

**TOWN OF LAUDERDALE-BY-THE-SEA
TOWN COMMISSION**

**SPECIAL MEETING
MINUTES**

Jarvis Hall
*4505 Ocean Drive
Monday, April 26, 2010
8:00 A.M.*

1. CALL TO ORDER, MAYOR ROSEANN MINNET

Mayor Roseann Minnet called the meeting to order at 8:00 a.m. Also present were Vice Mayor Stuart Dodd, Commissioner Birute Ann Clottey, Commissioner Chris Vincent, Commissioner Scot Sasser, Town Attorney Susan L. Trevarthen, Interim Town Manager John Olinzock, Town Clerk June White and Deputy Clerk Nekisha Smith.

2. PLEDGE OF ALLEGIANCE TO THE FLAG

3. DISCUSSION and/or ACTION

Mayor Minnet moved the order of business to address item 3B last.

Commissioner Vincent made a motion to approve the order of business. Vice Mayor Dodd seconded the motion. The motion carried 5-0.

Commissioner Vincent requested moving item 3C to 3A. Mayor Minnet stated that item 3C would be discussed as Matters of Concern affecting the Town.

a. Matters of Concern affecting the Town

Mayor Minnet explained that former Town Manager Esther Colon was terminated on April 20, 2010, and Assistant Town Manager John Olinzock was appointed to Interim Town Manager the same day. She requested the Town Attorney explain how their office handled the matters regarding the termination of former Town Manager Esther Colon.

Attorney Brett Schneider explained that after the Commission terminated the Town Manager on Tuesday, April 20, 2010 he called Human Resource Manager Kathy O'Brien, to learn that the severance payout had already been processed. He said at that time he requested documentation

regarding the payout. Attorney Schneider said he received documentation regarding the return of Town issued property but nothing regarding the payout amount. He said he reiterated his request to Interim Town Manager Olinzock on Thursday and was told staff was very busy. Attorney Schneider said he made a formal public records request for the information again on Friday to Interim Town Manager John Olinzock. He said he received and reviewed the documents that afternoon and then requested additional documentation from Town. Attorney Schneider added that Interim Town Manager John Olinzock indicated that he would not be able to get the information to him prior to Monday.

Commissioner Vincent stated that the Commission appointed Interim Town Manager John Olinzock the previous week and since then he had shown poor judgment.

Commissioner Vincent made a motion to terminate the employment of Interim Town Manager John Olinzock immediately. He requested the legal opinion of the Town Attorney. Attorney Schneider confirmed the Commission had the ability to terminate Interim Town Manager Olinzock. Vice Mayor Dodd seconded the motion.

Commissioner Clotey wanted to ask Interim Town Manager Olinzock what his reason was behind what he did.

Mayor Minnet requested Commissioner Clotey hold her question until after Attorney Schneider was finished. Commissioner Clotey agreed.

Commissioner Sasser asked Attorney Schneider whether there would be any stipulations and/or payouts involved with the termination of Interim Town Manager Olinzock. Attorney Schneider stated that Interim Town Manager Olinzock was an employee of the Town subject to an employment letter dated June of 2008. He pointed out that the personnel manual contained a resolution which stated that terminated employees were entitled to 2 weeks severance pay, accrued vacation, and 25% of their accrued sick leave. Attorney Schneider added that accrued vacation leave was capped at 240 hours and sick leave was capped at 480 hours and if the full time employee was relieved of duty in good standing only 25% of their accrued sick time would be paid.

Vice Mayor Dodd questioned whether Attorney Schneider, in his experience with other municipalities, ever had a situation where a payout was done the next day.

Mayor Minnet clarified that the payout was done the same day and not the next day.

Attorney Schneider stated that each situation was unique depending on the employment agreement. He added that staff usually conferred with the Attorneys to determine correct calculations and any issues would be resolved prior to the payout.

Commissioner Sasser asked whether it was customary not to respond to a Commissioner's request for an amount without consensus from the entire Commission. Attorney Schneider believed it was unusual.

Mayor Minnet offered a friendly amendment to the motion. She suggested that they not only to terminate Interim Town Manager John Olinzock from the Town, but that no payout should be made until staff calculated his payout amount, submitted the figures to the Town Attorney and the Town Attorney approved the payout amount. She asked whether the new Interim Town Manager could conduct an investigation regarding the payout to former Town Manager Esther Colon.

