



# TOWN OF LAUDERDALE-BY-THE-SEA

## AGENDA ITEM REQUEST FORM

**Town Manager**

Department Submitting Request

**Esther Colon**

Dept Head's Signature

	<u>Commission Meeting Dates</u>	<u>Last date to turn in to Town Clerk's Office</u>		<u>Commission Meeting Dates</u>	<u>Last date to turn in to Town Clerk's Office</u>		<u>Commission Meeting Dates</u>	<u>Last date to turn in to Town Clerk's Office</u>
<input type="checkbox"/>	Nov 10, 2009	Oct. 30 (5:00 p.m.)	<input type="checkbox"/>	Jan 26, 2010	Jan 15 (5:00 p.m.)	<input checked="" type="checkbox"/>	March 23, 2010	Mar 12 (5:00 p.m.)
<input type="checkbox"/>	Dec 1, 2009	Nov 20 (5:00 p.m.)	<input type="checkbox"/>	Feb 9, 2010	Jan 29 (5:00 p.m.)	<input type="checkbox"/>	April 13, 2010	April 2 (5:00p.m.)
<input type="checkbox"/>	Dec 8, 2009	Nov 25 (5:00 p.m.)	<input type="checkbox"/>	Feb 23, 2010	Feb 12 (5:00 p.m.)	<input type="checkbox"/>	April 27, 2010	April 16 (5:00p.m.)
<input type="checkbox"/>	Jan 12, 2010	Dec 31 (5:00 p.m.)	<input type="checkbox"/>	Mar 4, 2010	Feb 19 (5:00p.m.)	<input type="checkbox"/>	May 11, 2010	April 30 (5:00p.m.)

**NATURE OF AGENDA ITEM**

- |   |   |  |
|---|---|--|
| <input type="checkbox"/> Presentation   | <input type="checkbox"/> Resolution     | <input type="checkbox"/> New Business                |
| <input type="checkbox"/> Report         | <input type="checkbox"/> Ordinance      | <input checked="" type="checkbox"/> Manager's Report |
| <input type="checkbox"/> Consent Agenda | <input type="checkbox"/> Public Hearing | <input type="checkbox"/> Attorney's Report           |
| <input type="checkbox"/> Bids           | <input type="checkbox"/> Old Business   | <input type="checkbox"/> Other                       |

**EXPLANATION:** Schedule Commission and Board Members Seminar in Conjunction with the Town Attorney

**STAFF RECOMMENDATION:**

**BOARD/COMMITTEE RECOMMENDATION:**

**FISCAL IMPACT AND APPROPRIATION OF FUNDS:**

- |   |  |
|---|--|
| <input type="checkbox"/> Amount \$ _____            | <input type="checkbox"/> Acct # _____  |
| <input type="checkbox"/> Transfer of funds required | <input type="checkbox"/> From Acct # _____   |
| <input type="checkbox"/> Bid                        | <input type="checkbox"/> Grant <input type="checkbox"/> Amount represents matching funds |

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Town Attorney review required  
 Yes  No

Town Manager's Initials: EC

# **TOWN OF LAUDERDALE-BY-THE-SEA**

## **TOWN COMMISSION**

### **WORKSHOP AGENDA**

Town Commission Meeting Room

**4501 Ocean Drive**

**Wednesday, April 16, 2008**

**5:00 P.M.**

1. **CALL TO ORDER, MAYOR ROSEANN MINNET**
2. **PLEDGE OF ALLEGIANCE TO THE FLAG**
3. **TOWN ATTORNEY SERVICES - Orientation**
  - a. Sunshine Law
  - b. Public Records Law
  - c. Subpoenas Received
  - d. Board Members' Rights
  - e. Ethics and Conflicts of Interest
  - f. Gifts

#### **4. ADJOURNMENT**

*THE TOWN OF LAUDERDALE-BY-THE-SEA WILL FURNISH APPROPRIATE AUXILIARY AIDS AND SERVICES NECESSARY TO AFFORD INDIVIDUALS AN EQUAL OPPORTUNITY TO PARTICIPATE IN MEETINGS OF THE TOWN COMMISSION. IN ACCORDANCE WITH THE AMERICANS WITH DISABILITIES ACT AND FLORIDA STATUTE 286.26, PERSONS WITH DISABILITIES NEEDING SPECIAL ACCOMMODATION TO PARTICIPATE IN THIS PROCEEDING SHOULD CONTACT THE TOWN CLERK NO LATER THAN TWO (2) DAYS PRIOR TO THE MEETING AT (954) 776-0576 FOR ASSISTANCE.*

*IF ANY PERSON DECIDES TO APPEAL ANY DECISION MADE BY THE TOWN COMMISSION WITH RESPECT TO ANY MATTER CONSIDERED AT SUCH MEETING OR HEARING, HE/SHE WILL NEED A RECORD OF THE PROCEEDINGS AND FOR SUCH PURPOSES MAY NEED TO INSURE THAT A VERBATIM RECORDING OF THE PROCEEDINGS IS MADE, WHICH RECORD INCLUDES THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED.*