



Item No. 11c

# AGENDA ITEM REQUEST FORM

## Municipal Services

Department Submitting Request

**Don Prince**

Dept Head's Signature 

### REGULAR COMMISSION MTG Meeting Dates - 7:00 PM

### DEADLINE TO Town Clerk

### ROUNDTABLE MEETING Meeting Dates - 7:00 PM

### DEADLINE TO Town Clerk

- April 27, 2011
- May 24, 2011
- June 28, 2011
- July 26, 2011

- April 15 (5:00 pm)
- May 13 (5:00 pm)
- June 10 (5:00 pm)
- July 15 (5:00 pm)

- April 12, 2011
- May 10, 2011
- June 14, 2011
- July 12, 2011

- April 1 (5:00 pm)
- April 29 (5:00 pm)
- June 3 (5:00 pm)
- July 1 (5:00 pm)

\*Subject to Change

- Presentation       Reports       Consent       Ordinance
- Resolution       Quasi Judicial       Old Business       New Business

PRIORITY ITEM

**SUBJECT TITLE:** Award of Tree Trimming Contract

**EXPLANATION:** The Town received seven bids for RFP 11-04-03 Tree Trimming Services Agreement. Based on the estimated cost of \$14,680 for work to be done, All Florida Tree and Landscape, Inc. is the lowest bidder. Several references were contacted and all were pleased with the services provided by All Florida Tree Trimming and Landscape, Inc. Broward County Tree Division indicated they have nothing negative on file regarding All Florida Tree Trimming and Landscape, Inc.

This contract is for a two (2) year term from date of execution with one (1) single year extension at the same terms and conditions

**RECOMMENDATION:** Staff recommends awarding the Tree Trimming Contract to All Florida Tree and Landscaping Inc.

**EXHIBITS:**

**A: Bid Tabulation with estimated work totals**

**FISCAL IMPACT AND APPROPRIATION OF FUNDS:**

- Amount \$15,000       Acct # 001-541-200-500-531
- Transfer of funds required       From Acct # \_\_\_\_\_

Reviewed by Town Attorney  
 Yes       No

Town Manager Initials CA

**RFP 11-04-03 - TREE TRIMMING SERVICES AGREEMENT 2011**

Date: May 5, 2011 2:00 PM

Estimated  
Total

**VENDOR: Innovative Environmental Services, Inc.**

Service Fee	Cost per Palm Tree	Hourly Rate Canopy Trees	Hourly Rate Stump Grinding	
	\$19.00	\$100.00	\$70.00	
	estimated 800 trees	estimated 40 hours	estimated 8 hours	
	\$15,200.00	\$4,000.00	\$560.00	\$19,760

**VENDOR: Bornaman Tree Services, Inc.**

Service Fee	Cost per Palm Tree	Hourly Rate Canopy Trees	Hourly Rate Stump Grinding	
	\$25.00	\$120.00	\$110.00	
	estimated 800 trees	estimated 40 hours	estimated 8 hours	
	\$20,000.00	\$4,800.00	\$880.00	\$25,680

**VENDOR: Superior Landscaping & Lawn Services, Inc.**

Service Fee	Cost per Palm Tree	Hourly Rate Canopy Trees	Hourly Rate Stump Grinding	
	\$19.00	\$97.00	\$49.00	
	estimated 800 trees	estimated 40 hours	estimated 8 hours	
	\$15,200.00	\$3,880.00	\$392.00	\$19,472

**VENDOR: Florida Coast Services**

Service Fee	Cost per Palm Tree	Hourly Rate Canopy Trees	Hourly Rate Stump Grinding	
	\$35.00	\$295.00	\$120.00	
	estimated 800 trees	estimated 40 hours	estimated 8 hours	
	\$28,000.00	\$11,800.00	\$960.00	\$40,760

**VENDOR: Lawn Logic, LLC**

Service Fee	Cost per Palm Tree	Hourly Rate Canopy Trees	Hourly Rate Stump Grinding	
	\$20.00	\$34.40	\$34.40	
	estimated 800 trees	estimated 40 hours	estimated 8 hours	
	\$16,000.00	\$1,376.00	\$275.00	\$17,651

**VENDOR: Brickman Group**

Service Fee	Cost per Palm Tree	Hourly Rate Canopy Trees	Hourly Rate Stump Grinding	
	\$17.95	\$42.56	\$42.56	
	estimated 800 trees	estimated 40 hours	estimated 8 hours	
	\$14,360	\$1,702	\$340	\$16,403

**VENDOR: All Florida Tree and Landscape, Inc.**

Service Fee	Cost per Palm Tree	Hourly Rate Canopy Trees	Hourly Rate Stump Grinding	
	\$14.25	\$65.00	\$85.00	
	estimated 800 trees	estimated 40 hours	estimated 8 hours	
	\$11,400	\$2,600	\$680	\$14,680



*INNOVATIVE ENVIRONMENTAL SERVICES, INC.*

*#49 NE 11<sup>th</sup> Way*

*Deerfield Beach, FL 33441*

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Phone: 954.574.5290

Fax: 954.574.5291

## **SECTION 1:**

# **LETTER OF TRANSMITTAL**



*INNOVATIVE ENVIRONMENTAL SERVICES, INC.*

*#49 NE 11<sup>th</sup> Way*

*Deerfield Beach, FL 33441*

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Phone: 954.574.5290

Fax: 954.574.5291

## **Letter of Transmittal**

“Tree Trimming Services” for the Town of Lauderdale-By-The-Sea is a tree service project that includes the annual trimming of trees, and stump grinding services for trees and stumps located in the town of Lauderdale-By-The-Sea. There are approximately 800 Coconut, Date, Sable, and Royal Palm trees. Palm tree trimming must be completed within 6 weeks of the notice to proceed. Do note if we are awarded this contract we will complete the work within 2 WEEKS! There are approximately 30 canopy trees (including Oak, Gumbo Limbo, Black Olive, and Ficus) that need trimming. All trees are to be trimmed according to OSHA and ANSI regulations, State and County laws, and Broward County Code in Chapter 27, Article 14 shown in the Appendix of the bid document. All equipment is to be provided by the awarded Contractor, and all dumping costs are the responsibility of the awarded Contractor.

We are very familiar with the Town of Lauderdale-By-The-Sea, as well as the laws and regulations of Broward County. This project is small for our company to take on. We come well equipped, and have proven capable of running and completing jobs several hundred thousand dollar jobs in the same time period (6 weeks).

The following personnel are authorized to make decisions for/to represent

Innovative Environmental Services, Inc:

**Deborah Conway**, President of Innovative Environmental Services, Inc.

Address: 49 NE 11<sup>th</sup> Way Deerfield Beach, FL 33441

Ph: 954-574-5290

**Craig Conway**, Director of Operations and ISA Certified Arborist for Innovative Environmental Services, Inc.

Address: 49 NE 11<sup>th</sup> Way Deerfield Beach, FL 33441

Ph: 954-574-5290

**Lindsay Toffey**, Office Manager for Innovative Environmental Services, Inc.

Address: 25 Little Harbor Way Deerfield Beach, FL 33441

Ph: 570-650-8650

**Mark Merritt**, General Manager and ISA Certified Arborist for Innovative Environmental Services, Inc.

Ph: 954-445-5608

X



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Craig Conway, Director of Operations  
Innovative Environmental Services, Inc.



*INNOVATIVE ENVIRONMENTAL SERVICES, INC.*

*#49 NE 11<sup>th</sup> Way*

*Deerfield Beach, FL 33441*

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Phone: 954.574.5290

Fax: 954.574.5291

**SECTION 2:**

**TITLE PAGE**

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## **Title Page**

**Contractor Name:** Innovative Environmental Services, Inc.

**Address:** 49 Little Harbor Way Deerfield Beach, FL 33441

**Phone Number:** 954-574-5290

**Fax Number:** 954-574-5290

**Project Title:** "Tree Trimming Services"

**RFP #:** 11-04-03

**Bid Opening:** 5/5/11 at 2:00 PM

**Contact Person:** Craig Conway, Director of Operations and Certified Arborist

Contact Phone: 954-574-5290 or 561-212-3074

Email: [Craig.Conway@innovironmental.Conway](mailto:Craig.Conway@innovironmental.Conway)

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*INNOVATIVE ENVIRONMENTAL SERVICES, INC.*

*#49 NE 11<sup>th</sup> Way*

*Deerfield Beach, FL 33441*

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Phone: 954.574.5290

Fax: 954.574.5291

## **SECTION 3:**

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- Sun Biz and State of Florida forms
- Resumes
- Forms ABCD

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- Letter regarding experience
- Equipment List
- Various Licenses and Certifications

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Section #7: Compensation

Section #8: Additional Information

- Bid Document
  - Insurance Info
  - Letter
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*INNOVATIVE ENVIRONMENTAL SERVICES, INC.*

*#49 NE 11<sup>th</sup> Way*

*Deerfield Beach, FL 33441*

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Phone: 954.574.5290

Fax: 954.574.5291

## **SECTION 4:**

# **ORGANIZATION PROFILE AND QUALIFICATIONS**

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## Organization Profile and Qualifications

Attached is verification from Sun Biz that Innovative Environmental Services, Inc is an active company with the State of Florida, and a corporate paper indicating Innovative Environmental Services, Inc. is a corporation with the Department of the State.

At this time, Craig Conway will be the town's primary contact. His resume is attached. His experience and qualifications are unsurpassed. Craig has held every position from ground man, climber, bucket operator, and business owner. During the length of this contract (approx 2 weeks), Craig will devote all of his attention to the Town of Lauderdale-By-The-Sea. He will be onsite at all times overseeing all operations. All employees that are expected to be on the job have brief resumes attached. These employees will work full time, at least 40 hours per week until the project is completed. Do understand that the employees we intent to utilize is subject to change.

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**INNOVATIVE ENVIRONMENTAL SERVICES, INC.**

**# 49 NE 11<sup>TH</sup> WAY  
DEERFIELD BEACH, FL 33441**

Phone: 954.574.5290

FAX: 954.574.5291

## Providing Tree Care Solutions for the Growing Needs of Our Natural Environment.

Innovative Environmental Services, Inc. is a highly skilled complete tree service company based in Deerfield Beach, Florida. We also have offices in Parkland and Naples, Florida. We are licensed tree-trimmers in Broward County and maintain occupational licenses in Miami-Dade, Broward, and Palm Beach counties. Our services include tree trimming and removal, danger tree removal, stump grinding and extraction, storm services, right-of-way clearance, utility line clearance, herbicide application, debris removal and hauling.

Many of the most educated and experienced employees in South Florida make up Innovative Environmental Services, Inc. Several of our employees hold four year degrees from accredited universities, in diverse fields, for the maximum exposure to new and exciting ideas in the industry. All of our foremen and crew leaders maintain arborist certifications with special endorsements from the TCIA (Tree Care Industry Association) and the ISA (International Society of Arboriculture). All of our climbers are experienced and certified for Utility Line Clearance trimming and safety procedures. We do believe safety is vital, which is why we bring a Red Cross representative in-house for Adult First Aid and CPR certification and renewal. Also, I.E.S, Inc. has a firm safety program and drug free program to ensure that our employees operate safely in a non-hazardous working environment.

Our experience is the sum of what each employee brings to the job. All of our general foremen are experienced in residential, municipal, and commercial tree services. They have been mobilized to work following blizzards, ice storms, hurricanes, tornadoes, and floods. In fact, a result of this experience is that I.E.S, Inc. is listed as a member of the Florida Emergency Supplier Network.

As with our experience, our equipment is unsurpassed. All of our equipment is top of the line and state of the industry. From chippers to stump cutters or bobcats to bucket trucks, everything we use is the right tool for the job. Better still, all of our equipment is serviced and maintained by our own mechanics to eliminate the down time other companies may experience as a result of having to "wait in line."

Our company takes great pride in providing exceptional customer satisfaction. After all, that is what keeps our customers coming back to I.E.S, Inc. At a time when other companies in our industry are slow, Innovative Environmental Services, Inc. continues to expand. From providing our customers with an immediate response, outstanding performance, and competitive prices we guarantee you will be satisfied with our service.

Thank you for your time. We look forward to working with your Town.

Sincerely,

Deborah Conway  
President

## I.E.S. EXPERIENCE

2004

Dates: September-October 2004  
Disaster: *Hurricane Frances*  
Areas: City of Deerfield Beach, Florida (Specifically; Century Village)  
City of Lighthouse Point, Florida  
Contract Owner: City of Deerfield Beach, Florida/United Diversified Employers  
City of Lighthouse Point, Florida  
Tree Services (Trimming of Leaning and Hanging Branches)  
Stump Removal  
Debris Chipping  
Stump Grinding  
Debris Loading and Hauling  
Performance: Performed as Sub-Contractor for:  
Southern Arborists, Inc.  
4911 Lyons Technology Park #7  
Coconut Creek, FL 33073  
Contact: Damon Marotta, President  
Phone: (954)-783-0055

Dates: October-December 2004  
Disaster: *Hurricane Jeanne*  
Areas: City of Deerfield Beach, Florida  
Contract Owner: City of Deerfield Beach, Florida  
Services: Tree Services (Trimming of Leaning and Hanging Branches)  
Debris Removal (Loading and Hauling)  
Stump Removal/Grinding  
Debris Chipping  
Performance: Performed as a Sub-Contractor for:  
Southern Arborists, Inc.  
4911 Lyons Technology Park #7  
Coconut Creek, FL 33073  
Contact: Damon Marotta, President  
Phone: (954)-783-0055

2005

Dates: July-September 2005  
Disaster: *Hurricane Dennis/Ivan*  
Areas: Escambia County, Florida  
Contract Owner: Escambia County Power Co/Op  
Service: Tree Service (Trimming of Leaning and Hanging Branches)  
Stump Removal  
Debris Chipping  
Utility Line Clearance  
Debris Removal (Loading and Hauling)  
Performance: Performed as a Sub-Contractor for:  
1. Top Branch Tree Service, Inc.  
1644 Jackson Street  
Hollywood, FL 33020  
Contact: Robert Cherry  
Phone: 954-658-9878  
2. Ashbritt Environmental  
480 SW 9<sup>th</sup> Avenue #103  
Pompano Beach, FL 33069  
Contact: Ralph Dahlgren  
Phone: (954)-545-3535

Dates: 2005-Present  
Project Title: "Tree Services" for the Town of Bermuda Riviera on an "as Needed" basis  
Location: Bermuda Riviera, FL  
Contract Owner: Bermuda Riviera  
Services: Line Clearance  
Performance: Performed as the sole contractor for  
Bermuda Riviera  
4001 NE 34<sup>th</sup> Ave  
Fort Lauderdale, FL 33308  
Contact: John Holmes, Board of Directors  
Ph: 954-781-5160

Dates: August 2005-January 2006  
Disaster: *Hurricane Katrina*

Areas: City of Miami Beach, Florida  
City of Oakland Park, Florida  
City of Plantation, Florida  
Cooper City, Florida  
Jefferson Parish, Louisiana  
Pike County, Mississippi  
Lincoln County, Mississippi  
City of Hattiesberg, Mississippi  
City of Fort Lauderdale, Florida

Contract Owner: Listed Municipalities/U.S. Army Corps of Engineers

Services: Tree Services (Trimming of Leaning and Hanging Branches)  
Debris Chipping  
Utility Line Clearance

Performance: Performed as a Sub-Contractor for:

1. Ashbritt Environmental  
480 SW 9<sup>th</sup> Avenue #103  
Pompano Beach, FL 33069  
Contact: Ralph Dahlgren  
Phone: (954)-545-3535
2. Ceres Environmental/Loupe Construction  
148 Shirley Lane  
Reserve, LA 70084
3. USACE; ACI/Ashbritt  
Contract No: W912P8-05-D-0025  
POC: Terry Jackson  
Phone: (228) 328-1680
4. Crowder-Gulf Environmental  
5535 Business Parkway  
Theodore, AL 36582  
POC: Jack Boland  
Phone: (251) 232-4206

Dates: October 2005-February 2006  
Disaster: *Hurricane Wilma*  
Areas: City of Oakland Park, Florida  
Cooper City, Florida  
City of Lighthouse Point, Florida  
City of Deerfield Beach, Florida  
City of Coral Gables, Florida  
City of Fort Lauderdale, Florida  
Contract Owner: Listed Municipalities  
Services: Tree Services (Trimming of Leaning and Hanging Branches)  
Utility Line Clearance  
Danger Tree Removal  
Debris Chipping  
Contract Amount: \$400,000  
Performance: Performed as Sub-Contractor for:  
1. Ashbritt Environmental  
480 SW 9<sup>th</sup> Avenue #103  
Pompano Beach, FL 33069  
Contact: Ralph Dahlgren  
Phone: (954)-545-3535  
2. Southern Arborists, Inc.  
4911 Lyons Technology Park #7  
Coconut Creek, FL 3069  
Contact: Damon Marotta  
Phone: 954-783-0055  
3. Treesmith, Inc.  
521 29<sup>th</sup> Street  
Tuscaloosa, AL 35401  
Contact: Sherri Smith  
Phone: 205-248-8414  
205-248-8414

Dates: February 2006-April 2006  
Disaster: *Hurricane Katrina*  
Areas: George County, Mississippi  
Hancock County, Mississippi  
Harrison County, Mississippi  
Contract Owner: U.S. Army Corps of Engineers  
Services: Tree Services (Trimming of Leaning and Hanging Branches)  
Danger Tree Removal  
Hauling Landscape and Construction Debris  
Stump Removal/Grinding  
Performance: Performed as a Sub-Contractor for:  
County Waste  
Contact: Bill Johnson

Phone: 601-566-7463

Dates: May 2006-Aug 2006  
Disaster: *Hurricane Katrina/Hurricane Rita*  
Areas: New Orleans, La  
Jefferson Parish  
St. Tammany Parish  
Contract Owner: Army Corps of Engineers  
Services: Tree Services (Trimming of Leaning and Hanging Branches)  
Danger Tree Removal  
Debris Cleanup  
Performance Performed as a Sub-Contractor for:  
JRH Enterprise  
694089 Fair Oaks Lane  
Covington, LA 70433  
Contact: Robert Hovey  
Phone: 601-278-2711  
Fax: 985-863-5785  
Performed as the prime contractor and subcontracted work to:  
Coast to Coast  
1964 S.W. Glendale Street  
Port St. Lucy, FL 34987  
Phone: 754-581-4678

Dates: July 10<sup>th</sup> –September 28<sup>th</sup>  
Project: 1298-4-11  
Project title: *Tree Services*  
Areas: Miami International Airport  
Miami TamiAmi Airport  
Contract Owner: Miami-Dade Aviation Department  
Services: Routine Tree Maintenance  
Debris Removal from Water  
Performance: Performed as the sole, prime contractor for:  
Miami-Dade Aviation Department  
P.O. Box 592075  
Miami, FL 33159  
Contact: Emilio S. Perez, Buyer  
Phone: 305-869-4492  
Fax: 305-876-0323  
305-869-4283  
Email: [ESPerez@Miami-Airport.com](mailto:ESPerez@Miami-Airport.com)

2007-2008

Dates: December 4<sup>th</sup> 2006- June 23<sup>rd</sup> 2007  
Disaster: Hurricane Katrina  
Areas: New Orleans, LA  
Contract Owner: Army Corps of Engineers  
Services: Tree Removal  
Storm Cleanup  
Tree Services (Trimming of Leaning and Hanging Branches)  
Danger Tree Removal  
Stump Grinding  
Performance: Performed as a Sub-Contractor for:  
JRH Enterprise  
694089 Fair Oaks Lane  
Covington, LA 70433  
Contact: Trish  
Phone: 601-273-7123  
Fax: 1-866-239-8104

Dates: December 12<sup>th</sup> 2006- August 2007  
Project: ITB-011-0-2007/PUR  
Project Title: *Tree Removal Services Annual Contract*  
Area: Collier County, Florida  
Contract Owner: City of Naples  
Services: Tree Removal Services  
Emergency Response Services  
Debris Hauling  
Performance: Performed as the Prime Contractor for:  
City of Naples  
270 Riverside Circle  
Naples, FL 34102  
Contact: Janet Murphy, Buyer  
Phone: 239-213-7100  
Fax: 239-213-7105

Dates: January 19<sup>th</sup> 2007-January 26 2007  
Disaster: Missouri Ice Storm  
Area: Springfield, MO  
Contract Owner: Rock Solid Construction, Inc.  
Services: Emergency Response Services  
Removal/Trimming Trees  
Performance: Performed as a Sub-Contractor for:  
J & R Disaster Recovery Services, LLC  
8 Dunde Drive

Columbia, MO 65203  
Contact: Ralph Lafloy  
Phone: 573-356-8177

Dates: February 14<sup>th</sup> 2007-February 17<sup>th</sup> 2007  
Disaster: Hurricane Katrina Cleanup  
Area: Deerfield Beach, Florida  
Deerfield Island  
Project Title: "*Marine Services/Barge Cleanup Contract*"  
Contract Owner: Royal Palm Community Association  
Services: Hurricane Cleanup of Tree Debris  
Performance: Performed as the prime contractor for:  
Royal Palm Improvement Association  
1650 South Dixie Highway Suite 100  
Boca Raton, FL 33432  
Contact: Ken Solar  
Phone: 561-393-6766  
Fax: 561-393-1410

Dates: February 26<sup>th</sup> 2007-March 14<sup>th</sup> 2007  
Disaster: Hurricane Katrina  
Area: Broward County, Florida / 4 Parks  
Project Title: "*Vegetative Debris Removal at Various Parks in Broward County.*"  
Project Number: Q-606-245-FF  
Contract Owner: Broward County  
Services: Marine Services  
Debris Hauling  
Storm Cleanup  
Tree Removal/Trimming Services  
Performance: Performed as the Prime Contractor for:  
Broward County, Florida  
950 N.W. 38<sup>th</sup> Street  
Oakland Park, Florida 33309-5982  
Contact: Mr. Robert Roth, Assistant to the Director  
Phone: 954-357-7970  
Fax: 954-537-2869  
email: [rroth@broward.org](mailto:rroth@broward.org)  
Performed as the prime contractor and subcontracted work to:  
1. Neighborhood Recovery Services, Inc.  
3900 N.W. 34<sup>th</sup> Terrace  
Lauderdale Lakes, FL 33309  
Contact: O'Neil Bromfield  
Phone: 954-258-1704  
Fax: 561-296-6812  
email: [NeighborhoodRecovery@Yahoo.Com](mailto:NeighborhoodRecovery@Yahoo.Com)

2. Stump Out Services, Inc.  
6312 N.W. 42<sup>nd</sup> Terrace  
Coconut Creek, FL 33073  
Contact: Pamela Rothman Boyle, President  
Phone: 954-571-4268  
Fax: 954-571-4269  
Email: [sosbobcat@bellsouth.net](mailto:sosbobcat@bellsouth.net)
3. Atria Landscape Development, Corporation  
15642 N.W. 14<sup>th</sup> Street  
Pembroke Pines, FL 33028  
Phone: 954-663-4435  
Fax: 954-392-1415  
Email: [rlanati@gmail.com](mailto:rlanati@gmail.com)

**Dates:** April 10<sup>th</sup> 2007 – April 14<sup>th</sup> 2007  
**Area:** Miami Dade County  
**Project Title:** “Tree Trimming”  
**Requisition Number:** WS0708777  
**Contract Owner:** Miami Dade Water and Sewer Department  
**Contract Amount:** \$7,800.00  
**Services:** Tree Removal/Tree Trimming  
 Stump Extraction  
 Debris Hauling  
**Performance:** Performed as the prime contractor for:  
 Miami Dade Water and Sewer Department:  
 Central District  
 3939 Crandon BLVD  
 Key Biscayne, FL  
 Contact: Jose Rodriguez  
 Phone: 786-29-4974

**Dates:** April 12<sup>th</sup> -2007April 24<sup>th</sup> 2007  
**Area:** Pembroke Pines, FL  
**Project Title:** “Pembroke Pines Tree Removal/Trimming”  
**Contract Owner:** South Broward Drainage District  
**Services:** Tree Removal/Tree Trimming  
 Debris Hauling from land  
 Debris Hauling form water 2-4 ft. deep  
**Performance:** Performed as the Prime contractor for:  
 South Broward Drainage District  
 6591 S.W. 160<sup>th</sup> Avenue  
 Southwest Ranches, FL 33311  
 Contact: Joe Sertin, Project Manger  
 Phone: 954-680-3337

Fax: 954680-3339

Dates: May 2007-Present  
Area: Broward County and Palm Beach County, Florida  
Various Properties  
Contract Owner: Condo Management Alternatives  
Services: Tree Removal/Tree Trimming  
Debris Hauling  
Stump Grinding/Extraction  
Performance: Performed as the sole Prime contractor for:  
Condo Management Alternatives-Various Locations  
P.O Box 8506  
Coral Springs, FL 33076  
Contact: Jill, Natie, Nancy or Cheryl  
Phone: 954-752-4799  
Fax: 954-752-8490

Dates: August 27<sup>th</sup> 2008-November 2008  
Area: Broward County Florida  
Contract Owner: Florida Department of Transportation  
Services: Utility Line Clearance  
Tree Trimming  
Debris Hauling  
Performance: Performed as the sole, Prime Contractor for:  
Florida Department of Transportation  
State of Florida DOT, District #4 Headquarters  
3400 West Commercial Blvd.  
Fort Lauderdale, FL 33309  
Contact: Chuck Kummelehne  
Phone: 954-325-5945

Dates: August 7<sup>th</sup> 2007-November 6<sup>th</sup> 2009  
Area: Broward County, Florida  
Various Locations: Broward County Courthouse and Jail  
Broward Booher Building  
Broward County Health Facility  
Fort Lauderdale International Airport  
North Family Success Center  
Animal Shelter  
North Regional Courthouse  
Broward County Hughes Bldg.

Broward County Medical Examiner's Office  
Davie-Cooper City Library  
BARC building  
South Regional Courthouse  
Weston Library  
64<sup>th</sup> Street Warehouse  
West Regional Complex  
Government Center  
West Family Success Center  
Pompano Library  
Collier City Library  
Public Safety Complex  
Sterling Library  
Plantation Heritage Park  
Markham Park  
Miramar Pine Island Natural Area  
CB Smith Park  
Miramar BSO Tower  
Tradewinds Park  
Quiet Waters Park  
Markham BSO Tower  
Pembroke BSO Tower  
African American Library  
Carver Ranches Library  
Wetlands Area  
Tree Tops Park  
Long Key Park  
Carver Ranch Library

Project Title: *"Tree Trimming, Removal, and Stump Grinding"*  
Project Number: Q207049B2  
Contract Owner: Broward County Board of County Commissioners  
Services: Tree Trimming  
Tree Removal  
Performance: Performed as the Prime Contractor for:  
Broward County Board of County Commissioners,  
Broward County Florida.  
115 South Andrews Avenue Room 215  
Fort Lauderdale, FL 33301  
Contact: Deborah London, Purchasing Division  
Phone: 954-357-6218  
Fax: 954-357-5527

Dates: June 14<sup>th</sup> 2008-August 3<sup>rd</sup> 2008  
Project Title: *"Tree Trimming, Pruning, Clearing, and Grubbing and Removal  
Along Primary Roads"*

Project Number: E4J94  
Contract Owner: Florida Department of Transportation  
Services: Tree Trimming  
Tree Removal  
Grubbing  
Debris Removal  
Performance: Performed as the Prime Contractor for:  
Florida Department of Transportation  
Broward County Florida.  
Contact: State of Florida DOT, District #4 Headquarters  
3400 West Commercial Blvd.  
Fort Lauderdale, FL 33309  
Contact: Chuck Kummelehne  
Phone: 954-325-5945  
Fax: 954-958-7660

Dates: October 14<sup>th</sup> 2008-November 8<sup>th</sup> 2008  
Project Title: *Hurricane Ike Storm Cleanup*  
Location: Texas and Louisiana  
Contract Owner: Army Corps of Engineers  
Services: Emergency Storm Services  
Tree Trimming  
Tree Removal  
Debris Hauling  
Performance: Performed as a subcontractor for:  
Alpine Tree Service/Prime Demolition and Disposal (out of business)  
Contact: Susan Pickler  
Ph: 727-234-3633  
Dates: April 1<sup>st</sup> 2009– April 6<sup>th</sup> 2009  
Project Title: *Tree Services*

2009

Location: Coach Homes, Boca Raton FL  
Contact Owner: Lang Management  
Services: Annual Tree Maintenance Services  
Debris Hauling  
Tree Removal  
Performance: Performed as the sole contractor for  
Contact: Sharon Richards  
21045 Commercial Trail  
Boca Raton, FL 33431  
ph: 561-866-2809  
fax: 561-750-4528

Dates: January 18<sup>th</sup>-January 23<sup>rd</sup> 2009  
Project Title: *"Tree Installation at Best Buy in Plantation"*  
Location: Best Buy Store in Plantation Florida  
Contract Owner: Best Buy  
Services: Tree Installation  
Performance: Performed as a subcontractor for:  
Tropical Precision Lawns  
21644 Reflection Lane  
Boca Raton, FL 33428  
Contact: Robin Goodell  
Ph: 561-706-2376  
Fax: 561-482-2358

Dates: July 2007-Present  
Project Title: Various Tree Services (line clearance)  
Location: Various Communities  
Contract Owner: Lang Management  
Services: Line Clearance  
Pruning of Trees  
Herbicide Application  
Performance: Performed as the sole contractor for  
Lang Management  
7763 Glades Road  
Boca Raton FL 33434  
Contact: Gary Stein  
Ph: 561-487-9790  
Fax: 561-487-1368

Dates: 2007-Present  
Project Title: "Tree Services"  
Location: Lang Management Properties (various sites)  
Contract Owner: Lang Management  
Services: Line Clearance  
Pruning of Trees  
Tree Removal  
Herbicide Application  
Performance: Performed as the sole contractor for  
Lang Management  
7763 Glades Road  
Boca Raton, FL 33434  
Contact: Gary Stein  
Ph: 561-487-9790  
Fax: 561-487-1368

Dates: September 2<sup>nd</sup> 2009-September 2<sup>nd</sup> 2011  
Project Title: "*Trimming of Hardwoods and Palms*"  
Location: Naples Florida, various locations  
Dates: September 2<sup>nd</sup> 2009-September 2<sup>nd</sup> 2011  
Contract Owner: City of Naples  
Services: Annual Tree Maintenance Services  
Debris Hauling  
Tree Trimming  
Line Clearance  
Performance: Performed as the sole contractor for:  
City of Naples  
Contact: Heather Shields  
280 Riverside Circle  
Naples, FL 34102  
ph: 239-213-7136  
fax: 239-213-7130

Dates: December 15<sup>th</sup> 2009-December 14<sup>th</sup> 2010  
Project Title: "*Tree Trimming for Roadway Maintenance*"  
Location: Polk County Florida, various locations  
Contract Owner: Polk County  
Services: Tree Maintenance Services  
Line Clearance  
Debris Hauling

Tree Trimming  
Tree Removal  
Stump Grinding  
Performance: Performed as the sole contractor for:  
Polk County, Florida  
Contact: Chris Rewis  
2470 Clower Lane  
Bartow, FL 33830  
ph: 863534-5609  
fax: 863-534-0055

Dates: November 2009-November 2011  
Project Title: *"Annual Contract for Tree Trimming Services"*  
Location: Cape Coral, various locations  
Contract Owner: City of Cape Coral  
Services: Tree Maintenance Services  
Debris Hauling  
Tree Trimming  
Tree Removal  
Stump Grinding

Performance: Performed as the sole contractor for:  
City of Cape Coral  
Contact: Alicia Ortiz  
P.O Box 150027  
Cape Coral, Florida 33915-0027  
ph: 239-574-0791  
fax: 239-574-0771

Dates: July 13<sup>th</sup> 2010-July 12<sup>th</sup> 2011  
Project Title: *"Tree Trimming and Removal Services (SM)"*  
Location: Broward County, FL (various locations)  
Contract Owner: Broward County, Florida  
Services: Debris Hauling  
Tree Trimming  
Tree Removal  
Stump Grinding

Performance: Performed as the sole contractor for:  
Broward County, Florida  
Contact: Amanda Simmens, Project Manager  
115 South Andrews Ave  
Fort Lauderdale, FL 33301  
ph: 954-357-6065  
fax: 954-357-8535  
email: [asimmens@broward.org](mailto:asimmens@broward.org)

Dates: April 13<sup>th</sup> 2010-April 12<sup>th</sup> 2011  
Project Title: *"Supply all equipment and incidentals necessary to perform tree*

*and brush removal and tree trimming of the interstate.”*

**Project Number:** E4L12  
**Location:** Broward County, FL (various locations)  
**Contract Owner:** Florida Department of Transportation  
**Services:** Tree Trimming  
Tree Removal  
Stump Grinding

**Performance:** Performed as the sole contractor for:  
Florida Department of Transportation

**Contact:** Robert Jones, Project Inspector  
7900 Forest Hill Blvd.  
West Palm Beach, FL 33413-3342  
ph: 561-370-1157  
fax:561-432-4642

FLORIDA DEPARTMENT OF STATE  
DIVISION OF CORPORATIONS

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## Detail by Entity Name

### Florida Profit Corporation

INNOVATIVE ENVIRONMENTAL SERVICES, INC.

### Filing Information

**Document Number** P05000023772  
**FEI/EIN Number** 202767567  
**Date Filed** 02/15/2005  
**State** FL  
**Status** ACTIVE  
**Last Event** CANCEL ADM DISS/REV  
**Event Date Filed** 04/01/2009  
**Event Effective Date** NONE

### Principal Address

49 N. E. 11TH WAY  
 DEERFIELD BEACH FL 33441

Changed 04/01/2009

### Mailing Address

49 N. E. 11TH WAY  
 DEERFIELD BEACH FL 33441

Changed 04/01/2009

### Registered Agent Name & Address

CONWAY, CRAIG  
 49 N. E. 11TH WAY  
 DEERFIELD BEACH FL 33441 US

Name Changed: 04/01/2009

Address Changed: 04/01/2009

### Officer/Director Detail

#### **Name & Address**

Title PRES

CONWAY, DEBORAH  
 49 N. E. 11TH WAY  
 DEERFIELD BEACH FL 33441

Title DIR.

CONWAY, CRAIG  
 49 N. E. 11TH WAY  
 DEERFIELD BEACH FL 33441

## Annual Reports

### Report Year Filed Date

2009	04/01/2009
2010	02/15/2010
2011	01/05/2011

## Document Images

<a href="#">01/05/2011 -- ANNUAL REPORT</a>	<a href="#">View image in PDF format</a>
<a href="#">02/15/2010 -- ANNUAL REPORT</a>	<a href="#">View image in PDF format</a>
<a href="#">04/01/2009 -- REINSTATEMENT</a>	<a href="#">View image in PDF format</a>
<a href="#">10/17/2007 -- REINSTATEMENT</a>	<a href="#">View image in PDF format</a>
<a href="#">01/10/2006 -- ANNUAL REPORT</a>	<a href="#">View image in PDF format</a>
<a href="#">02/15/2005 -- Domestic Profit</a>	<a href="#">View image in PDF format</a>

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State of Florida, Department of State



## FLORIDA DEPARTMENT OF STATE

Glenda E. Hood  
Secretary of State

February 16, 2005

INNOVATIVE ENVIRONMENTAL SERVICES, INC.  
342 SW 13TH ST.  
POMPANO BCH, FL 33069

The Articles of Incorporation for INNOVATIVE ENVIRONMENTAL SERVICES, INC. were filed on February 15, 2005, and assigned document number P05Q00023772. Please refer to this number whenever corresponding with this office.

This document was electronically received and filed under FAX audit number H05000038316.

A corporation annual report/uniform business report will be due this office between January 1 and May 1 of the year following the calendar year of the file/effective date. A Federal Employer Identification (FEI) number will be required before this report can be filed. Please apply NOW with the Internal Revenue Service by calling 1-800-829-3676 and requesting form SS-4.

Please be aware if the corporate address changes, it is the responsibility of the corporation to notify this office.

Should you have any questions regarding corporations, please contact this office at the address given below.

Sincerely,  
Wanda Cunningham  
Document Specialist  
New Filings Section  
Division of Corporations

Letter Number: 105A00010807

Division of Corporations - P.O. BOX 6327 - Tallahassee, Florida 32314

Lindsay Conway

#25 Little Harbor Way  
Deerfield Beach, FL 33441

McMule05@aol.com  
570-650-8650

**EDUCATION:**

**Muhlenberg College**, Allentown, PA

Majors: Business Administration and Economics

Concentration: Entrepreneurial Studies

BA: May 2005

Overall GPA: 3.45

Dean's List

Omicron Delta Epsilon

Project: Participated in a semester long project that was designed to discover the most advantageous business that would benefit the area surrounding Muhlenberg College. Conducted survey of local residents, business owners, and Muhlenberg College students; searched for information regarding zoning laws and procedures; attended local Allentown committee meetings; studied locations within a thirty mile radius that had been rebuilt in the last decade; and presented the procedure and conclusion to a committee.

**BUSINESS EXPERIENCE:**

February 2006-Present: Innovative Environmental Services, Inc., Fort Lauderdale, FL

**Assistant Director/Bookkeeper:**

- Increased annual gross receipts from 1.4 million to 2.2 million from 2006 to 2007.
- Prepared monthly Profit and Loss Statements, Financial Statements, and General Ledges
- Researched potential jobs and completed bids
- Tracked accounts payable and accounts receivable via quickbooks
- Increased number of average company contracts by twenty percent in less than one year
- Implemented a drug free program and safety program for new hires
- Interviewed potential candidates for sales and new clerical positions
- Oversaw office personnel

July 2005-January 2006: Western and Southern Insurance, Kingston, Pa

**Sales Representative:**

- Sold over twenty-thousand in first year premiums to clients in under twelve weeks
- Ranked number one in the district office in applications times premiums
- Ranked nationally as one of the top two-hundred first year agents, which qualifies me as a candidate for president's council
- Underwrote client applications
- Telephoned current clients, leads, and referrals in order to increase business
- Marketed the companies products to local businesses in order to sell payroll deduction policies
- Provided clients with the best financial plan that suited their needs and current financial situation
- Used various computer programs to keep record of client transactions and update information, determine needs, and help explain products to clients

Summer 2002-Summer 2004: Independent Equipment, Boca Raton, FL

**Sales Representative/Assistant Manager:**

- Researched and discovered a new location for business site, which increased profits and number of customers
- Handled employee and client transactions
- Telephoned new and current clients to market the company's services, which have resulted in increased business
- Updated company website
- Verified employees hours (cross checked time cards against time sheets)
- Assisted customers with purchases (answered questions on sales and rental items)
- Responsible for accounts receivable.

