

**TOWN OF LAUDERDALE-BY-THE-SEA
TOWN COMMISSION**

REGULAR MEETING

MINUTES

Jarvis Hall

4505 Ocean Drive

Tuesday, December 13, 2011

7:00 P.M.

1. CALL TO ORDER, MAYOR ROSEANN MINNET

Mayor Roseann Minnet called the meeting to order at 7:00 p.m. Also present were Commissioner Birute Ann Clotey, Commissioner Chris Vincent, Commissioner Scot Sasser, Town Attorney Susan L. Trevarthen, Town Manager Connie Hoffmann, and Town Clerk June White.

2. PLEDGE OF ALLEGIANCE TO THE FLAG

3. INVOCATION - Reverend George Hunsaker

Pastor Jim Goldsmith gave the Invocation.

4. ADDITIONS, DELETIONS, DEFERRALS OF AGENDA ITEMS

Mayor Minnet added Vice Mayor Dodd's request to televise the Candidates Forum as New Business Item 17c.

Town Manager Hoffmann introduced Deputy Town Clerk Glenn McCormick.

5. PRESENTATIONS

- a. Update on legislative issues by State Representative George Moraitis, Jr.

State Representative George Moraitis, Jr., noted jobs and economic development were a priority. He said the expansion of the Panama Canal would result in growth at Port Everglades, and a railroad link would be created to accommodate cargo transport. Representative Moraitis stated the Broward County's Beach Re-nourishment Project was going forward.

Commissioner Clotey said approximately 40,000 unfilled high paying jobs were due to a mismatch of university graduates and what the job market required. State Representative Moraitis replied he was on the Higher Education Appropriations Committee in the House, and the provision of higher education in technology fields was

a high priority of the state, along with attracting venture capital. He said they would work on incentives for educational facilities to promote and provide such programs, and students needed to be made aware that this was where the job growth was in the U.S.

Commissioner Vincent inquired of the incentives the state offered businesses to locate in Florida. State Representative Moraitis said the incentives offered were mostly tax credits.

Commissioner Sasser mentioned the expansion of the Panama Canal. He inquired as to the other places State Representative Moraitis said were preparing for the effects of the Canal's expansion. He wished to know how far ahead they were of Port Everglades.

State Representative Moraitis replied Savannah was close to a large distribution facility in Atlanta, and the inland port was important to the South Florida area, as much of the cargo from overseas stopped at Savannah. He added that other ports were in varying stages of preparation: Jacksonville, Norfolk, Virginia; Port of Miami received its funding for dredging, as their plans were ready.

Commissioner Sasser remarked on education reform, noting the Town's demographics had changed with more children residing in Lauderdale-By-The-Sea than two years ago. The Town was a part of an ILA and was subject to a variety of state mandates, which the school system sought to comply with by using a "Band-Aid" approach. He asked State Representative Moraitis to look into the matter; the Broward School System should be shown the right solutions to ensure state mandates were adhered to.

State Representative Moraitis agreed this was a big issue, stating education took up a third of the state's budget.

Vice Mayor Dodd stated the Florida coast was severely affected by the oil spill in the Gulf of Mexico and there was talk of deep water drilling in Cuba. He questioned the steps the Legislature was taking to protect Florida's tourist industry, as an oil spill would be catastrophic.

State Representative Moraitis stated that stopping deep water drilling in Cuba was more of a federal issue, but preparing for a potential oil spill entailed investing more money into disaster preparedness plans.

Mayor Minnet said the Governor was seeking to take the three-percent savings on FRS retirement contributions away from the local cities and asked where State Representative Moraitis stood on that issue.

State Representative Moraitis replied the idea of the three-percent cut was to help everybody, shore up the retirement fund and bring it more stability, and be less reliant on general revenue.

Mayor Minnet commented on State Representative Moraitis' mention of encouraging more charter schools, indicating cities should be allowed to review the impact of additional charter schools on the local community.

Mayor Minnet stated the Town was a "donor" community, having to rely on the provision of water and sewer services from the cities of Pompano Beach and Fort Lauderdale. The current law allowed these cities to charge other cities' residents a 25% surcharge above the rates charged to their own residents. She questioned where State Representative Moraitis stood on exploring legislation that would give relief to consumers living in donor communities.

State Representative Moraitis replied this was a difficult question, as he represented citizens from Fort Lauderdale and Pompano as well. He agreed the system should be fair, and some preliminary investigation had been conducted as to where the 25 percent came from. Though justified in the beginning stages, over time the justification for the surcharge seemed eroded. He was on the Energy and Utilities Committee for the House, and this matter was certainly worth further exploration.

b. Upcoming Broward County Beach Re-nourishment Project

Eric Meyers, from Broward County government, gave an update on the upcoming Beach Re-nourishment Project.

Commissioner Vincent questioned whether it was mandated for communities to protect their shorelines, and which entity decided when and why re-nourishment should be done.

Mr. Meyers said Broward County assumed the responsibility for beach re-nourishment, with the state encouraging regionalism. He added that there was funding available for public beaches in the County. For privately owned beaches, such as those in Hillsboro Beach, there was no public funding available.

Commissioner Vincent wished to confirm there was no mechanism available to fast track a re-nourishment project. Mr. Meyers commented the County had yet to find a way to fast track the permit process.

Commissioner Clotey asked how much the re-nourishment project would cost.

Mr. Meyers replied the cost was expected to be as high as \$30 million, particularly if they went with the truck hauling option.

Commissioner Clotey wondered if the dunes constructed along the Fort Lauderdale shores would adequately protect the beach.

Mr. Meyer stated they were unlikely to, and they explored many other options to try to find a more cost effective way to preserve sandy beaches.

Commissioner Clottey stated she was told by Dr. Goreau, who was doing the biorock project, that the reefs in the northern part of Town were in a better condition than those in the southern part of Town.

Mr. Meyer and County staff did not share the same understanding about the reefs to the north being in better condition than those to the south of the Town. The aim of the County's re-nourishment project was to provide shore and storm protection for the beaches without hurting the near-shore environment.

Vice Mayor Dodd asked why there was no bypass system at Fort Lauderdale where there was a massive sandbar on the north side caused by the inlet rushing out and the slowing of the natural drift down the coast.

Mr. Meyer responded the County looked at the cost for bypassing periodically, probably every five to ten years since the '70s. In the past off shore sand was plentiful and cheap, so the numbers for bypassing did not work then. He said, beginning in the early 2000s, the numbers to bypass started to make better sense, and they were in the process of applying for a permit for a sand bypassing project.

