					
	CAPITAL OUTLAY					
624	Building Improvement	\$1,000	\$1,000	\$1,000	\$1,000	
	Totals	\$754,659	\$754,659	\$754,659	\$754,659	\$0

**TOWN OF LAUDERDALE-BY-THE-SEA
DEVELOPMENT SERVICES OPERATING BUDGET
JUSTIFICATION SHEET for FISCAL YEAR 2014-2015**

ACCT NO.	Account & Detail	FY 2013-14	FY 2014-15		
		AMENDED	FY15 Detail	RECOMMEND	COMM. ADOPTED
11	Theme #2: Adopt an ordinance that requires that existing vistas to the ocean be maintained and restored during renovation, if possible. (page 23) Theme #5: Protect or create vistas to the ocean in conditions placed on new development or redevelopment proposals. (page 38)				
12	Create further awareness and understanding of Mid-Century Modern Architecture. (Theme #2, page 25) Task: Educate property owners about the MiMo architectural features of their property. Task: Develop a brochure/walking tour that identifies the Town's MiMo architecture.				
13	Prohibit the development of residential structures that are out of scale with the community. (Theme #2, page 26) Task: Develop an ordinance to modify the Town's Land Development Regulations that, as currently written, allow the development of homes that are outsized for the community.				
14	Discourage the conversion of tourist units to condominiums. (Theme #3, page 28) Task: Identify changes we can make to the Code or Charter to help achieve this objective.				
15	Task: Monitor Superior Small Lodgings designation to ensure compliance by grantees. (Theme #3, page 29)				
16	Theme #3: Parking Code Update: valet parking, use of lots, tandem parking, payment-in-lieu (of providing required parking). (page 30) Theme # 5: Consider revising the parking requirements to allow provisions of bicycles and LSV parking spaces to meet some of the required parking. (page 39)		TBD		
17	Adopt architectural design guidelines for non-MiMo properties. (Theme #3, page 33)		\$10,000		
18	Theme #3: Obj: Improve the Town's landscape code for commercial properties. (page 33) The full landscape code needs to be updated - include Xeriscaping and CPTED requirements and then incorporated into the Design Guidelines.		\$7,000		
19	NOTE: Town Attorney fees are not included in above				
345	CONTRACTUAL SERVICES	\$238,780		\$247,900	
	Minute Services (see Sheet 345 Minutes) 243 hours at \$20 per hour		\$4,500		
	Special Magistrate @ \$100 per hour. Cost per Meetings running between \$350 to \$800 per hearing. Bgt based on 12 hearings @ \$500 each.		\$7,000		
	Calvin, Giordano - Code Services (See Tab 345 Calvin G)		\$215,400		
	GIS: new maps for Comp Plan/EAR, zoning maps, special projects, etc.		\$6,000		
	Establish Property File System (integrate Broward County records)		\$8,000		
	Fire Marshall - fire plan review (see Tab 345 Fire Marshall)		\$7,000		
402	BUILDING PERMIT SERVICES (75% of the net fees)	\$385,000		\$520,000	
	75% to CAP. 7% of fees to Board of Appeals and State. (Fin Director calculates after revenue projection)				
461	VEHICLE MAINTENANCE (2 code vehicles)	\$2,000		\$2,000	
462	FUEL - 2 code vehicles	\$1,300		\$1,300	
463	SERVICE AGREEMENTS-	\$2,500		\$7,000	
	Copier - annual Maintenance + per page cost		\$4,200		
	ESILP - server back-up to off site location		\$1,500		
	IMS Code System		\$800		
	Pest Control		\$500		
506	PRINTING - Most of the printing is public records request of building records and is reimbursed. We are seeing increased activity.	\$1,500		\$1,500	
508	POSTAGE - FY14 \$3,911 expense for 7 months or @ \$589 per month * 12 months = \$6,705. Increase # planning cases for which we receive fees.	\$4,400		\$6,500	
510	OFFICE SUPPLIES - No increase	\$3,800		\$3,800	
525	UNIFORMS - Town Logo shirts (\$30 * 2 each for 4 Town staff)	\$180		\$240	