Summer 1998-2001: Independent Tree Service, Moscow, PA

**Cost Assessment Analyst/Receptionist:**

- Accumulated man hours and equipment hours off of time sheets for specific jobs (tracked man and equipment hours)
- Accumulated information on time sheets for 100+ employees
- Answered phones

**COMPUTER SKILLS:**

- Microsoft PowerPoint, Windows, Microsoft Word, Microsoft Excel, Minitab, Microsoft Outlook, Quickbooks

# Deborah Conway

49 Little Harbor Way  
Deerfield Beach, FL 33441

Deborah.Conway@Innvironmental.com

Phone: 954.946.9044

Fax: 954.946.9047

## WORK EXPERIENCE

- 2005- Pres. Innovative Environmental Services, Inc. Pompano Beach, FL  
Director  
Acting in the capacity of director for Innovative Environmental Services, I plan to use the experience in the industry for the past 20 years and the existing connection with large contractors to supply municipalities/commercial customers/residents with a safe, experienced and well managed tree/environmental service in the South Florida region.
- 2003-2005 *Independent Equipment South, Inc.* Pompano Beach, FL  
*Business Manager*  
As business manager of I.E.S., Inc., my role is marked by the ability to communicate with both employees and customers, control and manage finances, increase sales, and foster a growing company's reputation in the industry. Some achievements under my tenure include:
- *Development of a company website and relevant copy/advertising in industry magazines responsible for 200+% increase in annual sales volume (2003-2004)*
  - *Successfully marketed sales and rental to local, regional, and national tree care companies and utility contractors.*
  - *Built relationships with local, large environmental companies for preventative maintenance and safety inspections on their aerial lift and chipper equipment. (Asplundh, Inc. & Ashbritt, Inc.)*
  - *Established trade show presence in South Florida for the marketing of our products and services to tree and landscape companies throughout the state.*
- 1985-2002 *Independent Tree Service* Daleville, PA  
*Partner/Business Manager*  
With Independent Tree Service, Inc. in Pennsylvania, throughout the operations of company, duties included day to day management in the administrative capacity. Duties included the execution of contract obligations with large regional utilities, financial management, and the development of resources to deal with safety and education in the workplace for the 300+ employees of the company at its peak. During that time, relationships with industry monitoring and certification organizations were forged for the purpose of providing a constant flow of updated safety programs and on-site training. These included:
- International Society of Arboriculture
  - American Red Cross - First Aid Programs
  - ARCE
  - TCIA (Formerly the National Society of Arboriculture)
  - Utility Arborist Association

## CRAIG CONWAY

Craig Conway is the Director of Operations for Innovative Environmental Services, Inc. He has thirty-seven years of experience in the complete tree-service industry, which includes residential, commercial, and utility services. Mr. Conway has worked for a number of tree companies including Asplundh, Shannon, and Jafelo. He has experience in every position including foreman, general foreman, ground man, bucket operator, supervisor, superintendent, business owner/electric utility line clearance consultant.

Craig was the sole proprietor of Independent Tree Service, a company based out of Moscow Pennsylvania. He started I.T.S. in 1985 with only one company vehicle and two employees. I.T.S. grew into a multi-million dollar company which annual revenues grossing 18 million dollars. The company was made up of 300 employees, 200+ company trucks, and three company properties. I.T.S. operated in the Northeastern United States, including New York, New Jersey, and Pennsylvania. Mr. Conway sold I.T.S. in 2002.

Craig began working for Innovative Environmental Services, Inc. in 2004. Due to his business savvy and strong work ethic, Mr. Conway has exceeded the expectations of I.E.S' sbusiness owner. They have substantially grown in size and experience due to Mr. Conway's leading role. As one can clearly see, the potential for I.E.S. growth is astronomical due to the extraordinary accomplishments of Mr. Craig Conway.

Mr. Conway comes well educated in his field of work. After graduating from Scranton High school in Scranton Pa, he immediately began taking various courses in his field of study, line clearance/tree trimming. He is currently an ISA Certified Arborist, as well as a certified Line Clearance Tree Trimmer instructor. He has maintained various occupational licenses in many counties across Pennsylvania, New Jersey, New York, and Florida. He, as well as all of his employees, maintain their CPR/first aid certification. Also, Mr. Conway is M.O.T certified with the Department of Transportation. Mr. Conway also received his dealers license in the State of Florida for in 2004 through 2011.



Craig Conway, Director of Operations



INNOVATIVE ENVIRONMENTAL SERVICES, INC.

#49 NE 11<sup>th</sup> Way

Deerfield Beach, FL 33441

Phone: 954.574.5290

Fax: 954.574.5291

### PROJECT TEAM MANAGEMENT AND SUPERVISORS:

\*Do note that the individuals listed below are subject to change due to other future projects/personnel changes.

- **Project Manager: Craig Conway:** Craig's complete and detailed resume is attached. Craig maintains certifications for MOT, first aid/CPR, Line Clearance, and ISA. Craig will be available throughout the course of this project. He will be onsite Supervising and directing all crews, and maintaining communication between all Foreman and City personnel. Craig will be equipped with two cell phones, containing text messages and internet access.
- **Supervisor/Foreman: Troy Ritz:** Troy Ritz has 15 years experience in the complete tree service industry. His specializes in emergency line clearance services. Troy is an English speaking, experienced climber and Supervisor. He maintains his MOT, first aid/CPR, and Line Clearance certifications. He is currently working on getting is ISA Certified Arborist certification. Troy will be equipped with a company cell phone (containing text messaging and internet access) and will be readily accessible to Craig (project manager), other Foreman, and City personnel.
- **Supervisor: Diego Cruz:** Diego Cruz has 9 years experience in the complete tree service industry. Diego is both English and Spanish speaking, allowing him to communicate with all employees, crew leaders, and City staff. He maintains his MOT, first aid/CPR, and Line Clearance certifications. He is currently working on getting is ISA Certified Arborist certification. Diego will be equipped with a company cell phone (containing text messaging and internet access) and will be readily accessible to Craig (project manager), other Foreman, and City personnel.
- **Foreman/Trimmer: Leonard Siebenthal:** Leonard has 16 years experience in the tree service industry. Leonard is an English speaking, born climber, and experienced supervisor. He maintains his MOT, first aid/CPR, Line Clearance, and ISA certifications. Leonard will be equipped with a company cell phone (containing text messaging and internet access) and will be readily accessible to Craig (project manager), other Foreman, and City personnel.

- **Supervisor/Foreman: Mark Merritt:** Mark has 20 years experience in the tree service industry, holding every position from groundman, bucket operator, climber, Supervisor, and business owner. Mark maintains his MOT, first aid/CPR, Line Clearance, and ISA certifications. Mark is English speaking, and has worked and Supervised all projects from danger tree removal, to line clearance services. Mark will be equipped with a company cell phone (containing internet and text messaging) and will be readily available to other Foreman, and City personnel.
- **Office Manager: Lindsay Toffey:** Lindsay has 5 years experience as Office Manager for Innovative Environmental Services, Inc. A dual major graduate in both Business and Economics, Lindsay's experience skill and attention to detail will keep communication between City Personel and company employees running efficient. Lindsay is reachable by phone, fax, and email at all times. She is used to invoicing, completing reports, providing insurance info, and dealing with County requirements and personnel issues.

Thank You,



Craig Conway  
Director of Operations  
Innovative Environmental Services, Inc.  
ISA Certified Arborist

**Tree Trimming Services**  
Lauderdale-By-The-Sea RFP No. 11-04-03, RFP Forms

**RFP FORM A**

Proposer: Innovative Environmental Services, Inc.

**QUALIFICATIONS STATEMENT**

**Note: Forms A, B & C are available in WORD format from the Town Clerk upon request.**

**THIS FORM MUST BE SIGNED AND SUBMITTED WITH PROPOSAL TO BE DEEMED RESPONSIVE.**  
The undersigned guarantees the truth and accuracy of all statements and the answers contained herein.

1. State the full and correct name of the partnership, corporation or trade name under which you do business and the address of the place of business. (If a corporation, state the name of the president and secretary. If a partnership, state the names of all partners. If a trade name, state the names of the individuals who do business under the trade name.)  
*Innovative Environmental Services, Inc. President and Secretary Deborah Conway  
49 Little Harbor Way Deerfield Bch FL 33441*
- 1.1. The correct and full legal name of the Proposer is: *Innovative Environmental Services, Inc.*
- 1.2. The business is a (Sole Proprietorship) (Partnership) (Corporation) *Corporation*
- 1.3. The names of the corporate officers, or partners, or individuals doing business under a trade name, are as follows:  
*Corporate officer for all positions is Deborah Conway*
2. Please describe your company in detail.  
*We are a tree service company specializing in tree trimming, removal, line clearance, stump grinding and storm cleanup.*
3. The address of the principal place of business is:  
*Our principal address is 49 Little Harbor Way Deerfield Bch, FL 33441*
4. Company telephone number, fax number and e-mail addresses:  
*PH: 954-574-5290 FAX: 954-574-5291 email: Craig.Conway@innovativeenvironmental.com*
5. Number of employees:  
*35, 50 available if needed*
6. Name of employees to be assigned to this Project: *\*subject to change  
Craig Conway, Mark Meinhart, Diego Cruz, Leonard Sieberthal, Troy Ritz*
7. Company identification numbers for the Internal Revenue Service:  
*20-2767567*
8. Provide Broward County occupational license number, if applicable, and expiration date:  
*189C-473, Sept. 30th 2011*
9. How many years has your organization been in business? Does your organization have a specialty? *All types of tree services. We are licensed & certified for all of it!  
We have been in business for over 6 years.*
10. List the last three project of this nature that the firm has completed? Please provide project description, reference and cost of work completed.  
*Polk County, 180,000. contract, Naples, 360,000. annual contract, and D.O.T 150,000 contract.*
11. Have you ever failed to complete any work awarded to you? If so, where and why?  
*NO. See our experience list for reference info.*

## Tree Trimming Services

Lauderdale-By-The-Sea RFP No. 11-04-03, RFP Forms

12. Provide the following information concerning all contracts in progress as of the date of submission of this Proposal for your company, division or unit as appropriate.

	Name of Project	Contract with:	Contract Amount
① "Trimming of Hardwoods and Palms"	<del>City of Naples CC</del>	City of Naples	360,000. annual
② "Tree Trimming for Roadway Maintenance"	<del>Long Mont CC</del>	Long Mont. Polk County	180,000.
③ "Tree Trimming and Removal Service"	Tree Services	Long Mont.	ongoing, NA
		Broward County FL	107,000. annual

(Continue list as necessary)

13. Provide the following information for any subconsultants you will engage if awarded the contract.

NA

Subcontractor Name	Address	Work to be Performed

The foregoing list of subconsultants may not be amended after award of the contract without the prior written approval of the Town Manager, whose approval shall not be unreasonably withheld.

Tree Trimming Services  
Lauderdale-By-The-Sea RFP No. 11-04-03, RFP Forms

RFP Form B

Proposer: Innovative Environmental Services, Inc.

REFERENCE FORM

Forms A, B & C are available in WORD format from the Town Clerk upon request.

**THIS FORM MUST BE SUBMITTED WITH PROPOSAL TO BE DEEMED RESPONSIVE.** The Proposer guarantees the truth and accuracy of all statements and the answers contained herein.

Give names, addresses and telephone numbers of four individuals, corporations, agencies, or institutions for which you have performed work similar to what is proposed in this RFP:

1. Name of Contact Amanda Simmens for Broward County  
Title of Contact Project Mgr.  
Telephone Number: 954-357-6065 Fax Number 954-357-8535
2. Name of Contact Heather Shields for City of Naples  
Title of Contact Project Mgr.  
Telephone Number: 239-213-7136 Fax Number 239-213-7130
3. Name of Contact Brett Isaacson for Lang Mgmt.  
Title of Contact Project Mgr.  
Telephone Number: 561-637-7870 Fax Number 561-637-7640
4. Name of Contact Chucks Kummelchne for P.O.T  
Title of Contact Project Mgr.  
Telephone Number: 954-325-~~877~~<sup>000</sup>  
-5945 Fax Number unknown

See our experience for additional

**Tree Trimming Services**  
Lauderdale-By-The-Sea RFP No. 11-04-03, *RFP Forms*

**RFP Form C**

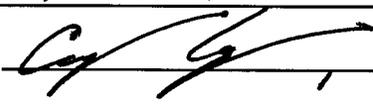
Proposer: Innovative Environmental Services, Inc

**PRICE PROPOSAL FORM**

**Note:** Forms A, B & C are available in WORD format from the Town Clerk upon request.

**THIS FORM MUST BE SIGNED AND SUBMITTED WITH PROPOSAL TO BE DEEMED RESPONSIVE.**  
The undersigned guarantees the truth and accuracy of all statements and the answers contained herein.

Name of Proposer: Innovative Environmental Services, Inc.

Name of authorized representative of Proposer:  Craig Conway

**Project Cost**

<b>Deliverables</b>	<b>Professional Services Fee</b>
Cost per Palm Tree	\$ <u>19.00</u>
Hourly rate for Canopy Trees	\$ <u>100.00</u>
Hourly rate for Stump Grinding	\$ <u>70.00</u>

Instructions: Show the project cost for each deliverable your firm will provide per the requested scope of work. Include the fees associated with each proposed deliverable.

Fees should be detailed to the extent possible per deliverable, with estimated out-of-pocket expenses separate from the proposed fees for professional services.

The Total Project Cost SHALL include all fees and reimbursements for out of pocket costs. The Town will not reimburse for any costs not actually incurred and paid for by the Proposer and included in its proposal. Reasonable proof thereof will be required.

**Tree Trimming Services**  
Lauderdale-By-The-Sea RFP No. 11-04-03, *RFP Forms*

**RFP FORM D**

Proposer: Innovative Environmental Services, Inc.

**PROPOSER'S CERTIFICATION**

**THIS FORM MUST BE SIGNED AND SUBMITTED WITH PROPOSAL TO BE DEEMED RESPONSIVE.**  
The undersigned guarantees the truth and accuracy of all statements and the answers contained herein.

I have carefully examined the Request for Proposal referenced above ("RFP") and any other documents accompanying or made a part of this RFP.

I hereby propose to furnish the goods or services specified in the RFP. I agree that my proposal will remain firm for a period of 120 days in order to allow the Town adequate time to evaluate the proposals.

I certify that all information contained in this proposal is truthful to the best of my knowledge and belief. I further certify that I am duly authorized to submit this proposal on behalf of the firm as its act and deed and that the firm is ready, willing and able to perform if awarded the contract.

The firm and/or Proposer hereby authorizes the Town of Lauderdale-by-the-Sea, its staff or consultants, to contact any of the references provided in the proposal and specifically authorizes such references to release, either orally or in writing, any appropriate data with respect to the firm offering this proposal.

I further certify, under oath, that this proposal is made without prior understanding, agreement, connection, discussion, or collusion with any other person, firm or corporation submitting a proposal for the same product or service; no officer, employee or agent of the Town or any other proposer is interested in said proposal; and that the undersigned executed this Proposer's Certification with full knowledge and understanding of the matters therein contained and was duly authorized to do so.

If this proposal is selected, I understand that I will be expected to execute the Town's standard professional services contract, in the form approved by the Town Attorney.

A person or affiliate who has been placed on the convicted vendor list following a conviction for public entity crimes may not submit a bid on a contract to provide any goods or services to a public entity, may not submit a bid on a contract with a public entity for the construction or repair of a public building or public work, may not submit bids on leases of real property to a public entity, may not be awarded or perform work as a contractor, supplier, sub-contractor, or consultant under a contract with a public entity, and may not transact business with any public

**Tree Trimming Services**

Lauderdale-By-The-Sea RFP No. 11-04-03, *RFP Forms*

entity in excess of the threshold amount provided in Sec. 287.017 Florida Statutes, for CATEGORY TWO for a period of 36 months from the date of being placed on the convicted vendor list. I further certify, under oath, that neither the entity submitting this sworn statement, not to my knowledge, any of its officers, directors, executives, partners, shareholder, employees, members or agents active in the management of the entity has been convicted of a public entity crime subsequent to July 1, 1989.

Innovative Environmental Service, Inc  
Name of Business

By: [Signature]  
Signature

Craig Conway, Director of Operations  
Print Name and Title

49 Little Harbor Way  
Deerfield Bch, FL 33441  
Mailing Address

State of Florida  
County of Broward

Sworn to and subscribed before me this 3rd day of MAY, 2011.

Notary Public [Signature]

JUNE 20th 2011  
My Commission Expires:



LOUIS C. CHRISTENSEN  
MY COMMISSION # DD 687292  
EXPIRES: June 20, 2011  
Bonded Thru Budget Notary Services



*INNOVATIVE ENVIRONMENTAL SERVICES, INC.*

*#49 NE 11<sup>th</sup> Way*

*Deerfield Beach, FL 33441*

---

Phone: 954.574.5290

Fax: 954.574.5291

## **SECTION 5:**

# **EXPERIENCE**

## **EXPERIENCE**

Innovative Environmental Services, Inc. is undeniably qualified to take on the project "Tree Trimming Services" for Lauderdale-By-The-Sea. As mentioned previously, our work force can successfully complete with project within 2 weeks. Our man power, extensive equipment list, and ideal certifications far surpass the majority of our competitors. Again, take a look at our experience list (this will provide you with several references, including start and completion dates) to see for yourself how qualified we are. Also, take a look at our certifications: MOT, Line Clearance, Herbicide Applications, Broward County A License, several ISA certified Arborists, and much much more! There is no more to say. The proof is in the package!

## INNOVATIVE ENVIRONMENTAL SERVICES INC:

All of our equipment is maintained with a rigorous preventative maintenance schedule twice per year or as needed. This is done by our in-house service department and kept up in the field by our on-site mechanics and road repair crew. This is done to limit equipment downtime, and thereby increase productivity and performance on open contracts. The ability to provide this service to this type of vehicle/equipment fleet is a rare quality in our industry.

All of this equipment is available for this project.

\*Do Note that in addition to the equipment below, we also will be using various hand tools; ie. Chainsaws and power pruners.

Make	Model	Year	VIN	Equip Make	Equip. Model
<b>BUCKET TRUCKS</b>					
2	Ford		1993 1FDPK74C0PVA19338	ALC	AL-50
3	Ford		1993 1FDPF70J1PUA40952	Altec	LB650
4	GMC		1995 1GDKC34F5SJ525130	ETI	ETA33H
5	Ford		1996 1FDNF70J8TVA15032	ALC	AL-50
6	Ford		1996 1FDNF70JXTVA15033	ALC	AL-50
7	Ford		1997 1FDPF80C7VVA36621	ALC	AL-50
8	Ford		1997 1FDLF47F5VEC01556`	Altec	AL32
9	GMC		1997 1GDL7H1P3VJ515252	Altec	LR-IV
10	Ford		1998 1FDNF70J2WVA19596	ALC	AL-50
11	INT	4700	1998 1HTSCABK5WH501080	Altec	L32
12	Ford		1993 1FDPK74P6NVA07695	Altec	LB650
13	Ford		1993 1FDPF70J9PVA407694		
14	Chevy		2001 1GBM7H1C91J504177		LRV
15	Freightliner		2001 1FVHJBB3YHF52006	Altec	LRIII
<b>BOATS</b>					
1	Polar Kraft		PLR86572D889		
2	John Boat				
<b>POLECATS</b>					
1	Polecat		2001 Serial:218011402	PC	PC266
2	Polecat		2002 Serial:254040703		
<b>BOBCATS</b>					
1	Bobcat		1999		
2	Bobcat		2005		
<b>CRANE</b>					
1	Ford		1993 1FDXK84E2PVA35905	Hydro	KCT-42 (30 ton)
<b>STUMPGRINDERS</b>					
1	Carlston	7500	2002	GreenMFG	Green Teeth
2	Vermeer		2000 1VRN151U8Y1000576	GreenMFG	Green Teeth
3	Vermeer		2005 1VRY102W761002056		
<b>GRAPPLE TRUCKS</b>					
1	Ford		1991 1FDYW82A0MVA00252	Prentice	90E
2	INT	4900	1992 1HTSHPCR9NH424731	Hood	7000
3	Sterling		2000 2FZXEDBOYAF65492	Prentice	120E
<b>DUMP TRUCKS</b>					
1	Ford		1988 1FDHK74N4HVA49792	Asplundh	12yd
2	Ford		1992 1FDNF60J1NVA22207	Asplundh	12yd
3	GMC		1993 1GBKC34F8J107922	Precision	5yd
4	Ford		1999 3FENF80Z8MXA21355	Precision	30yd
5	Ford		2000 3FENF6518YMA00451	Precision	27yd
6	Ford		2003 3FDNF65113MB07175	Precision	27yd
7	Freightliner		1999 1FVXJBB7XHF04158		

8 INT	4700	1993 1HTSDPNNOPH477682	dump truck	28 yd
9 INT	4700	1993 1HTSDPNN7PH477680	dump truck	28 yd
10 INT	4700	1993 1HTSDPNNOPH477679	dump truck	28 yd
11 Freightliner		2000 1FV6HJAACYH642951		

#### CHIPPERS

1 Altec	Whisper	1992 1AWC0019M6000166	AGI	12IN DRUM
2 Altec	Whisper	1991 5N5000074	AGI	12IN DRUM
3 Altec	Whisper	1991 9N5000076	AGI	12IN DRUM
4 Altec	Whisper	1994 4HAEB1C03P000014	AGI	12IN DRUM
5 Altec	Whisper	1993 4HAEB1D19PCO12388	AGI	12IN DRUM
6 Wood/Chuck	WC-12	1993 1W9CE8912HS4G2157	AGI	12IN DRUM
7 Wood/Chuck	WC-12	1993 1W9CE89150S4D2878	AGI	12IN DRUM
8 Wood/Chuck	HyRoller	1997 1W9CE8915FS4D2247	AGI	16IN DISC
9 Morbark	2012d	1999 4S8SZ1611XW030033	ZENITH	12IN DRUM
10 Morbark	2400	1997 4S8S21514VW002872	ZENITH	12IN DRUM
11 Woodsman	18X	2004 1W9R816194D341281	WOODS	18IN DRUM
12 Altec	Whisper	1999 4HAEB1D08XC000606		12 IN DRUM
13 Altec	Whisper	1998 4HAEB1D08XC000183		12 IN DRUM
14 Vermeer		2004 1VRY131Z541000154		18 IN DRUM
15 Vermeer	BC1800XLW	2008 1VRY132Z981002381		19 IN DRUM

#### SUPPORT VEHICLES

1 Chevy	S10	1999 1GCDT14X9X8110644		
3 Chevy	3/4Ton P/U	1992 1GCK24J9NC212459		

#### RECREATIONAL/JOBSITE HOUSING

1 Sunst Creek	298BH	2006 4UBAS0R2361D71446		
2 Trailer				
3 Low Boy Trailer				

#### MISC:VEHICLES/EQUIP

1 Loudo	EqTrailer	2006 1L9DK82426N383939		
2 Imperial	SkidSteer	2004 1Z9SS14224J213290		
3 Emerson	EqTrailer	2007 1E9VL12187L252189	EMERSON	ULTRA
4 Shivers	Utility Trailer	2005 5D1BA24265G001092		
5 Ford	Shop Truck	1987		
6 Ford	Pick Up	1999 1FTNF21L7XEB50015	F-250	
7 Ford	Pick Up	1999 1FTNX21L4XEB50020	F-250	
8 Dodge	Pick Up	2001 3B7K26Z51M277718	F-250	
9 Ford	Pick Up	2002 1FTNF20L62EA28062	F-250	
10 Ford	Pick Up	1995 1FTHF26H9SNA92029	F-250	
11 Ford	Pick Up	2004 1FTPX12574FA35372	F-150	
9 Ford	Pick Up	2004 1FTPW12514KC67573	F-150	
11 Dodge	Van	2001 2B7KB31Y21K532231	RAM 3500	
12 Chevy	Pick Up	1992 1GCGK24J9NE212459		
13 Chevy	Dump	1992		
14 Chevy	Pick Up	2007 1GCHK29657E529148	Silverado	2500 ext cab 4WD
15 Kubota	Tractor	2005	R520S	



South Florida Chapter

**CRAIG CONWAY**

has completed a Safety Training Course in:  
INTERMEDIATE WORK ZONE TRAFFIC CONTROL  
[FDOT PROVIDER #045]

03-20-2012

Expiration

Ralph Kindig Jr.

Instructor-Ralph Kindig Jr.

Florida Department of Agriculture and Consumer Services  
Pesticide Certification Office  
Commercial Applicator License  
License # CM19278

OSBORNE JR, CLYDE EUGENE  
#49 NE 11TH WAY  
DEERFIELD BEACH, FL 33441

Categories  
6

Issued: July 25, 2008

Expires: July 31, 2012

*Clyde E. Osborne* *Charles H. Bronson*

Signature of Licensee

CHARLES H. BRONSON, COMMISSIONER

The above individual is licensed under the provisions of Chapter 487, P.S. to purchase and apply restricted use pesticides.

Collier County / City of Marco/ City of  
Naples

Contractor Licensing

TREE REMOVAL & TRIMMING CONTR.

Cert Nbr: 30482 Exp: 9/30/2011 Status: ACTIVE

State Nbr: Exp:

INNOVATIVE ENVIRONMENTAL SERVICES, INC.  
LINDSAY BETH CONWAY  
# 49 NE 11TH WAY

DEERFIELD BEACH FL 33441-

Signed: \_\_\_\_\_



*ACRT Urban Forestry Training*

*1333 Home Ave., Akron, OH 44310-2512*

*certifies that*

**Craig Conway**

*has satisfactorily completed the prescribed  
requirements of the*

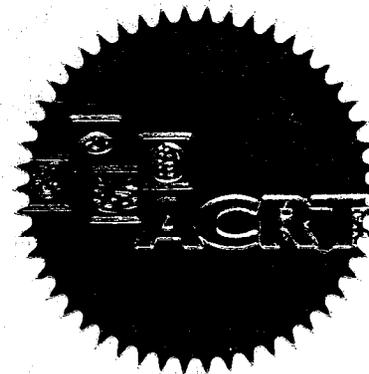
**LINE CLEARANCE ARBORIST CERTIFICATION PROGRAM**

*and is granted this certificate of completion*

*May 20, 1997*

*Lynn Kindsvatter*  
Vice President of Training

*James Rooney*  
Instructor



**CERTIFIED LINE CLEARANCE TREE TRIMMER**



**Craig Conway**  
**S.S # 187-44-6067**

**has successfully completed the Line  
Clearance Tree Trimmer Certification  
testing and is qualified to work on  
all electrical systems.**  
**Validated 3/26/01**



CLASS: A

## TREE TRIMMER LICENSE

TTL#: A- 606      EXPIRES: 08/31/2011

INNOVATIVE ENVIRONMENTAL  
SERVICES, INC.

15118 LOXAHATCHEE ROAD  
PARKLAND, FL 33076

TRAINED EMPLOYEE: CRAIG CONWAY



International  
Society  
of Arboriculture

**CERTIFIED ARBORIST**

**Leonard Siebenthal**

Certificate Number: FL-5700A

Expiration Date: Jun 30, 2013



International  
Society  
of Arboriculture

**CERTIFIED ARBORIST**

**Leonard Siebenthal**

Certificate Number: FL-5700A

Expiration Date: Jun 30, 2013



International  
Society  
of Arboriculture

**CERTIFIED ARBORIST**

Mark E. Merritt

Certificate Number: FL-5914A

Expiration Date: Jun 30, 2011



International  
Society  
of Arboriculture

**CERTIFIED ARBORIST**

Craig J. Conway

Certificate Number: FL-6003A

Expiration Date: Jun 30, 2012





*INNOVATIVE ENVIRONMENTAL SERVICES, INC.*

*#49 NE 11<sup>th</sup> Way*

*Deerfield Beach, FL 33441*

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Phone: 954.574.5290

Fax: 954.574.5291

## **SECTION 6:**

# **APPROACH TO PROVIDING SERVICES**

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## **Approach to Providing Services**

“Tree Trimming Services” for the Town of Lauderdale-By-The-Sea is a tree service project that includes the annual trimming of trees, and stump grinding services for trees and stumps located in the town of Lauderdale-By-The-Sea. There are approximately 800 Coconut, Date, Sable, and Royal Palm trees. Palm tree trimming must be completed within 6 weeks of the notice to proceed. Do note if we are awarded this contract we will complete the work within 2 WEEKS! There are approximately 30 canopy trees (including Oak, Gumbo Limbo, Black Olive, and Ficus) that need trimming. All trees are to be trimmed according to OSHA and ANSI regulations, State and County laws, and Broward County Code in Chapter 27, Article 14 shown in the Appendix of the bid document. All equipment is to be provided by the awarded Contractor, and all dumping costs are the responsibility of the awarded Contractor.

Our plan of attack is as follows: We intend to commence work with 3 bucket crews. Once the bucket work is done, we plan on completing the Hardwood trees. This should be completed within 2 weeks (should be done within 1 week). If there are parking lot areas, we will work on the weekends.



*INNOVATIVE ENVIRONMENTAL SERVICES, INC.*

*#49 NE 11<sup>th</sup> Way*

*Deerfield Beach, FL 33441*

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Phone: 954.574.5290

Fax: 954.574.5291

## **SECTION 7:**

# **COMPENSATION**

## **Compensation**

**Cost per Palm: \$19.00**

**Hourly Rate for Canopy Trees: \$100.00**

**Hourly Rate for Stump Grinding: \$70.00**



*INNOVATIVE ENVIRONMENTAL SERVICES, INC.*

*#49 NE 11<sup>th</sup> Way*

*Deerfield Beach, FL 33441*

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Phone: 954.574.5290

Fax: 954.574.5291

## **SECTION 8:**

# **ADDITIONAL INFORMATION**

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INNOVATIVE ENVIRONMENTAL SERVICES, INC.

#49 NE 11<sup>th</sup> Way

Deerfield Beach, FL 33441

Phone: 954.574.5290

Fax: 954.574.5291

22 April 2011

Attention: Don Prince, Director of Municipal Services

RE: Project #RFP-11-04-03-1-2011/esj

After reviewing the specifications for project #RFP-11-04-03-2011/esj titled, "Tree Trimming Services" I found there to be one major issue with the scope of services. As an ISA Certified Arborist, it is my professional suggestion that the Town of Lauderdale by the Sea does not do any internal thinning on any of their Canopy trees this year due to over thinning and lion tailing type trimming from prior years trimming. I highly recommend that the Canopy trees be elevated and have all of their deadwood removed ONLY.

For a more through explanation, please contact me directly on my cell phone at 561-212-3074. We look forward to having the opportunity to serve the town of Lauderdale by the Sea.

If our company were to be awarded this contract, the entire job would be completed within 1-2 weeks.

Regards,

Craig Conway  
Director of Operations/Certified Arborist #FL6003A  
Innovative Environmental Services, Inc.

# Town of Lauderdale-By-The-Sea



## REQUEST FOR PROPSAL No. 11-04-03

### *Tree Trimming Services*

**RFP OPENING: May 05, 2011, 2:00 P.M.**

Town Hall

4501 Ocean Drive

Lauderdale-By-The-Sea, FL 33308

**TOWN OF LAUDERDALE-BY-THE-SEA, FLORIDA**  
**REQUEST FOR PROPOSALS NO. 11-04-03**

The Town of Lauderdale-By-The-Sea, Florida invites qualified firms to submit proposals to provide:

**Tree Trimming Services**

The Town intends to award a contract to a firm(s) to provide services necessary for the project (the "Project") described herein.

The Town of Lauderdale-By-The-Sea, Florida (the "Town") will receive sealed proposals until 2:00 p.m. (local), May 05, 2011, in Town Hall, 4501 Ocean Drive, Lauderdale-By-The-Sea, FL 33308.

See Part II, Section H, for information regarding submitting a proposal.

**The Town's contact information for this RFP is:**

**Town Clerk**  
4501 Ocean Drive  
Lauderdale-by-the-Sea, Florida 33308  
Telephone: 954-776-0576.  
Fax: 954-776-1857  
Email: [junew@lbts-fl.gov](mailto:junew@lbts-fl.gov)

RFP documents may be obtained via the Internet at the The Town of Lauderdale-By-The-Sea website at [www.lauderdalebythesea-fl.gov](http://www.lauderdalebythesea-fl.gov) and this RFP is posted on [www.Demandstar.com](http://www.Demandstar.com). If you do not have internet access, you may obtain the documents by contacting the Town Clerk.

The Town reserves the right to reject proposals with or without cause and for any reason, to waive any irregularities or informalities, and to solicit and re-advertise for other proposals. Incomplete or non-responsive proposals may be rejected by the Town as non-responsive or irregular. The Town reserves the right to reject any proposal for any reason, including, but without limitation, if the Proposer fails to submit any required documentation, if the Proposer is in arrears or in default upon any debt or contract to the Town or has failed to perform faithfully any previous contract with the Town or with other governmental jurisdictions. All information required by this RFP must be supplied to constitute a proposal.

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**Tree Trimming Services**  
Town of Lauderdale-By-The-Sea RFP No. 11-04-03  
Part I – Statement of Work

**PART I - STATEMENT OF WORK**

**A. OBJECTIVE**

The Town of Lauderdale-By-The-Sea is seeking proposals for contractual services to perform Tree Trimming Services including stump removal from an ISA Certified Arborist with a class A Tree Trimmers license from Broward County. There are approximately 800 palm trees and 30 canopy trees in the Town right of ways.

**B. GENERAL INFORMATION ABOUT**

The Town has spent approximately \$15,000 annual on tree trimming services.

Proposers shall have a Class A Tree Trimmers license from Broward County

Class A: Requires a sole proprietor or a qualified individual for a business organization or a governmental agency to possess an International Society of Arboriculture Arborist Certification or be a Registered Consulting Arborist with the American Society of Consulting Arborists. Also required is an affidavit stating that the required number of employees have either successfully completed a substitute training course or the training course offered by Broward County Extension Education.

Prior to submission of their Proposal, the Proposer is required to travel throughout the Town of Lauderdale by the Sea and become familiar with any conditions that may, in any manner, affect the work to be done or affect the equipment, materials and labor required. As the work to be Performed extends throughout the Town there is not one specific area identified as typical. However as the trees to be trimmed are similar, viewing any tree-lined medians within the Town right of ways will provide you with an indication of the conditions. No allowances shall be made because of a lack of knowledge of these conditions

**C. SCOPE OF WORK**

1. There are approximately 800 Coconut, Date, Sable and Royal Palm trees that need to be trimmed annually. All Palm trees shall be priced per tree including all labor, equipment, clean up and disposal of all debris in accordance with State, County and Local laws. All trees shall be trimmed in accordance with Broward County Code in Chapter 27, Article 14 shown in Appendix A.

## Tree Trimming Services

### Town of Lauderdale-By-The-Sea RFP No. 11-04-03

#### Part I – Statement of Work

2. Annual Palm tree trimming shall begin when a written notice to proceed is issued by the Municipal Services Director and shall finish no later than six weeks after the notice to proceed is issued.
3. There are approximately 30 canopy trees including but not limited to Oak, Gumbo Limbo, Black Olive and Ficus trees. Canopy trees shall be trimmed at the direction of the Municipal Services Director to Broward County Code. Canopy trees shall be priced per hour including all labor, equipment, clean up and disposal of all debris in accordance with State, County and Local laws.
4. Stump grinding shall be priced per hour including all labor, equipment, clean up and disposal of all debris in accordance with State, County and Local laws
5. All tree work shall be done in accordance with the ANSI Z133.1-2000, safety requirements and shall comply with ANSI 300 Standards for Tree Care Operators.
6. All work that requires the use of public streets shall be done in accordance with all State, County and Local laws.
7. Equipment that will damage the bark and cambium layer shall not be used on or in the tree. For example, the use of climbing spurs (hooks, irons) is not an acceptable work practice for pruning operations on live trees. A bucket truck shall be used whenever possible, if a bucket truck cannot be utilized then the tree shall be trimmed using ladders. The use of spikes shall not be used unless prior written approval is obtained by the Municipal Services Director. Sharp tools shall be used so that clean cuts are made at all times.
8. The Contractor shall be responsible for the removal of all cut limbs and other debris from the work site on a daily basis, leaving the general area in clean condition.

#### D. *TECHNICAL REQUIREMENTS*

1. The Contractor shall have at least one 60 foot aerial bucket truck available to the Town as needed. Ladders shall only be used when access is restricted.
2. All stumps shall be ground to a minimum depth of 8 inches and shall be the responsibility of the Contractor to call for utility locations.

#### E. *INSURANCE AND LICENSES*

The successful Proposer shall maintain in full force and effect throughout the contract: (a) insurance coverage reflecting the minimum amounts and conditions required by the Town, and (b) any required licenses.

1. **Comprehensive General Liability Insurance** - \$1,000,000 combined single limit of insurance per occurrence and \$2,000,000 in the general aggregate for Bodily Injury and Property Damage and \$2,000,000 general aggregate for

## **Tree Trimming Services**

Town of Lauderdale-By-The-Sea RFP No. 11-04-03

### **Part I – Statement of Work**

Products/Completed Operations, Comprehensive General Liability insurance shall include endorsements for property damage; personal injury; contractual liability; completed operations; products liability and independent contractors coverage.

- 2. Workers' Compensation Insurance – Statutory.**
- 3. Comprehensive Automobile Liability Insurance - \$1,000,000 combined single limit of insurance per occurrence for Bodily Injury and Property Damage; \$1,000,000 Hired & Non Owned Auto Liability.**
- 4. Professional Liability – Please indicate if you carry Professional Liability Insurance and, if so, in what amount.**

**END OF PART I**

**Tree Trimming Services**  
Lauderdale-By-The-Sea RFP No. 11-04-03  
Part II –General Information

**PART II: RFP GENERAL INFORMATION**

A. DEFINITIONS

For the purposes of this Request for Proposals (RFP):

**Proposer** shall mean the contractor, consultant, respondent, organization, firm, or other person submitting a response to this RFP.

**Town** shall mean the Town of Lauderdale-By-The-Sea, Town Commission or Town Manager, as applicable, and any officials, employees, agents and elected officials.

**Contact information** for the purpose of this RFP shall mean:

**Town Clerk**  
4501 Ocean Drive  
Lauderdale-by-the-Sea, Florida 33308  
Telephone: 954-776-0576.  
Fax: 954-776-1857  
Email: junew@lbts-fl.gov

B. INVITATION TO PROPOSE; PURPOSE

The Town solicits proposals from responsible Proposers to perform work for or provide goods and/or services to the Town as specifically described in Part I, Statement of Work.

C. CONTRACT AWARDS

The Town Commission anticipates entering into a contract with the Proposer who submits the proposal judged by the Town to be most advantageous. The Town anticipates awarding one contract, but reserves the right to award more than one contract if in its best interest. If the Town selects a Proposal, the Town will provide a written notice of the award.

The Proposer understands that neither this RFP nor the notice of award constitutes an agreement or a contract with the Proposer. A contract or agreement is not binding until a written contract or agreement has been approved as to form by the Town Attorney and has been executed by both the Town (with Commission approval, if applicable) and the successful Proposer.

**Tree Trimming Services**  
Lauderdale-By-The-Sea RFP No. 11-04-03  
Part II –General Information

D. PROPOSAL COSTS

Neither the Town nor its representatives shall be liable for any expenses incurred in connection with preparation of a response to this RFP. Proposers should prepare their proposals simply and economically, providing a straightforward and concise description of the Proposer's ability to meet the requirements of the RFP.

E. INQUIRIES

The Town will not respond to oral inquiries. Proposers may mail, electronic mail or fax written inquiries for interpretation of this RFP to the attention of the City Clerk. Please mark the correspondence "RFP No. 11-04-03 QUESTION".

The Town will respond to written inquiries received at least 7 working days prior to the date scheduled for receiving the proposals. The Town will record its responses to inquiries and any supplemental instructions in the form of a written addendum. If addenda are issued, the Town will email, mail or fax written addenda to any potential Proposer who has provided their contact information to the Clerk. Although the Town will make an attempt to notify each prospective Proposer of the addendum, it is the sole responsibility of a Proposer to remain informed as to any changes to the RFP.

F. DELAYS

The Town may postpone scheduled due dates in its sole discretion. The Town will attempt to notify all registered Proposers of all changes in scheduled due dates by written addenda.

G. PRE-PROPOSAL MEETING No pre-proposal meeting is scheduled.

H. PROPOSAL SUBMISSION

Proposers shall submit one (1) original and nine (9) copies of the proposal in a sealed, opaque package. The package shall be clearly marked on the outside as follows:

To: Town of Lauderdale-By-The-Sea  
RFP No. 11-04-03

**Project:** Tree Trimming Services

Submitted by: \_\_\_\_\_

Address: \_\_\_\_\_

Proposals shall be submitted in person or by mail. Email submittals are not accepted.

**Tree Trimming Services**  
Lauderdale-By-The-Sea RFP No. 11-04-03  
Part II –General Information

Late submittals, additions, or changes will not be accepted and will be returned to the bidder unopened.