Commissioner Sasser noted there was no Commission consensus to support or oppose the County's Beach Re-nourishment Project. He wondered whether it was more economical to transfer the sand from its source to huge barges and float them to the point of the beach re-nourishment, rather than having numerous trucks rolling in and out of the beach area.

Mr. Meyer replied County staff and he discussed the possibility, but the initial figures showed the materials were handled so often it became very expensive. A lot of the work came down to economics. If the community selected a local option that was more expensive, going that route was possible.

Commissioner Sasser wondered if the sand dredged up to widen and deepen Port Everglades could be used for beach re-nourishment.

Mr. Meyer indicated he was told the product that would be dredged up at Port Everglades would be too coarse and rocky to be suitable for beach sand. The dredged material from Port Everglades would be dumped in an offshore disposal area in some 800 feet of water unless some other construction use for the product was found. He explained the state's sea turtle organization had very tight specifications for sand as to grain size and other characteristics; they wanted to make sure it was sand suitable for turtle nesting.

Commissioner Sasser asked about the source of the \$30 million for the Beach Re-nourishment Project.

Mr. Meyer responded the federal government paid 50 to 60 percent of the cost, and the state paid about half of the non-federal share up to 25 percent. The County and municipalities split the rest, with the County paying about three quarters of the remaining percentage. He stated, unfortunately, the federal government had agreed to pay about \$17 million in reimbursement if the County entered into an agreement with them on an earlier re-nourishment project the federal government had only appropriated about \$5 million of the \$17 million. They were trying to fund the project with tourist development tax revenue and some state funding.

Mayor Minnet requested a workshop to further discuss the impact of this project and to get the word out to the community.

Mr. Meyers agreed to coordinate with the Town Manager to set a workshop date in January at which he would make a presentation, he needed direction from both the County and cities to finalize his permit application to the state and Corp of Engineers.

6. PUBLIC COMMENTS

Mayor Minnet opened the meeting for public comment.

Mark Brown stated the new special event under item 11a, a new day Caribbean-themed festival, was an unnecessary Town expense as there were sufficient special events in the Town. On item 17a, he supported a project in the subject area but thought the Town was moving too quickly on the design.

Dr. Kenneth Most, Chairman of the Town's Sister Cities Association, stated their job was to represent Lauderdale-By-The-Sea to cities and towns internationally. Dr. Most noted there had been a marked drop in interest in the sister movement in the Town and consequently, the Board of Directors for the Sister Cities Organization requested the Town liquidate the organization.

Edmund Malkoon said he was glad to see the Town moving forward on the Flamingo Avenue Drainage Project, lowering the Town's permitting fees. Mr. Malkoon remarked on a code issue in Bel Air where it was alleged a film was being made. He questioned the hours of code enforcement officers and whether there was an emergency number for residents to call on the weekend.

Cathy Silver requested the Town to open the trash removal to bidding by all trash service companies, as the prior service provider, Waste Management, gave citizens more personalized service and care.

7. PUBLIC SAFETY DISCUSSION

- a. BSO Monthly Report – November 2011 (Chief Oscar Llerena)

Police Chief Oscar Llerena remarked the Shredathon and Medicine Cabinet events were more successful in 2011 than in 2010.

Vice Mayor Dodd asked for an update on the cameras.

Chief Llerena stated that much of the delay was due to problems with FDOT, as the two main thoroughfares in the Town, A1A and Commercial Blvd., were state roads, and FDOT refused to let the Town install cameras on those roadways. Chief Llerena reminded the Commission the police department held their "Keep Our Community Safe" initiative earlier in the day, as per Sheriff Lamberti's directive.

Vice Mayor Dodd made a motion to accept the report. Commissioner Sasser seconded the motion. The motion carried 5-0.

b. VFD Monthly Report – November 2011 (Chief Steve Paine)

Vice Mayor Dodd made a motion to accept the report. Commissioner Sasser seconded the motion. The motion carried 5-0.

c. AMR Monthly Report – November 2011 (Chief Brooke Liddle)

Mayor Minnet stated a resident approached her and asked what would happen if she did not wish to go to the closest hospital in the event of an emergency.

Chief Liddle replied AMR generally took the patient where they requested, provided they were sufficiently stable to be transported to that hospital. Thus, the decision was made on a case-by-case basis. He said hospitals were very specialized, and the standard of care was to take patients to facilities that specialized in the care they needed. With the Mayor's recommendation, he would provide the Town's Public Information Officer (PIO) with bullet point information for dissemination to residents.

Mayor Minnet wondered what would happen if the requested hospital was far away.

Chief Liddle responded, if the patient were stable enough, there was a second ambulance that responded to calls, so they would transport the patient accordingly.

Vice Mayor Dodd made a motion to accept the report. Commissioner Clotney seconded the motion. The motion carried 5-0.

8. TOWN MANAGER REPORTS

a. Chamber of Commerce November 2011 Monthly Report

Guy Contrada said the Chamber's holiday party would be held on Thursday, December 15, 2011, from 6:00 p.m. to 9:00 p.m. at Sea Watch; tickets were \$20 per person.

Commissioner Sasser recalled the Commission requested the Chamber provide quarterly financial reports.

Town Manager Hoffmann believed the Commission directive was that, when the Chamber came to the Town with its budget request in summer 2012, the Chamber was to present audited numbers on the actual cost to run the Visitor's Center. Town staff determined that it would be costly for the Chamber to have an official audit, so she suggested that the Chamber representatives sit with the Town's Financial Advisor, Tony Bryan, and discuss how to document the Visitor's Center's expenses.

Commissioner Sasser stated he was comfortable with the Town Manager's suggestion if there was a Commission consensus. There was consensus.

Vice Mayor Dodd made a motion to have the Chamber provide the Town Commission with quarterly financial reports. Commissioner Vincent seconded the motion. The motion carried 5-0.

b. Town Manager's Report

Town Manager Hoffmann informed residents the League of Women Voters agreed to moderate the Town's candidate forum on Wednesday, January 11, 2011, at 7:00 p.m. at Jarvis Hall. Questions residents/businesses wished posed to the candidates should be emailed to the League of Women Voters.

Vice Mayor Dodd made a motion to televise the Candidate Forum on channel 78 on January 11, 2012. Commissioner Sasser seconded the motion. The motion carried 5-0.

