



AGENDA ITEM REQUEST FORM

Town Commission

Commissioner Sasser

Department Submitting Request

Dept Head's Signature

REGULAR COMMISSION MTG Meeting Dates - 7:00 PM

DEADLINE TO Town Clerk

ROUNDTABLE MEETING Meeting Dates - 7:00 PM

DEADLINE TO Town Clerk

- Nov 9, 2010
- Dec 7, 2010
- Jan 25, 2011
- Feb 22, 2011
- Mar 22, 2011

- Oct 29 (5:00 pm)
- Nov 30 (5:00 pm)
- Jan 14 (5:00 pm)
- Feb 11 (5:00 pm)
- Mar 11 (5:00 pm)

- Nov 22, 2010
- Dec 14, 2010
- Jan 11, 2011
- Feb 8, 2011
- Mar 8, 2011

- Nov 12 (5:00 pm)
- Dec 3 (5:00 pm)
- Dec 30 (5:00 pm)
- Jan 28 (5:00 pm)
- Feb 25 (5:00 pm)

*Subject to Change

- | | | | |
|---------------------------------------|---|---------------------------------------|---------------------------------------|
| <input type="checkbox"/> Presentation | <input type="checkbox"/> Reports | <input type="checkbox"/> Consent | <input type="checkbox"/> Ordinance |
| <input type="checkbox"/> Resolution | <input type="checkbox"/> Quasi Judicial | <input type="checkbox"/> Old Business | <input type="checkbox"/> New Business |

SUBJECT TITLE: Terra Mar Entrance Improvement

EXPLANATION: Terra Mar has requested financial assistance with their neighborhood entryway. Plans for the entryway have been submitted to the town. Town Staff determined the best route may be to create a neighborhood improvement program with a 50% match. In preparation and expectation of the program being available this year \$30,000.00 was placed in the budget to accommodate the Terra Mar request. At the last roundtable it was determined that the program is desirable but will not be rolled out until next year. Since the plans are completed and submitted and the funds are available Terra Mar has requested that they be able to progress with their project in advance of next year's budget. They are prepared to only utilize \$15,000.00 of the allotted \$30,000.00 in the budget. Since the program is desirable, funds budgeted and only half of the funds are needed, Terra Mar only wants to make their improvements sooner.

RECOMMENDATION: Approve access to half the budgeted amount to complete the work and utilize this project to test the program needs and help finalize program process and procedures.

EXHIBITS:

FISCAL IMPACT AND APPROPRIATION OF FUNDS:

- | | |
|---|--|
| <input type="checkbox"/> Amount \$ _____ | <input type="checkbox"/> Acct # _____ |
| <input type="checkbox"/> Transfer of funds required | <input type="checkbox"/> From Acct # _____ |

Reviewed by Town Attorney
 Yes No

Town Manager Initials CS