

TOWN OF LAUDERDALE-BY-THE-SEA

TOWN COMMISSION

REGULAR MEETING

MINUTES

Jarvis Hall

4505 Ocean Drive

Tuesday, April 24, 2012

7:00 P.M.

1. CALL TO ORDER, MAYOR ROSEANN MINNET

Mayor Roseann Minnet called the meeting to order at 7:00 p.m. Also present were Vice Mayor Scot Sasser, Commissioner Mark Brown, Commissioner Stuart Dodd, Commissioner Chris Vincent, Town Attorney Susan Trevarthen, Town Manager Connie Hoffmann, Town Clerk June White.

2. PLEDGE OF ALLEGIANCE TO THE FLAG

3. INVOCATION - Pauline Brooks McGuiness

Pauline Brooks McGuiness, member of the Baha'i gave the Invocation.

4. ADDITIONS, DELETIONS, DEFERRALS OF AGENDA ITEMS

Mayor Minnet added Consent Agenda item 11e, Excused Absence for Vice Mayor Sasser for the May 8, 2012 Commission meeting.

5. PRESENTATIONS

- a. Presentation of Plaque listing all Town Mayors & Commissioners by Jerry Sehl

Jerry Sehl presented a plaque listing the Town's Mayors and Commissioners who served from 1947 to 2014.

Mayor Minnet thanked Mr. Sehl and everyone who participated in the creation of the plaque.

Commissioner Dodd echoed commendations, stating it was of historical importance to honor the Town's elected officials who served on past and present Commissions.

6. PUBLIC COMMENTS

Mayor Minnet opened the meeting for public comment.

Ken Brenner preferred design concept #1 for the West Commercial Boulevard Streetscape Project. The business owners clearly indicated preservation of parking was of utmost importance to them. He supported the completion of the third and final section of Commercial Boulevard to ensure the improvement projects were cohesive.

Dennis Ritchie complimented Jerry Sehl and everyone that helped with the historical plaque. He announced there would be a hurricane preparedness event to which everyone was invited on May 17, 2012.

Mary Ellen Himes was opposed to moving the fireworks from the pier to the Minto parking lot and wondered if the Town Commission and staff considered the monetary and environmental costs. Her objections were based on facts gathered from Frank Wojcik, Executive Director of the National Save the Sea Turtle Foundation, and Laura Wright with the Nova Oceanographic Center. Turtle nests were currently very near the Minto lot. Any nests laid between now and May 10th were unlikely to hatch by July 4th, though June and July were the peak hatching timeframes. She believed fireworks over the water would provide light in the direction where the turtles should go, but fireworks over the land would have the opposite effect. Ms. Himes hoped the Commission would consider the value of saving a few dollars by using a purportedly free parking lot over the real cost of dangers to endangered species.

Michael Gittings said the estimated cost of the beach nourishment project was said to be 15.5 percent for the plan. The cost should be much less, 5.8 percent at most for the Town, as it had more to do with the amount of sand needed, and the Town's beaches tapered for the renourishment areas. He reiterated the project was unnecessary, as the Town's beaches were not losing sand.

Frank Herrmann commented both the branding and Commercial Boulevard improvement projects seemed unnecessary. This was the fourth improvement along Commercial Boulevard he could recall, and all others were necessary and appreciated. Mr. Herrmann believed the tagline, "Lauderdale-By-The-Sea: relax, you're here" was pointless. The tagline should focus on getting international visitors enthused about visiting the Town. He preferred "Lauderdale-By-The-Sea: Relax for a day or eternity."

Edmund Malkoon said there was a cost for the loss of available parking spaces with the use of the Minto parking lot rather than the pier for the Fourth of July fireworks. The nuisance abatement item was a great idea. He witnessed it work very effectively in other municipalities. Mr. Malkoon distributed a picture he took of a lamppost in downtown Delray Beach that showed a picture of an Adirondack chair similar to that suggested for the Town.

George Hunsaker encouraged the Commission to adopt design concept #3 for the Commercial Boulevard Streetscape Project. He did not believe parking was a problem. The streetscape improvements would have an overall benefit for businesses, and he frequented the area and observed ample available parking spaces. Mr. Hunsaker said after the parking garage was built, additional streetscape improvements could be implemented along west Commercial Boulevard. However, now was the time to put parking on the backburner and improve the streetscape on Commercial Boulevard.

Bill Vitollo believed that after speaking with a number of business owners, there appeared to be more support for design concept #1. A parking garage would be good for later, but he did not feel the improvements along Commercial Boulevard should be delayed until a parking garage was built. He noted the preference was to have no cars parked in front of the stores, particularly if the idea was to encourage sidewalk cafes. On the beach nourishment project, he believed the Town's share was excessive for the portion of its beach affected by the project. Neither Fort Lauderdale nor Pompano Beach proved to be good neighbors. It also appeared the beach renourishment project would have an adverse effect on the Town's reefs. He commended the Town Commission and staff for doing a great job with the beautification of the A1A/Commercial Boulevard area.

With no one else wishing to speak, Mayor Minnet closed the public comment portion of the meeting.

7. PUBLIC SAFETY DISCUSSION

a. BSO Monthly Report – March 2012 (Chief Oscar Llerena)

Commissioner Dodd made a motion to accept the amended report. Commissioner Vincent seconded the motion. The motion carried 5-0.

b. VFD Monthly Report – March 2012 (Battalion Chief Riley Paine)

Commissioner Brown attended the VFD training drill the previous week. Firefighters were taught to extricate persons, including themselves from a burning building. He was very impressed with the level of training and expertise exhibited by both the professional drill instructors and participating firefighters. The Town's firefighters expressed appreciation at having the opportunity to do the different types of drills with outside professional instructors.

Mayor Minnet noticed the list of all the VFD members usually contained in the monthly report was missing from the March 2012 Report, questioning if this was an oversight.

Battalion Chief Paine believed it to be an oversight and would make sure a copy of the list of VFD members was forwarded to the Commission.

Commissioner Dodd made a motion to accept the report. Commissioner Vincent seconded the motion. The motion carried 5-0.

c. AMR Monthly Report – March 2012 (Chief Brooke Liddle)

Town Manager Hoffmann noted a correction to the report of a March 13th response of 12-minutes which was a mistake.

Commissioner Dodd made a motion to accept the report as amended. Commissioner Vincent seconded the motion. The motion carried 5-0.

