



Item No. 20

# AGENDA ITEM REQUEST FORM

**Town Manager**

**Connie Hoffmann** *CH*

Department Submitting Request

Dept Head's Signature

## BUDGET WORKSHOP – JUNE 21, 2011

**FY2011 DESIGNATED HIGH PRIORITY ITEM**  
Building Services Contract

**SUBJECT TITLE: PROPOSED NEW BUILDING PERMIT FEE SCHEDULE**

**EXPLANATION:** Commissioners, residents, and commercial property owners have expressed their opinions that the Town's building permit fees are higher than in other communities. Because the Town contracts with Broward County for all building services, we are obliged to use their fee schedules. Our contract with them provides that the County retains all of the fees to cover the cost of serving us. The Town does require that the County add a 10% surcharge to their fees and remit the revenues from that surcharge to us to cover our associated costs (providing office space, utilities, etc to the County, getting involved when there are complaints about the County's service or decisions, contract management, etc.). We received \$20,000 from the County in the first half of this fiscal year; last year we received \$36,500 for the entire year.

The Commission gave me the assignment this year of investigating ways to reduce the cost of building permit fees, including contracting with a service provider other than the County. In the course of drafting an RFP for a new building services contract, I realized that we would have to develop our own building permit fee schedule because responders to our RFP would base their proposals on our the permit fee schedule. (The response will tell us what percent of the building fee the Proposer will require be paid to them to provide the service.) The County's fee schedule is very complex and I felt one of our goals should be to create a simpler fee schedule. I engaged the services of a city management professional, Gary Shimun, to develop a new, simple fee schedule for the Town. His report and suggested fee schedule is an exhibit to this agenda item. He will be present at the meeting to explain how he developed it and answer any questions you have.

I cannot proceed with finalizing the RFP for building services until the Commission decides on the fee schedule to attach to the RFP.

**EXPECTED OUTCOME:** Commission direction on the proposed fee schedule.

**EXHIBITS:** Report & recommended Town building permit fee schedule from Gary Shimun  
Dated May 25, 2011.  
Current Broward County building permit fee schedule

Reviewed by Town Attorney  
 Yes  No

Town Manager Initials *CH*

## Memorandum

**To:** Connie Hoffmann, City Manager

**From:** Gary Shimun

**Date:** May 25, 2011

**Re:** building fee schedule

Lauderdale by the Sea currently contracts with Broward County to provide for the issuance of building permits, plan review, building official services, and inspections. The County provides some or all of these services to a number of other communities, thus the fee schedule it uses is the same for all. In Lauderdale-by-the-Sea's case, the Town adds 10% to the County fee schedule, ostensibly to cover the costs the Town has in overseeing the County contract and in serving as a liaison with the County when complaints are received. In this particular instance Lauderdale by the Sea has decided to look at other potential fee schedules that would be less costly to builders and homeowners. This new fee schedule would be used as part of a Request for Proposals to solicit proposals from other entities capable of providing building plans review and inspection services at a more competitive cost.

More specifically, the purpose of this endeavor is to create a building permit fee schedule that provides for full cost recovery, is sensitive to the high relative cost of minimum charge permits, and is simple to use and easy to understand. Initial research included the review of building permit fees from Broward County, Coconut Creek, Dania Beach, Davie, Deerfield Beach, Hallandale Beach, Lighthouse Point, Oakland Park, Plantation, Pompano Beach, Sunrise, Tamarac, Weston, and Wilton Manors.

From this review it was noted that there are two basic types of fee schedules. The first and most complicated is a fee schedule that outlines each service provided then attaches a set fee to that service. The second type outlines more general categories and assigns a percent charge based on either square footage of the project, or value of the work to be performed. In the first instance any change to even one permit fee may require an amendment to the enabling ordinance. It also requires that each element be analyzed to determine if it accurately represents a cost neutral value for the service provided. This is both cumbersome and time consuming.

The second type simplifies the process by pegging the cost of a service to the square footage of the project, or its cash value. If it is done using square footage, there may still be a need to amend the enabling ordinance if the city wishes to adjust fees. If the calculation is done using the cash value of the work performed, then the fees collected will automatically increase or decrease with the inflationary cost of performing the service. This may delay the need to adjust the fee schedule for longer periods of time. With any of the methods chosen there is a requirement that fees should be reviewed annually to ensure they provide for full cost recovery.

Turning to the question of minimum permit charges, of the 14 municipalities studied, a range from a low of \$50.00 to a high of \$184.00 was observed. An average value of \$83.00 was calculated. It is doubtful that the lower end of that scale provides for full cost recovery. On the other hand, a review of all permits issued by Lauderdale by the Sea for the period January 1, 2010 through December 31, 2010 revealed that, of the 878 permits issued, only 10 of them represented permits for work that was valued at less than \$250.00. If Lauderdale by the Sea chose to subsidize this small number of permits by charging a lower rate, it potentially could absorb the loss by dedicating matching funds from the surcharge it earns on all the rest of the permits.

There were two other issues researched to see if there was a way to reduce the cost of minimum permit fees. The first was to determine if there were any permits required by Lauderdale by the Sea that were not required under the Florida Building Code. The quick answer to that question was no. The second issue regarded the use of technology to take the place of an inspector physically inspecting the work. If a permit holder could take adequate pictures or video of the work performed and electronically submit it to the inspector for remote review, then an on-site inspection would not be necessary and the cost of inspections could go down. This inquiry ended with the same result. A discussion with a representative of the Florida Department of Business Professional Regulation, Division of Professions, Building Code Administrators and Inspectors Board indicated they will not allow for other than a physical examination of work on site. It was further noted that only on site inspections can give the inspector confidence that all work and materials are to code. An inspector may well be reluctant to sign off on work he or she has not examined firsthand.

