



TOWN OF LAUDERDALE-BY-THE-SEA

AGENDA ITEM REQUEST FORM

ADMINISTRATION

Department Submitting Request

John Olinzock

Dept Head's Signature

<u>Commission Meeting Dates</u>	<u>Last date to turn in to Town Clerk's Office</u>	<u>Commission Meeting Dates</u>	<u>Last date to turn in to Town Clerk's Office</u>	<u>Commission Meeting Dates</u>	<u>Last date to turn in to Town Clerk's Office</u>
<input type="checkbox"/> Nov 10, 2009	Oct. 30 (5:00 p.m.)	<input type="checkbox"/> Jan 26, 2010	Jan 15 (5:00 p.m.)	<input type="checkbox"/> March 23, 2010	Mar 12 (5:00 p.m.)
<input type="checkbox"/> Dec 1, 2009	Nov 20 (5:00 p.m.)	<input type="checkbox"/> Feb 9, 2010	Jan 29 (5:00 p.m.)	<input type="checkbox"/> April 13, 2010	April 2 (5:00p.m.)
<input type="checkbox"/> Dec 8, 2009	Nov 25 (5:00 p.m.)	<input type="checkbox"/> Feb 23, 2010	Feb 12 (5:00 p.m.)	<input type="checkbox"/> April 27, 2010	April 16 (5:00p.m.)
<input checked="" type="checkbox"/> Jan 12, 2010	Dec 31 (5:00 p.m.)	<input type="checkbox"/> Mar 9, 2010	Feb 26 (5:00p.m.)	<input type="checkbox"/> May 11, 2010	April 30 (5:00p.m.)

NATURE OF AGENDA ITEM

- | | | |
|--|---|--|
| <input type="checkbox"/> Presentation | <input type="checkbox"/> Resolution | <input type="checkbox"/> New Business |
| <input type="checkbox"/> Report | <input type="checkbox"/> Ordinance | <input type="checkbox"/> Manager's Report |
| <input checked="" type="checkbox"/> Consent Agenda | <input type="checkbox"/> Public Hearing | <input type="checkbox"/> Attorney's Report |
| <input type="checkbox"/> Bids | <input type="checkbox"/> Old Business | <input type="checkbox"/> Other |

EXPLANATION: Commission Approval of Special Event Permit Application for LBTS Chamber of Commerce Event, "Lauderdale By-The-Sea Craft Festival", Saturday, 13 Mar 2010, 5:00 AM thru Sunday 14 Mar 2010, 9:00 PM.

STAFF RECOMMENDATION: See Memorandum Dated 29 December 2009.

BOARD/COMMITTEE RECOMMENDATION: N/A

FISCAL IMPACT AND APPROPRIATION OF FUNDS: N/A

- | | |
|---|--|
| <input type="checkbox"/> Amount \$ _____ | <input type="checkbox"/> Acct # _____ |
| <input type="checkbox"/> Transfer of funds required | <input type="checkbox"/> From Acct # _____ |
| <input type="checkbox"/> Bid | <input type="checkbox"/> Grant <input type="checkbox"/> Amount represents matching funds |

Town Attorney review required
 Yes No

Town Manager's Initials: JO

Town of Lauderdale-By-The-Sea
Administration

MEMORANDUM

Date: 29 December 2009

To: Esther Colon, Town Manager

From: John Olinzock, Assistant Town Manager 

Re: Special Event Permit Application
LBTS Chamber of Commerce Craft Festival 2010
Saturday, 13 Mar 2010, 5:00AM thru Sunday 14 Mar 2010, 9:00PM

I have solicited review of the attached special event application submitted by the LBTS Chamber of Commerce (applicant) from BSO Police, Development Services, and Parking Enforcement (reviews attached). The Town Commission must consider the following items:

- A minimum of three (3) detail deputies will need to be provided by BSO Police to provide security during the event.
- The application indicates there is no alcohol or food being served or sold at this event.
- Applicant shall provide evidence of building permits for the booths, porta-potties, as required by all governmental agencies, before special event permit shall be issued. If inspections are required, Building Inspectors/ Code Enforcement shall issue Special event permit before the start of event. Two (2) porta-potties for males and four (4) porta-potties for females are required by Florida Building Code 403.1 for the two hundred sixty two (262) participants, spectators, and volunteers indicated in the application.
- Fire extinguishers shall be furnished and maintained during the event.
- There are closures of Town roadways. Southbound El Mar Drive from El Prado to Commercial Boulevard and Commercial Boulevard from El Mar Drive to Ocean Drive will be closed to vehicular traffic during the event. Applicant shall provide appropriate Maintenance of Traffic (MOT) and barricades during the event. Access to private parking lots at the end of Commercial Boulevard is to be maintained during the event.
- Town Commission must waive enforcement of parking meters Town wide during the event from 8:00 AM till 11:00PM each day of the event.
- Town Commission must approve use of Town Hall Lot, tennis court parking area, and south section of El Prado Parking Lot for use as vendor parking during the event from 8:00 AM till 11:00PM each day of the event.
- The applicant is requesting vehicular parking on inside lanes of El Mar Dr. from Pine Ave. to Palm Ave. If granted by the Commission, "No Parking on Grass or Median"

signs shall be placed and removed by permittee on medians of El Mar Drive. No Parking is allowed on inside lane of El Mar where there is only one travel lane.