8. TOWN MANAGER REPORTS

Mayor Minnet congratulated Town Manager Hoffmann on her second anniversary serving as Lauderdale-By-The-Sea's Town Manager, thanking her for sharing the wealth of experience and information with the Town's residents, businesses and administration.

Town Manager Hoffmann indicated it was also Assistant Town Manager Bentley's two-year anniversary, so half the congratulations should go to him.

a. Chamber of Commerce Monthly Report

Lauderdale-By-The-Sea Chamber of Commerce President Mark Silver introduced the Chamber's Interim Executive Director Malcolm McClintock, along with the directors of four new Chamber committees: Chuck Maxwell, Membership Committee; Dorothy Hacker, Marketing Committee; Mark Silver, Events Committee; and Jim Richards, Finance Committee.

Interim Executive Director Malcolm McClintock said the Chamber and Municipal Services made aesthetic enhancements to the Chamber's property, revamped the Chamber's Visitors Guide, newsletter, email blasts and website. He indicated the Chamber was hosting more networking events substantially increasing the Chambers membership in the last two months. The Chamber would be introducing new workshops, such as how to get a small business loan and learning Quick Books. Mr. McClintock felt the Chamber was moving in the right direction.

Paul Novak presented the Chamber's monthly report.

Director Chuck Maxwell gave a brief overview of the Membership Committee. The goal was to increase the number of active participation to facilitate a strategic alliance within the Lauderdale-By-The-Sea community. Some of the strategies to accomplish this goal included: pushing the number of business-to-business activities between Chamber members; offering a rewards program to allow members to give each other discounts; and offering the rewards program citywide to local citizens to reward them for shopping locally.

Marketing Committee Director Dorothy Hacker stated she asked the Chamber to create walking map involving Chamber members and all local businesses that would participate. The aim was for the Chamber to furnish all businesses with an opportunity to be patronized by members of the public. She distributed copies of the walking map to the Town Commission, which would be sent out to all local businesses. They could be used in merchandising, such as on a T-shirt. In this way, the whole Town would profit from the marketing effort.

Mr. Silver noted the first event the Chamber would sponsor was the Mother's Day Jazz-By-The-Sea, a free concert on May 13, 2012, at El Prado Park.

Mayor Minnet thanked the Chamber for supporting local businesses. She attended two grand openings for new businesses in the past week: Harmony Salon and Pedrito's Bike Shop. She encouraged everyone to patronize the new businesses.

b. Finance Report for March 2012.

Finance Director Tony Bryan stated the Town's finances were in great shape.

c. Broward County Consolidated Communications Committee Report

Town Manager Hoffmann said Broward County appointed an advisory board to devise a plan to consolidate the County's 911 call centers into fewer centers. Every city manager in Broward was asked to serve on the Board, an invitation she accepted. She would report to the Town Commission as the meetings progressed.

Commissioner Dodd asked if Broward County suggested a municipal tax for cities, were they prepared to lower their ad valorem taxes by the same amount, since they would no longer be funding local dispatch centers.

Town Manager Hoffmann believed another committee recommended to the County Commission that the County maintain its current level of funding of whatever consolidated communication centers were ultimately decided on. The gap would then be covered by a municipal services taxing district that would be a separate taxing district for the cities that participated in the consolidated call centers. She said the County Commission had yet to make a decision on the recommendation.

Commissioner Dodd felt Town Manager Hoffmann should urge the County Commission to reduce its ad valorem taxes accordingly and not pass the costs off onto another department. It was unfair for the County to reduce its overhead considerably while maintaining the same level of taxes and the cost to fill the gap would be passed off onto other municipalities.

Town Manager Hoffmann replied this was the position she would take at the advisory meetings, and she was aware other cities felt just as strongly.

Mayor Minnet acknowledged the presence of County Commissioner representative Mr. Saunders, who would relay the Town's message to County Commissioner LaMarca.

Commissioner Brown asked if Town Manager Hoffmann would be a voting member of the County's advisory board.

Town Manager Hoffmann answered yes.

9. TOWN ATTORNEY REPORT

There was no report.

10. APPROVAL OF MINUTES

- a. February 28, 2012 Regular Commission Meeting Minutes
- b. March 13, 2012 Regular Commission Meeting Minutes
- c. April 10, 2012 Special Commission Meeting Minutes

Commissioner Dodd made a motion to approve the minutes as listed. Commissioner Brown seconded the motion. The motion carried 5-0.

11. CONSENT AGENDA

Commissioner Dodd made a motion to approve items 11a through 11e on the Consent Agenda. Commissioner Vincent seconded the motion. The motion carried 5-0.

- a. 2012 Amendments to the Interlocal Agreements between Broward County and the Town of Lauderdale-By-The-Sea Providing for Division and Distribution of the Proceeds of:
 - 1) Local Option Gas Tax Imposed by the Broward County Local Option Gas Tax Ordinance
 - 2) Additional Local Option Gas Tax on Motor Fuel Ordinance
 - 3) Fifth Cent Additional Local Option Gas Tax on Motor Fuel for Transit

This item was approved on consent.

- b. Realtor Contract to Market Town Warehouse (Public Information Officer Steve d'Oliveira)

This item was approved on consent.

- c. Universal Electric of Florida Inc. one (1) year contract extension for Streetlight Maintenance Services (Director of Municipal Services Don Prince)

This item was approved on consent.

- d. Universal Electric of Florida Inc. one (1) year contract extension for Electrical Maintenance (Director of Municipal Services Don Prince)

This item was approved on consent.

- e. Excused absence of Vice Mayor Sasser from the May 8, 2012, Meeting

This item was approved on consent.

12. ORDINANCES – PUBLIC COMMENTS

1. **Ordinances 1st Reading**

There were no ordinances for 1st reading.

2. **Ordinances 2nd Reading**

- a. **Ordinance 2012-09: AN ORDINANCE OF THE TOWN OF LAUDERDALE-BY-THE-SEA, FLORIDA, AMENDING CHAPTER 3 "ALCOHOLIC BEVERAGES" OF THE TOWN'S CODE OF ORDINANCES BY DELETING SECTION 3-3 "DISTANCE FROM CHURCH OR PUBLIC SCHOOL" TO ELIMINATE CERTAIN DISTANCE REQUIREMENTS FOR ALCOHOLIC SALES; AND PROVIDING FOR SEVERABILITY, CODIFICATION, CONFLICTS AND AN EFFECTIVE DATE.**

Mayor Minnet opened the meeting for public comment. With no one wishing to speak, she closed the public comment portion of the meeting.

