



AGENDA ITEM REQUEST FORM

Item No. 56

Town Manager's Office

Kimberly Williams

Department Submitting Request

Development Services *KB*

REG COMMISSION DEADLINE TO
Meeting Dates 7:00PM **Town Clerk**

ROUNDTABLE DEADLINE TO
Meeting Dates 7:00PM **Town Clerk**

Mar 08, 2011

Mar 11 (5:00 pm)

Mar 8, 2011

Feb 25 (5:00 pm)

Presentation

Reports

Consent

Ordinance

SUBJECT TITLE: Special Event Application for Florida For You Charities' "Two Worlds of the Piano" dinner and piano show proposed for Thursday, March 24, 2011.

EXPLANATION: The Special Event Application for this new event benefiting the American Red Cross is attached (**Exhibit 1**). The applicant thought this was a private party and submitted the application as soon as they were informed of the Town's requirements. The event is proposed to be held on Pier Thursday, March 24, 2011. Tickets to the event have been sold in advance and will not be sold at the door. The event will run from 7:00 p.m. to 10:00 p.m. There are no road closures or parking requests, attendees will utilize the Pier parking Lot. The applicant projects a maximum of 120 attendees. The event organizer (Florida For You Charities) is requesting the Town waive the application fee. Standard event recommendations will apply and any additional conditions recommended by staff will be presented at the Tuesday night meeting.

RECOMMENDATION: Approve with the following conditions:

1. The Police Chief shall specify the number of detail officers needed for traffic and crowd control.
2. Provide additional waste receptacles and recycle bins. Town receptacles will not be needed.
3. The Town Manager may suspend permission for this event or the onsite Town representative may terminate an event due to the applicant not complying with the terms and conditions of the Town's event permit or for health or safety issues, such as crowds that exceed the capacity of the event site.
4. The Broward County bathroom facility requirements; Two (2) female and one (1) male facility will be required. Pier restaurant is to be closed for the evening, leaving bathrooms available for the event.
5. Extension of Alcohol Premise license to be obtained by Anglin's Beach Café and provided to the Town.
6. Canopy tents shall be not larger than 10 X 10. One (2a 10 bc) fire extinguisher to be placed in the event area.
7. All electric cords shall be covered and secured so as not to pose a hazard to the public or event staff.
8. Sound system shall be operated so as not to violate the Town's Code. (Shall not exceed 90 dba or 95 dbc between the hours of 7:00 am and 10:00 pm or 75 dba and 75 dbc during the hours of 10:00 pm and 11:30 pm when measured at or beyond 200 ft.)

EXHIBITS: 1. Special Event Application

FISCAL IMPACT AND APPROPRIATION OF FUNDS: N/A

Reviewed by Town Attorney
 Yes No

Town Manager Initials KB

Florida for you Charities, Inc.
290 NE 51 Street, Ft. Lauderdale, Florida 33334
954 772 1800 lampoone@bellsouth.net
Administrator for

March 24, 2011 Red Cross Fund Raiser

LAUDERDALE-BY-THE-SEA
RECEIVED
MAR 24 2011
DEVELOPMENT
SERVICES

March 4, 2011

Mr. Bud Bently
Town of Lauderdale by the Sea, Florida

Dear Mr. Bently,

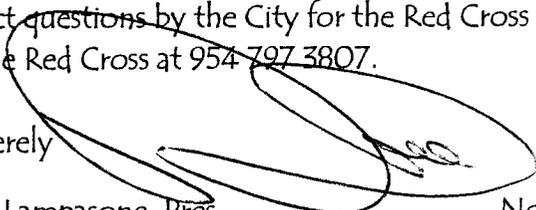
Find attached to this letter the three required certificates of insurance for the Event at the Pier. I am stating the budget for this event below as follows.

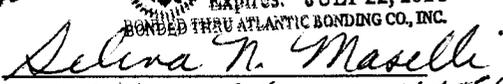
We hope to sell tickets and produce between \$5,000. And \$10,000. Of which 100% of all net proceeds will go the Broward Chapter Disaster Fund of the Red Cross.

The Florida for you Charities and the Red Cross do respectfully request that permit fees be waived for this event, and that the Town of Lauderdale by the Sea consider an ad in the program. Ads in the program are between \$50. For an insert ad in the program and the front and rear are available at \$175. And \$250. Respectively. We thank the Town in advance for any consideration for this event. These funds will directly benefit the South Florida Disaster Fund of the Red Cross, this means we are all helping our community.