Based on the premise that a new building fee schedule should provide for full cost recovery, is sensitive to the high relative cost of minimum charge permits, and is simple to use and easy to understand, then the best form for that would be a schedule that relies on the actual cash value of the work being performed. Following this memorandum is a new schedule for your review. It was arrived at by taking what the author believes are the best parts of several schedules developed by other local municipalities.

Of the 14 cities studied, ten of them use a percent of value in at least part of their fee schedule. Five of those ten (Davie, Hallandale Beach, Plantation, Sunrise, and Weston) use a percentage of value as their primary method. Four of those five use some type of sliding fee where higher dollar values are charged a lower percentage rate. That method appears to be wholly satisfactory. However, there is also a choice between charging on the value of the entire project, and charging for the value of each discipline. This requires the cost of each discipline (structural, electrical, plumbing, and mechanical) be broken out of the overall cost and calculated separately.

One of the main goals of this exercise is to make the fee schedule as simple as possible. This is best accomplished by taking the best approach from each example. The proposed fee schedule uses examples from Broward County, Davie, Hallandale Beach, Plantation, Sunrise, and Weston and adds in other concepts from several other cities to arrive at its current form.

A survey was conducted of the cities that were used for the examples emulated in this draft proposal to ensure that those figures provide for full cost recovery. In each example the department covers its full cost of operations, thus validating the assumption that the fees charged provide for full cost recovery. It would still be advisable to review fees on a regular basis to insure ongoing full cost recovery.

Lauderdale by the Sea  
Proposed Building Permit Fee Schedule

A. Calculation of permit fee.

The cost of construction or project may be determined in the following ways as determined by the Building Official:

1. Cost of construction as submitted by the applicant.
2. Copy of a signed contract for work to be performed
3. Using the values in the most recent edition of the RS Means Construction Valuation System.

The Building Official has the discretion to choose which one of the three methods used best reflect the true cost of work being performed.

B. Mandatory State and County fees.

1. Broward County Board of Rules and Appeals Surcharge - \$0.60 per \$1,000.00 cost of construction.
2. Florida Statute 553.721 - 1.5 percent of the permit fee or a minimum of \$2.00, and 468.631 – 1.5 percent of the permit fee or a minimum of \$2.00.
3. Education fee – 0.2 percent of the permit fee.

C. Permit Processing Fees.

The full permit fee is due at time of submission. Should work discontinue, then a prorated share of the fee may be returned as determined by the Building Official.

D. Building Permit Fees.

1. New Construction – Residential
  - (a) 2.00 % of total construction value, plus \$85.00 for each discipline.
  - (b) Minimum permit fee \$85.00

- 2. New Construction – Commercial
  - (a) 2.00 % of total construction value, plus \$85.00 for each discipline.
  - (b) Minimum permit fee \$85.00
  
- 3. Residential Additions or Alterations Fee
  - (a) 3.00 % of total construction value, plus \$85.00 for each discipline.
  - (b) Minimum permit fee \$85.00
  
- 4. Commercial Additions or Alterations
  - (a) 3.00 % of total construction value, plus \$85.00 for each discipline
  - (c) Minimum permit fee \$85.00

E. Roofing Permit Fees 1.50 % of total construction value, plus \$85.00  
for each discipline.

F. Swimming Pool Permit Fees 5.00 % of total construction value, plus \$85.00  
for each discipline.

G. Miscellaneous Permit Fees 2.00 % of total construction value, plus \$85.00  
for each discipline.

Miscellaneous permits include doors, garage doors, windows, storm shutters, fences, sheds, pool decks, paver patios, concrete slabs, driveways, screen enclosures, tents, gazebos, retaining walls, sea walls, etc. This also includes any miscellaneous electrical, plumbing, or mechanical permits covered by the Florida Building Code. Should the Building Official determine that a permit is needed for work being performed and that the minimum permit fee and the percentage multiplier do not adequately assess a fee necessary to hold the City revenue neutral, then Building Official shall notify the applicant in writing of the time necessary to review and issue the permit and at what hourly rate, based on the disciplines necessary for the review.

H . Minimum Permit Fee. \$85.00

All permits issued are subject to a minimum fee of \$85.00. Should any permit calculation result in a fee of less than \$85.00, then the minimum permit fee shall apply. The minimum permit fee for each



Q.

~~If the applicant applies for permit renewal within the time period stated in the Florida Building Code, the renewal fee shall be one half (1/2) of the original fee, or \$85.00, whichever is greater.~~

If the renewal application is made after the time period stated in the Florida Building Code, application for a new permit must be made, accompanied by payment of the full fee. a renewal application is made within 180 days of the permit issuance date or the date of the last approved inspection, the fee shall be one half (1/2) of the original fee, or \$85, whichever is greater. If the renewal application is made more than 180 days after the permit issuance date or the date of the last approved inspection, application for a new permit must be made, accompanied by payment of the full fee.

R. Certificate of Occupancy

- |                |          |
|----------------|----------|
| 1. Residential | \$150.00 |
| 2. Commercial  | \$250.00 |

S. 40 Year Building Safety Inspection Program

All applications for recertification or extension      \$450.00

T. Fees tied to rate of inflation

---

On October 1st of each year, the fees referred to above shall be increased in accordance with the Consumer Price Index for urban consumers in the United States published by the Bureau of Labor Statistics for the twelve (12) months ending April of each year unless otherwise instructed by the City Commission. Notwithstanding the foregoing, any fees quoted as a percentage of either total estimated construction cost or original fee (for renewals) shall remain unchanged by the City Commission. These adjustments will be effective on the following October 1st.

