



AGENDA ITEM MEMORADUM

Item No. 16d

DEPUTY TOWN CLERK

GLENN MCCORMICK

Department

Department Director

COMMISSION MEETING DATE (*) - 7:00 PM	Deadline to Town Clerk
<input checked="" type="checkbox"/> June 12, 2012	June 1

***Subject to Change**

- | | | | |
|---------------------------------------|---|--|---------------------------------------|
| <input type="checkbox"/> Presentation | <input type="checkbox"/> Reports | <input type="checkbox"/> Consent | <input type="checkbox"/> Ordinance |
| <input type="checkbox"/> Resolution | <input type="checkbox"/> Quasi-Judicial | <input checked="" type="checkbox"/> Old Business | <input type="checkbox"/> New Business |

FY2012 DESIGNATED HIGH PRIORITY ITEM - PRIORITY TOPIC

SUBJECT TITLE: Commission District Study

EXPLANATION: The Town Charter, Article VI, Elections, Section 1.5, mandates the geographic boundary for the northern and southern districts shall be designated, prepared and identified no later than the first of September 2012. The Town Charter requires this task be accomplished through a contract entered into by the Town with an accredited four year college or university.

This task was structured as a two phase project. In Phase I, performed at a cost of \$5,835.00, FAU performed district analysis to determine if redistricting is necessary. FAU conducted the analysis based on 2010 census data. They determined district populations exceeded allowable deviations from the mean and that redistricting is required. Phase II, at an additional cost of \$2,760.00, will fund the additional analysis for the development of three redistricting options for final approval and selection by the Town Commission. Dr. Lenore Alpert, PhD, will attend the meeting to discuss the findings.

RECOMMENDATION:

1. The proposal from FAU submitted is attached. If the Commission approves the approach outlined by FAU the Town Manager will execute an agreement with FAU.
2. Authorize the transfer of \$2,760 from Account 100-519.000-500.497 General Fund Contingencies to Account 001-511.000-500.315 General Fund Professional Services.

EXHIBITS:

1. Proposal for Phase II
2. Population Chart

FISCAL IMPACT AND APPROPRIATION OF FUNDS: See recommendation.

Reviewed by Town Attorney
 Yes No

Town Manager Initials GM

Phase II Redistricting Proposal for Town of Lauderdale-by-the-Sea

Florida Atlantic University (FAU) proposes to continue working with the Town of Lauderdale-by-the-Sea (Town), the Town Manager and other staff on their redistricting in Phase II, to determine the options for redistricting and to develop new district boundaries for the Town. (Phase I was handled in a separate proposal to establish the need for redistricting). The project will begin with approval of this proposal and contract by the Town and FAU. The project will be led by Dr. Russell Ivy, Chair of the FAU Geography Dept., as Principal Investigator, and Dr. Lenore Alpert as Consultant. Dr. Ivy and Dr. Alpert will coordinate the development of redistricting option plans identified as necessary after initial analysis, working with City staff and the Town Manager.

1. Prepare Draft Districting Option Maps for the Town Commissioners

Based on information collected in Phase I and best professional judgment, the redistricting team will prepare three districting options for submission to the Town Commission following the Criteria developed in Phase I. The Town Clerk and staff will share these options with commissioners for review and comment. The following information will be prepared and presented for each redistricting option:

- i. Map(s) depicting Proposed District Boundaries. Features on map will include major roadways and manmade and natural boundaries.
- ii. Population totals.

The redistricting map packets will be provided in digital format to the Town in both PDF format and ArcGIS format for public dissemination. FAU will provide 10 hard copies of the maps for the relevant Board meetings as well as presentation of the options to the Town Commissioners.

Estimated Time Frame: June/July 2012

2. Present Revised Options & Discuss Changes with City Manager/Staff

The team will revise the redistricting options as directed by the City Clerk and staff, who will discuss the revised options individually with Commission members. The team will develop up to two revisions per option.

Estimated Time Frame: July/August 2012

3. Present Final Version of the District Option Maps

Based upon the comments and recommendations received from the Commissioners, the team will submit a digital final version of the Redistricting Options for final approval and selection by the Town Commission. The redistricting map packets will be provided in digital format to the district in both PDF or TIFF file format and ArcGIS format for dissemination to public and other interested parties. FAU will produce 10 hard copies of the maps for the relevant Board meeting.

Estimated Time Frame: August/September 2012

4. Submit Redistricting Map Approved by the Commissioners

The FAU redistricting team will submit the approved redistricting option in ArcGIS and PDF or TIFF file format to the Town, who will be responsible for producing the legal descriptions for the new district boundaries. Dr. Alpert will attend two (2) Town Commission meetings to present redistricting alternatives, at which time the public shall have an opportunity to be heard on the proposals submitted to the Town Commission for consideration.

Estimated Time Frame: August/September 2012

Invoicing

Funds are due in two payments, half within 7 days of signing the contract and the other half upon completion of the project. This is a fixed fee contract.

Project Cost: \$2,760

IN WITNESS WHEREOF, the parties have made and executed this proposal on the respective dates under each signature.

Town of Lauderdale-by-the-Sea

Witnesses:

Date: _____

Witnesses:

**Division of Sponsored Research
Florida Atlantic University**

Date: _____

Detailed Budget Summary

PERSONNEL					
SALARY	Rate	Hours	Subtotal	Benefits & FICA	Total
Dr. Russell Ivy, Principal Investigator		4	\$ 171	\$49	\$ 220
Dr. Lenore Alpert, Consultant	\$100	11	\$1,100	0	\$1,100
Salary Total					\$1,320
OPS	Rate	Hours	Subtotal	FICA	Total
TBA GIS Assistant (OPS Appt.)	\$15	70	\$1,050	0	\$1,050
OPS Total					\$1,050
EXPENSES					
Printing and Mapping Supplies					\$ 30
TOTAL COST					
Direct Costs					\$2,400
University Overhead: 15% of Direct Cost					\$ 360
TOTAL COST					\$2,760

District Number	2010 Census Population	Population Deviation From Mean	Percentage Deviation From Mean
District 1	2738	-290	-9.6%
District 2	3318	+290	+9.6%
Total	6056		19.2%
Mean	3028		