



## Town of Lauderdale-by-the-Sea

Development Services  
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To: Planning and Zoning Board  
Thru: Bud Bentley, Assistant Town Manager  
From: Linda Connors, Town Planner  
Date: March 14, 2011  
Meeting Date: March 21, 2011  
Re: Town Planner Report

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Thank you for agreeing to serve on the Planning and Zoning Board for the 2012-2014 term. This memorandum serves to update the Board regarding recent Town planning activities and to bring to your attention to upcoming planning items.

### PZB Schedule and Procedures

The Planning and Zoning Board is scheduled to meet at 6:30 p.m. on the third Wednesday of the month. In your Planning and Zoning Board book, we have included a tentative schedule for the 2012 meetings. There is a staff conflict with the scheduled June meeting date and we are suggesting an alternate date of June 27<sup>th</sup> for this meeting. Please note that the Commission is in process of amending the code related to attendance requirements for the Planning and Zoning Board. If approved, a Board member will be removed upon three consecutive absences.

Each month, you'll receive an email and agenda about a week in advance of the meeting. Please contact the office to confirm your attendance. This is necessary to ensure a quorum and meet procedural requirements to move forward with the meeting according to Florida statute requirements. The agenda packet will be completed and delivered on the Friday prior to the meeting. The agenda information is also available on the Town's website, [www.lbts-fl.gov](http://www.lbts-fl.gov) under the Town Meetings and Planning and Zoning tabs. Please also note that the Town's code of ordinances is also available on our website under the Town Code tab.

There is a very important joint meeting with the Commission and the advisory boards at 6:00 p.m. on April 3<sup>rd</sup> in Jarvis Hall. The Town Attorney will review Florida Sunshine law and other legal considerations. The meeting will last approximately 1 ½ hours.

### Planning Priorities Status

During their last budget workshop, the Town Commission set several planning priorities (see below). Over the last year, we have worked toward implementing these priorities. Following is a status update regarding our progress. Those priorities remaining will constitute our Planning agenda for the next year.

Priority 1	Remove reference to Mediterranean style architecture	Completed
Priority 2	Encourage redevelopment/investment in hotels	In progress; 2 <sup>nd</sup> reading 3/27
Priority 3	Revise sign code	2 <sup>nd</sup> reading 3/27
Priority 4	Protect single family n'hoods & historical resources	Not Yet Started
Priority 5	Code clean-up	In progress (B1)
Priority 6	Adopt architectural and design guidelines	Not yet started
Priority 7	Comprehensive Plan revisions	Not yet started