- No valet parking services are allowed, as per Town Code.
- Event area to be delineated with proper barriers during event by the applicant.
- Signage requested by applicant shall not obstruct rights-of-way or obstruct safe sight vision lines, and shall comply with Town Code. The Town Commission must specifically authorize any exceptions to signs or use of banners. Signage and banners placed on State roadways must comply with FDOT requirements.
- Trash receptacles shall be placed and removed by applicant at various locations within the area of the event. Trash removal is responsibility of applicant.
- The applicant is requesting all irrigation systems affecting the event area be shut off on Friday before and resume on the following Monday by Municipal Services.
- The application indicates that no Town Utilities will be used during the event. There are no temporary generators or LP gas being utilized during the event.

Please let me know if you require further information.

John Olinzock

From: John Olinzock **Sent:** Mon 28-Dec-09 2:44 PM
To: Angelo Ceden0
Cc: Oscar Llerena
Subject: FW: Town of LBTS - Special Event Application Review, Arts and Crafts Festival
Attachments:

Angelo,
Thank you for the phone update. I will indicate same requirements as last year.

John E. Olinzock
Assistant Town Manager
Town of Lauderdale By-The-Sea
4501 Ocean Drive
Lauderdale By-The-Sea, FL 33308-3610
954-776-0576

From: John Olinzock
Sent: Mon 28-Dec-09 12:33 PM
To: Oscar Llerena
Cc: Angelo Ceden0
Subject: Town of LBTS - Special Event Application Review, Arts and Crafts Festival

I know you are both out, but have you had a chance to review? My agenda setting deadline is this Thursday, and I am out of office as of tomorrow.

Last year, the only requirement you outlined was three off duty officers during the event. Will it be the same?

John E. Olinzock
Assistant Town Manager
Town of Lauderdale By-The-Sea
4501 Ocean Drive
Lauderdale By-The-Sea, FL 33308-3610
954-776-0576

INTEROFFICE MEMORANDUM

TO: JOHN OLINZOCK, ASSISTANT TOWN MANAGER
FROM: JEFF BOWMAN, DEVELOPMENT SERVICES DIRECTOR. *JB*
SUBJECT: SPECIAL EVENT PERMIT APPLICATION (LBTS CRAFT FESTIVAL 2010, 3-13&14-10)
DATE: 12/23/2009

The permit application for the event listed above was reviewed by Development Services staff and has concluded the following:

1. Signs must not interfere with vehicle line of site.
2. Bathroom facilities required:

Required for 262 spectators 131 Male and 131 Female:

1 per 75 for Males = 2

1 per 40 for Females = 4
3. Tents must be 10X10 or permit and fire watch is required.
4. A fire extinguisher (2A 10BC) is required every 75 feet of the event area.
5. Note, applicant noted no food or food vendors for the event.
6. Note, applicant noted no electric or gas for the event.
7. Barriers along the south side of the event area must also be provided to protect patrons from traffic and to avoid alcohol consumption outside the event area.
8. Provide additional waste receptacles. The applicant at the end of the event should empty the Towns waste receptacles within the event area.

Town of Lauderdale-By-The-Sea
Administration

MEMORANDUM

Date: 18 December 2010

To: Oscar Llerena, BSO District 13 Chief
Jeff Bowman, Development Services Director
Joan Garrett, Parking Enforcement Supervisor

From: John Olinzock, Assistant Town Manager *JO*

Re: Special Event Permit Application
LBTS Craft Festival 2010, LBTS Chamber of Commerce
Saturday, Mar 2010, 5:00 AM thru Sunday, 14 Mar 2010, 9:00 PM

Please find attached the referenced application for your review. Provide me written recommendation as soon as permissible so that application may be placed on a future Town Commission agenda for approval

Please let me know if you require further information.

Attachment - Special Events Application

*Im reviewing Special Event LBTS Craft Festival
Town wide meters will be affected.*

*I would like to see the beginning and end
time posted, so that the Parking Dept. knows when
they can begin ticketing.*

*J. Garrett
12/24/09*

Town of Lauderdale-By-The-Sea
Administration

MEMORANDUM

Date: 18 December 2010

To: Oscar Llerena, BSO District 13 Chief
Jeff Bowman, Development Services Director
Joan Garrett, Parking Enforcement Supervisor

From: John Olinzock, Assistant Town Manager *JO*

Re: Special Event Permit Application
LBTS Craft Festival 2010, LBTS Chamber of Commerce
Saturday, Mar 2010, 5:00 AM thru Sunday, 14 Mar 2010, 9:00 PM

Please find attached the referenced application for your review. Provide me written recommendation as soon as permissible so that application may be placed on a future Town Commission agenda for approval

Please let me know if you require further information.

Attachment – Special Events Application



CHAMBER EVENT SPECIAL EVENTS APPLICATION

This completed application must be submitted with a ~~\$100.00~~ application fee to: Office of Municipal Services, Town Hall, 4501 Ocean Drive, Lauderdale-By-The-Sea, Florida 33308-3610, for approval 60 days prior to the date of the event (an approved certificate of liability insurance must be received 30 days prior to the event date.) This application is available on the Town website at www.lauderdalebythesea-fl.gov.

Phone: 954-776-0576

Fax: 954-776-0578

EO
18 DEC 09

All special event applications are subject to approval of the Town Commission. The Special Event Permit, when issued may state conditions which must be met for the event to be held, The applicant shall be responsible for securing and paying for all licenses, and permits required by any governmental agency having jurisdiction, and providing the Town evidence of all required insurances.