Commissioner Dodd made a motion to adopt Ordinance 2012-09 on second reading. Commissioner Brown seconded the motion. The motion carried 5-0.

13. RESOLUTIONS – PUBLIC COMMENT

- a. **Resolution 2012-20: A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF LAUDERDALE-BY-THE-SEA, FLORIDA, APPROVING A REQUEST TO VACATE THAT CERTAIN BEACH ACCESS EASEMENT AS LEGALLY DESCRIBED IN EXHIBIT "A;" ACCEPTING AS A SUBSTITUTE THAT CERTAIN BEACH ACCESS EASEMENT AS LEGALLY DESCRIBED IN EXHIBIT "B;" PROVIDING FOR CONFLICTS; PROVIDING AN EFFECTIVE DATE,**

Assistant Town Manager Bentley gave a brief presentation of Resolution 2012-20. Staff recommended approval.

Mayor Minnet opened the meeting for public comment. With no one wishing to speak, she closed the public comment portion of the meeting.

Vice Mayor Sasser made a motion to adopt Resolution 2012-20. Commissioner Dodd seconded the motion. The motion carried 5-0.

14. QUASI-JUDICIAL PUBLIC HEARINGS

There were no quasi-judicial items for public hearings.

15. COMMISSION COMMENTS

Commissioner Vincent thanked Jerry Sehl for all the work he did with the presentation of the plaque and for the disk he provided with the history of the Town. The disk contained photographs and videos for the past 80 to 90 years. He commended Mark Furth and his staff for their participation in the creation of the plaque and disk.

Commissioner Dodd said a Hillsboro Inlet Commission meeting was held to learn about the new permit fees in the range of \$60,000 that were to be levied in the present year, noting the Hillsboro Inlet was probably the most successful sand bypass in Florida. At no time was it shown there was any damage to the hard bottom, problems with turbidity near dredging, and no problems with sea turtles or other wild life. He stated three governmental agencies required the Inlet Commission to comply with conditions not particularly compatible with the way Hillsboro Inlet operated. The Department DEP, Broward County Environmental Protection and the Army Corp. insisted they receive 48 hours notice of the commencement of dredging, and a new permit secured each time dredging was to take place; as they dredged daily, this would be a problem. He said the beach had to be inspected for sea turtles. The previous year the inspectors' ATV was onsite and inspections were completed by 7:00 a.m., but this year inspectors came from Pompano Beach and arrived for the inspections at 10:00 a.m. Commissioner Dodd stated they were now required to do a bird survey at a three-month cost of \$18,000 to ensure the part of the beach they discharged their sand was not home to any nesting birds. Further inspections of the sand was required, with the hard bottom inspected before and after each dredging permit was issued, and the seagrass area inside the inlet had to be inspected by divers before and after dredging. The Inlet Commission continued to work at educating the necessary agencies on the permit issue.

Mayor Minnet asked whether anyone or any agency residents could call or do something to help the Hillsboro Inlet Commission with their cause.

Commissioner Dodd preferred to leave the matter in the hands of Jack Holland, the Chairman of the Inlet Commission, to communicate with the three government agencies. He hoped to have a more positive report at the next meeting.

Mayor Minnet said when the north part of Lauderdale-By-The-Sea was annexed the zip code was 33062, which was a Pompano zip code. At present many of the residents in the northern part of the Town are not recognized as a 33062 zip code. She thanked Mimi from Ocean Place who put together a petition to send to the United States Postal Service (USPS). The USPS sent a letter stating they needed to hear from affected residents and businesses, so she encouraged them to sign the petition Mimi created, along with phone calls and action to get the USPS to take positive action. The aim was to get the USPS to list Lauderdale-By-The-Sea as a city in zip code 33062.

Vice Mayor Sasser asked if it was possible to leave a copy of the petition in Town Hall for members of the public to stop by and sign.

Town Manager Hoffmann indicated a copy would be left in Town Hall for people to come in and add their signatures, and the USPS could be sent an updated version. The petition could be placed on the Town's website, but signing it would not be possible.

16. OLD BUSINESS

a. Branding Design Tag Line (Assistant to the Town Manager Pat Himmelberger)

Assistant to the Town Manager Pat Himmelberger recapped the information regarding the branding design tag line.

Tangled Spider Director Andy Royston explained the most popular slogan was "Relax, You're here." This was a great tagline, as it ticked all the right boxes and gave the right foundation to address the many concerns voiced. It conveyed a state of mind, giving a wonderful atmosphere that residents and businesses had a sense of belonging and being at ease.

Tangled Spider Owner Andrew Hillier noted the Town had acquired the www.relaxyourehere.com domain name, and this was a very strong base from which to build other marketing strategies.

Commissioner Vincent liked the suggested tagline, but was not convinced it was the way to go. He spoke with various business owners and members of the public on their preference for a tagline, and he received many suggestions. Someone suggested the tagline "It feels like home"; a line that was mentioned by the Tangled Spider team.

Assistant to the Town Manager Himmelberger addressed the question asked earlier about the Adirondack chair design and its similarity to that of Delray Beach. She spoke to Marjorie Ferrara and was told it was not Delray Beach's logo or tagline.

Town Manager Hoffmann added Delray Beach used the tagline "Village by the sea", so Town staff had asked the designers to avoid using that wording in the Town's proposed tagline.

Mr. Royston saw no obstacle to using many of the suggested taglines in various advertising campaigns. The tagline would not necessarily drive the ad campaign, but was more of a constant signature in all marketing materials. It would not be the most prominent thing in any advertising.

Vice Mayor Sasser liked a number of the other suggested slogans, such as "Always better by the sea", and wondered if the hyphen in the Town's name could be placed in the slogan between the words "by-the-sea" as well. The words "always better" could be substituted with many other words, such as: relax, family, etc., which meant the tagline could be "by-the-sea".

Mr. Royston replied, from a design perspective, he preferred not to constantly repeat the same term, as the Town's name had some value as a marketing tool; it had character and was a marketing campaign.

Mayor Minnet acknowledged the importance of the role social media played in marketing the community.

Vice Mayor Sasser stated that one resident previously pointed out that it was somewhat confusing when, potential visitors thousands of miles away saw the tagline "Relax, You're here" when they were not yet in Town.

Mr. Royston stated the tagline was a promise to visitors that coming to Lauderdale-By-The-Sea meant relaxation away from wherever they were at present. It spoke to the fact that wherever they were, they needed to take time away from that place and relax in Lauderdale-By-The-Sea.