Attorney Schneider advised that the Commission could appoint and discuss their concerns with the new Interim Town Manager, and then direct that person to embark on an investigation.

Commissioner Vincent and Vice Mayor Dodd accepted the friendly amendment.

Commissioner Clotey suggested the Commission only remove Interim Town Manager Olinzock from his temporary interim position and return him to his previous position of Assistant Town Manager until they find out what happened. She noted that the Town was going into budget time and Interim Town Manager Olinzock had knowledge as to how the Town was run.

Mayor Minnet stated that Finance and Budget Director Kaola King was in position at this time.

Commissioner Sasser questioned whether Mayor Minnet intended to investigate Interim Town Manager Olinzock's payout or former Town Manager Colon's payout. Mayor Minnet clarified it was an investigation of for Town Manager Colon's payout. She added that no payout would be paid to Interim Town Manager Olinzock until staff calculated the payout amount and the Town Attorney finalized the investigation.

Vice Mayor Dodd questioned Interim Town Manager Olinzock regarding his course of action.

Interim Town Manager Olinzock stated that he spoke with Susan Trevarthen and Brett Schneider late Wednesday and stated he was operating under the decision made by the Commission on Tuesday April 20, 2010. He asked

Attorney Trevarthen to send a written request which was forwarded late Friday afternoon. He stated that after he was appointed to the position of Interim Town Manager he instructed staff to begin the process for the payout and then returned to the Jarvis Hall to attend the Master Plan Steering Committee meeting. Assistant Town Manager Olinzock explained that after the meeting he returned to Town Hall to check on the process. He stated that at no time did Attorney Trevarthen state that the process needed to be reviewed by her or her office. Interim Town Manager Olinzock stated that the agreement was silent to the process of payout, and the process was completed as usual. He said the final payment took place exactly the way it was approved by the Commission and fell within the payroll period.

Commissioner Sasser questioned why the Town Attorney did not receive the payout documents until 3 days after the payout. Interim Town Manager Olinzock explained that he did not receive a specific request from the Town Attorney. He pointed out that at any time Attorney Trevarthen and/or Attorney Schneider could have come to Town Hall and reviewed the documents they wanted. Commissioner Sasser inquired from the Town Attorney if they sent a specific request to Interim Town Manager Olinzock and/or was given the option to come in to Town Hall and examine the documents.

Attorney Trevarthen explained that the requests for the documents were made at least 6 times and she found it unusual to request the information in writing. She said she had no knowledge that the payout was going to be done immediately and would have accommodated Interim Town Manager Olinzock with anything he needed, if knowing so. Attorney Trevarthen explained that the issue of time was never brought forward and that she was not invited to review the documents at Town Hall.

Attorney Brett Schneider felt he made his request clear to Interim Town Manager Olinzock as to what he wanted.

Interim Town Manager Olinzock clarified that when he spoke to Attorney Trevarthen on Tuesday night after the meeting she made no reference to any procedures regarding payout. He said he told Attorney Trevarthen that he was hesitant to make any changes without Commission consensus in a public forum.

Attorney Richard Weiss said he had never experienced a situation where a payout check was issued as quickly as it was and the Town Attorney was not consulted. Interim Town Manager Olinzock clarified that the Commission requested the payment be stopped.

Commissioner Sasser asked whether the request was made for the payment to be held and whether the payment was held. Interim Town Manager

Olinzock confirmed the payment was not placed on hold. Commissioner Sasser questioned whether Interim Town Manager Olinzock understood the Town Attorney's intent for the request of documents. Interim Town Manager Olinzock said no.

Vice Mayor Dodd asked how long it took to payout the severance amount to former Town Manager Bob Baldwin. Interim Town Manager Olinzock stated he was not an employee of the Town at that time. Vice Mayor Dodd inquired of the deadline for ADP. Interim Town Manager Olinzock said he did not know the deadline. Vice Mayor Dodd asked if he was contacted by all five Commissioners and the Town Attorney requesting the payment be stopped. Interim Town Manager Olinzock confirmed he was. Vice Mayor Dodd asked if Interim Town Manager Olinzock understood that since he could authorize the payment he could also stop the payment. Interim Town Manager Olinzock explained that several Commissioners questioned whether the severance amount could be paid monthly and he informed them that the agreement was silent regarding method of payout. Vice Mayor Dodd asked if any severance payout amounts were calculated by staff prior to the meeting. Interim Town Manager Olinzock said no. Vice Mayor Dodd asked how many vacation and sick leave hours were permissible to be carried forward each year. Interim Town Manager Olinzock said he did not know.