**TOWN OF LAUDERDALE-BY-THE-SEA
DEVELOPMENT SERVICES OPERATING BUDGET
JUSTIFICATION SHEET for FISCAL YEAR 2014-2015**

ACCT NO.	Account & Detail	FY 2013-14	FY 2014-15		
		AMENDED	FY15 Detail	RECOMMEND	COMM. ADOPTED
540	DUES & SUBSCRIPTIONS -	\$550		\$631	
	American Planning Association (Florida Chapter) (Planner & Tech)		\$435		
	American Planning Association (National) (Planner & Tech)		\$196		
	American Institute of Certified Planners				
545	TRAINING	\$1,800		\$2,800	
	Town Planner - 1 state conference & 1 local conference		\$1,800		
	Planning Tech - training		\$1,000		
	Sound Meter certification				
550	OPERATING EXPENSES	\$7,100		\$8,100	
	Operational supplies and equipment		\$3,000		
	Office equipment				
	Broward County Recordings - \$175 average per month		\$2,100		
	Annual certification of the Sound Level Meter		\$200		
	File Room (County building records)		\$1,000		
	Software, upgrade and licenses (Google Earth Pro, Adobe)		\$800		
	Scanning of Records Project		\$1,000		
	Sidewalk Café medallions				
	Total Operating	\$733,410		\$898,771	
		increase =			
	CAPITAL OUTLAY				
644	VEHICLES			\$20,000	
	Code Replacement vehicle		\$20,000		
	Low Speed Vehicle				
	Total Proposed Budget Request	\$992,576		\$1,202,776	

TOWN OF LAUDERDALE-BY-THE-SEA
PROPOSED OPERATING BUDGET JUSTIFICATION SHEET
FISCAL YEAR 2014-15

Depart/Division	Municipal Services/Public Works Div	<h1 style="margin: 0;">541.100</h1>				
Submitted By:	Don Prince, Director of Municipal Services					
Function:	To maintain the Town's infrastructure by making repairs to roads, sewers, storm drains and streetlights. Maintaining the Town's fleet vehicles to ensure safe operation on the road. To provide a safe, clean and well maintained appearance of the Town's public property. To maintain all public buildings by providing a safe, clean, attractive and enjoyable environment for visitors and residents of Lauderdale by the Sea.					
Objectives:	To make necessary repairs to sidewalks, drainage, sewers, irrigation and Town owned properties. Providing proper maintenance to equipment. Ensuring that all employees as well as contractors adhere to safety procedures and policies. To provide a safe clean environment for all to enjoy and to reduce operating cost by doing preventative maintenance on the Town's infrastructure. To implement a Town Wide Swale Restoration/Tree Program to help improve drainage and to beautify the Town. To complete the Pine Avenue and Basin Drive Drainage Projects. To install uniform turtle friendly bollards at all the beach portals.					
Achievements:	Oversaw construction of East Commercial, West Commercial and Bel Air Drainage Projects. Completed sewer lateral lining. Installed pervious concrete in two locations. Replaced damaged streets, swales and sidewalks Townwide. Removed graffiti, maintained existing drainage Townwide, responded to citizen concerns, pressure washed buildings and sidewalks monthly Townwide. Maintained all the landscaping and irrigation Town wide.					
ACCT NO.	DESCRIPTION OF ITEMS PURCHASED IN ACCOUNT	ADOPTED FY 2013-14	AMENDED FY 2013-14	DEPT REQ. FY 2014-15	MGR RECOMM FY 2014-15	COMM ADOPTED FY 2014-15
PERSONNEL SERVICES						
120	SALARIES -	\$637,809	\$637,809	\$686,680	\$686,680	
140	OVERTIME - for emergency situations & special events	\$11,000	\$11,000	\$25,000	\$25,000	
210	FICA: Social Security 6.20% + Medicare 1.45%	\$49,634	\$49,634	\$54,444	\$54,444	
220	RETIREMENT - employer contribution to Florida Retirement System has decreased to 4.91% for regular employees, 6.27% for Sr Mgmt	\$64,354	\$64,354	63,642	63,642	
230	GROUP INSURANCE: health insurance increase assumed at 10%	\$105,126	\$105,126	\$121,965	\$121,965	
OPERATING EXPENSES						
315	PROFESSIONAL SERVICES -	\$5,000	\$5,000	\$5,000	\$5,000	
340	SEWER/WASTEWATER	\$13,000	\$13,000	\$11,000	\$11,000	
345	CONTRACTUAL SERVICES	\$47,082	\$65,382	\$84,204	\$84,204	
	State Road Street Sweeping 928 miles a year @ \$25.50 a mile \$23,644 All Florida tree trimming approx. 880 palm trees @ \$15 a tree \$13,200, approx. 284 coconut palms a 2nd trimming @ \$15 a tree \$4,260, approx. 70 hours of canopy tree trimming @ \$65 an hour \$4,550 King tree Approx. 350 trees @ \$7 a tree 3 times a year \$7,350 Sunshine Cleaning Systems Pressure Washing approx. 25,500 sq ft of sidewalk @ \$31,200 per year					
410	COMMUNICATIONS -	\$14,000	\$14,000	\$14,000	\$14,000	
430	ELECTRIC SERVICE- For all Public buildings and portals	\$47,000	\$47,000	\$47,000	\$47,000	
431	WATER SERVICE - For all Public buildings and irrigation; Ft. Lauderdale is increasing their rates by 5%	\$115,000	\$115,000	\$123,000	\$123,000	
433	ELECTRIC SERVICE - Electricity for Town Street Lights and irrigation systems	\$60,000	\$60,000	\$60,000	\$60,000	
445	EQUIPMENT RENTAL - Rental of miscellaneous equipment / i.e., asphalt rollers, compactors, jack-hammers, ice-machine, barricades, fork lift, etc. Rental of emergency equipment.	\$8,000	\$8,000	\$10,000	\$10,000	
460	EQUIPMENT MAINTENANCE - Maintenance of all equipment in the public works department (generators, bobcat, golf carts, pressure washer, chain saws, sweeper and misc. equipment)	\$34,488	\$34,488	\$34,488	\$34,488	
461	VEHICLE MAINTENANCE - maintain seven vehicles	\$8,675	\$8,675	\$8,675	\$8,675	
462	FUEL - Fuel for vehicles ,equipment and three emergency back up generators	\$25,000	\$25,000	\$25,000	\$25,000	
463	SERVICE MAINTENANCE CONTRACTS- Town Hall, Jarvis Hall, Public Works Garage and PSC pest control \$3,184, Generator maintenance \$1,700, maintenance for 33 AC units @ \$390 per month \$4,680	\$9,600	\$9,600	\$9,600	\$9,600	
470	RADIO MAINTENANCE - Satellite Phone Contract	\$550	\$550	\$550	\$550	
498	STORM DRAIN OUTFALL REHAB/MAINTENANCE (NPES) televisé & repair drainage infrastructure	\$100,000	\$100,000	\$90,000	\$90,000	
508	POSTAGE	\$315	\$315	\$315	\$315	
510	OFFICE SUPPLIES -	\$2,000	\$2,000	\$2,000	\$2,000	

