

TOWN OF LAUDERDALE-BY-THE-SEA

TOWN COMMISSION

ROUNDTABLE

MINUTES

Jarvis Hall

4505 Ocean Drive

Wednesday, May 26, 2010

7:00 P.M.

1. CALL TO ORDER, MAYOR ROSEANN MINNET

Mayor Roseann Minnet called the meeting to order at 7:00 p.m. Also present were Vice Mayor Stuart Dodd, Commissioner Birute Ann Clottey, Commissioner Scot Sasser, Commissioner Chris Vincent, Town Attorney Susan L. Trevarthen, Interim Town Manager Connie Hoffman, and Town Clerk June White.

2. DISCUSSION ITEMS:

Mayor Minnet explained that items placed on the Roundtable agenda were placed for discussion to obtain a general consensus. She added that not everything on the Roundtable agenda would need immediate action; they may be deferred to Town staff for additional information or action, or the item may go forward to a Regular Commission meeting for a vote.

- a. Method for conducting search for full time Town Manager (Mayor Roseann Minnet) -Deferred at the April 28, 2010 Roundtable for Town Attorney to obtain RFP from the City of Pompano beach and for Town Attorney and Mayor Minnet to work together.

Mayor Minnet believed that using an outside source may not be the best way to look for a Town Manager as the approximate cost was \$25,000. She recommended creating a profile to include the makeup of the Town. Mayor Minnet added that once the profile was created it would be brought before the Commission for approval and advertised with the Florida League of Cities. She added that once the applicants were narrowed down to five (5) the Commission could go to an outside source or they could conduct the selection themselves.

Commissioner Vincent recommended that the Commission postpone the search for approximately 6 months and evaluate the Interim Town Manager and the Interim Assistant Town Manager at that time as they may be interested in the position. Commissioner Clottey agreed as she did not believe there was an emergency at this time. She did not agree with the Interim Town Manager writing the specs. Interim Town Manager Hoffmann advised that Public Information Officer Steve d'Oliviera was to write the specs.

Interim Town Manager Hoffmann stated that at the time the position for Interim Town Manager opened she thought she wanted to return to a manager position. She added that currently her future was uncertain and she did not want the Commission to base their decisions on her.

Discussion continued regarding the type of benefit plan that would be offered; cell phone expense, vehicle expense, accrual of sick and vacation pay, severance and salary range. It was suggested that the Commission look at similar communities and the Broward League of Cities.

Commissioner Sasser suggested that the Commission decide on a compensation package and qualifications and develop a complete package before advertising the position. Mayor Minnet agreed and suggested that once the Commission shortlisted the applicants they could turn them over to a professional consultant firm. Interim Town Manager Hoffmann suggested going out for an RFP for the firm as well.

Attorney Trevarthen advised that the qualification for a Town Manager was stipulated in Section 5.3 of the Town Charter.

There was no further discussion.

- b. Attorney General Opinion on Law Enforcement Trust Funds -Deferred at the April 28, 2010 Roundtable for Interim Town Manager to get amount spent on prison cell and interview room.

Vice Mayor Dodd wanted to reimburse BSO for the monies spent on the holding cell and sally port. Attorney Trevarthen said that it was her legal opinion that the Town followed proper Salutatory procedure. Mayor Minnet believed it was handled incorrectly.

Vice Mayor Dodd believed the holding cell component should be paid back to the LETF (Law Enforcement Trust Fund). Interim Town Manager Hoffman stated that the \$65,160 was not broken down to different components. Commissioner Clotney recalled that Chief Gooding had requested a large sum, including a holding cell.

Mayor Minnet suggested this item be addressed during budget time.

There was no further discussion.

- c. Mitigation of Liens /Nuisance Ordinance /Discussion on Code Enforcement Liens (Vice Mayor Dodd and Mayor Roseann Minnet) -Deferred at the April 16, 2010 Commission Roundtable to reference Nuisance Ordinance and Mitigation of Liens

Vice Mayor Dodd suggested looking at individual liens for mitigation purposes to get them back on the tax roll. Commissioner Clotney advised that Lauderdale-By-The-Sea had a minimum number of foreclosures and that the Town had the right to apply tax

liens, to which most people paid. Commissioner Vincent agreed and believed there should also be a mitigation process in place.

Attorney Trevarthen advised that the City of Weston's code of ordinance stated that the City Manager could mitigate fines and liens and that the property had to come into compliance. She advised that the Commission and/or the Magistrate could be chosen. Mayor Minnet preferred that either the Town Manager or the Magistrate handle it.

