Item No. 6C

TOWN OF LAUDERDALE-BY-THE-SEA

AGENDA ITEM REQUEST FORM

MUNICIPAL SERVICES
Department Submitting Request

DON PRINCE
Dept Head's Signature

	Commission Meeting Dates	Last date to turn in to Town Clerk's Office		Commission Meeting Dates	Last date to turn in to Town Clerk's Office		Commission Meeting Dates	Last date to turn in to Town Clerk's Office
☐	Nov 10, 2009	Oct. 30 (5:00 p.m.)	☐	Jan 26, 2010	Jan 15 (5:00 p.m.)	☒	March 23, 2010	Mar 12 (5:00 p.m.)
☐	Dec 1, 2009	Nov 20 (5:00 p.m.)	☐	Feb 9, 2010	Jan 29 (5:00 p.m.)	☐	April 13, 2010	April 2 (5:00p.m.)
☐	Dec 8, 2009	Nov 25 (5:00 p.m.)	☐	Feb 23, 2010	Feb 12 (5:00 p.m.)	☐	April 27, 2010	April 16 (5:00p.m.)
☐	Jan 12, 2010	Dec 31 (5:00 p.m.)	☐	Mar 4, 2010	Feb 19 (5:00p.m.)	☐	May 11, 2010	April 30 (5:00p.m.)

NATURE OF AGENDA ITEM

☐ Presentation	☐ Resolution	☐ New Business
☒ Report	☐ Ordinance	☐ Manager's Report
☐ Consent Agenda	☐ Public Hearing	☐ Attorney's Report
☐ Bids	☐ Old Business	☐ Other

EXPLANATION: Municipal Services Monthly Report February 2010.

STAFF RECOMMENDATION: N/A

BOARD/COMMITTEE RECOMMENDATION: N/A

FISCAL IMPACT AND APPROPRIATION OF FUNDS: N/A

☐ Amount ☐ Acct #
☐ Transfer of funds required ☐ From Acct #_____
☐ Bid ☐ Grant ☐ Amount represents matching funds

Town Attorney review required
☐ Yes ☒ No

Town Manager's Initials: _____

Revised 1/14/2010

Town of Lauderdale-By-The-Sea
Municipal Services Monthly Activity Report

February 2010

Municipal Services Administration

Service Requests / Complaints:

Received current month:	19		
Previous Pending	0		
Total:	19	Closed: 17	Pending: 2

Projects and Accomplishments

- Monitor cleaning of beaches by Beach Raker.
- Monitor Town-wide Street sweeping by Southern Street Sweepers.
- Monitor the maintenance repairs of the AC units throughout the Town by Advanced Roofing.
- Working with FPL on street light issues and outages.
- Monitor Imperial Electrical for streetlight maintenance and electrical maintenance

Public Works and Community Standards
Town Maintenance

- Perform daily janitorial maintenance of all 6 Town buildings and facilities
- Perform daily clean up and maintenance of Anglin Square, Bougainvilla parking lot and Pavilion
- Perform routine landscape maintenance of Commercial Boulevard, Municipal Park, El Mar Drive, Chamber, Urban Forest, Pump Station and Municipal Parking Lots
- Inspection of all portals and Urban Forest
- Perform routine landscape maintenance of all portals
- Staff performs routine maintenance of Town Vehicles
- Pressure wash beach ends
- Check and repair irrigation systems Town-wide
- Pool maintenance
- Maintain benches in recreational areas

Work Order Summary (Approximate hours per month):

Building Maintenance:	312
Building Repair:	4
Vehicle Maintenance:	23
Ground Maintenance:	478
Ground Repair:	0
Parking Maintenance:	7
Recreation Areas Maintenance:	37
Recreation Repair:	0
Street Maintenance:	13
Street Repair:	0

WORK ORDER MANAGEMENT SYSTEM LEGEND

Building Maintenance

1. Clean Bathrooms
2. Clean Offices
3. Vacuum Floors
4. Clean Windows and Sills
5. Replenish Supplies i.e. toilet paper, paper towels, garbage bags etc.
6. Clean kitchen
7. Empty trash and recycle bins
8. Clean counters
9. Clean A.C. vents
10. Move furniture and boxes as requested

Building Repair

1. Change light bulbs
2. Repair toilets, sinks, and urinals
3. Paint walls
4. Install/Remove furniture as requested
5. Repair/Replace door knobs and locks
6. Replace ceiling tiles
7. Patch holes in walls

Equipment/Vehicle Maintenance

1. Wash Vehicles
2. Change oil
3. Check Fluids
4. Plug tires
5. Gas up vehicles/equipment
6. Replace parts as needed i.e. springs, blades, belts etc.

Ground Maintenance

1. Mow, Edge and Weed eat all lawns
2. Spread mulch
3. Trim Trees, shrubs and bushes
4. Plant flowers, trees shrubs and bushes
5. Dump trash cans, doggie stations and pick up litter
6. Blow off curbs, sidewalks and parking lots
7. Weed removal
8. Hand water trees and plants as needed
9. Treat Plants for pests or fungus

Grounds Repair

1. Repair sprinkler head and lines
2. Install sprinkler systems
3. Routine inspections of sprinkler systems

Parking Maintenance

1. Collect meter money
2. Un-jam meters

Parking repair

1. Remove and install meter poles

Recreation Areas Maintenance

1. Blow, clean and sweep portals
2. Paint benches
3. Install benches
4. Paint portals
5. Routine inspection of all lights and timers

Recreation Repair

1. Replace benches
2. Repair/replace lighting timers
3. Repair/replace lights

Street Maintenance

1. Sweep Streets
2. Paint traffic lines
3. Paint parking stops
4. Paint curbs/sidewalks

Street Repair

1. Repair asphalt around storm drains
2. Fill potholes in all Town right-of-ways and parking lots
3. Repair sidewalks and walkways
4. Install parking stops
5. Install/remove signs
6. Repair street signs
7. Repair street lights

Utilities Maintenance

1. Respond to sewer issues
2. Emergency water meter shutdown
3. Clean storm drains

Utilities Repair

1. Replace storm drain grates
2. Repair water meters

Other:

1. Storm Preparedness and clean up
2. Special Events
3. Meetings/conferences
4. Input work order information

WORK ORDER MANAGEMENT SYSTEM

Work Orders Summary (Category Wise) From 02/01/2010 to 02/28/2010

WO#	Date	Zone	Sub Category	Location	Hours	Cost ($)			
						Labor	Material	Other	Total
Category :Building Maintenance & Repair									
14,518	02/11/2010	SOUTH WEST	Building Maintenance	Public Works Garage	0.50	8.6196	0.0000	0.0000	8.6196
14,520	02/11/2010	SOUTH WEST	Building Maintenance	Public Works Garage	0.50	8.2092	0.0000	0.0000	8.2092
14,543	02/01/2010	SOUTH WEST	Building Maintenance	Public Safety Complex	18.50	315.3532	0.0000	0.0000	315.3532
14,545	02/01/2010	SOUTH WEST	Building Maintenance	Town Hall	5.50	77.8558	0.0000	0.0000	77.8558
14,546	02/01/2010	SOUTH WEST	Building Maintenance	Town Hall Complex	2.50	39.0915	0.0000	0.0000	39.0915
14,547	02/01/2010	SOUTH WEST	Building Maintenance	Public Works Garage	1.50	25.9178	0.0000	0.0000	25.9178
14,554	02/02/2010	SOUTH WEST	Building Maintenance	Town Hall	1.50	21.2334	0.0000	0.0000	21.2334
14,555	02/02/2010	SOUTH WEST	Building Maintenance	Public Safety Complex	3.00	42.4668	0.0000	0.0000	42.4668
14,556	02/02/2010	SOUTH WEST	Building Maintenance	Town Hall Complex	1.50	23.4549	0.0000	0.0000	23.4549
14,560	02/02/2010	SOUTH WEST	Building Maintenance	Public Works Garage	2.00	32.9956	0.0000	0.0000	32.9956
14,569	02/03/2010	SOUTH WEST	Building Maintenance	Town Hall Complex	3.00	44.6883	0.0000	0.0000	44.6883
14,571	02/03/2010	SOUTH WEST	Building Maintenance	Public Works Garage	2.00	32.9956	0.0000	0.0000	32.9956
14,578	02/04/2010	SOUTH WEST	Building Maintenance	Town Hall Complex	3.00	44.6883	0.0000	0.0000	44.6883

WORK ORDER MANAGEMENT SYSTEM

Work Orders Summary (Category Wise) From 02/01/2010 to 02/28/2010

WO#	Date	Zone	Sub Category	Location	Hours	Cost ($)			
						Labor	Material	Other	Total
14,581	02/04/2010	SOUTH WEST	Building Maintenance	Public Works Garage	1.50	25.1773	0.0000	0.0000	25.1773
14,584	02/04/2010	SOUTH WEST	Building Maintenance	Public Safety Complex	2.00	45.3085	0.0000	0.0000	45.3085
14,588	02/04/2010	SOUTH WEST	Building Maintenance	Public Safety Complex	2.00	46.2630	0.0000	0.0000	46.2630
14,593	02/04/2010	SOUTH WEST	Building Maintenance	Public Works Garage	2.00	32.5263	0.0000	0.0000	32.5263
14,594	02/04/2010	Off-site	Building Maintenance	Offsite Complex	0.00	0.0000	0.0000	0.0000	0.0000
14,602	02/05/2010	SOUTH WEST	Building Maintenance	Town Hall Complex	3.00	44.6883	0.0000	0.0000	44.6883
14,606	02/05/2010	SOUTH WEST	Building Maintenance	Public Works Garage	2.00	32.9956	0.0000	0.0000	32.9956
14,611	02/06/2010	SOUTH WEST	Building Maintenance	Public Works Garage	0.50	7.0778	0.0000	0.0000	7.0778
14,617	02/07/2010	SOUTH WEST	Building Maintenance	Public Works Garage	0.50	7.0778	0.0000	0.0000	7.0778
14,624	02/08/2010	SOUTH WEST	Building Maintenance	Town Hall Complex	22.00	341.0432	0.0000	0.0000	341.0432
14,627	02/08/2010	SOUTH WEST	Building Maintenance	Public Works Garage	1.50	24.7863	0.0000	0.0000	24.7863
14,632	02/09/2010	SOUTH WEST	Building Maintenance	Town Hall Complex	3.00	44.6883	0.0000	0.0000	44.6883
14,639	02/09/2010	SOUTH WEST	Building Maintenance	Public Works Garage	2.00	32.9956	0.0000	0.0000	32.9956
14,645	02/10/2010	SOUTH WEST	Building Maintenance	Town Hall Complex	5.00	74.4805	0.0000	0.0000	74.4805

WORK ORDER MANAGEMENT SYSTEM

Work Orders Summary (Category Wise) From 02/01/2010 to 02/28/2010

WO#	Date	Zone	Sub Category	Location	Hours	Cost ($)			
						Labor	Material	Other	Total
14,649	02/10/2010	SOUTH WEST	Building Maintenance	Public Works Garage	1.50	23.1053	0.0000	0.0000	23.1053
14,657	02/11/2010	SOUTH WEST	Building Maintenance	Town Hall Complex	3.00	44.6883	0.0000	0.0000	44.6883
14,660	02/11/2010	SOUTH WEST	Building Maintenance	Public Works Garage	2.00	32.9956	0.0000	0.0000	32.9956
14,662	02/12/2010	SOUTH WEST	Building Maintenance	Public Safety Complex	5.50	91.1685	0.0000	0.0000	91.1685
14,663	02/12/2010	SOUTH WEST	Building Maintenance	Public Works Garage	12.00	206.7176	0.0000	0.0000	206.7176
14,666	02/12/2010	SOUTH WEST	Building Maintenance	Town Hall	11.00	163.8571	0.0000	0.0000	163.8571
14,668	02/12/2010	SOUTH WEST	Building Maintenance	Public Works Garage	2.00	32.9956	0.0000	0.0000	32.9956
14,682	02/16/2010	SOUTH WEST	Building Maintenance	Public Safety Complex	10.00	157.3639	0.0000	0.0000	157.3639
14,685	02/16/2010	SOUTH WEST	Building Maintenance	Town Hall Complex	5.00	74.4805	0.0000	0.0000	74.4805
14,689	02/16/2010	SOUTH WEST	Building Maintenance	Public Works Garage	1.50	23.1053	0.0000	0.0000	23.1053
14,690	02/17/2010	SOUTH WEST	Building Maintenance	Public Safety Complex	19.00	316.8980	0.0000	0.0000	316.8980
14,694	02/17/2010	SOUTH WEST	Building Maintenance	Town Hall	2.50	35.3890	0.0000	0.0000	35.3890
14,696	02/17/2010	SOUTH WEST	Building Repair	Public Works Garage	1.50	25.1773	0.0000	0.0000	25.1773
14,702	02/18/2010	SOUTH WEST	Building Maintenance	Town Hall Complex	3.00	43.2073	0.0000	0.0000	43.2073