Interim Town Manager Olinzock stated that three different people signed off on the documents prior to his approval.

Commissioner Vincent questioned whether he would call in Town staff after hours to process separation paperwork if a Town employee was terminated at 5:00 p.m. Interim Manager Olinzock said if staff was not available it would be scheduled for the next working day. Commissioner Vincent did not understand the sense of urgency.

Commissioner Sasser read the memo sent by the Town Attorney requesting the payoff documents. He asked if there was any ambiguity in the request. Interim Town Manager Olinzock said no. Attorney Trevarthen stated that she made it clear each time the reason why the payment needed to be stopped. Interim Town Manager Olinzock said he had no reason to believe the amount of money paid out in accordance with the severance clause was incorrect.

Mayor Minnet stated the motion was to terminate the employment of Interim Town Manager John Olinzock from the Town. No payout shall be made as a result of his termination until staff calculated the payout figures, submitted the figures to the Town Attorney, and the Town Attorney approves the payout amount. Also, no payout shall be made until an investigation was completed by the new Interim Town Manager regarding the payout to former Town Manager Esther Colon.

Commissioner Sasser questioned whether the Commission needed a reason to terminate the Interim Town Manager. Mayor Minnet questioned whether Interim Town Manager Olinzock would then revert back to his position of Assistant Town Manager.

Attorney Schneider explained that per the Town Charter the Town Manager or the Acting Town Manager could be terminated at any time without cause from employment all together.

Commissioner Clotney suggested separating the motion in to two parts: the first motion regarding the termination and payout of Interim Town Manager Olinzock; and the second motion regarding the investigation of former Town Manger Colon's severance payout. She believed that by keeping the motion as is implied criminal activity was conducted.

Mayor Minnet said she had no problem separating the motion in to two parts. She wanted to add to the motion that any Town staff that was involved in the payout process also be investigated, and their payouts held as well if the individual chose to resign from their position.

Vice Mayor Dodd asked whether it made it easier for the Town Attorney to separate the motion.

Attorney Weiss explained that the first part of the motion was in regards to the current Interim Town Manager, and the second part of the motion was more of a directive to the new Interim Town Manager. He said he preferred to have the motion divided in to two parts.

Mayor Minnet clarified the motion was to terminate Interim Town Manager Olinzock. No payout shall be made as a result of his termination until staff calculated the payout figures, submitted the figures to the Town Attorney, and the Town Attorney approved the payout amount.

Mayor Minnet was concerned that the motion did not include anything regarding the payout being held until after the investigation was complete. Attorney Schneider explained that there was no legal requirement stating the timeframe for severance payouts; however, the results of the investigation would not change the outcome of the severance amount unless the Commission chose to later terminate with cause.

Commissioner Clotney questioned whether an apology would be issued should the investigation prove the amount was correct and nothing was done wrong.

Commissioner Sasser asked whether the motion should state that the Interim Town Manager was being terminated from the Town all together.

Attorney Trevarthen stated that the Commission could choose to state that in the motion however, Interim Town Manager John Olinzock no longer held the position of Assistant Town Manager therefore if/when he was terminated, he would be terminated from the Town. Commissioner Sasser explained the Commission was looking for an explanation regarding the actions of the payout.

Commissioner Clottey said the question implied that there was a conspiracy. She felt if the investigation revealed there was no such conspiracy then it should be acknowledged. Mayor Minnet said the Commission needed to get an understanding as to how this happened.

Finance Director Kaola King pointed out that if Interim Town Manager Olinzock was terminated, it would leave the Town with only one authorized signatory when two were needed. She wanted to know if the new Interim Town Manager would be given signing authority on Town accounts right away.

Attorney Weiss explained that the Commission could state that Interim Town Manager Olinzock would not receive a payout until after the conclusion of the investigation. He advised that the investigation should not drag on and reminded the Commission it would not change the outcome of the severance amount.

Mayor Minnet stated the first motion was to terminate the employment of Interim Town Manager John Olinzock from the Town. No payout shall be made as a result of his termination until staff calculated the payout figures, submitted the figures to the Town Attorney, the Town Attorney approved the payout amount, and the results were received regarding the investigation of the severance amount for former Town Manager Esther Colon. Attorney Trevarthen added that the payout to Interim Manager Olinzock would come back before the Commission for approval prior to payout. Commissioner Vincent and Vice Mayor Dodd accepted the motion.