Due to the irregularity of mail service, the Town cautions Proposers to assure actual delivery of proposals to the Town prior to the deadline set for receiving proposals. Telephone confirmation of timely receipt of the proposal may be made by calling the Office of the Town Clerk before proposal opening time. Proposers may withdraw their proposals by notifying the Town in writing at any time prior to the opening. Proposals, once opened, become property of the Town and will not be returned.

I. PROPOSAL FORMAT

In order to insure a uniform review process and to obtain the maximum degree of comparability, it is required that the proposals be organized in the manner specified herein. Unless otherwise specified, Proposers shall use the proposal forms provided by the Town herein. These forms may be duplicated, but failure to use the forms may cause your proposal to be rejected. Any erasures or corrections on the form must be made in ink and initialed by Proposer in ink. All information submitted by the Proposer shall be printed, typewritten or completed in ink. Proposals shall be signed in ink. When an RFP requires multiple copies they may be included in a single envelope or package properly sealed and identified.

All proposals shall be submitted as specified in this RFP. Any attachments shall be clearly identified. To be considered, the proposal must respond to all parts of the RFP. Any other information thought to be relevant, but not applicable to the enumerated categories, should be provided as an appendix to the proposal. If publications are supplied by a proposer to respond to a requirement, the response should include reference to the document number and page number. Proposals lacking this reference may be considered to have no reference material included in the additional documents.

Proposers shall prepare their proposals using the following format:

~~1~~ Letter of Transmittal

This letter will summarize in a brief and concise manner, the Proposer's understanding of the scope of work and make a positive commitment to provide its services on behalf of the Town. The letter must name all of the persons authorized to make representations for or on behalf of the Proposer, and must include their titles, addresses, and telephone numbers. An official authorized to negotiate and execute a contract on behalf of the Proposer must sign the letter of transmittal.

~~2~~ Title Page

The title page shall show the name of Proposer's agency/firm, address, and telephone number, name of contact person, date, and the RFP No. and the Project name.

**Tree Trimming Services**  
**Lauderdale-By-The-Sea RFP No. 11-04-03**  
**Part II –General Information**

3. Table of Contents  
Include a clear identification of the material by section and by page number.
4. Organization Profile and Qualifications  
This section of the proposal must describe the Proposer, including the size, range of activities, and experience providing similar services.
- Each Proposer must include:
- Documentation indicating that it is authorized to do business in the State of Florida and, if a corporation, is incorporated under the laws of one of the States of the United States.
  - A description of the primary individuals responsible for supervising the work including the percentage of time each primary individual is expected to contribute to this work.
  - Resumes and professional qualifications of all primary individuals and identify the person(s) who will be the Town's primary contact and provide the person(s)' background, training, experience, qualifications and authority.
  - Completed RFP Forms A, B, C, and D. All RFP forms are included as exhibits this document.
6. Experience  
The Proposer must describe its expertise in and experience with providing goods and/or services similar to those required by this RFP. Describe previous experience relating to the Scope of Work requested in this RFP. Has the firm worked for other governmental entities, particularly municipalities? If so, please describe the work performed and include contact information for references, the time the firm was engaged and a list of accomplishment for each.
6. Approach to Providing Services  
This section of the proposal should explain the Scope of Work as understood by the Proposer and detail the approach, activities and work products to be provided.
7. Compensation  
The proposal shall document the fee proposal for the goods and/or services on RFP Form C.
8. Additional Information  
Any additional information which the Proposer considers pertinent for consideration should be included in a separate section of the proposal.

**Tree Trimming Services**  
Lauderdale-By-The-Sea RFP No. 11-04-03  
Part II –General Information

J. PROPOSAL – Procedural Information

1. Interviews:  
The Town reserves the right to conduct personal interviews or require presentations prior to selection. The Town is not responsible for any expenses which Proposers may incur in connection with a presentation to the Town or related in any way to this RFP.
2. Request for Additional Information:  
The Proposer shall furnish such additional information as the Town may reasonably require. This includes information, which indicates financial resources as well as ability to provide the services. The Town reserves the right to make investigations of the qualifications of the Proposer as it deems appropriate, including but not limited to, a background investigation. Failure to provide additional information requested may result in disqualification of the proposal.
3. Proposals Binding:  
All proposals submitted shall be binding for at least one hundred twenty (120) calendar days following opening. Town may desire to accept a proposal after this time. In such case, Proposer may choose whether or not to continue to honor the proposal terms.
4. Alternate Proposals:  
An alternate proposal is viewed by the Town as a proposal describing an approach to accomplishing the requirements of this RFP which differs from the approach set forth in the solicitation. An alternate proposal may be a second proposal submitted by the same Proposer, which differs in some degree from the prior proposal or from this RFP. Alternate proposals may be in the area of technical approach, or other provisions or requirements of this RFP. The Town will, during the initial evaluation process, consider all alternate proposals submitted and reserves the right to award a contract based on an alternative proposal if the same is deemed to be in the Town's best interest.
5. Proposer's Certification Form:  
Each proposer shall complete the "Proposer's Certification" form included as RFP Form D and submit the form with the proposal. This form must be acknowledged before a notary public with notary seal affixed on the document.

K. PUBLIC RECORDS

Proposals are public documents and subject to public disclosure in accordance with Chapter 119, Florida Statutes (the Public Records Law). Certain exemptions to the Public Records Law are statutorily provided for and it is the Proposer's responsibility to

**Tree Trimming Services**  
**Lauderdale-By-The-Sea RFP No. 11-04-03**  
**Part II –General Information**

become familiar with these concepts. The contract will include a provision wherein the Proposer releases and agrees to defend, indemnify, and hold harmless the Town and the Town's officers, employees, and agents, against any loss or damages incurred by any person or entity as a result of the Town's treatment of records as public records.

**L. IRREGULARITIES; REJECTION OF PROPOSALS**

The Town reserves the right to reject proposals with or without cause and for any reason, to waive any irregularities or informalities, and to solicit and re-advertise for other proposals. Incomplete or non-responsive proposals may be rejected by the Town as non-responsive or irregular. The Town reserves the right to reject any proposal for any reason, including, but without limitation, if the Proposer fails to submit any required documentation, if the Proposer is in arrears or in default upon any debt or contract to the Town or has failed to perform faithfully any previous contract with the Town or with other governmental jurisdictions. All information required by this RFP must be supplied to constitute a proposal.

**M. EVALUATION METHOD AND CRITERIA**

**1. General**

The Town shall be the sole judge of its own best interests, the proposals, and the resulting negotiated contract or agreement, if any. The Town reserves the right to investigate the financial capability, reputation, integrity, skill, business experience and quality of performance under similar operations of each Proposer, including shareholders, principals and senior management, before making an award. Awards, if any, will be based on both an objective and subjective comparison of proposals and Proposers. The Town's decisions will be final. The Town's evaluation criteria may include, but shall not be limited to, consideration of the following:

- A. ability to meet set standards;
- B. availability of qualified personnel
- C. Compensation.
- D. expertise of personnel;
- E. financial resources and capabilities;
- F. past contracts with other governmental jurisdictions;
- G. past performance records;
- H. qualifications of Proposer;
- I. references;
- J. related experience in Florida;
- K. technical soundness of proposal; and,
- L. Time frames.

**Tree Trimming Services**  
Lauderdale-By-The-Sea RFP No. 11-04-03  
Part II –General Information

2. Selection

The Town Manager may conduct the selection process, or at the option of the Town Manager, it may be referred to a selection committee (the "Committee"). Either the Town Manager or the Committee will review all proposals received and establish a list of selected Proposers deemed to be the most qualified to provide the service requested based in part on the criteria set forth above. The Town Manager may submit a recommended firm or a "short list" or a combination of a recommended firm and the "short list" to the Town Commission and the Town Commission shall make a final award. The Town Manager may request oral presentation from the Proposers. Proposers are advised that the Town reserves the right to conduct negotiations with the most qualified Proposer, but may not do so. Therefore, each Proposer should endeavor to submit its best proposal initially.

N. REPRESENTATIONS AND WARRANTIES

In submitting a proposal, Proposer warrants and represents that:

1. Proposer has examined and carefully studied all data provided, and any applicable Addenda; receipt of which is hereby acknowledged.
2. Proposer has visited the relevant site, if any, and is familiar with and satisfied as to the general, local and "site" conditions that may affect cost, progress, and performance of goods and/or services in their proposal.
3. Proposer is familiar with and is satisfied as to all federal, state and local laws and regulations that may affect cost, progress and performance of the goods and/or services in their proposal.
4. If applicable, Proposer has obtained and carefully studied (or assumes responsibility for having done so) all documents available related to the subject of the RFP and performed any examinations, investigations, explorations, tests, studies and data concerning conditions that may affect cost, progress, or performance of the goods and/or services that relate to any aspect of the means, methods, techniques, sequences, and procedures to be employed by Proposer, including safety precautions and programs incident thereto.
5. Proposer has given Town written notice of all conflicts, errors, ambiguities, or discrepancies that Proposer has discovered in this RFP and any addenda thereto, and the written resolution thereof by the Town is acceptable to Proposer.
6. The RFP is generally sufficient in detail and clarity to indicate and convey understanding of all terms and conditions for the performance of the proposal that is submitted.

## **Tree Trimming Services**

Lauderdale-By-The-Sea RFP No. 11-04-03

### **Part II –General Information**

7. No person has been employed or retained to solicit or secure award of the contract upon an agreement or understanding for a commission, percentage, brokerage or contingent fee, and no employee or officer of the Town has any interest, financially or otherwise, in the RFP or contract.

**O. Town Contract**

The selected Proposer is expected to execute the Town's standard professional services contract, in the form approved by the Town Attorney.

**End of Part II**

# ACORD CERTIFICATE OF LIABILITY INSURANCE

OP ID S8  
INNOV-9

DATE (MM/DD/YYYY)  
05/17/10

<p>PRODUCER</p> <p>Oswald Trippe and Company, Inc 200 S Dadeland Blvd, #314 Miami FL 33156 Phone: 305-670-0083 Fax: 305-670-0086</p>	<p>THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW.</p>												
<p>INSURED</p> <p>Innovative Enviromental Services, Inc Lindsay Conway 49 NE 11th Way Deerfield Beach FL 33441</p>	<table border="1" style="width: 100%;"> <tr> <td style="width: 80%;">INSURERS AFFORDING COVERAGE</td> <td style="width: 20%;">NAIC #</td> </tr> <tr> <td>INSURER A: <b>St Paul Guardian Insurance</b></td> <td>25615</td> </tr> <tr> <td>INSURER B:</td> <td></td> </tr> <tr> <td>INSURER C:</td> <td></td> </tr> <tr> <td>INSURER D:</td> <td></td> </tr> <tr> <td>INSURER E:</td> <td></td> </tr> </table>	INSURERS AFFORDING COVERAGE	NAIC #	INSURER A: <b>St Paul Guardian Insurance</b>	25615	INSURER B:		INSURER C:		INSURER D:		INSURER E:	
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INSURER A: <b>St Paul Guardian Insurance</b>	25615												
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INSURER C:													
INSURER D:													
INSURER E:													

**COVERAGES**

THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. AGGREGATE LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

ISR ADDL TR	INSURANCE	POLICY NUMBER	POLICY EFFECTIVE DATE (MM/DD/YY)	POLICY EXPIRATION DATE (MM/DD/YY)	LIMITS												
A	<p><b>GENERAL LIABILITY</b></p> <p><input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY</p> <p><input type="checkbox"/> CLAIMS MADE <input checked="" type="checkbox"/> OCCUR</p> <hr/> <p>GENL AGGREGATE LIMIT AMOUNTS PER</p> <p><input type="checkbox"/> POLICY <input type="checkbox"/> PROTECT <input type="checkbox"/> LOC</p>	GL08102533	05/12/10	05/12/11	<table border="1" style="width: 100%;"> <tr><td>EACH OCCURRENCE</td><td style="text-align: right;">\$ 1,000,000</td></tr> <tr><td>DAMAGE TO RENTED PREMISES (Ea occurrence)</td><td style="text-align: right;">\$ 100,000</td></tr> <tr><td>MED EXP (Any one person)</td><td style="text-align: right;">\$ 5,000</td></tr> <tr><td>PERSONAL &amp; ADV INJURY</td><td style="text-align: right;">\$ 1,000,000</td></tr> <tr><td>GENERAL AGGREGATE</td><td style="text-align: right;">\$ 2,000,000</td></tr> <tr><td>PRODUCTS - COMPOUND AGG</td><td style="text-align: right;">\$ 2,000,000</td></tr> </table>	EACH OCCURRENCE	\$ 1,000,000	DAMAGE TO RENTED PREMISES (Ea occurrence)	\$ 100,000	MED EXP (Any one person)	\$ 5,000	PERSONAL & ADV INJURY	\$ 1,000,000	GENERAL AGGREGATE	\$ 2,000,000	PRODUCTS - COMPOUND AGG	\$ 2,000,000
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PRODUCTS - COMPOUND AGG	\$ 2,000,000																
	<p><b>AUTOMOBILE LIABILITY</b></p> <p><input type="checkbox"/> ANY AUTO</p> <p><input type="checkbox"/> ALL OWNED AUTOS</p> <p><input type="checkbox"/> SCHEDULED AUTOS</p> <p><input type="checkbox"/> HIRED AUTOS</p> <p><input type="checkbox"/> NON OWNED AUTOS</p>				<table border="1" style="width: 100%;"> <tr><td>COMBINED SINGLE LIMIT (Ea accident)</td><td style="text-align: right;">\$</td></tr> <tr><td>BODILY INJURY (Per person)</td><td style="text-align: right;">\$</td></tr> <tr><td>BODILY INJURY (Per accident)</td><td style="text-align: right;">\$</td></tr> <tr><td>PROPERTY DAMAGE (Per accident)</td><td style="text-align: right;">\$</td></tr> </table>	COMBINED SINGLE LIMIT (Ea accident)	\$	BODILY INJURY (Per person)	\$	BODILY INJURY (Per accident)	\$	PROPERTY DAMAGE (Per accident)	\$				
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BODILY INJURY (Per accident)	\$																
PROPERTY DAMAGE (Per accident)	\$																
	<p><b>GARAGE LIABILITY</b></p> <p><input type="checkbox"/> ANY AUTO</p>				<table border="1" style="width: 100%;"> <tr><td>AUTO ONLY - EA ACCIDENT</td><td style="text-align: right;">\$</td></tr> <tr><td>OTHER THAN AUTO ONLY</td><td style="text-align: right;">EA ACC \$</td></tr> <tr><td></td><td style="text-align: right;">AGG \$</td></tr> </table>	AUTO ONLY - EA ACCIDENT	\$	OTHER THAN AUTO ONLY	EA ACC \$		AGG \$						
AUTO ONLY - EA ACCIDENT	\$																
OTHER THAN AUTO ONLY	EA ACC \$																
	AGG \$																
	<p><b>EXCESS/UMBRELLA LIABILITY</b></p> <p><input type="checkbox"/> OCCUR <input type="checkbox"/> CLAIMS MADE</p> <hr/> <p>COEXISTENCE</p> <p>RETENTION \$</p>				<table border="1" style="width: 100%;"> <tr><td>EACH OCCURRENCE</td><td style="text-align: right;">\$</td></tr> <tr><td>AGGREGATE</td><td style="text-align: right;">\$</td></tr> <tr><td></td><td style="text-align: right;">\$</td></tr> <tr><td></td><td style="text-align: right;">\$</td></tr> <tr><td></td><td style="text-align: right;">\$</td></tr> </table>	EACH OCCURRENCE	\$	AGGREGATE	\$		\$		\$		\$		
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AGGREGATE	\$																
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	\$																
	<p><b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b></p> <p>ANY EMPLOYER OR PARTNER OR EXECUTIVE OFFICER/OWNER EXCLUDED?</p> <p>If yes, describe under SPECIAL PROVISIONS below</p>				<table border="1" style="width: 100%;"> <tr><td>WC STATE/TERRITORY LIMITS</td><td style="text-align: right;">OTHER</td></tr> <tr><td>E L EACH ACCIDENT</td><td style="text-align: right;">\$</td></tr> <tr><td>E L DISEASE - EA EMPLOYEE</td><td style="text-align: right;">\$</td></tr> <tr><td>E L DISEASE - POLICY LIMIT</td><td style="text-align: right;">\$</td></tr> </table>	WC STATE/TERRITORY LIMITS	OTHER	E L EACH ACCIDENT	\$	E L DISEASE - EA EMPLOYEE	\$	E L DISEASE - POLICY LIMIT	\$				
WC STATE/TERRITORY LIMITS	OTHER																
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E L DISEASE - EA EMPLOYEE	\$																
E L DISEASE - POLICY LIMIT	\$																
	OTHER																

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES / EXCLUSIONS ADDED BY ENDORSEMENT / SPECIAL PROVISIONS

**CERTIFICATE HOLDER**

ADDI715

**CANCELLATION**

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, THE ISSUING INSURER WILL ENDEAVOR TO MAIL 10 DAYS WRITTEN NOTICE TO THE CERTIFICATE HOLDER NAMED TO THE LEFT, BUT FAILURE TO DO SO SHALL IMPOSE NO OBLIGATION OR LIABILITY OF ANY KIND UPON THE INSURER, ITS AGENTS OR REPRESENTATIVES.

AUTHORIZED REPRESENTATIVE

*Jerry Trippe*

**PROGRESSIVE**

Progressive  
 PO Box 94739  
 Cleveland, OH 44101  
 800-895-2886

**Policy number: 05654257-4**

Underwritten by:  
 Progressive Express Ins Company  
 March 9, 2011  
 Page 1 of 1

## Certificate of Insurance

<b>Certificate Holder</b>	<b>Insured</b>	<b>Agent</b>
INNOVATIVE ENVIROMENTAL SERVICES INC 49 N/E 11TH WAY DEERFIELD BEACH, FL 33441	INNOVATIVE ENVIROMENTAL SERVICES INC 49 N/E 11TH WAY DEERFIELD BEACH, FL 33441	PROG COMMERCIAL PO BOX 94739 CLEVELAND, OH 44101

This document certifies that insurance policies identified below have been issued by the designated insurer to the insured named above for the period(s) indicated. This Certificate is issued for information purposes only. It confers no rights upon the certificate holder and does not change, alter, modify, or extend the coverages afforded by the policies listed below. The coverages afforded by the policies listed below are subject to all the terms, exclusions, limitations, endorsements, and conditions of these policies.

Policy Effective Date: Feb 23, 2011

Policy Expiration Date: Feb 23, 2012

<b>Insurance coverage(s)</b>	<b>Limits</b>
Bodily Injury/Property Damage	\$1,000,000 Combined Single Limit
Uninsured Motorist	\$1,000,000 CSL Non-Stacked
Personal Injury Protection	\$10,000 w/\$0 Ded - Named Insured Only
Hired Auto Bodily Injury/Property Damage	\$1,000,000 Combined Single Limit

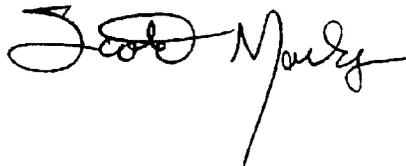
### Description of Location/Vehicles/Special Items

#### Scheduled autos only

#### Certificate number

06811RHE257

Please be advised that the certificate holder will not be notified in the event of a mid-term cancellation.



**CERTIFICATE OF LIABILITY INSURANCE**

1/3/2011

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy (ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER  
  
FRANKCRUM INSURANCE AGENCY, INC.  
10 S. MISSOURI AVE.  
CLEARWATER FL 33758

CONTACT NAME:	
PHONE (INC. No. Ext):	FAX (INC. No.):
E-MAIL ADDRESS:	
<b>INSURER(S) AFFORDING COVERAGE</b>	
INSURER A:	FRANK WINSTON CRUM INSURANCE, INC.
INSURER B:	
INSURER C:	
INSURER D:	
INSURER E:	
INSURER F:	

INSURED  
  
FrankCrum 1-800-277-1620  
10 S MISSOURI AVENUE  
CLEARWATER FL 33758

COVERAGES CERTIFICATE NUMBER: 180382 REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

NR	TR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
		<b>GENERAL LIABILITY</b>							
		COMMERCIAL GENERAL LIABILITY						EACH OCCURRENCE	\$
		CLAIMS-MADE <input type="checkbox"/> OCCUR <input type="checkbox"/>						DAMAGE TO RENTED PREMISES (Ea occurrence)	\$
								MED EXP (Any one person)	\$
								PERSONAL & ADV INJURY	\$
								GENERAL AGGREGATE	\$
								PRODUCTS - COMP/OP AGG	\$
									\$
		GEN'L AGGREGATE LIMIT APPLIES PER:							
		POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC <input type="checkbox"/>							
		<b>AUTOMOBILE LIABILITY</b>							
		ANY AUTO						COMBINED SINGLE LIMIT (Ea accident)	\$
		ALL OWNED AUTOS						BODILY INJURY (Per person)	\$
		SCHEDULED AUTOS						BODILY INJURY (Per accident)	\$
		NON-OWNED AUTOS						PROPERTY DAMAGE (Per accident)	\$
		HIRED AUTOS							\$
		<b>UMBRELLA LIAB</b>						EACH OCCURRENCE	\$
		OCCUR <input type="checkbox"/>						AGGREGATE	\$
		EXCESS LIAB							\$
		CLAIMS-MADE <input type="checkbox"/>							\$
		DED <input type="checkbox"/>							\$
		RETENTION \$							\$
A		<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b>			WC201100000	1/1/2011	1/1/2012		
		ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)						X WC STATUTORY LIMITS	
		Y/N <input type="checkbox"/>						OTHER	
		If yes, describe under DESCRIPTION OF OPERATIONS below						EL EACH ACCIDENT	\$1,000,000
								EL DISEASE - EA EMPLOYEE	\$1,000,000
								EL DISEASE - POLICY LIMIT	\$1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 104, Additional Remarks Schedule, if more space is required)  
EFFECTIVE 02/11/2007. COVERAGE IS FOR 100% OF THE EMPLOYEES OF FRANKCRUM LEASED TO INNOVATIVE ENVIRONMENTAL SERVICES, INC. (CLIENT) OR WHOM THE CLIENT IS REPORTING HOURS TO FRANKCRUM. COVERAGE IS NOT EXTENDED TO STATUTORY EMPLOYEES.

CERTIFICATE HOLDER	<b>CANCELLATION</b>
	<p>SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.</p> <p>AUTHORIZED REPRESENTATIVE</p> 

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**Tree Trimming Services**  
Lauderdale-By-The-Sea RFP No. 11-04-03, *RFP Forms*

**RFP FORM A**

Proposer: Florida Coast Services

**QUALIFICATIONS STATEMENT**

**Note:** Forms A, B & C are available in WORD format from the Town Clerk upon request.

**THIS FORM MUST BE SIGNED AND SUBMITTED WITH PROPOSAL TO BE DEEMED RESPONSIVE.**  
The undersigned guarantees the truth and accuracy of all statements and the answers contained herein.

1. State the full and correct name of the partnership, corporation or trade name under which you do business and the address of the place of business. (If a corporation, state the name of the president and secretary. If a partnership, state the names of all partners. If a trade name, state the names of the individuals who do business under the trade name.)
  - 1.1. The correct and full legal name of the Proposer is:
  - 1.2. The business is a (Sole Proprietorship) (Partnership) (Corporation).
  - 1.3. The names of the corporate officers, or partners, or individuals doing business under a trade name, are as follows:
2. Please describe your company in detail.
3. The address of the principal place of business is:
4. Company telephone number, fax number and e-mail addresses:
5. Number of employees:
6. Name of employees to be assigned to this Project:
7. Company identification numbers for the Internal Revenue Service:
8. Provide Broward County occupational license number, if applicable, and expiration date:
9. How many years has your organization been in business? Does your organization have a specialty?
10. List the last three project of this nature that the firm has completed? Please provide project description, reference and cost of work completed.
11. Have you ever failed to complete any work awarded to you? If so, where and why?

*See Attached*

RFP FORM A (ATTACHMENT)

- 1.1 Florida Coast Services, Inc.
- 1.2 The business is a corporation.
- 1.3 Donna M. Mulgrew is the sole corporate officer.
  
- 2.0 Florida Coast is a full service tree company completely equipped to undertake all phases of tree related issues with the exception of large tree re-location. The general manager and field supervisor is also a Certified Arborist who is on site for every job. Our employees have been with us for over 6 years and have received specialized training. Our equipment consists of 2 aerial lift trucks, one dump bed truck, two brush chippers and one stump grinder.
  
- 3.0 Principal place of business/physical address:  
6664 Sweet Maple Lane  
Boca Raton, FL 33433  
Mailing address:  
P.O. Box 6574 Delray Beach  
Florida, FL 33486
  
- 4.0 Company contact:  
561-477-4830 office  
561-441-1171 mobile  
561-417-4101 fax  
email: [mulgrewd@bellsouth.net](mailto:mulgrewd@bellsouth.net)
  
- 5.0 Number employees: 6
  
- 6.0 Employees To Be Assigned to this Project:  
  
Brian M. Mulgrew, C. A.  
Daniel G. Mulgrew  
Rodis Gamez  
Jose Gomez
  
- 7.0 Tax ID: 65-0594380
  
- 8.0 Broward County Occupational License # 189C-62  
Expiration Date: September 30, 2011  
  
Broward County Tree Trimming License # A-266  
Expiration Date: August 31, 2012

9.0 Florida Coast has been in business in the State of Florida since 1995. Prior to that date, the business was based in South Carolina as Coastal Tree Service from 1983 until 1995. Our speciality is arboriculture.

10.0 Last projects completed:

City of Hollywood (under contract) to date: \$62,436.00

2600 Hollywood Blvd.  
Hollywood, FL 33020  
Hazardous tree removal  
Contact: Mr. Joe Cruz  
Phone: 954-

City of Pompano Beach (extended agreement) to date \$32,135.00

1190 Northeast 3<sup>rd</sup> Avenue  
Pompano Beach, FL  
Contact: Mr. Richard Tench, Grounds Supervisor  
Phone: 954-786-4013

Pondapple Maintenance Association \$13,065.00

Canopy Reduction of selected hardwood specimens  
Crown cleaning and thinning of hardwood specimens  
Trimming of all palms on premises  
Contact: Ms. Bianca Arturo, President of H.O.A.  
Phone: 561-706-2317

11.0 Florida Coast has never failed to complete any project awarded.



CLASS: A

### TREE TRIMMER LICENSE

TTL#: A- 266      EXPIRES: 08/31/2012  
FLORIDA COAST SERVICES, INC.  
6664 SWEET MAPLE LANE  
BOCA RATON, FL 33433  
  
TRAINED EMPLOYEE: BRIAN M. MULGREW

# International Society of Arboriculture

## Certified Arborist

*Brian M. Mulgrew*

Having successfully completed the requirements set by the Arborist Certification Board of the International Society of Arboriculture, the above named is hereby recognized as an ISA Certified Arborist



A handwritten signature in dark ink, appearing to read 'Jim Skiera', positioned above a horizontal line.

Jim Skiera, Executive Director  
International Society of Arboriculture

FL-1260A	Jan 31, 2004	Jun 30, 2013
<small>Certification Number</small>	<small>Certified Since</small>	<small>Expiration Date</small>



16870

**PROFESSIONAL MEMBER**  
**Brian M. Mulgrew**

Membership Card Expires: 12/31/2011

## Tree Trimming Services

Lauderdale-By-The-Sea RFP No. 11-04-03, *RFP Forms*

12. Provide the following information concerning all contracts **in progress** as of the date of submission of this Proposal for your company, division or unit as appropriate.

	Name of Project	Contract with:	Contract Amount
①	Royal Palm Medical Center		2,500
②	Kensington Glen N.O.A		9,100
③	Mill Run N.O.A		32,500
④			

*(Continue list as necessary)*

13. Provide the following information for any subconsultants you will engage if awarded the contract.

Subcontractor Name	Address	Work to be Performed
	N / A	

*The foregoing list of subconsultants may not be amended after award of the contract without the prior written approval of the Town Manager, whose approval shall not be unreasonably withheld.*

**Tree Trimming Services**  
Lauderdale-By-The-Sea RFP No. 11-04-03, *RFP Forms*

**RFP Form B**

Proposer: Florida Coast Services

**REFERENCE FORM**

Forms A, B & C are available in WORD format from the Town Clerk upon request.

**THIS FORM MUST BE SUBMITTED WITH PROPOSAL TO BE DEEMED RESPONSIVE.** The Proposer guarantees the truth and accuracy of all statements and the answers contained herein.

Give names, addresses and telephone numbers of four individuals, corporations, agencies, or institutions for which you have performed work similar to what is proposed in this RFP:

1. Name of Contact \_\_\_\_\_  
Title of Contact \_\_\_\_\_  
Telephone Number: \_\_\_\_\_ Fax Number \_\_\_\_\_
2. Name of Contact \_\_\_\_\_  
Title of Contact \_\_\_\_\_  
Telephone Number: \_\_\_\_\_ Fax Number \_\_\_\_\_
3. Name of Contact \_\_\_\_\_  
Title of Contact \_\_\_\_\_  
Telephone Number: \_\_\_\_\_ Fax Number \_\_\_\_\_
4. Name of Contact \_\_\_\_\_  
Title of Contact \_\_\_\_\_  
Telephone Number: \_\_\_\_\_ Fax Number \_\_\_\_\_

*ATTACHED*

*See*

FLORIDA COAST SERVICES, INC.  
P.O.BOX 6574  
DELRAY BEACH, FLORIDA 33482  
561-477-4830  
EMAIL: mulgrewd@bellsouth.net

REFERENCES

**The School Board of Miami-Dade County**

12525 NW 28<sup>th</sup> Avenue

Miami, Florida 33167

Contact: Mr. David Kandel

Phone: 305-776-9286

Email: dkandel@dadeschools.net

**The City of Hollywood**

2600 Hollywood Blvd.

Hollywood, FL 33020

Contact: Mr. Joe Cruz

Phone: 954-224-4665

**The City of Pompano Beach**

1190 Northeast 3<sup>rd</sup> Avenue

Pompano Beach, FL 33060

Contact: Mr. Richard Tench

Phone: 954-786-4013

Email: richard.tench@copbfl.com

**Grant Property Management**

1599 NW 9<sup>th</sup> Avenue, Suite 2

Boca Raton, FL 33486

Contact: Mr. Glenn Mills

Phone: 561-417-4100

Email: gpm@grantmgmt.com

**Crest Management**

6413 Congress Avenue Ste. 200

Boca Raton, FL 33487

Contact: Mr. Gary Budd

Phone: 561-994-2334

**Tree Trimming Services**  
Lauderdale-By-The-Sea RFP No. 11-04-03, *RFP Forms*

**RFP Form C**

Proposer: Florida Coast Services

**PRICE PROPOSAL FORM**

**Note:** Forms A, B & C are available in WORD format from the Town Clerk upon request.

**THIS FORM MUST BE SIGNED AND SUBMITTED WITH PROPOSAL TO BE DEEMED RESPONSIVE.**  
The undersigned guarantees the truth and accuracy of all statements and the answers contained herein.

Name of Proposer: Florida Coast Services, Inc

Name of authorized representative of Proposer: Donna Mulgrew

**Project Cost**

<b>Deliverables</b>	<b>Professional Services Fee</b>
Cost per Palm Tree	\$ 35.00
Hourly rate for Canopy Trees	\$295.00
Hourly rate for Stump Grinding	\$120.00

**Instructions:** Show the project cost for each deliverable your firm will provide per the requested scope of work. Include the fees associated with each proposed deliverable.

Fees should be detailed to the extent possible per deliverable, with estimated out-of-pocket expenses separate from the proposed fees for professional services.

The Total Project Cost SHALL include all fees and reimbursements for out of pocket costs. The Town will not reimburse for any costs not actually incurred and paid for by the Proposer and included in its proposal. Reasonable proof thereof will be required.

**Tree Trimming Services**  
Lauderdale-By-The-Sea RFP No. 11-04-03, *RFP Forms*

**RFP FORM D**

Proposer: Florida Coast Services, Inc.

**PROPOSER'S CERTIFICATION**

**THIS FORM MUST BE SIGNED AND SUBMITTED WITH PROPOSAL TO BE DEEMED RESPONSIVE.**  
The undersigned guarantees the truth and accuracy of all statements and the answers contained herein.

I have carefully examined the Request for Proposal referenced above ("RFP") and any other documents accompanying or made a part of this RFP.

I hereby propose to furnish the goods or services specified in the RFP. I agree that my proposal will remain firm for a period of 120 days in order to allow the Town adequate time to evaluate the proposals.

I certify that all information contained in this proposal is truthful to the best of my knowledge and belief. I further certify that I am duly authorized to submit this proposal on behalf of the firm as its act and deed and that the firm is ready, willing and able to perform if awarded the contract.

The firm and/or Proposer hereby authorizes the Town of Lauderdale-by-the-Sea, its staff or consultants, to contact any of the references provided in the proposal and specifically authorizes such references to release, either orally or in writing, any appropriate data with respect to the firm offering this proposal.

I further certify, under oath, that this proposal is made without prior understanding, agreement, connection, discussion, or collusion with any other person, firm or corporation submitting a proposal for the same product or service; no officer, employee or agent of the Town or any other proposer is interested in said proposal; and that the undersigned executed this Proposer's Certification with full knowledge and understanding of the matters therein contained and was duly authorized to do so.

If this proposal is selected, I understand that I will be expected to execute the Town's standard professional services contract, in the form approved by the Town Attorney.

A person or affiliate who has been placed on the convicted vendor list following a conviction for public entity crimes may not submit a bid on a contract to provide any goods or services to a public entity, may not submit a bid on a contract with a public entity for the construction or repair of a public building or public work, may not submit bids on leases of real property to a public entity, may not be awarded or perform work as a contractor, supplier, sub-contractor, or consultant under a contract with a public entity, and may not transact business with any public

**Tree Trimming Services**

Lauderdale-By-The-Sea RFP No. 11-04-03, *RFP Forms*

entity in excess of the threshold amount provided in Sec. 287.017 Florida Statutes, for CATEGORY TWO for a period of 36 months from the date of being placed on the convicted vendor list. I further certify, under oath, that neither the entity submitting this sworn statement, not to my knowledge, any of its officers, directors, executives, partners, shareholder, employees, members or agents active in the management of the entity has been convicted of a public entity crime subsequent to July 1, 1989.

Florida Coast Services, Inc.  
Name of Business

By: Donna Mulgrew  
Signature

Donna Mulgrew, Pres  
Print Name and Title

P.O. Box 6574

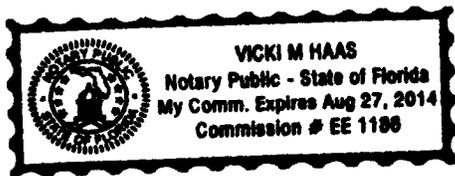
Delray Bch FL 33482  
Mailing Address

State of Florida  
County of Palm Beach

Sworn to and subscribed before me this 4th day of May, 2011.

Notary Public  
Vicki M. Haas

Vicki M. Haas  
My Commission Expires: 8-27-2014





**RFP. No. 11-04-03  
Tree Trimming Services**

**Submitted by:**

**Rudy Villanueva  
Superior Landscaping & Lawn Service, Inc.  
2200 NW 23<sup>rd</sup> Avenue  
Miami, Florida 33142  
Phone: 305-634-0717  
Fax: 305-634-0744**



**RESPONSE TO SECTION I**

**A. Letter:**

Please see the attached company letter

**B. Authorized Representatives:**

Orlando Otero – President – 305-634-0717  
Rudy Villanueva – General Manager – 305-634-0717  
Maria Valdes – Vice President – 305-634-0717  
Betsy Quevedo – Controller – 305-634-0717

**C. Address:**

2200 NW 23<sup>rd</sup> Avenue  
Miami, Florida 33142

May 5, 2011

Town of Lauderdale-By-The-Sea  
Town Hall  
4501 Ocean Drive  
Lauderdale-By-The-Sea, FL. 33308

**Re: ITB No: 11-04-03 Tree Trimming Services**

Ladies and Gentlemen:

Thank you for allowing Superior Landscaping & Lawn Service, Inc. the opportunity to present our services to you. Our company's sole aim is to provide the finest quality of services to our clients. The company was founded in 1982 by Orlando Otero. He applied a 'service-first attitude' as an initial foundation to his work and to this day it is applied throughout to all customers. This has enabled Superior Landscaping & Lawn Service, Inc. to become one of South Florida's largest, independently-owned landscaping and lawn service companies.

Our company offers a 'full menu' of services within the industry - Architectural Landscape Design, Lawn Maintenance, Property Management, Landscape Irrigation, Arbor, Fertilization, Hardscape, Hurricane/Storm preparation, Recovery services; Water Features & Integrated Pest Management. Our vast experience in providing services to municipalities with similar size and scope of services include, but are not limited to, the City of Sunrise, City of Boca Raton, City of Miami Beach Parks and Recreation, and the Miami International Airport.

Superior Landscaping is a professional organization employing over 280 team members that include management, administrative staff, and over 230 fully-trained, courteous, and fully uniformed technicians. The company's main office is located in Miami, with branch offices located throughout Florida. All office locations are fully automated and staffed with professionally trained customer service-oriented personnel.

We are committed to working closely with you and your personnel to insure that all your goals are achieved. With confidence in the ability to serve you, we look forward to the opportunity to earn your business. Thank you for your consideration and time.

Sincerely,

Orlando Otero  
President



### SECTION III

#### Table of Contents

- I. Letter of Transmittal
- II. Title Page
- III. Table of Contents
- IV. Organization Profile and Qualifications
- V. Experience
- VI. Approach to Providing Services
- VII. Compensation



#### SECTION IV

#### Organization Profile and Qualifications

Please see the attached documents.

**Tree Trimming Services**  
Lauderdale-By-The-Sea RFP No. 11-04-03, *RFP Forms*

**RFP FORM A**

Proposer: Superior Landscaping & Lawn Service, Inc.

**QUALIFICATIONS STATEMENT**

**Note: Forms A, B & C are available in WORD format from the Town Clerk upon request.**

**THIS FORM MUST BE SIGNED AND SUBMITTED WITH PROPOSAL TO BE DEEMED RESPONSIVE.**  
The undersigned guarantees the truth and accuracy of all statements and the answers contained herein.

1. State the full and correct name of the partnership, corporation or trade name under which you do business and the address of the place of business. (If a corporation, state the name of the president and secretary. If a partnership, state the names of all partners. If a trade name, state the names of the individuals who do business under the trade name.)
  - 1.1. The correct and full legal name of the Proposer is: Superior Landscape & Lawn Service, Inc.
  - 1.2. The business is a (Sole Proprietorship) (Partnership) (Corporation).
  - 1.3. The names of the corporate officers, or partners, or individuals doing business under a trade name, are as follows: Please see section I
2. Please describe your company in detail. please see attached
3. The address of the principal place of business is: 2200 NW 23 Avenue  
Miami, FL 33142
4. Company telephone number, fax number and e-mail addresses:
5. Number of employees: 120
6. Name of employees to be assigned to this Project: Daniel Roque
7. Company identification numbers for the Internal Revenue Service: 650838100
8. Provide Broward County occupational license number, if applicable, and expiration date: See Attached
9. How many years has your organization been in business? Does your organization have a specialty? 28. Grounds Maintenance, Arbor Services, Installation
10. List the last three project of this nature that the firm has completed? Please provide project description, reference and cost of work completed. please see attached
11. Have you ever failed to complete any work awarded to you? If so, where and why?  
No.

## Tree Trimming Services

Lauderdale-By-The-Sea RFP No. 11-04-03, *RFP Forms*

12. Provide the following information concerning all contracts **in progress** as of the date of submission of this Proposal for your company, division or unit as appropriate.

Name of Project	Contract with:	Contract Amount
<i>Please see the attached Document</i>		

*(Continue list as necessary)*

13. Provide the following information for any subconsultants you will engage if awarded the contract.

Subcontractor Name	Address	Work to be Performed
<i>N/A</i>		

*The foregoing list of subconsultants may not be amended after award of the contract without the prior written approval of the Town Manager, whose approval shall not be unreasonably withheld.*

**Tree Trimming Services**  
Lauderdale-By-The-Sea RFP No. 11-04-03, *RFP Forms*

**RFP Form B**

*Superior Landscaping &*  
Proposer: Lawn Service, Inc.