Commissioner Brown made a motion to approve the tag line "Relax, you're here." Commissioner Dodd seconded the motion. The motion carried 4-1. Commissioner Vincent voted no.

b. West Commercial Streetscape Project Conceptual Design (Town Manager Connie Hoffmann)

Town Manager Hoffmann reminded the Commission at the last meeting the design team presented three alternatives that were modifications of the original designs. Design #1 had the parking inside the existing parking lots but reversed the angle of the parking. This allowed for circulation through the lot and back out onto the street and into the lot again until a parking space was found. Design #2 had the parking facing the street and entering Commercial Boulevard with no barrier. Design #3 was a variation on the very broad promenade in front of the stores; it was later modified to have a barrier between the back out parking and Commercial Boulevard. It was clear that the

preference of the businesses was design #1. She said some residents expressed a preference for design #3, and there was no feedback on design #2. She mentioned at the last meeting, Commissioner Dodd and Vice Mayor Sasser requested another variation on design #3 to put some parallel parking inside the parking lots, along with the angled parking.

Hugh Johnson, head of the design team, stated they took option #3, reversed it and took the parallel parking off the street and located them inside the parking lot. This removed 6 to 8 parking spaces. The main problem with the change was the turning radius required and ate up parking spaces.

Mayor Minnet invited Commission comment, stating the Commission needed to make a decision to allow the design process to move forward.

Commissioner Dodd asked the Commission to consider a version of design option #1 where the parallel parking would be moved inside against the sidewalk, so the bike lane would be located closer to the roadway.

Vice Mayor Sasser thought the reason businesses preferred design #1 was due to its preserving the most parking spaces; however, option #1 did not achieve the boulevard effect he hoped to see. Option #1 required a large amount of money for insufficient change, as it lacked the aesthetic value of option #3. He believed the issue of adequate parking was a separate matter to be dealt with, and option #1 needed more work before it proved acceptable.

Commissioner Brown referenced option #3, stating the Town should not encourage back-out parking along Commercial Boulevard. He felt a 35-foot plaza was overkill; a 20-foot sidewalk made more sense. The designers had not yet shown the landscaping, which he believed would be similar for both options #1 and #3.

Vice Mayor Sasser agreed the 20-foot sidewalk was preferable to a 35-foot plaza but reiterated both designs #1 and #3 needed more work.

Mayor Minnet favored option #1, as it accomplished the important factor of circulation that was important to the businesses. She shared some of Vice Mayor Sasser's concerns and had hoped to see a greater aesthetic impact, but the designer's assured her that people coming east from over the bridge would see a positive, significant change. The change would convince them the Town had taken on a whole new image and included: landscaping, signage, colors, an entryway feature. None of these were represented as yet in the conceptual drawings.

Mr. Johnson added if the process moved forward with option #1, the design team would continue to address the concerns voiced by the Commission.

Commissioner Vincent's key concern with option #3 was the diagonal parking in front of the new promenade, and this was eliminated in option #1. The desire was for more

greenery along Commercial Boulevard, could occur if the parallel parking could be removed from option #1. He questioned choosing option #3 when it resulted in a net loss of some 27 spaces, and option #1 had a loss of some 8 spaces.

Town Manager Hoffmann mentioned the original design drawings included the full landscaping for each design, but that was removed in the illustrations shown tonight to give clarity to the parking and circulation issues.

Commissioner Brown made a motion to approve design option #1. Commissioner Dodd seconded the motion. The motion carried 4-1. Vice Mayor Sasser voted no.

c. Bougainvillea Drainage & Streetscape Project Design Concept Discussion
(Project Manager Bill Cole)

Rosa Michailiuk stated there should be no loss of parking spaces, and she wanted no trees planted on either side of her front yard. She supported the greenbelt where further aesthetic enhancements could be added.

Pat Pereira said she had never heard that a project required 100 percent agreement from the property owners. Many residents felt the greenbelt would beautify Bougainvillea Drive, particularly if bougainvillea were planted in the greenbelt. They liked the idea of a roundabout.

Anthony Lomascolo was happy at the prospect of the beautification project and supported the roundabout, as it was needed to slow down traffic.

Dominick Fetichini echoed support for the beautification and improvements in the project, including the drainage. He mentioned the need for pedestrian access to Publix.

Mr. Flynn explained there was no pedestrian access from Pine Avenue to Publix in the design because Publix was situated on private property in another city, and pedestrian access would require site plan modification to the Publix property. A crosswalk commencing on Pine Avenue had no place to be received once it got to the Publix property unless the owner of that property revamped their site plan.

Town Manager Hoffmann added it would require the approval of Sea Ranch Lakes, another governmental entity. On the issue of the greenbelt, this feature was a part of the two proposals the residents rejected. She clarified in one proposal parking was placed down the center of the road along a line of landscaping. The second proposal provided greenery along the swales but involved the elimination of some parking spaces. Due to the opposition to both those design concepts, the most recent design presented placed some greenery in the roundabout at Washingtonia Avenue and Bougainvillea Drive, and then identified 24 small spaces along the road where trees could be planted. They knew of no way to install a greenbelt other than through concepts that had been rejected by the property owners.

Mr. Flynn affirmed this to be the case, stating the Commission's package contained one large and two small scaled plans north and south where they identified spaces within the right of way as available for green space. Even some of the spaces might be lost if they were dedicated to trash pullout; this would be worked out in the development phase of the project. They understood from the last Commission meeting that no parking should be lost, so the plan in the Commission packet left all existing parking on private property. They continued to propose the traffic circle at Washingtonia Avenue and Bougainvillea Drive. They also identified about 25 areas for trees in a curbed landscaped island along the roadway that would interrupt the ten-foot paved swale randomly.

Commissioner Vincent asked if Pine Avenue was split between Sea Ranch Lakes and Lauderdale-By-The-Sea.

Director of Municipal Services Don Prince responded the boundary was on the northern edge of the street, thus the Town owned the road.

Commissioner Vincent wished to know if staff figured out the scale of the roundabout.

Mr. Flynn said it was similar to the roundabout in Fort Lauderdale at NE 5th Street and NE 5th Avenue, just west of Federal Highway. It could accommodate fire trucks.

Mayor Minnet inquired if the design team considered putting a row of trees down the center of the roadway.