Town Manager Hoffmann sought further clarification on the planting of trees on the North A1A Beautification Project, as previously the Commission passed a motion to replace the remaining unplanted live oaks with Gumbo Limbos. Now the Commission and staff were receiving emails and phone calls from residents objecting to Gumbo Limbos. She said Project Manager Mederos had been dealing with the situation on a case-by-case basis, speaking with property owners and condo representatives. In some cases the tree called for in the plan was inappropriate or needed to be moved, and he seemed to be addressing the situation satisfactorily. She recommended the Commission rescind the decision made at the last Commission meeting to go with Gumbo Limbos and allow Mr. Mederos to make the decision on a case-by-case basis, as long as the trees selected for planting were from the approved tree list.

Vice Mayor Dodd made a motion to allow the Project Manager to determine what species of tree would be suitable for the A1A Enhancement Project on a case-by-case basis. Commissioner Sasser seconded the motion. The motion carried 5-0.

9. TOWN ATTORNEY REPORT

Town Attorney Trevarthen said a second reading of the ordinance pertaining to the lobbyist registration ordinance would be considered later in the evening. She added that this was another step in the Town's enactment of the County's new ethics ordinance that applied to municipal elected officials; her firm was working with Town staff on the forms and procedures. She received her first request for a legal opinion relating to the Commissioners' role at special events held in the Town throughout the year. She proposed broadening the question to allow it to address some of the most common issues that arose when Commissioners served as the chair for various special events. The question would be forwarded to all members of the Commission that they might ask it of her, and she would respond to each question.

10. APPROVAL OF MINUTES

Commissioner Vincent made a motion to approve the minutes as listed. Commissioner Sasser seconded the motion. The motion carried 5-0.

- a. October 11, 2011, Regular Commission Meeting Minutes
- b. October 25, 2011, Regular Commission Meeting Minutes
- c. November 8, 2011, Regular Commission Meeting Minutes

11. CONSENT AGENDA

Item 11a was removed from the Consent Agenda for discussion.
Item 11c was removed for discussion at a future date.

Vice Mayor Dodd made a motion to approve Items 11b, 11d and 11e on the Consent. Commissioner Vincent seconded the motion. The motion carried 5-0.

- a. New Special Event Sponsored by the Town (Assistant to the Town Manager Pat Himmelberger)

Commissioner Clotey expressed concern about the noise, as this event could disturb residents' quiet enjoyment of their property.

Pat Himmelberger said this was a Town event and therefore, the Town would be in control of the noise level as well as the position of any band.

Commissioner Clotey asked whether the event was being proposed as an annual event or a one-time event. Ms. Himmelberger stated that the Ad Hoc Marketing Group was looking to combine it with other events already planned. The intent to have a four-day event that the Town could market to visitors and fill the hotel rooms for those days.

Commissioner Vincent believed the event would be a huge benefit for the Town, and having a four-day series of events gave families more reason to come to the Town for a

longer time. If the arrangement did not work, then it would be simple to not repeat it the next year; it seemed strange to create issues where none existed.

Commissioner Sasser echoed support for the new special event, as it was unlikely visitors planned their holiday around a single Town event. Though he supported the four-day concept, he remained unconvinced a Caribbean Night was the right event.

Vice Mayor Dodd asked if Town staff would be organizing the new special event. Ms. Himelberger replied the new event would be partially organized by Town staff, but would be supported by members of the Ad Hoc Marketing Group that had been meeting over the past few months, along with various members of the community, hoteliers, and restaurants owners. Town Manager Hoffmann stated Town staff would do the booking of the bands and coordinate with Town restaurants to provide food for sale.

Vice Mayor Dodd said he received two complaints about the appropriateness of using Town funds for the new event, echoing Commissioner Sasser's sentiments on whether a Caribbean theme was right for the Town. He preferred to see the downtown area renovated first and believed that local businesses should bear more of the financial burden, as opposed to the Town picking up the \$6,000 tab.

Commissioner Clotey agreed with giving the new event a chance, but was not aware the Town's hotels had problems filling their rooms in February, as this was high season.

Town Manager Hoffman stated that Town staff was aware of how full the hotels usually were in February, and the idea was to take advantage of the number of visitors and hold a series of events. She stated many of the Town's businesses informed her if they were participating in the Taste of the Beach it would be difficult to do two events back to back. She asked what other themes the Commission wished Town staff to consider other than the Caribbean theme.

Mayor Minnet wished to know who comprised the Ad Hoc Committee. Town Manager Hoffmann explained meetings were held once a week, and any local businessperson wishing to get involved was invited. Ms. Himelberger added that the idea of the Caribbean Night arose from the desire to attend a beach-oriented theme.

Commissioner Clotey commented there were various Caribbean festivals held throughout the region, and giving the new event a Caribbean title could attract a large number of Caribbean patrons and alienate other visitors. She thought it best to make it an all-inclusive Florida event.

Commissioner Vincent had no problem with the Caribbean theme. It seemed wise to leave the decision to the Ad Hoc Committee.

Mayor Minnet stated she was not in favor of the Caribbean theme and had other ideas. However, the name of the event should be left to Town staff and the Ad Hoc Committee

to develop, and it would be an interesting event to try, thanking both groups for bringing the concept together.

Commissioner Clotley wondered if the proceeds from the event would go to the Town. Town Manager Hoffmann pointed out there would be no proceeds; the only matter discussed was if some of the restaurants agreed to sell food at the event, the Town could receive a percentage of the gross sales to cover some of the expense of hosting the event.

Vice Mayor Dodd inquired if one of the local businesses would supply the alcohol permit. Town Manager Hoffmann answered yes.

Commissioner Sasser reiterated his concerns, wondering if the \$6,000 would be better spent on the June event to drive more business toward the Town's hotels.

Commissioner Vincent made a motion to approve the Town spending \$6,000 on the subject event, and to leave the decision of the event theme up to the Ad Hoc Committee. Commissioner Clotley seconded the motion. The motion carried 3-2. Vice Mayor Dodd and Commissioner Sasser voted no.

- b. Special Event Application for the A1A Marathon proposed for Sunday, February 19, 2012 (Assistant Town Manager Bud Bentley)

This item was approved on Consent.

- c. Special Event Application for Aruba Beach Café to hold a Memorial Day Beach Bash on May 28, 2012 (Assistant Town Manager Bud Bentley)

This item was removed from the agenda to be rescheduled at an undetermined time.