Direct questions by the City for the Red Cross should be directed to Michelle Tuggle of the Red Cross at 954 797 3807.

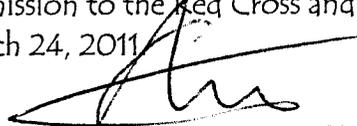
Sincerely


Don Lampasone, Pres.
Florida for you Charities, for the Red Cross

Notary 
per FI DL LIC # L512-190-450560

NOTARY PUBLIC-STATE OF FLORIDA
Selina N. Maselli
Commission # EE006819
Expires: JULY 22, 2014
BONDED THRU ATLANTIC BONDING CO., INC.

The Owner of the Pier and the Anglins Beach Café, Spiro Marchelos, does hereby give permission to the Red Cross and Florida for you Charities, Inc to effect this event on March 24, 2011


Anglins Beach Café and Pier, Spiro Marchelos

Notary 

COLLEEN A. TYRRELL
COMMISSION
NUMBER
EE 021179
EXPIRES
Sep. 03, 2014
BONDED THRU
ATLANTIC BONDING CO., INC.
Notary Public, State of Florida

The Town of Lauderdale-By-The-Sea
Special Event Application



SPECIAL EVENTS APPLICATION

This completed application must be submitted at least 60 days prior to the date of the event together with a \$100 application fee to: Assistant Town Manager, Town Hall, 4501 Ocean Drive, Lauderdale-By-The-Sea, Florida 33308-3610. Large events need longer processing time, so please plan ahead.

This application is available in Microsoft Word on the Town website at www.lauderdalebythesea-fl.gov.

Questions: Call the Assistant Town Manager at 954-776-3611 or email ATM@lauderdalebythesea-fl.gov

- All special event applications require Town Commission approval.
- Approved Special Events will be issued a Special Event Permit, which will include any conditions imposed by the Commission.
- The applicant is responsible for securing and paying for all required licenses and permits.
- When applicable, event organizer shall provide documentation of non-profit or charity involvement.
- All documentation required (certificate of liability insurance, state permits) shall be received at least 30-days prior to the event date or the permission to hold the event is revoked.

-
1. Name of event: "TWO WORLDS OF THE PIANO"
 2. Day and date of event: MARCH 24, 2011 7PM ENDING 10 PM
 3. New event or Returning event
 4. Location of event: OUT ON THE ANGLIAS PIER UNDER EXISTING GAZEBO
 5. Description of event: DINNER + SHOW
 6. Name and address of the event organizer and the contact information for the CEO or other responsible officers:
 - Name of event organizer: FLORIDA ~~EA~~ FOR YOU CHARITIES, INC. FOR THE
 - Name of responsible officer DONALD J. LANGRISHONE Red Cross
 - Title: PRES
 - Mailing address: 290 NE 51 ST.
 - Daytime phone: 954 772 1800
 - Evening phone:
 - Mobile phone:
 - Email: DON@DONLANGRISHONE.US.
 - Fax:
 7. Contact information of the person(s) who will be the responsible person on-site each day of the event:
 - Name: SPIRO MARCHELOS, OWNER
 - Title: ANGLIAS BEACH CAFE
 - Mailing address: 2 COMMERCIAL BLVD
 - Daytime phone: 954 491 6007

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Evening phone:
Mobile phone:
Email:
Fax:

8. What is the beginning and ending time of the event?
- Start of set-up time? 9-10 AM
 - End of tear-down time? 10:30 PM
 - Are you requesting that vehicles be permitted to load/unload in non-metered areas? NO
 - If yes, please indicate the location and times loading and unloading would occur: NA

NOTE: Vehicles are generally not allowed to drive or park on the turf of Town property due to damage they cause to irrigation systems.