WORK ORDER MANAGEMENT SYSTEM

Work Orders Summary (Category Wise) From 02/01/2010 to 02/28/2010

WO#	Date	Zone	Sub Category	Location	Hours	Cost ($)			
						Labor	Material	Other	Total
14,704	02/18/2010	SOUTH WEST	Building Maintenance	Public Works Garage	1.50	23.1053	0.0000	0.0000	23.1053
14,708	02/19/2010	SOUTH WEST	Building Maintenance	Town Hall Complex	2.50	39.0915	0.0000	0.0000	39.0915
14,717	02/20/2010	SOUTH WEST	Building Maintenance	Public Works Garage	1.00	14.1556	0.0000	0.0000	14.1556
14,723	02/21/2010	SOUTH WEST	Building Maintenance	Public Works Garage	1.00	14.1556	0.0000	0.0000	14.1556
14,729	02/22/2010	SOUTH WEST	Building Maintenance	Town Hall Complex	5.00	74.4805	0.0000	0.0000	74.4805
14,731	02/22/2010	SOUTH WEST	Building Maintenance	Public Works Garage	1.00	18.0995	0.0000	0.0000	18.0995
14,732	02/22/2010	SOUTH WEST	Building Maintenance	Public Safety Complex	3.00	44.6883	0.0000	0.0000	44.6883
14,733	02/22/2010	SOUTH WEST	Building Maintenance	Public Works Garage	1.00	14.8961	0.0000	0.0000	14.8961
14,739	02/22/2010	SOUTH WEST	Building Maintenance	BSO Building	6.00	100.8618	0.0000	0.0000	100.8618
14,741	02/23/2010	SOUTH WEST	Building Maintenance	Public Safety Complex	30.25	504.9702	0.0000	0.0000	504.9702
14,743	02/23/2010	SOUTH WEST	Building Maintenance	Town Hall Complex	3.00	44.6883	0.0000	0.0000	44.6883
14,748	02/23/2010	SOUTH WEST	Building Maintenance	BSO Building	9.00	150.1173	0.0000	0.0000	150.1173
14,749	02/23/2010	SOUTH WEST	Building Maintenance	BSO Building	6.00	98.3994	0.0000	0.0000	98.3994
14,750	02/23/2010	SOUTH WEST	Building Maintenance	Jarvis Hall	2.50	41.8112	0.0000	0.0000	41.8112

WORK ORDER MANAGEMENT SYSTEM

Work Orders Summary (Category Wise) From 02/01/2010 to 02/28/2010

WO#	Date	Zone	Sub Category	Location	Hours	Cost ($)			
						Labor	Material	Other	Total
14,758	02/24/2010	SOUTH WEST	Building Maintenance	Public Works Garage	1.50	23.1053	0.0000	0.0000	23.1053
14,764	02/24/2010	SOUTH WEST	Building Maintenance	BSO Building	6.00	100.8618	0.0000	0.0000	100.8618
14,765	02/24/2010	SOUTH WEST	Building Maintenance	BSO Building	8.00	124.4849	0.0000	0.0000	124.4849
14,767	02/24/2010	SOUTH WEST	Building Maintenance	Public Safety Complex	2.00	33.6206	0.0000	0.0000	33.6206
14,775	02/25/2010	SOUTH WEST	Building Maintenance	Town Hall	5.00	74.4805	0.0000	0.0000	74.4805
14,776	02/25/2010	SOUTH WEST	Building Maintenance	Jarvis Hall	1.50	21.2334	0.0000	0.0000	21.2334
14,778	02/25/2010	SOUTH WEST	Building Maintenance	Public Works Garage	2.00	32.9956	0.0000	0.0000	32.9956
14,786	02/26/2010	SOUTH WEST	Building Maintenance	Town Hall Complex	4.00	59.5844	0.0000	0.0000	59.5844
14,789	02/26/2010	SOUTH WEST	Building Maintenance	Public Works Garage	1.00	14.8961	0.0000	0.0000	14.8961
14,795	02/27/2010	SOUTH WEST	Building Maintenance	Public Works Garage	1.00	14.1556	0.0000	0.0000	14.1556
14,800	02/28/2010	SOUTH WEST	Building Maintenance	Public Works Garage	1.00	14.1556	0.0000	0.0000	14.1556
14,805	02/25/2010	SOUTH WEST	Building Repair	Chamber of Commerce	2.00	34.4786	0.0000	0.0000	34.4786
14,807	02/25/2010	SOUTH WEST	Building Maintenance	BSO Building	18.00	281.7324	0.0000	0.0000	281.7324
14,813	02/26/2010	SOUTH WEST	Building Maintenance	BSO Building	18.00	286.8804	0.0000	0.0000	286.8804
				Total :	315.25	5,048.0136	0.0000	0.0000	5,048.0136

WORK ORDER MANAGEMENT SYSTEM

Work Orders Summary (Category Wise) From 02/01/2010 to 02/28/2010

WO#	Date	Zone	Sub Category	Location	Hours	Cost ($)			
						Labor	Material	Other	Total
				Grand Total :	315.25	5,048.0136	0.0000	0.0000	5,048.0136