---

7/30/09.  
STILL  
CURRENT

**PART VI. PERMITTING, LICENSING AND CONSUMER PROTECTION DIVISION**

**40.27. General Fees Schedule.**

*Fee*

- a. Service Charges to Municipalities and Agencies as per Inter-local Agreements.
- b. Overtime for Florida Building Code (FBC) Inspections and/or Plan Reviews. For any inspections and/or plan reviews requested to be performed before 8:00 A.M. and after 4:30 P.M. Monday through Friday, or any hour during a holiday, a special overtime fee will be charged for each inspector and/or plan reviewer of each trade required for the inspection and/or plan review and added to the permit fee. Minimum charge per hour or fraction thereof:

Inspector . . . \$107.00

Plan Examiner . . . 107.00

c. Miscellaneous:

- 1. Microfilm prints, per sheet . . . 1.00
- 2. Photostat copies:
  - (a) First 50 copies no larger than 8 1/2" x 14" . . . N/C
  - (b) Each additional copy . . . 0.15
  - (c) 2-sided copies (duplex):
    - (1) First side . . . 0.15
    - (2) Second side . . . 0.05
- 3. Scanned copies, per sheet . . . 3.00

Assistance is to be charged at the rate of \$50.00 per hour for research, processing, formulating or printing computer generated reports from automated data, including but not limited to chronological listings of permit applications, historical reports, etc. Record research requests shall require a pre-application fee of \$30.00 to initiate search.

d. All Permits:

- 1. At application, a non-refundable minimum permit fee and any assessable plan review fees per the Plan Review Fee Schedule, Exhibit 40A, will be assessed pending issuance of final documents. These fees are necessary to cover the administrative costs of the preliminary processing.
- 2. Training and continuing educational fees:
  - (a) \$0.02 per \$1.00 of permit and plan review fee.
  - (b) All fees shall be reserved for training and continuing education for the employees of the Building Code Services Division, which will include any material, equipment, code books, code reference materials, attending conferences and any other miscellaneous expenses, including travel expenditures.

(c) Public awareness fee:

\$0.005 per \$1.00 of permit and plan review fee

(d) All fees shall be reserved for public awareness of the Florida Building Code.

3. Related Service Charges:

(a) Preapplication plan review based on time consumed (per hour) . . . 76.00

(b) Preinspection . . . 66.00

(c) Reinspection . . . 66.00

Subsequent reinspections for the same violation will be charged in multiples of \$66.00 for the 2nd, 3rd, and so on.

2nd reinspection . . . 132.00

3rd reinspection . . . 198.00

4th reinspection . . . 264.00

(d) Minor change of plans after permits are issued:

(1) Per hour or fraction thereof . . . 76.00

(2) If proposed change represents a major alteration of floor plan and/or the configuration of the structure involving extensive reexamination computation, the original permit shall be voided, and a new permit applied for, one-half ( 1/2) of the original permit fee may be applied to the new permit.

(e) Replacement of plans, review each trade . . . 50.00

(f) Permit Card replacement . . . 50.00

(g) When more than two sets of plans and/or specifications are submitted for review, a surcharge of \$4.00 per sheet for each additional set will be added to the permit fee.

4. Permit extensions . . . 50.00

5. Expired permit-Minimum . . . 125.00

(a) A permit may be renewed within one hundred eighty (180) days after expiration on payment of one-half ( 1/2) of the original permit fee. (If 1/2 of the fee is less than the minimum fee, the minimum fee will be required.)

(b) After one hundred eighty (180) days, a new permit must be applied for and all associated stamps and approvals must be obtained. Any and all new regulations, including but not limited to changes in the Florida Building Code, must be complied with and full fees must be paid.

(c) On projects such as extensions, additions, carport enclosures, pools, fences, driveways, roofs, etc., a fee will be determined predicated on the number of inspections required by Building Code Services to finalize the improvement at a rate per inspection of . . . 66.00

(d) In the event the total monies for the number of inspections exceeds the cost of the permit renewals indicated in (a) and (b) of this subsection, the greater amount shall apply.

6. Change of Contractor . . . 75.00

7. Conference with Plan Reviewers, per hour, per discipline . . . 76.00
8. Property research fee, each request, each address . . . 50.00

---

9. Violations (work without permits) . . . Double Fee
10. Minimum permit fee . . . 125.00

e. Applicable fees, as set forth in this section may be waived or reduced as provided by subsection 5-184(b)(4) of the Broward County Code of Ordinances [and section 23.94 of this Administrative Code] for the development of affordable housing.