TOWN OF LAUDERDALE-BY-THE-SEA
PROPOSED OPERATING BUDGET JUSTIFICATION SHEET
FISCAL YEAR 2014-15

520	BLDG MAINTENANCE - Town Hall, Jarvis Hall, Dev Svcs, warehouse	\$35,000	\$35,000	\$50,000	\$50,000
525	UNIFORM EXPENSE - Uniform maintenance and replacement contract for Municipal Services - approx. \$ 253 per employee.	\$5,500	\$5,500	\$5,500	\$5,500
529	STREETLIGHT MAINTENANCE (receive offsetting DOT grant for maintaining DOT lights)	\$13,258	\$12,872	\$13,258	\$13,258
530	STREET MAINTENANCE/SUPPLIES - Includes minor repairs to Town owned streets (I.e. water main breaks, sink holes, etc.) Replacement of decorative street lights, decorative poles and crosswalk repairs.	\$18,000	\$18,000	\$25,000	\$25,000
531	GROUNDS MAINT/ LANDSCAPING --Fertilizer for all Town owned trees. Plants ,sod, topsoil and irrigation supplies	\$45,000	\$45,000	\$45,000	\$45,000
532	SIGNS - beach, park, public facilities & roadway signage	\$12,000	\$12,000	\$10,000	\$10,000
534	SIDEWALK MAINTENANCE & REPAIR	\$40,000	\$40,000	\$40,000	\$40,000
535	FLAGS - Replace U.S. flags at Town facilities	\$1,000	\$1,000	\$1,000	\$1,000
540	DUES & SUBSCRIPTIONS - American Public Works Association - \$232 Florida Stormwater Association - \$310 Florida Floodplain Managers Association - \$50 Misc. Membership - \$133	\$725	\$725	\$725	\$725
545	TRAVEL AND TRAINING - Florida American Public Works Conference - \$750 Florida Stormwater Association Conference - \$ 750 Tampa Hurricane Conference - \$195 Staff Training \$500 Florida Floodplain Managers Association Conference - \$555	\$3,925	\$3,925	\$3,925	\$3,925
550	OPERATING SUPPLIES - Misc. operating purchases, surface water renewal fee, Safety Items, hoses, cords, water, clamps, bits, keys	\$19,339	\$19,339	\$35,000	\$35,000
CAPITAL OUTLAY -					
IMPROVEMENTS OTHER THAN BUILDINGS		\$0	\$14,960	\$14,960	\$14,960
640	EQUIPMENT & MACHINERY - Anodized aluminum turtle friendly bollards 30 @ \$1,100 for 1/2 beach access & beachfront parks; another 30 will be purchased in FY16	\$70,514	\$55,554	\$33,000	\$33,000
644	VEHICLES - Replace F-350 Diesel 4x4 equipment hauler (\$43,000); Beach utility vehicle \$15,000	\$85,000	\$85,000	\$58,000	\$58,000
TOTAL		\$ 1,706,894	\$ 1,724,808	\$1,811,931	\$1,811,931
					\$0