DEC 15 2009

PLCP DIVISION

- Name of event: Art/Craft Show
- Day and date of event: Sat. & Sun. 3/13+14 New event Returning event
- Location where event will be held: Commercial & ET Mar
- Description of Event: Art/Craft Show
- Name and address of sponsor or hosting organization:
LATS Chamber of Commerce

- Name(s) of local contact person(s) who will be present each day of the event:
Judy Swagerty / Paul Novak

Mailing address: 4201 Ocean

Daytime phone#: 776-1000 Evening phone#: _____ Mobile phone#: 815-7510 296-5583

Email: lbs@bellsouth.net Fax#: 776-6203

- What is the actual beginning and ending time of the event? 10:00 - 5:00

Start of set-up time? 5:00 AM End of tear-down time? 9:00 PM

- What type of audience is the event planned for? Family

- How many participants do you anticipate? 50 spectators? 200 adult volunteers? 12

- Are there fees for the participants or spectators? YES Will fees be collected on-site? NO

DETAILED SITE PLAN (required)

11. A detailed site plan must be included with the application. Draw a plan on page 6 or attach separately to this application. Identify any street closures or public parking areas affected. Briefly describe the proposed route for parades, runs, walks, etc and include route on detailed site plan.

See Attached

STREET CLOSURES

12. Are you requesting that any public streets be closed for the event? Yes X No _____

If yes, indicate the streets and blocks and times the closure is requested: See Attached

TRAFFIC CONTROL/BARRICADES

A traffic control contractor may be required for events which require barricades or traffic control signage.

13. Please list your traffic control contractor, if applicable: Howard Alan Events

VEHICLE LOADING/UNLOADING

14. Are you requesting that vehicles be permitted to load/unload in non-metered areas? No

If yes, please indicate the location and times loading and unloading would occur: _____

PARKING

Include detailed site plan indicating how on and off street parking will be accommodated. Information on signage must include location, colors, size and number of signs. Indicate signage to be placed in any right of way that directs traffic to the event and their approximate size. If you are requesting that vehicles be permitted to drive or park on Town property, please indicate the type(s) of vehicles, the locations, and times they would be parked. Applicant shall be responsible for restoration of any damage to Town property

See Attached

15. Are you requesting use of Town parking meter spaces for the event? Yes X No _____

If yes, provide the meter numbers on the site plan and purpose for which they will be used.

Town wide

Unless the parking meter fees are waived by the Town Commission, all fees must be paid at the beginning of the month of the event.

SIGNAGE

Will signs be erected for the event? Yes X No _____ Number of signs 2 Size _____ sq.ft.

Location of signs See Attached

Locate signs on detailed site plan.

OFF DUTY POLICE/CODE COMPLIANCE OFFICERS

Off duty police officers are required for street closures, events with alcohol, or large crowds, as determined by the Sheriff's Department. Applicant is responsible for additional code compliance officers to ensure compliance with Town codes.

16. Do you anticipate hiring off duty police/code compliance officers for your event? Yes X No *- 3 details*

ANIMALS

17. Any exhibition or similar undertaking in which animals are required to participate in performances for the amusement or entertainment of an audience is subject to Town Commission approval. Are animals included in your event? Yes No X

SOUND SYSTEMS

18. Request to use amplified sound on public property-the following is requested: *n/a*
 Amplified sound/speaker system Live music Recorded music

CLEAN UP AND TRASH REMOVAL

Clean up of the event area immediately following the event, including trash removal, is the responsibility of the applicant.

19. Please name the contractor or organization, including phone number who is responsible for:

Clean up of the event site: Howard Alan Events
Removal of trash from the event site: " " "

TOWN UTILITIES *n/a*

Electrical power and/or water supply is the responsibility of the applicant. A fee is required, paid in advance, to use Town utilities. Indicate generators and fuel storage locations on the detailed site plan.

20. Will the event require the following on public property?

 Electrical power-Describe use:
 Water - Describe use:

VEHICLES ON PARK GROUNDS

21. Vehicles are not allowed to drive or park randomly on the turf of Town property or park grounds due to extensive underground irrigation systems that sustain damage when vehicles drive across them.

RESTROOMS (refer to item #9)

22. Will additional restroom facilities be brought to the event site? yes If yes, how many? 3

A Broward County permit is required for portable toilets. The number of portable toilets required for events with fewer than 1500 participants is as follows; 1 toilet per 75 males, 1 per 40 females. Ratio of male to female is 50/50. Separate male and female handicap accessible restrooms are required. Business locations that exceed the required # of restroom facilities may count the extra facilities toward calculating the total number required. For additional information, please contact the Building Department at 954-492-1830.

TENTS/CANOPIES/STAGES

Tents, canopies (larger than 120 sq.ft. or multiple tents without separation) and stages require a Broward County Permit, contact Broward County.

23. Please indicate if any of the following will be assembled at the event and locate on the site plan.

X No Tent (size: ___ x ___) ___ Canopy (size ___ x ___) ___ Stages ___ Bleachers

The use of tents requires a review by the LBTS Fire Marshal, with approval labels attached to the tents and canopies. Tents are generally defined as temporary structures having two or more sidewalls or drops. Rental agencies must provide documentation of the flame spread labeling for submittal with application. Stages and bleachers must include product approvals that are supplied by the manufacturer.