- d. Appropriation of Funds for Mathews Work Authorization No. 1 – Preparation of Annual Construction Contract Bid Specifications (Municipal Services Director Don Prince)

This item was approved on Consent.

- e. Special Event Application for Taste of the Beach (Assistant Town Manager Bud Bentley)

This item was approved on Consent.

Mayor Minnet recessed the meeting at 8:55 p.m. and reconvened at 9:10 p.m.

12. ORIDINANCES – PUBLIC COMMENTS

1. Ordinances 1st Reading

- a. **Ordinance 2011-19: AN ORDINANCE OF THE TOWN COMMISSION OF THE TOWN OF LAUDERDALE-BY-THE-SEA, FLORIDA, AMENDING ORDINANCE NO. 2005-04 TO RENAME "MUNICIPAL PARK" TO "FRIEDT FAMILY PARK" IN HONOR OF THE FRIEDT FAMILY; PROVIDING DIRECTION TO THE ADMINISTRATION; PROVIDING FOR CONFLICTS, SEVERABILITY, AND AN EFFECTIVE DATE**

Mayor Minnet opened the meeting for public comment. With no one wishing to speak, she closed the public comment portion of the meeting.

Vice Mayor Dodd asked if the ordinance's renaming process applied to the Sylvia Neely Tennis Court and the Spicola Bocce Ball Court.

Town Manager Hoffmann responded this was Town staff's understanding of what the Commission desired, though the signs had yet to be priced.

Vice Mayor Dodd thought the change applied only to the Friedt Family Park.

Town Manager Hoffmann pointed out the Sylvia Neely Tennis Court and the Spicola Bocce Ball Court had been approved, and the Commission had to vote to undo the naming if they were to be changed.

Municipal Services Director Don Prince stated the Sylvia Neely Tennis Court had a small plaque that was removed when the playground was upgraded; the plaque was now on the monument wall that would say Friedt Family Park. The Spicola plaque was on a pedestal behind the fire department and could be relocated to the proper area.

Commissioner Vincent made a motion to adopt Ordinance 2011-19 on first reading. Commissioner Clotey seconded the motion. The motion carried 5-0.

2. Ordinances 2nd Reading

- a. **Ordinance 2011-20: AN ORDINANCE OF THE TOWN COMMISSION OF THE TOWN OF LAUDERDALE-BY-THE-SEA, FLORIDA, AMENDING THE CODE OF ORDINANCES BY CREATING SECTION 2-1 "LOBBYING REGULATION" OF ARTICLE I "IN GENERAL" OF CHAPTER 2 "ADMINISTRATION" TO ESTABLISH A LOBBYIST REGISTRATION SYSTEM IN ACCORDANCE WITH SECTION 1-19 "CODE OF ETHICS FOR ELECTED OFFICIALS" OF THE BROWARD COUNTY CODE OF ORDINANCES BY PROVIDING FOR DEFINITIONS, REPORTING OF LOBBYING ACTIVITIES, PENALTIES, AND IMPLEMENTATION; PROVIDING FOR CODIFICATION, CONFLICTS, SEVERABILITY, AND AN EFFECTIVE DATE.**

Town Attorney Trevarthen noted this ordinance was necessary to comply with Broward County's new Ethics Code. She met with Town Manager Hoffmann and her staff to finalize the forms and other procedures for implementing the ordinance.

Mayor Minnet opened the meeting for public comment.

Ron Piersante thought the Town should hire someone or appoint an existing staff member to oversee Town functions, in light of the County's new ethics code.

With no one else wishing to speak, Mayor Minnet closed the public comment portion of the meeting.

Town Manager Hoffmann said Town staff would compile a list of everyone that ever had a contract with the Town for the past several years and send it to the Town Commission. She would be asking the Town Attorney for opinions on whether a resident with a right-of-way agreement with the Town, or those with certain permits or licenses from the Town had to be included on the vendor list. She asked what members of the Commission should do if they were approached after January 2, 2012, by an unregistered lobbyist.

Town Attorney Trevarthen replied any member of the dais who was approached in that manner would be required to report the contact who was acting as a lobbyist, even if that individual had not yet registered. Her firm was working on language for the cities and believed they found ways to specify many circumstances, but there was no way to avoid an unanticipated approach by an unregistered lobbyist. It would be burdensome for the Commission, as it was their responsibility to report the contact; the ethics code clearly states the proper response. She noted for contact with lobbyists at Town Hall, her firm was setting up a log based on a system already in place at the County.

Mayor Minnet requested Town staff place a separate line item in the Town Attorney's budget to monitor exactly how much Town dollars were utilized to satisfy the unfunded mandate the County was imposing on municipalities.

Town Manager Hoffmann responded Town Attorney Trevarthen was already in the process of breaking down her bill to show the cost of her services to implement the ethics ordinance.

Vice Mayor Dodd asked if the Town's Public Services building counted as a part of Town Hall.

Town Attorney Trevarthen answered yes, Town Hall was the term used for the purpose of convenience, but the ordinance contained a phrase that encompassed any Town property. She stated this placed an added burden on the Town to make sure there were lobbyist logs at all its facilities.

Commissioner Sasser commented as to members of the dais chairing Town events versus having a staff member work on events, asking if they ever actually voted on such an issue in the past. He requested the matter be placed on the next Commission meeting.

Commissioner Clotley thought there was already a vote during the 2011 budget process when the Town Manager had proposed a \$7,000 budget item that was vetoed by the Commission.

Mayor Minnet asked the Town Clerk to research the matter and the Commission would proceed based on those findings.

Vice Mayor Dodd made a motion to adopt Ordinance 2011-20 on second reading. Commissioner Sasser seconded the motion. The motion carried 5-0.

13. RESOLUTIONS – PUBLIC COMMENT

- a. **RESOLUTION 2011-43: A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF LAUDERDALE-BY-THE-SEA, FLORIDA, ADOPTING THE BUILDING PERMIT AND INSPECTION FEE SCHEDULE; PROVIDING FOR SEVERABILITY, CONFLICTS, AND AN EFFECTIVE DATE.**

Mayor Minnet opened the meeting for public comment. With no one wishing to speak, she closed the public comment portion of the meeting.

Vice Mayor Dodd made a motion to adopt Resolution 2011-43. Commissioner Vincent seconded the motion. The motion carried 5-0.