Mr. Flynn indicated the design team looked at the dimensions of creating a tree line down the center of the road and discovered with the existing 90 degree parking, it did not allow sufficient back out space. With scheme C that had originally been suggested, angled parking in the center of the road required less of a back out dimension, but it lost too many parking spaces. It was not possible to plant a row of trees down the center of the road without angled back out parking.

Commissioner Brown questioned if there would be stop signs at each corner of the roundabout or just movement into the circle.

Mr. Flynn confirmed it was a yield into the traffic circle.

Commissioner Brown noticed there were two cost estimates for the drainage: one was for an asphalt swale and one for a pervious concrete swale, with the latter being too expensive. There were definite advantages to having some pervious material, and he wondered if there was some type of hybrid Town staff could find that was a combination of asphalt and pervious material.

Mr. Flynn answered yes. It was possible to do a strip of pervious material that ran along the centerline of the swale. However, to do this, the labor costs would increase, as there

had to be forms for the pervious concrete, and then a different crew for the asphalt. Thus, a combination design would be labor intensive.

Commissioner Brown asked if the size of the swale were reduced to six feet, what would be done with the remaining four feet.

Mr. Flynn responded the sidewalk could be widened or moved inbound, closer to the road, or widen the travel lane, but there would be no additional space for a greenbelt within the public right of way. That would require planting trees in the side of the right-of-way line.

Town Manager Hoffmann added this approach was illustrated in scheme A that was rejected.

Commissioner Dodd thought the project boiled down to two issues: whether to have a roundabout, which he believed was safer than a four-way stop; and adding landscaping to break up the visual effect along the length of the road. If there was remaining funds, the focus should be on adding low-level street lighting. With the residents demanding no loss of parking, this severely tied the hands of the Commission and lessened the likelihood of having significant beautification improvements for the area. He advocated for the Commission to make a decision to allow Town staff to move forward.

Mayor Minnet understood the limitations placed on the design team by the residents requiring no loss of parking, but she believed there were other options, as stated by Commissioner Dodd. She favored using a more sustainable paver rather than asphalt, though the cost differential was high. It might be possible to get grant funding to help offset the costs.

Vice Mayor Sasser stated Town administration and Commission put forth plans that were beautiful with considerable green space, but the affected property owners were very opposed to the proposal due to parking disruptions. The limitation of losing no parking spaces tied the hands of the Town regarding to the possible aesthetic improvements. He came to the present meeting expecting drainage to be the only improvement up for approval. Like the west Commercial Boulevard improvements, it seemed pointless to spend considerable dollars on improvements that had a minor impact. He said the Town would do its best to make improvements with the limits imposed by residents. With regard to the roundabout, he sought confirmation it was safer than a four-way stop.

Police Chief Llerena replied there were currently no roundabouts in the Town, so he would have to do some research. Based on his experience in other districts, they initially caused confusion. Some drivers went straight through claiming not to see the four-way stop sign. Seeing another vehicle advancing into a roundabout usually forced other vehicles to slow down. Thus, he believed the number of serious accidents decreased in the districts he worked in that had roundabouts.

Vice Mayor Sasser asked whether other roundabouts were planned.

Town Manager Hoffmann responded there were no plans to install roundabouts elsewhere in the Town, but staff sought to devise some solution to break up the long swath of asphalt that existed on Bougainvillea, and a roundabout was also a traffic calming solution. She was not bothered by the fact that it might be the only roundabout in the Town; it was a good solution for the roadway.

Mr. Flynn concurred, stating when various street improvements were explored they sought to think outside the box. This led to the recommendations of putting parallel parking and landscaping down the center of the road, going to angled parking, and installing a roundabout.

Vice Mayor Sasser commented if a roundabout was a traffic calming device, perhaps the Town should consider installing more around the Town.

Mayor Minnet said she made earlier inquiries as to why there were not more roundabouts in the Town and was told there was insufficient room to accommodate them, and the area on Washingtonia and Bougainvillea lent itself to such a design.

Town Attorney Trevarthen mentioned doing considerable reading on roundabouts and seeing presentations on them over the years in other municipalities. Many traffic engineers felt roundabouts were safer. The accidents tended to be less tragic with the approach being at an oblique angle rather than perpendicular or a T-bone collision.

Vice Mayor Sasser asked if anything would be placed in the center of the roundabout, such as landscaping.

Mr. Flynn replied the intention was to place plantings, such as trees in the center.

Vice Mayor Sasser suggested approaching Sea Ranch Lakes to see if they would work with the Town on a pedestrian walkway to Publix.

Commissioner Vincent thought the reason there were no roundabouts in the Town was due to most roadways east of the A1A being only a block long. The only other area that had the space for a roundabout would be Silver Shores north and south. He wished Town staff to explore installing a roundabout on Washingtonia Avenue at both Bougainvillea Drive and Poinciana Street, as this was the vista seen when driving down that area looking to the west.

Commissioner Brown stated on May 23, 2012, Broward's Metropolitan Planning Organization (MPO) would host a free workshop on roundabouts that was opened to the public.

Mayor Minnet asked if the design team and Town staff had sufficient direction to proceed with the subject project.

Mr. Flynn clarified they sought direction on the roundabout, the planting of the 25 random trees, the drainage project in which they would be designing for a ten-year versus the five-year storm, and the use of pervious material. He considered the latter cost prohibitive and could not recommend its use.

Vice Mayor Sasser made a motion to move forward with the Bougainvillea Drive project without pervious materials and without narrowing swale; providing for a roundabout; providing landscaping and lighting improvements where possible without impacting the parking, and designing ten-year storm drainage. Commissioner Dodd seconded the motion. The motion carried 5-0.

Town Manager Hoffmann commented Town staff would meet with representatives of the Sea Ranch Center to discuss the issue of a pedestrian walkway across Pine Avenue to the Publix shopping center.

Mayor Minnet recessed the meeting at 9:30 p.m. and reconvened at 9:50 p.m.

- d. Broward County Beach Nourishment Project Segment II (Public Information Officer Steve d'Oliveira)

Mayor Minnet noted Mr. Eric Meyers from Broward County was present to answer any questions.