WORK ORDER MANAGEMENT SYSTEM

Work Orders Summary (Category Wise) From 02/01/2010 to 02/28/2010

WO#	Date	Zone	Sub Category	Location	Hours	Cost ($)			
						Labor	Material	Other	Total
Category :Vehicle Maintenance									
14,591	02/04/2010	SOUTH WEST	Wash/Clean/Service	Offsite Complex	5.00	76.4352	0.0000	0.0000	76.4352
14,612	02/06/2010	SOUTH WEST	Wash/Clean/Service	Public Works Garage	1.00	14.1556	0.0000	0.0000	14.1556
14,618	02/07/2010	SOUTH WEST	Wash/Clean/Service	Public Works Garage	1.00	14.1556	0.0000	0.0000	14.1556
14,674	02/13/2010	SOUTH WEST	Wash/Clean/Service	Public Works Garage	1.00	14.1556	0.0000	0.0000	14.1556
14,680	02/14/2010	SOUTH WEST	Wash/Clean/Service	Public Works Garage	1.00	14.1556	0.0000	0.0000	14.1556
14,684	02/16/2010	SOUTH WEST	Wash/Clean/Service	Public Works Garage	1.50	24.6279	0.0000	0.0000	24.6279
14,709	02/19/2010	Off-site	Wash/Clean/Service	Offsite Complex	5.50	89.1291	0.0000	0.0000	89.1291
14,737	02/22/2010	SOUTH WEST	Wash/Clean/Service	Public Works Garage	1.00	23.1315	0.0000	0.0000	23.1315
14,768	02/24/2010	SOUTH WEST	Wash/Clean/Service	Public Works Garage	1.00	23.1315	0.0000	0.0000	23.1315
14,804	02/25/2010	SOUTH WEST	Wash/Clean/Service	Public Works Garage	1.00	23.1315	0.0000	0.0000	23.1315
14,812	02/26/2010	SOUTH WEST	Wash/Clean/Service	Public Works Garage	1.00	23.1315	0.0000	0.0000	23.1315
14,818	02/10/2010	SOUTH WEST	Wash/Clean/Service	Public Works Garage	1.00	23.1315	0.0000	0.0000	23.1315
14,821	02/10/2010	SOUTH WEST	Wash/Clean/Service	Public Works Garage	2.50	35.3890	0.0000	0.0000	35.3890
				Total :	23.50	397.8611	0.0000	0.0000	397.8611

WORK ORDER MANAGEMENT SYSTEM

Work Orders Summary (Category Wise) From 02/01/2010 to 02/28/2010

WO#	Date	Zone	Sub Category	Location	Hours	Cost ($)			
						Labor	Material	Other	Total
				Grand Total :	23.50	397.8611	0.0000	0.0000	397.8611

WORK ORDER MANAGEMENT SYSTEM

Work Orders Summary (Category Wise) From 02/01/2010 to 02/28/2010

WO#	Date	Zone	Sub Category	Location	Hours	Cost ($)			
						Labor	Material	Other	Total
Category :Grounds Maintenance & Repair									
14,542	02/01/2010	SOUTH WEST	Grounds Maintenance	Anglin Square	4.50	82.2882	0.0000	0.0000	82.2882
14,549	02/02/2010	SOUTH WEST	Grounds Maintenance	Anglin Square	4.50	82.2882	0.0000	0.0000	82.2882
14,550	02/02/2010	SOUTH WEST	Grounds Maintenance	Public Safety Complex	10.50	184.1292	0.0000	0.0000	184.1292
14,551	02/02/2010	SOUTH WEST	Grounds Maintenance	Chamber of Commerce	2.00	39.5610	0.0000	0.0000	39.5610
14,557	02/02/2010	SOUTH WEST	Grounds Maintenance	Town Hall	1.00	15.6366	0.0000	0.0000	15.6366
14,558	02/02/2010	SOUTH WEST	Grounds Maintenance	Public Safety Complex	1.50	23.4549	0.0000	0.0000	23.4549
14,562	02/03/2010	SOUTH WEST	Grounds Maintenance	Anglin Square	4.50	82.2882	0.0000	0.0000	82.2882
14,563	02/03/2010	SOUTH WEST	Grounds Maintenance	Public Safety Complex	20.00	329.7976	0.0000	0.0000	329.7976
14,564	02/03/2010	SOUTH WEST	Grounds Maintenance	Public Safety Complex	1.00	16.4186	0.0000	0.0000	16.4186
14,565	02/03/2010	SOUTH WEST	Grounds Maintenance	Seagrape Dr	1.00	16.4186	0.0000	0.0000	16.4186
14,568	02/03/2010	SOUTH WEST	Grounds Maintenance	Town Hall	1.00	15.6366	0.0000	0.0000	15.6366
14,573	02/04/2010	SOUTH WEST	Grounds Maintenance	Public Safety Complex	20.00	326.4358	0.0000	0.0000	326.4358
14,575	02/04/2010	SOUTH WEST	Grounds Maintenance	Commercial Blvd	2.00	36.1990	0.0000	0.0000	36.1990

WORK ORDER MANAGEMENT SYSTEM

Work Orders Summary (Category Wise) From 02/01/2010 to 02/28/2010

WO#	Date	Zone	Sub Category	Location	Hours	Cost ($)			
						Labor	Material	Other	Total
14,579	02/04/2010	SOUTH WEST	Grounds Maintenance	Town Hall	1.00	14.1556	0.0000	0.0000	14.1556
14,583	02/04/2010	TOWN WIDE	Grounds Maintenance	Townwide	7.50	139.6828	0.0000	0.0000	139.6828
14,585	02/04/2010	SOUTH WEST	Grounds Maintenance	Seagrape Dr	15.00	279.3657	0.0000	0.0000	279.3657
14,586	02/04/2010	SOUTH WEST	Grounds Maintenance	El Mar Dr.	1.50	43.3908	0.0000	0.0000	43.3908
14,589	02/04/2010	TOWN WIDE	Grounds Maintenance	Townwide	2.50	57.8287	0.0000	0.0000	57.8287
14,590	02/04/2010	SOUTH WEST	Grounds Maintenance	Commercial Blvd	2.00	34.4786	0.0000	0.0000	34.4786
14,595	02/05/2010	SOUTH WEST	Grounds Maintenance	Anglin Square	4.50	82.2882	0.0000	0.0000	82.2882
14,596	02/05/2010	SOUTH WEST	Grounds Maintenance	Public Safety Complex	5.00	82.4098	0.0000	0.0000	82.4098
14,598	02/05/2010	SOUTH WEST	Grounds Maintenance	Public Safety Complex	8.50	140.0333	0.0000	0.0000	140.0333
14,603	02/05/2010	SOUTH WEST	Grounds Maintenance	Public Safety Complex	1.00	14.1556	0.0000	0.0000	14.1556
14,607	02/06/2010	SOUTH WEST	Grounds Maintenance	Anglin Square	2.00	28.3112	0.0000	0.0000	28.3112
14,608	02/06/2010	TOWN WIDE	Grounds Maintenance	Townwide	2.00	28.3112	0.0000	0.0000	28.3112
14,610	02/06/2010	SOUTH WEST	Grounds Maintenance	Beach Accesses	1.00	14.1556	0.0000	0.0000	14.1556
14,613	02/07/2010	SOUTH WEST	Grounds Maintenance	Anglin Square	2.00	28.3112	0.0000	0.0000	28.3112

