



AGENDA ITEM MEMORADUM

Town Manager

Connie Hoffmann

Department

Department Director

COMMISSION MEETING DATE (*) - 7:00 PM	Deadline to Town Clerk
<input type="checkbox"/> Feb 28, 2012	Feb 17
<input type="checkbox"/> Mar 13, 2012	Mar 2
<input type="checkbox"/> Mar 27, 2012	Mar 16
<input checked="" type="checkbox"/> April 10, 2012	Mar 30
<input type="checkbox"/> April 24, 2012	Apr 13

***Subject to Change**

- Presentation
 Reports
 Consent
 Ordinance
 Resolution
 Quasi-Judicial
 Old Business
 New Business

FY2012 DESIGNATED HIGH PRIORITY ITEM - PRIORITY TOPIC

SUBJECT TITLE: INTRODUCTION OF TOWN'S PROJECT MANAGER, BILL COLE.

EXPLANATION: Mr. Cole started work with the Town in the position of Project Manager on Monday, April 2. He has a Bachelor's Degree in Building Construction, has been a general contractor, has worked as a Project Manager for several large construction companies, and for Florida Keys Community College. We are pleased to have him on board. He will immediately be assigned to the two neighborhood grant projects, the Bougainvillea Drainage & Streetscape project, and evaluation of the bids on our infrastructure/construction annual contract.

Reviewed by Town Attorney
 Yes No

Town Manager Initials CH