



AGENDA ITEM MEMORADUM

Item No. 11c

Town Manager's Office

Bud Bentley/Tuchette Torres

Department

Assistant Town Manger/Code Compliance Officer

COMMISSION MEETING DATE (*) - 7:00 PM	Deadline to Town Clerk
<input checked="" type="checkbox"/> May 8, 2012	

*Subject to Change

- | | | | |
|---------------------------------------|---|--|---------------------------------------|
| <input type="checkbox"/> Presentation | <input type="checkbox"/> Reports | <input checked="" type="checkbox"/> Consent | <input type="checkbox"/> Ordinance |
| <input type="checkbox"/> Resolution | <input type="checkbox"/> Quasi-Judicial | <input type="checkbox"/> Old Business | <input type="checkbox"/> New Business |

SUBJECT TITLE: Amendment to the Special Event Permit for the Chamber of Commerce's "Mother's Day Jazz By-The-Sea" event on Sunday, May 13, 2012.

EXPLANATION: The Chambers of Commerce's "Mother's Day Jazz By-The-Sea" event was approved by the Commission on April 10, 2012. The Agenda Item is attached (Exhibit 1).

The Chamber has requested an extension of the hours for the event as they may be able to arrange for additional family entertainment.

RECOMMENDATION: Approve with the following modifications to the conditions:

1. Set up of the event will start at ~~12:30 p.m.~~ 11:00 a.m. and the area will be cleaned up by ~~4:30~~ 6:30 p.m.
2. The Town Manager may approve minor changes in the hours of the event or the event conditions, which are consistent with the Commission's policy direction.

EXHIBITS: 1. April 10, 2012 Agenda Memorandum

Reviewed by Town Attorney
 Yes No

Town Manager Initials CIA



Exhibit 1

AGENDA ITEM MEMORADUM

Town Manager's Office

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Bud Bentley/Tuchette Torres

Assistant Town Manger/Code Compliance Officer

COMMISSION MEETING DATE (*) - 7:00 PM	Deadline to Town Clerk
<input checked="" type="checkbox"/> April 10, 2012	

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| <input type="checkbox"/> Resolution | <input type="checkbox"/> Quasi-Judicial | <input type="checkbox"/> Old Business | <input type="checkbox"/> New Business |

SUBJECT TITLE: Special Event Application for Chamber of Commerce "Mother's Day Jazz By-The-Sea" event proposed for Sunday, May 13, 2012.

EXPLANATION: The Special Event Application is attached (**Exhibit 1**). The event is proposed to be held on Sunday, May 13, 2012. Set up of the event will start at 12.30 p.m. and the area will be cleaned up by 4:30 p.m.

RECOMMENDATION: Approve with the following conditions:

1. The Police Chief shall specify the number of detail officers needed for traffic and crowd control. (No BSO off duty deputies are anticipated at this time.)
2. Provide additional waste receptacles and recycle bins. At the end of the event the applicant shall empty the Town's waste receptacles within the event area.
3. Proof of general liability insurance coverage in an amount not less than one million dollars with the Town listed as a coinsured shall be provided no less than 30-days in advance of the event.
4. Sound system shall be operated so as not to violate the Town's Code. (Shall not exceed 90 dba or 95 dbc when measured at or beyond 200 ft.)
5. In the event that insurance certificates, licenses and other material requirements are not provided by the required dates, the approval for this event shall expire unless the Town Manager finds there are extenuating circumstances that the event sponsors have cured or can immediately cure without compromising the health, welfare and safety of the citizens of the Town of Lauderdale-By-The-Sea or those attending the event without increasing the administration costs of the Town.
6. The Town Manager may suspend permission for this event or the onsite Town representative may terminate an event due to the applicant not complying with the terms and conditions of the Town's event permit or for the health or safety issues, such as crowds that exceed the capacity of the event site.

EXHIBITS: 1. Special Event Application

Reviewed by Town Attorney
 Yes No

Town Manager Initials _____