WORK ORDER MANAGEMENT SYSTEM

Work Orders Summary (Category Wise) From 02/01/2010 to 02/28/2010

WO#	Date	Zone	Sub Category	Location	Hours	Cost ($)			
						Labor	Material	Other	Total
14,614	02/07/2010	TOWN WIDE	Grounds Maintenance	Townwide	2.00	28.3112	0.0000	0.0000	28.3112
14,616	02/07/2010	SOUTH WEST	Grounds Maintenance	Beach Accesses	1.05	14.8633	0.0000	0.0000	14.8633
14,619	02/08/2010	SOUTH WEST	Grounds Maintenance	Anglin Square	3.00	57.6605	0.0000	0.0000	57.6605
14,620	02/08/2010	SOUTH WEST	Grounds Maintenance	El Prado	12.50	206.1832	0.0000	0.0000	206.1832
14,621	02/08/2010	TOWN WIDE	Grounds Maintenance	Townwide	4.50	74.7500	0.0000	0.0000	74.7500
14,628	02/09/2010	SOUTH WEST	Grounds Maintenance	Anglin Square	4.50	82.2882	0.0000	0.0000	82.2882
14,629	02/09/2010	SOUTH WEST	Grounds Maintenance	El Mar Dr.	2.00	32.8372	0.0000	0.0000	32.8372
14,630	02/09/2010	SOUTH WEST	Grounds Maintenance	Seagrape Dr	0.50	8.2093	0.0000	0.0000	8.2093
14,631	02/09/2010	TOWN WIDE	Grounds Maintenance	Townwide	13.50	207.9481	0.0000	0.0000	207.9481
14,634	02/09/2010	SOUTH WEST	Grounds Maintenance	Chamber of Commerce	2.00	32.8372	0.0000	0.0000	32.8372
14,636	02/09/2010	SOUTH WEST	Grounds Maintenance	Commercial Blvd	2.00	32.8372	0.0000	0.0000	32.8372
14,637	02/09/2010	SOUTH WEST	Grounds Maintenance	Public Safety Complex	0.00	0.0000	0.0000	0.0000	0.0000
14,640	02/10/2010	SOUTH WEST	Grounds Maintenance	Anglin Square	1.50	24.6279	0.0000	0.0000	24.6279
14,641	02/10/2010	TOWN WIDE	Grounds Maintenance	Townwide	9.50	155.9762	0.0000	0.0000	155.9762

WORK ORDER MANAGEMENT SYSTEM

Work Orders Summary (Category Wise) From 02/01/2010 to 02/28/2010

WO#	Date	Zone	Sub Category	Location	Hours	Cost ($)			
						Labor	Material	Other	Total
14,642	02/10/2010	SOUTH WEST	Grounds Maintenance	Seagrape Dr	0.50	8.2093	0.0000	0.0000	8.2093
14,643	02/10/2010	SOUTH WEST	Grounds Maintenance	Anglin Square	2.50	41.0462	0.0000	0.0000	41.0462
14,644	02/10/2010	SOUTH WEST	Grounds Maintenance	Town Hall	1.00	14.8961	0.0000	0.0000	14.8961
14,647	02/10/2010	SOUTH WEST	Grounds Maintenance	Commercial Blvd	3.00	44.6883	0.0000	0.0000	44.6883
14,650	02/11/2010	SOUTH WEST	Grounds Maintenance	Anglin Square	5.00	90.4975	0.0000	0.0000	90.4975
14,651	02/11/2010	SOUTH WEST	Grounds Maintenance	Commercial Blvd	8.50	151.5586	0.0000	0.0000	151.5586
14,652	02/11/2010	SOUTH WEST	Grounds Maintenance	Seagrape Dr	6.50	106.7209	0.0000	0.0000	106.7209
14,653	02/11/2010	SOUTH WEST	Grounds Maintenance	Chamber of Commerce	0.50	8.2093	0.0000	0.0000	8.2093
14,656	02/11/2010	SOUTH WEST	Grounds Maintenance	Commercial Blvd	3.00	45.8611	0.0000	0.0000	45.8611
14,658	02/11/2010	SOUTH EAST	Grounds Maintenance	Commercial Blvd	1.50	23.4549	0.0000	0.0000	23.4549
14,661	02/12/2010	SOUTH WEST	Grounds Maintenance	Anglin Square	4.50	82.2882	0.0000	0.0000	82.2882
14,664	02/12/2010	SOUTH WEST	Grounds Maintenance	Seagrape Dr	1.50	24.6279	0.0000	0.0000	24.6279
14,669	02/13/2010	SOUTH WEST	Grounds Maintenance	Commercial Blvd	2.00	28.3112	0.0000	0.0000	28.3112
14,670	02/13/2010	TOWN WIDE	Grounds Maintenance	Townwide	2.00	28.3112	0.0000	0.0000	28.3112

WORK ORDER MANAGEMENT SYSTEM

Work Orders Summary (Category Wise) From 02/01/2010 to 02/28/2010

WO#	Date	Zone	Sub Category	Location	Hours	Cost ($)			
						Labor	Material	Other	Total
14,671	02/13/2010	SOUTH WEST	Grounds Maintenance	El Mar Dr.	0.50	7.0778	0.0000	0.0000	7.0778
14,672	02/13/2010	SOUTH WEST	Grounds Maintenance	Beach Accesses	1.00	14.1556	0.0000	0.0000	14.1556
14,673	02/13/2010	TOWN WIDE	Grounds Maintenance	Townwide	1.00	14.1556	0.0000	0.0000	14.1556
14,675	02/14/2010	SOUTH WEST	Grounds Maintenance	Anglin Square	2.00	28.3112	0.0000	0.0000	28.3112
14,676	02/14/2010	TOWN WIDE	Grounds Maintenance	Townwide	2.00	28.3112	0.0000	0.0000	28.3112
14,678	02/14/2010	TOWN WIDE	Grounds Maintenance	Townwide	1.00	14.1556	0.0000	0.0000	14.1556
14,681	02/16/2010	SOUTH WEST	Grounds Maintenance	Anglin Square	4.50	82.2882	0.0000	0.0000	82.2882
14,683	02/16/2010	SOUTH WEST	Grounds Maintenance	Town Hall	4.00	64.5014	0.0000	0.0000	64.5014
14,691	02/17/2010	SOUTH WEST	Grounds Maintenance	Anglin Square	4.50	82.2882	0.0000	0.0000	82.2882
14,692	02/17/2010	SOUTH WEST	Grounds Maintenance	Town Hall	1.50	24.6279	0.0000	0.0000	24.6279
14,697	02/18/2010	SOUTH EAST	Grounds Maintenance	Anglin Square	2.50	41.0463	0.0000	0.0000	41.0463
14,698	02/18/2010	SOUTH WEST	Grounds Maintenance	Commercial Blvd	4.00	65.6742	0.0000	0.0000	65.6742
14,699	02/18/2010	SOUTH WEST	Grounds Maintenance	El Mar Dr.	11.00	172.9918	0.0000	0.0000	172.9918
14,703	02/18/2010	SOUTH WEST	Grounds Maintenance	Chamber of Commerce	4.00	59.5844	0.0000	0.0000	59.5844

