



AGENDA ITEM REQUEST FORM

Item No. 4a
[Signature]

Municipal Services

Department Submitting Request

Don Prince

Municipal Services Director

**REGULAR
COMMISSION MTG
Meeting Dates - 7:00 PM**

**DEADLINE TO
Town Clerk**

**Special
MEETING
Meeting Dates - 7:00 PM**

**DEADLINE TO
Town Clerk**

June 28, 2011

June 10 (5:00 pm)

June 14, 2011

June 3 (5:00 pm)

*Subject to Change

Presentation

Reports

Consent

Ordinance

Resolution

Quasi Judicial

Old Business

New Business

PRIORITY ITEM

SUBJECT TITLE: 4313 El Mar Drive Water Meter Expense

EXPLANATION: In November 2010, Town staff was informed by the current owner of Buena Vista Oceanside Property located at 4313 El Mar Drive that they realized they had been paying for two (2) water meters since December 2005. One of the water meters provided water to the building; the second water meter was for irrigation only. Since the property didn't have any irrigation, they contacted Town staff to investigate. During the investigation, the irrigation meter number provided by the property owner matched the irrigation meter in the Town's median directly across from the property. Once the Town concluded that the property owner was billed in error, the Fort Lauderdale Utility Billing Division was notified and the account was transferred to the Town.

After review, Fort Lauderdale refunded the property owner \$22,138.15. Fort Lauderdale in turn billed the Town \$22,138.15; however, the Town is only responsible for four (4) year of past billings because of the statute of limitations on utility billing errors and this reduced our bill to \$15,958.89. The Finance Director concurs with this amount.

In addition to the \$15,958.89 owed for the last four years, the Town water expense for this meter for this fiscal year, which is estimated at \$4,100, is not budgeted for a total of about \$20,100.

The Public Works Division's total budget for water is \$38,696 and the Department does not have budgeted funds they can transfer to absorb this expense. The General Fund Contingency, which is budgeted for these types of unexpected expenses, has a balance of \$154,061.

RECOMMENDATION: Staff recommends Commission authorize a budget transfer of \$20,100 from the General Fund Contingency, which will pay the outstanding balance due Fort Lauderdale and provide sufficient funds for the remainder of the fiscal year.



FISCAL IMPACT AND APPROPRIATION OF FUNDS: \$21,000 Transfer from Contingency

FY Budget \$-0- for this expense	Transfer of funds	
	From:	To:
Account:		
General Fund Contingency 100-519-000-500-497	\$20,100	
Municipal Services - water service 001-541-100-500-431		\$20,100
Total:	\$20,100	\$20,100

Reviewed by Town Attorney
 Yes No

Town Manager Initials ct