



AGENDA ITEM REQUEST FORM

Public Information Officer

Department Submitting Request

Steve d'Oliveira

Dept Head's Signature

REGULAR
COMMISSION MTG
Meeting Dates - 7:00 PM

DEADLINE TO
Town Clerk

ROUNDTABLE
MEETING
Meeting Dates - 7:00 PM

DEADLINE TO
Town Clerk

- Nov 9, 2010
- Dec 7, 2010
- Jan 25, 2011
- Feb 22, 2011
- Mar 22, 2011

- Oct 29 (5:00 pm)
- Nov 30 (5:00 pm)
- Jan 14 (5:00 pm)
- Feb 11 (5:00 pm)
- Mar 11 (5:00 pm)

- Nov 22, 2010
- Dec 14, 2010
- Jan 11, 2011
- Feb 8, 2011
- Mar 8, 2011

- Nov 12 (5:00 pm)
- Dec 3 (5:00 pm)
- Dec 30 (5:00 pm)
- Jan 28 (5:00 pm)
- Feb 25 (5:00 pm)

*Subject to Change

- | | | | |
|---------------------------------------|---------------------------------------------|---------------------------------------|---------------------------------------|
| <input type="checkbox"/> Presentation | <input checked="" type="checkbox"/> Reports | <input type="checkbox"/> Consent | <input type="checkbox"/> Ordinance |
| <input type="checkbox"/> Resolution | <input type="checkbox"/> Quasi Judicial | <input type="checkbox"/> Old Business | <input type="checkbox"/> New Business |

SUBJECT TITLE: Leasing Warehouse

EXPLANATION: The Town did not receive any responses to the RFP for a Realtor to lease the Town's warehouse. The staff contacted local Realtors to find out why they did not respond and that information is contained in the exhibit. Prior to issuing the RFP, the Town also sent letters to neighboring cities and Broward County informing them about the availability of the warehouse. We did not receive any responses.

RECOMMENDATION: Staff is seeking direction from the Town Commission on how it wishes to proceed.

EXHIBITS: Memo dated March 1, 2011 from Public Information Officer Steve d'Oliveira.

Reviewed by Town Attorney
 Yes No

Town Manager Initials CD

**Town of Lauderdale-By-The-Sea
4501 Ocean Drive
Lauderdale-By-The-Sea, Florida 33308-3610**

Memorandum

Date: March 1, 2011
To: Connie Hoffmann, Town Manager ✓
From: Steve d'Oliveira, Public Information Officer *STAV*
Subject: No Response to Realtor RFP

We did not receive any responses to the Town's RFP seeking a Realtor to lease our warehouse in Fort Lauderdale. The RFP was listed on DemandStar and the Town's Web site. It was also e-mailed to local Realtors and the Realtor Association of Greater Fort Lauderdale (we asked them to inform its members).

I called three Lauderdale-By-The-Sea Realtors to find out why they did not respond to the RFP. One reported no interest. One did not see the RFP because it went to an active e-mail account it no longer monitors; this same firm said it would have responded had it known about the RFP. A third Realtor reviewed the RFP but chose not to respond because of the current market conditions. The firm said it is difficult right now to lease certain commercial properties and that the chances of leasing the warehouse in this market were slim. The firm did not want to spend time and money marketing the warehouse for a year when they felt it likely the eventual outcome would be that we would not find a tenant.