



TOWN OF LAUDERDALE-BY-THE-SEA

ROUNDTABLE ITEM REQUEST FORM

Town Commission

Department Submitting Request

Scot Sasser

Mayor/Commissioner Name

	<u>Roundtable Meeting Dates</u>	<u>Last date to turn in to Town Clerk's Office</u>		<u>Roundtable Meeting Dates</u>	<u>Last date to turn in to Town Clerk's Office</u>		<u>Roundtable Meeting Dates</u>	<u>Last date to turn in to Town Clerk's Office</u>
<input type="checkbox"/>	****, 2010	***** (**** p.m.)	<input type="checkbox"/>	****, 2010	***** (**** p.m.)	<input type="checkbox"/>	****, 2010	***** (**** p.m.)
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<input type="checkbox"/>	****, 2010	***** (**** p.m.)	<input type="checkbox"/>	****, 2010	***** (**** p.m.)	<input type="checkbox"/>	****, 2010	***** (**** p.m.)

ITEM DESCRIPTION:

Discussion on Town Manager Status Report. This needs to be an exhaustive list and we each need to assist the TM in the creation and validation of the report for a go forward basis.

SPECIAL NOTES:

We will not be expecting an update on each item on the report at each Commission meeting. Only those items that have had activity. This list will, however, assist all of us on making sure nothing falls through the cracks.

Town Attorney review required

Yes No

Town Manager's Initials: _____