- b. **Resolution 2001-44: A RESOLUTION OF THE TOWN OF LAUDERDALE-BY-THE-SEA, FLORIDA, AUTHORIZING AN AGREEMENT WITH C.A.P. GOVERNMENT, INC. FOR BUILDING INSPECTION AND PLAN REVIEW SERVICES; DIRECTING THE APPROPRIATE TOWN OFFICIALS TO EXECUTE THE AGREEMENT; PROVIDING FOR REPEAL OF ANY CONFLICTING RESOLUTION; PROVIDING FOR SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE.**

Mayor Minnet opened the meeting for public comment. With no one wishing to speak, Mayor Minnet closed the public comment portion of the meeting.

Commissioner Vincent made a motion to adopt Resolution 2011-44. Vice Mayor Dodd seconded the motion. The motion carried 5-0.

- c. **Resolution 2011-45: A RESOLUTION OF THE TOWN OF LAUDERDALE-BY-THE-SEA, FLORIDA, AUTHORIZING AND**

DIRECTING THE APPROPRIATE TOWN OFFICIALS TO EXECUTE A GRANT APPLICATION FOR FUNDS AVAILABLE THROUGH THE COMMUNITY DEVELOPMENT BLOCK GRANTS PROGRAM THROUGH BROWARD COUNTY FOR THE FISCAL YEAR 2012/2013 PROVIDING FOR CONFLICT; PROVIDING FOR SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE.

Mayor Minnet opened the meeting for public comment. With no one wishing to speak, Mayor Minnet closed the public comment portion of the meeting.

Vice Mayor Dodd made a motion to adopt Resolution 2011-45. Commissioner Sasser seconded the motion. The motion carried 5-0.

- d. Resolution 2011-46: THE-SEA, FLORIDA, AUTHORIZING AN AGREEMENT WITH MIGUEL LOPEZ, JR., FOR CONSTRUCTION OF DRAINAGE IMPROVEMENTS FOR THE FLAMINGO AVENUE STORMWATER DRAINAGE PROJECT AND AN AGREEMENT WITH PLAZA EAST CONDOMINIUM FOR COST SHARING FOR CONSTRUCTION OF THE IMPROVEMENTS; DIRECTING THE APPROPRIATE TOWN OFFICIALS TO EXECUTE THE AGREEMENTS; PROVIDING FOR REPEAL OF ANY CONFLICTING RESOLUTION; PROVIDING FOR SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE.

Mayor Minnet opened the meeting for public comment. With no one wishing to speak, Mayor Minnet closed the public comment portion of the meeting. She asked Town Staff for an update on Plaza East.

Assistant Town Manager Bud Bentley responded Plaza East had until Thursday, December 29, 2011, to hold their board meeting, approve the agreement and return it to the Town in order for them to participate in the project. He said the representatives of the Plaza East Board and Town staff met; they indicated they would recommend their board approve the agreement and have both agreements executed simultaneously.

Mayor Minnet remarked Plaza East must approve their cost-sharing portion of the project.

Vice Mayor Dodd said, under the penalty portion of the agreement, the Town was authorized to disconnect if Plaza East failed to pay. He wondered how Town staff intended to disconnect them when they would not be connected, as this was a storm water drain.

Assistant Town Manager Bentley replied Plaza East had three roof drains that came off their north building that connected directly to the storm water pipeline under Flamingo Avenue.

Commissioner Sasser made a motion to adopt Resolution 2011-46. Vice Mayor Dodd seconded the motion. The motion carried 5-0.

14. QUASI-JUDICIAL PUBLIC HEARINGS

There were no quasi-judicial public hearings.

15. COMMISSION COMMENTS

Mayor Minnet stated that Thursday, December 15, 2011 was the Sea Watch party, and the Broward League of Cities general membership meeting, was at 3:00 p.m., at which there would be a legislative action advocacy program. She encouraged the Town Commission to attend the meeting. It was a great way for them to meet other city commissioners and a good source of networking. She wished everyone a Merry Christmas, happy holidays and a Happy New Year.

Commissioner Vincent echoed best wishes for the holidays.

Commissioner Sasser wished everyone all the best for the holiday season, thanking those that were involved in the Christmas by the Sea event, as it was an excellent event. He hoped to see everyone at the Chamber's holiday event on December 15.

Vice Mayor Dodd stated there had been no Hillsboro Inlet meeting. He looked forward to representing the Town for another four years as a Commissioner, stating he always tried to unite the Town on all issues and use good judgment in all issues. Vice Mayor Dodd felt the next four years would be a wonderful challenge for the Town to continue the harmony and teamwork achieved over the past two years, and he hoped for everyone's support to make this happen.

Commissioner Clotey wished everyone a Merry Christmas and Happy Hanukah and hoped many would join the many festivities taking place around the Town. She reported the Broward Metropolitan Planning Agency (MPO), one of the main issues they discussed at the last meeting was having a train run along the eastern tracks that would connect in places to the Tri-Rail track. Commissioner Clotey stated she received numerous calls stating the City had reached a point in time where every property in Town had the sewer lines brought to the edge of their property line. However, due to the manner in which the annexation was handled, there were still problems. She indicated the Commission decided all utility consumers in the Town should pay the same sewer rates, depending on which category they fell into. However, this led to resentment among many in the community, as all taxpayers paid for the sewers that went into the northern section of the Town. She stated in summer 2011, the Town raised the sewer rates of the southern part of the Town to an artificially high rate, allowing everyone in the Town to pay according to their category. There was a surplus in the Town's sewer fund to the tune of some two or \$300,000, and this surplus was being generated from the Town overcharging the residents and businesses in the southern areas. She said accumulating these funds to pay for future sewer

improvements was unfair, and those funds should be collected in the same format as funds for similar improvements made in the northern part of the Town. The amount was not the issue; it was a matter of principle.

Commissioner Clotley mentioned there were two items she requested be placed on the next Commission agenda. The first had to do with two voter referendums that had been passed by the voters that had yet to make it into the Town's Charter. One was the issue of districting and voting to sunset districts by 2018; this never made it to the Charter and the statute of limitations ran out in 2011.

On the matter of the inappropriate activity in some of the Town's neighborhoods, Commissioner Clotley felt it went back to short-term rentals, and she tried unsuccessfully twice to adopt requirements for longer-term rentals. She commented the Town now had an industry that moved into an area and, though they were making money, it was not the type of activity most people desired in a family neighborhood. Residents had only to look out the windows of their homes to witness the activity taking place. She raised all these issues in the past and hoped her fellow Commissioners would continue to raise them in the future.