**REFERENCE FORM**

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Give names, addresses and telephone numbers of four individuals, corporations, agencies, or institutions for which you have performed work similar to what is proposed in this RFP:

1. Name of Contact Please see attached  
Title of Contact \_\_\_\_\_  
Telephone Number: \_\_\_\_\_ Fax Number \_\_\_\_\_
  
2. Name of Contact \_\_\_\_\_  
Title of Contact \_\_\_\_\_  
Telephone Number: \_\_\_\_\_ Fax Number \_\_\_\_\_
  
3. Name of Contact \_\_\_\_\_  
Title of Contact \_\_\_\_\_  
Telephone Number: \_\_\_\_\_ Fax Number \_\_\_\_\_
  
4. Name of Contact \_\_\_\_\_  
Title of Contact \_\_\_\_\_  
Telephone Number: \_\_\_\_\_ Fax Number \_\_\_\_\_

**Tree Trimming Services**  
Lauderdale-By-The-Sea RFP No. 11-04-03, *RFP Forms*

**RFP Form C**

Proposer: Superior Landscaping & Lawn Service, Inc

**PRICE PROPOSAL FORM**

**Note: Forms A, B & C are available in WORD format from the Town Clerk upon request.**

**THIS FORM MUST BE SIGNED AND SUBMITTED WITH PROPOSAL TO BE DEEMED RESPONSIVE.**  
The undersigned guarantees the truth and accuracy of all statements and the answers contained herein.

Name of Proposer: Superior Landscaping & Lawn Service, Inc

Name of authorized representative of Proposer: Rudy Wilkerson - Billarum

**Project Cost**

<b>Deliverables</b>	<b>Professional Services Fee</b>
Cost per Palm Tree	\$ <u>19.00</u>
Hourly rate for Canopy Trees	\$ <u>97.00</u>
Hourly rate for Stump Grinding	\$ <u>49.00</u>

Instructions: Show the project cost for each deliverable your firm will provide per the requested scope of work. Include the fees associated with each proposed deliverable.

Fees should be detailed to the extent possible per deliverable, with estimated out-of-pocket expenses separate from the proposed fees for professional services.

The Total Project Cost SHALL include all fees and reimbursements for out of pocket costs. The Town will not reimburse for any costs not actually incurred and paid for by the Proposer and included in its proposal. Reasonable proof thereof will be required.

**Tree Trimming Services**  
Lauderdale-By-The-Sea RFP No. 11-04-03, *RFP Forms*

**RFP FORM D**

Proposer: *Superior Landscaping*   
*Lawn Service, Inc.*

**PROPOSER'S CERTIFICATION**

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I have carefully examined the Request for Proposal referenced above ("RFP") and any other documents accompanying or made a part of this RFP.

I hereby propose to furnish the goods or services specified in the RFP. I agree that my proposal will remain firm for a period of 120 days in order to allow the Town adequate time to evaluate the proposals.

I certify that all information contained in this proposal is truthful to the best of my knowledge and belief. I further certify that I am duly authorized to submit this proposal on behalf of the firm as its act and deed and that the firm is ready, willing and able to perform if awarded the contract.

The firm and/or Proposer hereby authorizes the Town of Lauderdale-by-the-Sea, its staff or consultants, to contact any of the references provided in the proposal and specifically authorizes such references to release, either orally or in writing, any appropriate data with respect to the firm offering this proposal.

I further certify, under oath, that this proposal is made without prior understanding, agreement, connection, discussion, or collusion with any other person, firm or corporation submitting a proposal for the same product or service; no officer, employee or agent of the Town or any other proposer is interested in said proposal; and that the undersigned executed this Proposer's Certification with full knowledge and understanding of the matters therein contained and was duly authorized to do so.

If this proposal is selected, I understand that I will be expected to execute the Town's standard professional services contract, in the form approved by the Town Attorney.

A person or affiliate who has been placed on the convicted vendor list following a conviction for public entity crimes may not submit a bid on a contract to provide any goods or services to a public entity, may not submit a bid on a contract with a public entity for the construction or repair of a public building or public work, may not submit bids on leases of real property to a public entity, may not be awarded or perform work as a contractor, supplier, sub-contractor, or consultant under a contract with a public entity, and may not transact business with any public

# Tree Trimming Services

Lauderdale-By-The-Sea RFP No. 11-04-03, *RFP Forms*

entity in excess of the threshold amount provided in Sec. 287.017 Florida Statutes, for CATEGORY TWO for a period of 36 months from the date of being placed on the convicted vendor list. I further certify, under oath, that neither the entity submitting this sworn statement, not to my knowledge, any of its officers, directors, executives, partners, shareholder, employees, members or agents active in the management of the entity has been convicted of a public entity crime subsequent to July 1, 1989.

Superior Landscaping & Lawn Service, Inc.  
Name of Business

By:

Signature

Rudy Villanueva - General Manager  
Print Name and Title

2200 NW 23 Avenue

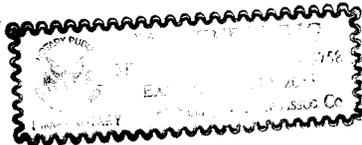
Miami, FL 33142  
Mailing Address

State of Florida  
County of Miami-Dade

Sworn to and subscribed before me this 5 day of May, 2011.

Notary Public

6/27/11  
My Commission Expires:



## **ORLANDO OTERO**

*Principal/President*

### **PROFESSIONAL EXPERIENCE**

Superior Landscaping & Lawn Service, Inc.  
*Owner/President*

February 1982 - present

- Direct Business Operations
- Responsible for providing quality services to my company's clients
- Strive for continued growth and expansion of services
- Founded the company over twenty years ago
- Establish sound and ethical working practices for the company
- Responsible for overseeing all daily operations of the company
- Responsible for stockholder decision-making

### **EDUCATION**

Florida International University, 1990  
*BA Business Administration*  
*Major: Finance*

### **CERTIFICATIONS**

Certified Tree Trimmer, Certificate of Competency  
Miami, Florida  
American Management Association, Managing Conflicts in the Workplace  
American Management Association, Strategies to Improve Performance  
American Management Association, Creating a Positive and Productive Workplace  
Lawn Care Professional

## MARIA VALDES

*Office Manager*

### PROFESSIONAL EXPERIENCE

Superior Landscaping & Lawn Service, Inc.  
Miami, FL  
*Office Manager*

January 1993 - present

- Supervise office staff
- Staff training
- Accounts receivable and collections analysis
- Contact person for clients with special requests and or concerns
- Customer Service

Fernando Fonseca, MD  
Miami, FL  
*Office Manager*

January 1990 – January 1993

- Supervise office staff
- Staff training
- Manage Accounts Receivable and Payables
- Monthly bank reconciliations
- Responsible for month-end and year-end entries

### EDUCATION

Miami Dade Community College  
Miami, FL 1987  
*Associate in Arts - Business Administration*

Florida International University  
Miami, FL 1990  
*BA in Arts - Business Administration*

## **BETSY QUEVEDO**

*Financial Controller*

### **PROFESSIONAL EXPERIENCE**

Superior Landscaping & Lawn Service, Inc.  
Miami, FL  
*Financial Controller*

May 2008 - present

- Supervise an Accounting Department of Five employees
- Supervise Payroll, Accounts Payable, Accounts Receivable, Job Costing
- Reconcile bank statements, credit cards and notes payable
- Reconcile to trial balance
- Post journal entries, percent of completion entries, and closing entries
- Create Work In Progress reports for \$20,000,000 contract totals
- Work with Bank Account Managers, Bonding Companies and CPA for company needs
- Meet with Owners to create & discuss Business Plan
- Create Financial Statements including P & L, Balance Sheet and Cash Flow reports

Superior Landscaping & Lawn Service, Inc.  
Miami, FL  
*Project Manager*

January 2007 – May 2008

- Process all awarded contracts including analyzing contract language, obtaining Certificates of Insurance, Performance Bonds, and all paperwork required for execution
- Preparing for and attending Pre-Construction meetings and submittal of all pertinent forms and paperwork
- Planning and scheduling for construction using Primavera 6.0 software
- Continuously analyzing budgets, costs, Project P & L's for maximum job profit and decision-making
- Worked with rest of Project Team (Construction Manager, Superintendents, Foremen) to bring in project on budget, in time and gain final acceptance from Owner
- Responsible for all of the company's larger projects - a total of \$20,000,000

Superior Landscaping & Lawn Service, Inc.  
Miami, FL  
*Assistant General Manager*

August 2004 – January 2007

- Responsible for creating and submitting customer proposals, obtaining and preparing new bids for larger projects
- Created all monthly invoices, including monthly maintenance and construction-type monthly pay applications, notice to owner, and releases of lien
- Prepared daily bank deposits
- Handled customer service including service calls, work follow up calls and account calls
- Assisted Owner with all of his daily responsibilities

Hi-Tech School of Miami  
Miami/Hialeah, FL  
*School Administrator*

February 1999 – August 2004

- Served as Self-Evaluation Report committee leader for all school campuses
- Prepared periodic Accreditation (ACCSCCT) applications and Self Evaluation Reports
- Represented the school at FAPSC, ACCSCT and USDOE meetings and seminars
- Continuously audited each school department for adherence to Department of Education and Accreditation standards & regulations

## **EDUCATION**

Miami-Dade College, Miami, FL  
*AA in Computer Sciences and Business Administration*  
*Microsoft Office Specialist – Certiport*

## **SKILLS**

MS Word and MS Excel  
QuickBooks, MS Word, MS Excel, MS PowerPoint, MS Publisher, MS Outlook, MS Project, Primavera  
Fluent in English and Spanish

## **RODOLFO "RUDY" VILLANUEVA**

*General Manager*

### **PROFESSIONAL EXPERIENCE**

Superior Landscaping & Lawn Service, Inc.

May 2009 - present

*General Manager*

- Determine staffing requirements
- Interview, hire and train new employees, or oversee those personnel processes
- Direct and coordinate activities concerned with the production, pricing, sales, and services
- Establish and implement departmental policies, goals, objectives, and procedures, conferring with board members, organization officials, and staff members as necessary
- Monitor the facility to ensure that it remains safe, secure, and well-maintained
- Manage staff, preparing work schedules and assigning specific duties
- Monitor businesses and agencies to ensure that they efficiently and effectively provide needed services while staying within budgetary limits
- Oversee activities directly related to providing services
- Oversee construction and renovation projects to improve efficiency and to ensure that facilities meet environmental, health, and security standards, and comply with government regulations
- Oversee the maintenance and repair of machinery, equipment, and electrical/mechanical systems
- Perform work such as assisting customers and taking inventory
- Recommend locations for new facilities or oversee the remodeling of current facilities
- Review financial statements, sales and activity reports, and other performance data to measure productivity and goal achievement and to determine areas needing cost reduction and program improvement.

Arazoza Brothers Corp. - Landscape & Irrigation

April 2006 - March 2009

*Business Development/Marketing Manager, Sales/Senior Estimator, Safety Manager*

- Safety Management
- Quality Assurance Management
- Project Management
- Staff Recruitment/Training & Evaluation
- Safety Plan Authoring & Implementation
- Construction Documents/Blueprint
- Reading & Analysis
- Critical Path Management/Task Scheduling & Work Flow Planning
- Team Building & Leadership
- Purchasing & Procurement
- Customer Service Maximization
- Corporate Mission Fulfillment
- Risk Management Assessment
- Business Development
- Estimate Coordination/Review & Completion
- Sales & Marketing

- Process/Techniques/Results
- Accounts Management
- Maintenance/Aging/Collections
- Project Start-up/Construction/Closure Scope of work review/Analysis
- Contracts Administration

Willard Brothers Construction & BMHC Southeast Region  
*Sales Manager, Construction Manager, PM, Superintendent Instructor*

July 2003 - March 2006

- Same Responsibilities/Tasks as Above

C Squared Construction  
*Senior Estimator, Project Manager, Safety Coordinator, Contracts Manager*

July 1998 - June 2003

- Same Responsibilities/Tasks as Above

## EDUCATION

Florida State University, 1987  
*Political Science & Biology*  
*Minors: Chemistry, Economics, Sociology*

## TRAINING COURSES

OS1-IA 10 Hour  
 OSHA 40 Hour  
 Scaffold Training  
 Trench Safety  
 Powder Tools Certified  
 Jobsite Risk Management Assessment  
 Employee Recruitment & Retention  
 Human Resources & Workplace Guidelines  
 Management Strategies & Corporate Fundamentals  
 Tasks & Scheduling for "Money & Time"  
 Certified General Contractor  
 Florida Mortgage Broker  
 Florida Real Estate Salesperson  
 Life & Health Insurance  
 National Catastrophic Property Inspector  
 Professional Affiliations:  
 Golf Course Builders Association  
 Miami-Dade County Action/Steering Committee  
 Construction Association of South Florida  
 Associated Builders & Contractors

## **DAVID VINCENT**

*Regional Operations Manager*

### **PROFESSIONAL EXPERIENCE**

Superior Landscaping & Lawn Service, Inc.  
*Regional Operations Manager*

May 2007 - present

- Creating job budgets and monitoring existing job budgets man-hours and material cost
- Creating spreadsheets to simplify the proposal and enhancement procedures
- Approval of all proposals prior to sending it to the clients
- Assisting business development with all estimates and takeoffs for jobs to be bid
- Assuring client satisfaction
- Assuring safety of staff and citizens of the public
- Ordering of equipment and trucks
- Monitoring Accounts Receivable/Payable
- Execution of contracts
- Hiring of account managers
- Performance evaluations
- Organizing monthly budget meetings with account managers
- Training account managers
- Organizing monthly equipment inventory per branch
- Overseeing product and material usage and cost per branch
- Overseeing and authorizing the equipment repairs per branch
- Human Resources, accidents and workers compensation claims to assure all documentation is accurate.

Vila and Son Landscaping  
*Palm Beach Maintenance Operations Manager*

March 2003 to May 2007

- Sales and business development, Proposals and Enhancements
- Developing and monitoring account budgets
- Hiring and terminations of employees
- Overseeing approximately 60+ employees and \$2.8 million in revenue for the maintenance department
- Overseeing all equipment and fleet needs and repairs
- Attending monthly budget meetings with owners and corporate staff
- Overseeing product and material usage per jobsite
- Actively involved in accounts receivable
- Training of employees quality control and safety
- Attending to client satisfaction on a regular basis
- Human Resources, accidents and workers compensation claims to assure all documentation is accurate.

Lawn Maid Lawn Maintenance  
*Supervisor/Manager*

March 1996 to March 2003

- Began as laborer where I learned to maintain estates; various techniques with regards to lawns, trees, shrubs, and plants; learned about the uses of irrigation, pest control and fertilizers.
- Promoted to foreman, to supervisor and finally to manager, where the duties included:
- Overseeing work crews, scheduling jobs, employee hours,
- Maintenance of inventory,
- Customer service
- Preparation of proposals for clients and prospective clients
- Keeping a general knowledge of all outstanding invoices

### **SKILLS**

Bilingual; Able to perform miscellaneous tasks; Knowledge of numerous hand and power tools; able to work with drywall, roofing materials, woodwork, different paints/stains, fencing materials and concrete; General mechanic; Basic knowledge of electrical work; Excellent working knowledge of all lawn maintenance tools/ Experience driving all types of vehicles (no CDL)

# MISAEAL ROJAS

*Maintenance Account Manager*

## PROFESSIONAL EXPERIENCE

Superior Landscaping & Lawn Service, Inc.  
*Maintenance Account Manager*

2010 - present

- Certified Horticulturist for Miami, Broward, Palm Beach & The City of Miami
- Provide customer service to clients
- Broward Account Manager
- Miami, Broward, Palm beach Pest Management Manager
- Attends Pre-Bid meeting and conducts job site visits

Landscape Maintenance Professionals, Inc. (Ft. Lauderdale & Miami )  
*South Florida District Manager & Branch manager*

2009 – 2010

- South Florida District Manager & Branch Manager
- Responsible for every operation from Ft. Lauderdale Branch
- Payroll
- Employee Training and Schedules
- Sales
- Material Orders
- Operations for all crews for Ft. Lauderdale (Irrigation, Lawn & Ornamental)
- Customer Relations in a very diplomatic way
- Provide fast and reliable services that exceeded customer expectations

Lawn and Garden Services Corp.  
*Branch Manager & Designer*

1999 – 2009

- In charge of all Aspects of related company issues & road maintenance, landscaping & design
- Customer relations
- Purchasing Agent
- Payroll
- Uniform Supplies & all schedules

One Two Tree, Inc.  
*Landscape Maintenance Foreman*

1997 – 1999

- In charge of all maintenance, landscaping, irrigation checks with repairs for 15 residential accounts & 2 commercial accounts

## EDUCATION

High School Diploma

University of Florida – Bachelors of Science in Landscape & Nursery Horticulture

Stratford Career Institute – Diploma with Highest Honors in Gardening & Landscaping





# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
11/10/2010

<b>PRODUCER</b> (305) 445-3535 FAX: (866) 415-0825 Fortun Insurance, Inc. 365 Palermo Ave.  <b>Coral Gables FL 33134-6607</b>  <b>INSURED</b> Superior Landscaping & Lawn Service, Inc. 2200 NW 23rd Avenue  <b>Miami FL 33142</b>	THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW.												
	<table border="1"> <tr> <th>INSURERS AFFORDING COVERAGE</th> <th>NAIC #</th> </tr> <tr> <td>INSURER A: St. Paul Guardian (Travelers)</td> <td></td> </tr> <tr> <td>INSURER B: Phoenix Insurance Company</td> <td></td> </tr> <tr> <td>INSURER C: St. Paul Fire &amp; Marine</td> <td></td> </tr> <tr> <td>INSURER D:</td> <td></td> </tr> <tr> <td>INSURER E:</td> <td></td> </tr> </table>	INSURERS AFFORDING COVERAGE	NAIC #	INSURER A: St. Paul Guardian (Travelers)		INSURER B: Phoenix Insurance Company		INSURER C: St. Paul Fire & Marine		INSURER D:		INSURER E:	
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### COVERAGES

THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. AGGREGATE LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR ADD'L LTR	INSRD	TYPE OF INSURANCE	POLICY NUMBER	POLICY EFFECTIVE DATE (MM/DD/YYYY)	POLICY EXPIRATION DATE (MM/DD/YYYY)	LIMITS
A		<b>GENERAL LIABILITY</b> <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS MADE <input checked="" type="checkbox"/> OCCUR  GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC	GL08102620	11/7/2010	11/7/2011	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000
B		<b>AUTOMOBILE LIABILITY</b> <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input checked="" type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS <input checked="" type="checkbox"/> Comp & Collision <input checked="" type="checkbox"/> Deductible \$1,000	BA399MS00A	11/7/2010	11/7/2011	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
		<b>GARAGE LIABILITY</b> <input type="checkbox"/> ANY AUTO				AUTO ONLY - EA ACCIDENT \$ OTHER THAN EA ACC AGG \$
C		<b>EXCESS / UMBRELLA LIABILITY</b> <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> CLAIMS MADE  <input type="checkbox"/> DEDUCTIBLE <input checked="" type="checkbox"/> RETENTION \$ 10,000	QK06803983	11/7/2010	11/7/2011	EACH OCCURRENCE \$ 5,000,000 AGGREGATE \$ 5,000,000 Products/Comp Op Agg \$ 5,000,000
		<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) <input type="checkbox"/> If yes, describe under SPECIAL PROVISIONS below Y/N				WC STATU-TORY LIMITS <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$
		OTHER				

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES / EXCLUSIONS ADDED BY ENDORSEMENT / SPECIAL PROVISIONS  
 "Sample" is listed as Additional Insured. 10 days notice of cancellation for non payment of premium. Subject to all policy terms, conditions, deductibles and exclusions shown in the policy.

### CERTIFICATE HOLDER

"SAMPLE"

### CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, THE ISSUING INSURER WILL ENDEAVOR TO MAIL 30 DAYS WRITTEN NOTICE TO THE CERTIFICATE HOLDER NAMED TO THE LEFT, BUT FAILURE TO DO SO SHALL IMPOSE NO OBLIGATION OR LIABILITY OF ANY KIND UPON THE INSURER, ITS AGENTS OR REPRESENTATIVES.

AUTHORIZED REPRESENTATIVE

Hector Fortún/TH



STATE OF FLORIDA

DEPARTMENT OF BUSINESS AND PROFESSIONAL REGULATION

CONSTRUCTION INDUSTRY LICENSING BOARD  
1940 NORTH MONROE STREET  
TALLAHASSEE FL 32399-0783

(850) 487-1395

SUPERIOR LANDSCAPING & LAWN SERVICE INC  
PO BOX 35-0095  
MIAMI FL 33135-0095

AC# 4426685

STATE OF FLORIDA  
DEPARTMENT OF BUSINESS AND PROFESSIONAL REGULATION  
CONSTRUCTION INDUSTRY LICENSING BOARD  
SEQ# L0906020158

DATE	BATCH NUMBER	LICENSE NBR
06/02/2009	080501174	QB52863

The BUSINESS ORGANIZATION  
Named below IS QUALIFIED  
Under the provisions of Chapter 489 FS  
Expiration date: AUG 31 2014  
(THIS IS NOT A LICENSE TO PERFORM WORK. THIS ALLOWS  
COMPANY TO DO BUSINESS ONLY IF IT HAS A QUALIFIER.)  
SUPERIOR LANDSCAPING & LAWN SERVICE INC  
22003 NW 23RD AVENUE  
MIAMI FL 33142

CHARLIE CRIST  
GOVERNOR

CHARLES W. DRAGO  
SECRETARY

DISPLAY AS REQUIRED BY LAW

# ACORD CERTIFICATE OF LIABILITY INSURANCE

OP ID EA  
SUPER-8

DATE (MM/DD/YYYY)  
12/02/10

**PRODUCER**  
Insurance Marketers, Inc.  
2600 Douglas Road Suite 712  
Coral Gables FL 33134  
Phone: 305-442-9507 Fax: 305-447-8527

**INSURED**  
Superior Landscaping & Lawn  
P.O. Box 35-0095  
Miami FL 33135

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW.

INSURERS AFFORDING COVERAGE		NAIC #
INSURER A:	Hartford Fire Insurance Co,	19682
INSURER B:		
INSURER C:		
INSURER D:		
INSURER E:		

## COVERAGES

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INSR ADD'L LTR	INSRD	TYPE OF INSURANCE	POLICY NUMBER	POLICY EFFECTIVE DATE (MM/DD/YY)	POLICY EXPIRATION DATE (MM/DD/YY)	LIMITS									
		<b>GENERAL LIABILITY</b> <input type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS MADE <input type="checkbox"/> OCCUR  GEN'L AGGREGATE LIMIT APPLIES PER <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC				EACH OCCURRENCE	\$								
						DAMAGE TO RENTED PREMISES (Ea occurrence)	\$								
						MED EXP (Any one person)	\$								
						PERSONAL & ADV INJURY	\$								
						GENERAL AGGREGATE	\$								
						PRODUCTS - COM/POP AGG	\$								
		<b>AUTOMOBILE LIABILITY</b> <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> NON-OWNED AUTOS				COMBINED SINGLE LIMIT (Ea accident)	\$								
						BODILY INJURY (Per person)	\$								
						BODILY INJURY (Per accident)	\$								
						PROPERTY DAMAGE (Per accident)	\$								
		<b>GARAGE LIABILITY</b> <input type="checkbox"/> ANY AUTO				AUTO ONLY - EA ACCIDENT	\$								
						OTHER THAN AUTO ONLY	EA ACC \$ AGG \$								
		<b>EXCESS/UMBRELLA LIABILITY</b> <input type="checkbox"/> OCCUR <input type="checkbox"/> CLAIMS MADE  <input type="checkbox"/> DEDUCTIBLE RETENTION \$				EACH OCCURRENCE	\$								
						AGGREGATE	\$								
							\$								
							\$								
							\$								
A		<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? If yes, describe under SPECIAL PROVISIONS below OTHER	21WBNO1877	12/01/10	12/01/11	<table border="1"> <tr> <td>WC STATU-TORY LIMITS</td> <td>TOT-H-ER</td> </tr> <tr> <td>E.L. EACH ACCIDENT</td> <td>\$ 1000000</td> </tr> <tr> <td>E.L. DISEASE - EA EMPLOYEE</td> <td>\$ 1000000</td> </tr> <tr> <td>E.L. DISEASE - POLICY LIMIT</td> <td>\$ 1000000</td> </tr> </table>	WC STATU-TORY LIMITS	TOT-H-ER	E.L. EACH ACCIDENT	\$ 1000000	E.L. DISEASE - EA EMPLOYEE	\$ 1000000	E.L. DISEASE - POLICY LIMIT	\$ 1000000	
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DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES / EXCLUSIONS ADDED BY ENDORSEMENT / SPECIAL PROVISIONS  
 . Coverages are subject to the terms, conditions, deductibles and exclusions as shown on the policy.

## CERTIFICATE HOLDER

## CANCELLATION

MIAMI-D  
 "SAMPLE"

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, THE ISSUING INSURER WILL ENDEAVOR TO MAIL 30 DAYS WRITTEN NOTICE TO THE CERTIFICATE HOLDER NAMED TO THE LEFT, BUT FAILURE TO DO SO SHALL IMPOSE NO OBLIGATION OR LIABILITY OF ANY KIND UPON THE INSURER, ITS AGENTS OR REPRESENTATIVES.  
 AUTHORIZED REPRESENTATIVE  
 Evarist Milian, Jr.

## **Financial References**

Bank of America  
Isabel Reyes  
2195 SW 8 Street  
Miami, Fl. 33135  
305 643-5500

Florida Mulch  
4754 N. Kenansville Road  
St Cloud, FL 34773  
866 796-8524 -Mike

Villa & Son Nursery  
20451 SW 216 Street  
Miami, FL 33170  
305-245-2055

## Equipment List

Item	Purchase Date	Purchase Description
Blower-1233	06/22/2009	KAW Blower Tube Throttle KRB750B-A3
Blower-1235	06/22/2009	KAW Blower Tube Throttle KRB750B-A3
Blower-1248	06/22/2009	KAW Blower Tube Throttle KRB750B-A3
Blower-1249	06/22/2009	KAW Blower Tube Throttle KRB750B-A3
Blower-1254	06/22/2009	KAW Blower Tube Throttle KRB750B-A3
Blower-1259	06/22/2009	KAW Blower Tube Throttle KRB750B-A3
Blower-1264	06/22/2009	KAW Blower Tube Throttle KRB750B-A3
Blower-1266	06/22/2009	KAW Blower Tube Throttle KRB750B-A3
Blower-1268	06/22/2009	KAW Blower Tube Throttle KRB750B-A3
Blower-1289	06/22/2009	KAW Blower Tube Throttle KRB750B-A3
Blower-1687	09/17/2009	KAW Blower Tube Throttle KRB750B-A3
Blower-1704	02/18/2010	KAW Blower Tube Throttle KRB750B-A3
Blower-1705	09/17/2009	KAW Blower Tube Throttle KRB750B-A3
Blower-1711	02/18/2010	KAW Blower Tube Throttle KRB750B-A3
Blower-1714	02/18/2010	KAW Blower Tube Throttle KRB750B-A3
Blower-1721	02/18/2010	KAW Blower Tube Throttle KRB750B-A3
Blower-2329	07/01/2010	KAW Blower Tube Throttle KRB750B-A3
Blower-2332	07/21/2010	KAW Blower Tube Throttle KRB750B-A3
Blower-2336	07/21/2010	KAW Blower Tube Throttle KRB750B-A3
Blower-2337	07/21/2010	KAW Blower Tube Throttle KRB750B-A3
Blower-2338	07/01/2010	KAW Blower Tube Throttle KRB750B-A3
Blower-2339	07/01/2010	KAW Blower Tube Throttle KRB750B-A3
Blower-2343	07/21/2010	KAW Blower Tube Throttle KRB750B-A3
Blower-2359	07/01/2010	KAW Blower Tube Throttle KRB750B-A3
Blower-3030	08/27/2005	Honda LW Ho 13HP Blower
Blower-3814	11/03/2008	Blower 65CC RH BP
Blower-8299	08/25/2008	Honda 13HP Blower
Blower-9314	07/08/2008	Echo 63CC Blower
Blower-9499	07/08/2008	Echo 63CC Blower
Blower-9569	07/08/2008	Echo 63CC Blower
Blower-9578	07/08/2008	Echo 63CC Blower
Blower-9678	06/22/2009	KAW Blower Tube Throttle KRB750B-A3
Blower-9679	06/22/2009	KAW Blower Tube Throttle KRB750B-A3
Blower-9680	06/22/2009	KAW Blower Tube Throttle KRB750B-A3
Blower-9681	06/22/2009	KAW Blower Tube Throttle KRB750B-A3
Blower-9683	06/22/2009	KAW Blower Tube Throttle KRB750B-A3
Blower-9702	09/11/2009	KAW Blower Tube Throttle KRB750B-A3
Blower-9703	06/22/2009	KAW Blower Tube Throttle KRB750B-A3
Blower-9704	06/22/2009	KAW Blower Tube Throttle KRB750B-A3
Blower-9705	09/11/2009	KAW Blower Tube Throttle KRB750B-A3
Blower-9706	01/21/2010	KAW Blower Tube Throttle KRB750B-A3
Blower-9707	09/11/2009	KAW Blower Tube Throttle KRB750B-A3
Blower-9726	06/22/2009	KAW Blower Tube Throttle KRB750B-A3
Blower-9728	06/22/2009	KAW Blower Tube Throttle KRB750B-A3
Blower-9729	06/22/2009	KAW Blower Tube Throttle KRB750B-A3
Blower-9731	09/11/2009	KAW Blower Tube Throttle KRB750B-A3
Chainsaw-1	08/25/2005	Echo Chainsaw CS8000-32
Chainsaw-2628	12/29/2009	Stihl Chain Saw STEMS192T-16

<u>Item</u>	<u>Purchase Date</u>	<u>Purchase Description</u>
Chainsaw-2856	08/18/2008	Stihl Chain Saw STEMS192T-16
Chainsaw-3144	01/29/2010	Stihl Chain Saw STEMS192T-16
Chainsaw-3145	01/29/2010	Stihl Chain Saw STEMS192T-16
Chainsaw-3157	01/29/2010	Stihl Chain Saw STEMS192T-16
Chainsaw-3175	01/18/2010	Stihl Chain Saw STEMS390-25
Chainsaw-3298	09/06/2008	Stihl Chain Saw STEMS192T-16
Chainsaw-3329	09/06/2008	Stihl Chain Saw STEMS192T-16
Chainsaw-3331	09/06/2008	Stihl Chain Saw STEMS192T-16
Chainsaw-3352	09/06/2008	Stihl Chain Saw STEMS192T-16
Chainsaw-3362	09/06/2008	Stihl Chain Saw STEMS192T-16
Chainsaw-4093	09/17/2009	Stihl 16" Chain Saw MS192TC-E-16
Chainsaw-6287	08/18/2008	Stihl Chain Saw STEMS192T-16
Chainsaw-6288	08/18/2008	Stihl Chain Saw STEMS192T-16
Chainsaw-6300	08/18/2008	Stihl Chain Saw STEMS192T-16
Chainsaw-6353	12/29/2009	Stihl Chain Saw STEMS192T-16
Chainsaw-6713	06/30/2008	Stihl Chainsaw SSTEMS192T-16
Chainsaw-6717	06/30/2008	Stihl Chainsaw SSTEMS192T-16
Chainsaw-7263	09/17/2009	Stihl 16" Chain Saw MS192TC-E-16
Chainsaw-7528	01/29/2010	Stihl Chain Saw STEMS192T-16
Chainsaw-7556	07/01/2010	Stihl 16" Chain Saw MS192TC-E-16
Chainsaw-7559	07/01/2010	Stihl 16" Chain Saw MS192TC-E-16
Chainsaw-7582	07/01/2010	Stihl 16" Chain Saw MS192TC-E-16
Chainsaw-9828	08/18/2008	Stihl Saw 210 STEMS21016
Chainsaw-9851	08/18/2008	Stihl Saw 210 STEMS21016
Edger-2545	06/22/2009	KAW Edger KEL27B-A1
Edger-2546	06/22/2009	KAW Edger KEL27B-A1
Edger-2550	06/22/2009	KAW Edger KEL27B-A1
Edger-2552	06/22/2009	KAW Edger KEL27B-A1
Edger-3457	06/22/2009	KAW Edger KEL27B-A1
Edger-3458	06/22/2009	KAW Edger KEL27B-A1
Edger-3459	06/22/2009	KAW Edger KEL27B-A1
Edger-3460	06/22/2009	KAW Edger KEL27B-A1
Edger-3461	06/22/2009	KAW Edger KEL27B-A1
Edger-3462	06/22/2009	KAW Edger KEL27B-A1
Edger-3463	06/22/2009	KAW Edger KEL27B-A1
Edger-3464	06/22/2009	KAW Edger KEL27B-A1
Edger-3465	06/22/2009	KAW Edger KEL27B-A1
Edger-3466	06/22/2009	KAW Edger KEL27B-A1
Edger-3467	06/22/2009	KAW Edger KEL27B-A1
Edger-3468	06/22/2009	KAW Edger KEL27B-A1
Edger-3685	02/18/2010	KAW Edger KEL27B-A1
Edger-3686	07/01/2010	KAW Edger KEL27B-A1
Edger-3688	07/01/2010	KAW Edger KEL27B-A1
Edger-3689	02/18/2010	KAW Edger KEL27B-A1
Edger-3690	02/18/2010	KAW Edger KEL27B-A1
Edger-4009	09/17/2009	KAW Edger KEL27B-A1
Edger-4010	09/17/2009	KAW Edger KEL27B-A1
Edger-4012	02/18/2010	KAW Edger KEL27B-A1
Edger-4014	02/18/2010	KAW Edger KEL27B-A1
Edger-4015	02/18/2010	KAW Edger KEL27B-A1
Edger-4017	01/21/2010	KAW Edger KEL27B-A1

<u>Item</u>	<u>Purchase Date</u>	<u>Purchase Description</u>
Edger-4020	07/01/2010	KAW Edger KEL27B-A1
Edger-6713	07/08/2008	Shindaiwa Edger SHELE261
Edger-6714	07/08/2008	Shindaiwa Edger SHELE261
Edger-8899	07/10/2008	Shindaiwa Edger SHELE261
Edger-8900	07/10/2008	Shindaiwa Edger SHELE261
Hedge Clip-0108	06/22/2009	KAW Long Fix Hedge Clip KCL600A-A1
Hedge Clip-0109	06/22/2009	KAW Long Fix Hedge Clip KCL600A-A1
Hedge Clip-0508	06/22/2009	KAW Long Fix Hedge Clip KCL600A-A1
Hedge Clip-0509	06/22/2009	KAW Long Fix Hedge Clip KCL600A-A1
Hedge Clip-0566	07/21/2010	KAW Long Fix Hedge Clip KCL600A-A1
Hedge Clip-0569	07/21/2010	KAW Long Fix Hedge Clip KCL600A-A1
Hedge Clip-0570	07/21/2010	KAW Long Fix Hedge Clip KCL600A-A1
Hedge Clip-0571	07/21/2010	KAW Long Fix Hedge Clip KCL600A-A1
Hedge Clip-0572	07/21/2010	KAW Long Fix Hedge Clip KCL600A-A1
Hedge Clip-0573	07/21/2010	KAW Long Fix Hedge Clip KCL600A-A1
Hedge Clip-0574	07/21/2010	KAW Long Fix Hedge Clip KCL600A-A1
Hedge Clip-0575	07/21/2010	KAW Long Fix Hedge Clip KCL600A-A1
Hedge Clip-0576	07/21/2010	KAW Long Fix Hedge Clip KCL600A-A1
Hedge Clip-0577	07/21/2010	KAW Long Fix Hedge Clip KCL600A-A1
Hedge Clip-0579	07/21/2010	KAW Long Fix Hedge Clip KCL600A-A1
Hedge Clip-0580	07/21/2010	KAW Long Fix Hedge Clip KCL600A-A1
Hedge Clip-0618	06/22/2009	KAW Long Fix Hedge Clip KCL600A-A1
Hedge Clip-0622	06/22/2009	KAW Long Fix Hedge Clip KCL600A-A1
Hedge Clip-0625	06/22/2009	KAW Long Fix Hedge Clip KCL600A-A1
Hedge Clip-0626	06/22/2009	KAW Long Fix Hedge Clip KCL600A-A1
Hedge Clip-0646	07/21/2010	KAW Long Fix Hedge Clip KCL600A-A1
Hedge Clip-0795	07/21/2010	KAW Long Fix Hedge Clip KCL600A-A1
Hedge Clip-0915	09/11/2009	KAW 80' Artic Hedge Clipper KCL525A-A2
Hedge Clip-0919	09/11/2009	KAW 80' Artic Hedge Clipper KCL525A-A2
Hedge Clip-0966	09/17/2009	KAW 80' Artic Hedge Clipper KCL525A-A2
Hedge Clip-4483	09/17/2009	KAW 80' Artic Hedge Clipper KCL525A-A2
Hedge Clip-4512	09/17/2009	KAW 80' Artic Hedge Clipper KCL525A-A2
Hedge Clip-4598	01/21/2010	KAW 80' Artic Hedge Clipper KCL525A-A2
Mower-0001	07/29/2009	John Deere 1600 Turbo Mower
Mower-0004	06/22/2009	62" SCAG 27 HP KOL STC61V-27CV
Mower-0005	06/22/2009	62" SCAG 27 HP KOL STC61V-27CV
Mower-0006	06/22/2009	62" SCAG 27 HP KOL STC61V-27CV
Mower-0007	07/29/2009	John Deere 1600 Turbo Mower
Mower-0049	06/22/2009	62" SCAG 27 HP KOL STC61V-27CV
Mower-0052	06/22/2009	62" SCAG 27 HP KOL STC61V-27CV
Mower-0053	06/22/2009	62" SCAG 27 HP KOL STC61V-27CV
Mower-0118	03/26/2010	60" Z Master GS 29HP KAW
Mower-0135	03/25/2010	36" KAW 17HP Hydro Walk Mower
Mower-0183	08/19/2008	Wildcat 61" 26KAW
Mower-0363	05/10/2010	60" Z Master G3 29HP KAW
Mower-0365	05/10/2010	60" Z Master G3 29HP KAW
Mower-0366	05/10/2010	60" Z Master G3 29HP KAW
Mower-0367	05/10/2010	60" Z Master G3 29HP KAW
Mower-0398	05/10/2010	60" Z Master G3 29HP KAW
Mower-0536	08/14/2008	Scag 61" 26HP KAW LIQ
Mower-0592	07/21/2010	Toro Z Master G3 29 HP 60'

