



AGENDA ITEM REQUEST FORM

Item No. 15a

Town Clerk

Department Submitting Request

June White *JW*

Dept Head's Signature

REG COMMISSION
Meeting Dates 7:00PM

DEADLINE TO
Town Clerk's Office

ROUNDTABLE
Meeting Dates 7:00PM

DEADLINE TO
Town Clerk's Office

- Oct 12, 2010
- Nov 9, 2010*
- Dec 14, 2010
- Jan 11, 2011
- Feb 8, 2011
- Mar 8, 2011

- Oct 1 (5:00 pm)
- Oct 29 (5:00 pm)
- Dec 3 (5:00 pm)
- Dec 31 (5:00 pm)
- Jan 28 (5:00 pm)
- Feb 25 (5:00 pm)

- Oct 26, 2010
- Nov 23, 2010*
- Dec 28, 2010*
- Jan 25, 2011
- Feb 22, 2011
- Mar 22, 2011

- Oct 15 (5:00 pm)
- Nov 12 (5:00 pm)
- Dec 17 (5:00 pm)
- Jan 14 (5:00 pm)
- Feb 11 (5:00 pm)
- Mar 11 (5:00 pm)

*Subject to Change

- | | | | |
|---------------------------------------|---|---------------------------------------|--|
| <input type="checkbox"/> Presentation | <input type="checkbox"/> Reports | <input type="checkbox"/> Consent | <input type="checkbox"/> Ordinance |
| <input type="checkbox"/> Resolution | <input type="checkbox"/> Quasi Judicial | <input type="checkbox"/> Old Business | <input checked="" type="checkbox"/> New Business |

SUBJECT TITLE: Commission meeting and Roundtable Schedule for November and December 2010

EXPLANATION: Direction is requested from the Commission regarding a Roundtable meeting during the Thanksgiving week and the week before New Year's.

RECOMMENDATION:

EXHIBITS: Memo dated 10/6/2010 to Town Manager from Town Clerk

FISCAL IMPACT AND APPROPRIATION OF FUNDS:

- | | |
|---|--|
| <input type="checkbox"/> Amount \$ _____ | <input type="checkbox"/> Acct # _____ |
| <input type="checkbox"/> Transfer of funds required | <input type="checkbox"/> From Acct # _____ |

Town Attorney review required
 Yes No

Town Manager Initials CA

Town of Lauderdale-By-The-Sea
4501 Ocean Drive
Lauderdale-By-The-Sea, Florida 33308-3610

Memorandum

To: Connie Hoffmann, Town Manager
From: June White, Town Clerk *JW*
Date: 10/6/2010
Re: Holiday Schedule for November and December 2010

Please note the schedule for November and December:

November 9, 2010 - Regular Commission meeting
November 23, 2010 - Roundtable meeting

Note: Direction is requested from the Commission regarding a Roundtable meeting during the Thanksgiving week. Town Hall is closed Thursday, November 25th and Friday, November 26th.

December 14, 2010 - Regular Commission meeting
December 28, 2010 – Roundtable meeting

Note: Direction is requested from the Commission regarding a Roundtable meeting between Christmas and New Year's week. Town Hall is closed December 24th in observance of Christmas Day and on December 31st in observance of New Year's Day.

I attached the November and December 2010 Jarvis Hall calendar for your convenience.

Thank you.

NOVEMBER 2010

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	1 3:00PM-6:00PM ELECTIONS SET-UP	2 10AM ART 1PM BRIDGE ELECTIONS	3 6:30PM BOA	4	5 10AM INTERIOR DEC. 10AM BRIDGE	6
7	8 8AM-12PM GARDEN CLUB	9 10AM ART 1PM BRIDGE 12PM SET-UP (PERFORMING ARTS) 7PM COMMISSION MEETING	10 3PM SET-UP (PERFORMING ARTS)	11 VETERANS DAY PERFORMING ARTS SHOW "MURDER AT HOWARD JOHNSONS"	12 10AM INTERIOR DEC. 10AM BRIDGE PERFORMING ARTS "MURDER AT HOWARD JOHNSONS"	13 PERFORMING ARTS "MURDER AT HOWARD JOHNSONS"
14	15	16 10AM ART 1PM BRIDGE 7:00PM MASTER PLAN STEERING COMMITTEE	17 11AM BOA 1:30PM CODE HEARING 3PM PARKING HEARING 6:30PM PS/	18	19 10AM INTERIOR DEC. 10AM BRIDGE	20
21	22	23 10am ART 1pm BRIDGE 7PM COMMISSION ROUNDTABLE	24 Reserved for Commission Event 1:30PM - 4:00PM FIRE CODE VIOLATION HEARING	25 THANKSGIVING DAY TOWN HALL CLOSED	26 10AM INTERIOR DEC. 10AM BRIDGE TOWN HALL CLOSED	27
28	29	30 10AM ART 1PM BRIDGE				
TWO OR MORE TOWN COMMISSIONERS MAY BE PRESENT AT ANY PUBLIC MEETINGS AS THIS CALENDAR CONSTITUTES LEGAL NOTICE REQUIREMENTS OF THE SUNSHINE LAWS					Notes: * Two or more members of the Lauderdale-By The-Sea Advisory Board may be in attendance at this meeting, and the public is welcome to attend.	
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DECEMBER 2010

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
			1 6:30PM BOA	2 FIRST DAY OF HANUKKAH	3 10AM INTERIOR DEC 10AM BRIDGE	4
5	6	7 10AM ART 1PM BRIDGE	8	9 POA GENERAL MEETING 6:30PM - 8:00PM	10 10AM INTERIOR DEC 10AM BRIDGE	11
12	13 8AM-1PM GARDEN CLUB	14 10AM ART 1PM BRIDGE 7PM COMMISSION MEETING	15 1:30PM CODE HEARING 3PM PARKING HEARING 6:30PM PLANNING AND ZONING	16	17 10AM INTERIOR DEC 10AM BRIDGE	18
19	20	21 10AM ART 1PM BRIDGE 7:00PM MASTER PLAN STEERING COMMITTEE	22	23 Reserved for Commission Event	24 10AM INTERIOR DEC 10AM BRIDGE CHRISTMAS EVE Reserved for Commission Event TOWN HALL CLOSED	25 CHRISTMAS DAY
26 KWANZA BEGINS	27	28 10AM ART 1PM BRIDGE 7PM COMMISSION ROUNDTABLE	29 1:30PM - 4:00PM FIRE CODE VIOLATION HEARING	30	31 NEW YEAR'S EVE TOWN HALL CLOSED	
TWO OR MORE TOWN COMMISSIONERS MAY BE PRESENT AT ANY PUBLIC MEETINGS AS THIS CALENDAR CONSTITUTES LEGAL NOTICE REQUIREMENTS OF THE SUNSHINE LAWS					Notes: * Two or more members of the Lauderdale-By The-Sea Advisory Board may be in attendance at this meeting, and the public is welcome to attend.	
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