Mayor Minnet inquired if a Charter Review Board would convene in 2012, as she believed there were a variety of issues that would be discussed by that Board.

Town Manager Hoffmann affirmed there would be, though she was unsure if the two issues mentioned by Commissioner Clotley were among the matters listed for discussion.

Mayor Minnet believed the issue of the districts was one item for discussion, though she was unsure what the second issue was. The Commission knew there would be a Charter Review Board in 2012 and that there were some items they designated for discussion by the Charter Review Board. She stated those matters had not been skirted around by the Commission.

Commissioner Sasser concurred, stating he personally brought forward the issue of redistricting for discussion by the Charter Board at previous Commission meetings and spoke to the Town Attorney about it as well. He found it offensive for it to be said that the Commission was letting such matters go unresolved.

Commissioner Clotley said when the Commission passed something, such as an ordinance, another Commission could overturn it. If something was put in place by a referendum, it could only be removed by a referendum. At the time the aforementioned matter was discussed, she was unaware that time was of the essence and she didn't think her fellow Commissioners knew that either.

16. OLD BUSINESS

a. Analysis of Hotel Sewer Bills (Town Manager Connie Hoffmann)

Arthur Franczak indicated he was disappointed with the Town Manager's report. He asked the Town Manager whether the Town makes profit from the sewer fund, and whether money could be transferred out of the sewer fund to the General Fund. He asked whether the Town did a study to justify the new practice of charging per unit and whether hotels were subsidized in previous years to justify the rates. Why a 200 percent increase in hotel rates over last year did not raise any alarms. He said he was told hotels did not pay enough before and now they do. He wanted to know if hotels were subsidized in previous years.

Mayor Minnet sought an answer regarding the need for a study before adopting the sewer rates and asked if the Town went through the proper procedures as far as noticing for the increase in sewer rates.

Town Attorney Trevarthen confirmed the Town adhered to the proper notice procedures for the increased sewer rates. She advised how the Town set its rate structure was proper; there was no requirement for the Town to have a rate study. The Town adopted the rate methodology of the City of Pompano, and that was appropriate and reasonable.

On the matter of the Town making a profit in the sewer fund, Town Manager Hoffmann said she met with Mr. Franczak and had informed him that in the last fiscal year that ended September 30, 2011, the Town had more revenue than expenditures in the sewer fund, to the tune of about \$280,000. She explained the Commission's intent when the sewer rate increase was adopted in January 2011, was to upgrade the Town's 60-year-old sewer infrastructure but at that time there was insufficient data on its true state. The policy directive from the Commission was to generate additional revenue to set aside dollars for the replacement/repair of the Town's sewer system. She explained one of the reasons that amount was \$280,000 was that the Town budgeted \$50,000 for emergency repairs and, fortunately, none were needed during the year and the \$50,000 went into the fund balance.

Town Manager Hoffmann added Mr. Franczak asked whether the Town had done a rate study and she told him no, as Town staff relied on a study done by the City of Pompano Beach. She indicated to him that money could be transferred out of the sewer fund. For example, in the current year's budget, the Town would transfer \$200,000 to the CIP fund to do repairs to the Town's sewer system. She remarked to his comments regarding a 200 percent increase in the rates for hotels, she could not agree with Mr. Franczak's characterization of her responses. She told him she could do a further examination of all hotels to determine what percentage increase they all experienced in their bills. Mr. Franczak's bill had increased significantly, and she endeavored to show him, in the past, he paid on the basis of the meter size at his building, yet he had many more units than a single family residence. He was told the condominium residents in the southern area of the Town also experienced large increases in their sewer rates.

Vice Mayor Dodd inquired why hotels were charged per bathroom while residents were not charged in this manner. He stated when the Town Commission and staff

discovered the sewer reserves were fast depleting, they received reports of infrastructure repairs that would be necessary. The Commission took the step to set the sewer rates in the same manner as Pompano, and this was done without any detailed analysis, but it was a move made to address the immediate problem of the Town losing money. He noted when the sewer rates were increased, it was unknown that it might lead to a hardship for larger hotels. In three weeks, the Town would have available a five-year plan to repair and maintain the sewers. This item should be tabled to a workshop to allow for input from businesses and the general public; in the interim, staff could gather information on the sewer rates in Pompano and Fort Lauderdale, as well as analyze the master sewer agreement. He wished to see comparisons of the cost per kilo gallons for each building type, whether residential or hotel, as well as the meter rates, to ensure they were not being charged an excessive rate on both their capacity and usage. Vice Mayor Dodd believed everyone should be charged the same ballpark figure per gallon for the sewage they created, rather than disproportionately burden hotels. He questioned how much extra revenue the increased charges generated, assuring everyone, in his opinion, if money was paid into a proprietary fund, the money should be used only for that purpose. Thus, if the sewer fund made a profit, and the Commission allowed the transfer of those dollars into a capital building project, it should be used only for sewer issues. He requested the Town Commission and staff be allowed additional time to research the matter to get the facts and figures to allow for a realistic assessment of the situation. The problem was extremely complicated. He noted under the master sewer agreement with Pompano and how to divvy that cost the issue, as the Town was being charged as one user until 2022.

Town Manager Hoffmann stated Town staff intended to have the engineers that studied the Town's sewer infrastructure make a presentation of their findings at the first Commission meeting in January.

Vice Mayor Dodd saw no obstacle to having the report presented at the workshop.

Vice Mayor Dodd made a motion to table the analysis of hotel sewer bills, pending a workshop on the topic. Commissioner Clotey seconded the motion. The motion carried 5-0.

Town Manager Hoffmann noted most of the information Vice Mayor Dodd requested could be provided from the staff level; for any discussions on restructuring rates, she recommended bringing in a rate consultant. The first step would be to get the discussion and direction from the Commission on how staff should proceed.

Commissioner Sasser clarified the idea was to move money out of the sewer fund into the CIP (Capital Improvement Project) fund to address the Town's sewer issues and no other purpose. Town Manager Hoffmann concurred, stating this was what she said.

Commissioner Sasser recalled the decision to take a particular route was due to the speedy depletion of the Town's reserves, as the Town was not taking enough money

when compared to how much the Town was being charged by the City of Pompano Beach.

Town Manager Hoffmann clarified that the decision to act was not based only on what Pompano was charging the Town. The Town had its own expenses regarding sewer operations, and the combination of all expenses exceeded the revenue the Town received, and she had advised the Commission the deficit would grow if no action was taken.