9. What type of audience is the event planned for? \$85 to \$110 ticket holders
10. How many people do you anticipate will attend the event? 100-120
11. How many employees or adult volunteers will you have on-site? 10-15
12. What fees will be charged to attend the event and will be fees be collected on site? \$110 AT THE Event
Per Person
*See Above

DETAILED SITE PLAN (required)

13. A detailed site plan must be included with the application. Draw a plan on page 6 or attach separately to this application. Identify any street closures or public parking areas affected. Briefly describe the proposed route for parades, runs, walks, etc and include route on detailed site plan.
NONE OF THE ABOVE

STREET CLOSURES

14. Are you requesting that any public streets be closed for the event? NO
- If yes, indicate the streets addresses and times the closure is requested: —
 - If the event includes a parade, include a map showing the parade route. —

TRAFFIC AND CROWD CONTROL BARRICADES

15. Traffic and crowd control barricades may be required for large events. If appropriate, please describe your traffic and crowd control plan and list your barricade provider:
None Needed

PARKING

16. Include a detailed site plan showing how event parking will be accommodated. Existing Parking
- Signage information on to include location, colors, size and number of signs. to Be utilized.

The Town of Lauderdale-By-The-Sea

Special Event Application

- b. Show any parking signs proposed to be placed in any right of way. *NONE*
- c. If you are requesting that vehicles be permitted to drive or park on Town property, please indicate the type(s) of vehicles, the locations, and times they would be parked. Applicant shall be responsible for restoration of any damage to Town property *NONE*

- 17. Are you requesting that vehicles be allowed to park on public streets outside of designated parking spaces? For example, the inside lane of El Mar Drive. *NO*
- 18. Are you requesting use of Town parking meter spaces for the event? If yes, show the meter numbers on the site plan and purpose for which they will be used. *NO*

Note: Parking fees shall be paid 30-days prior to the event.

SIGNAGE

- 19. Will signs be erected for the event? If yes, provide a summary of the number of signs and their sizes here and show on the site plan the location of the proposed signs and sizes. *NO*

DETAIL POLICE OFFICERS OR CODE COMPLIANCE OFFICERS

- 20. Detail (off duty) police officers are required for street closures, events with alcohol, or large crowds, as determined by the Sheriff's Department. Applicant may be responsible for cost of code compliance officers assign to an event to ensure compliance with Town codes. *WE INTEND TO ASK FOR SHERIFF*
- 21. Do you anticipate hiring detail police or code compliance officers for your event? How many? *ONE*

FIREWATCH

- 22. Some events due to their size or nature may be required to provide a fire watch and/or an EMS Crew during the event. For example, a fireworks show will be required to provide qualified stand-by personnel and appropriate equipment. *NO FIRE HAZARDS*

ANIMALS

- 23. Any exhibition or similar undertaking in which animals participate in exhibits or performances is subject to Town Commission approval. Are animals included in your event? *NONE*

SOUND SYSTEMS

- 24. If amplified sound on public property is purposed, describe the sound system, location and purpose: *GRAND PRIZES WILL BE MICKED AND SOUND RECORDINGS AT "DINNER SHOW" VOLUMES*

CLEAN UP AND TRASH REMOVAL

The Town of Lauderdale-By-The-Sea
Special Event Application

25. Describe your trash removal plan for the event area during and immediately following the event, including trash removal, is the responsibility of the applicant.
If this is a large event, in addition to the event site, describe or show on a site map, the extended area (including parking) you will responsible for removing litter and debris. *NORMAL TRASH SERVICE*
26. List the contact information for the responsible party for:
Maintaining the cleanliness of the event site and surrounding area:
Removal of bulk trash from the event site: *SPINO MARCHLOS, OWNER*

TOWN UTILITIES

27. Electrical power and/or water supply is the responsibility of the applicant. A fee is required, paid in advance, to use Town utilities. If the event requests the use of Town water, sewer or electrical power, please describe the use and the hook-up location for each. *N/A*
28. Show any generators or fuel storage locations on the detailed site plan. *N/A*

RESTROOMS

The number of portable toilets required for events with fewer than 1500 participants is as follows: 1 toilet per 75 males and 1 per 40 females. The ratio of male to female is 50/50. Separate male and female handicap accessible restrooms are required.

An event organizer may use restrooms at a local business within or close to the event site, IF, the business has additional restroom facilities beyond what they need for their own location.

A Broward County permit is required for portable toilets. For additional information, please contact the Building Department at 954-492-1830.