WORK ORDER MANAGEMENT SYSTEM

Work Orders Summary (Category Wise) From 02/01/2010 to 02/28/2010

WO#	Date	Zone	Sub Category	Location	Hours	Cost ($)			
						Labor	Material	Other	Total
14,705	02/19/2010	SOUTH WEST	Grounds Maintenance	Anglin Square	3.50	57.4649	0.0000	0.0000	57.4649
14,706	02/19/2010	SOUTH WEST	Grounds Maintenance	El Mar Dr.	9.00	145.4211	0.0000	0.0000	145.4211
14,712	02/20/2010	SOUTH WEST	Grounds Maintenance	Anglin Square	2.00	28.3112	0.0000	0.0000	28.3112
14,713	02/20/2010	TOWN WIDE	Grounds Maintenance	Townwide	2.00	28.3112	0.0000	0.0000	28.3112
14,714	02/20/2010	SOUTH WEST	Grounds Maintenance	Municipal Park	1.00	14.1556	0.0000	0.0000	14.1556
14,716	02/20/2010	TOWN WIDE	Grounds Maintenance	Townwide	1.00	14.1556	0.0000	0.0000	14.1556
14,718	02/21/2010	SOUTH WEST	Grounds Maintenance	Anglin Square	2.00	28.3112	0.0000	0.0000	28.3112
14,719	02/21/2010	TOWN WIDE	Grounds Maintenance	Townwide	2.00	28.3112	0.0000	0.0000	28.3112
14,720	02/21/2010	SOUTH WEST	Grounds Maintenance	Beach Accesses	0.50	7.0778	0.0000	0.0000	7.0778
14,722	02/21/2010	TOWN WIDE	Grounds Maintenance	Townwide	1.00	14.1556	0.0000	0.0000	14.1556
14,724	02/22/2010	SOUTH WEST	Grounds Maintenance	Anglin Square	4.50	82.2882	0.0000	0.0000	82.2882
14,725	02/22/2010	TOWN WIDE	Grounds Maintenance	Townwide	2.50	41.2049	0.0000	0.0000	41.2049
14,726	02/22/2010	SOUTH WEST	Grounds Maintenance	Seagrape Dr	18.50	309.5788	0.0000	0.0000	309.5788
14,727	02/22/2010	SOUTH WEST	Grounds Maintenance	Pine Ave Portal	1.00	16.4186	0.0000	0.0000	16.4186

WORK ORDER MANAGEMENT SYSTEM

Work Orders Summary (Category Wise) From 02/01/2010 to 02/28/2010

WO#	Date	Zone	Sub Category	Location	Hours	Cost ($)			
						Labor	Material	Other	Total
14,735	02/22/2010	TOWN WIDE	Grounds Maintenance	Townwide	7.00	125.0051	0.0000	0.0000	125.0051
14,736	02/22/2010	TOWN WIDE	Grounds Maintenance	Townwide	5.00	98.8750	0.0000	0.0000	98.8750
14,738	02/22/2010	TOWN WIDE	Grounds Maintenance	Townwide	6.00	98.3994	0.0000	0.0000	98.3994
14,740	02/23/2010	SOUTH WEST	Grounds Maintenance	Anglin Square	4.50	82.2882	0.0000	0.0000	82.2882
14,742	02/23/2010	SOUTH WEST	Grounds Maintenance	Town Hall	1.25	20.5232	0.0000	0.0000	20.5232
14,746	02/23/2010	SOUTH WEST	Grounds Maintenance	Commercial Blvd	2.00	34.4786	0.0000	0.0000	34.4786
14,747	02/23/2010	TOWN WIDE	Grounds Maintenance	Townwide	4.50	75.0586	0.0000	0.0000	75.0586
14,751	02/24/2010	SOUTH WEST	Grounds Maintenance	Anglin Square	2.50	49.4512	0.0000	0.0000	49.4512
14,752	02/24/2010	SOUTH WEST	Grounds Maintenance	Seagrape Dr	8.50	139.5576	0.0000	0.0000	139.5576
14,753	02/24/2010	SOUTH WEST	Grounds Maintenance	Seagrape Dr	2.50	41.0465	0.0000	0.0000	41.0465
14,755	02/24/2010	SOUTH WEST	Grounds Maintenance	Town Hall Complex	9.00	134.0649	0.0000	0.0000	134.0649
14,756	02/24/2010	SOUTH WEST	Grounds Maintenance	Town Hall Complex	5.00	74.4805	0.0000	0.0000	74.4805
14,762	02/24/2010	SOUTH WEST	Grounds Maintenance	Commercial Blvd	2.00	34.4786	0.0000	0.0000	34.4786
14,763	02/24/2010	TOWN WIDE	Grounds Maintenance	Townwide	6.00	96.2920	0.0000	0.0000	96.2920