(2004-490, 5-25-04; 2004-491, 5-25-04; 2005-821, 10-25-05; 2008-311, 5-13-08)

#### **40.28. Special Fees.**

1. A processing fee of \$6.00 per transaction shall be collected where the Building Code Services Division collects fees on behalf of municipalities not related to building permit related activities, including but not limited to special assessments or development fees.
2. A surcharge fee of \$0.35 per \$1,000 of job value permitted shall be collected on behalf of the Broward County Board of Rules and Appeals.
3. A surcharge fee of \$0.005 per square foot under-roof floor space permitted shall be collected on behalf of the Florida State Department of Community Affairs pursuant to s. 553.721, Florida Statutes, as amended.
4. A surcharge fee of \$0.005 per square foot permitted shall be collected on behalf of the Florida State Department of Business and Professional Regulation pursuant to s. 468.631, Florida Statutes, as amended.
5. A premium service fee of \$107.00 per hour of service shall be collected from customers who wish to benefit from the delivery of enhanced plan review and/or inspection services as defined in Exhibit 40.B. This premium service fee is charged in addition of any applicable permit and plan review fees charged.
6. A fee of \$76.00 per hour of service shall be collected from customers who request pre-sale surveys.
7. 40 Year Building Safety Inspection Program:
  - (a) For every application for recertification under the 40 Year Building Safety Inspection Program of Section 109.14 of the Broward County Administrative Provisions of the Florida Building Code, application processing fee . . . \$350.00
  - (b) For every application for subsequent recertification at 10 year intervals under the 40 Year Building Safety Inspection Program of Section 109.14 of the Broward County Administrative Provisions of the Florida Building Code, application processing fee. . . 350.00
  - (c) For every extension request for recertification (or subsequent 10 year interval recertification) under the 40 Year Building Safety Inspection Program of Section 109.14 of the Broward County Administrative Provisions of the Florida Building Code, application processing fee . . . 50.00

(2004-490, 5-25-04; 2004-491, 5-25-04; 2005-821, 10-25-05; Ord. No. 2008-311, 5-13-08)

---

#### **40.29. Building Permits Fee Schedule.**

a. Certificate of Occupancy - Certificate of Completion/Temporary Certificate of Occupancy:

1. Issuing original Certificate of Occupancy - Certificate of Completion/Temporary Certificate of Occupancy/Partial Certificate of Occupancy per discipline for inspection . . . \$50.00

b. Structural. Permit fees shall be calculated as the greater of the followings:

1. Either the minimum base permit fee . . . 125.00
2. Or the structural permit fee shall be charged at the rate of 1.85% of the job value.

The work is defined as the job value determined using the RS MEANS Manual (latest edition) for Structural, Electrical, Plumbing, and Mechanical or estimated job value provided by job applicant (whichever is greater). Permit fees include standard inspections. Permit fees do not include Plan Review(s) or re-inspection(s).

c. Applicable fees, as set forth in this section may be waived or reduced as provided by subsection 5-184(b)(4) of the Broward County Code of Ordinances [and 23.94 of this Administrative Code] for the development of affordable housing.

(2004-490, 5-25-04; 2004-491, 5-25-04; 2005-821, 10-25-05; 2008-311, 5-13-08)

**40.30. Electrical Permits Fee Schedule.**

a. Electrical Permit fees Permit fees shall be calculated as the greater of the following:

1. Either the minimum base permit fee. . . . \$125.00
2. Or the electrical permit fee shall be charged at the rate of 1.85% of the job value.

The work is defined as the job value determined using the RS MEANS Manual (latest edition) for Structural, Electrical, Plumbing, and Mechanical or estimated job value provided by job applicant (whichever is greater). Permit fees include standard inspections. Permit fees do not include Plan Review(s) or re-inspection(s).

b. Applicable fees, as set forth in this section may be waived or reduced as provided by subsection 5-184(b)(4) of the Broward County Code of Ordinances [and 23.94 of this Administrative Code] for the development of affordable housing.

(2004-490, 5-25-04; 2004-491, 5-25-04; 2005-821, 10-25-05; 2008-311, 5-13-08)

**40.31. Mechanical (Air Conditioning and Ventilation) Permits Fee Schedule.**

a. Mechanical Permit fees Permit fees shall be calculated as the greater of the following:

1. Either the minimum base permit fee . . . \$125.00
2. Or the mechanical permit fee shall be charged at the rate of 1.85% of the job value.

The work is defined as the job value determined using the RS MEANS Manual (latest edition) for Structural, Electrical, Plumbing, and Mechanical or estimated job value

provided by job applicant (whichever is greater). Permit fees include standard inspections. Permit fees do not include Plan Review(s) or re-inspection(s).

b. ~~Applicable fees, as set forth in this section may be waived or reduced as provided by subsection 5-184(b)(4) of the Broward County Code of Ordinances [and 23.94 of this Administrative Code] for the development of affordable housing.~~

(2004-490, 5-25-04; 2004-491, 5-25-04; 2005-821, 10-25-05; 2008-311, 5-13-08)

#### 40.32. Plumbing Permits Fee Schedule.

a. Plumbing Permit fees Permit fees shall be calculated as the greater of the following:

1. Either the minimum base permit fee . . . 125.00
2. Or the mechanical permit fee shall be charged at the rate of 1.85% of the job value.

The work is defined as the job value determined using the RS MEANS Manual (latest edition) for Structural, Electrical, Plumbing, and Mechanical or estimated job value provided by job applicant (whichever is greater). Permit fees include standard inspections. Permit fees do not include Plan Review(s) or re-inspection(s).

b. Applicable fees, as set forth in this section may be waived or reduced as provided by subsection 5-184(b)(4) of the Broward County Code of Ordinances [and 23.94 of this Administrative Code] for the development of affordable housing.

(2004-490, 5-25-04; 2004-491, 5-25-04; 2005-821, 10-25-05; 2008-311, 5-13-08)

#### 40.33. Elevators, Escalators and Other Apparatus.

a. *Permit Fees for New Elevator Construction.* Construction or alteration of passenger and freight elevators (includes initial inspection and certificate).

