



# AGENDA ITEM REQUEST FORM

**Town Commission**

Department Submitting Request

**Vice Mayor Dodd**

Dept Head's Signature

**REG COMMISSION**  
**Meeting Dates 7:00PM**

**DEADLINE TO**  
**Town Clerk**

**ROUNDTABLE**  
**Meeting Dates 7:00PM**

**DEADLINE TO**  
**Town Clerk**

- Oct 12, 2010
- Nov 9, 2010
- Dec 7, 2010
- Jan 11, 2011
- Feb 8, 2011
- Mar 8, 2011

- Oct 1 (5:00 pm)
- Oct 29 (5:00 pm)
- Nov 23 (5:00 pm)
- Dec 31 (5:00 pm)
- Jan 28 (5:00 pm)
- Feb 25 (5:00 pm)

- Oct 26, 2010
- Nov 22, 2010
- Dec 14, 2010
- Jan 25, 2011
- Feb 22, 2011
- Mar 22, 2011

- Oct 15 (5:00 pm)
- Nov 12 (5:00 pm)
- Nov 30 (5:00 pm)
- Jan 14 (5:00 pm)
- Feb 11 (5:00 pm)
- Mar 11 (5:00 pm)

\*Subject to Change

- Presentation
- Resolution
- Reports
- Quasi Judicial
- Consent
- Old Business
- Ordinance
- New Business

**SUBJECT TITLE:** Reverse meeting order to accommodate Public Safety Reports

**EXPLANATION:**

**RECOMMENDATION:**

**EXHIBITS:** Memo to Commission dated 10/15/2010 regarding Public Safety Reports

**FISCAL IMPACT AND APPROPRIATION OF FUNDS:**

- Amount \$ \_\_\_\_\_
- Transfer of funds required
- Acct # \_\_\_\_\_
- From Acct # \_\_\_\_\_

Reviewed by Town Attorney  
 Yes  No

Town Manager Initials CJA

Town of Lauderdale-By-The-Sea  
4501 Ocean Drive  
Lauderdale-By-The-Sea, Florida 33308-3610

# Memorandum

**To:** Mayor Roseann Minnet  
Vice Mayor Stuart Dodd  
Commissioner Birute Ann Clotney  
Commissioner Scot Sasser  
Commissioner Chris Vincent

**From:** June White 

**Via:** Connie Hoffmann, Town Manager 

**Date:** 10/15/2010

**Re:** Public Safety Reports

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Previously, Public Safety Monthly reports were submitted to the Commission on the 4<sup>th</sup> Tuesday of every month. When the Commission decided to hold the one regular Commission meeting per month on the 2<sup>nd</sup> Tuesday of every month, we asked BSO, AMR and VFD to provide their monthly report for September by Tuesday before the Commission meeting in October.

BSO, AMR and VFD all indicate it is very difficult for them to submit them within such a short period of time.

I suggest that the Public Safety Monthly Reports be submitted to the Commission a month later, so that the October, 2010 report would not be submitted until the December 7, 2010 Commission meeting, the November, 2010 report submitted January 11, 2011, and so on.

If this is the desire of the Commission I will notify BSO, AMR and VFD of the new schedule for submission of their monthly reports.

Thank you.

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