



# AGENDA ITEM REQUEST FORM

## Town Commission

## Commissioner Sasser

Department Submitting Request

Dept Head's Signature

### REGULAR COMMISSION MTG Meeting Dates - 7:00 PM

### DEADLINE TO Town Clerk

### ROUNDTABLE MEETING Meeting Dates - 7:00 PM

### DEADLINE TO Town Clerk

- Nov 9, 2010
- Dec 7, 2010
- Jan 25, 2011
- Feb 22, 2011
- Mar 22, 2011

- Oct 29 (5:00 pm)
- Nov 30 (5:00 pm)
- Jan 14 (5:00 pm)
- Feb 11 (5:00 pm)
- Mar 11 (5:00 pm)

- Nov 22, 2010
- Dec 14, 2010
- Jan 11, 2011
- Feb 8, 2011
- Mar 8, 2011

- Nov 12 (5:00 pm)
- Dec 3 (5:00 pm)
- Dec 30 (5:00 pm)
- Jan 28 (5:00 pm)
- Feb 25 (5:00 pm)

\*Subject to Change

- |                                       |   |                                       |                                       |
|---------------------------------------|---|---------------------------------------|---------------------------------------|
| <input type="checkbox"/> Presentation | <input type="checkbox"/> Reports        | <input type="checkbox"/> Consent      | <input type="checkbox"/> Ordinance    |
| <input type="checkbox"/> Resolution   | <input type="checkbox"/> Quasi Judicial | <input type="checkbox"/> Old Business | <input type="checkbox"/> New Business |

**SUBJECT TITLE: Master Plan Steering Committee**

**EXPLANATION:** At the last MPSC meeting the committee inquired what they were to do next and if they had completed their work. We need to discuss the requirements and responsibilities of the MPSC and determine if they have, indeed, completed their projects and can be released. Otherwise the Commission needs to give specific requirements for projects they need to complete.

**RECOMMENDATION:** Consensus from the Commission on completion of MPSC work and staff direction on communication to MPSC members.

**EXHIBITS:**

**FISCAL IMPACT AND APPROPRIATION OF FUNDS:**

- Amount \$ \_\_\_\_\_  Acct # \_\_\_\_\_
- Transfer of funds required  From Acct # \_\_\_\_\_

Reviewed by Town Attorney  
 Yes  No

Town Manager Initials CA