The motion carried 5-0.

Mayor Minnet asked whether it was appropriate to make the second motion at this time. Attorney Trevarthen said the direction was clear to the Town Attorney's office however the Commission should choose the new Interim Town Manager before giving that direction. Mayor Minnet stated the Commission would hold that motion until the new Interim Town Manager was appointed.

Interim Town Manager Olinzock was granted a personal point of privilege. He thanked the residents and Town Commission for allowing him the opportunity to serve.

b. Appointment of Interim Town Manager

Mayor Minnet announced there were quite a few applications for the Interim Town Manager position. She welcomed the applicants to speak.

Commissioner Vincent requested that the Commission ask each applicant whether they would be available for immediate appointment. He requested that each applicant speak for a limited time and to speak in alphabetical order. Mayor Minnet agreed. She wanted to know the number of applicants that wished to speak prior to making those decisions.

Commissioner Clotney was concerned that background checks had not yet been made and the process not followed. Attorney Weiss stated that it would be up to the Commission as to what process the Commission would be comfortable with.

Vice Mayor Dodd said he spoke with Jack Disher who thought the position was for a Town Manager and not Interim and therefore, did not stay. He added that Mr. Disher indicated that he would put his resume in when the Commission was ready to choose a permanent Town Manager.

Mayor Minnet said she had read through the applications and asked to hear from those interested in speaking. She counted nine (9) applicants. Constance "Connie" Hoffman, Mark Lauzier, Bud Bentley, Edward J. Werder, Elbert Wrains, Russell Muniz, Daniel Copher, John Thompson, and Mike Mahany. Mayor Minnet allowed 3 minutes per applicant.

Russell Muniz stated that he was under the impression that the position was for a permanent position and therefore withdrew his name. He said he would resubmit his application for the permanent position when it became a available.

Mr. Bud Bentley summarized his experience as Assistant Town Manager with the City of Ft. Lauderdale. Mr. Bentley also noted that he had experience as a project manager for the City of Oakland Park. Mr. Bentley said he read recent minutes for the Town of Lauderdale-By-The-Sea and was aware of some of the issues currently facing the Town. He believed he could take on the tasks that needed immediate attention. Mr. Bentley advised that he was available immediately.

Daniel Copher stated that he was a resident of Bel-Air for 12 years and a current resident of Lauderdale-By-The-Sea. He gave a brief summary of his

qualifications and skills in budgeting and major municipal issues such as streets and sewers.

Commissioner Clottey asked whether Mr. Copher would apply for the Town Manager position when it became available. Mr. Copher said he was under the impression this was for the permanent position and asked whether it would become permanent. Mayor Minnet said it would.

Connie Hoffman believed there was a difference in the abilities and experience of a Town Manager and an Interim Town Manager and how they deal with circumstances. She believed that an interim should listen and filter what they hear in order to make the right decisions.

Commissioner Clottey asked whether Ms. Hoffman was interested in an Interim position and/or Town Manager position. Ms. Hoffman said she was available immediately except for 2 days next week. She added that she would not rule out the Town Manager position.

Mark Lauzier gave an overview of his past experiences in Broward County since 1992 that included budget experience. He considered himself a budget expert. Mr. Lauzier stated that he could start immediately.

Commissioner Clottey asked whether Mr. Lauzier was interested in a permanent position or full long term position. Mr. Lauzier replied that he was interested in a permanent long term position. Commissioner Clottey inquired as to why Mr. Lauzier left the City of Parkland. Mr. Logier stated he went into private consulting.

Mr. Mahany stated he had a Civil Engineering Degree in addition to an MBA, and was familiar with the Town of Lauderdale-By-The-Sea. Commissioner Clottey asked whether Mr. Mahany was interested in an interim position or permanent position. Mr. Mahany stated he was interested in the permanent position. Commissioner Clottey asked why Mr. Mahany left the City of Deerfield Beach. Mr. Mahany stated that he had demoted the fire inspector whose wife was later elected Mayor of Deerfield Beach.

John Thompson handed over his resume to the Town Clerk. The resume was distributed to the Commission. Mr. Thompson explained he was involved with previous petitions of the Town. Commissioner Clottey questioned whether Mr. Thompson was interested in the interim position. Mr. Thompson said he was but was not interested in a permanent position. He offered to assist the Commission in their preparation to choose the Town Manager and an Assistant Town Manager.