<u>Item</u>	<u>Purchase Date</u>	<u>Purchase Description</u>
Mower-0746	07/21/2010	Toro Z Master G3 29 HP 60'
Mower-0747	07/21/2010	Toro Z Master G3 29 HP 60'
Mower-0750	07/21/2010	Toro Z Master G3 29 HP 60'
Mower-0751	07/21/2010	Toro Z Master G3 29 HP 60'
Mower-0752	07/21/2010	Toro Z Master G3 29 HP 60'
Mower-0753	07/21/2010	Toro Z Master G3 29 HP 60'
Mower-0758	07/21/2010	Toro Z Master G3 29 HP 60'
Mower-0828	09/17/2009	48" 17HP KAW Hydro Mower
Mower-1121	05/10/2010	60" Z Master G3 29HP KAW
Mower-1235	03/31/2005	SCAG 61" ADV 29 HP Mower STT61Z-29KA
Mower-1420	08/14/2008	Scag 61" 26HP KA LIQ
Mower-1510	11/04/2009	60" Z Master GS 29HP KAW
Mower-1525	11/04/2009	60" Z Master GS 29HP KAW
Mower-1530	11/04/2009	60" Z Master GS 29HP KAW
Mower-3905	03/31/2005	SCAG 61" ADV 29 HP Mower STT61Z-29KA
Mower-4	09/19/2005	SCAG 61" ADV 29 HP Mower STT61Z-29KA
Mower-5	09/19/2005	SCAG 61" ADV 29 HP Mower STT61Z-29KA
Mower-6	05/31/2005	DW-HOR-AG-SADDLES 46" DIA x 12' LONG
Mower-7	05/31/2005	DW-HOR-AG-SADDLES 46" DIA x 12' LONG
Mower-7012	07/01/2009	Snapper Ninja 21" Mower
Mower-8424	08/25/2008	Snapper 21" EasySpeed KAW 6HP Mower
Mower-Green2	07/01/2009	Snapper Ninja 21" Mower
Pole Saw-1935	08/14/2009	Stihl Pole Saw 7.5' to 11.5' 31.4cc HT101
Pressure-0513	03/31/2010	2004 Hydro Tek Pressure Washer w/ Trailer
Pressure-0569	06/17/2006	2006 Hydro Tek Pressure Washer w/ Trailer
Pressure-3040	03/31/2010	2004 Hydro Tek Pressure Washer w/ Trailer
Pruner-0756	12/01/2009	STEHT101 Extendible Pruner
Pruner-1872	08/27/2005	Echo PPT260 Power Pruner 26cc
Pruner-1875	08/27/2005	Echo PPT260 Power Pruner 26cc
Pruner-2105	08/01/2009	Echo PPT260 Power Pruner 26cc
Pruner-2136	08/27/2005	Echo PPT260 Power Pruner 26cc
Pruner-2148	08/27/2005	Echo PPT260 Power Pruner 26cc
Pruner-2151	08/01/2009	Echo PPT260 Power Pruner 26cc
Pruner-2811	07/01/2010	Echo PPT265 Power Pruner 12' 8" Fully
Pruner-8250	08/01/2009	Echo PPT265 Power Pruner 12' 8" Fully
Pump-0240	08/17/2009	Honda Water Pump Model WH20X
Sprayer-1	03/25/2009	Sprayer P 100G 5.5HP KAW
Sprayer-2	03/19/2009	Sprayer P 100G 5.5 HP KAW 1/2"x300'
Sprayer-2464	10/21/2008	Sprayer P 200Gal GNC
Sprayer-4600	10/21/2008	Sprayer P 200Gal GNC
Spreader-1	09/16/2008	Vortex Spreader 50-lb
Spreader-2	12/30/2008	John Deere 80-lb Walk-behind Spreader
Trimmer-0047	10/13/2008	Echo Trimmer SRM280T
Trimmer-0580	10/14/2008	Echo Trimmer SRM280T
Trimmer-0584	10/14/2008	Echo Trimmer SRM280T
Trimmer-0597	10/14/2008	Echo Trimmer SRM280T
Trimmer-0771	09/29/2008	Hedge Trimmer 40" SS
Trimmer-1164	06/15/2009	KAW 44" Hedge Trimmer KHS1100-B1
Trimmer-1661	06/15/2009	KAW 44" Hedge Trimmer KHS1100-B1
Trimmer-1662	06/15/2009	KAW 44" Hedge Trimmer KHS1100-B1
Trimmer-1665	06/15/2009	KAW 44" Hedge Trimmer KHS1100-B1

<b>Item</b>	<b>Purchase Date</b>	<b>Purchase Description</b>
Trimmer-1667	06/15/2009	KAW 44" Hedge Trimmer KHS1100-B1
Trimmer-1668	06/15/2009	KAW 44" Hedge Trimmer KHS1100-B1
Trimmer-1772	02/18/2010	KAW 44" Hedge Trimmer KHS1100-B1
Trimmer-1773	02/18/2010	2009 KAW 44" Hedge Trimmer KHS1100-B1
Trimmer-1774	02/18/2010	2009 KAW 44" Hedge Trimmer KHS1100-B1
Trimmer-1910	06/15/2009	2009 KAW 44" Hedge Trimmer KHS1100-B1
Trimmer-1912	06/15/2009	2009 KAW 44" Hedge Trimmer KHS1100-B1
Trimmer-1915	06/15/2009	2009 KAW 44" Hedge Trimmer KHS1100-B1
Trimmer-1917	06/15/2009	2009 KAW 44" Hedge Trimmer KHS1100-B1
Trimmer-1920	06/15/2009	2009 KAW 44" Hedge Trimmer KHS1100-B1
Trimmer-2124	06/15/2009	KAW Solid Shaft Trimmer KGT27B-A1
Trimmer-2180	06/15/2009	KAW Solid Shaft Trimmer KGT27B-A1
Trimmer-2191	06/15/2009	KAW Solid Shaft Trimmer KGT27B-A1
Trimmer-2199	06/15/2009	KAW Solid Shaft Trimmer KGT27B-A1
Trimmer-2282	06/15/2009	KAW Solid Shaft Trimmer KGT27B-A1
Trimmer-2284	06/15/2009	KAW Solid Shaft Trimmer KGT27B-A1
Trimmer-2295	06/15/2009	KAW 44" Hedge Trimmer KHS1100-B1
Trimmer-2341	02/18/2010	KAW 44" Hedge Trimmer KHS1100-B1
Trimmer-2345	02/18/2010	KAW 44" Hedge Trimmer KHS1100-B1
Trimmer-2377	01/05/2010	Echo Hedge Trimmer ECESH265
Trimmer-2393	01/05/2010	Echo Hedge Trimmer ECESH265
Trimmer-2405	09/17/2009	2009 KAW 44" Hedge Trimmer KHS1100-B1
Trimmer-2406	01/05/2010	Echo Hedge Trimmer ECESH265
Trimmer-2407	09/17/2009	2009 KAW 44" Hedge Trimmer KHS1100-B1
Trimmer-2410	09/17/2009	2009 KAW 44" Hedge Trimmer KHS1100-B1
Trimmer-2412	02/18/2010	2009 KAW 44" Hedge Trimmer KHS1100-B1
Trimmer-2429	01/05/2010	Echo Hedge Trimmer ECESH265
Trimmer-2509	07/01/2010	KAW 44" Hedge Trimmer KHS1100-B1
Trimmer-2511	07/01/2010	KAW 44" Hedge Trimmer KHS1100-B1
Trimmer-2516	07/01/2010	KAW 44" Hedge Trimmer KHS1100-B1
Trimmer-2517	07/01/2010	KAW 44" Hedge Trimmer KHS1100-B1
Trimmer-2662	06/15/2009	2009 KAW Solid Shaft Trimmer KGT27B-A1
Trimmer-2664	06/15/2009	2009 KAW Solid Shaft Trimmer KGT27B-A1
Trimmer-2665	06/15/2009	2009 KAW Solid Shaft Trimmer KGT27B-A1
Trimmer-2668	06/15/2009	2009 KAW Solid Shaft Trimmer KGT27B-A1
Trimmer-2702	06/15/2009	2009 KAW Solid Shaft Trimmer KGT27B-A1
Trimmer-2704	06/15/2009	2009 KAW Solid Shaft Trimmer KGT27B-A1
Trimmer-2706	06/15/2009	2009 KAW Solid Shaft Trimmer KGT27B-A1
Trimmer-2717	06/15/2009	2009 KAW Solid Shaft Trimmer KGT27B-A1
Trimmer-2720	06/15/2009	2009 KAW Solid Shaft Trimmer KGT27B-A1
Trimmer-2734	01/21/2010	2009 KAW 44" Hedge Trimmer KHS1100-B1
Trimmer-2760	06/15/2009	2009 KAW Solid Shaft Trimmer KGT27B-A1
Trimmer-3021	10/13/2008	Echo Trimmer SRM280T
Trimmer-3069	10/13/2008	Echo Trimmer SRM280T
Trimmer-3724	07/08/2008	Shindaiwa T270A Trimmer
Trimmer-3725	07/08/2008	Shindaiwa T270A Trimmer
Trimmer-3790	07/08/2008	Shindaiwa T270A Trimmer
Trimmer-3900	07/08/2008	Echo Hedge Trimmer ECESH265
Trimmer-3932	07/08/2008	Echo Hedge Trimmer ECESH265
Trimmer-3990	07/08/2008	Shindaiwa T270A Trimmer
Trimmer-3991	07/08/2008	Shindaiwa T270A Trimmer

<b>Item</b>	<b>Purchase Date</b>	<b>Purchase Description</b>
Trimmer-4086	07/31/2008	Shindaiwa T270A Trimmer
Trimmer-4087	07/31/2008	Shindaiwa T270A Trimmer
Trimmer-4170	07/08/2008	Echo Hedge Trimmer ECESH265
Trimmer-4185	07/08/2008	Echo Hedge Trimmer ECESH265
Trimmer-4605	09/11/2008	2009 KAW Solid Shaft Trimmer KGT27B-A1
Trimmer-4613	09/11/2008	2009 KAW Solid Shaft Trimmer KGT27B-A1
Trimmer-4616	02/18/2010	2009 KAW Solid Shaft Trimmer KGT27B-A1
Trimmer-4618	02/18/2010	2009 KAW Solid Shaft Trimmer KGT27B-A1
Trimmer-4787	06/15/2009	2009 KAW Solid Shaft Trimmer KGT27B-A1
Trimmer-4789	06/15/2009	2009 KAW Solid Shaft Trimmer KGT27B-A1
Trimmer-4790	06/15/2009	2009 KAW Solid Shaft Trimmer KGT27B-A1
Trimmer-4792	06/15/2009	2009 KAW Solid Shaft Trimmer KGT27B-A1
Trimmer-4964	09/17/2009	2009 KAW Solid Shaft Trimmer KGT27B-A1
Trimmer-4965	01/21/2010	2009 KAW Solid Shaft Trimmer KGT27B-A1
Trimmer-4987	09/17/2009	2009 KAW Solid Shaft Trimmer KGT27B-A1
Trimmer-4988	02/18/2010	2009 KAW Solid Shaft Trimmer KGT27B-A1
Trimmer-4990	09/17/2009	2009 KAW Solid Shaft Trimmer KGT27B-A1
Trimmer-4991	09/17/2009	2009 KAW Solid Shaft Trimmer KGT27B-A1
Trimmer-4992	02/18/2010	2009 KAW Solid Shaft Trimmer KGT27B-A1
Trimmer-4993	01/21/2010	2009 KAW Solid Shaft Trimmer KGT27B-A1
Trimmer-4995	02/18/2010	2009 KAW Solid Shaft Trimmer KGT27B-A1
Trimmer-4996	02/18/2010	2009 KAW Solid Shaft Trimmer KGT27B-A1
Trimmer-4998	02/18/2010	2009 KAW Solid Shaft Trimmer KGT27B-A1
Trimmer-4999	02/18/2010	2009 KAW Solid Shaft Trimmer KGT27B-A1
Trimmer-5066	09/11/2008	Shindaiwa HT23040 Hedge Trimmer
Trimmer-5099	01/21/2010	2009 KAW Solid Shaft Trimmer KGT27B-A1
Trimmer-5985VD	07/21/2010	KAW Solid Shaft Trimmer KGT27B-A1
Trimmer-6042	07/21/2010	KAW Solid Shaft Trimmer KGT27B-A1
Trimmer-6043	07/21/2010	KAW Solid Shaft Trimmer KGT27B-A1
Trimmer-6044	07/21/2010	KAW Solid Shaft Trimmer KGT27B-A1
Trimmer-6058	07/01/2010	KAW Solid Shaft Trimmer KGT27B-A1
Trimmer-6059	07/01/2010	KAW Solid Shaft Trimmer KGT27B-A1
Trimmer-6060	07/01/2010	KAW Solid Shaft Trimmer KGT27B-A1
Trimmer-6061	07/21/2010	KAW Solid Shaft Trimmer KGT27B-A1
Trimmer-6062	07/21/2010	KAW Solid Shaft Trimmer KGT27B-A1
Trimmer-6063	07/21/2010	KAW Solid Shaft Trimmer KGT27B-A1
Trimmer-6070	07/21/2010	KAW Solid Shaft Trimmer KGT27B-A1
Trimmer-6072	07/21/2010	KAW Solid Shaft Trimmer KGT27B-A1
Trimmer-6074	07/21/2010	KAW Solid Shaft Trimmer KGT27B-A1
Trimmer-6075	07/21/2010	KAW Solid Shaft Trimmer KGT27B-A1
Trimmer-6076	07/21/2010	KAW Solid Shaft Trimmer KGT27B-A1
Trimmer-6077	07/21/2010	KAW Solid Shaft Trimmer KGT27B-A1
Trimmer-6078	07/21/2010	KAW Solid Shaft Trimmer KGT27B-A1
Trimmer-6079	07/21/2010	KAW Solid Shaft Trimmer KGT27B-A1
Trimmer-6080	07/21/2010	KAW Solid Shaft Trimmer KGT27B-A1
Trimmer-6114VD	07/21/2010	KAW Solid Shaft Trimmer KGT27B-A1

<b>Date Acq</b>	<b>Description</b>	<b>Serial No.</b>
2/1/2006	2003 Vermeer Stump Grinder Model SC352	1VRY102WX41000752
2/24/2006	2004 Vermeer Trencher RT450	1VRX0721251000600
3/20/2007	2007 Caterpillar 268B Skid Steer	LBA01846
4/3/2007	Astec TR660	RT660X44161
4/30/2007	2007 New Holland 185 Skid Steer	N6M436096
6/1/2007	2007 Vermeer BC1500 Chipper	1VR2161VX71000577
6/8/2007	2007 Vermeer BC1500 Chipper	1VR2161VX71000627
9/28/2007	2007 New Holland L185 Skid Steer	N6M436118
9/28/2007	2007 New Holland L185 Skid Steer	N6M436095
11/9/2007	2007 Vermeer RT200 Walk Behind Trencher	1VRX081F471001401
8/14/2008	61" Veloc 26HP KAW L	B5600536
8/14/2008	61" Veloc 26HP KAWL	B5601420
8/19/2008	61" Veloc 26HP KAWL	C6700183
06/22/2009	62" SCAG 27 HP KOL STC61V-27CV	E6300004
06/22/2009	62" SCAG 27 HP KOL STC61V-27CV	E6300005
06/22/2009	62" SCAG 27 HP KOL STC61V-27CV	E6300006
06/22/2009	62" SCAG 27 HP KOL STC61V-27CV	E6300049
06/22/2009	62" SCAG 27 HP KOL STC61V-27CV	E6300052
06/22/2009	62" SCAG 27 HP KOL STC61V-27CV	E6300053
07/29/2009	John Deere 1600 Turbo Mower	TC1600T040007
07/29/2009	John Deere 1600 Turbo Mower	TC1600T040001
08/21/2009	Yanmar Model VIO273 Mini Excavator	31031
09/17/2009	48" 17HP KAW Hydro Mower	D4600828
11/04/2009	60" Z Master GS 29HP KAW	290001510
11/04/2009	60" Z Master GS 29HP KAW	290001525
11/04/2009	60" Z Master GS 29HP KAW	290001530
03/26/2010	36" KAW 17HP Hydro Walk Mower	290000135
03/26/2010	60" Z Master GS 29HP KAW	310000118
04/05/2010	2007 Vermeer BC1800XL Chipper	1VRY131Z871002002
04/21/2010	2003 Vermeer BC1400 Chipper	1VRU1614931000855
05/10/2010	60" Z Master G3 29HP KAW	310000363
05/10/2010	60" Z Master G3 29HP KAW	310000365
05/10/2010	60" Z Master G3 29HP KAW	310000366
05/10/2010	60" Z Master G3 29HP KAW	310000367
05/10/2010	60" Z Master G3 29HP KAW	310000398
05/10/2010	60" Z Master G3 29HP KAW	290001121
07/19/2010	Toro Z Master Riding Mower Model 74925	310000746
07/19/2010	Toro Z Master Riding Mower Model 74925	310000750

07/19/2010	Toro Z Master Riding Mower Model 74925	310000751
07/19/2010	Toro Z Master Riding Mower Model 74925	310000363
07/19/2010	Toro Z Master Riding Mower Model 74925	310000365
07/19/2010	Toro Z Master Riding Mower Model 74925	310000366
07/19/2010	Toro Z Master Riding Mower Model 74925	310000367
07/19/2010	Toro Z Master Riding Mower Model 74925	310000398
07/19/2010	Toro Z Master Riding Mower Model 74925	240000127
07/19/2010	Toro Z Master Riding Mower Model 74925	290001121
07/19/2010	Toro Z Master Riding Mower Model 74925	290001530
07/19/2010	Toro Z Master Riding Mower Model 74925	290001525
07/19/2010	Toro Z Master Riding Mower Model 74925	290001510
07/19/2010	Toro Z Master Riding Mower Model 74925	290001510
07/19/2010	Toro Z Master Riding Mower Model 74925	310000118
07/19/2010	Toro Z Master Riding Mower Model 74925	310000752
07/19/2010	Toro Z Master Riding Mower Model 74925	310000747
07/19/2010	Toro Z Master Riding Mower Model 74925	310000753
07/19/2010	Toro Z Master Riding Mower Model 74925	310000758



## SECTION V

### Experience

1. Has the firm worked for other governmental entities, particularly municipalities? If so, please describe the work performed and include contact information for references, the time the firm was engaged and a list of accomplishment for each.

**Please see the attached document.**

## TRIMMING REFERENCES

PROJECT TITLE & LOCATION	CONTRACT AMOUNT	COMPLETION DATE	NAME, ADDRESS & PHONE #
<p>Contract No: 6929-3/06-1 Landscape Maintenance Services at Miami International Airport</p>	<p style="text-align: center;">2,100,000</p>	<p style="text-align: center;">06/30/2007</p>	<p style="text-align: center;">Jeff Dawson Miami-Dade Aviation Department PO Box 526624 Miami, Florida 33152-6624 Ph: 305-876-0656</p>
<p>Bid No. 2004-017 City of Boca Raton Landscape Maintenance for South Section</p>	<p style="text-align: center;">762,000</p>	<p style="text-align: center;">8/31/2008</p>	<p style="text-align: center;">Chris Bednar City of Boca Raton 201 W. Palmetto Park Road Boca Raton, FL 33432-3795 Ph: 561-416-3329</p>
<p>Bid No. 7362-4/08 Landscaping &amp; Lanw Maintenance Services for Miami-Dade Transit's Metrorail, Metromover &amp; Busway</p>	<p style="text-align: center;">126,831</p>	<p style="text-align: center;">5/31/2009</p>	<p style="text-align: center;">Angel Wong Miami-Dade County Public Works 7998 SW 107th Avenue Miami, FL 33173 Ph: 305-375-1925</p>
<p>Bid #31-03/04 City of Miami Beach Landscape Maintenance Services</p>	<p style="text-align: center;">3,727,941</p>	<p style="text-align: center;">9/30/2009</p>	<p style="text-align: center;">Millie McFadden City of Miami Beach Parks &amp; Recreation 2100 Meridian Avenue Miami Beach, FL 33139 Ph: 305-673-7720</p>
<p>Landscape Maintenance Services for Various Medians</p>	<p style="text-align: center;">194,849</p>	<p style="text-align: center;">10/31/2009</p>	<p style="text-align: center;">Rudy Torre City of South Miami 4795 SW 75th Avenue Miami, FL 33155 Ph: 305-663-6350</p>

**DISASTER & HURRICANE  
EMERGENCY CONTACT LIST**

**KEY PERSONNEL**

**Orlando Otero**  
**President/Principal**  
C: 305-525-6376  
E: orlando@superiorlandscaping.com

**Maria Valdes**  
**Vice-President**  
C: 786-251-5323  
E: mvaldes@superiorlandscaping.com

**Rudy Villanueva**  
**General Manager**  
C: 786-299-4136  
E: rvillanueva@superiorlandscaping.com

**David Vincent**  
**Maintenance Division Manager**  
C: 1-561-282-8163  
E: dvincent@superiorlandscaping.com

**Betsy Quevedo**  
**Financial Controller**  
C: 786-232-2637  
E: bquevedo@superiorlandscaping.com

**Julio Valdes**  
**Fleet & Warehouse Manager**  
C: 305-525-6377  
E: jvaldes@superiorlandscaping.com

**SATELLITE PHONE & DISASTER RESPONSE**

Satellite Phones operate in all situations and are important during natural disasters. Land/Mobile phone antennas and networks may be damaged from the impact. Telephone networks also experience high volumes of calls during emergency situations. Satellite phones will be available to ensure secure communication and an immediate response from our key personnel.



## SECTION VI

### Approach to Providing Services

We hereby understand that this contract will entail the following:

1. Trim approximately 800 Coconut, Date, Sable and Royal Palm trees annually. All Palm trees shall be priced per tree including all labor, equipment, clean up and disposal of all debris in accordance with State, County and Local laws. All trees shall be trimmed in accordance with Broward County Code in Chapter 27, Article 14 shown in Appendix A.
2. Annual Palm tree trimming shall begin when a written notice to proceed is issued by the Municipal Services Director and shall finish no later than six weeks after the notice to proceed is issued.
3. There are approximately 30 canopy trees including but not limited to Oak, Gumbo Limbo, Black Olive and Ficus trees. Canopy trees shall be trimmed at the direction of the Municipal Services Director to Broward County Code. Canopy trees shall be priced per hour including all labor, equipment, clean up and disposal of all debris in accordance with State, County and Local laws.
4. Stump grinding shall be priced per hour including all labor, equipment, clean up and disposal of all debris in accordance with State, County and Local laws.
5. All tree work shall be done in accordance with the ANSI Z133.1-2000, safety requirements and shall comply with ANSI 300 Standards for Tree Care Operators.
6. All work that requires the use of public streets shall be done in accordance with all State, County and Local laws.
7. Equipment that will damage the bark and cambium layer shall not be used on or in the tree. For example, the use of climbing spurs (hooks, irons) is not an acceptable work practice for pruning operations on live trees. A bucket truck shall be used whenever possible, if a bucket truck cannot be utilized then the tree shall be trimmed using ladders.  
The use of spikes shall not be used unless prior written approval is obtained by the Municipal Services Director. Sharp tools shall be used so that clean cuts are made at all times.
8. The Contractor shall be responsible for the removal of all cut limbs and other debris from the work site on a daily basis, leaving the general area in clean condition.



**SECTION VII**

**Compensation**

Please see the attached document.

# BORNAMAN TREE SERVICES INC.

1530 N. E. 32<sup>nd</sup> Place  
Pompano Beach, Florida 33064  
Broward County  
Phone: 954-771-0656 \* 954-942-2212 \* Fax: 954-942-2355  
E-mail: bornamantree@bellsouth.

April 24, 2011

Town of Lauderdale-By-The-Sea  
Town Hall  
4501 Ocean Drive  
Lauderdale-By-The-Sea, Florida 33308

Dear Town Clerk,

I would like to thank you for the opportunity to bid on the tree and palm's R.F.P. No. 11-04-03 for the Town of Lauderdale-By-The-Sea.

I propose to trim all palm and deciduous trees to International Society of Arboriculture and Broward County standards and codes. I am an I.S.A. Florida Certified arborist with 31 years of experience. I have trimmed palms for the Town, in past years, and have worked in various capacities with the former public works director and town manager. I am familiar with the location of all palms and trees on the Town's property. I have personal knowledge of the high traffic areas. We would work on those area very early in the morning to prevent any bottlenecks that could occur. This would avoid any disruptions to businesses and tourists. Most palms have had some frost damage, due to the below normal cold this past winter. These palms may receive more pruning than the normal 9 o'clock to 3 o'clock mandated by Broward County D.P.E. P. I have discussed the frost damage issue with Peter Burke, head of Broward D.P. E. P. , whom I have a close relationship with. I will personally be on the job site everyday until completed. All palm species will be done to the maximum quality and manicured to nursery specifications. We will remove all coconuts, seed pods, loose material, dead fronds and frost damage, clear roads, service wires and street lights. All stumps will be ground out entirely with each area left to the natural grade of that area, ready to re-sod. All debris will be removed daily and blown off.

Sincerely,

Thomas Bornaman



**Tree Trimming Services**  
Lauderdale-By-The-Sea RFP No. 11-04-03, RFP Forms

**RFP FORM A**

Proposer: BORNAMAN TREE SVCS. INC.

**QUALIFICATIONS STATEMENT**

**Note: Forms A, B & C are available in WORD format from the Town Clerk upon request.**

**THIS FORM MUST BE SIGNED AND SUBMITTED WITH PROPOSAL TO BE DEEMED RESPONSIVE.**  
The undersigned guarantees the truth and accuracy of all statements and the answers contained herein.

1. State the full and correct name of the partnership, corporation or trade name under which you do business and the address of the place of business. (If a corporation, state the name of the president and secretary. If a partnership, state the names of all partners. If a trade name, state the names of the individuals who do business under the trade name.)  

BORNAMAN TREE SERVICES Inc.

  - 1.1. The correct and full legal name of the Proposer is: Thomas Lee BORNAMAN
  - 1.2. The business is a (Sole Proprietorship) (Partnership) (Corporation).
  - 1.3. The names of the corporate officers, or partners, or individuals doing business under a trade name, are as follows: Thomas & Jacki Bornaman
2. Please describe your company in detail. Consulting - Trimming - removals - preservation - planting - line clearance - code trimming Broward Co.
3. The address of the principal place of business is: 1530 NE 32nd Place, Pompano Beach FL
4. Company telephone number, fax number and e-mail addresses: 954-771-0656 - Fax 954-942-2333  
cell 954-610-8801 bornaman@bellsouth.net
5. Number of employees: 4
6. Name of employees to be assigned to this Project: 4
7. Company identification numbers for the Internal Revenue Service: 65-0919151
8. Provide Broward County occupational license number, if applicable, and expiration date: A-041  
8-31-12
9. How many years has your organization been in business? Does your organization have a specialty? 31 years - Certified Arborist - FL-0319-A - F.P.L. CERTIFIED
10. List the last three project of this nature that the firm has completed? Please provide project description, reference and cost of work completed. Bermuda Rivera Homeowners Assn. John Holmes 954-568-5033 President
11. Have you ever failed to complete any work awarded to you? If so, where and why? NO

Henderson Mental Health Center's - John Aquino Director  
of operation's 954-298-0747  
Upchurch Mgt. - (38) McDonalds - Pat Wolfe - C.O.O.  
Restaurants 754-264-5717

# BORNHMAN Tree Svc's Inc.

## Tree Trimming Services

Lauderdale-By-The-Sea RFP No. 11-04-03, RFP Forms

12. Provide the following information concerning all contracts in progress as of the date of submission of this Proposal for your company, division or unit as appropriate.

Name of Project	Contract with:	Contract Amount
NO CONTRACTS in		
progress at this time.		
JUST Bid on jobs and		
do them when accepted		

(Continue list as necessary)

13. Provide the following information for any subconsultants you will engage if awarded the contract.

Subcontractor Name	Address	Work to be Performed
NONE WILL BE		

The foregoing list of subconsultants may not be amended after award of the contract without the prior written approval of the Town Manager, whose approval shall not be unreasonably withheld.

# Tree Trimming Services

Lauderdale-By-The-Sea RFP No. 11-04-03, RFP Forms

## RFP Form B

Proposer: BORNAMAN TREE SVCS. INC.

### REFERENCE FORM

Forms A, B & C are available in WORD format from the Town Clerk upon request.

**THIS FORM MUST BE SUBMITTED WITH PROPOSAL TO BE DEEMED RESPONSIVE.** The Proposer guarantees the truth and accuracy of all statements and the answers contained herein.

Give names, addresses and telephone numbers of four individuals, corporations, agencies, or institutions for which you have performed work similar to what is proposed in this RFP:

1. Name of Contact Robert Daigle  
Title of Contact President Daigle Tool & Die  
Telephone Number: 954 785-9989 Fax Number 954 785-9992  
High Voltage Line Clearing
2. Name of Contact John Holmes "President"  
Title of Contact Powerline & palm trimming Bermuda Rivera Homeowner's Assn.  
from LBS to Salt Ocean mile  
Telephone Number: 954 568 5033 Fax Number N/A
3. Name of Contact Pat Wolke C.O.O.  
Title of Contact large tree pruning and palms (38) McDonald's restaurants  
Telephone Number: 754-264-5717 Fax Number N/A
4. Name of Contact Henderson Mental Health Center's (Broward Co)  
Title of Contact Tree and palm care entire complex - various locations  
Telephone Number: John Aquino Director - 954 298-0747 Fax Number N/A
5. Dr. Neil Schneider - Kidney Transplant Doctor  
25 million, single family home - Bay Colony, Ft. Lauderdale.  
954-351-1801

**Tree Trimming Services**  
Lauderdale-By-The-Sea RFP No. 11-04-03, *RFP Forms*

**RFP Form C**

Proposer: BORNAMAN TREE SERVICES INC.

**PRICE PROPOSAL FORM**

**Note: Forms A, B & C are available in WORD format from the Town Clerk upon request.**

**THIS FORM MUST BE SIGNED AND SUBMITTED WITH PROPOSAL TO BE DEEMED RESPONSIVE.**  
The undersigned guarantees the truth and accuracy of all statements and the answers contained herein.

Name of Proposer: Thomas L. Bornaman Thomas L. Bornaman

Name of authorized representative of Proposer: \_\_\_\_\_

**Project Cost**

<b>Deliverables</b>	<b>Professional Services Fee</b>
Cost per Palm Tree	\$ 25.00
Hourly rate for Canopy Trees	\$ 120.00
Hourly rate for Stump Grinding	\$ 110.00

**Instructions:** Show the project cost for each deliverable your firm will provide per the requested scope of work. Include the fees associated with each proposed deliverable.

Fees should be detailed to the extent possible per deliverable, with estimated out-of-pocket expenses separate from the proposed fees for professional services.

The Total Project Cost SHALL include all fees and reimbursements for out of pocket costs. The Town will not reimburse for any costs not actually incurred and paid for by the Proposer and included in its proposal. Reasonable proof thereof will be required.

**Tree Trimming Services**  
Lauderdale-By-The-Sea RFP No. 11-04-03, *RFP Forms*

**RFP FORM D**

Proposer: BORNAMAN TREE SVCS. Inc.

**PROPOSER'S CERTIFICATION**

**THIS FORM MUST BE SIGNED AND SUBMITTED WITH PROPOSAL TO BE DEEMED RESPONSIVE.**  
The undersigned guarantees the truth and accuracy of all statements and the answers contained herein.

I have carefully examined the Request for Proposal referenced above ("RFP") and any other documents accompanying or made a part of this RFP.

I hereby propose to furnish the goods or services specified in the RFP. I agree that my proposal will remain firm for a period of 120 days in order to allow the Town adequate time to evaluate the proposals.

I certify that all information contained in this proposal is truthful to the best of my knowledge and belief. I further certify that I am duly authorized to submit this proposal on behalf of the firm as its act and deed and that the firm is ready, willing and able to perform if awarded the contract.

The firm and/or Proposer hereby authorizes the Town of Lauderdale-by-the-Sea, its staff or consultants, to contact any of the references provided in the proposal and specifically authorizes such references to release, either orally or in writing, any appropriate data with respect to the firm offering this proposal.

I further certify, under oath, that this proposal is made without prior understanding, agreement, connection, discussion, or collusion with any other person, firm or corporation submitting a proposal for the same product or service; no officer, employee or agent of the Town or any other proposer is interested in said proposal; and that the undersigned executed this Proposer's Certification with full knowledge and understanding of the matters therein contained and was duly authorized to do so.

If this proposal is selected, I understand that I will be expected to execute the Town's standard professional services contract, in the form approved by the Town Attorney.

A person or affiliate who has been placed on the convicted vendor list following a conviction for public entity crimes may not submit a bid on a contract to provide any goods or services to a public entity, may not submit a bid on a contract with a public entity for the construction or repair of a public building or public work, may not submit bids on leases of real property to a public entity, may not be awarded or perform work as a contractor, supplier, sub-contractor, or consultant under a contract with a public entity, and may not transact business with any public

**Tree Trimming Services**

Lauderdale-By-The-Sea RFP No. 11-04-03, RFP Forms

entity in excess of the threshold amount provided in Sec. 287.017 Florida Statutes, for CATEGORY TWO for a period of 36 months from the date of being placed on the convicted vendor list. I further certify, under oath, that neither the entity submitting this sworn statement, not to my knowledge, any of its officers, directors, executives, partners, shareholder, employees, members or agents active in the management of the entity has been convicted of a public entity crime subsequent to July 1, 1989.

BORNAMAN TREE SVCS. INC.  
Name of Business

By: Thomas J Bornaman  
Signature

THOMAS Lee Bornaman "President"  
Print Name and Title

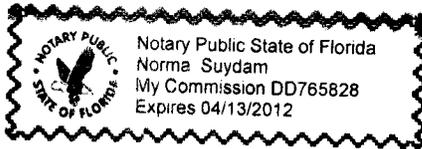
1530 NE 32nd Pl.  
Pompano Beach FL 33064  
Mailing Address

State of Florida  
County of Broward

Sworn to and subscribed before me this 25 day of April, 2011.

Notary Public  
Norma Suydam  
4-13-2012

My Commission Expires:





# Our Partners

**S**ince last year's Breakfast for the Big House, the following local businesses have contributed to our progress in site development and landscaping. These civic-minded companies have provided services, material and labor. They are the best!

*All-Rite Construction*

*Bell Painting*

*Blue Hill Tree Farm*

*Bornaman Tree Service*

*Carr Builders*

*Chuck's Backhoe*

*City of Pompano Beach*

*Comet Fence*

*Dascor Plumbing*

*Diligent Pest Control*

*DK Architects*

*Federal Engineering and Testing*

*Ferguson Waterworks*

*Gillette Construction*

*Greight Spaces*

*Hanson Hardscapes*

*IBI Group*

*JWR Construction*

*Keith & Associates, Engineers*

*Latite Roofing*

*Lowes*

*Modern Concrete*

*Pilot Steel*

*Pomeroy Electric, Inc.*

*Rainbird*

*Ric-Man Construction*

*Runway Growers, Inc.*

*Signature Brick*

*SWS Environmental First*

*Tarmac*

*The Hitching Post*

*Willard Construction Company*

*Wooden Shoe Nursery*

*Sample-McDougal*

*House*

*Pompano Beach FL*





8000 HAMPTONS BLVD. NORTH LAUDERDALE, FL 33068 (305) 722-0874

August 31, 2000

Mr. Tom Bornaman  
Bornaman Tree Service  
P.O. Box 909  
Pompano Beach, FL 33061

Dear Tom,

On behalf of the Board of Directors, I would like to thank you for the excellent job your firm did in the removal of all the nuisance trees as well as the trimming of the palms and other trees in our complex. The area is so much cleaner and brighter.

You and your crews did an excellent job. We were impressed with the professional manner that the work was carried out in as well as the way the area was cleaned at the end of each workday.

The men were very co-operative and patient in a difficult situation. We had to track down people who had failed to move their cars out of the work area before the job started; however, your men tried to work around it as much as possible.

We will be using your company in the fall to remove additional trees as well as to plant replacements. Thank you also for working with us and allowing us to schedule the work over a period of months.

It has been a pleasure doing business with a company like yours that really cares and takes pride in the services they provide. We will definitely be using you for all of our future tree service needs.

Sincerely yours,

Joan Bien  
Secretary, Master Board

**AN UPDATE REPORT  
FROM THE TREE COMMITTEE**

In April a total of 25 Earleaf Acacia trees were removed from the parking areas. All stumps and lateral flare roots were ground out 12" below yard grade. This has been a tremendous improvement in the looks of our property. The area is much cleaner and brighter.

We are now in the process of having all of the palms trimmed as well as removing the coconuts on the coconut palms. Trimming of deadwood, uplifting and structural thinning of all other trees (except those we plan to remove at a later date) is also being done at this time. All of this is being done according to Broward County code and National Arborist Association standards.

There are a few other problem trees that will be removed at this time, some Schefflera, dead palms as well as some very large Mahoe and Pon Gam behind the buildings, the roots are so large they are causing structural damage to the foundations. After the hurricane season, we plan to remove 33 black olive trees that are damaging the asphalt and leaving tannin stains on cars.

**Joan Bein**

*Master  
Beard  
Secretary*

*Aug. 2000  
Hampton's West Condos*

Thank you to the Italian/American Club and all our Hampton West neighbors and friends for your sincere sympathy in the death of Jerry's Mother in June. Jerry's Mom was 101 years old when she passed away. She lived a beautiful and lovely life. She was a soft spoken woman who loved to sing and play the piano and never had a mean or bad thing to say about anyone. She came from a large family and had 4 children, 8 grandchildren and 10 great grandchildren.

Thank you again

Jerry & Madeline Thompson

**TO MY GROWN SON**

My hands were busy through the day



I didn't have much time to play

The little games you asked me to

I didn't have much time for you,

I'd wash your clothes and sew and cook,

But when you'd bring your picture book  
and ask me please to share your fun,

I'd say, a little later son

I'd tuck you in all safe at night

Then tiptoe quickly to the door

I wish I stayed a minute more

For life is short, the years rush past



A little boy grows up so fast.

No longer is he at your side

His precious secrets to confide

The picture books are put away

There aren't any games to play

No good night kiss, no prayers to hear

They all belong to yesteryear

My hands once busy, now lie still

The days are long and hard to fill

I wish I might go back and do

The little things you asked me to

Writer unknown

(submitted by Renee Lasken)

**VOICE ADVERTISEMENT**

RATES on monthly basis

\$5.00..... 1/8 page

\$10.00..... 1/4 page

\$20.00..... 1/2 page

\$40.00..... full page

# *The Palm Yacht & Beach Club, Inc.*

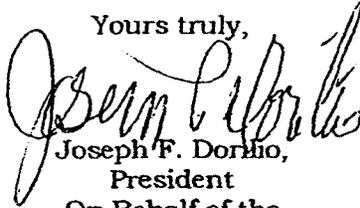
1438 SOUTH OCEAN BLVD.  
POMPANO BEACH, FLORIDA 33062

TELEPHONE 942-7975

February 9, 2000

Bornaman Tree Service Inc. has worked for the Palm Club for the last five years. We have 15 acres of land that they trim all trees, hardwoods, ficuses, black olives, coconut palms, sabal palms, royal palms and ficus hedges. We are very satisfied with their work.

Yours truly,

A handwritten signature in cursive script, appearing to read "Joseph F. Dornio".

Joseph F. Dornio,  
President

On Behalf of the  
Board of Directors

# Georgian Court "South"

APARTMENTS, INC.

1801 N.E. 82nd STREET, APT. 125  
FORT LAUDERDALE FLORIDA 33308  
(954) 772-5353 FAX (954) 351-5031



September 17, 1997

Mr. Tom Bornaman  
BORNAMAN TREE SERVICES  
1501 NE 60th St.  
Ft. Lauderdale, FL 33334

Dear Mr. Bornaman:

Thank you for the excellent job your firm just completed with the trimming of our Palms and Live Oaks. The residents, I am sure, will be very pleased with the results as the complex looks terrific.

Corey and his crew came well prepared and went about their business in a professional manner and worked diligently to complete the task in a neat and timely fashion.

You are to be commended for having such fine men on your staff. They worked tirelessly and were most pleasant and cooperative at all times and are a credit to your company.

It will be my pleasure to call upon Bornaman Tree Services in the future to meet all of our tree trimming needs and please convey my sincerest thanks to your men for a job well done.

Sincerely yours,

GEORGIAN COURT APTS., INC.