Commissioner Sasser commented if the action taken by the Town hampered someone unintentionally, whether business or resident, further investigation by the Town was required. Whatever decision was made, it was important not to recreate the situation of being charged more by Pompano than it was costing the Town to provide the service.

There was Commission consensus to schedule a Commission workshop for January 19, 2012, at 7:00 p.m. to discuss the sewer rate matter.

There was also a consensus to set the date of January 17, 2012, at 7:00 p.m. for a Special Commission Meeting to discuss the East Commercial Streetscape Design Project.

b. Neighborhood Improvement Grant Program (Town Manager Connie Hoffmann and Assistant Town Manager Bud Bentley)

Town Manager Hoffmann explained Town staff sought assurance from the Commission they were satisfied with the way the program was outlined and would be handled, as several neighborhoods had projects for which they wished to apply.

Vice Mayor Dodd questioned if the neighborhoods' being responsible for the maintenance of the project included road markings on speed humps and street signs.

Town Manager Hoffmann agreed clarification on who was responsible for the various aspects of the project's maintenance was needed. The matter would be addressed and results relayed to the Commission.

c. Contract/Agreement Approval Procedure (Vice Mayor Stuart Dodd) *Deferred at the November 9, 2011 Commission meeting*

Vice Mayor Dodd stated he wanted the Commission to view final contracts before they were signed. The procedure pertained to contracts that were not time critical and in excess of \$25,000; they could be placed on the Consent Agenda, so members of the dais could review them.

Commissioner Vincent thought if there was a time issue, placing the contract on the Consent Agenda could create a problem.

Town Manager Hoffmann thought it was already established she had to bring contracts in excess of \$15,000 before the Commission for their final approval prior to signing. Mayor Minnet concurred.

Commissioner Vincent wondered if a final contract was approved by the Commission with minor changes, could the process be completed in one-on-one meetings with members of the dais, or did it have to go back on the agenda for approval.

Commissioner Sasser believed Vice Mayor Dodd wanted to see the final draft of contracts over \$25,000 that the Commission approved prior to their signing, whether or not there were any changes.

Town Manager Hoffmann stated that Town staff does bring contracts over \$15,000 to the Commission for approval. If changes are directed by the Commission in the contract, she will inquire as to whether the Commission wished to see the final version prior to signing.

d. SR A1A North Enhancement Project – Update on Light Pole Spread Footer Conflicts in the Village Limits of Sea Ranch Lakes (Assistant Town Manager Bud Bentley)

Assistant Town Manager Bentley noted there were two items relative to the A1A North Enhancement Project. The first dealt with the spread footer issue, and the Town had confirmation from FDOT they approved the cut and shape of the spread footer, so the full-sized brick and paver could be placed. Construction would take place according to the original pattern. FDOT requested the Town employ a number of minor construction techniques, none of which were significant to the Town's cost. When Town staff negotiated those changes with the contractor to get final prices, they expected those changes to be below \$15,000, and they would be presented to the Town Manager for approval. He said there were an additional nine footers, mostly on the west side where the pavers would go, so the footers would not have to be cut; this would result the pavers being moved three feet at no added expense at those locations.

Commissioner Vincent asked if Town staff confirmed if there were any ADA issues that needed to be addressed and, if so, would it involve additional costs.

Assistant Town Manager Bentley stated in a conversation with Commissioner Vincent and FDOT, the latter expressed surprise that the Town was not bringing all ADA access points up to current standards. He gave the Town advanced notice he was compelled to have the FDOT permitting staff review how the project had been approved without requiring those updates. No response from FDOT on this matter had been received to date. He added, if this were to become a future issue, FDOT would be asked to extend the construction period and discuss the possibility of the Town receiving additional grant funds to cover such costs. He indicated the second issue for discussion involved the improvements planned in front of the Village of Sea Ranch Lakes Center. He reminded the Commission Sea Ranch opted out of the project when it was first presented to them,

though they said they were in agreement with the improvements proposed by the Town. Sea Ranch, upon reviewing the current improvements, informed Town staff they preferred no improvements be made within the Village of Sea Ranch Lakes. Town staff asked the Commission to direct staff to deduct the cost of those improvements from the contract and so direct the contractor. He explained the Town had a contract with Broward County for the installation of a bus shelter at the corner of Pines on the west side; this placed the shelter within the Village. Town staff was requesting the Commission direct staff to meet with the County to remove the location from the maintenance agreement and relocate the bus shelter elsewhere in the Town.

Commissioner Sasser asked if the Village's request that the Town not do any construction within their limits related to the threatening letter they sent to the Town.

Assistant Town Manager Bentley preferred not to characterize the tone of the letter but focused on the request stated in the letter.

Commissioner Sasser, while appreciating Mr. Bentley's political correctness, felt the letter was threatening, as it stated the Village would sue the Town if it performed any construction in any way. The letter claimed construction was to take place without authorization, and he asked Town staff's opinion as to whether the Town garnered the Village's authorization based on previous discussions, meetings, etc.

Assistant Town Manager Bentley thought the answer lay with who at the Village was endowed with such authority, as the construction was in the FDOT right of way, and FDOT sanctioned the improvements in their right of way. FDOT anticipated a Local Agency Program (LAP) project would be done within the Town's corporate limits. It was, however, a strange situation, as the project would also take place in two municipalities: Sea Ranch Lakes and Pompano. The Town had no agreements with either entity, but the Town informed them of its desire to make those improvements within the FDOT right of way; Pompano gladly consented, and Sea Ranch Lakes were now saying they preferred if the improvements were not done. He stated approximately a little over a year ago, at a previous Commission meeting, representatives of Sea Ranch Lakes stated they were satisfied with the improvements.

Commissioner Sasser referred to the language of the letter that stated the construction had unacceptable safety issues, specifically, the service entrance into the shopping center at the site. He asked Assistant Town Manager Bentley if he felt there were unacceptable safety issues, and what was FDOT's opinion.

Assistant Town Manager Bentley responded on the previous Thursday, representatives from Sea Ranch and FDOT met while Town staff was meeting with Commissioner Vincent at the site. Both groups subsequently joined one another, at which time the FDOT Operations Manager repeated his conclusion about the north service road, advising it was in an unsafe condition and remediated action should be taken by the Village. By that was meant, they should make the entrance a one-way in or, if left as a two-way access point, outgoing traffic should be restricted to right turn only. The

Operations Manager added the Town's improvements for the north service entrance were not unsafe and met FDOT's strict guidelines placed on such improvements.