Mr. Werder worked for 36 years in law enforcement and government. He believed a transitional person was needed at this time and he was prepared

to be that person. Commissioner Clotey asked whether he was interested in a permanent or transitional position. Mr. Werder said he would take one step at a time and at this time he was applying for the current position. Commissioner Clotey asked whether Mr. Werder was a consultant for BSO (Broward County Sheriff's office). Mr. Werder stated that the Broward County Sheriff's office hired him as a consultant to serve in the crime lab. He did not believe there was a conflict of interest. Commissioner Clotey was concerned that a consultant with BSO would also be involved in the negotiations with the BSO contract. Mr. Werder indicated that the crime lab investigation would be over in 3 to 6 months and there would be no conflict at that time. Commissioner Clotey asked whether Mr. Werder would be willing to sign an agreement that he would not do any consulting work for BSO within 2 years after he would leave the Town. Mr. Werder said as an interim he would have to look into that.

Elbert Wrains stated that he was available to start immediately. He said he had negotiated contracts with BSO, had hands on experience with a volunteer fire department, risk management, annual budget process and was currently retired. Mr. Wrains noted that he had previously reviewed the Volunteer Fire Department Pension Plans. Commissioner Clotey asked if Mr. Wrains was interested in an interim or permanent position. Mr. Wrains stated he was interested in the interim and would not rule out the permanent position.

Mayor Minnet recessed the meeting at 9:55 a.m. and reconvened at 10:00 a.m.

Commissioner Clotey suggested a short list of 3 or 4 applicants to with each Commissioner prioritizing their choice.

Commissioner Vincent agreed and suggested the Commission list the names of their choice 1, 2 or 3 and pass it down to the Town Clerk to read aloud.

Commissioner Sasser wanted to be clear that if an applicant did not make the short list for an Interim Town Manager, it did not eliminate them from applying for the permanent Town Manager position later on.

Clerk White read the ballots with the consensus for Connie Hoffman as the number 1 choice. The Commission thanked the applicants for their interest in the Interim Town Manager position.

Attorney Trevarthen created a motion to appoint Connie Hoffman as the Interim Town Manager with direction to the Town Attorney to create a Resolution to be added to the April 27, 2010 agenda. Mayor Minnet

believed the Commission may need to choose a second applicant in case Ms. Hoffman did not accept the negotiations.

The Commission re-submitted their choices for a second applicant with the results in favor of Mark Lauzier.

Vice Mayor Dodd made a motion to appoint Connie Hoffman as the Interim Town Manager and if negotiations were not successful, then the position would be offered to Mark Lauzier and the item would be placed on the agenda for ratification by Resolution. Commissioner Sasser seconded the motion.

Commissioner Clotley said there were many statements as to the amount of money the past Town Manager received. She believed there should be direction as to what would be paid. Attorney Trevarthen agreed there should be negotiation as to compensation. She suggested the Commission vote on this motion first then give direction to the Town Attorney regarding an offer letter.

The motion carried 5-0.

Attorney Schneider suggested that the Commission elect one member of the Commission to be the liaison for private negotiation purposes.

Commissioner Vincent made a motion to appoint Mayor Minnet as the liaison. Vice Mayor Dodd seconded the motion. The motion carried 5-0.

Vice Mayor Dodd made a motion to instruct the new Interim Town Manager to work with the Town Attorney to expedite the investigation and to accomplish an understanding of what happened during the severance payout to Ms. Colon.

Commissioner Clotley believed the Commission should appoint the Interim Town Manager prior to giving instruction.

Connie Hoffman thanked the Commission for their votes. She pointed out that Town Hall was locked down and did not believe the Commission could wait until tomorrow evening to make decisions. She suggested the Commission take a 10 minute recess for negotiations to move forward or appoint her without compensation for the next day and a half. Attorney Trevarthen advised it would be possible to take the break if that was the desire of the Commission. She added that they could arrive at key components and ratify with a Resolution at the April 27, 2010 Commission meeting.

Commissioner Sasser recommended the Commission take a 10 minute break for negotiations with Mayor Minnet as the liaison.

Mayor Minnet recessed the meeting at 11:00 a.m. and reconvened at 11:10 a.m. At this time an agreement was reached.