Marc Walther  
Manager

**GEORGIAN COURT  
APARTMENTS NORTH, INC.**

Apartment 1203, 6261 NE 19th Avenue  
Fort Lauderdale, FL 33308  
954-771-7562  
Fax: same ^

" NORTH "

**BOARD OF DIRECTORS**

President	Edward Ryan
Vice President	David Cummings
Secretary	Iris Lind
Treasurer	R. Donlon
Director	Russell Affsa
Director	Anthony Mirto
Director	Edward Demers
Director	Chris Welch

Friday, January 31, 2003

Mr. Thomas Bornaman  
Bornaman Tree Service  
P.O. Box 909  
Pompano Beach, FL 33061

Re: Tree Service at Georgian Court North

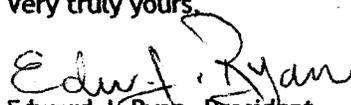
Dear Tom:

I would personally like to thank you on behalf of our Board of Directors and the residents of our complex for the great job you and your associates recently performed on our property.

The complex looks so much better since you trimmed all of the trees that were need of attention, and we have since received many very favorable comments. It has really made a big difference in the appearance of the grounds.

We look forward to doing business with you in the very near future, especially when it comes to removing those four (4) trees on NE 18<sup>th</sup> Ave. The application has been completed and filed with the City of Fort Lauderdale, and we should be getting the removal permits very soon.

Very truly yours,

  
Edward J. Ryan, President  
GEORGIAN COURT NORTH

EJR/IBL

3-2-99

Barnaman Tree Service  
1501 W. E. 60<sup>th</sup> St.  
H. Lauderdale, Fla 33334

Dear Mr. Barnaman;

You and your staff are to be commended for your professional, yet friendly manner of doing your job. The dead tree you removed from my yard was so large, we thought it would take a couple of days. We really didn't think we would get such a quick response for an estimate. You responded very promptly and finished in one day. Truly, a miracle. Thank you so very much.

Sincerely yours  
The Snyders



*City of Lighthouse Point Florida*

2200 N.E. 38th Street / P.O. Box 5100 / Lighthouse Point, Florida 33064 / Telephone (305) 943-6500

*William F. Sullivan*  
Mayor

February 18, 1999

Mr. Tom Bornaman  
4852 NE 28<sup>th</sup> Avenue  
Lighthouse Point, Florida 33064

Dear Mr. Bornaman:

I want to personally thank you for your gracious offer to assist city residents who are elderly, infirm, or in financial difficulty with their tree-trimming needs. I discussed this with our department heads at a recent meeting and they will be on the alert to report persons whom they believe have a legitimate need and could benefit from your offer.

I understand, too, that you would be willing to maintain the trees in the 49<sup>th</sup> Street island on a volunteer basis. We gratefully accept your offer, and wonder if you would like to have a plaque or marker placed therein to acknowledge your volunteer effort. If so, please let us know and we will be glad to do so.

We are proud to have you as a resident of Lighthouse Point, and are most grateful for your friendship and support.

Sincerely,

William F. Sullivan  
Mayor

WFSfm

# Bornaman Tree Services, Inc.

\* Certified Arborist Proudly Serving South Florida \*

**(954) 771-0656**

**(954) 942-2355 Fax**

BornamanTree@bellsouth.net



Approved  
Contractor

**FPL.**

**FREE ESTIMATES**

**24 Hour Emergency Service**

**NO WAITING**



## **Certifications / Qualifications**

Board Certified Arborist FL-0319A

C.C. # A-041

Member of the International Society of Arboriculture

Florida Power & Light Approved Contractor

Licensed & Insured

**Free Estimates**

Utility Arborist- Service Wire

&

Power Line Specialist

Consultant

Hurricane Preparedness & Debris Removal

## **Services**

Trimming

Natural Shaping

Ornamental and Selective Pruning

Tree Removal

Stump Grinding

Consulting

Diagnosis

Tree Preservation

Planting

Property Enhancement

Planning and Design

## **Equipment**

60' Aerial

Bucket Truck

16" Vermeer

Brush Chipper

Vermeer

Stump Grinder



Board Certified Member

## **Satisfied Customers**

Leisure Towers HOA

Palm Aire Club

City of Pompano

Bermuda Riviera HOA

Greens of Tamarac

Island Club

Palm Yacht & Beach Club

Florida Power & Light

**Bornaman Tree Services, Inc.**

~ Family Owned and Locally Operated ~

We take **PRIDE** in our work!

STATE OF FLORIDA  
DEPARTMENT OF FINANCIAL SERVICES  
DIVISION OF WORKERS' COMPENSATION  
NON-CONSTRUCTION INDUSTRY  
CERTIFICATE OF EXEMPTION FROM FLORIDA  
WORKERS' COMPENSATION LAW



EFFECTIVE: 08/16/2005

\*\* EXPIRATION DATE: N/A

PERSON: THOMAS L BORNAMAN JR

FEIN: 650919151

BUSINESS NAME BORNAMAN TREE SERVICES INC  
AND ADDRESS: 1530 NE 32 PL  
POMPANO BEACH, FL 33064

SCOPE OF BUSINESS OR TRADE:

1- TREE PRUNING/SPRAYING(0106)

F  
O  
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D  
  
H  
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R  
E

**IMPORTANT**

Pursuant to Chapter 440.05(14), F.S., an officer of a corporation who elects exemption from this chapter by filing a certificate of election under this section may not recover benefits or compensation under this chapter.

QUESTIONS? (850) 413-1600

**BROWARD**  
COUNTY  
FLORIDA

CLASS: A

**TREE TRIMMER LICENSE**

TTL#: A-041 EXPIRES: 08/31/2012  
BORNAMAN TREE SERVICE INC  
PO BOX 909- 1530 NE 32 PLACE  
POMPANO BEACH, FL 33064  
  
TRAINED EMPLOYEE: THOMAS BORNAMAN JR.



International  
Society  
of Arboriculture

**CERTIFIED ARBORIST**

**Thomas Bornaman, Jr.**

Certificate Number: FL-0319A

Expiration Date: Jun 30, 2013

**CERTIFICATE OF INSURANCE** **ISSUE DATE** 5/3/2010

**PRODUCER**  
 Florida Mutual Insurance Agency, Inc  
 2201 W. Sample Rd #88-4A  
 Pompano Beach, FL 33073

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AMEND, EXTEND, OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW.

**COMPANIES AFFORDING COVERAGE**

<b>COMPANY LETTER</b>	<b>A</b>	Western World Insurance Company
<b>COMPANY LETTER</b>	<b>B</b>	N/A
<b>COMPANY LETTER</b>	<b>C</b>	N/A
<b>COMPANY LETTER</b>	<b>D</b>	N/A
<b>COMPANY LETTER</b>	<b>E</b>	N/A

**INSURED**  
 Bornaman Tree Services Inc.  
 1530 NE 32nd Place  
 Pompano Beach, FL 33064

**COVERAGES**  
 THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED, NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES, LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

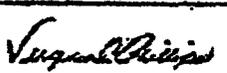
CO LTR	TYPE OF INSURANCE	BINDER ID	POLICY EFFECTIVE DATE	POLICY EXPIRATION DATE	LIMITS	
A	GENERAL LIABILITY	PEPMW-E	5/2/2010	5/2/2011	GENERAL AGGREGATE	2,000,000
					PRODUCTS-COM/OP AGG.	Included
					PERSONAL & ADV. INJURY	1,000,000
					EACH OCCURRENCE	1,000,000
					DAMAGE PREM RENTED TO YOU	50,000
					MED EXPENSE (Any one person)	5,000
B	PERSONAL LIABILITY				COMBINED SINGLE LIMIT	
					MEDICAL PAYMENTS TO OTHERS	
C	EXCESS LIABILITY				EACH OCCURRENCE	
					AGGREGATE	
D						
E	PROPERTY				BUILDING	
					CONTENTS	
					LOSS OF USE	

**DESCRIPTION OF OPERATIONS / VEHICLES / SPECIALTY ITEMS**  
 Tree Pruning, Dusting, Spraying, Repairing, Trimming or Fumigating, Landscape Gardening

THIS INSURANCE IS ISSUED PURSUANT TO THE FLORIDA SURPLUS LINES LAW. PERSONS INSURED BY SURPLUS LINES CARRIERS DO NOT HAVE THE PROTECTION OF THE FLORIDA GUARANTY ACT TO THE EXTENT OF ANY RIGHT OF RECOVERY FOR THE OBLIGATION OF AN INSOLVENT UNLICENSED INSURER.  
 SURPLUS LINES INSURERS' POLICY RATES AND FORMS ARE NOT APPROVED BY ANY FLORIDA REGULATORY AGENCY.

**SURPLUS LINES AGENT** VIRGINIA C. PHILLIPS LICENSE# A206695  
 13677 FEATHERSOUND DRIVE PO BOX 17089 CLEARWATER, FLORIDA 33782

**CERTIFICATE HOLDER**  
 ADDITIONAL INSURED - BROWARD ENVIRONMENTAL PROTECTION DEPARTMENT - BIOLOGICAL RESOURCE DIVISION - TREE TRIMMER  
 115 S ANDREWS AVE A-240  
 Fort Lauderdale, FL 33301

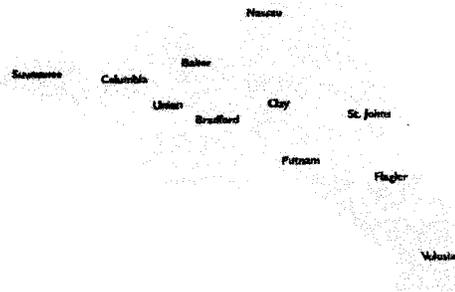
Should any of the above described policies be cancelled before the expiration date, the company shall endeavor to mail 30 days written notice to the certificate holder named to the left, but failure to mail such notice shall impose no obligation or liability of any kind upon the company, its agents, or representatives.  
**AUTHORIZED SIGNATURE**  


43749



**FPL**

# Tree-Trimming Contractor List

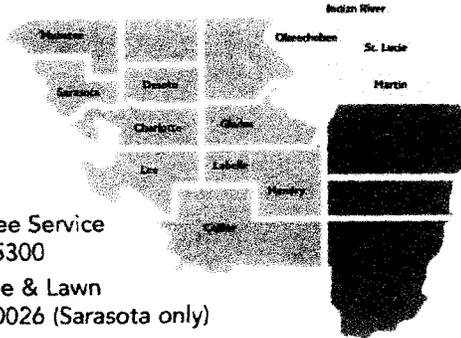


## North Area

1. Davey Tree Expert Co.  
(904) 768-8733
2. Tree Medic Tree Surgeons  
(904) 794-0003 (St. Johns only)

## All Areas

Asplundh 1-800-371-1499  
Trees, Inc. 1-800-676-7712



## Central Area

1. Jimmy's Tree Service  
(772) 231-6591
2. Scott's Tree Service  
(772) 468-6933
3. Treasure Coast Land & Tree  
(772) 429-2431

## West Area

1. Kinard's Tree Service  
(863) 494-5300
2. Unique Tree & Lawn  
(941) 359-0026 (Sarasota only)



1. Zimmerman Tree Service  
(561) 968-1045 (Palm Beach only)
2. Community & Landscape Service  
(561) 533-0183
3. Tip Top Enterprises, Inc.  
(305) 255-8198 (Dade only)
4. Tree Trimmer's & Assoc.  
(954) 561-9514
5. Joey's Tree Service  
(305) 666-2044
6. Bornaman Tree Services, Inc.  
(954) 771-0656
7. Southern Landscaping  
(954) 650-3161 (Palm Beach, Broward,  
North Dade only)

This list of tree contractors is merely a compilation of businesses which have indicated to FPL that they meet certain qualifications and perform tree-trimming services in the areas designated. This list has been compiled for your convenience only. FPL MAKES NO REPRESENTATION OR WARRANTY, EXPRESSED OR IMPLIED, CONCERNING THE QUALIFICATIONS OR BUSINESS PRACTICES OF ANY OF THE LISTED CONTRACTORS. Since the availability of service work and the associated prices will vary by contractor, you may wish to shop around for comparisons. It is the responsibility of the consumer to verify that the contractor is licensed and insured, and complies with all applicable laws, codes, ordinances, and/or permits.

# State of Florida



## Department of State

I certify the attached is a true and correct copy of the Articles of Incorporation of BORNAMAN TREE SERVICES, INC., a Florida corporation, filed on May 7, 1999, as shown by the records of this office.

The document number of this corporation is P99000042846.

Fed. Id. #

65-0919151

Given under my hand and the  
Great Seal of the State of Florida  
at Tallahassee, the Capitol, this the  
Eleventh day of May, 1999



CR2EO22 (1-99)

*Katherine Harris*

Katherine Harris  
Secretary of State

**ARTICLES OF INCORPORATION OF**  
**BORNAMAN TREE SERVICES, INC.**

The undersigned incorporators to these Articles of Incorporation, each a natural person competent to contract, hereby associate themselves together for the purpose of forming a corporation by and under the laws of the State of Florida providing for the formation, rights, liabilities, privileges and immunities of a corporation for profit.

**ARTICLE I**  
**NAME**

The name of this corporation shall be BORNAMAN TREE SERVICES, INC.

**ARTICLE II**  
**NATURE OF BUSINESS**

The general nature of the business to be transacted by this corporation is any lawful act or activity for which corporations may be organized under the Florida General Corporations Act, or any successor statute.

**ARTICLE III**  
**GENERAL POWERS**

This corporation shall have and may exercise all powers now or hereafter conferred by the laws of the State of Florida.

**ARTICLE IV**  
**CAPITAL STOCK**

The maximum number of shares of capital stock that this corporation is authorized to have outstanding at one time is ONE THOUSAND (1,000) shares of common stock, each having a par value of ONE DOLLAR and 00/100 (\$1.00).

**ARTICLE V**  
**INITIAL CAPITAL**

The amount of capital with which the corporation shall begin business shall not be less than ONE HUNDRED DOLLARS (\$100.00).

SECRETARY OF STATE  
TALLAHASSEE, FLORIDA  
99 MAY -7 PM 3:10  
FILED

**ARTICLE VI**  
**PRINCIPAL ADDRESS AND REGISTERED AGENT**

The initial address of the principal office of this corporation shall be 4851 NE 28 Avenue, Lighthouse Point, Florida 33064. The registered office and agent of this corporation shall be Alexandra V. Rieman, whose address is 2856 East Oakland Park Boulevard, Ft. Lauderdale, Florida 33306. The Board of Directors may, from time to time, move the principal office, the registered office and may change the registered agent and notify the Secretary of State of the same without need of any amendment to these Articles of Incorporation.

**ARTICLE VII**  
**INITIAL DIRECTORS**

This corporation shall have two directors initially. The number of directors may be increased or diminished from time to time by the By-Laws adopted by the shareholders of the corporation but the number of directors of this corporation shall in no event be less than one. The names and street addresses of the members of the first board of directors are:

<b><u>Name</u></b>	<b><u>Address</u></b>
Thomas L. Bornaman	4851 NE 28 Avenue, Lighthouse Point, Florida 33064
Jackie L. Bornaman	4851 NE 28 Avenue, Lighthouse Point, Florida 33064

**ARTICLE VIII**  
**INCORPORATOR**

The name and address of each incorporator to these Articles of Incorporation are:

<b><u>Name</u></b>	<b><u>Address</u></b>
Alexandra V. Rieman	P.O. Box 7107 Fort Lauderdale, Florida 33338

**ARTICLE IX**  
**SPECIAL PROVISIONS**

Special provisions for the regulation of the corporation are:

Section a. The corporation shall indemnify all officers and directors, and former officers and directors, to the full extent permitted by law.

Section b. Every shareholder, upon the sale of any new issue of stock of this corporation of the same kind, class or series as that which he already holds, shall have the right to purchase his pro rata share (as nearly as may be done without the issuance of fractional shares) at the price at which it is offered to others.

Section c. Cumulative voting for directors shall be permitted.

Section d. The power to adopt, alter, amend and/or repeal by-laws shall be reserved to the shareholders.

**ARTICLE X**  
**AMENDMENTS TO ARTICLES OF INCORPORATION**

The corporation reserves the right to amend, alter, change or repeal any provision contained herein in the manner now or hereafter prescribed by law, and all rights conferred herein upon shareholders are granted subject to this reservation.

IN WITNESS WHEREOF, the undersigned incorporator has executed these Articles of Incorporation on the 5<sup>th</sup> day of May, 1999 in Broward County, Florida

Monica J. Coppa  
Witness Signature

HERB L. COPPA  
Witness Printed Name

Paul Kaplan  
Witness Signature

PINA KAPLAN  
Witness Printed Name

Alexandra V. Rieman  
Alexandra V. Rieman, Incorporator

STATE OF FLORIDA  
COUNTY OF BROWARD

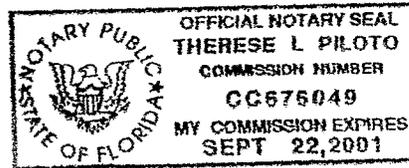
I HEREBY CERTIFY that on this day before me personally appeared ALEXANDRA V. RIEMAN, to me known to be the person(s) described in and who executed the foregoing certificate of incorporation, and both acknowledged before me that she executed the same freely and voluntarily for the purposes therein set forth.

WITNESS my hand and official seal in the county and state above written, this  
5 day of May, 1999.



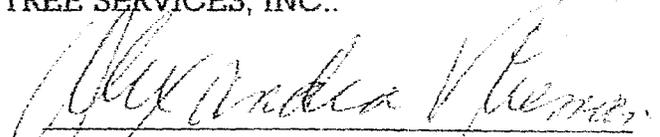
Notary Public

My commission expires:



**Acceptance by Resident Agent**

Having been named resident agent to accept service of process for the above-named corporation, at the place designated in these Articles of Incorporation, I hereby agree to act in that capacity for BORNAMAN TREE SERVICES, INC..



Alexandra V. Rieman  
2856 East Oakland Park Boulevard  
Ft. Lauderdale, Florida 33306

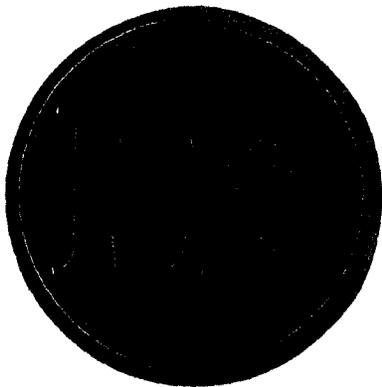
RECEIVED  
TALLAHASSEE FLORIDA  
99 MAY -7 PM 3:10  
FILED

# International Society of Arboriculture

## Certified Arborist

*Thomas Bornaman, Jr.*

Having successfully completed the requirements set by the Arborist Certification Board of the International Society of Arboriculture, the above named is hereby recognized as an ISA Certified Arborist



**Jim Skiera, Executive Director**  
**International Society of Arboriculture**

FL-0319A	May 12, 2001	Jun 30, 2013
Certification Number	Certified Since	Expiration Date



International  
Society  
of Arboriculture

**CERTIFIED ARBORIST**

**Thomas Bornaman, Jr.**

Certificate Number:

FL-0319A

Expiration Date:

Jun 30, 2013



The use of this card, certification title and logo, must be discontinued if the individual to whom the card has been assigned allows his or her certification to expire. Moreover, the certification of an individual is non-transferable to another individual.



Certificate Number: 05-E1176

## Small Business Development Division

Governmental Center Annex

115 S. Andrews Avenue, Room A640 • Fort Lauderdale, Florida 33301 • 954-357-6400 • FAX 954-357-6010

*This Certificate is Awarded to:*

**BORNAMAN TREE SERVICES, INC.**

The requirements have been met for certification for:

**Small Business Enterprise**

As set forth in the Business Opportunity Act of 2004. The Small Business Development Division must be notified within 30 days of any material changes in the business which may affect ownership and control. Failure to do so may result in the revocation of this certificate and/or imposition of other sanctions.

A handwritten signature in cursive script, reading "Suzanne Rossell", is written over a horizontal line.

File #05-E1176 – BC-SBE Certificate Expires: **04/11/08**

Small Business Development Division

Broward County Board of County Commissioners  
Josephus Eggleton, Jr. • Ben Graber • Sue Gunzburger • Kristin D. Jacobs • Ilene Lieberman • John E. Rodstrom, Jr. • Jim Scott  
Diana Wasserman-Rubin • Lois Wexler  
[www.broward.org/smallbusiness](http://www.broward.org/smallbusiness)

MARC H. GOLD  
CIRCUIT JUDGE  
SEVENTEENTH JUDICIAL CIRCUIT OF FLORIDA



BROWARD COUNTY  
COURTHOUSE  
201 S.E. 6TH STREET  
FORT LAUDERDALE, FL. 33301  
TELEPHONE (954) 831-7807

May 15, 1998

Mr. Tom Bornaman  
1501 N.E. 60th Street  
Fort Lauderdale, FL 33334

Dear Mr. Bornaman:

Just a short note to thank you for the time and efforts you gave in your service as a juror in the case of State of Florida v. Ronald Sawczak.

I certainly appreciate your attention during the trial and in resolving the issues presented in this case. Citizens such as you help to set the high standards required in an effective criminal justice system.

It was a pleasure to have you as a juror in my Courtroom.

Sincerely,

Marc H. Gold  
Circuit Court Judge

MHG/mtm

# Certificate of Appreciation to

TOM BORNAMAN

In appreciation of the civic duty performed and the contribution to American justice made by your service as a juror in the Courts of Broward County, Florida.

On behalf of the Judges in the Seventeenth Judicial Circuit and Broward County,

## In Witness Whereof

**ATTEST:**

**DALE ROSS, Chief Judge**

**CAROL LEE ORTMAN, Court Administrator**

  
\_\_\_\_\_  
JUDGE

\_\_\_\_\_  
DATE

### CIRCUIT JUDGES

John A. Miller  
Leroy H. Moe  
W. Herbert Moriarty  
Miette K. Burnstein  
Stanton S. Kaplan  
Lawrence L. Korda  
Mel Grossman  
Harry G. Hinckley, Jr.  
Estella M. Moriarty  
Linda L. Vitale  
Patricia W. Cocalis  
Robert L. Andrews

J. Leonard Fleet  
Mark A. Speiser  
Patti L. Englander-Henning  
John T. Luzzo  
Robert B. Carney  
Richard D. Eade  
Dale Ross  
Arthur M. Birken  
Robert J. Fogan  
Geoffrey D. Cohen  
Larry Seidlin  
William Dimitrouleas

George A. Brescher  
Robert O. Collins  
Charles M. Greene  
Leonard L. Stafford  
Jeffrey E. Streitfeld  
John A. Frusciante  
Barry E. Goldstein  
Melanie G. May  
Howard M. Zeidwig  
Sheldon M. Schapiro  
Susan Lebow  
Paul L. Backman

Julie Koenig  
Carole Y. Taylor  
Thomas M. Lynch IV  
James I. Cohn  
Kathleen A. Kearney  
Marc H. Gold  
Renee Goldenberg  
Joyce A. Julian  
Victor Tobin  
Peter M. Weinstein

William W. Herring  
Steven G. Shutter  
Zebedee Wright  
Linda R. Pratt  
Jay S. Spechler  
Leonard Feiner  
Robert S. Zack  
Mary Rudd Robinson  
Ronald J. Rothschild  
Peter B. Skolnik  
Jerry Pollock  
Robert F. Diaz  
Joel T. Lazarus

### COUNTY JUDGES

Martin R. Dishowitz  
Lisa G. Trachman  
Iona M. Holmes  
Fred J. Berman  
Alfred J. Horowitz  
Peggy Gehl  
Joseph A. Murphy III  
Sharon Zeller  
Ginger Lerner-Wren  
Louis H. Schiff  
Gary R. Cowart  
Robert W. Lee

Open from top after removing sides

FIRST CLASS MAIL

If Not Delivered Within 5 Days Return to:

**DALE ROSS, CHIEF JUDGE**

Jury Administration

Broward County Courthouse

201 S E 6 Street - Room 380

FT LAUDERDALE FL 33301-3302



**IMPORTANT: JURY SUMMONS ENCLOSED ● POSTMASTER — DO NOT FORWARD OUT OF COUNTY**

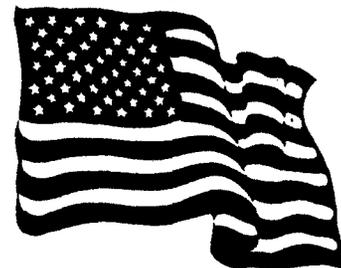
**DO NOT Discard ANY Part of This Form. It contains your Jury Summons, Jury Instructions, Check-in/Payment Affidavit, and Parking Permit. Please use Crosswalk, 3rd Floor Level.**

PS04-02-98 SINGLE PC RATE

*It is an honor to serve  
as a juror*



JUROR ID = NT2333  
THOMAS L BORNAMAN JR  
1501 NE 60 ST  
FORT LAUDERDALE FL 33334



33334/3330



**VOTE FOR  
CLEMENT M.  
SAUNDERS  
FOR MAYOR**

*Hi us 10/11  
Bar 12/11/11  
May God Ever  
you and family  
Pecalo Pete*



**FOR A BETTER  
BIMINI**

# Honorable Discharge



FIDELI CERTA MERGES

from the Armed Forces of the United States of America

*This is to certify that*

PRIVATE FIRST CLASS (E-2) THOMAS L. BORNAMAN JR 490606828

*was Honorably Discharged from the*

## United States Marine Corps

*on the* 3<sup>RD</sup> *day of* FEBRUARY, 1982 *This certificate is awarded*

*as a testimonial of Honest and Faithful Service*

C. SANGALIS  
BRIGADIER GENERAL USMCR



UNITED STATES MARINE CORPS  
MARINE CORPS RESERVE SUPPORT CENTER  
10950 EL MONTE  
OVERLAND PARK, KANSAS 66211

IN REPLY REFER TO:

RSC-1

DEAR PFC T. L. BORNAMAN JR,

The attached discharge certificate is furnished as a fitting testimonial of your honorable service. It signifies that you have served your country and Corps in a proficient and industrious manner in the performance of duty.

On behalf of the Commandant of the Marine Corps, please accept our best wishes in your civilian pursuits and for many years of health and happiness.

  
C. SANGALIS  
BRIGADIER GENERAL, USMCR  
DIRECTOR, MCRSC

T. L. BORNAMAN JR  
RT 2 BOX 286  
BLUE SPRINGS

NO 54015

Original



TREE TRIMMING SERVICES  
LAUDERDALE BY THE SEA RFP NO. 11-04-03

ALAN MCPHERSON  
ALL FLORIDA TREE & LANDSCAPE, INC.  
561 262-9752

**5855 N. W. 47 Place - Coral Springs, Florida 33067**  
**Telephone: (954) 753-6292 - Facsimile: (954) 509-9049**

Website: [allfloridatree.com](http://allfloridatree.com)



**TREE TRIMMING SERVICES  
LAUDERDALE BY THE SEA RFP 11-04-03**

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Lauderdale By The Sea  
Tree Trimming Services  
RFP No.: 11-04-03

## **Letter of Transmittal**

### **PHILOSOPHY**

All Florida Tree and Landscape's philosophy is and has been, since its inception, to maintain the integrity of all species of trees both native and exotic in its care. We accomplish our desirable goals by the following;

- By being able to identify and knowing the growth habits of all trees we work with.
- By understanding how and why trees grow the way they do.
- By understanding and knowing tree morphology.
- By regularly attending arboriculture seminars.
- By contacting our sources if we are unsure of the answer to a problem.
- By being able to recognize and control insect and disease problems
- By being able to recognize nutrient deficiencies in trees and know how to correct them.
- By regularly having training sessions with our employees.
- By constantly reviewing safety procedures with our employees.
- By inspecting daily all equipment and supplies prior to leaving the yard for the days jobs.

### **MAIN OBJECTIVE AND GOALS IN MAINTAINING TREES**

Our main objective is to provide a safe and attractive environment for pedestrians and vehicles in all public areas included in this RFP. In order to accomplish this objective, our goals are as follows:

Prune all Palms by removing dead fronds and seed pods.

- ↓ Remove all hazardous trees – after consultation with the Municipal Service Director according to Broward County Code. This is in the event that any hazardous trees are discovered.

↓

**5855 N.W. 47<sup>TH</sup> PLACE, CORAL SPRINGS, FL 33067**  
**PHONE: 954-753-6292 FAX: 954-509-9049**

*Page "1"*

- ↓ Remove all hazardous tree trunks and branches
- ↓ Remove or subordinate all co-dominate tree trunks or branches with included bark.
- ↓ Encourage, by selective pruning, the development of a canopy over roads where feasible.
- ↓ Provide canopy reduction where necessary to enhance the characteristic appearance of each tree species.
- ↓ Reduce all branches that are growing into buildings, right ways and site clearance at intersections (including lights, stop signs & safety signs)
- ↓ Reduce all branches interfering with street lighting fixtures.
- ↓ Inform the City of problems concerning hazards where paving and tree roots are of concern.
- ↓ Lift all branches to a height of 14 feet over roads where trucks tear branches below that height.
- ↓ Balance all pruning decisions against the potential cost savings for Lauderdale By The Sea.

Persons Authorized to Make Representations for All Florida Tree:

Alan McPherson, President  
ISA Certified Arborist  
5855 N. W. 47 Place  
Coral Springs, FL 33067  
Office: 954 753-6292  
Cell: 561 262-9752

Mary Anne Wolfson  
ISA Certified Arborist  
5855 N.W. 47 Place  
Coral Springs, FL 33067  
Office: 954 753-6292  
Cell: 954 254-4219

Respectfully submitted,



Alan McPherson

**5855 N.W. 47<sup>TH</sup> PLACE, CORAL SPRINGS, FL 33067**  
**PHONE: 954-753-6292 FAX: 954-509-9049**

**Tree Trimming Services**  
Lauderdale-By-The-Sea RFP No. 11-04-03, *RFP Forms*

**RFP FORM A**

Proposer: ALL FLORIDA TREE & LANDSCAPE, INC.

**QUALIFICATIONS STATEMENT**

**Note: Forms A, B & C are available in WORD format from the Town Clerk upon request.**

**THIS FORM MUST BE SIGNED AND SUBMITTED WITH PROPOSAL TO BE DEEMED RESPONSIVE.**  
The undersigned guarantees the truth and accuracy of all statements and the answers contained herein.

1. State the full and correct name of the partnership, corporation or trade name under which you do business and the address of the place of business. (If a corporation, state the name of the president and secretary. If a partnership, state the names of all partners. If a trade name, state the names of the individuals who do business under the trade name.)
  - 1.1. The correct and full legal name of the Proposer is: All Florida Tree & Landscape, Inc.
  - 1.2. The business is a (Sole Proprietorship) (Partnership) (Corporation).  
**Corporation**
  - 1.3. The names of the corporate officers, or partners, or individuals doing business under a trade name, are as follows: **Alan McPherson, President**
2. Please describe your company in detail. **All Florida Tree began operations in April of 2003. Over the years we have developed several relationships with city and county governments, Homeowner Associations and major debris removal companies throughout the Southeast United States. We have experience in tree pruning, tree removal, specialized tree care, maintenance of historical trees and maintenance of environmentally sensitive areas. All Florida Tree is equipped with a full array of bucket trucks, chippers, chip trucks, grapple trucks, stump grinders and loaders and custom equipment to any tree related work.**
3. The address of the principal place of business is: **5855 N.W. 47 Place, Coral Springs, Florida 33067**
3. Company telephone number, fax number and e-mail addresses:  
**Office: 954 753-6292 Fax: 954 509-9049 E-mail: wolfsonma@bellsouth.net  
allfloridatree@yahoo.com**
5. Number of employees: 8

*Exhibit "1"*

## Tree Trimming Services

Lauderdale-By-The-Sea RFP No. 11-04-03, *RFP Forms*

6. Name of employees to be assigned to this Project: **Alan McPherson, Mike Hickok, Mary Anne Wolfson, Ivan Yanguuez, Marciano Chamu-Pantelon, , Fredy Mendez and Ruben Rueda, Ken Kingwell**
7. Company identification numbers for the Internal Revenue Service: **05-0567287**
8. Provide Broward County occupational license number, if applicable, and expiration date: **Broward Co Lic# 189C-480, 9/30/11**
9. How many years has your organization been in business? Does your organization have a specialty? **9 years – Tree trimming, pruning, removal.**
10. List the last three project of this nature that the firm has completed? Please provide project description, reference and cost of work completed.

**Palm Beach County - Water plants, libraries & governmental facilities  
Pruning of palms and canopy trees, clear buildings and lights for safety and clearance. \$16,766.00 Mike Rawls – Water Utilities 561 801-2349 ; Lafayette Jenkins – Dir of Central Facilities – cell: 561 644-4400 Ron Gonzalez – Contract Administrator 561 355-2072 Office**

**City of Greenacres – Pruning of 147 Live Oaks planted in right of way between roadway and sidewalk with driveways going over the top of root zones. Trees are destroying pavement and becoming a hazard. Recommended and performed crown reduction pruning of all trees to limit root growth production and to support stronger trees.  
Wade Neilson – Public Works 561 642-2185**

**Town of Lake Clarke Shores – pruning of palms and remove dead wood from canopy trees - \$2900.00 Bill Murphy 561 644-2671**

**Town of Palm Beach – pruning of Coconut Palms on city streets and parks.  
Ed Armstrong – Public Works 561 838-5440**

11. Have you ever failed to complete any work awarded to you? If so, where and why?  
**No.**

## Tree Trimming Services

Lauderdale-By-The-Sea RFP No. 11-04-03, *RFP Forms*

12. Provide the following information concerning all contracts **in progress** as of the date of submission of this Proposal for your company, division or unit as appropriate.

Name of Project	Contract with:	Contract Amount
Pruning of Coconut Trees	Town of Palm Beach	19,600.00
Pruning of historical tree	Bethesda by the Sea - Palm Beach, Florida	<u>\$5,000.00</u>

*(Continue list as necessary)*

13. Provide the following information for any subconsultants you will engage if awarded the contract **None**

Subcontractor Name	Address	Work to be Performed

*The foregoing list of subconsultants may not be amended after award of the contract without the prior written approval of the Town Manager, whose approval shall not be unreasonably withheld.*

*Alan Mypha*

**Tree Trimming Services**  
Lauderdale-By-The-Sea RFP No. 11-04-03, *RFP Forms*

**RFP Form B**

Proposer: **ALL FLORIDA TREE & LANDSCAPE, INC.**

**REFERENCE FORM**

**Forms A, B & C are available in WORD format from the Town Clerk upon request.**

**THIS FORM MUST BE SUBMITTED WITH PROPOSAL TO BE DEEMED RESPONSIVE.** The Proposer guarantees the truth and accuracy of all statements and the answers contained herein.

Give names, addresses and telephone numbers of four individuals, corporations, agencies, or institutions for which you have performed work similar to what is proposed in this RFP:

- 1. Name of Contact : Stephen Draft, Curator Bonnet House  
Title of Contract Tree trimming and removal. Pruning of historical trees  
Telephone Number: (954) 309-2042 Cell (954) 563-5393 Office  
Fax: 954 561-4174**
  
- 2. Name of Contact: Wade Collum, Landscape Inspector City of Pompano  
Title of Contract: None  
Telephone Number: 954545-7766 Fax Number: 954 786-4666**
  
- 3. Name of Contact\_Ed Armstrong, Public Works Town of Palm Beach  
Title of Contact Coconut Tree Trimming Bid# 2010-10  
Telephone Number: 561 838-5440 Fax Number 561-835-4691**
  
- 4. Name of Contact Mike Rawls, Landscape Director Water Utilities Palm  
Beach County  
Title of Contact: Palm Beach County Tree Trimming Contract  
Telephone Number: 561 801-2349 Fax Number 561-493-6113**

**Tree Trimming Services**  
Lauderdale-By-The-Sea RFP No. 11-04-03, *RFP Forms*

**RFP Form C**

Proposer: **ALL FLORIDA TREE & LANDSCAPE, INC.**

**PRICE PROPOSAL FORM**

**Note: Forms A, B & C are available in WORD format from the Town Clerk upon request.**

**THIS FORM MUST BE SIGNED AND SUBMITTED WITH PROPOSAL TO BE DEEMED RESPONSIVE.**  
The undersigned guarantees the truth and accuracy of all statements and the answers contained herein.

Name of Proposer: **ALL FLORIDA TREE & LANDSCAPE, INC.**

Name of authorized representative of Proposer: **ALAN MCPHERSON**

**Project Cost**

<b>Deliverables</b>	<b>Professional Services Fee</b>
Cost per Palm Tree	\$ 14.25
Hourly rate for Canopy Trees	\$ 65.00
Hourly rate for Stump Grinding	\$ 85.00

Instructions: Show the project cost for each deliverable your firm will provide per the requested scope of work. Include the fees associated with each proposed deliverable.

Fees should be detailed to the extent possible per deliverable, with estimated out-of-pocket expenses separate from the proposed fees for professional services.

The Total Project Cost SHALL include all fees and reimbursements for out of pocket costs. The Town will not reimburse for any costs not actually incurred and paid for by the Proposer and included in its proposal. Reasonable proof thereof will be required.

*Alan McPherson*

**Tree Trimming Services**  
Lauderdale-By-The-Sea RFP No. 11-04-03, *RFP Forms*

**RFP FORM D**

Proposer: **ALL FLORIDA TREE & LANDSCAPE, INC**

**PROPOSER'S CERTIFICATION**

**THIS FORM MUST BE SIGNED AND SUBMITTED WITH PROPOSAL TO BE DEEMED RESPONSIVE.** The undersigned guarantees the truth and accuracy of all statements and the answers contained herein.

I have carefully examined the Request for Proposal referenced above ("RFP") and any other documents accompanying or made a part of this RFP.

I hereby propose to furnish the goods or services specified in the RFP. I agree that my proposal will remain firm for a period of 120 days in order to allow the Town adequate time to evaluate the proposals.

I certify that all information contained in this proposal is truthful to the best of my knowledge and belief. I further certify that I am duly authorized to submit this proposal on behalf of the firm as its act and deed and that the firm is ready, willing and able to perform if awarded the contract.

The firm and/or Proposer hereby authorizes the Town of Lauderdale-by-the-Sea, its staff or consultants, to contact any of the references provided in the proposal and specifically authorizes such references to release, either orally or in writing, any appropriate data with respect to the firm offering this proposal.

I further certify, under oath, that this proposal is made without prior understanding, agreement, connection, discussion, or collusion with any other person, firm or corporation submitting a proposal for the same product or service; no officer, employee or agent of the Town or any other proposer is interested in said proposal; and that the undersigned executed this Proposer's Certification with full knowledge and understanding of the matters therein contained and was duly authorized to do so.

If this proposal is selected, I understand that I will be expected to execute the Town's standard professional services contract, in the form approved by the Town Attorney.

A person or affiliate who has been placed on the convicted vendor list following a conviction for public entity crimes may not submit a bid on a contract to provide any goods or services to a public entity, may not submit a bid on a contract with a public entity for the construction or repair of a public building or public work, may not submit bids on leases of real property to a public entity, may not be awarded or perform work as a contractor, supplier, sub-contractor, or consultant under a contract with a public entity, and may not transact business with any public

**Tree Trimming Services**

Lauderdale-By-The-Sea RFP No. 11-04-03, RFP Forms

entity in excess of the threshold amount provided in Sec. 287.017 Florida Statutes, for CATEGORY TWO for a period of 36 months from the date of being placed on the convicted vendor list. I further certify, under oath, that neither the entity submitting this sworn statement, not to my knowledge, any of its officers, directors, executives, partners, shareholder, employees, members or agents active in the management of the entity has been convicted of a public entity crime subsequent to July 1, 1989.

All Florida Tree & Landscape, Inc.  
Name of Business

By: Alan McPherson  
Signature

Alan McPherson, President  
Print Name and Title

5855 NW 47 Place  
Coral Springs FL 33067  
Mailing Address

State of Florida  
County of Broward

Sworn to and subscribed before me this 2<sup>nd</sup> day of May, 2011.

Notary Public  
Mary Anne Wolfson

My Commission Expires:

NOTARY PUBLIC-STATE OF FLORIDA  
Mary Anne Wolfson  
Commission # DD908549  
Expires: JULY 20, 2013  
BONDED THRU ATLANTIC BONDING CO., INC.