**TOWN OF LAUDERDALE-BY-THE-SEA
PROPOSED OPERATING BUDGET JUSTIFICATION SHEET
FISCAL YEAR 2014-15**

ACCT NO.	DESCRIPTION OF ITEMS PURCHASED IN ACCOUNT	ADOPTED FY 2013-14	AMENDED FY 2013-14	DEPT REQ. FY 2014-15	MGR RECOMM FY 2014-15	COMM ADOPTED FY 2014-15
OPERATING						
342	CONTRACTUAL SERVICES- COMMUNITY CENTER Armillio Bien-Aime contract to program Community Center (first increase in over 3 years)	\$60,000	\$60,000	\$64,000	\$64,000	
343	BEACH MAINTENANCE CONTRACT- Contract to sanitize and rake the Town's beaches. This contract is going out to bid in September. Our price has been stable for over 3 years and is likely to increase.	\$168,000	\$168,000	\$180,000	\$180,000	
345	CONTRACTUAL SERVICES - monitoring fees for Nova staghorn reef project (\$23K); quarterly monitoring of BioRock reef project & coral transplant -formerly budgeted in the CIP- \$20K)	\$4,587	\$4,587	\$43,000	\$43,000	
347	RECREATION PROGRAMS - \$425 per month mgmt. fee x f 11 months lecture series (\$4675); \$1,100 lecturer fees; \$450 per dance event x 14 events (\$6300); new recreational & cultural programs (\$5k).	\$22,000	\$22,000	\$17,000	\$17,000	
430	ELECTRIC SERVICE - Friedt Park, Tennis, Soccer & Basketball Courts and charge allocated to senior center for grant. Estimated \$293/mo.	\$4,000	\$4,000	\$2,750	\$2,750	
451	LIABILITY INSURANCE - Liability insurance used to be allocated to community center; discontinuing breaking that out	\$705	\$705			
460	EQUIPMENT MAINTENANCE - Maintenance of recreation facilities & equipment in parks (restrooms, benches, basketball & tennis courts, lighting)	\$10,000	\$10,000	\$10,000	\$10,000	
469	BUOY MAINTENANCE Maintenance of safe swim buoy's and 4 months of artificial reef maintenance	\$9,000	\$9,000	\$9,000	\$9,000	
495	SPECIAL EVENTS - Contractual personnel, equipment, and supplies associated with special events. See detail below. Halloween \$4500 July 4th - \$42,500 (\$2500 to VFD for event mgmt., \$20K fireworks, \$20K exp) Christmas By The Sea - \$13,000 Easter - \$3500 Christmas Tree set up, take down and maintenance -\$5,000	\$65,000	\$65,000	\$68,500	\$68,500	
510	OFFICE SUPPLIES - Community Center	\$525	\$525	\$525	\$525	
520	MAINTENANCE MATERIALS - Materials and supplies needed for park, tennis & basketball court, soccer field, horseshoe pits, bocce ball courts, portals.	\$15,000	\$15,000	\$15,000	\$15,000	
536	Sea Oats			\$10,000	\$10,000	
550	OPERATING EXPENSES - doggie bags, tennis court keys, park & street furniture, sports equipment, trash cans, bike racks, etc.	\$25,000	\$25,000	\$25,000	\$25,000	
CAPITAL OUTLAY -						
640	EQUIPMENT & MACHINERY - park equipment; seasonal decorations; parks & street furniture replacements; Downtown Christmas tree ornaments (\$4,500); recycle cans (\$17k)	\$128,000	\$128,000	\$50,000	\$50,000	
Total		\$511,817	\$511,817	\$494,775	\$494,775	\$0

Depart/Division	Municipal Svcs/Recreation
Submitted By:	Don Prince, Director Of Municipal Services
	Connie Hoffmann, Town Manager
Functions:	To provide a safe, clean, accessible and durable recreational facility for residents and visitors of the Town. Provide community recreation areas for residents and visitors. Put on special events, provide recreational programming.
Objectives:	Program entertainment and activities at the new downtown plazas. Throw grand opening celebrations for both Commercial Boulevard streetscape projects. Take over management & expand Christmas-by-the-Sea. Purchase & install attractive sidewalk/promenade furnishings for the Commercial Boulevard projects.
Achievements:	Held very successful Halloween, Easter and 4th of July events. Improved the entertainment and expanded children's activities at Christmas by the Sea. Started new Dance by the Sea program, Farmers Market and Lauderdale-by-The-Sea Fest. Purchased and installed boat benches under the Pavilion, colorful Addy chairs and benches in the new plazas, fish-themed bike racks all over downtown, shade umbrellas in the Dune & Ocean Plazas, expanded the use of colorful trash cans downtown, purchased recycling cans for downtown, commissioned custom buoy kiosk. Held well-attended openings for new streetscape facilities on Commercial Blvd.