WORK ORDER MANAGEMENT SYSTEM

Work Orders Summary (Category Wise) From 02/01/2010 to 02/28/2010

WO#	Date	Zone	Sub Category	Location	Hours	Cost ($)			
						Labor	Material	Other	Total
14,766	02/24/2010	SOUTH WEST	Grounds Maintenance	Seagrape Dr	6.00	91.7223	0.0000	0.0000	91.7223
14,769	02/25/2010	SOUTH WEST	Grounds Maintenance	Anglin Square	4.50	82.2882	0.0000	0.0000	82.2882
14,770	02/25/2010	SOUTH WEST	Grounds Maintenance	Town Hall Complex	13.50	221.4286	0.0000	0.0000	221.4286
14,771	02/25/2010	SOUTH WEST	Grounds Maintenance	Seagrape Dr	4.00	70.7170	0.0000	0.0000	70.7170
14,772	02/25/2010	SOUTH WEST	Grounds Maintenance	Seagrape Dr	1.00	16.4186	0.0000	0.0000	16.4186
14,774	02/25/2010	SOUTH WEST	Grounds Maintenance	Seagrape Dr	2.50	41.0465	0.0000	0.0000	41.0465
14,779	02/26/2010	SOUTH WEST	Grounds Maintenance	El Prado	1.50	24.6279	0.0000	0.0000	24.6279
14,780	02/26/2010	SOUTH WEST	Grounds Maintenance	El Prado	12.00	183.3204	0.0000	0.0000	183.3204
14,781	02/26/2010	SOUTH WEST	Grounds Maintenance	Public Safety Complex	1.00	16.4186	0.0000	0.0000	16.4186
14,782	02/26/2010	SOUTH WEST	Grounds Maintenance	Seagrape Dr	2.50	41.0465	0.0000	0.0000	41.0465
14,784	02/26/2010	SOUTH WEST	Grounds Maintenance	Anglin Square	2.00	32.8370	0.0000	0.0000	32.8370
14,787	02/26/2010	SOUTH WEST	Grounds Maintenance	El Prado	1.00	14.8961	0.0000	0.0000	14.8961
14,790	02/27/2010	SOUTH WEST	Grounds Maintenance	Anglin Square	2.00	28.3112	0.0000	0.0000	28.3112
14,791	02/27/2010	TOWN WIDE	Grounds Maintenance	Townwide	2.00	28.3112	0.0000	0.0000	28.3112

WORK ORDER MANAGEMENT SYSTEM

Work Orders Summary (Category Wise) From 02/01/2010 to 02/28/2010

WO#	Date	Zone	Sub Category	Location	Hours	Cost ($)			
						Labor	Material	Other	Total
14,793	02/27/2010	SOUTH WEST	Grounds Maintenance	Beach Accesses	0.00	0.0000	0.0000	0.0000	0.0000
14,794	02/27/2010	SOUTH WEST	Grounds Maintenance	El Mar Dr.	0.50	7.0778	0.0000	0.0000	7.0778
14,796	02/28/2010	SOUTH WEST	Grounds Maintenance	Anglin Square	2.00	28.3112	0.0000	0.0000	28.3112
14,797	02/28/2010	SOUTH WEST	Grounds Maintenance	Townwide	2.00	28.3112	0.0000	0.0000	28.3112
14,799	02/28/2010	TOWN WIDE	Grounds Maintenance	Townwide	1.50	21.2334	0.0000	0.0000	21.2334
14,802	02/25/2010	TOWN WIDE	Grounds Maintenance	Townwide	4.50	71.7201	0.0000	0.0000	71.7201
14,803	02/25/2010	TOWN WIDE	Grounds Maintenance	Townwide	2.00	46.2630	0.0000	0.0000	46.2630
14,808	02/25/2010	TOWN WIDE	Grounds Maintenance	Townwide	1.50	21.2334	0.0000	0.0000	21.2334
14,810	02/26/2010	SOUTH WEST	Grounds Maintenance	Seagrape Dr	1.50	34.6972	0.0000	0.0000	34.6972
14,811	02/26/2010	SOUTH WEST	Grounds Maintenance	Townwide	3.00	42.4668	0.0000	0.0000	42.4668
14,814	02/26/2010	TOWN WIDE	Grounds Maintenance	Townwide	4.50	71.7201	0.0000	0.0000	71.7201
14,816	02/10/2010	TOWN WIDE	Grounds Maintenance	Townwide	4.00	74.5742	0.0000	0.0000	74.5742
14,820	02/10/2010	SOUTH WEST	Grounds Maintenance	Beach Accesses	6.00	94.1847	0.0000	0.0000	94.1847
				Total :	477.80	7,948.9589	0.0000	0.0000	7,948.9589
				Grand Total :	477.80	7,948.9589	0.0000	0.0000	7,948.9589

WORK ORDER MANAGEMENT SYSTEM

Work Orders Summary (Category Wise) From 02/01/2010 to 02/28/2010

WO#	Date	Zone	Sub Category	Location	Hours	Cost ($)			
						Labor	Material	Other	Total
Category :Parking Maintenance									
14,760	02/24/2010	TOWN WIDE	Collections	Town-wide	1.50	34.6972	0.0000	0.0000	34.6972
14,761	02/24/2010	TOWN WIDE	Collections	Town-wide	3.00	69.3945	0.0000	0.0000	69.3945
14,817	02/10/2010	TOWN WIDE	Collections	Town-wide	2.50	57.8287	0.0000	0.0000	57.8287
				Total :	7.00	161.9204	0.0000	0.0000	161.9204
				Grand Total :	7.00	161.9204	0.0000	0.0000	161.9204

WORK ORDER MANAGEMENT SYSTEM

Work Orders Summary (Category Wise) From 02/01/2010 to 02/28/2010

WO#	Date	Zone	Sub Category	Location	Hours	Cost ($)			
						Labor	Material	Other	Total
Category :Recreation Areas Maintenance & Repair									
14,544	02/01/2010	SOUTH WEST	Recreation Maintenance	Commercial Blvd Portal	0.50	8.2092	0.0000	0.0000	8.2092
14,552	02/02/2010	SOUTH WEST	Recreation Maintenance	Commercial Pavilion	0.50	8.2092	0.0000	0.0000	8.2092
14,553	02/02/2010	SOUTH WEST	Recreation Maintenance	Municipal Park	1.00	14.1556	0.0000	0.0000	14.1556
14,567	02/03/2010	SOUTH WEST	Recreation Maintenance	Commercial Pavilion	0.50	8.2092	0.0000	0.0000	8.2092
14,570	02/03/2010	SOUTH WEST	Recreation Maintenance	Municipal Park	1.00	14.1556	0.0000	0.0000	14.1556
14,574	02/04/2010	SOUTH WEST	Recreation Maintenance	Anglin Square	4.50	82.2882	0.0000	0.0000	82.2882
14,576	02/04/2010	SOUTH WEST	Recreation Maintenance	Commercial Pavilion	0.50	8.2092	0.0000	0.0000	8.2092
14,580	02/04/2010	SOUTH WEST	Recreation Maintenance	Municipal Park	1.00	15.6366	0.0000	0.0000	15.6366
14,597	02/05/2010	SOUTH WEST	Recreation Maintenance	Municipal Park	6.00	103.6712	0.0000	0.0000	103.6712
14,599	02/05/2010	SOUTH WEST	Recreation Maintenance	Commercial Pavilion	0.50	8.2092	0.0000	0.0000	8.2092
14,604	02/05/2010	SOUTH WEST	Recreation Maintenance	Municipal Park	1.00	15.6366	0.0000	0.0000	15.6366
14,609	02/06/2010	SOUTH WEST	Recreation Maintenance	Municipal Park	1.00	14.1556	0.0000	0.0000	14.1556
14,615	02/07/2010	SOUTH WEST	Recreation Maintenance	Municipal Park	0.50	7.0778	0.0000	0.0000	7.0778

