



Item No. 11d

LAUDERDALE • BY • THE • SEA

Agenda Item Memorandum

Development Services

Linda Connors *LC*

Department

Town Planner *SB*

COMMISSION MEETING DATE (*) - 7:00 PM	Deadline to Town Clerk
<input checked="" type="checkbox"/> September 11, 2012	August 30 th

*Subject to Change

- | | | | |
|---------------------------------------|-----------------------------------------|----------------------------------------------------|---------------------------------------|
| <input type="checkbox"/> Presentation | <input type="checkbox"/> Reports | <input checked="" type="checkbox"/> Consent | <input type="checkbox"/> Ordinance |
| <input type="checkbox"/> Resolution | <input type="checkbox"/> Quasi-Judicial | <input type="checkbox"/> Old Business | <input type="checkbox"/> New Business |

FY2011 DESIGNATED HIGH PRIORITY ITEM: Efficiency of Government

SUBJECT TITLE: Selection of JC Consulting (Cecelia Ward) to Prepare a Comparative Report between the Town and the County (Annexation Area) Zoning Regulations.

EXPLANATION: The First Reading of Ordinance 2012-15, Planning Priority 5 – Development Code Clean-up is on the September 11, 2012 agenda. During the development of this ordinance, it became apparent that even more work needs to be done to incorporate the applicable County zoning regulations at the time of the annexations into our Comprehensive Plan and Land Development Regulations. To proceed with this planning task, we are requesting Commission approval to issue a \$7,000 Purchase Order to JC Consulting to prepare a comparative report between the applicable County zoning regulations and the Town’s existing land development regulations. She is already familiar with and, in fact, uncovered these issues. The \$7,000 amount is based on an estimated 70 hours of work at \$100 per hour. This rate is lower than the rate previously paid to planner Walter Keller.

We anticipate that this task will be completed by the end of this fiscal year. Funds are available in the Development Services FY12 budget to cover these expenses.

RECOMMENDATION: We recommend the Commission approve the use of JC Consulting to prepare a comparative report that analyzes the Town’s Land Development Regulations and the applicable County zoning regulations at an estimated cost of \$7,000.

EXHIBITS: Exhibit 1 – Proposal from JC Consulting Enterprises, Inc.

SOURCE OF FUNDS: Dept. 519 Development Services Department
Account # 001.519.100.500.315 Professional Services

Reviewed by Town Attorney
 Yes No

Town Manager Initials *CWA*



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Reviewed by Town Attorney
 Yes No

Town Manager Initials *CA*

Exhibit 1

Linda Connors

From: Cecelia Ward <cward@jcconsultinginc.net>
Sent: Thursday, August 30, 2012 5:32 PM
To: Linda Connors
Subject: Estimate for Comparison

Linda,

Per our discussion, here is an estimate of hours needed to perform the comparative summary of the Broward County Land Development regulations relative to the annexed areas that I have compiled in a booklet as part of the Priority #5 - with the comparable Town Land Development Regulations.

- 7 County Zoning Districts
- 4 Town Residential Zoning Districts
- 21 Supplemental Regulation Sections - County
- 21 Supplemental Regulation Sections - Town
- Comparison of BC and Town Comprehensive Plan (will base this on current planning documents - if drastic differences, then will need to get copies of BC 1991 and 2001 BC Comprehensive Plans)

Total 53 sections to review - estimate of 1 hour per section = estimate 53 hours

Compare BC Comp plan and Town Comp plan = estimate 2 hours

Subtotal 55 hours

Staff Meetings, Conference Calls - Finalize drafting of Comparison Document

- Estimate 12 hours staff meetings/ conference calls
- Finalize drafting of comparative table, incorporate final changes with you and legal - with intent that final format can be used for a future referendum re changes to Broward County districts = Estimate 3 hours

Subtotal 15 hours

Total time - 70 hours max (about 3 1/2 weeks based on 20 hour work week)

Based on \$100.00 per hr= \$7,000 NTE

Call if you have any questions.

Sincerely,

Cecelia Ward, AICP

President,

JC Consulting, Inc.

102 NE 2nd Street, #145

Boca Raton, FL 33432

Office Phone: (561) 451-2937

Cell Phone: (954) 815-4298

cward@jcconsultinginc.net