DEPT 572

TOWN OF LAUDERDALE-BY-THE-SEA
 PROPOSED OPERATING BUDGET JUSTIFICATION SHEET
 FISCAL YEAR 2014-15

Depart/Division	Sewer System	<h1 style="margin: 0;">Fund 103</h1>				
Submitted By:	Town Mgr, Finance Director & Director Of Municipal Services					
Function:	To collect and transmit sewage from south of Pine Avenue and collect adequate revenues to offset operating and capital costs.					
Objectives:	To complete the repairs to the sewer infrastructure recommended in the King Engineering study; to significantly reduce infiltration to the sewer system; to install sectional liners and identify additional repairs to the Sanitary Sewer System.					
Achievements:	Completed the installation of sewer cleanouts and lateral liners identified in the King engineering analysis of the Sanitary Sewer System. Snet out a RFP for Sewer cleaning, televising and minor repairs.					
ACCT NO.	DESCRIPTION OF ITEMS PURCHASED IN ACCOUNT	ADOPTED FY 2013-14	AMENDED FY 2013-14	DEPT REQ. FY 2014-15	MGR RECOMM FY 2014-15	COMM ADOPTED FY 2014-15
	PERSONNEL SERVICES					
120	SALARIES - 1 Municipal Service Worker, 10% of Town Manager's & 20% of Municipal Services Dir's salaries	\$ 72,000	\$ 72,000	\$ 77,164	\$ 77,164	
210	FICA: Social Security 6.20% + Medicare 1.45%	\$ 5,301	\$ 5,301	\$ 5,574	\$ 5,574	
220	RETIREMENT - employer contribution to Florida Retirement System 6.95% for regular employees, 18.31% for Sr Mgmt	\$ 9,071	\$ 9,071	\$ 11,713	\$ 11,713	
230	GROUP INSURANCE: health insurance increase assumed at 15%	\$ 7,912	\$ 7,912	\$ 8,143	\$ 8,143	
	OPERATING EXPENSES					
315	PROFESSIONAL SERVICES -	\$ 14,800	\$ 14,800	\$ 14,800	\$ 14,800	
340	SEWER/WASTEWATER	\$ 560,000	\$ 560,000	\$ 625,000	\$ 625,000	
345	CONTRACTUAL SERVICES- contract with Fort Lauderdale for billing services	\$ 15,470	\$ 15,470	\$ 15,470	\$ 15,470	
435	UTILITIES	\$ 18,200	\$ 18,200	\$ 20,000	\$ 20,000	
451	AUTO, PROPERTY & LIABILITY INSURANCE	\$ 6,465	\$ 6,465	\$ 6,465	\$ 6,465	
452	WORKERS COMPENSATION INSURANCE	\$ 2,250	\$ 2,250	\$ 2,250	\$ 2,250	
459	SEWER LINE & LATERAL MAINTENANCE - televising & cleaning sewer lines	\$ 27,000	\$ 27,000	\$ 50,000	\$ 50,000	
465	PUMP STATION MAINTENANCE -	\$ 10,000	\$ 10,000	\$ 5,000	\$ 5,000	
497	CONTINGENCY	\$ 50,000	\$ 50,000	\$ 69,721	\$ 69,721	
630	CAPITAL OUTLAY IMPROVEMENTS OTHER THAN BUILDINGS Sectional Liners	\$ 689,580	\$ 689,580	\$ 200,000	\$ 200,000	
630	Emergency Sewer Replacement	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	
640	CAPITAL OUTLAY - equipment	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	
	Total	\$ 1,518,049	\$ 1,518,049	\$1,141,300	\$1,141,300	\$0

