



# AGENDA ITEM REQUEST FORM

## Town Commission

## Vice Mayor Stuart Dodd

Department Submitting Request

Dept Head's Signature

### REGULAR COMMISSION MTG Meeting Dates - 7:00 PM

### DEADLINE TO Town Clerk

### ROUNDTABLE MEETING Meeting Dates - 7:00 PM

### DEADLINE TO Town Clerk

- Nov 9, 2010
- Dec 7, 2010
- Jan 25, 2011
- Feb 22, 2011
- Mar 22, 2011

- Oct 29 (5:00 pm)
- Nov 30 (5:00 pm)
- Jan 14 (5:00 pm)
- Feb 11 (5:00 pm)
- Mar 11 (5:00 pm)

- Nov 22, 2010
- Dec 14, 2010
- Jan 11, 2011
- Feb 8, 2011
- X Mar 8, 2011

- Nov 12 (5:00 pm)
- Dec 3 (5:00 pm)
- Dec 30 (5:00 pm)
- Jan 28 (5:00 pm)
- Feb 25 (5:00 pm)

\*Subject to Change

- |                                       |   |                                       |                                       |
|---------------------------------------|---|---------------------------------------|---------------------------------------|
| <input type="checkbox"/> Presentation | <input type="checkbox"/> Reports        | <input type="checkbox"/> Consent      | <input type="checkbox"/> Ordinance    |
| <input type="checkbox"/> Resolution   | <input type="checkbox"/> Quasi Judicial | <input type="checkbox"/> Old Business | <input type="checkbox"/> New Business |

**SUBJECT TITLE:** Town Manager's report

**EXPLANATION:** I would like to move this up to the reports section when the Commission discusses VFD, BSO & AMR. During the last two meetings it has gotten lost "because of the late hour" and that's not acceptable. The Town Attorney report should also be moved as it is quick enough if there is "Nothing to report"

**RECOMMENDATION:** Move Town Manager's report and Town Attorney's report to the reports section of the Commission meeting

**EXHIBITS:**

**FISCAL IMPACT AND APPROPRIATION OF FUNDS:**

- Amount \$ \_\_\_\_\_  Acct # \_\_\_\_\_
- Transfer of funds required  From Acct # \_\_\_\_\_

Reviewed by Town Attorney  
 Yes  No

Town Manager Initials CA