WORK ORDER MANAGEMENT SYSTEM

Work Orders Summary (Category Wise) From 02/01/2010 to 02/28/2010

WO#	Date	Zone	Sub Category	Location	Hours	Cost ($)			
						Labor	Material	Other	Total
14,622	02/08/2010	SOUTH WEST	Recreation Maintenance	Municipal Park	0.50	8.2093	0.0000	0.0000	8.2093
14,625	02/08/2010	SOUTH WEST	Recreation Maintenance	Municipal Park	1.00	14.8961	0.0000	0.0000	14.8961
14,633	02/09/2010	SOUTH WEST	Recreation Maintenance	Municipal Park	1.00	15.6366	0.0000	0.0000	15.6366
14,635	02/09/2010	SOUTH WEST	Recreation Maintenance	Commercial Pavilion	0.50	8.2092	0.0000	0.0000	8.2092
14,654	02/11/2010	SOUTH WEST	Recreation Maintenance	Commercial Pavilion	0.50	8.2092	0.0000	0.0000	8.2092
14,665	02/19/2010	SOUTH WEST	Recreation Maintenance	Commercial Pavilion	0.50	8.2092	0.0000	0.0000	8.2092
14,677	02/14/2010	SOUTH WEST	Recreation Maintenance	Municipal Park	0.50	7.0778	0.0000	0.0000	7.0778
14,679	02/14/2010	SOUTH WEST	Recreation Maintenance	Municipal Park	1.00	14.1556	0.0000	0.0000	14.1556
14,687	02/16/2010	SOUTH WEST	Recreation Maintenance	Commercial Pavilion	0.50	8.2092	0.0000	0.0000	8.2092
14,693	02/17/2010	SOUTH WEST	Recreation Maintenance	Commercial Pavilion	0.50	8.2092	0.0000	0.0000	8.2092
14,700	02/18/2010	SOUTH WEST	Recreation Maintenance	Commercial Pavilion	0.50	8.2092	0.0000	0.0000	8.2092
14,707	02/19/2010	SOUTH WEST	Recreation Maintenance	Commercial Pavilion	0.50	8.2092	0.0000	0.0000	8.2092
14,715	02/20/2010	SOUTH WEST	Recreation Maintenance	Municipal Park	0.50	7.0778	0.0000	0.0000	7.0778
14,728	02/22/2010	SOUTH WEST	Recreation Maintenance	Commercial Pavilion	0.50	8.2092	0.0000	0.0000	8.2092

WORK ORDER MANAGEMENT SYSTEM

Work Orders Summary (Category Wise) From 02/01/2010 to 02/28/2010

WO#	Date	Zone	Sub Category	Location	Hours	Cost ($)			
						Labor	Material	Other	Total
14,744	02/23/2010	SOUTH WEST	Recreation Maintenance	Commercial Pavilion	0.50	8.2092	0.0000	0.0000	8.2092
14,745	02/23/2010	SOUTH WEST	Recreation Maintenance	Municipal Park	2.00	29.7922	0.0000	0.0000	29.7922
14,754	02/24/2010	SOUTH WEST	Recreation Maintenance	Commercial Pavilion	0.50	8.2092	0.0000	0.0000	8.2092
14,785	02/26/2010	SOUTH WEST	Recreation Maintenance	Commercial Pavilion	0.50	8.2092	0.0000	0.0000	8.2092
14,792	02/27/2010	SOUTH WEST	Recreation Maintenance	Municipal Park	1.00	14.1556	0.0000	0.0000	14.1556
14,798	02/28/2010	SOUTH WEST	Recreation Maintenance	Municipal Park	1.00	14.1556	0.0000	0.0000	14.1556
14,806	02/25/2010	SOUTH WEST	Recreation Maintenance	All Beach Portals	4.00	68.9572	0.0000	0.0000	68.9572
				Total :	36.50	592.2382	0.0000	0.0000	592.2382
				Grand Total :	36.50	592.2382	0.0000	0.0000	592.2382

WORK ORDER MANAGEMENT SYSTEM

Work Orders Summary (Category Wise) From 02/01/2010 to 02/28/2010

WO#	Date	Zone	Sub Category	Location	Hours	Cost ($)			
						Labor	Material	Other	Total
Category :Streets Maintenance & Repair									
14,587	02/04/2010	SOUTH WEST	Street Maintenance	Right Of Way	2.00	46.2630	0.0000	0.0000	46.2630
14,721	02/21/2010	SOUTH WEST	Street Maintenance	Right Of Way	1.00	14.1556	0.0000	0.0000	14.1556
14,734	02/22/2010	TOWN WIDE	Street Maintenance	Townwide	2.00	46.2630	0.0000	0.0000	46.2630
14,759	02/24/2010	TOWN WIDE	Street Maintenance	Townwide	2.00	46.2630	0.0000	0.0000	46.2630
14,801	02/25/2010	SOUTH WEST	Street Maintenance	Right Of Way	2.00	46.2630	0.0000	0.0000	46.2630
14,809	02/26/2010	SOUTH WEST	Street Maintenance	Right Of Way	2.00	46.2630	0.0000	0.0000	46.2630
14,815	02/10/2010	TOWN WIDE	Street Maintenance	Townwide	2.00	46.2630	0.0000	0.0000	46.2630
				Total :	13.00	291.7336	0.0000	0.0000	291.7336
				Grand Total :	13.00	291.7336	0.0000	0.0000	291.7336