Attorney Trevarthen stated that the Commission had extended an offer to Ms. Hoffman to become an employee of Town; compensation at \$10,000 monthly; eligible to join the Town's health plan after 30 days; provided with coverage for a cell phone expense; no vehicle provision or reimbursement; and no accrual of leave or payouts at the conclusion of Ms. Hoffman's term. Attorney Trevarthen added that when time came to select a permanent Town Manager they would start fresh with new negotiations.

Attorney Trevarthen advised that these negotiations would be reduced to writing in the form of a letter for signature. She added that the offer letter and a Resolution would be brought forth at the April 27, 2010 Commission meeting. Attorney Trevarthen stated that Ms. Hoffman understood that the Commission wanted her to start immediately. She added that Ms. Hoffman would start immediately, effective as of this morning. Attorney Trevarthen added that Ms. Hoffman had a prior agreement next week and was understood and accepted by the Town.

Commissioner Clotey stated it was standard procedure to do a background check and that drug testing was mandatory for any employee. Ms. Hoffman had no objection. Attorney Schneider added that Ms. Hoffman would be terminable at any time.

Commissioner Sasser asked that if the relationship ended mid month would the full \$10,000 be issued. Ms. Hoffman understood she would not be paid for time that she did not work.

Mayor Minnet announced that public comments would be heard at the April 27, 2010 Commission meeting.

Attorney Trevarthen clarified that the motion was that Ms. Hoffman would be an employee of the Town, terminable at will and at the pleasure and convenience of the Town Commission; she would be compensated \$10,000 per month with required withholding and pro-rated to the actual appointment; Ms. Hoffman would be eligible to join the Town's Health Plan after 31 days and entitled to expenses for cell phone, data service; there would be no Town issued vehicle, nor car allowance, no sick leave or vacation leave and therefore no payout. She added that a future agreement for a more permanent basis as Town Manager could be negotiated.

Attorney Trevarthen pointed out that Ms. Hoffman would be out Thursday and Friday and would not be paid for those days, and that Ms. Hoffman had agreed to submit to a background and drug test.

Vice Mayor Dodd made the motion as stated. Commissioner Vincent seconded the motion. The motion carried 5-0.

Mayor Minnet noted that a motion was needed to give direction to Ms. Hoffman to call for an inquiry of the payout to Ms. Colon.

Commissioner Sasser made the motion as stated. Commissioner Vincent seconded the motion.

Commissioner Clotley requested that a friendly amendment be added that the results be made public. Commissioners Sasser and Vincent accepted.

Attorney Trevarthen suggested that the Commission consult with Ms. Hoffman as to clarity and acceptance of the motion. Ms. Hoffman accepted and agreed to the motion.

The motion carried 5-0.

Ms. Hoffman said she would advise each Commissioner as to who would act in her absence.

Commissioner Sasser questioned whether Ms. Hoffman would bring her recommendations before the Commission at the April 27, 2010 Commission meeting. Ms. Hoffman said she would. Commissioner Clotley stated that the Town Charter stated the order of preference being the Town Manager, the Assistant Town Manager and then the Town Clerk. Ms. Hoffman said she would take a look. Vice Mayor Dodd was sure Ms. Hoffman would make the right decision.

Commissioner Vincent did not agree there was an order in the Charter and believed Ms. Hoffman would make the proper recommendation. Ms. Hoffman stated that the current situations required some delicacy and would prefer to speak with the Commission as to what she believed would be the right thing to do.

Commissioner Vincent made a motion to cancel the CIP (Capital Improvement Project) Workshop at 7:00 p.m. that evening. Commissioner Vincent seconded the motion. The motion carried 5-0.

Mayor Minnet stated that the re-scheduling of the CIP Workshop would be added to agenda during the April 27, 2010 Commission meeting.

Commissioner Sasser inquired as to how the Commission would compile or ask questions so that Interim Town Manager Hoffman could perform the inquiry regarding the payout to former Town Manager Esther Colon.

Attorney Trevarthen stated that both she and Interim Town Manager Hoffman were open to any form of input the Commissioners wanted to provide and would include them in their inquiry.

Mayor Minnet believed that Interim Town Manager Hoffman would move the Town forward in a positive way.

c. Discussion and/or action regarding current Interim Town Manager Olinzock

This item was moved out of order and discussed earlier.

4. ADJOURNMENT

Vice Mayor Dodd made a motion to adjourn. With no further business before the Commission, Mayor Minnet adjourned the meeting at 11:30 a.m.

Mayor Roseann Minnet

ATTEST:

Town Clerk, June White

Date