Fee

1. New elevator traction - each . . . \$685.00
2. New elevator hydraulic - each . . . 515.00
3. Freight elevator - each . . . 685.00
4. Residential elevator - each . . . 410.00
5. Escalator - each . . . 270.00
6. Dumbwaiters - each . . . 170.00
7. Wheelchair lift - each . . . 205.00
8. Lift - each . . . 340.00
9. Conveyors and all other lifting and transporting apparatus (except as provided herein) - each drive . . . 110.00
10. Major alterations and remodeling for an elevator - first two landings . . . 110.00
11. Each landing thereafter - per floor . . . 10.00
12. Refinish cab interior (no electrical work) . . . 170.00
13. Vertical conveyor - each . . . 205.00
14. Elevator for construction use only, 30 day limit - each . . . 170.00

15. Key box - each . . . 55.00

16. Reinspection fee . . . 200.00

---

b. *Fees for Existing Elevator Inspections and Renewals.* Fees for annual certificate of operation renewal and reinspection.

*Fee*

1. Chairlift, each . . . 100.00

2. Dumbwaiter:

(a) One (1) to four (4) landings . . . 72.00

(b) Five (5) to ten (10) landings . . . 102.00

3. Escalator/Moving Walks, each . . . 143.00

4. Hydraulic elevator:

(a) Two (2) to three (3) landings . . . 100.00

(b) Four (4) to six (6) landings . . . 108.00

(c) Seven (7) to fifteen (15) landings . . . 115.00

5. Traction elevator:

(a) Two (2) to three (3) landings . . . 93.00

(b) Four (4) to six (6) landings . . . 101.00

(c) Seven (7) to fifteen (15) landings . . . 115.00

(d) Sixteen (16) to twenty five (25) landings . . . 143.00

(e) Twenty six (26) and higher landings . . . 157.00

6. Additional Charge for Late Renewal of Certificate of Operation . . . 75.00

7. Charge for replacement Certificate of Operation . . . 50.00

8. Charge for replacement Permit Card . . . 50.00

c. Applicable fees, as set forth in this section may be waived or reduced as provided by section 23.94 of this Code for the development of affordable housing.

(2004-490, 5-25-04; 2004-491, 5-25-04; 2005-821, 10-25-05; 2008-311, 5-13-08)

#### **40.34. Tree Trimming License Fee.**

The following fee shall be paid prior to the issuance or renewal of a Tree Trimmer License. Tree Trimmer License shall be effective for a period of two (2) years after date of issue.

*Fee*

a. Class A License . . . \$230.00

b. Class B License . . . 230.00

(2004-490, 5-25-04; 2004-491, 5-25-04)

---

#### **40.35. Zoning Fee Schedule.**

a. Variances and Appeals:

1. Administrative appeals . . . \$200.00
2. Variance minimum filing fee (one section waiver) . . . 400.00
3. Each additional section waiver . . . 50.00

b. Certificates of Use:

1. Mobile food units, joint office occupancy, plant nurseries, new building first occupancy . . . 65.00
2. Retail stores, offices (primary occupant), riding or boarding stables, other commercial agricultural uses . . . 100.00
3. Family day care homes . . . 30.00
4. Personal services shops, medical offices, clinics, day care centers, community residential facilities, rooming and boarding homes, storage and distribution warehouses, outdoor retail, recreation establishments, repair shops (excluding auto repair), gas stations . . . 150.00
5. Places of assembly (bars, restaurants, houses of worship, schools, clubs, etc.) repair garages, manufacturing and industrial occupancies . . . 180.00
6. Hotels, motels, nursing homes, theaters, arenas, hospitals, bowling alleys, marinas . . . 225.00
7. Business name change only . . . 10.00
8. Reinspection fee . . . 40.00
9. Home office:>
  - (a) Original certificate . . . 75.00
  - (b) Yearly renewal . . . 45.00
10. Joint tenant (except as in 1. above) . . . 40.00

c. Conditional use permits:

1. Holiday wayside stands:
  - (a) Processing and inspections . . . 100.00
  - (b) Cleanup deposit (refundable) . . . 250.00
2. Outdoor events:
  - (a) Processing and inspections . . . 150.00
  - (b) Cleanup deposit (refundable) . . . 250.00
3. Temporary promotional signs (per each event):
  - (a) Base price for one sign type . . . 100.00
  - (b) Each additional sign type . . . 25.00

d. Service charges to municipalities as per interlocal agreements.

e. Records:

1. Microfilm prints (per sheet) . . . 0.36

2. Photostat copies (each over 50 consecutively run, 1 side) . . . 0.15
  3. Photostat copies (each over 50 consecutively run, 2 sides) . . . 0.20
- 
4. Official zoning maps (plus sales tax) . . . 3.50

f. Zoning letters . . . 30.00

g. Zoning permits:

1. Application processing fee . . . 15.00
2. Priority review (includes minimum landscaping) (maximum 2 applications per applicant per day):

(a) Fences (not associated with pools or spas) . . . 45.00

Plus, per lineal foot . . . 0.40

(b) Docks, boathouses, boat lifts . . . 60.00

(c) Residential driveways and slabs (not associated with room additions or garages) . . . 35.00

(d) Change of plans (single-family and duplex) . . . 55.00

3. Zoning review and inspections (minus landscaping, paving and accessory structures):

(a) New detached single-family residences:

(1) 1,000 square feet or less . . . 25.00

(2) 1,001 to 2,000 square feet . . . 40.00

(3) 2,001 to 3,000 square feet . . . 60.00

(4) Each additional 500 sq. ft. over 3,000 sq. ft. . . . 15.00

(b) New attached single-family residences or multi-family residential:

(1) 2 to 9 D.U.'s . . . 40.00

(2) 10 to 50 D.U.'s . . . 55.00

(3) 51 to 150 D.U.'s; . . . 80.00

(4) Each 50 D.U.'s over 150 . . . 25.00

(c) New nonresidential single-occupant buildings (excluding assembly uses such as restaurants, bars, places of worship, clubs, etc.):

(1) Up to 2,000 square feet of gross floor area . . . 50.00

(2) 2,000 to 20,000 square feet of gross floor area . . . 80.00

(3) Over 20,000 square feet of gross floor area . . . 100.00

(d) New shopping centers, office or industrial parks or additions thereto:

(1) Up to 2,000 sq. ft. of gross floor area . . . 50.00

(2) 2,000 to 20,000 sq. ft. gross floor area . . . 80.00

(3) 20,000 to 60,000 sq. ft. gross floor area . . . 120.00

(4) 60,000 to 120,000 sq. ft. gross floor area . . . 175.00

(5) 120,000 to 200,000 sq. ft. gross floor area . . . 240.00

(6) 200,000 to 290,000 sq. ft. gross floor area . . . 300.00

(7) Each 90,000 additional sq. ft. gross floor area over 290,000 sq. ft. . . . 70.00

---

(e) New single-occupant buildings for assembly uses such as restaurants, bars, gyms, clubs, places of worship, theaters, schools, arenas, etc., hotels, motels, hospitals . . . 75.00

(f) New outdoor facilities such as stadiums, outdoor recreation establishments, swap shops . . . 100.00

(g) New agricultural buildings . . . 50.00

(h) Residential additions:

(1) Room addition and paving . . . 35.00

(2) Carport enclosure including paving . . . 30.00

(3) Screen rooms, porches . . . 25.00

(i) Residential accessory buildings and structures:

(1) Detached accessory buildings such as sheds, garages . . . 25.00

(2) Pools, spas (not including fences or screening) . . . 30.00

(3) Docks, boathouses, boat lifts, seawalls . . . 20.00

(4) Driveways, patio slabs, decks, walkways; . . . 10.00

(5) Refurbish or reconfigure parking (2 or more D.U.'s) . . . 35.00

(6) All other accessory structures except fences . . . 25.00

(j) Fences:

(1) Minimum fee . . . 15.00

(2) Per lineal foot . . . 0.20

(k) Additions and interior modifications to single-occupant commercial buildings, agricultural buildings and outdoor recreation uses . . . 45.00

(l) Changes of use, addition of new use or interior modification in multiple-tenant nonresidential buildings . . . 55.00

(m) Signs (except billboards and temporary promotional signs):

(1) Minimum fee . . . 15.00

(2) Box or cabinet sign, per square foot of sign face . . . 0.75

(3) Individual letter sign, per square foot of sign face . . . 0.50

(4) All other types, per square foot of sign area . . . 0.40

(5) Strip lighting, per lineal foot . . . 0.25

(6) Illumination, per sign face . . . 10.00

(7) Annual renewal, per sign . . . 45.00

(8) Sign label (existing sign or replacement) . . . 20.00

---

(9) Master sign plan . . . 50.00

- (n) Advertising billboards:
  - (1) New billboards, per sign face . . . 80.00
  - (2) Annual renewal, per sign face . . . 150.00
- (o) Dumpster pads and enclosures . . . 50.00
- (p) Multi-family and nonresidential paving:
  - (1) Off-street parking facility for new building . . . 75.00
  - (2) Additional paving to existing parking facility . . . 45.00
  - (3) Reconfiguration of existing parking facility . . . 30.00
  - (4) Seal and/or restripe existing parking facility . . . 25.00
- (q) Construction trailers, temporary mobile homes during construction of home, temporary sales office . . . 25.00
- (r) Communication towers . . . 100.00
- 4. Landscaping review and inspections:
  - (a) Detached single-family:
    - (1) Minimum fee per lot . . . 30.00
    - (2) Each tree over 3 . . . 9.00
  - (b) Attached single-family residences, multi-family and nonresidential buildings and structures:
    - (1) Minimum fee . . . 50.00
    - (2) Each tree . . . 9.00
    - (3) Ground cover, per each 1,000 sq. ft. . . . 18.00
    - (4) Buffer hedges, per each 100 lineal feet . . . 24.00
  - (c) Signs . . . 55.00
  - (d) Dumpster enclosures . . . 30.00
- 5. Change of plans:
  - (a) Detached single-family residence, accessory buildings and structures, duplexes . . . 20.00
  - (b) All others . . . 50.00
- 6. Change of contractor . . . 15.00
- 7. Reinspection fee . . . 40.00
- 8. Permit renewal..... 1/2 original fee
- 9. Construction without a permit..... double normal fee
- 10. Permit card replacement (lost or damaged) . . . 12.00

h. Applicable fees, as set forth in this section may be waived or reduced as provided in Section 27.237 of this Code for the development of affordable housing.