FIREWORKS (Fireworks require a separate permit approval process and application)

24. Are you requesting approval to discharge fireworks at the event? Yes ___ No ___

FOOD

25. Will food be served at the event? Yes ___ No X If yes, is the food provided:

Free of charge ___ Available for purchase ___ Non-Profit X For profit ___

Please list the types of food you are serving: _____

Cooking Equipment: Fryers? ___ Charcoal Grills? ___ Propane Grills? ___ Concession trailers? ___
Open fires? ___ Warmers? ___ Sterno? ___ Smokers? ___ Hoods? ___ Refrigerators? ___

Are you requesting approval to offer other items for sale at the event? Yes ___ No X

List other items _____

EVENT CONTRACTOR

26. Please name your event contractor, if applicable: Howard Alan Events

ALCOHOL

27. Are you requesting that alcohol be served or sold at the event? NO
If yes, please provide copy of appropriate State license.

PERMISSION OF THE PROPERTY OWNER

28. An event held on property that is not owned by the applicant requires the permission of the property owner. Include a notarized affidavit in the permit submittal including the beginning and ending dates.

RIDES (rides may require a State of Florida inspection)

29. Are rides to be included in the event? Yes _____ No X

Types: Mechanical/Electrical _____ Inflatable (bounce house etc.) _____ Manual (slides, trampolines) _____

Include a copy of the contract(s) with any provider of rides, mechanical devices and amusements.

FIREWATCH

30. If determined in the review of the application, the applicant must provide for a fire watch and/or an EMS Crew during the event. Large events or those using combustible materials may require qualified stand-by personnel and the appropriate equipment.

LICENSES

31. Copies of State and County licenses for vendors and contractors, as required.

INDEMNIFICATION

32. Applicant shall indemnify, defend and hold harmless the Town, its officers, agents and employees, from and against any and all claims, suits, actions, damages, liabilities, expenditures or causes of action of any kind arising directly or indirectly from this Special Event and resulting or accruing from any intentional act or any negligent act, omission or error of Applicant which in turn results in or relates to injuries to body, life, limb or property sustained in, about or upon the Special Event Area, and arising from the use of the Town property.

Applicant shall defend, at its sole cost and expense, any legal action, claim or proceeding instituted by any person against the Town as a result of any claim, suit or cause of action accruing or in any way arising out of this Special Event Application for injuries to body, life, limb or property as set forth above.

Applicant shall save the Town harmless from and against all judgments, orders, decrees, attorneys' fees, costs, expenses and liabilities incurred in and about any claim, and the investigation or defense of them, which maybe entered, incurred or assessed as result of the foregoing.

STATEMENT OF BENEFIT

33. If the applicant is seeking sponsorship/co-sponsorship from the Town of Lauderdale-by-the-Sea, a Statement of Benefit is required by Town Code and must be submitted with application.

Insurance Certificates or Binders establishing proof of coverage of general liability insurance listing the Town of Lauderdale-By-The-Sea as additionally insured must be provided for permit to be issued.

By signing this event application, the petitioner agrees to all terms, conditions, and indemnification in this application, and understands that this application is not permission to violate any laws, ordinances or statutes. The Sheriff's Department has the authority, in the interest of the public welfare, safety, or order to terminate the event without notice. Additions and/or revisions to this application shall be submitted in writing.

Judy Swaggerty
Applicant's Signature (required)
Judy Swaggerty
Applicant's Printed Name and Title/Organization
Executive Director

12/14/09
Date
776-1000
Telephone Number

STATE OF FLORIDA:
COUNTY OF BROWARD:

SWORN TO AND SUBSCRIBED BEFORE ME, a Notary Public of the State of Florida,
by Judy Swaggerty who is personally known to me/provided _____ as
identification and who did/did not take an oath.

My Commission Expires:

Veronica Pietronuto
Notary Public, State of Florida

NOTARY PUBLIC-STATE OF FLORIDA
 Veronica Pietronuto
Commission #DD685093
Expires: JUNE 13, 2011
BONDED THRU ATLANTIC BONDING CO., INC.

2010 Chamber of Commerce
ART/CRAFT SHOW REQUESTS

March 13 & 14, 2010 - 10:00-5:00 - set up at 5:00am on March 13 and take down at 9:00pm on March 14.

Commercial from A1A to El Mar will be closed.

Traffic will come in from Datura to El Mar and be able to go around to Aruba and the Pier and exit onto A1A from El Prado.

Barricades will be placed on the west side of El Mar from the South side of Ocean Reverie to entrance of Villas old parking lot for pedestrian traffic to walk the show with the booths being on the grass.

Parking to be allowed on inside lanes of El Mar north of El Prado, and south of the alley (on Commercial end) on East and West sides of street for attendees. Chamber of Commerce will put up and take down the "No Parking on Grass" signs.

Vendor parking in Town Hall lot on A1A side, north of tennis courts and south side of El Prado, west of El Mar.

Howard Alan Events to hire 2 additional detail personnel for the event.

Howard Alan to put up Art/Craft show signs two (2) weeks before the events. One to be on the A1A side of the Chamber building and one in front of Town Hall close to A1A on south side. See site plan.