Will additional restroom facilities be brought to the event site and if so, how many?
Show locations of restrooms on the site map. *EXISTING RESTROOMS SHALL BE UTILIZED.*

TENTS/CANOPIES/STAGES

Tents, canopies (larger than 120 sq. ft. or multiple tents without separation) and stages require a Broward County Permit, contact Broward County.

29. Please indicate if any of the following will be assembled at the event and show the location of each on the site plan.

- 2* Tent (size:) *10x10*
 Canopy (size:)
 Stages (size:)
 Bleachers (size: and number of seats:)

The use of tents and canopies will requires inspection by the LBTS Fire Marshal. All manufacture labels must be attached to the tents and canopies for them to be approved. Tents are generally defined as ✓

The Town of Lauderdale-By-The-Sea
Special Event Application

temporary structure having two or more sidewalls or drops. Rental agencies must provide documentation of the flame spread labeling for submittal with application. Stages and bleachers must include product approvals that are supplied by the manufacturer.

CALL FOR INSPECTION DAY OF EVENT? ✓

FIREWORKS (Fireworks require a separate permit approval process and application)

30. If you are requesting approval to discharge fireworks at the event, contact the Town for a fireworks permit application and submit it with this special event application. N/A

FOOD AND SALE ITEMS

31. Will food be served at the event, if so, describe the food to be provided, who will provide the food, and the fees charged:

Be sure to note in your description, all food preparation equipment such as fryers, charcoal grills, propane grills, concession trailers, open fires, warmers, sterno, smokers, hoods, refrigerators and show the food preparation area(s) on your site plan.

Copies of all health department permits shall be on-site during the event.

EXISTING RESTAURANT SHALL SERVE FOOD.

32. Will other items be offered for sale at the event, if so, describe those items:

no

EVENT CONTRACTOR

33. Please list the contact information for your event contractor, if applicable.

FLORIDA FOR YOU (N/A)
(non profit - PLACORP) 954 772 8000
Don Langenshew, Pres
290 W 51 St
Pt Laud. 33324

ALCOHOL

34. Are you requesting approval to served or sell alcohol be at the event? NO

If yes, please provide copy of appropriate State license and show your serve areas on the site map.

PERMISSION OF THE PROPERTY OWNER

35. An event held on property not owned by the applicant requires the permission of the property owner.

Include a notarized affidavit as an exhibit to this special event application that grants such permission for the event date(s). SEE ATTACHED AGREEMENT.

RIDES

36. Are rides to be included in the event? If so, describe the types and number of mechanical/electrical, inflatable (bounce house etc.) or manual (slides, trampolines). no

The Town of Lauderdale-By-The-Sea

Special Event Application

Copies of all contracts and insurance certificates naming the Town as an additional insured, with any provider of rides, mechanical devices and amusements shall be provided to Town 30-days in advance of the event date.

Any rides that require a State of Florida inspection or permit shall have the appropriate documents on-site during the event.

M/A

LICENSES

37. Copies of all Federal, State and local licenses and approvals for the event organizer, vendors and contractors shall be filed with the Town at least 30-days prior to the event, except those that require an on-site inspection.

EXISTING RESTAURANT

INSURANCE

38. The amount of general liability insurance required by the Town is conditional on the type and nature of the proposed event and the number of attendees.

EXISTING INS. COEF. ATTACHED

Insurance Certificates or Binders establishing proof of coverage of general liability insurance listing the Town of Lauderdale-By-The-Sea as an additional insured must be provided at least 30-days prior to the event date. No special event permit shall be issued without the required insurance documentation.

List the general liability coverage proposed by the event organizer. *SEE ATTACHED.*

STATEMENT OF BENEFIT

39. If the applicant is seeking sponsorship or co-sponsorship from the Town of Lauderdale-by-the-Sea, a Statement of Benefit is required by Town Code and must be submitted with application. *SEE ATTACHED*

Describe in detail the nature of the sponsorship or co-sponsorship. *THIS EVENT SHALL GIVE 100% OF NET PROCEEDS TO B.C. DISASTER FUNDS OF RED CROSS*

CHANGES TO APPLICATION

40. Any material additions or revisions to this application shall be submitted in writing. ✓

The Town Manager is delegated authorized by the Town Commission to approve changes in event details after approval of the event by the Town Commission. ✓

EXHIBITS

41. List the number and name of all exhibits attached to this application.

Exhibit 1, _____

Exhibit 2, _____

The Town of Lauderdale-By-The-Sea
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SUBMITTAL OF APPLICATION

By signing this event application, the applicant agrees to all terms, conditions, and indemnification in this application, and understands that this application is not permission to violate any laws, ordinances or statutes. The Town Manager or the Sheriff's Department has the authority, in the interest of the public welfare, safety, or order to terminate the event without notice.

