



# AGENDA ITEM REQUEST FORM

Item No. 31

## Municipal Services

Department Submitting Request

## Don Prince

Dept Head's Signature

### REGULAR COMMISSION MTG Meeting Dates - 7:00 PM

### DEADLINE TO Town Clerk

### ROUNDTABLE MEETING Meeting Dates - 7:00 PM

### DEADLINE TO Town Clerk

- April 27, 2011
- May 24, 2011
- June 28, 2011
- July 26, 2011

- April 15 (5:00 pm)
- May 13 (5:00 pm)
- June 10 (5:00 pm)
- July 15 (5:00 pm)

\*Subject to Change

- April 12, 2011
- May 10, 2011
- June 14, 2011
- July 12, 2011

- April 1 (5:00 pm)
- April 29 (5:00 pm)
- June 3 (5:00 pm)
- July 1 (5:00 pm)

**SUBJECT TITLE:** Street Sweeper RFP Results

**EXPLANATION:** At the February 22, 2011 meeting, the Commission tabled action on the proposed purchase of a street sweeper and asked that all sweeping services be included in the request for proposals (RFP) we were sending out.

The RFP was divided into three options A, B and C (**Exhibit 1**) due to the various types of equipment needed to sweep different parts of the Town. The Town received five proposals, which are shown on the attached bid tabulation (**Exhibit 2**). The apparent low bidder submitted the lowest pricing on all three options. Option A (State Roads) \$17,472 annually. Option B and C (El Mar / Parking Lots) combined annual cost of \$19,344.

We prepared a cost analysis (**Exhibit 3**) to compare the Town's cost to perform these services in-house vs. a vendor. The analysis was done using the specification for Options B and C as the street sweeper proposed to be purchased is not appropriate to sweep state roads in Town on a regular basis (Option A). The annual cost for the Town to Sweep options B and C is estimated to be \$23,731 annually.

The cost analysis was done according to the RFP specifications to achieve an apple to apples comparison and although the apparent low bidder costs are \$4,387 lower than what Town Staff could do it for, there are advantages to having a sweeper at our disposal. Staff would be able to respond immediately to weather events that blow sand into our street and to citizen requests for service to remove glass, seagrape berries or other debris.

### RECOMMENDATION:

1. We purchase a Tennant 800 Street Sweeper in this fiscal year so we can provide this service in-house. The necessary budget transfer and purchase award will be scheduled for the June 28<sup>th</sup> agenda.
2. Award the street sweeping contract on the June 28<sup>th</sup> agenda to the apparent low bidder for Option A.

### EXHIBITS:

- Exhibit 1: RFP 11-04-04 Statement of Work Part I section A-Objective
- Exhibit 2: Bid Tabulation
- Exhibit 3: Sweeper Cost Analysis

Reviewed by Town Attorney  
 Yes  No

Town Manager Initials CPA

**Street/Parking Lot Sweeping Services**  
Town of Lauderdale-By-The-Sea RFP No. 11-04-04  
Part I – Statement of Work

## **PART I - STATEMENT OF WORK**

### **A. OBJECTIVE**

The Town of Lauderdale-By-The-Sea is seeking proposals for contractual services to perform Street/Parking Lot Sweeping services. The State roads, parking lots, side streets and beach ends will require different types of equipment to adequately sweep all areas. and therefore will be divided into three Options A, B and C. Contractors can submit proposals for option A, option B, option C or all three.

**Option A.** There are approximately seven (7) curb miles on the State roads of A1A and Commercial Blvd. to be swept twice weekly.

**Option B.** There are approximately four (4) curb miles on the side streets and beach ends to be swept twice weekly.

**Option C.** There are nine (9) Town owned parking lots to be cleaned twice weekly.

The Town is seeking rates based on curb miles swept for both options A and B. The Town is seeking a rate per cleaning for all nine (9) parking lots.

### **B. GENERAL INFORMATION ABOUT**

Streets and Parking lots to be swept and their frequency are listed on Appendix A.

The initial contact term will be for two (2) years with one two (2) year renewal under the same terms and conditions if agreed by both parties.

### **C. SCOPE OF WORK**

1. Sweeping frequency as shown on Appendix A shall be followed at all times unless prior written approval is obtained by the Town. Any sweeping performed outside this schedule without prior written approval from the Town will not be eligible for payment. The Town reserves the right to add or delete streets or mileage at any time or frequency during the term of this contract after reasonable notice. Added mileage will be at the same curb mile rate.
2. Sweeping shall start any time after 3:00 am and shall be finished by 7:00 am unless prior

**RFP 11-04-04 - STREET SWEEPING SERVICES**

Date: May 19, 2011 2:00 PM

**VENDOR: Southern Street Sweepers, LLC**

Deliverables	Total	Annual Total
Option A	\$24.80	\$18,054.40
Option B	\$24.80	\$10,316.80
Option C	\$0.00	N/A

**VENDOR: Star Cleaning USA, Inc.**

Deliverables	Total	Annual Total
Option A	\$238.00	Non Responsive
Option B	\$136.00	Non Responsive
Option C	\$532.99	Non Responsive

**VENDOR: Environmental Performance System**

Deliverables	Total	Annual Total
Option A	\$34.45	\$25,079.60
Option B	\$38.48	\$16,007.68
Option C	\$1,015.00	\$105,560.00

**VENDOR: Facilities Pro-Sweep**

Deliverables	Total	Annual Total
Option A	\$28.90	\$21,039.20
Option B	\$29.90	\$12,438.40
Option C	\$263.00	\$27,352.00

**VENDOR: AmeriaSweeps, Inc.**

Deliverables	Total	Annual Total
Option A	\$24.00	\$17,472.00
Option B	\$24.00	\$9,984.00
Option C	\$90.00	\$9,360.00

**VENDOR: Town Staff**

Deliverables	Total	Annual Total
Option A	N/A	N/A
Option B		\$23,731 for B and C
Option C		



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**TOWN OF LAUDERDALE-BY-THE-**

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4501 OCEAN DRIVE • LAUDERDALE-BY-THE-SEA, FL 33308  
TELEPHONE (954) 776-0576 • FAX (954) 776-0578

Cost of a Tennant Sweeper (\$61,283) with a Ten (10) year life expectancy if the sweeper is used for six (6) hours per week. Life expectancy would decrease with additional use. Cost Per Year \$6,128

Maintenance Worker II \$32.45 per hour x six (6) hours per week \$194.70 x 52 weeks \$10,125

Yearly Maintenance cost including brooms, oil changes and hydraulic filter \$5580

Yearly fuel cost based on (6) six hours per week \$1,898

Total yearly cost (\$23,731) to own and operate a Tennant Sweeper for six (6) hours per week.