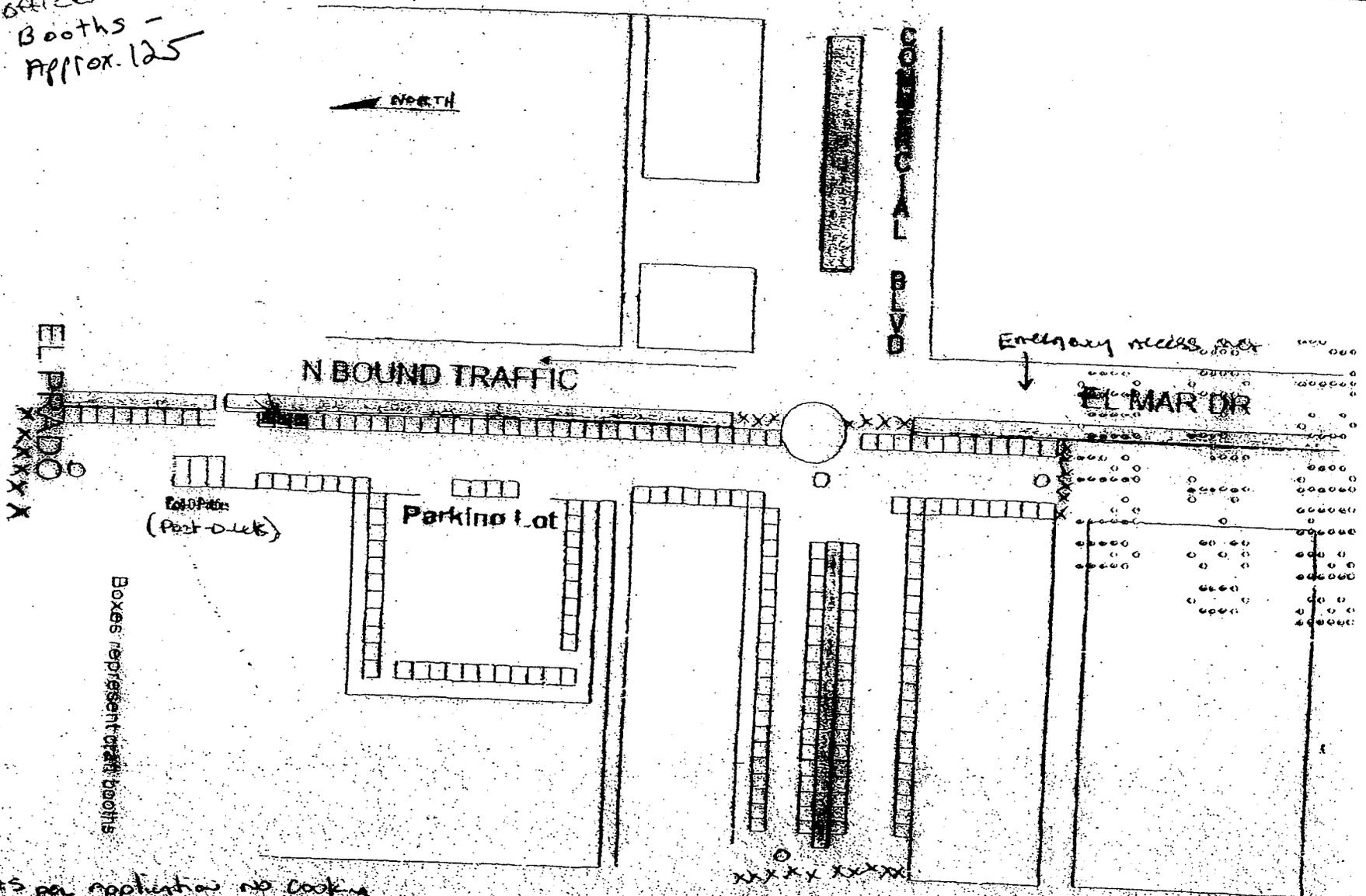
Public Works Department will shut the sprinklers off Friday afternoon at Pelican Square until Monday morning.

Town Municipal Parking lot on El Mar next to alley to be allowed for merchant booths.

All parking meters NOT to be enforced Town wide during these events from 8:00am until 11:00pm.