(2004-491, 5-25-04; 2009-353, 5-12-09)

## 40.36. Code Compliance Fee Schedule.

---

The schedule of fees and charges is established as follows:

### Fee

#### a. Administrative fees:

1. Junk property . . . \$125.00
2. Code Enforcement Board . . . 125.00
3. Citation program . . . 25.00
4. Boats (above administrative fee plus actual cost of removal per vendor contract) . . . 125.00
5. Research (lien letters) 7 business days . . . 30.00
6. Release of Lien (expediting) 2 business days . . . 60.00
7. Release of Lien (Fax) . . . 5.00
8. Release of Lien (Administrative) . . . 250.00

#### b. Land clearance:

1. Administrative cost of clearance of property . . . 125.00
2. Removal charge per cubic yard . . . 0.14

#### c. Service Charges to Municipalities --As per Inter-local Agreements.

#### d. Records:

1. Microfilm prints (per sheet) . . . 0.36
2. Photostat copies (each over 50 consecutively run, 1 side) . . . 0.15
3. Photostat copies (each over 50 consecutively run, 2 sides) . . . 0.20

#### e. Advertising billboards:

1. Annual renewal, per sign face . . . 150.00

#### f. Explosives licenses:

##### 1. Annual renewal:

- (a) Manufacturer/Distributor and dealer for sale of explosives . . . 1,400.00
- (b) User . . . 1,400.00
- (c) Blasters . . . 600.00
- (d) Carriers and handlers . . . 360.00

2. License may be issued for periods of less than a full year and shall be prorated in increments of 25% of the annual fee per quarter.

#### g. Blasting permits (countywide)(annual renewal):

1. Per site . . . 13,400.00

2. Overtime, special inspections or standby on site per hour (includes one

inspector and one seismograph, minimum one hour to be paid by explosive company of record) . . . 100.00

3. Change of contractor, seismologist or blaster of record . . . 500.00

4. Overnight "sleeper," charge per day . . . 200.00

5. Consultation, research, evaluation of blasting records, per 1/2 hour . . . 150.00

6. Temporary storage of explosives and blasting agents . . . 13,400.00

7. Change of plans . . . 250.00

8. Duplicate identification cards . . . 10.00

*h. Demolition implosion permits (countywide):*

1. Per site . . . 11,400.00

2. Overtime on site per hour (includes one inspector, minimum one hour to be paid by permittee of record) . . . 100.00

3. Change of permittee of record . . . 500.00

4. Consultation, research, evaluation of blasting records, per 1/2 hour . . . 150.00

5. Change of plans . . . 250.00

*i. Compaction permits (countywide) (annual renewal):*

1. Per site . . . 6,000.00

2. Overtime, special inspections or standby on site per hour (includes one inspector and one seismograph, minimum one hour to be paid by permittee of record) . . . 100.00

3. Change of permittee of record . . . 500.00

4. Consultation, research, evaluation of compaction records, per 1/2 hour . . . 150.00

5. Change of plans . . . 250.00

*j. Junkyard permits:*

1. Original permit . . . 900.00

2. Annual renewal . . . 450.00

(2003-259, 3-25-03; 2004-491, 5-25-04; 2005-551, 8-23-05; 2009-353, 5-12-09)

#### **40.37. Consumer Protection Fee Schedule.**

*a. Kosher Food License Fees.* It shall be unlawful for any person to sell or offer to sell any food, food products, beverages, or merchandise held out to be kosher unless said person shall have procured from the County an annual special regulatory license. Such regulatory license shall be procured from the County Clerk and shall be issued upon the payment of Two Hundred and 00/100 Dollars (\$200.00), which fee represents the reasonable cost of the special supervision, inspection, and regulation required. Any person violating the terms of this section shall be subject to the penalties provided.

*b. Taximeter Rates.* These rates shall be:

These rates shall be:

Fee

1. For the first 1/6 of a mile or any part thereof . . . \$2.50
2. For each additional 1/6 of a mile or any part thereof . . . 0.40
3. For each one (1) minute waiting time . . . 0.40
4. A Two (\$2) Dollar origination fee shall be paid by passengers picked up at the Fort Lauderdale-Hollywood International Airport. The driver shall use the "extras" button on the taximeter to register the fee.
5. A Ten Dollar (\$10.00) minimum fare shall be paid by passengers picked up at the Fort Lauderdale-Hollywood International Airport and Port Everglades Seaport regardless of what the meter reading shows. If the meter shows a number greater than \$10.00, then in that case, the greater number shown on the meter shall be paid.

c. *Towing License Decal Fees.* The Broward County Board of County Commissioners hereby determines, establishes, and fixes the following license and decal fees:

1. Towing License Fee, per year . . . \$396.00
  - (a) Late Fee (if not paid within 30 days of when due) . . . 25.00
  - (b) Late Fee (if not paid within 45 days of when due) . . . 75.00
2. Decal Fee, per year-per vehicle . . . 50.00
  - (a) Late fee (if not paid within 30 days of when due) . . . 25.00
  - (b) Late fee (if not paid within 45 days of when due) . . . 50.00
3. Decal Transfer Fee for Replacement Vehicle . . . 30.00
4. Immobilization Licensee Fee, per year . . . 200.00

d. *Title Loan License Fees.* The Broward County Board of County Commissioners hereby determines, establishes, and fixes the following fees:

Fee

1. Application fee . . . \$50.00
2. License fee, per year, per location . . . 400.00
3. Late fee for renewal of license after expiration . . . 50.00

e. *Fees for Taxicabs and Limousines.* The following fees relating to taxicabs, limousines, and jitneys are hereby determined to be just and reasonable and are hereby adopted by the Board of County Commissioners:

Fee

1. Entry Fee for Taxi/Luxury Sedan Lottery . . . \$400.00
2. New Certificate of Public Convenience and Necessity Fee (One Time Charge Per Certificate) . . . 1,000.00
3. Application to Transfer a Certificate of Public Convenience and Necessity (Per Certificate) . . . 250.00
4. Reinstatement of Suspended Certificate of Public Convenience and Necessity (Per Certificate) . . . 100.00
5. Change of Name of Certificate Holder (Per Certificate) . . . 40.00
6. Application to Lease a Luxury Sedan Permit (Per Permit) . . . 250.00