The Applicant shall keep safety inspection and financial records of the event sufficient to document all revenues generated by the event. These records shall be open for audit by the Town in the event the Town acts as sponsor or co-sponsor of the event.

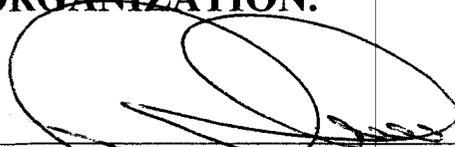
INDEMNIFICATION

Applicant shall indemnify, defend and hold harmless the Town, its officers, agents and employees, from and against any and all claims, suits, actions, damages, liabilities, expenditures or causes of action of any kind arising directly or indirectly from this Special Event and resulting or accruing from any intentional act or any negligent act, omission or error of Applicant which in turn results in or relates to injuries to body, life, limb or property sustained in, about or upon the Special Event Area, and arising from the use of the Town property.

Applicant shall defend, at its sole cost and expense, any legal action, claim or proceeding instituted by any person against the Town as a result of any claim, suit or cause of action accruing or in any way arising out of this Special Event Application for injuries to body, life, limb or property as set forth above.

Applicant shall save the Town harmless from and against all judgments, orders, decrees, attorneys' fees, costs, expenses and liabilities incurred in and about any claim, and the investigation or defense of them, which maybe entered, incurred or assessed as result of the foregoing.

NOTE: THIS APPLICATION MUST BE SIGNED BY AN OFFICER OF THE ORGANIZED THAT HAS AUTHORITY TO BIND THE ORGANIZATION.


Applicant's Signature (required)

Florida For You CHARITIES
Applicant's Printed Name

3/4/11
Date

9547721800
Telephone Number

President
Title/Organization

Don & Donna Thompson . US
Email address

STATE OF FLORIDA:

The Town of Lauderdale-By-The-Sea
Special Event Application

COUNTY OF BROWARD:

SWORN TO AND SUBSCRIBED BEFORE ME, a Notary Public of the State of Florida,
by Donald J Leapesone who is personally known to me/provided FL Dr License as
identification and who ~~did~~ did not take an oath. D.L. # L512-190-45-056-0

My Commission Expires:

Selina N. Maselli
Notary Public, State of Florida

NOTARY PUBLIC STATE OF FLORIDA
 Selina N. Maselli
Commission # EE006819
Expires: JULY 22, 2014
BONDED THRU ATLANTIC BONDING CO., INC.