Submitted By: VFD Board of Directors Town Manager Connie Hoffmann		FIRE FUND				
REVENUES						
	DESCRIPTION OF ITEMS PURCHASED IN ACCOUNT	ADOPTED FY 2013-14	AMENDED FY 2013-14	DEPT REQ. FY 2014-15	MGR RECOMM FY 2014-15	COMM ADOPTED FY 2014-15
	Appropriation from Fund Balance			\$ 114,817	\$ 114,817	
	Fire Assessment Fees	\$ 959,056	\$ 1,016,624	\$ 959,918	\$ 959,918	
	Fire Inspection Fees	\$ 40,000	\$ 40,000	\$ 40,000	\$ 40,000	
TOTAL REVENUES		\$ 999,056	\$ 1,056,624	\$ 1,114,735	\$ 1,114,735	\$ -
ACCT NO. ITEMS PURCHASED IN ACCOUNT						
		ADOPTED FY 2013-14	AMENDED FY 2013-14	DEPT REQ. FY 2014-15	MGR RECOMM FY 2014-15	COMM ADOPTED FY 2014-15
151	FIRE PENSION - Amount indicated by actuary that Town must contribute to keep the Fire Pension Plan actuarially sound	\$5,000	\$5,000	\$6,000	\$6,000	
315	PROFESSIONAL SERVICES - actuarial report; professional assistance on other matters	\$7,500	\$7,500	\$7,500	\$7,500	
320	AUDIT - Annual audit of the pension plan; audit of VFD expenditures	\$10,000	\$10,000	\$10,000	\$10,000	
345	CONTRACT - Fire Services Volunteer Fire Department Contract \$763,000 October 01, 2012 To Sept. 30, 2013 = \$63,583.33 Per month	\$763,000	\$763,000	\$783,235	\$783,235	
520	BLDG MAINTENANCE	\$0	\$6,500			
550	OPERATING SUPPLIES					
CAPITAL OUTLAY						
624	BLDG IMPROVEMENT - repairs to Fire station (\$15k); 50% of roof repairs (\$15k); 50% of plumbing repairs (\$15K)	\$20,000	\$13,500			
640	EQUIP & MACH \$15,000 - Ocean Patrol Jet Skis \$35,000 - White Command Car Replaced	\$50,000	\$50,000	\$288,000	\$288,000	
644	VEHICLES - purchase of Engine Truck to replace Engine 212					
TRANSFERS						
912	TO GENERAL FUND - to cover the cost of Town expenses related to oversight of the VFD, administration of the VFD contract and fire revenues, Town Atty involvement in fire matters, fire service purchasing, coordinating & reviewing audits, etc. Decrease is due to less time being spent on fire issues than in past.	\$20,000	\$20,000	\$20,000	\$20,000	
995	TO FIRE VEHICLE/EQUIP RESERVE - Funds derived from Fire Assessment fees that are being reserved to acquire trucks and equipment to replace aging equipment	\$100,000	\$100,000			
966	TO FIRE RESERVE - Funds derived from the Fire Assessment fees that are being reserved for future fire service-related costs	\$23,556	\$23,556			
Totals		\$999,056	\$999,056	\$1,114,735	\$1,114,735	\$0

**TOWN OF LAUDERDALE-BY-THE-SEA
PROPOSED OPERATING BUDGET JUSTIFICATION SHEET
FISCAL YEAR 2014-2015**

Parking Services		Parking Fund 310			
Tony Bryan, Finance Director and Bud Bentley, Ass't Town Manager					
Function:	To provide safe, clean and well managed public parking				
Objectives	To provide a positive parking experience for our residents and visitors. To equitably enforce the Town parking regulations. Provide high visibility in the metered areas and assist visitors and residents. Provide additional personnel on the streets to deter crime. Ensure Town parking facility are clean and pleasant. Expand the number of parking spaces.				
Achievements in FY14	Provided free parking in the A1A Parking Lot during the Commercial Blvd. streetscape project. Converted to Pay Stations in the west Commercial Business District. Collected record revenues in the parking system. Award contract to prepare a Parking Strategic Plan.				
ACCT	DESCRIPTION OF ITEMS PURCHASED IN ACCOUNT	FY 2013-14	FY 2014-15		
		AMENDED	FY15 Detail	MGR RECOMM	COMM ADOPTED
PERSONNEL SERVICES					
120	SALARIES - 15% of Town Clerk's Office Specialist who handles parking permits & complaints; 5% of the Finance Director's salary and 25% of the Assistant Town Manager's salary for oversight of the parking system	\$30,250		\$42,835	
140	OVERTIME -	\$0			
210	FICA - Town's share of Social Security 6.2% and Medicare 1.45%	\$1,804		\$2,753	
220	RETIREMENT	\$4,898		\$8,755	
230	GROUP INSURANCE	\$4,623		\$2,977	
	Total Personnel Services	\$41,575	\$0	\$57,320	
OPERATING					
315	PROFESSIONAL SERVICES	\$50,300			
	Data Collection for Parking Study				
	Parking Strategy Plan \$37,400				
345	CONTRACTUAL SERVICES	\$272,982	\$358,091	\$358,091	
	Credit Card Processing: 7 months average \$3,320 = \$39,845 annually		\$40,000		
	Pay By Phone service fee (now an offset to revenue)				
	Cash Transport to Bank @ \$956 average per month		\$12,000		
	Special Magistrate (decreasing expense)		\$1,000		
	Standard - Management Fee \$30,900 * 3% = \$31,827		\$31,827		
	Standard - Personnel Services		\$138,433		
	Standard - (seasonal help Jan - March, 512 hours)		\$7,000		
	Standard: Materials And Services (reduced because of direct billing to LBTS)		\$44,311		
	EMS fee @ \$50 per month for 14 Digital Pay Stations		\$8,400		
	Implementation of Parking Strategic Plan		\$50,000		
	COMPLUS @ \$2.36 per ticket * 500 tickets per month = \$1,180. Plus postage @ \$80 per month. Plus 20% on past due tickets collected *\$50,000 value * 20%).		\$25,120		
353	Parking Alternatives (increase # parking spaces and improve parking facilities)	\$133,714		\$50,000	
410	Communications Service	\$11,032		\$7,792	
	Verizon: cell phones				
	AT&T: 4 pay stations @ \$34 per month		\$1,632		
	Nextel: \$112 per month = \$1,344				
	T-Mobile: 9 Oceanfront, El Mar, A1A pay stations @ \$40 month = \$4,992		\$4,320		
	Verizon: 2 pay stations (El Prada) @ 35 per month		\$840		
	General Fund Charge back for Town phone system \$1,000		\$1,000		
430	Electric Service	\$3,000		\$3,000	
431	Water Service	\$5,460		\$5,000	
451	Auto & General Liability Insurance (included in Standard's billing)	\$300			
452	Workers Comp Insurance				
460	Equipment Maintenance - meters				
461	Vehicle Maintenance (1 truck and 2 carts)	\$4,000		\$4,000	

