



AGENDA ITEM MEMORADUM

Public Information Office

Steve d'Oliveira

Department

Department Director

COMMISSION MEETING DATE (*) - 7:00 PM	Deadline to Town Clerk
<input checked="" type="checkbox"/> May 22, 2012	May 11
<input type="checkbox"/> June 12, 2012	June 1
<input type="checkbox"/> June 26, 2012	June 15
<input type="checkbox"/> July 10, 2012	June 29
<input type="checkbox"/> July 24, 2012	July 13

*Subject to Change

- Presentation
 Reports
 Consent
 Ordinance
 Resolution
 Quasi-Judicial
 Old Business
 New Business

FY2012 DESIGNATED HIGH PRIORITY ITEM - PRIORITY TOPIC

SUBJECT TITLE: Approval of Planned Activities for BugFest-By-The-Sea, Saturday, July 21, 2012 to Saturday, July 28, 2012.

EXPLANATION: At its meeting on Feb. 28, 2012, the Town Commission approved co-sponsoring a series of events in July to coincide with Florida's annual mini-lobster season (July 25 & 26). Staff advised it would come back at a later date with more details about the events taking place on Town property. The BugFest-By-The-Sea 2012 events are scheduled as follows, although weather may play a role in moving the cooking venues indoors.

The Commission allocated \$2,500 for any event-related costs.

The Town is or may be contributing financially with the following events:

EVENT	DATE	PLACE	TIME (Approximate)	BUSINESS
*Lobster Bake & Boil	July 25	El Prado Park	4-6PM	Lenore Nolan-Ryan
**Chef Competition	July 26	Beach Pavilion	5-7PM	Lenore Nolan-Ryan

*The Town is picking up the cost for steel-drum music, and perhaps some miscellaneous expenses.

**The Town may possibly need to cover the costs for providing audio amplification at the pavilion.



Businesses are managing and operating the following BugFest-By-The-Sea events.

EVENT	DATE	PLACE	TIME (Approximate)	BUSINESS
Photo Contest	July 21-27	Atlantic Ocean	All Day	ByTheSea Realty
Dive Safety Clinic	July 24	Beach/Ocean	10AM-12PM	Gold Coast Scuba
Bug Hunting Class	July 24	Jarvis Hall	4-6PM	Gold Coast Scuba
Bug Hunt Contest	July 25 & 26	Atlantic Ocean	All Day	Gold Coast Scuba
Pier Clean-Up	July 27	Anglin's Pier	7AM-9AM	Gold Coast Scuba & PADI Project AWARE
Wreck Dives	July 27	Atlantic Ocean	1-4PM	Gold Coast Scuba
Fish ID Slide Show	July 27	Jarvis Hall	3-5PM	Gold Coast Scuba
Contest Slide Show	July 27	Jarvis Hall	6-7PM	ByTheSea Realty
BugFest Music Fest	July 27	Village Grille	7-10PM	Village Grille
Copenhagen Dive	July 28	Atlantic Ocean	9-11AM	Gold Coast Scuba
Fish ID Beach Dive	July 28	Atlantic Ocean	3:30-5PM	Gold Coast Scuba

RECOMMENDATION: Approve the events with the following conditions:

- Police Chief Oscar Llerena shall specify the number of detail officers needed for traffic and crowd control (No BSO off-duty deputies are anticipated at this time).
- The Town will be responsible for waste receptacles, recycling and removal.
- No road closures are required.
- Sound systems shall be operated so as not to violate the Town's Code (Volume shall not exceed 90 dba or 95 dbc between the hours of 7AM and 10PM when measured at or beyond 200-feet. The sound system shall not be operated between the hours of 10:30PM and 7AM.
- The Town Manager may suspend permission for this event or the onsite Town representative may terminate an event due to the sponsoring business not complying with the terms and conditions of the Town's event permit or for any health or safety issues, such as crowds that exceed the capacity of the event site.
- The Town Manager may approve modification of the dates, times and locations of the events.

EXHIBITS:

Reviewed by Town Attorney
 Yes No

Town Manager Initials *CA*