FLORIDA DEPARTMENT OF STATE  
DIVISION OF CORPORATIONS



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### Detail by Entity Name

#### Florida Profit Corporation

ALL FLORIDA TREE & LANDSCAPE, INC.

#### Filing Information

Document Number P03000049068  
FEI/EIN Number 050567287  
Date Filed 04/28/2003  
State FL  
Status ACTIVE  
Last Event REINSTATEMENT  
Event Date Filed 10/09/2009  
Event Effective Date NONE

#### Principal Address

5855 N. W. 47 PLACE  
CORAL SPRINGS FL 33067

Changed 01/22/2008

#### Mailing Address

5855 N. W. 47 PLACE  
CORAL SPRINGS FL 33067

Changed 01/22/2008

#### Registered Agent Name & Address

MCPHERSON, ALAN  
1616 CREST DRIVE  
LAKE WORTH FL 33461 US

Name Changed: 08/09/2004

Address Changed: 03/17/2011

#### Officer/Director Detail

##### Name & Address

Title P

MCPHERSON, ALAN PRES  
5855 N. W. 47 PLACE  
CORAL SPRINGS FL 33067

#### Annual Reports

Report Year Filed Date

Page 2

2009 10/09/2009  
2010 05/27/2010  
2011 03/17/2011

**Document Images**

03/17/2011 -- ANNUAL REPORT	<a href="#">View image in PDF format</a>
05/27/2010 -- ANNUAL REPORT	<a href="#">View image in PDF format</a>
10/09/2009 -- REINSTATEMENT	<a href="#">View image in PDF format</a>
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04/17/2009 -- ANNUAL REPORT	<a href="#">View image in PDF format</a>
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09/13/2007 -- Off/Dir Resignation	<a href="#">View image in PDF format</a>
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03/20/2007 -- ANNUAL REPORT	<a href="#">View image in PDF format</a>
02/13/2006 -- ANNUAL REPORT	<a href="#">View image in PDF format</a>
03/21/2005 -- ANNUAL REPORT	<a href="#">View image in PDF format</a>
08/09/2004 -- Amendment	<a href="#">View image in PDF format</a>
03/08/2004 -- ANNUAL REPORT	<a href="#">View image in PDF format</a>
04/28/2003 -- Domestic Profit	<a href="#">View image in PDF format</a>

**Note: This is not official record. See documents if question or conflict.**

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State of Florida, Department of State



## **ORGANIZATION PROFILE & QUALIFICATIONS**

**All Florida Tree and Landscape Service, Inc.** is a licensed and insured Florida corporation dedicated to providing professional quality arbor services. Staffed with two ISA Certified Arborists (both were born and raised in Palm Beach County) along with highly skilled employees, we have been serving cities and counties since 2003.

We are equipped with bucket trucks, chippers, chip trucks, grapple trucks, barges, skiffs, custom equipment and numerous other support vehicles to handle any type of tree work, exotic vegetation removal, land and waterway clearing, fertilization, mulch delivery and stump grinding. In addition, we are also available for consultation and evaluation of unique tree problems.

All Florida Tree & Landscape has an operational plan that allows us to complete all projects in an efficient amount of time while utilizing professionalism and safety practices.

All Florida Tree adheres to the ANSI 2133.1-200 and ANSI 300 standards.

### **PHILOSOPHY**

All Florida Tree and Landscape's philosophy is and has been, since its inception, to maintain the integrity of all species of trees both native and exotic in its care. We accomplish our desirable goals by the following;

- By being able to identify and knowing the growth habits of all trees we work with.
- By understanding how and why trees grow the way they do.
- By understanding and knowing tree morphology.
- By regularly attending arboriculture seminars.
- By contacting our sources if we are unsure of the answer to a problem.

- By being able to recognize and control insect and disease problems
- By being able to recognize nutrient deficiencies in trees and know how to correct them.
- By regularly having training sessions with our employees.
- By constantly reviewing safety procedures with our employees.
- By inspecting daily all equipment and supplies prior to leaving the yard for the days jobs.

### **MAIN OBJECTIVE AND APPROACH TO PROVIDING SERVICES**

Our main objective is to provide a safe and attractive environment for pedestrians and vehicles in all public areas included in this RFP. In order to accomplish this objective, our goals are as follows:

Prune all Palms by removing dead fronds and seed pods.

- ↓ Remove all hazardous trees – after consultation with the Municipal Service Director according to Broward County Code. This is in the event that any hazardous trees are discovered.
- ↓
- ↓ Remove all hazardous tree trunks and branches
- ↓ Remove or subordinate all co-dominate tree trunks or branches with included bark.
- ↓ Encourage, by selective pruning, the development of a canopy over roads where feasible.
- ↓ Provide canopy reduction where necessary to enhance the characteristic appearance of each tree species.
- ↓ Reduce all branches that are growing into buildings, right ways and site clearance at intersections (including lights, stop signs & safety signs)
- ↓ Reduce all branches interfering with street lighting fixtures.
- ↓ Inform the City of problems concerning hazards where paving and tree roots are of concern.
- ↓ Lift all branches to a height of 14 feet over roads where trucks tear branches below that height.
- ↓ Balance all pruning decisions against the potential cost savings for Lauderdale By The Sea.

## **EXPERIENCE & REFERENCES**

### **Current Government contracts:**

#### **Palm Beach County**

#### **Tree Trimming & Pruning Term Contract 2008 – 2012**

#### **Contacts:**

Mike Rawls – Landscape Architect for Water Utilities

561 493-6221 Office

561 493-6113 Fax

Ernesto Gonzalez – Fire Rescue Building Coordinator

561 644-0568 Cell

561 493-6113 Fax

Rod Gonzalez – Contract Administrator

561 355-2072 Office

561 355-2895 Fax

LaFayette Jenkins – Central County Administrator

561 355-3529

Scope of Services: Tree trimming and pruning services on an "as needed" basis for various Palm Beach County locations. The geographic area of coverage is all of Palm Beach County.

#### **Town of Palm Beach**

951 Old Okeechobee Road

Suite D

West Palm Beach, FL 33401

Ed Armstrong, Public Works

Telephone: 561 838-5440

#### **Coconut Tree Trimming**

Bid No: 2010-10

2010 - 2012

Fax: 561 835-4691

#### **Scope of work :**

Annual tree trimming of Jamaican and Malayan coconut palms (fronds, foliage, branches, limbs, coconuts inflorescence) shall be cut, trimmed and stacked neatly Work areas cleaned free of debris. Palms trimmed at the 3 and 9 o'clock positions. Palms may be trimmed utilizing tree trucks with at least 65ft boom. Climbing of trees utilizing spiked boots shall not be allowed.

**City of Greenacres**  
5800 Melaleuca Lane  
Greenacres, FL 33463  
Wade Neilson  
Supervisor of Roads & Drainage  
Public Works Department

**Contract 07093 CT**  
Piggy backed from Palm Beach Co.  
Corrective Tree Pruning  
Office: 561 642-2185  
Fax: 561-642-2094

Scope of work: This is a contract that Greenacres piggybacked off of our current Palm Beach County tree trimming contract. Crown reduction and pruning of 147 Live Oaks located in a residential area. The trees were planted in right of ways and the roots were destroying pavement and becoming a hazard. Crown reduction and structured pruning was performed to limit root growth and restore the natural character of the Live Oaks. This project was overseen by our ISA Certified Arborist, a city representative and a officer of the Division of Forestry.

**Broward County**  
**Tall Cypress**  
Patricia Howell  
Natural Area Specialist  
954 357-8137  
[phowell@broward.org](mailto:phowell@broward.org)

**Exotic Vegetation Treatment  
and Removal Contract 2009 -  
2010**

Furnish all labor, materials, equipment and services to perform Exotic Vegetation removal at Tall Cypress Natural Area.

**City of Fort Lauderdale**  
Gene Dempsey - Urban Forester  
954 828-5785 Office  
954 828-5650 Fax

**Tree Trimming Services  
Contract 583-9992 2007 -2011**

Site clearing and maintenance activities in environmentally sensitive and other lands, as well as other tree trimming and removal services, including the removal of all non-native and invasive plants and trees, standing hazardous and fallen trees, brush and foliage, hangers, selective thinning of trees, stump removal, stump and root grinding, lot clearing of trees, fence line clearing, clearing of low hanging branches, disposal of chips and logs, herbicidal treatment and related services.

**Village of Royal Palm Beach**  
1050 Royal Palm Beach Blvd.  
Royal Palm Beach, FL 33411  
Mr. Lou Recchio, APRP  
(561) 790-5124 Office  
(561) 718-2091 Cell

**Removal & Treatment of  
Exotic Vegetation  
Contract 2008, 2009, 2010  
2011**

Removal and treatment of exotic vegetation on environmentally sensitive land/preserves in various locations within the corporate limits of the Village and in accordance with the Village's conditions.

**Town of Sewall's Point**  
1 South Sewall's Point Road  
Sewall's Point, FL 34996  
Mr. Robert Kellogg – Town Manager 772-287-2455

**Tree Pruning Contract**  
2007, 2008, 2009 & 2010

Pruning, removal and planting of trees of various species. Maintenance of mangroves. Pruning includes all street trees and parks.

**Village of Key Biscayne**  
88 West McIntyre Street  
Key Biscayne, FL 33149  
Mr. Armando Nunez  
Director of Public Works  
Office : 305-365-8945  
Cell: 786-255-6765

**Ongoing work**

Description: Tree Trimming & Removal on an as needed basis. Includes tree trimming/removals 2004,2005 & 2006. 2007 line clearing contract pending.

#### **NON-GOVERNMENT REFERENCES**

**Bonnet House**  
900 N. Birch Road  
Fort Lauderdale, FL 33304  
Stephen Draft, Curator  
(954) 309-2042 Cell  
(954) 563-5393 Office

Provide all arbor services including maintenance of historical trees. We are the arborist for the Bonnet House.

**Atlantis Golf Course**  
301 Orange Tree Drive  
Atlantis, FL 33462  
Joel Tholund

Provide all tree work for  
private golf course in Palm  
Beach County  
561 436-2867 Office  
Fax: 561 966-7627

Fred Lester  
**Foster Marine Contractors, Inc.**  
2729 N.W. 19th Street  
Pompano Beach, FL 33069  
954 971-8267

Miscellaneous tree work on  
improvement and storm water  
projects.

Bill Stellway, Project Manager  
**Hardrives Paving**  
2101 S. Congress Avenue  
Delray Beach, FL 33445  
561 278-0456

Seminole Pratt Whitney road  
project for Palm Beach County.  
Exotic removals in natural area.  
Monitoring tree relocations and  
submission of baseline reports.

**Pinecrest Gardens**  
11000 Red Road  
Miami, FL 33156  
Craig Morell, Horticulturist  
(305) 669-6942 office  
(305) 710-3364

Exotic plant removal  
April 2008

**David Goodlett**  
**President – South Florida Fair**  
561 723-9210

Tree removal and land clearing  
January 2009 – 2011

Prune all trees in preparation for the opening of the annual South  
Florida Fair beginning in January.

**Mark A. Koenig**  
**Florida East Coast Railway**  
Manager - Purchased Services  
& Controls  
7411 Fullerton Street, Suite 300  
Jacksonville, FL 32256  
(904) 538-6154 cell (904) 669-0403 Fax (904) 256-0469

Provide tree services on an as  
needed basis

**Lost Tree Club**  
Tad Altman  
11520 Lost Tree Way  
North Palm Beach, FL 33408  
561 626-1501 Office  
561 626-5885 Fax

Provide all aspects of trees services for this private golf club, especially historic trees on the course.

Government Contracts completed in 2006 - 2008

**Charlotte County**  
Board of Commissioners  
2300 El Jobean Road  
Port Charlotte, FL 33948  
Cathy Connor – Parks & Recreation  
(941) 625-7529

**Tree Trimming & Removal**  
**Annual Contract 2007 - 2008**

Description: Contract for services for the trimming and removal of trees for the Charlotte County Parks Recreation and Cultural Resources Department on an "as needed basis".

**City of Fort Lauderdale**      **Annual Contract 2007 - 2011**  
949 N. W. 38 Street  
Fort Lauderdale, FL 33301  
Greg Slagle, Public Works Director  
Telephone: (954) 828-5341  
Darrell Harp, Support Services Sanitation Department  
(954) 828-4245  
Facsimile: (954) 828-3068

Contract 673-9568 Tree Trimming, Removal and Related Services  
Description: Provide on-call tree trimming and removal services, including removal of standing hazardous and fallen trees, hangers, resetting leaning trees, stump removal, stump and root grinding, cleaning of trees and branches from street lights, fence line clearing, right of way clearing of low hanging branches, disposal of chips and logs up to 24" in girth, and related services caused by storms and emergencies.

**Virginia Key Beach Park**

4020 Virginia Beach Drive

Miami, Florida 33149

Guy Forchion, Director of Operations (305) 960-4603

**2008 Tree Removal**

[gforchion@miamigov.com](mailto:gforchion@miamigov.com)

Removal of Australian pines and stump grinding for park improvement plan.

**DeSoto County Parks & Recreation**

1365 SE Hargrave Street

Arcadia, FL 34266

Kurt Vargo

Parks & Recreation Director (863) 491-7507

Chris Casale

Parks Supervisor (863) 491-7522

**Yearly Contract 2006 - 2007  
Arboricultural Services**

Description: Provide arboricultural practices for mitigation and remediation of surviving trees and/or removal of diseased, damaged or destroyed trees as a result of the 2004 hurricane season.

**South Florida Water Management**

6167 Jane's Lane

Naples, Florida 34109

Stephen Ladd, Dir. Of Field Operations

(239) 597-1505 Ext 7611

**Big Cypress Basin Tree  
Removal Project  
April 2007**

Description: Complete removal of all woody vegetation, litter, trash and debris, except native cypress and pond apple trees from the drainage easement including, cutting stumps to ground level and the herbicidal treatment of all stumps located on slopes or in areas not accessible by machinery.

**Collier County**

Board of County Commissioners

2885 Horseshoe Drive South

Naples, FL 34104

Gianfranco Nicolaci, Project Manager

(239) 213-5859

**Lely Stormwater**

**Area: Invasive Removal  
2007**

Description: Removal of Exotic and Nuisance Species Treatment

**City of Oakland Park:** Canal  
Cleanup contract 2006  
Thomas Richter, Public Works Manager  
Greg Gomez (954) 630-4417

### **Hurricane Disaster Relief Work**

#### 2005 Hurricanes Katrina, Rita and Wilma

Managed over 25 to 40 subcontractors including 20 crews of our own.  
City of Fort Lauderdale, Key Biscayne, Wellington and all of our present clients.

Removal and hauling of hazardous trees and debris

- Stump grinding HOA's
- Mulch hauling Golf Courses (public & private)
- Waterway clearing Residential

#### 2004 Hurricanes Francis, Jean and Charlie

City of Fort Lauderdale, Wilton Manors and Pompano Beach: Related Clean up from Port Saint Lucie through Key Biscayne, Arcadia, Sanibel Island and Port Charlotte:

- Removal and hauling of hazardous trees
- Stump grinding
- Mulch hauling
- Waterway clearing
- HOA's
- Golf Courses (public and private)
- Residential

#### 2003 Hurricane Isabella

Hampton and Williamsburg, Virginia

- Removal and hauling of hazardous trees
- Log hauling Debris Cleanup
- Disaster Relief Right of Way clearing

**South Florida Water Management:** Collier County 3 canal projects  
2006 and 2007 Contact: Stephen Ladd 239/597-1505 Ext 7611  
Dade/Broward County tree and debris removal including waterways –  
Canals included C7, C10, C13, C14 and C42 completed 2006  
Contact: Craig Van Auken 954/452-4814

**Crowder Gulf:** Subcontracted for 2003, 2004 and 2005 hurricane seasons as listed above. Contact: John Ramsey 251 459-7430



# ALAN S. McPHERSON PRESIDENT

2003 - Present

## **PROFESSIONAL EXPERIENCE**

### **ALL FLORIDA TREE & LANDSCAPE, INC. CORAL SPRINGS, FLORIDA**

***President:*** Company specializing in commercial and residential; tree services/projects related to pruning, trimming, dusting, fumigating, installation and removal; landscape installation and removal, including exotics; waterway cleanup and debris removal and Hurricane/Disaster Relief Work. Customers included governmental entities Management Districts, Municipalities, Homeowner's Associations, Private and Public Golf Courses and Residential home owners.

#### ***Customers Include:***

- ❖ Broward County – Tall Cypress
- ❖ Palm Beach County
- ❖ South Florida Water Management District
- ❖ Village of Key Biscayne, FL
- ❖ Town of Lake Clarke Shores
- ❖ City of Coral Springs
- ❖ Sanibel Island, FL
- ❖ Hampton, VA
- ❖ City of Ft. Lauderdale, FL
- ❖ City of Oakland Park, FL
- ❖ City of Pompano Beach, FL
- ❖ Village of Royal Palm Beach, FL
- ❖ Collier County, FL
- ❖ Desoto County, FL
- ❖ Bonnet House
- ❖ Crowder Gulf

#### ***Hurricane and Disaster Relief Work:***

- ❖ 2003 Hurricane Isabella - (Virginia): Disaster Relief, Debris Removal, Right of Way Clearing
- ❖ 2004 Hurricanes Francis, Jean and Charlie (Florida): Disaster Relief, Debris Removal, Removal and hauling of hazardous trees, Stump grinding, Mulch hauling, Waterway clearing
- ❖ 2005 Hurricanes Katrina, Rita and Wilma (Florida) Disaster Relief, Debris Removal, Removal and hauling of hazardous trees, Stump grinding, Mulch hauling and waterway clearing



# ALAN S. McPHERSON PRESIDENT

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1998 - 2003

**COMMUNITY TREE & LANDSCAPE, INC.  
WEST PALM BEACH, FL**

Operations Management: Management of construction operations for commercial and residential; tree services/projects related to pruning, trimming, dusting, fumigating, installation and removal; landscape installation and removal, including exotics; waterway cleanup and debris removal.

**EDUCATION:**

1980 – 1983 Cornell College - Mount Vernon, Iowa  
Bachelor of Arts in Environmental Studies  
Bachelor of Arts in Economic & Business

**PROFESSIONAL DESIGNATIONS/AFFILIATIONS:**

International Society of Arborist – Certified Arborist, Certificate # FL-1332A

# International Society of Arboriculture

## Certified Arborist

*Alan McPherson*

Having successfully completed the requirements set by the Arborist Certification Board of the International Society of Arboriculture, the above named is hereby recognized as an ISA Certified Arborist



Jim Skiera, Executive Director  
International Society of Arboriculture

FL-1332A	Jun 12, 2004	Jun 30, 2013
Certification Number	Certified Since	Expiration Date



# MARY ANNE WOLFSON ISA CERTIFIED ARBORIST

---

## PROFESSIONAL EXPERIENCE

2005 - Present

### **ALL FLORIDA TREE & LANDSCAPE, INC. CORAL SPRINGS, FL**

***ISA Certified Arborist:*** Planning, implementing and managing the operational initiatives and objectives to meet the Company's financial and strategic goals. Communicate and management of all departments. Oversees all aspects of project management including due diligence, construction management, scheduling and budget development. Interacts with Customer's to ensure customer's goals and objectives are met. Oversees preparation of accurate and complete reports to owner. Anticipates and responds to Customer's needs and concerns. Bids and negotiates accurate, timely and complete contracts between Customers and Vendors. Supervises and performs all aspects of contract administration including contract review, change orders, project start-up and closeout.

1995 - 2005

### **CARMAN, BEAUCHAMP & SANG, P.A. BOCA RATON, FL**

***Paralegal:*** Insurance defense – proficient in all aspects of high profile litigation including case management, discovery, record review, deposition summaries, preparing pleadings, attendance at depositions and mediations.

1989 - 1995

### **WOLFSON & KONIGSBURG, P.A. DAVIE, FL**

***Paralegal:*** Worker's Compensation, Social Security Disability, General Civil Litigation, Family Law, Federal and District Appeals

1987-1989

### **MARK S. ROTH, P.A. HOLLYWOOD, FL**

***Paralegal/Legal Secretary:*** Family & Civil Trial Litigation



# MARY ANNE WOLFSON ISA CERTIFIED ARBORIST

---

## **EDUCATION:**

Florida Atlantic University, Boca Raton, FL  
Undergraduate Program - Literature  
Institute for Legal Assistants Certification

Palm Beach Junior College, West Palm Beach, FL  
Associates Arts Degree  
Member of Phi Beta Kappa

## **PROFESSIONAL DESIGNATIONS/AFFILIATIONS:**

International Society of Arborist – Certified Arborist, Certificate # FL-5709A  
Clan Donald –Southern Convener State of Florida

# International Society of Arboriculture

## Certified Arborist

*Mary Anne Wolfson*

Having successfully completed the requirements set by the Arborist Certification Board of the International Society of Arboriculture, the above named is hereby recognized as an ISA Certified Arborist



A handwritten signature in black ink, appearing to read "Jim Skiera", is written over a horizontal line.

**Jim Skiera, Executive Director**  
International Society of Arboriculture

FL-5709A	Jul 28, 2007	Dec 31, 2013
Certification Number	Certified Since	Expiration Date

September 1, 2010

## BROWARD COUNTY TREE TRIMMER LICENSE

### STANDARDS FOR MAINTAINING YOUR BROWARD COUNTY TREE TRIMMER LICENSE

1. The following shall be available for inspection at every work site where tree trimming is being carried out:
  - A copy of the company's Broward County Tree Trimmer license
  - Proof of the company's current insurance coverage
  - At least one person should possess a current Tree Trimmer training card (Class B licenses only). Current training cards reflect that training was completed within
    - the past two (2) years.
    - Picture identification issued by a government entity or agency
2. At least one trained person must be available at every work site where tree trimming is being carried out.
3. The company's Tree Trimmer license number shall be prominently displayed on both sides of vehicles used in tree trimming.
4. Tree trimmer license number must appear in ads offering tree trimming and/or removal services. Advertisements include business cards, telephone directory advertisements, quotes for tree services, flyers and vehicles advertising tree services.
5. License holders shall ensure that all employees engaged in tree trimming are adequately trained regarding safety procedures in accordance with applicable federal and state law including the federal Occupational Safety and Health Act of 1970 (OSHA).
6. Retraining is required before licenses can be renewed. Tree trimmer licenses are renewable every two years.
7. Each license holder shall notify the County, in writing, if there is a change in any of the standards required for licensure.

**BROWARD**  
COUNTY  
FLORIDA

CLASS: A

### TREE TRIMMER LICENSE

TTL#: A- 612    EXPIRES: 08/31/2012  
ALL FLORIDA TREE & LANDSCAPE,  
INC.  
5855 NW 47 PLACE  
CORAL SPRINGS, FL 33067  
TRAINED EMPLOYEE: ALAN MCPHERSON



# ACORD CERTIFICATE OF LIABILITY INSURANCE

DATE(MM/DD/YYYY)  
2/2/2011

**PRODUCER**  
JOHN JACOBS INSURANCE AGENCY  
2135 S Congress Ave, Suite 4B  
West Palm Beach, FL 33406  
(561)967-8400

**INSURED** ALL FLORIDA TREE AND LANDSCAPE INC  
  
5855 NW 47TH PLACE  
CORAL SPRINGS, FL 33067  
561-262-9852

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW.

INSURERS AFFORDING COVERAGE	NAIC#
INSURER A: SPARTA INSURANCE COMPANY	
INSURER B:	
INSURER C:	
INSURER D:	
INSURER E:	

**COVERAGES**

THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. AGGREGATE LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	ADDL INSRD	TYPE OF INSURANCE	POLICY NUMBER	POLICY EFFECTIVE DATE(MM/DD/YYYY)	POLICY EXPIRATION DATE(MM/DD/YYYY)	LIMITS								
		<b>GENERAL LIABILITY</b> <input type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMSMADE <input type="checkbox"/> OCCUR  GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC				EACH OCCURRENCE \$ DAMAGE TO RENTED PREMISES (Ea occurrence) \$ MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ GENERAL AGGREGATE \$ PRODUCTS - COMPOP AGG \$								
		<b>AUTOMOBILE LIABILITY</b> <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> NON-OWNED AUTOS				COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$								
		<b>GARAGE LIABILITY</b> <input type="checkbox"/> ANY AUTO				AUTO ONLY - EA ACCIDENT \$ OTHER THAN AUTO ONLY: EA ACC \$ AGG \$								
		<b>EXCESS UMBRELLA LIABILITY</b> <input type="checkbox"/> OCCUR <input type="checkbox"/> CLAIMSMADE  <input type="checkbox"/> DEDUCTIBLE <input type="checkbox"/> RETENTION \$				EACH OCCURRENCE \$ AGGREGATE \$ \$ \$ \$								
A		<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? If yes, describe under SPECIAL PROVISIONS below OTHER	2074920000000	1/11/11	01/11/12	<table border="1"> <thead> <tr> <th>WC STATUTORY LIMITS</th> <th>OTHER</th> </tr> </thead> <tbody> <tr> <td>E.L. EACH ACCIDENT</td> <td>\$ 100,000</td> </tr> <tr> <td>E.L. DISEASE - EA EMPLOYEE</td> <td>\$ 500,000</td> </tr> <tr> <td>E.L. DISEASE - POLICY LIMIT</td> <td>\$ 100,000</td> </tr> </tbody> </table>	WC STATUTORY LIMITS	OTHER	E.L. EACH ACCIDENT	\$ 100,000	E.L. DISEASE - EA EMPLOYEE	\$ 500,000	E.L. DISEASE - POLICY LIMIT	\$ 100,000
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E.L. DISEASE - EA EMPLOYEE	\$ 500,000													
E.L. DISEASE - POLICY LIMIT	\$ 100,000													

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES / EXCLUSIONS ADDED BY ENDORSEMENT / SPECIAL PROVISIONS

CERTIFICATE HOLDER	CANCELLATION
INSURED COPY	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, THE ISSUING INSURER WILL ENDEAVOR TO MAIL _____ DAYS WRITTEN NOTICE TO THE CERTIFICATE HOLDER NAMED TO THE LEFT, BUT FAILURE TO DO SO SHALL IMPOSE NO OBLIGATION OR LIABILITY OF ANY KIND UPON THE INSURER, ITS AGENTS OR REPRESENTATIVES. AUTHORIZED REPRESENTATIVE

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# ACORD™ CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

4/6/2011

PRODUCER  
**GLENN INSURANCE AGENCY**  
 3086 Jog Rd  
 Lake Worth, FL 33467-2053  
 (561) 432-5984

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW.

SURED **All Florida Tree & Landscape, Inc.**  
 5855 N. W. 47 Place  
 Coral Springs, FL 33067

INSURERS AFFORDING COVERAGE		NAIC#
INSURER A:	<b>TRAVELERS</b>	
INSURER B:	<b>NATIONAL INDEMNITY INS</b>	
INSURER C:	<b>MARKEL INTERNATIONAL</b>	
INSURER D:		
INSURER E:		

## OVERAGES

THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. AGGREGATE LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

IR ADDL R INSRD	TYPE OF INSURANCE	POLICY NUMBER	POLICY EFFECTIVE DATE (MM/DD/YY)	POLICY EXPIRATION DATE (MM/DD/YY)	LIMITS
A	GENERAL LIABILITY <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS MADE <input checked="" type="checkbox"/> OCCUR	0198245697-01	04/01/11	04/01/12	EACH OCCURRENCE \$ <b>1,000,000</b> DAMAGE TO RENTED PREMISES (Ea occurrence) \$ <b>50,000</b> MED EXP (Any one person) \$ <b>5,000</b> PERSONAL & ADV INJURY \$ <b>1,000,000</b> GENERAL AGGREGATE \$ <b>2,000,000</b> PRODUCTS - COMP/OP AGG \$ <b>2,000,000</b>
	GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC				
B	AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> NON-OWNED AUTOS	CAo0201920	04/01/11	04/01/12	COMBINED SINGLE LIMIT (Ea accident) \$ <b>1,000,000</b> BODILY INJURY (Per person) \$ <b>0</b> BODILY INJURY (Per accident) \$ <b>0</b> PROPERTY DAMAGE (Per accident) \$
	GARAGE LIABILITY <input type="checkbox"/> ANY AUTO				AUTO ONLY - EA ACCIDENT \$ OTHER THAN EA ACC \$ AUTO ONLY: AGG \$
	EXCESS/UMBRELLA LIABILITY <input type="checkbox"/> OCCUR <input type="checkbox"/> CLAIMS MADE DEDUCTIBLE \$ RETENTION \$				EACH OCCURRENCE \$ AGGREGATE \$ \$ \$ \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? If yes, describe under SPECIAL PROVISIONS below				WC STATUTORY LIMITS \$ OTHER \$ E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$
C OTHER <b>PROFESSIONAL</b>	<b>MK-7894</b>	<b>03/08/11</b>	<b>03/08/12</b>	<b>1,000,000/2,000,000</b>	

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES / EXCLUSIONS ADDED BY ENDORSEMENT / SPECIAL PROVISIONS

**CERTIFICATE HOLDER IS LISTED AS ADDITIONAL INSURED**

## CERTIFICATE HOLDER

**TOWN OF PALM BEACH**  
 3610 SOUTH COUNTY ROAD  
 PALM BEACH, FL 33480  
 BID# 2010-10  
 561-838-5440  
 561-835-4691

## CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, THE ISSUING INSURER WILL ENDEAVOR TO MAIL 30 DAYS WRITTEN NOTICE TO THE CERTIFICATE HOLDER NAMED TO THE LEFT. BUT FAILURE TO DO SO SHALL IMPOSE NO OBLIGATION OR LIABILITY OF ANY KIND UPON THE INSURER, ITS AGENTS OR REPRESENTATIVES.

AUTHORIZED REPRESENTATIVE



# Town of Lauderdale-By-The-Sea



## REQUEST FOR PROPSAL No. 11-04-03

### *Tree Trimming Services*

**RFP OPENING: May 05, 2011, 2:00 P.M.**

Town Hall

4501 Ocean Drive

Lauderdale-By-The-Sea, FL 33308

**TOWN OF LAUDERDALE-BY-THE-SEA, FLORIDA**  
**REQUEST FOR PROPOSALS NO. 11-04-03**

The Town of Lauderdale-By-The-Sea, Florida invites qualified firms to submit proposals to provide:

**Tree Trimming Services**

The Town intends to award a contract to a firm(s) to provide services necessary for the project (the "Project") described herein.

The Town of Lauderdale-By-The-Sea, Florida (the "Town") will receive sealed proposals until 2:00 p.m. (local), May 05, 2011, in Town Hall, 4501 Ocean Drive, Lauderdale-By-The-Sea, FL 33308.

See Part II, Section H, for information regarding submitting a proposal.

**The Town's contact information for this RFP is:**

**Town Clerk**  
4501 Ocean Drive  
Lauderdale-by-the-Sea, Florida 33308  
Telephone: 954-776-0576.  
Fax: 954-776-1857  
Email: [junew@lbts-fl.gov](mailto:junew@lbts-fl.gov)

RFP documents may be obtained via the Internet at the The Town of Lauderdale-By-The-Sea website at [www.lauderdalebythesea-fl.gov](http://www.lauderdalebythesea-fl.gov) and this RFP is posted on [www.Demandstar.com](http://www.Demandstar.com). If you do not have internet access, you may obtain the documents by contacting the Town Clerk.

The Town reserves the right to reject proposals with or without cause and for any reason, to waive any irregularities or informalities, and to solicit and re-advertise for other proposals. Incomplete or non-responsive proposals may be rejected by the Town as non-responsive or irregular. The Town reserves the right to reject any proposal for any reason, including, but without limitation, if the Proposer fails to submit any required documentation, if the Proposer is in arrears or in default upon any debt or contract to the Town or has failed to perform faithfully any previous contract with the Town or with other governmental jurisdictions. All information required by this RFP must be supplied to constitute a proposal.

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**Tree Trimming Services**  
Town of Lauderdale-By-The-Sea RFP No. 11-04-03  
Part I – Statement of Work

**PART I - STATEMENT OF WORK**

**A. OBJECTIVE**

The Town of Lauderdale-By-The-Sea is seeking proposals for contractual services to perform Tree Trimming Services including stump removal from an ISA Certified Arborist with a class A Tree Trimmers license from Broward County. There are approximately 800 palm trees and 30 canopy trees in the Town right of ways.

**B. GENERAL INFORMATION ABOUT**

The Town has spent approximately \$15,000 annual on tree trimming services.

Proposers shall have a Class A Tree Trimmers license from Broward County

Class A: Requires a sole proprietor or a qualified individual for a business organization or a governmental agency to possess an International Society of Arboriculture Arborist Certification or be a Registered Consulting Arborist with the American Society of Consulting Arborists. Also required is an affidavit stating that the required number of employees have either successfully completed a substitute training course or the training course offered by Broward County Extension Education.

Prior to submission of their Proposal, the Proposer is required to travel throughout the Town of Lauderdale by the Sea and become familiar with any conditions that may, in any manner, affect the work to be done or affect the equipment, materials and labor required. As the work to be Performed extends throughout the Town there is not one specific area identified as typical. However as the trees to be trimmed are similar, viewing any tree-lined medians within the Town right of ways will provide you with an indication of the conditions. No allowances shall be made because of a lack of knowledge of these conditions

**C. SCOPE OF WORK**

1. There are approximately 800 Coconut, Date, Sable and Royal Palm trees that need to be trimmed annually. All Palm trees shall be priced per tree including all labor, equipment, clean up and disposal of all debris in accordance with State, County and Local laws. All trees shall be trimmed in accordance with Broward County Code in Chapter 27, Article 14 shown in Appendix A.

## Tree Trimming Services

### Town of Lauderdale-By-The-Sea RFP No. 11-04-03

#### Part I – Statement of Work

2. Annual Palm tree trimming shall begin when a written notice to proceed is issued by the Municipal Services Director and shall finish no later than six weeks after the notice to proceed is issued.
3. There are approximately 30 canopy trees including but not limited to Oak, Gumbo Limbo, Black Olive and Ficus trees. Canopy trees shall be trimmed at the direction of the Municipal Services Director to Broward County Code. Canopy trees shall be priced per hour including all labor, equipment, clean up and disposal of all debris in accordance with State, County and Local laws.
4. Stump grinding shall be priced per hour including all labor, equipment, clean up and disposal of all debris in accordance with State, County and Local laws
5. All tree work shall be done in accordance with the ANSI Z133.1-2000, safety requirements and shall comply with ANSI 300 Standards for Tree Care Operators.
6. All work that requires the use of public streets shall be done in accordance with all State, County and Local laws.
7. Equipment that will damage the bark and cambium layer shall not be used on or in the tree. For example, the use of climbing spurs (hooks, irons) is not an acceptable work practice for pruning operations on live trees. A bucket truck shall be used whenever possible, if a bucket truck cannot be utilized then the tree shall be trimmed using ladders. The use of spikes shall not be used unless prior written approval is obtained by the Municipal Services Director. Sharp tools shall be used so that clean cuts are made at all times.
8. The Contractor shall be responsible for the removal of all cut limbs and other debris from the work site on a daily basis, leaving the general area in clean condition.

#### D. *TECHNICAL REQUIREMENTS*

1. The Contractor shall have at least one 60 foot aerial bucket truck available to the Town as needed. Ladders shall only be used when access is restricted.
2. All stumps shall be ground to a minimum depth of 8 inches and shall be the responsibility of the Contractor to call for utility locations.

#### E. *INSURANCE AND LICENSES*

The successful Proposer shall maintain in full force and effect throughout the contract: (a) insurance coverage reflecting the minimum amounts and conditions required by the Town, and (b) any required licenses.

1. **Comprehensive General Liability Insurance** - \$1,000,000 combined single limit of insurance per occurrence and \$2,000,000 in the general aggregate for Bodily Injury and Property Damage and \$2,000,000 general aggregate for

## **Tree Trimming Services**

Town of Lauderdale-By-The-Sea RFP No. 11-04-03

### **Part I – Statement of Work**

Products/Completed Operations, Comprehensive General Liability insurance shall include endorsements for property damage; personal injury; contractual liability; completed operations; products liability and independent contractors coverage.

- 2. Workers' Compensation Insurance** – Statutory.
- 3. Comprehensive Automobile Liability Insurance** - \$1,000,000 combined single limit of insurance per occurrence for Bodily Injury and Property Damage; \$1,000,000 Hired & Non Owned Auto Liability.
- 4. Professional Liability** – Please indicate if you carry Professional Liability Insurance and, if so, in what amount.

**END OF PART I**

**Tree Trimming Services**  
Lauderdale-By-The-Sea RFP No. 11-04-03  
Part II –General Information

**PART II: RFP GENERAL INFORMATION**

A. DEFINITIONS

For the purposes of this Request for Proposals (RFP):

**Proposer** shall mean the contractor, consultant, respondent, organization, firm, or other person submitting a response to this RFP.

**Town** shall mean the Town of Lauderdale-By-The-Sea, Town Commission or Town Manager, as applicable, and any officials, employees, agents and elected officials.

**Contact information** for the purpose of this RFP shall mean:

**Town Clerk**  
4501 Ocean Drive  
Lauderdale-by-the-Sea, Florida 33308  
Telephone: 954-776-0576.  
Fax: 954-776-1857  
Email: junew@lbts-fl.gov

B. INVITATION TO PROPOSE; PURPOSE

The Town solicits proposals from responsible Proposers to perform work for or provide goods and/or services to the Town as specifically described in Part I, Statement of Work.

C. CONTRACT AWARDS

The Town Commission anticipates entering into a contract with the Proposer who submits the proposal judged by the Town to be most advantageous. The Town anticipates awarding one contract, but reserves the right to award more than one contract if in its best interest. If the Town selects a Proposal, the Town will provide a written notice of the award.

The Proposer understands that neither this RFP nor the notice of award constitutes an agreement or a contract with the Proposer. A contract or agreement is not binding until a written contract or agreement has been approved as to form by the Town Attorney and has been executed by both the Town (with Commission approval, if applicable) and the successful Proposer.

**Tree Trimming Services**  
Lauderdale-By-The-Sea RFP No. 11-04-03  
Part II –General Information

D. PROPOSAL COSTS

Neither the Town nor its representatives shall be liable for any expenses incurred in connection with preparation of a response to this RFP. Proposers should prepare their proposals simply and economically, providing a straightforward and concise description of the Proposer's ability to meet the requirements of the RFP.

E. INQUIRIES

The Town will not respond to oral inquiries. Proposers may mail, electronic mail or fax written inquiries for interpretation of this RFP to the attention of the City Clerk. Please mark the correspondence "RFP No. 11-04-03 QUESTION".

The Town will respond to written inquiries received at least 7 working days prior to the date scheduled for receiving the proposals. The Town will record its responses to inquiries and any supplemental instructions in the form of a written addendum. If addenda are issued, the Town will email, mail or fax written addenda to any potential Proposer who has provided their contact information to the Clerk. Although the Town will make an attempt to notify each prospective Proposer of the addendum, it is the sole responsibility of a Proposer to remain informed as to any changes to the RFP.

F. DELAYS

The Town may postpone scheduled due dates in its sole discretion. The Town will attempt to notify all registered Proposers of all changes in scheduled due dates by written addenda.

G. PRE-PROPOSAL MEETING No pre-proposal meeting is scheduled.

H. PROPOSAL SUBMISSION

Proposers shall submit one (1) original and nine (9) copies of the proposal in a sealed, opaque package. The package shall be clearly marked on the outside as follows:

To: Town of Lauderdale-By-The-Sea  
RFP No. 11-04-03  
Project: Tree Trimming Services

Submitted by: LAWN LOGIC, LLC  
Address: 4651 SW 51st  
DAWIE, FL 33314

Proposals shall be submitted in person or by mail. Email submittals are not accepted.

**Tree Trimming Services**  
**Lauderdale-By-The-Sea RFP No. 11-04-03**  
**Part II –General Information**

Late submittals, additions, or changes will not be accepted and will be returned to the bidder unopened.