**TOWN OF LAUDERDALE-BY-THE-SEA
PROPOSED OPERATING BUDGET JUSTIFICATION SHEET
FISCAL YEAR 2014-2015**

ACCT	DESCRIPTION OF ITEMS PURCHASED IN ACCOUNT	FY 2013-14	FY 2014-15		
		AMENDED	FY15 Detail	MGR RECOMM	COMM ADOPTED
462	Fuel			\$500	
463	Service Maintenance Agreements	\$13,200		\$4,320	
	Digital Pay Stations: EMS fee @ \$50 per month for 10 existing = \$6,000 Digital Pay Stations: EMS fee @ \$50 per month for 4 new =\$2,400 Global Pay Stations (W Commercial) \$45 per month * 8 pay stations = \$4,800		\$4,320		
497	Contingency	\$22,700		\$50,000	
506	Printing & Binding (ticket stock)	\$500		\$500	
508	Postage - annual projection of FY 14 expense	\$9,000		\$2,000	
510	Office Supplies (\$3,000 ticket stock)	\$5,000		\$1,000	
525	Uniforms @ \$18 per week + \$75 replacement * 5 people	\$590		\$1,311	
533	Parking Meter Parts & Supplies	\$28,850		\$34,000	
	Normal expenses \$8,000 Replace 50 of our oldest single space meters @\$600 each = \$30,000 Pay Station replacement parts not under warranty		\$30,000 \$4,000		
545	Training	\$0			
550	Operating Expense - average expense of \$2,349 = \$28,191 Plus sign upgrades and replacement	\$20,000		\$33,000	
	Total OPERATING	\$580,628		\$554,514	\$0
CAPITAL OUTLAY					
629	CAPITAL OUTLAY - Design/Permit	\$15,000		\$35,000	
630	CAPITAL OUTLAY - other than buildings	\$190,000		\$275,000	
	FY14 Completion of Public Safety lot (\$54K); Parking Lot Improvements & Renovations, new parking spaces 4345 El Mar parking lot improvements		\$75,000 \$200,000		
640	Equipment & Machinery-	\$126,000			\$0
	4 Additional Pay Stations: @ \$12,000 = \$48,000 (placement TBD) FY 14 eight Pay Stations for West Commercial Plazas \$78,280				
	Total CAPITAL OUTLAY	\$331,000		\$310,000	\$0
710	DEBT SERVICES - PRINCIPAL (includes annual paydown w/o penalty in January)	\$587,208			
720	DEBT SERVICES - INTEREST	\$31,205			
999	CONTRIBUTION TO FUND BALANCE	\$4,355		\$440,666	
	Total DEBT SERVICE	\$622,768		\$440,666	\$0
LAND ACQUISITION					
611	LAND ACQUISITION	\$351,618			
	Total LAND ACQUISITION	\$351,618			
	Total	\$1,927,589	\$0	\$1,362,500	\$0