LBS CHAMBER OF COMMERCE CRAFT SHOW

- X = Barricades
- O = Officer
- = Booths - Approx. 125



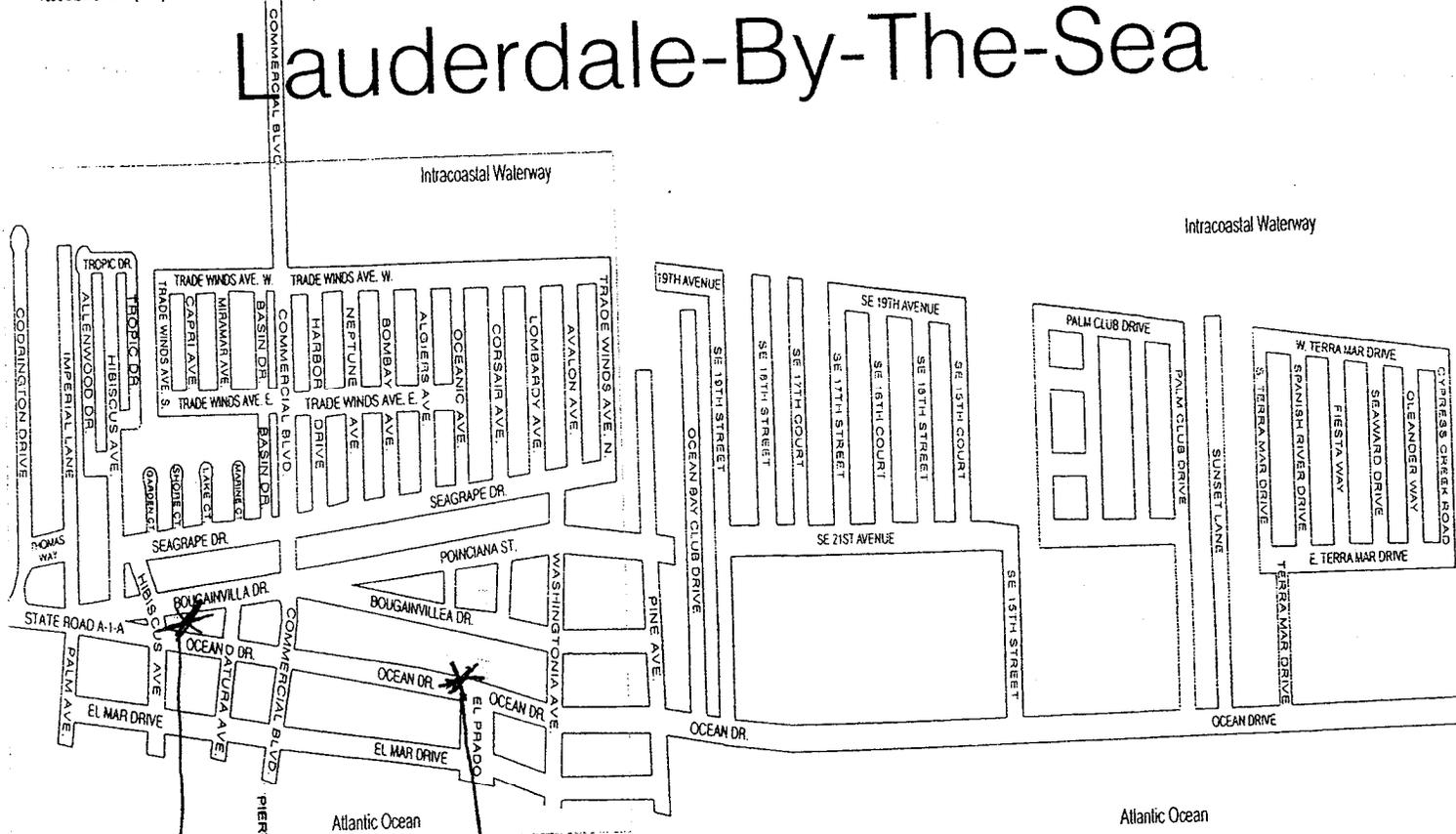
NOTE: AS per application no cooking,
 no generators, no temp electrical,
 no LP at this event

SR A1A

SR A1A

FEDERAL HIGHWAY (US 1)