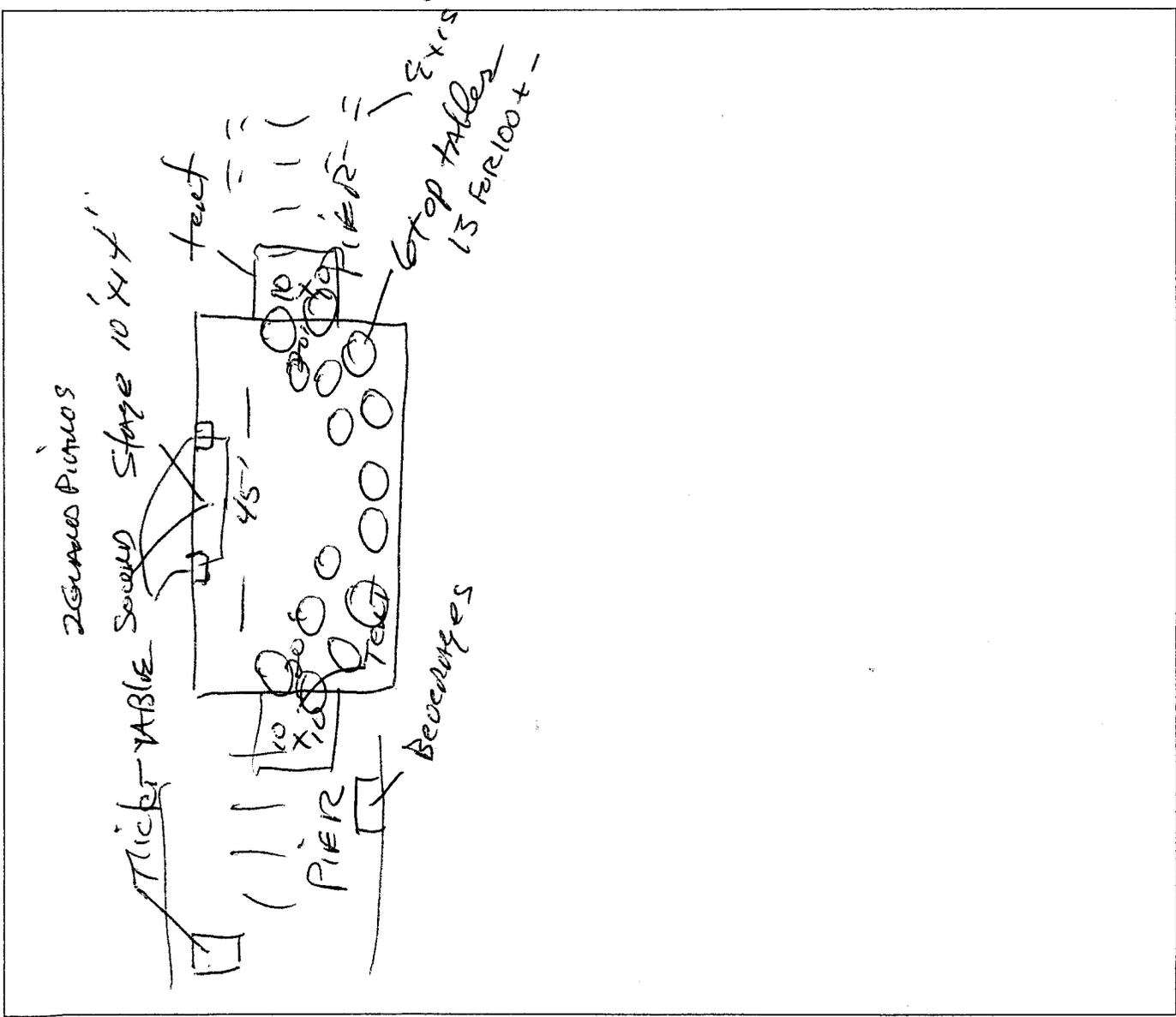
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DETAILED SITE PLAN

One or more detailed map of the event site **MUST** be drawn here or attached to this application.

The following must be identified and labeled:

1. The site of the event (label streets, etc.)
2. Routes for races, parades, etc. →→→
3. Fencing (if any) X—X—X
4. First aid facilities +
5. Restroom facilities (incl. portable)
6. Parking (location and number of spaces)
6. Canopies, tents, stages
7. Alcohol serving/consuming areas
8. Barricades (if any)
9. Off duty police officers (if known)
10. Rides and Amusements
12. Signs (location, size, color and wording)



PIANO CONCERT

Lauderdale by the Sea Anglins Beach Cafe on the Anglins Pier

2 Commercial Blvd, Lauderdale-by-the-Sea FL33308

Is pleased to present

"TWO WORLDS OF THE PIANO"

A Dinner Show

benefitting



**American
Red Cross**

Broward County Chapter

Thursday March 24, 7 p.m.,

Produced in conjunction with Florida for you Charities.

Legitimate Original Classical, Jazz, & Pop Piano Concert

Featuring two renowned pianists and composers from two different worlds of music

Michael J. Battle and Don Lampasone

Michael J Battle www.michaeljbattle.com & Don Lampasone www.donlampasone.us

Enjoy two one hour shows featuring a fabulous buffet
and collector's paired fine wine

Dinner Show Tickets \$95.00 per person

Special pricing before March 1, 2011 – tickets \$85.00 per person

Limited Seating tickets can be purchased at the door \$110.00 person

Access only to the Pier and cash bar \$20.00

*contact Don Lampasone 954 772 1800, or
Michelle Tuggle of the Red Cross at 954 797 3807*

Checks should be made payable to "Florida for You Charities"

100% of Net proceeds go to the South Florida Red Cross Disaster Fund

Email don@donlampasone.us