Mayor Minnet was concerned with the health and safety issues. Attorney Trevarthen advised she would not agree to settle a lien until the property came into compliance. Commissioner Clotey suggested that the Town clean up the properties rather than allow them to get out of hand. She said she had a problem with allowing the banks to walk away from the problem.

Discussion followed regarding policy that allowed the Town Manager to mitigate up to a certain amount. Attorney Trevarthen agreed to work the Interim Town Manager to create a policy that required the property come into compliance, and that 50% or anything over \$15,000 would need to go before the Commission. She said she would have it for Commission review on June 8, 2010.

There was no further discussion.

d. Review of Boat Ordinances (Mayor Roseann Minnet)

Vice Mayor Dodd said there was a section embedded in the fishing ordinance regarding launching of a boat off the beach. He added that the boat could not be stored on the beach.

Vice Mayor Dodd stated that there was a large number of kite surfers and wanted to discuss the topic that at the next roundtable.

Mayor Minnet suggested the Commission look into kite surfing at the September Roundtable.

There was no further discussion.

e. Senior Center Fees (Commissioner Scot Sasser)

Commissioner Sasser believed that any resident that paid taxes should not have to pay a fee to attend the Senior Center activities. Commissioner Clotey suggested they change the name to Community Center. She suggested that a member of the immediate family should be allowed to attend as a guest. Commissioner Vincent suggested a letter could be obtained from the resident.

The Commission agreed that Interim Town Manager Hoffmann would look into drafting a policy.

Commissioner Sasser wanted the Town Attorney to look at the grant to determine whether the Town would violate the requirements should the Town change the name from Senior Center to Community Center.

There was no further discussion.

f. Recycling (Vice Mayor Stuart Dodd)

Vice Mayor Dodd believed that there would be a 30% dollar increase with the use of wheely bins for recycling. He added that the wheely bins made it easier to recycle as there were green for recycling and blue for waste.

Interim Town Manager Hoffmann said she would talk about it during her meetings with Choice Environmental.

There was no further discussion.

g. Red Light Cameras (Vice Mayor Stuart Dodd)

Vice Mayor Dodd believed red light cameras were major safety pieces of equipment and should be considered at the Commercial Boulevard and A1A junction. He suggested the Town piggyback off the City of Ft. Lauderdale.

Commissioner Clottey suggested posting warning signs to let people know the cameras were there as a person could get ticketed twice, once by the officer and again by the camera.

Mayor Minnet believed that FDOT needed to look at that crosswalk as it was a safety hazard to cross the street due to the left hand turn northbound on A1A. Commissioner Clottey stated that people had been hit by cars on that crosswalk as there was no signage indicating the right hand turn lane.

There was Commission consensus to look into installing the red light cameras at Commercial Boulevard and A1A for FDOT to look at the timing of the lights on Commercial Boulevard and A1A.

There was no further discussion.

h. Traffic Lights - SE 15th Street and A1A / (Commissioner Birute Ann Clottey and Mayor Roseann Minnet)

Mayor Minnet said there was a crosswalk light for people to cross to and from the beach. She added that another light was put in for emergency purposes to allow BSO to exit quickly and was not to be used for any other reason.

Interim Town Manager said she would have Broward County determine whether the light was justified and come back with her report sometime in October.

There was no further discussion.

i. Lifeguard Feasibility Study (Mayor Roseann Minnet)

Mayor Minnet wanted staff to look at the need for lifeguards on the beach.

Commissioner Clotey believed it would have to go to a referendum vote. She did not believe there was a drowning since beach patrol began. Vice Mayor Dodd believed it would be difficult to justify the cost. He did not believe the town had the funds. Commissioner Clotey said she was willing to have lifeguards stationed at the portals and not at places where there was no beach access.

Vice Mayor Dodd suggested moving the posts forward during before and after turtle season. He believed 2 life posts were better than 1.

The consensus of the Commission was not to move forward at this time.

There was no further discussion.

j. Discussion regarding the Commission Email system (Commissioner Vincent)

Commissioner Vincent wanted to undertake a study regarding the Town's computer systems. He believed it should be high priority. Interim Town Manager Hoffmann said she was looking into it.

There was no further discussion.

3. ADJOURNMENT

With no further business before the Commission, Mayor Minnet adjourned the meeting at 9:05 PM

Mayor Roseann Minnet

ATTEST:

Town Clerk, June White

Date