Lauderdale-By-The-Sea



Town Hall Sign
4x6 on

Chamber Sign
4x6 on
2 posts

LAUDERDALE BY THE SEA
 Craft Festival

American Craft Endeavors • artfestival.com • 954-472-3755

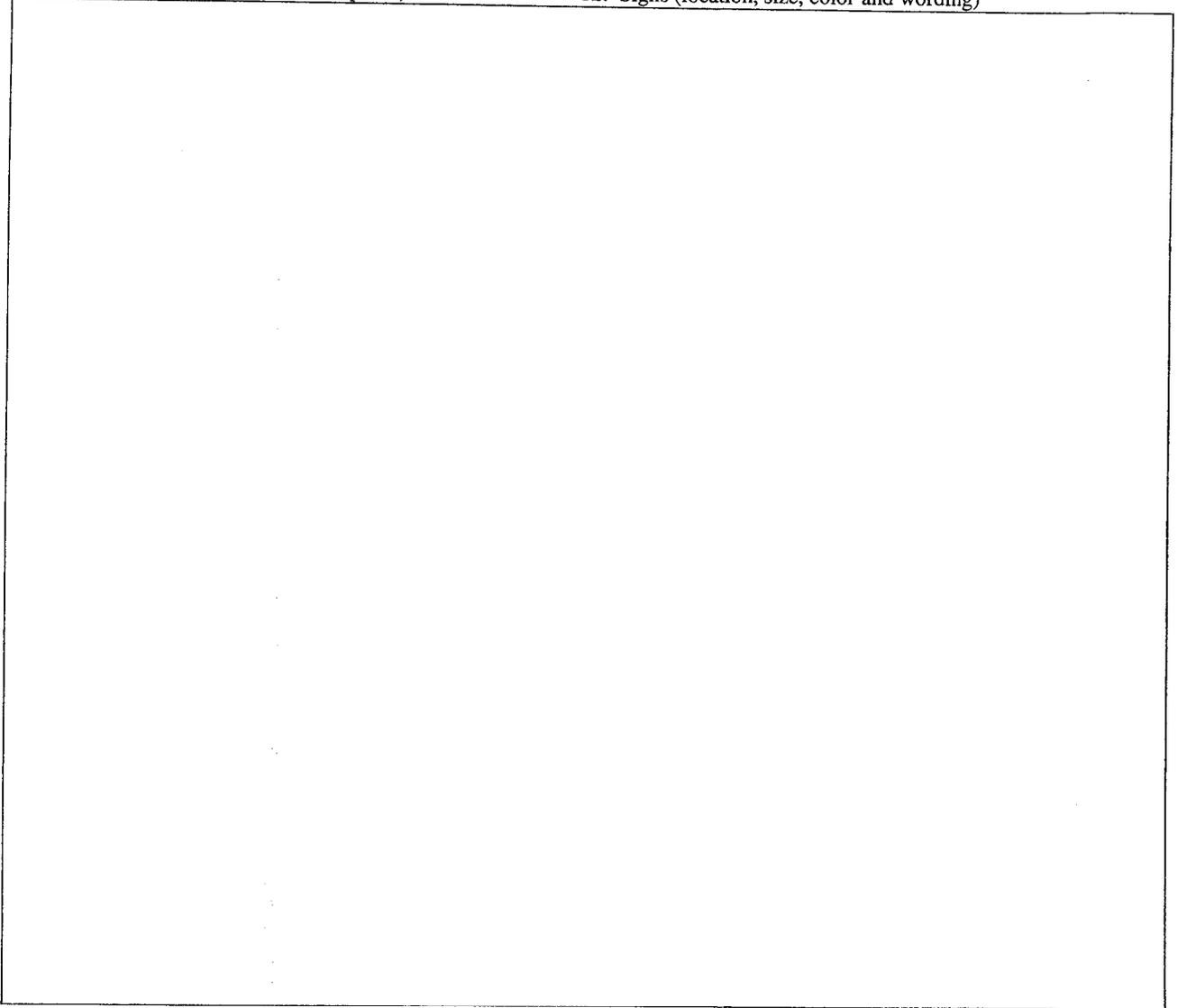
2007 SIGN

DETAILED SITE PLAN

A detailed map of the event site **MUST** be drawn here or attached to this application.

The following must be identified and labeled:

1. The site of the event (label streets, etc.)
2. Routes for races, parades, etc. →→→
3. Fencing (if known) X—X—X
4. First aid facilities +
5. Restroom facilities (incl. portable)
6. Parking (location and number of spaces)
6. Canopies, tents, stages
7. Alcohol serving/consuming areas
8. Barricades (if known)
9. Off duty police officers (if known)
10. Rides and Amusements
12. Signs (location, size, color and wording)



SITE PLAN DETAILS

Site plans often do not include details that are necessary to issue a permit and delays are caused by rejections of initial applications. The following details are intended to be a guide to assist you in developing a site plan. A current survey of the property is most helpful. If a survey is not available a drawing depicting the area of the event should include these details, as necessary. More than a one page site plan may be included in your application if details of specific areas are important to your event.

- Cooking Areas (cooking areas may need to be separated from public areas with fences or barricades)
- Canopy locations (include the use, such as shelter or vending and the size of the canopy)
- Tent locations (sales, food service, etc. Large tents will require illuminated exit signs and fire extinguishers)
- Fuel Storage and dispensing areas
- Vendor locations (booths or tables and approximate size)
- Fire lanes (emergency access for fire equipment and EMS)
- Trailers on site (sleeping facilities, service trailers, displays, etc.)
- Hazards at the site (ditches, construction areas, obstructions to pedestrian traffic, bodies of water)
- Fire Extinguishers
- Generators
- EMS stand-by or Fire watch areas (include first aid stations)
- Fences barriers and gates
- Locate electrical equipment, permanent and temporary (temporary electrical installation will be to code)
- Rides, demonstrations, performance areas and stages
- Traffic routing and road closures
- Parking areas
- Trash receptacles
- Smoking and No Smoking areas
- Dimensions (to determine if available site will support all of the proposed activities)
- Pedestrian walkways
- Fences and gates
- Ticket Kiosks
- Access Control points
- Signage



CERTIFICATE OF LIABILITY INSURANCE

OP ID GL
LAUDE-1DATE (MM/DD/YYYY)
12/14/09

PRODUCER Keystone Insurance Group 21301 Powerline Rd. Ste 312 Boca Raton FL 33433 Phone: 561-852-1445 Fax: 561-218-3911	THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW.	
	INSURERS AFFORDING COVERAGE	NAIC #
INSURED Lauderdale by the Sea Chamber of Commerce 4201 N Ocean Drive Lauderdale by the Sea FL 33308	INSURER A: Great American Insurance Co.	
	INSURER B:	
	INSURER C:	
	INSURER D:	
	INSURER E:	

COVERAGES

THE POLICIES OF LIABILITY LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED, NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. AGGREGATE LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR/ADD'L LTR	INSRD	TYPE OF INSURANCE	POLICY NUMBER	POLICY EFFECTIVE DATE (MM/DD/YYYY)	POLICY EXPIRATION DATE (MM/DD/YYYY)	LIMITS
A		GENERAL LIABILITY <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS MADE <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> EMPLOY PRACTICES GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC	MAC4657170	10/10/09	10/10/10	EACH OCCURRENCE \$ 1000000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 300000 MED EXP (Any one person) \$ 10000 PERSONAL & ADV INJURY \$ 1000000 GENERAL AGGREGATE \$ 2000000 PRODUCTS - COM/OP AGG \$ 2000000
		AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> NON-OWNED AUTOS				COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
		GARAGE LIABILITY <input type="checkbox"/> ANY AUTO				AUTO ONLY - EA ACCIDENT \$ OTHER THAN EA ACC \$ AUTO ONLY: AGG \$
		EXCESS / UMBRELLA LIABILITY <input type="checkbox"/> OCCUR <input type="checkbox"/> CLAIMS MADE <input type="checkbox"/> DEDUCTIBLE RETENTION \$				EACH OCCURRENCE \$ AGGREGATE \$ \$ \$ \$
		WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) <input type="checkbox"/> Y/N If yes, describe under SPECIAL PROVISIONS below				<input type="checkbox"/> WC STATUTORY LIMITS <input type="checkbox"/> OTHER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$
		OTHER				