Commissioner Brown had a strong desire to support the project, but felt Broward County was making it difficult for him to do so. The answers to the questions he posed to the County at the previous meeting were not very responsive. For instance, he questioned how much sand would be required for the Town's beach to gauge the level of disruption the truck traffic transporting sand would cause. He had serious questions as to cost, specifically how much the Town should contribute to the project. The cost should pertain to how much sand would be dumped on the Town's beaches rather than how much beach area the Town had in comparison to other municipalities participating in the project. He was concerned the Town would bear a disproportionate amount of the cost, as well as disruptions caused by the project. Asking the Town to allow more sand than was needed to be dumped on its beaches, then having the Town cover the cost when a considerable amount of that sand would be moved to Fort Lauderdale's beaches was an excessive imposition by the County. Commissioner Brown recently met with the chief of staff to the Broward County Administrator and asked if the County committed its share of funding to the project. He said she could not answer and promised to get back to him with the information but never did. He asked Congressman West if the federal government committed its share of funding to the project, and he too had yet to get back to him with an answer. The staging area was also a matter of concern, and using Flamingo Avenue was out of the question, though other places could be considered depending on the amount of disruption anticipated.

Broward County representative Eric Meyers said he spoke with the County's consultant and requested the most up-to-date thought process behind the project. The consultant felt the Pompano portion of the project and the northern Lauderdale taper were most likely to be constructed from access points located in Pompano. Thus, they did not anticipate a staging area in the north end of the Town for that phase. With regard to the south end of the project, they examined a number of sites for the staging area, and it appeared Palm Avenue was most suitable. Based on the number of cubic yards and the amount of production per day, the number of cubic yards for the combination of the taper in Lauderdale-By-The-Sea and the northern half of Galt Mile was about 130,000 cubic yards or 175,000 tons of sand. This assumed a rate of 2,500 tons per day delivery, about 70 work days.

Commissioner Brown restated his question as to how much of the 175,000 tons of sand would actually be left on the Town's beaches.

Mr. Meyers would have to relay that information to the Commission at a later time, though he thought it was likely to be significantly less than half. He would supply the Commission with a more precise number.

Commissioner Brown mentioned speaking with a Fort Lauderdale representative about them bearing a large portion of the cost of the project, as they needed considerably more sand than the Town, and their response was not very positive.

Commissioner Dodd felt the consequences of the project needed to be considered. If the assumption was made that Pompano Beach would go ahead and build their beach out and end it in an abrupt edge rather than tapering it in, no one could say what the damage to the Town's beach would be after the first hurricane out of the northeast. He supported the Town only paying for sand that would remain on its beaches, and the Town should request serious compensation for any damage and the use of the portal to do the work. He questioned if the County could get trucks through the portal or would it have to be demolished.

Mr. Meyers believed the County might have to rebuild the portal.

Vice Mayor Sasser reiterated the potential damage the project could bring to the Town's reefs and sea life, along with the unnecessary cost to the Town, all in light of both the County and the federal government failing to commit the necessary funding.

Commissioner Vincent saw no benefit to the proposed project, as all he saw was a lot of cost and aggravation for the Town.

Vice Mayor Sasser stressed it was all about the adverse impact such a project meant for the Town.

Mayor Minnet remarked on needing more answers, echoing the concerns of her fellow Commissioners and the County needed to come back with better answers for all three

municipalities. She wondered if it was time for the Town to open dialog with both Pompano and Fort Lauderdale, as she wished to see it work but not to the detriment of the Town.

Mr. Meyers would meet with his board and polish the method they used to calculate the cost share for the cities involved in the project. The Town had a diminished need as opposed to the neighbors to the north and south. He wondered if the Town could express its support for the project in a contingency format.

Town Attorney Trevarthen thought it might be helpful to the process for the Town to reduce its position to a letter to the County from the Town Manager, summarizing the Commission's comments or adopt a resolution that communicated the Commission's position.

Mr. Meyers confirmed he wanted something in writing for his dialog with the County Commission. It could be a letter of support with concerns or conditions, whatever the community deemed appropriate as a response.

Town Manager Hoffmann stated she could prepare a position statement for consideration at the next Commission meeting, expressing the dais' concerns and conditions for participation in the Beach Renourishment Project. She asked Mr. Meyers if it would pose a problem if he received the letter from the Town Commission later in May, as Vice Mayor Sasser would miss the May 8, 2012 Commission meeting.

Vice Mayor Sasser indicated he did not have to be present at the meeting when the letter to the County would be approved, as he intended to vote no to the project even if it were at no cost to the Town.

Commissioner Brown mentioned the Army Corp would hold a meeting on May 2, 2012 at which he could represent the Town Commission and relay its position verbally or in writing. This was to be the forum at which everyone would discover the position Lauderdale-By-The-Sea was taking with regard to the Beach Renourishment Project.

Mr. Meyers said the main purpose of the May 2, 2012 meeting was to take comments and present the information on the environmental assessment and the impact of the project. He would get better cost information and relay it to Town staff and the Commission.

17. NEW BUSINESS

a. Fourth of July Fireworks (Assistant Town Manager Bud Bentley)

Commissioner Vincent wanted to have the right to recommend raising the cost of the fireworks display by \$5,000, so he could do further research on the cost of the fireworks. The display would cost \$12,000 less than last year, as it would be launched from the

hardscape of the Minto Sales Center in close proximity to the beach but not on the beach; a 200-foot area of the beach would be cordoned off for safety purposes.

Commissioner Dodd read the letter submitted by the Marcellos brothers regarding their terms for allowing the Town to hold the Fourth of July fireworks display from the pier. In view of the repeated claims of revenue loss by the Marcellos brothers, it was too much to ask of them as the pier owners to hold the Town's Fourth of July fireworks display. He supported Commissioner Vincent's recommendation to downsize the display and launch it from the terrace at the rear of the Minto property, and there would be no permitting issues. An offer of \$10,000 for the 2013 fireworks display should be extended as well.

Vice Mayor Sasser preferred to continue holding the July 4th Fireworks display from the pier. \$12,000 seemed a reasonable amount to pay the owners of the pier, and if a multiyear contract were signed, then the Town would not have to renegotiate the terms every year for the time span of the contract.

Commissioner Vincent clarified the safety zone that would be cordoned off on the beach would not prevent people watching the fireworks display from the beach. He did not foresee any future problems negotiating a price.

Commissioner Brown thought the biggest issue regarding the fireworks display was the shell size, as a smaller shell had to be used if the fireworks were launched from a land-based site. He mentioned how spectacular displays in Pompano and Fort Lauderdale were compared to the Town's and sought assurance the fireworks display would be as enjoyable for the Town's people and visitors.

Commissioner Vincent understood the concern, stating the smaller shells meant the display would be more rapid but just as spectacular; they anticipated a 20-minute finale.

