Item No. 16

AGENDA ITEM REQUEST FORM

Town Manager
Department Submitting Request

Connie Hoffmann
Dept Head's Signature

REG COMMISSION Meeting Dates 7:00PM	DEADLINE TO Town Clerk	ROUNDTABLE Meeting Dates 7:00PM	DEADLINE TO Town Clerk
☐ Oct 12, 2010	Oct 1 (5:00 pm)	☐ Oct 26, 2010	Oct 15 (5:00 pm)
☐ Nov 9, 2010	Oct 29 (5:00 pm)	☐ Nov 22, 2010	Nov 12 (5:00 pm)
☒ Dec 7, 2010	Nov 23 (5:00 pm)	☐ Dec 14, 2010	Nov 30 (5:00 pm)
☐ Jan 11, 2011	Dec 31 (5:00 pm)	☐ Jan 25, 2011	Jan 14 (5:00 pm)
☐ Feb 8 , 2011	Jan 28 (5:00 pm)	☐ Feb 22, 2011	Feb 11 (5:00 pm)
☐ Mar 8, 2011	Feb 25 (5:00 pm)	☐ Mar 22, 2011	Mar 11 (5:00 pm)

*Subject to Change

☐ Presentation ☒ Reports ☐ Consent ☐ Ordinance
☐ Resolution ☐ Quasi Judicial ☐ Old Business ☐ New Business

SUBJECT TITLE: Town Manager's Report

EXPLANATION:
Attached is the report comparing the FY 2009/2010 actual revenues and expenditures to the budget. These results are not audited and could change if the external auditors suggest adjustments. Once the audit is complete, the annual financial report will show the audited results and define precisely the balances and reserves in each fund as of September 30, 2010.

I have not yet had time to incorporate all of the Commission-declared priorities into my project list, but will do that in time for the January report. The existing project list has been updated to reflect action on the items previously listed, with the addition of a few new items.

The agreement with the Global Coral Reef Alliance is still not finalized. The Town Attorney continues to correspond with their attorney. There are only a few items in the new agreement that are still pending final wording adjustments.

EXHIBITS: **Fiscal Year End Budget-to Actual Report**
Pending & Completed Projects List

Reviewed by Town Attorney
☐ Yes ☒ No

Town Manager Initials

10/13/2010