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES / EXCLUSIONS ADDED BY ENDORSEMENT / SPECIAL PROVISIONS
SPECIAL EVENTS: ART & CRAFT SHOW ON 3/13/2010-3/14/2011
CERTIFICATE HOLDER IS NAMED AS ADDITIONAL INSURED FOR THIS EVENT

CERTIFICATE HOLDER

CANCELLATION

BROWARD SHERIFF'S OFFICE 2601 W BROWARD BLVD FT LAUDERDALE FL 33312	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, THE ISSUING INSURER WILL ENDEAVOR TO MAIL <u>30</u> DAYS WRITTEN NOTICE TO THE CERTIFICATE HOLDER NAMED TO THE LEFT, BUT FAILURE TO DO SO SHALL IMPOSE NO OBLIGATION OR LIABILITY OF ANY KIND UPON THE INSURER, ITS AGENTS OR REPRESENTATIVES. AUTHORIZED REPRESENTATIVE Josh Beer
---	--

IMPORTANT

If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

DISCLAIMER

This Certificate of Insurance does not constitute a contract between the issuing insurer(s), authorized representative or producer, and the certificate holder, nor does it affirmatively or negatively amend, extend or alter the coverage afforded by the policies listed thereon.



CERTIFICATE OF LIABILITY INSURANCE

OP ID GL
LAUDE-1

DATE (MM/DD/YYYY)

12/14/09

PRODUCER Keystone Insurance Group 21301 Powerline Rd. Ste 312 Boca Raton FL 33433 Phone: 561-852-1445 Fax: 561-218-3911	THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW.	
	INSURERS AFFORDING COVERAGE	NAIC #
INSURED Lauderdale by the Sea Chamber of Commerce 4201 N Ocean Drive Lauderdale by the Sea FL 33308	INSURER A: Great American Insurance Co.	
	INSURER B:	
	INSURER C:	
	INSURER D:	
	INSURER E:	

COVERAGES

THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. AGGREGATE LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR ADD'L LTR INSRD	TYPE OF INSURANCE	POLICY NUMBER	POLICY EFFECTIVE DATE (MM/DD/YYYY)	POLICY EXPIRATION DATE (MM/DD/YYYY)	LIMITS
A	GENERAL LIABILITY <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS MADE <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> EMPLOY PRACTICES GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC	MAC4657170	10/10/09	10/10/10	EACH OCCURRENCE \$ 100000
					DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 300000
					MED EXP (Any one person) \$ 10000
					PERSONAL & ADV INJURY \$ 1000000
					GENERAL AGGREGATE \$ 2000000
					PRODUCTS - COMP/OP AGG \$ 2000000
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> NON-OWNED AUTOS				COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
	GARAGE LIABILITY <input type="checkbox"/> ANY AUTO				AUTO ONLY - EA ACCIDENT \$ OTHER THAN EA ACC \$ AUTO ONLY: AGG \$
	EXCESS / UMBRELLA LIABILITY <input type="checkbox"/> OCCUR <input type="checkbox"/> CLAIMS MADE <input type="checkbox"/> DEDUCTIBLE RETENTION \$				EACH OCCURRENCE \$ AGGREGATE \$ \$ \$ \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) <input type="checkbox"/> Y/N If yes, describe under SPECIAL PROVISIONS below				WC STATU-TORY LIMITS <input type="checkbox"/> OTH-ER <input type="checkbox"/> E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$
	OTHER				

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES / EXCLUSIONS ADDED BY ENDORSEMENT / SPECIAL PROVISIONS
SPECIAL EVENTS: ART & CRAFT SHOW ON 3/13/2010-3/14/2011
CERTIFICATE HOLDER IS NAMED AS ADDITIONAL INSURED FOR THIS EVENT

CERTIFICATE HOLDER

TOWN OF LAUDERDALE BY THE SEA
 4201 N OCEAN BLVD
 LAUDERDALE BY THE SEA FL 33308

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, THE ISSUING INSURER WILL ENDEAVOR TO MAIL 30 DAYS WRITTEN NOTICE TO THE CERTIFICATE HOLDER NAMED TO THE LEFT, BUT FAILURE TO DO SO SHALL IMPOSE NO OBLIGATION OR LIABILITY OF ANY KIND UPON THE INSURER, ITS AGENTS OR REPRESENTATIVES.

AUTHORIZED REPRESENTATIVE
 Josh Beer

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IMPORTANT

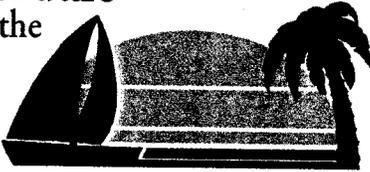
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Lauderdale
by the
Sea



Chamber of Commerce

4201 Ocean Drive (A1A)
Lauderdale-By-The-Sea, FL 33308
Phone: (954) 776-1000 Fax: (954) 776-6203
E-Mail: lbts@bellsouth.net

LAUDERDALE-BY-THE-SEA
RECEIVED

DEC 15 2009

PLCP DIVISION

December 14, 2009

To: John Olinzock ✓

From: Judy Swaggerty

Attached is the special event application for our March 13-14, 2010 Art/Craft Show.

The packet also includes our certificates of insurance.

Please call me if you have any questions.

Thanks!