Vice Mayor Sasser stated he was in agreement with Commissioner Brown. He felt the price paid in 2010 of \$12,000 for use of the Pier was reasonable.

Commissioner Dodd made a motion to approve the fireworks as recommended, allowing the option to increase spending for the display by \$5,000. Commissioner Vincent seconded the motion. The motion carried 4-1. Vice Mayor Sasser voted no.

b. Direction on Several Capital Projects Issues (Town Manager Connie Hoffmann)

i. Fund the construction of public restrooms in FY 2013

There was a Commission majority to move forward with the project.

Commissioner Dodd felt the project was of low priority, as it would require extra daily maintenance, would be kept open 24 hours per day, and could become a potential site for drug and other related crimes.

- ii. Delay streetscape project on A1A from Datura to the southern town boundary, and coordinate timing of the project when Fort Lauderdale was performing roadwork in the area.

Commissioner Brown concurred, but it was more than just managing more projects, as the Town's businesses could not survive if Commercial Boulevard was being ripped up for improvement projects while A1A was ripped up simultaneously. He suggested postponing any projects planned along A1A until the Commercial Boulevard projects were complete, with the possible exception of the south entryway project.

Commissioner Dodd thought the Town should try to coincide with the Fort Lauderdale effort coming north.

Mayor Minnet asked Town Manager Hoffmann to find out when the Fort Lauderdale project was planned and relay the information to the Commission during budget time.

- iii. Budget only \$30,000 for the neighborhood grant to Hibiscus/Allenwood/Tropic Neighborhood Grant Project in FY 2013.

Commissioner Dodd asked if there were any other projects in the works.

Town Manager Hoffmann stated Town staff received no other applications besides the two on the agenda tonight.

- iv. Divert \$400,000 from street beautification at beach portal streets to address drainage problems in the Bel-Air neighborhood.

Town Manager Hoffmann commented Town staff was having the rest of the Bel-Air drainage system to be televised, in light of the failure of the system along 19th Street. Municipal Services Director Prince recently received the videos and would be viewing them and reporting to the Town Commission.

Commissioner Dodd supported the Town Manager's recommendation but desired a second opinion to ensure the most economic repairs were done.

Town Manager Hoffmann sought confirmation there was to be a full understanding of how widespread the problem was in Bel-Air, and could some of the projects be consolidated.

Commissioner Dodd affirmed this was his suggestion.

Commissioner Dodd made a motion to extend the meeting to 11:15 p.m.

- v. Budget for FY 2013 to do the design for the remaining section of Commercial Boulevard; that is, the area between A1A and Sea Grape Drive.

Town Manager Hoffmann received a Commission consensus to proceed as suggested.

- c. Discussion of Creating a Nuisance Abatement Board (Town Manager Connie Hoffmann)

Mayor Minnet supported the creation of a Nuisance Abatement Board.

Town Manager Hoffmann reviewed the draft of an ordinance to create the board. Staff wished to ensure the ordinance reflected the approach the Commission desired, in particular the number of members that should comprise the board, along with any specific qualification board members should have.

Ryan Saunders served on the Fort Lauderdale's Nuisance Abatement Board for the past four years. That board was comprised of seven members, five regular and two alternates, and they were consensus appointments by the Fort Lauderdale City Commission. He said in the years of serving on the board, he witnessed success in the effort, noting the properties that primarily came before the board were absentee owned. That Board brought such absentee property owners into their meetings, made them aware of what was happening and held them accountable. He said for about 95 percent of the properties cited, the owners were very cooperative and worked with the board. No fines needed to be assessed, and in the four years since he served, only one property had been assessed fines for noncompliance. The board held jurisdiction over the violating property for a year, doing monthly monitoring, with owners required to pay 50 percent of the investigative costs. Florida statute allowed the assessment of up to \$250 per day for noncompliance.

Commissioner Dodd supported the creation of the board if it was felt by Town staff that the problem existed to the extent that existing code enforcement staff could not handle the number of violations. He asked how many cases came up in the last few years that would have been referred to a nuisance abatement board rather than code enforcement.

Town Manager Hoffmann replied such violations were not handled by the code magistrate or code enforcement staff, as the violations dealt with criminal activities occurring at such properties. BSO would be the investigative unit for the board, and she discussed the existence of such problems in the Town with the police chief. The arrests were not making the problem go away, and the proposed board was a way to get the owner's attention.

Commissioner Brown asked if membership on the proposed board should be limited to members with a law enforcement background, given that the board would have a

reasonable amount of power. He would be reluctant to appoint regular citizens to the board, as they needed more specialized experience for law enforcement situations.

Mr. Saunders said none of the board members, on the Fort Lauderdale board had a law enforcement background. There was an attorney present from the City of Fort Lauderdale to provide the board with guidance on legal issues. He thought a non-law enforcement perspective was a good thing, and the makeup of their board was by citizens from all walks of life. The variety allowed them to come up with creative solutions to the problems that arose.

Commissioner Vincent asked if it was known whether vacant buildings were being used for criminal activity, and if the owners were doing enough to secure the unlawful entry onto their vacant property. He wondered how such practices could be allowed to reoccur, if the police were aware of criminal activity.

Town Manager Hoffmann reminded the Commission Fort Lauderdale was a much larger municipality than the Town, and so there were many criminal activities occurring there that did not occur in Lauderdale-By-The-Sea.

Police Chief Llerena concurred the severity of the crime in Fort Lauderdale far exceeded that of the Town, but the types of crime was similar, such as narcotics and other related crimes. He felt a nuisance abatement board was an effective tool to deal with repeat offender properties.

Commissioner Vincent questioned how to hold property owners accountable for criminal activities taking place on their properties, wondering if the owners had the right to revoke leases where such activities were found to exist. In many cases, renters were protected by the terms of their lease from eviction, and the process to revoke their lease was a lengthy one.

Mr. Saunders noted once a property came under the jurisdiction of the Fort Lauderdale Nuisance Abatement Board, it required, as part of the order, that the property owner add to their lease a drug addendum containing language facilitating eviction if such activities continued.

Town Attorney Trevarthen needed to look into the issue of legislating that rental agreements in the Town include a certain clause. Nearly all standard leases included the words "compliance with the law." Mr. Saunders brought forward specific way a nuisance abatement board mechanism could work on individual property owners. She said the penalty fee under Florida statute varied depending on different factors. She was unaware of anything that would allow the Town to short circuit the due process protections in the eviction laws, but it might be that the owner was not the culpable person if they did what they could to get rid of the nuisance on their property. The Town Commission could change the code of ordinances to create a public nuisance violation related to criminal activity and place that under the jurisdiction of the Special Magistrate. She would have to verify how far the powers a special magistrate could go, but there

was an irreversible or non-curable violation component of the standard code enforcement special magistrate proceeding and, where this was found to exist, a very expensive fine of up to \$5,000 could be imposed as opposed to daily fines.