7. Annual Taxi/Luxury Sedan Inspection and Permit Fee (Per Permit) . . . 200.00
8. Annual Luxury Limousine/Transport Van Inspection and Permit Fee (Per Permit) . . . 300.00
9. Annual Jitney License and Permit Fee (Per Permit) . . . 200.00
10. Annual Airport Decal Fee (Per Vehicle) . . . 50.00
11. Chauffeur's Registration Fee . . . 40.00
12. Duplicate Chauffeur's Registration Fee . . . 15.00
13. Duplicate Inspection and Permit Fee . . . 30.00
14. Late Fee for Chauffeur's Registration Renewal after Expiration . . . 25.00
15. Late Fee for Permit Renewal Payment After Due Date at May 31 (Per Permit) . . . 50.00
16. Late Fee for Vehicles Passing Annual Inspection After June 30 (Per Vehicle) . . . 50.00\*
17. Late Fee for Vehicles Passing Semi-Annual Vehicle Inspection After the Four (4) Week Inspection Period as Set Annually by the Division (Per Vehicle) . . . 50.00\*

\*Late fee will not apply if appropriate documentation as outlined herein is received by the Permitting, Licensing and Consumer Protection Division prior to the inspection deadline (June 30 or before the end of the four (4) week semi-annual inspection period), evidencing the following:

- (a) Vehicle intentionally removed from service:
  - (1) Reconditioning--Need affidavit by permit holder or management company describing work to be done.
  - (2) Replacement--Need copy of bill of sale on vehicle being replaced or purchase order for replacement vehicle.
- (b) Vehicles involved in accidents--Need copy of accident/police report.
- (c) Permit owner physically incapacitated--need medical certification.
- (d) Permit owner out of country--Need copies of airline tickets.

18. Port Everglades Business Permit Initial Application Processing Fee . . . 200.00
19. Annual Port Everglades Motor Carrier Business Permit Fee (Per Permit) . . . 250.00
20. Port Everglades Decal (Per Vehicle) . . . 15.00

f. *License Fees for Motor Vehicle Repair Shops and Certification Fees for Technicians, Trainee Permit Fees, and Lube and Tire Specialist Fees.* The Broward County Board of County Commissioners hereby determines, establishes, and fixes the following fees:

*Fee*

1. License fee, per year-per shop . . . \$275.00
2. Late fees for renewal of license after expiration . . . 25.00
3. Technician certification fee, per year . . . 50.00
4. Late fee for renewal of certificate after expiration . . . 10.00
5. Trainee permit fee, per year . . . 20.00

6. Late fee for renewal of permit after expiration . . . 5.00

7. Lube and tire specialist permit fee, per year . . . 20.00

8. Late fee for renewal of permit after expiration . . . 5.00

9. Replacement fee for any license or permit, each occurrence . . . 10.00

The above fees are annual recurring license fees, technician certification fees, trainee permit fees, and lube and tire specialist fees. Payment of such fees to the County shall be a condition precedent to the approval and issuance of an initial or renewal license, technician certification, trainee permit, or lube and tire specialist permit.

g. *License Fees for Motor Vehicle Body Repair and Paint Shops, Certification Fees for Technicians, and Trainee Permit Fees.* The Broward County Board of County Commissioners hereby determines, establishes, and fixes the following fees:

*Fee*

1. License or Conditional License Fee, per year, per shop . . . \$325.00

2. Technician Certification Fee, per year . . . 50.00

3. Trainee Permit Fee, per year . . . 20.00

4. Late Fee for Renewal of License After Expiration . . . 25.00

5. Late Fee for Renewal of Technician Certificate After Expiration . . . 10.00

6. Late Fee for Renewal of Trainee Permit After Expiration . . . 5.00

The above fees are annual recurring license fees, technician certification fees, and trainee permit fees. Payment of such fees to the County shall be a condition precedent to the approval and issuance of an initial or renewal license, technician certification, or trainee permit. Thereafter, all annual fees of the period ending December 31 shall be paid by September 25 of each year. Late fees are due and owing beginning January 1 of each year.

h. *Registration Fees for Movers.* The Broward County Board of County Commissioners determines, establishes, and fixes the following fees:

*Fee*

1. Registration Fee . . . \$325.00

2. Renewal Fee . . . 325.00

3. Late Fee for Renewal of Registration after expiration . . . 25.00

4. Fee for Replacement of Lost, Destroyed, or Mutilated Registration . . . 25.00

5. Decal Fee, per vehicle . . . 50.00

The above fees are annual recurring registration and decal fees. Payment of such fees to the County shall be a condition precedent to the approval and issuance of an initial or renewal registration. Thereafter, payment of annual fees shall be made by October 1 of each year.

(Ord. No. 81-77, § 7, 8-11-81; AdmCd Oct87; 1991-0967, 10-1-91; 1994-1069, 10-10-94; 1997-0325, 4-1-97; 1997-0916, 8-26-97; 1998-1031, 10-12-98; 1999-0639, 4-27-99; 1999-0847, 6-22-99; 1999-0857, 7-6-99; 2000-0506, 4-11-00; 2001-378, 4-24-01; 2003-791, 10-14-03; 2004-604, 6-22-04; 2005-703, 9-13-05; 2006-018, 1-10-06; 2006-622, 9-12-06; 2006-916, 12-12-06; 2008-784, 10-28-08; 2009-353, 5-12-09)

40.38, 40.39. Reserved.