CAPITAL IMPROVEMENT PLAN

FUNDING SOURCES	FY 15 Proposed	FY 16	FY 17	FY18
FUND 300 CAPITAL FUND				
FROM CAP FUND BALANCE	\$ 500,000	\$ 4,950		
FROM EL MAR RESERVE	\$ -	\$ 300,000	\$ 365,566	
TRANSFER FROM GENERAL FUND	\$ 1,424,853	\$ 981,050	\$ 1,790,634	\$ 1,880,200
INTEREST EARNINGS	\$ 2,000	\$ 1,000	\$ 1,000	
TOTAL	\$ 1,926,853	\$ 1,287,000	\$ 2,157,200	\$ 1,880,200
PLANNED EXPENDITURES				
FUND 300 CAPITAL FUND				
GENERAL				
Salaries (Project Mgr, 10% TMgr)	\$ 59,150	\$ 60,000	\$ 60,000	\$ 60,000
Employer Taxes	\$ 4,320	\$ 5,000	\$ 5,000	\$ 5,000
Retirement	\$ 11,500	\$ 12,000	\$ 12,000	\$ 12,000
Insurance	\$ 1,883	\$ 2,000	\$ 2,200	\$ 2,200
Professional Services	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000
Other	\$ 3,000	\$ 3,000	\$ 1,000	\$ 1,000
Contingency	\$ 200,000	\$ 125,000	\$ 200,000	\$ 180,000
TOTAL GENERAL	\$ 294,853	\$ 222,000	\$ 295,200	\$ 275,200
DRAINAGE PROJECTS				
Drainage Projects		\$ 150,000	\$ 150,000	
Pine Avenue Drainage	\$ 200,000			
Basin Drive Drainage	\$ 400,000			
TOTAL DRAINAGE ONLY	\$ 600,000	\$ 150,000	\$ 150,000	\$ -
STREETSCAPE & DRAINAGE				
El Mar Drive		\$ 300,000	\$ 1,500,000	\$ 1,500,000
Underground Utilities	\$ 100,000			
TOTAL STREETSCAPE + DRAINAGE	\$ 100,000	\$ 300,000	\$ 1,500,000	\$ 1,500,000
STREETSCAPE ONLY PROJECTS				
Commercial Blvd (A1A to Seagrape)	\$ 400,000	\$ 250,000		
TOTAL STREETSCAPE ONLY	\$ 400,000	\$ 250,000	\$ -	\$ -
OTHER PROJECTS				
Neighborhood Projects	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000
Reef Projects		\$ 50,000		
Beach Area Bathrooms	\$ 252,000			
Freidt Park Improvements	\$ 100,000	\$ 100,000		
Street Resurfacing		\$ 75,000	\$ 75,000	\$ 75,000
Public Safety Bldg Central a.c.	\$ 40,000			
Beach Nourishment- Town Match	\$ 110,000	\$ 110,000	\$ 107,000	
TOTAL OTHER PROJECTS	\$ 532,000	\$ 365,000	\$ 212,000	\$ 105,000
TOTAL CAPITAL FUND EXPENDITURES	\$ 1,926,853	\$ 1,287,000	\$ 2,157,200	\$ 1,880,200
FUND 310 PARKING FUND PROJECTS	\$ 275,000	\$ -	\$ 300,000	\$ 2,100,000
FUND 103 SEWER FUND PROJECTS	\$ 200,000	\$ 120,000		
TOTAL PROJECT EXPENDITURES	\$ 2,401,853	\$ 1,407,000	\$ 2,457,200	\$ 3,980,200

2014 - 2018 LAUDERDALE-BY-THE-SEA PROJECTED FUND BALANCES

Change in Fund Balances / Reserves	Est FY 14	FY 15	FY 16	FY 17	FY18
Starting Capital Fund Balance	\$ 2,091,024	\$ 504,950	\$ 4,950	\$ -	\$ -
Add to/(Deduct from) Fund Balance	\$ (1,586,074)	\$ (500,000)	\$ (4,950)	\$ -	\$ -
Ending Fund Balance	\$ 504,950	\$ 4,950	\$ -	\$ -	\$ -
Starting El Mar Reserve	\$ 677,566	\$ 665,566	\$ 665,566	\$ 365,566	\$ -
Addition/(Deduction from) Reserve	\$ (12,000)	\$ -	\$ (300,000)	\$ (365,566)	\$ -
Ending El Mar Reserve	\$ 665,566	\$ 665,566	\$ 365,566	\$ -	\$ -
Starting General Fund Balance	\$ 5,474,802	\$ 4,716,775	\$ 3,791,922	\$ 3,260,872	\$ 1,870,238
Transfer to Capital Fund	\$ (1,900,000)	\$ (1,424,853)	\$ (981,050)	\$ (1,790,634)	\$ (1,880,200)
Add projected operating surplus	\$ 1,141,973	\$ 500,000	\$ 450,000	\$ 400,000	\$ 350,000
Ending Fund Balance	\$ 4,716,775	\$ 3,791,922	\$ 3,260,872	\$ 1,870,238	\$ 340,038
Starting Sewer Fund Balance	\$ 1,512,624	\$ 1,383,455	\$ 1,423,455	\$ 1,498,455	\$ 1,723,455
Deduct Appropriated fund balance	\$ (129,169)			\$ -	\$ -
Add operating surplus		\$ 40,000	\$ 75,000	225000	225000
Ending Balance	\$ 1,383,455	\$ 1,423,455	\$ 1,498,455	\$ 1,723,455	\$ 1,948,455
Starting Parking Fund Balance	\$ 1,309,848	\$ 946,703	\$ 1,386,703	\$ 1,986,703	\$ 2,286,703
Appropriation from Fund Balance	\$ (363,145)		\$ -	\$ (300,000)	\$ (2,100,000)
Add projected retained earnings		\$ 440,000	\$ 600,000	\$ 600,000	\$ 250,000
Ending Balance	\$ 946,703	\$ 1,386,703	\$ 1,986,703	\$ 2,286,703	\$ 436,703