Commissioner Dodd wished further exploration into the alternatives mentioned by Town Attorney Trevarthen, and urged Police Chief Llerena to meet with her.

Commissioner Dodd made a motion to extend the meeting to 11:30 p.m.

- d. Proposed Amendments to Zoning Code to require window screening for vacant storefronts (Town Planner Linda Connors)

Mayor Minnet was in favor of the proposed amendments.

Commissioner Dodd echoed support, wondering why it should be limited to vacant storefronts. There were some occupied spaces with unattractive window dressing. Thus, it should be extended to include all storefronts.

Town Manager Hoffmann explained it was possible to change the ordinance to include all storefronts, but it would delay proceeding with the proposed amendments, as it required further research by staff.

This item was deferred to the May 8, 2012, Commission meeting.

- e. Broadcasting of Town meetings on U-Verse Channel 99 (Commissioner Mark Brown)

Commissioner Brown reminded the Commission the matter was discussed in 2011, and more persons had now switched from Comcast to U-Verse, warranting action. He learned some condominiums tried to renegotiate the terms of their contract with Comcast, and the latter was refused. Commissioner Brown asked if the Town had a franchise contract with Comcast covering the north end of the Town, or were they still operating under the franchise agreement with Pompano Beach. If they were still operating under Pompano Beach significant revenue dollars were being lost to Comcast that should be coming to the Town. He asked staff to investigate if there was anything in the Town's contract with Comcast that the condominiums could use as leverage in renegotiating their bulk user contracts with Comcast.

Commissioner Dodd thought if the Town intended to take steps with regard to U-Verse, then he questioned what could be done to accommodate Direct TV or Dish customers. He believed the majority of U-Verse customers owned computers and could gain live access to Town meetings, so he did not wish to spend \$6,000 on equipment and \$1,000 a year without first establishing the number of U-Verse customers in the Town.

Mayor Minnet asked staff to conduct the research on the issue and bring their findings back to the Commission in a month's time.

f. Appointment of Town Representative to the Hillsboro Inlet District (Town Clerk June White)

Town Manager Hoffmann noted Town staff placed the item on the agenda, as the Commission traditionally made their appointments after the election, and there was no set term for the subject office.

Vice Mayor Sasser made a motion to reappoint Commissioner Dodd as Town representative to the Hillsboro Inlet District. Commissioner Vincent seconded the motion. The motion carried 5-0.

g. Removal of the Pavilion Pergola (Director of Municipal Services Don Prince)

Commissioner Dodd said it appeared the pergola provided some shade to the Pavilion. He questioned who specified a powder coat rather than an epoxy coat. He asked whether a similar review had been done of structures on other beaches before making such a decision. He wondered if the architect and builder had been approached to remove the pergola. It appeared to be defective after only four years. If the decision was to keep the pergola, then it should be taken down, sandblasted and epoxy painted, though this would be at considerable cost to the Town. He asked staff to research this and provide a cost estimate.

Municipal Services Director Prince believed the four support columns could not be removed, but the four columns out toward the beach could be removed, opening up the Pavilion and giving a better view. He would get cost estimates on the epoxy coating, but it was likely to be as expensive as removing the pergola. There was no guarantee it would last and not become a maintenance issue again.

Commissioner Vincent supported the overall removal, including the four outer columns.

Commissioner Brown made a motion to authorize staff to proceed with quotes for the removal of the pavilion pergola and four perimeter posts. Commissioner Vincent seconded the motion. The motion carried 3-2. Commissioner Dodd and Vice Mayor Sasser voted no.

Town Manager Hoffmann stated Town staff would investigate Commissioner Dodd's suggestion of removing the other two posts.

h. Request for an Additional Part-Time Position in Municipal Services Department (Town Manager Connie Hoffmann)

Town Manager Hoffmann asked the Commission to consider the level of maintenance they desired staff to maintain. She had been pushing the Municipal Services staff to increase the level of maintenance, and they had made every attempt to be responsive.

In the past tourist season Town staff struggled to keep up with collecting trash from the Pavilion and beach, as well as keeping the portals clean.

Commissioner Dodd wondered if it were possible for the Town to outsource some of the Town's routine landscaping and maintenance, and use Town workers to cover the added duties. He was against increasing the current staffing level.

Although Commissioner Vincent favored outsourcing certain Town services, this particular service required more hands-on attention and on-demand call responses. It was unrealistic to get an outside source to respond in a timely manner.

Vice Mayor Sasser wished to see more options explored before making a decision either way.

Vice Mayor Sasser made a motion to extend the meeting to 11:45 p.m.

Town Manager Hoffmann noted if Commission approval were given, they would limit the recruitment for the position to existing Town employees, which meant the parking employees could apply.

Municipal Services Director Prince commented on the negative experiences the Town went through when it outsourced some of its landscape maintenance, including the destruction of sprinkler heads and waiting indefinitely for the outside company to address issues. Eventually, Town staff rectified problems that arose, and the services of the outside contractor were terminated for failure to execute the work at the expected standards of the Town and its residents.

Commissioner Brown had no desire to second guess the recommendations of the Town Manager and her staff, but accountability would be required in the future.

Vice Mayor Sasser questioned the difference between hiring a full-time versus a part-time person.

Town Manager Hoffmann responded it would not cost much more, as the health insurance costs were already being paid.

Mayor Minnet suggested starting out with the recommended 30 hours, as the Town was entering the summer season and the hours could be increased if needed or other means could be identified to justify the proposed addition to staff.

Vice Mayor Sasser made a motion to appropriate \$13,000 from the General Fund contingencies account to the Public Works Division salaries account to fund an additional part-time position in Municipal Services. Commissioner Vincent seconded the motion. The motion carried 4-1. Commissioner Dodd voted no.

18. ADJOURNMENT

Commissioner Dodd made a motion to adjourn. With no further business before the Commission, Mayor Minnet adjourned the meeting at 11:35 p.m.

19. FUTURE AGENDA ITEMS

Mayor Roseann Minnet

ATTEST:

Town Clerk, June White

Date