Commissioner Sasser suggested the Town send the Village something in writing to ensure FDOT's recommendations to the Village to address the safety issue at the north access way was executed. The letter from the Village went on to allege the presently designed improvements were not ADA compliant.

Assistant Town Manager Bentley responded the improvements met all ADA requirements. FDOT was requiring the Town make improvements or reconstruct some of the existing ADA access ramps, which the subject project did not touch.

Commissioner Sasser asked if the improvements were ADA compliant, was the Village stating they would be agreeable to them being within its boundaries.

Assistant Town Manager Bentley stated this was not the impression he received from the letter. The tone of the letter stated the Village did not want the Town to do any improvements within their boundaries and listed points to support their view.

Commissioner Sasser opined the Village's objections to the improvements centered on the Town's refusal to change from pineapples to pelicans and had nothing to do with safety issues or the ADA compliance of the improvements. He wished to make a motion that the Village had to maintain the existing bus shelter and wanted Town staff to bring anything the Town planned for the Village Sea Ranch Lakes before the Commission prior to spending money to do it.

Commissioner Vincent sought further clarity on the ADA compliance situation.

Assistant Town Manager Bentley explained when the existing ramps were installed, they were ADA compliant. Now different standards existed, and FDOT thought, with the work taking place along the A1A corridor, the Town should expand its improvement project to include bringing existing ramps up to current standards.

Commissioner Vincent believed, despite the various issues and objections voiced by the entities involved, the Town should not force the Village of Sea Ranch Lakes to accept improvements they did not want. They were good neighbors, and the Town residents supported their plaza and they supported the Town in many ways, so he was comfortable abiding by any opinion they had with regard to the improvements. He concurred with not installing the bus shelter within Sea Ranch Lakes' corporate jurisdiction, as the agreement was for the County to install the shelter and the Town to maintain it. Sea Ranch could negotiate with Broward County if they wanted a bus shelter. He thought it would be great if the bus shelter could be placed elsewhere in the Town.

Vice Mayor Dodd disagreed with Commissioner Vincent's views, stating the Town tried to be good neighbors with Sea Ranch Lakes on the subject project. Town staff went

above and beyond what was necessary, attending their council meetings and consulting with Sea Ranch Lakes on every step of the project. Vice Mayor Dodd said the Town took extreme efforts to make the corridor beautiful and all that entailed, inviting Sea Ranch Lakes to join in that process, and he was angered the letter appeared to be the results of such consideration.

Commissioner Clotley commented when she learned the Town was going to do improvements in the subject area, she questioned why the Town was paying for improvements in one of the wealthiest communities in Broward County. She still held to that viewpoint. The bus shelter was assigned to the Town by the Broward Transit Authority in conjunction with the MPO and should remain in the Town.

Commissioner Vincent remarked that at the eleventh hour Sea Ranch Lakes had a change of heart and he was not concerned with the reason for this position; the bottom line was it was their city and their decision, and the Town had to honor and respect that.

Commissioner Clotley wondered if the unused grant money caused by the removal of the improvements planned for Sea Ranch Lakes could go toward the ADA ramp improvements.

Assistant Town Manager Bentley said grant funds would be available from the 42% reduction of the 12 seating walls by five located in front of the Center. There was another 36 percent reduction in number of pavers for the same reason. Coupled together, this amount represented a significant deduction from the contract. It was necessary for the Town to direct the contractor to make field adjustments to reduce the scope of the improvement. Due to the size of the reduction, the Town might have to negotiate a change order with the contractor. Town staff would discuss with FDOT about the ADA improvements after first addressing the footer issues.

Commissioner Clotley recalled the scope of the project had already been reduced when the Town agreed to make no improvements to the entrance of the Sea Ranch Lakes, questioning if those grant monies had been returned or could they still be accessed.

Assistant Town Manager Bentley answered no; the expenses for the construction and the project manager would be charged against the grant first; and any greater expenses would be charged to the Town's match. He said the good news was the grant would be spent first.

Town Manager Hoffmann remarked when the project was originally budgeted, Town staff at that time did not include the cost of a project manager. With the bid coming as low as it did, the grant monies were sufficient to pay for the project management contract.

Vice Mayor Dodd asked if it were possible, with the sizable reductions, for the Town to go to FDOT and request further improvements, such as lighting on the benches, to utilize the full value of the grant.

Assistant Town Manager Bentley responded staff looked at other locations to install a seating wall, as well as additional landscaping; however, the project was fully designed for the subject corridor, and the right of ways were restricted. Staff did not believe there were additional areas to make improvements. At so late in the project, FDOT would not approve additional improvements that were not already priced in the project, aside from ADA upgrades.

Town Manager Hoffmann commented the Town did not wish to have to match the cost to make the ADA improvements.

Commissioner Sasser made a motion for the Town to move forward with the improvement project minus any construction within the limits of the Village of Sea Ranch Lakes, as requested by the latter. In addition, Town staff was directed to negotiate with Broward County Transit to amend the bus shelter maintenance agreement, removing the bus shelter from the Sea Ranch Lakes to another location within the Town. Vice Mayor Dodd seconded the motion. The motion passed 5-0.

17. NEW BUSINESS

- a. Set Date for Commission Review & Decision on Conceptual Design for the East Commercial Boulevard Streetscape Project (Town Manager Connie Hoffmann)

This item was discussed under item 16a.

Town Manager Hoffmann indicated she spoke with Jaime Correa and informed him the Town would like to get the drawings of the conceptual design he would be presenting at least a week in advance so the public was informed.

- b. Lauderdale-By-The-Sea Sister Cities Association (Town Clerk June White)

Mayor Minnet understood sister city relationships were normally driven by local businesses, but this was not so in the Town's case, as it was residents that played that role. As a result, the program did not have the backing of the local businesses.

Commissioner Sasser made a motion to prepare and ordinance to dissolve the Lauderdale-By-The-Sea Sister Cities Association. Commissioner Vincent seconded the motion. The motion carried 5-0.

- c. Televise Candidates Forum

This item was added earlier in the meeting as 17c and voted on under the Town Manager's Report section (8b).

18. ADJOURNMENT

Vice Mayor Dodd made a motion to adjourn. With no further business before the Commission, Mayor Minnet adjourned the meeting at 10:42 p.m.

19. FUTURE AGENDA ITEMS

Mayor Roseann Minnet

ATTEST:

Town Clerk, June White

Date

DRAFT