Due to the irregularity of mail service, the Town cautions Proposers to assure actual delivery of proposals to the Town prior to the deadline set for receiving proposals. Telephone confirmation of timely receipt of the proposal may be made by calling the Office of the Town Clerk before proposal opening time. Proposers may withdraw their proposals by notifying the Town in writing at any time prior to the opening. Proposals, once opened, become property of the Town and will not be returned.

I. PROPOSAL FORMAT

In order to insure a uniform review process and to obtain the maximum degree of comparability, it is required that the proposals be organized in the manner specified herein. Unless otherwise specified, Proposers shall use the proposal forms provided by the Town herein. These forms may be duplicated, but failure to use the forms may cause your proposal to be rejected. Any erasures or corrections on the form must be made in ink and initialed by Proposer in ink. All information submitted by the Proposer shall be printed, typewritten or competed in ink. Proposals shall be signed in ink. When an RFP requires multiple copies they may be included in a single envelope or package properly sealed and identified.

All proposals shall be submitted as specified in this RFP. Any attachments shall be clearly identified. To be considered, the proposal must respond to all parts of the RFP. Any other information thought to be relevant, but not applicable to the enumerated categories, should be provided as an appendix to the proposal. If publications are supplied by a proposer to respond to a requirement, the response should include reference to the document number and page number. Proposals lacking this reference may be considered to have no reference material included in the additional documents.

Proposers shall prepare their proposals using the following format:

1. Letter of Transmittal  
This letter will summarize in a brief and concise manner, the Proposer's understanding of the scope of work and make a positive commitment to provide its services on behalf of the Town. The letter must name all of the persons authorized to make representations for or on behalf of the Proposer, and must include their titles, addresses, and telephone numbers. An official authorized to negotiate and execute a contract on behalf of the Proposer must sign the letter of transmittal.
  
2. Title Page  
The title page shall show the name of Proposer's agency/firm, address, and telephone number, name of contact person, date, and the RFP No. and the Project name.

**Tree Trimming Services**  
**Lauderdale-By-The-Sea RFP No. 11-04-03**  
**Part II –General Information**

3. Table of Contents  
Include a clear identification of the material by section and by page number.
  
4. Organization Profile and Qualifications  
This section of the proposal must describe the Proposer, including the size, range of activities, and experience providing similar services.  
  
Each Proposer must include:
  - Documentation indicating that it is authorized to do business in the State of Florida and, if a corporation, is incorporated under the laws of one of the States of the United States.
  - A description of the primary individuals responsible for supervising the work including the percentage of time each primary individual is expected to contribute to this work.
  - Resumes and professional qualifications of all primary individuals and identify the person(s) who will be the Town's primary contact and provide the person(s)' background, training, experience, qualifications and authority.
  - Completed RFP Forms A, B, C, and D. All RFP forms are included as exhibits this document.
  
5. Experience  
The Proposer must describe its expertise in and experience with providing goods and/or services similar to those required by this RFP. Describe previous experience relating to the Scope of Work requested in this RFP. Has the firm worked for other governmental entities, particularly municipalities? If so, please describe the work performed and include contact information for references, the time the firm was engaged and a list of accomplishment for each.
  
6. Approach to Providing Services  
This section of the proposal should explain the Scope of Work as understood by the Proposer and detail the approach, activities and work products to be provided.
  
7. Compensation  
The proposal shall document the fee proposal for the goods and/or services on RFP Form C.
  
8. Additional Information  
Any additional information which the Proposer considers pertinent for consideration should be included in a separate section of the proposal.

**Tree Trimming Services**  
**Lauderdale-By-The-Sea RFP No. 11-04-03**  
**Part II –General Information**

J. PROPOSAL – Procedural Information

1. Interviews:

The Town reserves the right to conduct personal interviews or require presentations prior to selection. The Town is not responsible for any expenses which Proposers may incur in connection with a presentation to the Town or related in any way to this RFP.

2. Request for Additional Information:

The Proposer shall furnish such additional information as the Town may reasonably require. This includes information, which indicates financial resources as well as ability to provide the services. The Town reserves the right to make investigations of the qualifications of the Proposer as it deems appropriate, including but not limited to, a background investigation. Failure to provide additional information requested may result in disqualification of the proposal.

3. Proposals Binding:

All proposals submitted shall be binding for at least one hundred twenty (120) calendar days following opening. Town may desire to accept a proposal after this time. In such case, Proposer may choose whether or not to continue to honor the proposal terms.

4. Alternate Proposals:

An alternate proposal is viewed by the Town as a proposal describing an approach to accomplishing the requirements of this RFP which differs from the approach set forth in the solicitation. An alternate proposal may be a second proposal submitted by the same Proposer, which differs in some degree from the prior proposal or from this RFP. Alternate proposals may be in the area of technical approach, or other provisions or requirements of this RFP. The Town will, during the initial evaluation process, consider all alternate proposals submitted and reserves the right to award a contract based on an alternative proposal if the same is deemed to be in the Town's best interest.

5. Proposer's Certification Form:

Each proposer shall complete the "Proposer's Certification" form included as RFP Form D and submit the form with the proposal. This form must be acknowledged before a notary public with notary seal affixed on the document.

K. PUBLIC RECORDS

Proposals are public documents and subject to public disclosure in accordance with Chapter 119, Florida Statutes (the Public Records Law). Certain exemptions to the Public Records Law are statutorily provided for and it is the Proposer's responsibility to

**Tree Trimming Services**  
**Lauderdale-By-The-Sea RFP No. 11-04-03**  
**Part II –General Information**

become familiar with these concepts. The contract will include a provision wherein the Proposer releases and agrees to defend, indemnify, and hold harmless the Town and the Town's officers, employees, and agents, against any loss or damages incurred by any person or entity as a result of the Town's treatment of records as public records.

**L. IRREGULARITIES; REJECTION OF PROPOSALS**

The Town reserves the right to reject proposals with or without cause and for any reason, to waive any irregularities or informalities, and to solicit and re-advertise for other proposals. Incomplete or non-responsive proposals may be rejected by the Town as non-responsive or irregular. The Town reserves the right to reject any proposal for any reason, including, but without limitation, if the Proposer fails to submit any required documentation, if the Proposer is in arrears or in default upon any debt or contract to the Town or has failed to perform faithfully any previous contract with the Town or with other governmental jurisdictions. All information required by this RFP must be supplied to constitute a proposal.

**M. EVALUATION METHOD AND CRITERIA**

**1. General**

The Town shall be the sole judge of its own best interests, the proposals, and the resulting negotiated contract or agreement, if any. The Town reserves the right to investigate the financial capability, reputation, integrity, skill, business experience and quality of performance under similar operations of each Proposer, including shareholders, principals and senior management, before making an award. Awards, if any, will be based on both an objective and subjective comparison of proposals and Proposers. The Town's decisions will be final. The Town's evaluation criteria may include, but shall not be limited to, consideration of the following:

- A. ability to meet set standards;
- B. availability of qualified personnel
- C. Compensation.
- D. expertise of personnel;
- E. financial resources and capabilities;
- F. past contracts with other governmental jurisdictions;
- G. past performance records;
- H. qualifications of Proposer;
- I. references;
- J. related experience in Florida;
- K. technical soundness of proposal; and,
- L. Time frames.

**Tree Trimming Services**  
**Lauderdale-By-The-Sea RFP No. 11-04-03**  
**Part II –General Information**

2. Selection

The Town Manager may conduct the selection process, or at the option of the Town Manager, it may be referred to a selection committee (the "Committee"). Either the Town Manager or the Committee will review all proposals received and establish a list of selected Proposers deemed to be the most qualified to provide the service requested based in part on the criteria set forth above. The Town Manager may submit a recommended firm or a "short list" or a combination of a recommended firm and the "short list" to the Town Commission and the Town Commission shall make a final award. The Town Manager may request oral presentation from the Proposers. Proposers are advised that the Town reserves the right to conduct negotiations with the most qualified Proposer, but may not do so. Therefore, each Proposer should endeavor to submit its best proposal initially.

N. REPRESENTATIONS AND WARRANTIES

In submitting a proposal, Proposer warrants and represents that:

1. Proposer has examined and carefully studied all data provided, and any applicable Addenda; receipt of which is hereby acknowledged.
2. Proposer has visited the relevant site, if any, and is familiar with and satisfied as to the general, local and "site" conditions that may affect cost, progress, and performance of goods and/or services in their proposal.
3. Proposer is familiar with and is satisfied as to all federal, state and local laws and regulations that may affect cost, progress and performance of the goods and/or services in their proposal.
4. If applicable, Proposer has obtained and carefully studied (or assumes responsibility for having done so) all documents available related to the subject of the RFP and performed any examinations, investigations, explorations, tests, studies and data concerning conditions that may affect cost, progress, or performance of the goods and/or services that relate to any aspect of the means, methods, techniques, sequences, and procedures to be employed by Proposer, including safety precautions and programs incident thereto.
5. Proposer has given Town written notice of all conflicts, errors, ambiguities, or discrepancies that Proposer has discovered in this RFP and any addenda thereto, and the written resolution thereof by the Town is acceptable to Proposer.
6. The RFP is generally sufficient in detail and clarity to indicate and convey understanding of all terms and conditions for the performance of the proposal that is submitted.

**Tree Trimming Services**  
**Lauderdale-By-The-Sea RFP No. 11-04-03**  
**Part II –General Information**

7. No person has been employed or retained to solicit or secure award of the contract upon an agreement or understanding for a commission, percentage, brokerage or contingent fee, and no employee or officer of the Town has any interest, financially or otherwise, in the RFP or contract.

**O. Town Contract**

The selected Proposer is expected to execute the Town's standard professional services contract, in the form approved by the Town Attorney.

**End of Part II**

## Tree Trimming Services

Lauderdale-By-The-Sea RFP No. 11-04-03, *RFP Forms*

### RFP FORM A

Proposer: LAWN LOGIC

#### QUALIFICATIONS STATEMENT

**Note: Forms A, B & C are available in WORD format from the Town Clerk upon request.**

**THIS FORM MUST BE SIGNED AND SUBMITTED WITH PROPOSAL TO BE DEEMED RESPONSIVE.**  
The undersigned guarantees the truth and accuracy of all statements and the answers contained herein.

1. State the full and correct name of the partnership, corporation or trade name under which you do business and the address of the place of business. (If a corporation, state the name of the president and secretary. If a partnership, state the names of all partners. If a trade name, state the names of the individuals who do business under the trade name.)
  - 1.1. The correct and full legal name of the Proposer is:
  - 1.2. The business is a (Sole Proprietorship) (Partnership) (Corporation).
  - 1.3. The names of the corporate officers, or partners, or individuals doing business under a trade name, are as follows:
2. Please describe your company in detail.
3. The address of the principal place of business is:
4. Company telephone number, fax number and e-mail addresses:
5. Number of employees:
6. Name of employees to be assigned to this Project:
7. Company identification numbers for the Internal Revenue Service:
8. Provide Broward County occupational license number, if applicable, and expiration date:
9. How many years has your organization been in business? Does your organization have a specialty?
10. List the last three project of this nature that the firm has completed? Please provide project description, reference and cost of work completed.
11. Have you ever failed to complete any work awarded to you? If so, where and why?

## Tree Trimming Services

Lauderdale-By-The-Sea RFP No. 11-04-03, RFP Forms

12. Provide the following information concerning all contracts **in progress** as of the date of submission of this Proposal for your company, division or unit as appropriate.

Name of Project	Contract with:	Contract Amount
TREE SERVICES	BROWARD COUNTY SCHOOLS	(UNLIMITED)
CITY TREE TRIMMING	CITY OF MIAMI GARDENS	(VARIOUS)
MAINTENANCE	TOWN OF DAVIE	(VARIOUS)

(Continue list as necessary)

13. Provide the following information for any subconsultants you will engage if awarded the contract.

Subcontractor Name	Address	Work to be Performed
NA		

*The foregoing list of subconsultants may not be amended after award of the contract without the prior written approval of the Town Manager, whose approval shall not be unreasonably withheld.*

# Tree Trimming Services

Lauderdale-By-The-Sea RFP No. 11-04-03, RFP Forms

## RFP Form B

Proposer: LAWN LOGIC, LLC

### REFERENCE FORM

Forms A, B & C are available in WORD format from the Town Clerk upon request.

**THIS FORM MUST BE SUBMITTED WITH PROPOSAL TO BE DEEMED RESPONSIVE.** The Proposer guarantees the truth and accuracy of all statements and the answers contained herein.

Give names, addresses and telephone numbers of four individuals, corporations, agencies, or institutions for which you have performed work similar to what is proposed in this RFP:

1. Name of Contact GREG WEAVER  
Title of Contact BROWARD COUNTY SCHOOLS  
Telephone Number: 954-778-6514 Fax Number \_\_\_\_\_

2. Name of Contact CHERYL ELLETT  
Title of Contact MAINT. - TOWN OF DAVIE  
Telephone Number: 954-797-1232 Fax Number 954-797-1200

3. Name of Contact MAYRA MORALES  
Title of Contact CITY OF MIAMI GARDENS  
Telephone Number: 305-652-1732 Fax Number \_\_\_\_\_

4. Name of Contact \_\_\_\_\_  
Title of Contact \_\_\_\_\_  
Telephone Number: \_\_\_\_\_ Fax Number \_\_\_\_\_

**Tree Trimming Services**  
Lauderdale-By-The-Sea RFP No. 11-04-03, *RFP Forms*

**RFP Form C**

Proposer: LAWN LOGIC

**PRICE PROPOSAL FORM**

**Note: Forms A, B & C are available in WORD format from the Town Clerk upon request.**

**THIS FORM MUST BE SIGNED AND SUBMITTED WITH PROPOSAL TO BE DEEMED RESPONSIVE.**  
The undersigned guarantees the truth and accuracy of all statements and the answers contained herein.

Name of Proposer: LAWN LOGIC, LLC

Name of authorized representative of Proposer: JOE GERARDI

**Project Cost**

<b>Deliverables</b>	<b>Professional Services Fee</b>
Cost per Palm Tree	\$ 20.00
Hourly rate for Canopy Trees	\$ 34:40
Hourly rate for Stump Grinding	\$ 34:40

Instructions: Show the project cost for each deliverable your firm will provide per the requested scope of work. Include the fees associated with each proposed deliverable.

Fees should be detailed to the extent possible per deliverable, with estimated out-of-pocket expenses separate from the proposed fees for professional services.

The Total Project Cost SHALL include all fees and reimbursements for out of pocket costs. The Town will not reimburse for any costs not actually incurred and paid for by the Proposer and included in its proposal. Reasonable proof thereof will be required.

**Tree Trimming Services**  
Lauderdale-By-The-Sea RFP No. 11-04-03, *RFP Forms*

**RFP FORM D**

Proposer: LAWN LOGIC

**PROPOSER'S CERTIFICATION**

**THIS FORM MUST BE SIGNED AND SUBMITTED WITH PROPOSAL TO BE DEEMED RESPONSIVE.**  
The undersigned guarantees the truth and accuracy of all statements and the answers contained herein.

I have carefully examined the Request for Proposal referenced above ("RFP") and any other documents accompanying or made a part of this RFP.

I hereby propose to furnish the goods or services specified in the RFP. I agree that my proposal will remain firm for a period of 120 days in order to allow the Town adequate time to evaluate the proposals.

I certify that all information contained in this proposal is truthful to the best of my knowledge and belief. I further certify that I am duly authorized to submit this proposal on behalf of the firm as its act and deed and that the firm is ready, willing and able to perform if awarded the contract.

The firm and/or Proposer hereby authorizes the Town of Lauderdale-by-the-Sea, its staff or consultants, to contact any of the references provided in the proposal and specifically authorizes such references to release, either orally or in writing, any appropriate data with respect to the firm offering this proposal.

I further certify, under oath, that this proposal is made without prior understanding, agreement, connection, discussion, or collusion with any other person, firm or corporation submitting a proposal for the same product or service; no officer, employee or agent of the Town or any other proposer is interested in said proposal; and that the undersigned executed this Proposer's Certification with full knowledge and understanding of the matters therein contained and was duly authorized to do so.

If this proposal is selected, I understand that I will be expected to execute the Town's standard professional services contract, in the form approved by the Town Attorney.

A person or affiliate who has been placed on the convicted vendor list following a conviction for public entity crimes may not submit a bid on a contract to provide any goods or services to a public entity, may not submit a bid on a contract with a public entity for the construction or repair of a public building or public work, may not submit bids on leases of real property to a public entity, may not be awarded or perform work as a contractor, supplier, sub-contractor, or consultant under a contract with a public entity, and may not transact business with any public

**Tree Trimming Services**

Lauderdale-By-The-Sea RFP No. 11-04-03, *RFP Forms*

entity in excess of the threshold amount provided in Sec. 287.017 Florida Statutes, for CATEGORY TWO for a period of 36 months from the date of being placed on the convicted vendor list. I further certify, under oath, that neither the entity submitting this sworn statement, not to my knowledge, any of its officers, directors, executives, partners, shareholder, employees, members or agents active in the management of the entity has been convicted of a public entity crime subsequent to July 1, 1989.

LAWN LOGIC  
Name of Business

By: [Signature]  
Signature

DANIEL GOLDSTEIN - DIRECTOR  
Print Name and Title

10821 HAWKS VISTA ST.  
PLANTATION, FL 33324  
Mailing Address

State of Florida  
County of Broward

Sworn to and subscribed before me this 5<sup>th</sup> day of May, 2011.

Notary Public [Signature]

Nov. 28, 2011  
My Commission Expires:



SUNIL RAMCHANDANI  
MY COMMISSION # DD 737598  
EXPIRES: November 28, 2011  
Bonded Thru Budget Notary Services

## Lauderdale-By-The-Sea RFP No. XX-XX-XX

**Broward County Tree Ordinance****Sec. 27-401. - Declaration of intent.**

In order to protect and preserve the quality of air, water, soil, wildlife habitats and other natural resources of Broward County, as well as the health, safety and welfare of its citizens, the Board declares that the preservation of trees is integral to the prevention of air and water pollution and must be regulated. The Board recognizes that tree leaf surfaces trap and filter out ash, dust, and pollution; that tree root systems hold and consolidate soil and other loose earthen materials, thereby helping to prevent erosion, reducing non-point-source water pollution and maintaining the continued vitality of natural habitats for the propagation and protection of wildlife, birds, game, fish and other aquatic life. In addition, the Board recognizes that trees provide canopy and shade which has a cooling effect, reducing the consumption of electricity. The Board finds that improper tree management and destruction has a cumulative impact that results in or contributes to severe environmental degradation, air and water pollution, land blight and nuisance conditions. It is the intent of the Board to require that tree preservation, relocation, removal, replacement, and maintenance be managed to eliminate deleterious effects upon the quality of air, water, soil and human health. It is also the intent of the Board to encourage municipalities and citizens to actively participate in the protection and proper selection and placement of trees to build and maintain Broward County's urban forest. The Board recognizes that other municipal and county agencies have adopted rules for the regulation or management of landscape design and materials which may include trees. This article regulates tree protection and preservation within Broward County. The Environmental Protection and Growth Management Department ("EPGMD") is responsible for enforcing the provisions of this article unless otherwise specified.

(Ord. No. 1999-07, § 1, 3-9-99; Ord. No. 1999-55, § 1, 10-12-99; Ord. No. 2005-11, § 9, 5-24-05; Ord. No. 2009-56, § 1, 8-25-09)

**Sec. 27-402. - Applicability.**

This article applies to all persons within the geographic boundaries of Broward County and shall be enforceable on a county-wide basis unless otherwise provided herein.

(Ord. No. 1999-07, § 1, 3-9-99)

**Sec. 27-403. - Documents incorporated by reference.**

The following documents, as amended, are adopted as standards and are incorporated into this article by reference: The American National Standards Institute ("ANSI") A-300, *Standards for Tree Care Operations: Tree, Shrub and Other Woody Plant Maintenance-Standard Practices*, and Z133.1-2006 *Arboricultural Operations: Pruning, Trimming, Repairing, Maintaining, and Removing Trees, and Cutting Brush - Safety Requirements*; Florida Department of Agriculture and Consumer Services, Division of Plant Industry, *Grades and Standards for Nursery Plants*; Nelda Matheny and Jim Clark, *Trees and Development: A Technical Guide to Preservation of Trees During Land Development*; Council of Tree and Landscape Appraisers, *Guide for Plant Appraisal*, Ninth Edition, 2000; Richard Harris, *Arboriculture Integrated Management of Landscape Trees, Shrubs and Vines*, Fourth Edition; Gary W. Watson and E.B. Himelick, *Principles and Practices of Planting Trees and Shrubs*; Florida Urban Forestry Council's poster, *Selecting and Planting Trees for the South Florida Urban Forest*; and Florida Power and Light's brochure, *Plant The Right Tree In the Right Place*, South Florida version; Timothy K. Broschat & Alan W. Meerow, *Betrock's Reference Guide to Florida Landscape Plants*, Third Printing, 1994; Edward F. Gilman, *Trees for Urban and Suburban Landscapes*, 1st Edition, 1997; and Dr. George K. Rogers, *Landscape Plants For South Florida: A Manual For Gardeners, Landscapers & Homeowners*, 1st Edition, 2009.

(Ord. No. 1999-07, § 1, 3-9-99; Ord. No. 2003-15, § 2, 5-13-03; Ord. No. 2010-18, § 2, 6-8-10)

**Sec. 27-404. - Definitions.**

When a word, term, or phrase is not defined herein, the definitions set forth in Section 27-4 of the Code and publications recognized as authoritative in the scientific and engineering fields, as applicable,

Appendix A  
Lauderdale-By-The-Sea RFP No. XX-XX-XX



4651 SW 51 Street  
Suite 806  
Davie, FL 33314  
Phone: 954-916-9566  
Fax: 954-370-9446

Lawn & Landscape Service

## Lawn Logic, LLC

Lawn Logic, LLC is a full service lawn & landscape company in business since 2000. (License, W9 and 4 insurance policies attached)

Our location and telephone numbers are above.

We have never defaulted on contract work.  
We have provided these services in the past few years for  
Lauderdale By The Sea.

Thank you,

Daniel Goldstein – Director

## Request for Taxpayer Identification Number and Certification

Give form to the  
requester. Do not  
send to the IRS.

Print or type  
See Specific Instructions on page 2.

Name (as shown on your income tax return) <b>Lawn Logic, LLC</b>	
Business name, if different from above	
Check appropriate box: <input type="checkbox"/> Individual/Sole proprietor <input checked="" type="checkbox"/> Corporation <input type="checkbox"/> Partnership <input checked="" type="checkbox"/> Limited liability company. Enter the tax classification (D=disregarded entity, C=corporation, P=partnership) ▶ <input type="checkbox"/> Exempt payee <input type="checkbox"/> Other (see instructions) ▶	
Address (number, street, and apt. or suite no.) <b>4651 SW 51 Street - Suite 806</b>	Requester's name and address (optional)
City, state, and ZIP code <b>Davie, FL 33314</b>	
List account number(s) here (optional)	

### Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on Line 1 to avoid backup withholding. For individuals, this is your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the Part I instructions on page 3. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN* on page 3.

**Note.** If the account is in more than one name, see the chart on page 4 for guidelines on whose number to enter.

Social security number
or
Employer identification number
<b>20                      8001836</b>

### Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me), and
2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding, and
3. I am a U.S. citizen or other U.S. person (defined below).

**Certification instructions.** You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the Certification, but you must provide your correct TIN. See the instructions on page 4.

<b>Sign Here</b>	Signature of U.S. person ▶	Date ▶ <b>1/10/11</b>
------------------	----------------------------	-----------------------

### General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

#### Purpose of Form

A person who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) to report, for example, income paid to you, real estate transactions, mortgage interest you paid, acquisition or abandonment of secured property, cancellation of debt, or contributions you made to an IRA.

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN to the person requesting it (the requester) and, when applicable, to:

1. Certify that the TIN you are giving is correct (or you are waiting for a number to be issued),
2. Certify that you are not subject to backup withholding, or
3. Claim exemption from backup withholding if you are a U.S. exempt payee. If applicable, you are also certifying that as a U.S. person, your allocable share of any partnership income from a U.S. trade or business is not subject to the withholding tax on foreign partners' share of effectively connected income.

**Note.** If a requester gives you a form other than Form W-9 to request your TIN, you must use the requester's form if it is substantially similar to this Form W-9.

**Definition of a U.S. person.** For federal tax purposes, you are considered a U.S. person if you are:

- An individual who is a U.S. citizen or U.S. resident alien,
- A partnership, corporation, company, or association created or organized in the United States or under the laws of the United States,
- An estate (other than a foreign estate), or
- A domestic trust (as defined in Regulations section 301.7701-7).

**Special rules for partnerships.** Partnerships that conduct a trade or business in the United States are generally required to pay a withholding tax on any foreign partners' share of income from such business. Further, in certain cases where a Form W-9 has not been received, a partnership is required to presume that a partner is a foreign person, and pay the withholding tax. Therefore, if you are a U.S. person that is a partner in a partnership conducting a trade or business in the United States, provide Form W-9 to the partnership to establish your U.S. status and avoid withholding on your share of partnership income.

The person who gives Form W-9 to the partnership for purposes of establishing its U.S. status and avoiding withholding on its allocable share of net income from the partnership conducting a trade or business in the United States is in the following cases:

- The U.S. owner of a disregarded entity and not the entity,

**CERTIFICATE OF COMPETENCY**



**POPLACK ARIEL**

**TREE TRIMMER "B" CERTIFICATION  
LAWN LOGIC LLC**

**TRAINED EMPLOYEE** owner Daniel Goldstein

**CC# B-880**

**Ref. 22928654**

**Expires 8/31/2012**

**Ctrl# 12-17931**

# BROWARD COUNTY LOCAL BUSINESS TAX RECEIPT

115 S. Andrews Ave., Rm. A-100, Ft. Lauderdale, FL 33301-1895 - 954-831-4000  
VALID OCTOBER 1, 2010 THROUGH SEPTEMBER 30, 2011

DBA:  
Business Name: LAWN LOGIC  
Owner Name: WILLIAM GOLDSTEIN  
Business Location: 340 S STATE RD 7  
PLANTATION  
Business Phone: 954-916-9566

Receipt #: 324-10301  
Business Type: LAWN MAINTENANCE/LANDSCAPE  
(LAWN MAINTENANCE/LANDSCAPE)  
Business Opened: 12/14/2000  
State/County/Cert/Reg:  
Exemption Code: NONEXEMPT

Rooms                      Seats                      Employees                      Machines                      Professionals

For Vending Business Only						
Number of Machines:			Vending Type:			
Tax Amount	Transfer Fee	NSF Fee	Penalty	Prior Years	Collection Cost	Total Paid
81.00	0.00	0.00	0.00	0.00	0.00	81.00

**THIS RECEIPT MUST BE POSTED CONSPICUOUSLY IN YOUR PLACE OF BUSINESS**

THIS BECOMES A TAX RECEIPT  
WHEN VALIDATED

This tax is levied for the privilege of doing business within Broward County and is non-regulatory in nature. You must meet all County and/or Municipality planning and zoning requirements. This Business Tax Receipt must be transferred when the business is sold, business name has changed or you have moved the business location. This receipt does not indicate that the business is legal or that it is in compliance with State or local laws and regulations.

Mailing Address:

LAWN LOGIC  
340 S STATE RD 7  
PLANTATION, FL 33317

Receipt #03A-09-00016522  
Paid 07/09/2010 81.00

2010 - 2011



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
02/04/11

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> Marlins Insurance 850 S.W. 40 Ave. Plantation, FL 33317 Phone (954)587-7850 Fax (954)587-7778		<b>CONTACT NAME:</b> PHONE (A/C, No, Ext): (954)587-7850 FAX (A/C, No): (954)587-7778 E-MAIL: marlinsli@aol.com ADDRESS:	
<b>INSURED</b> Lawn Logic, llc 4651 SW 51 Street STE 806 DAVIE, FL 33314- (954) 916-9566		<b>INSURER(S) AFFORDING COVERAGE</b> INSURER A: Penn America Insurance Company INSURER B: The Travelers Indemnity Company INSURER C: INSURER D: Chartis Insurance Co of The State of Penn INSURER E: Penn America Insurance Company INSURER F:	

**COVERAGES****CERTIFICATE NUMBER:****REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

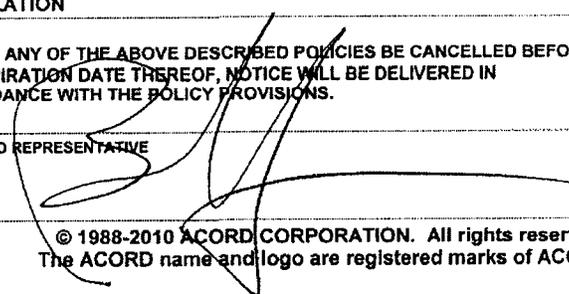
INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<b>GENERAL LIABILITY</b> <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUR <input checked="" type="checkbox"/> Deductible \$500 <input type="checkbox"/> GENL AGGREGATE LIMIT APPLIES PER <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC	Y	N	PAC6809251	02/05/2011	02/05/2012	EACH OCCURRENCE \$ 1,000,000.00 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000.00 MED EXP (Any one person) \$ 5,000.00 PERSONAL & ADV INJURY \$ 100,000.00 GENERAL AGGREGATE \$ 2,000,000.00 PRODUCTS - COMP/OP AGG \$ 1,000,000.00 \$
B	<b>AUTOMOBILE LIABILITY</b> <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input checked="" type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> NON-OWNED AUTOS <input type="checkbox"/>	Y	N	BA-6115P79A	02/19/2011	02/19/2012	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000.00 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	<input type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> DED <input type="checkbox"/> RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$ \$
D	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A	QB-468961	06/30/2010	06/30/2011	<input checked="" type="checkbox"/> WC STATUTORY LIMITS <input type="checkbox"/> OTHER E.L. EACH ACCIDENT \$ 500,000.00 E.L. DISEASE - EA EMPLOYEE \$ 500,000.00 E.L. DISEASE - POLICY LIMIT \$ 500,000.00
E	Equipment Floater	N		PAC6809251	02/05/2011	02/05/2012	\$553,236.74

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

Law/landscaping, tree trimming/tree cutting

**CERTIFICATE HOLDER****CANCELLATION**
 PROOF OF INSURANCE ONLY  
 PROOF OF INSURANCE ONLY  
 PROOF OF INSURANCE ONLY

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

 AUTHORIZED REPRESENTATIVE  




International  
Society  
of Arboriculture

**CERTIFIED ARBORIST**

Christopher Lawlor

Certificate Number: NY-0204A

Expiration Date: Dec 31, 2011



# BRICKMAN

Enhancing the American Landscape Since 1939

April 28, 2011

## Letter of Transmittal

To whom it may concern,

This letter is to summarize our understanding of the Scope of Work for **Tree Trimming Services- RFP No. 11-04-03**. Brickman Arbor understands that there are approximately 800 Palms that need to be pruned in accordance to ANSI A300 Pruning Standards, as well as the Broward County Tree Ordinance. We propose to prune all Palms to a full 9 o'clock and 3 o'clock position, while removing all seed pods and inflorescence. Loose boots shall be removed by hand. There will be no mechanical shaving of boots. From our initial site assessment, it appears that all Palms can be accessed by means of our aerial lift devices. This operation shall be performed by means of one of our bucket trucks, by means of one of our Polecats, or by both. A Polecat is a very lightweight, self propelled aerial lift device that will give the Operator a working height of approximately 28 feet. The advantage of using a Polecat on this job is due to the fact that this unit can navigate turf areas without damage to the turf or leaving ruts.

It is also our understanding that any additional funds might be used towards the pruning of Hardwood Trees. We also understand that the selection of Hardwoods to be pruned shall be at the discretion of the Town. We are fully prepared to lend our technical knowledge and to work with the Town to decide on which Trees to selectively prune. All hardwoods shall also be pruned to ANSI A300 Pruning Standards and in accordance with ANSI Z133 Safety Standards.

It is our intention and in our best interest to complete this work in the shortest amount of time to safely do so. Once started, we will have crews on site daily until the project has been completed. We are committed to completing this work in a timely manner, and to provide the level of safety, service, professionalism, and quality that Brickman is known for.

The following Team Members shall hereby be authorized to make representations for or on the behalf of Brickman Arbor;

Kris Stultz, Branch Manager- 2100 SW 154<sup>th</sup> Ave Davie, FL 33326; 954-309-6371  
Jonathan Frank, Account Manager- 2100 SW 154<sup>th</sup> Ave Davie, FL 33326; 954-309-6348  
Jonny Hull, Operations Manager- 2100 SW 154<sup>th</sup> Ave Davie, FL 33326; 954-801-4959

I hope that you find this information useful. Feel free to contact one of us for any additional information regarding our Company.

Regards,

Jonathan S. Frank

ISA Certified Arborist/ Climber Specialist #FL 5250 AT  
Account Manager  
The Brickman Group Ltd, LLC- Arborist Division



**BRICKMAN**

*Enhancing the American Landscape Since 1939*

**RFP No. 11-04-03**  
**Tree Trimming Services**

**The Brickman Group Ltd, LLC**  
**2100 SW 154<sup>th</sup> Avenue**  
**Davie, FL 33326**  
**954-472-4084 o**  
**954-472-4098 f**

**Jonathan S. Frank**  
**ISA Certified Arborist/ Climber Specialist**  
**#FL 5250AT**  
**954-309-6348 m**  
**Jonathan.Frank@Brickmangroup.com**



# BRICKMAN

*Enhancing the American Landscape Since 1939*

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# BRICKMAN

*Enhancing the American Landscape Since 1939*

## **Organizational Profile and Qualifications:**

Brickman is a nationwide, full service landscape management company. We handle everything from lawn maintenance to landscape installation, from IPM/ PHC to tree care services. Founded in Chicago in 1939 by Theodore W. Brickman, Sr., Brickman is now in its third generation of family-owned leadership, with Scott W. Brickman at the helm as CEO. The Arbor Division has approximately 15 employees with a state of the art fleet of equipment. Brickman Arbor is a full service arboricultural firm that can independently manage all aspects of tree care. Please see our attached flyer for a list of services that we provide.

The following individuals shall be primarily responsible for supervising the work:

- Kris Stultz- ISA Board Certified Master Arborist, Certified Tree Worker/ Climber Specialist # FL 0979BT; Branch Manager
- Jonathan S. Frank- ISA Certified Arborist, Certified Tree Worker/ Climber Specialist # FL 5250AT; Account Manager
- Jonny Hull- ISA Certified Arborist # FL5460A; Operations Manager

The above Supervisory team shall be contributing this work approximately as follows:

Kris Stultz- One to two hours a day

Jonathan Frank- Two to three hours a day

Jonny Hull- Four to eight hours a day



THE BRICKMAN GROUP, LTD.

*Enhancing the American Landscape Since 1939*

# **ARBOR DIVISION**

## **Commercial Tree Care**

Commercial/ Municipal/ Consultation/ Tree and Plant Appraisal/ Structural Pruning/ Crown Elevation/  
Crown Thin/ Canopy Reduction/ Tree Inventories/ Installation/ Large Tree Relocation/ Tree  
Preservation/ Hazardous Tree Removal/ Crane Removals/ Hazard Risk Assessment/ Disaster Response/  
Emergency Response/ Stump Grinding/ Root Pruning/ Cabling and Bracing/ Lightning Protection/ Plant  
Health Care/ Integrated Pest Management/ Rope and Saddle Climbers/ Bucket Trucks/ Grapple Service/  
Land Clearing/ Grubbing/ Invasive Exotic Removal/ Mangrove Pruning

**CALL NOW FOR SPECIAL PRE SEASON  
PRICING!**

**954.472.4084**

*Serving the Entire State of Florida*

*ISA Board Certified Master Arborist on staff*

*ISA Certified Arborists on Staff*

*ISA Certified Tree Worker/ Climber Specialists on staff.*

*Broward County Tree Trimmers License Number A- 597*

*All pruning performed to ANSI A300 Pruning Standards and ANSI  
z.133 Safety Standards*

The Brickman Group- Arbor Division 2100 Southwest 154<sup>th</sup> Avenue Davie, FL 33326 954.472.4084  
[www.brickmangroup.com](http://www.brickmangroup.com)

# International Society of Arboriculture Certified Arborist

*Jonathan S. Frank*

Having successfully completed the requirements set by the Arborist Certification Board of the International Society of Arboriculture, the above named is hereby recognized as an ISA Certified Arborist



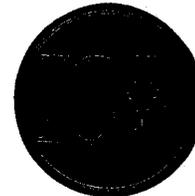
Jim Shiera, Executive Director  
International Society of Arboriculture

FL-5250AT	Jan 29, 2005	Jun 30, 2011
<small>Certification Number</small>	<small>Certified Since</small>	<small>Expiration Date</small>

# International Society of Arboriculture Certified Tree Worker/Climber Specialist

*Jonathan S. Frank*

Having successfully completed the requirements set by the Arborist Certification Board of the International Society of Arboriculture, the above named is hereby recognized as an ISA Certified Tree Worker/Climber Specialist



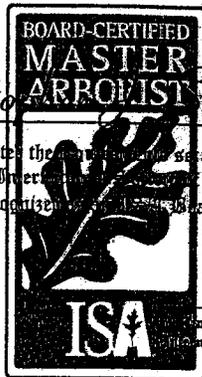
Jim Shiera, Executive Director  
International Society of Arboriculture

FL-5250AT	Sep 8, 2007	Dec 31, 2013
<small>Certification Number</small>	<small>Certified Since</small>	<small>Expiration Date</small>

# International Society of Arboriculture Board-Certified Master Arborist

*Kristopher Saultz*

Having successfully completed the requirements set by the Arborist Certification Board of the International Society of Arboriculture, the above named is hereby recognized as an ISA Board-Certified Master Arborist



Jim Shiera, Executive Director  
International Society of Arboriculture

FL-0979BT	Feb 8, 2006	Jun 30, 2012
<small>Certification Number</small>	<small>Certified Since</small>	<small>Expiration Date</small>

# International Society of Arboriculture Certified Tree Worker/Climber Specialist

*Kristopher Saultz*

Having successfully completed the requirements set by the Arborist Certification Board of the International Society of Arboriculture, the above named is hereby recognized as an ISA Certified Tree Worker/Climber Specialist



Jim Shiera, Executive Director  
International Society of Arboriculture

FL-0979BT	Mar 17, 2007	Jun 30, 2013
<small>Certification Number</small>	<small>Certified Since</small>	<small>Expiration Date</small>



International  
Society  
of Arboriculture

**CERTIFIED ARBORIST**

Jonathan T. Hull

Certificate Number:

FL-6460A

Expiration Date:

Dec 31, 2012



International  
Society  
of Arboriculture

**CERTIFIED ARBORIST**

Martin Tapia

Certificate Number:

FL-5595A

Expiration Date:

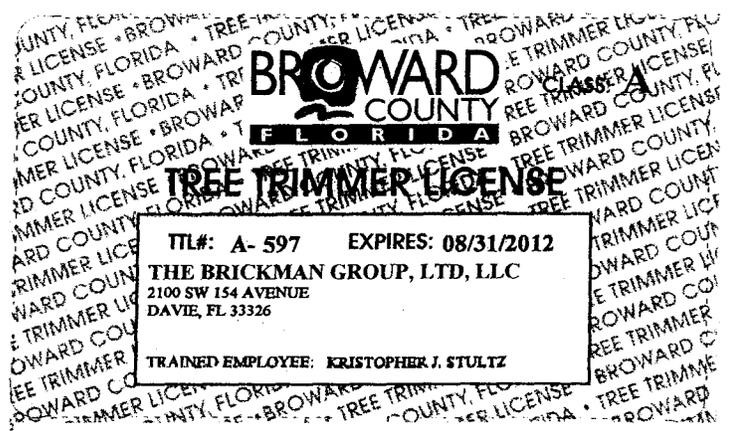
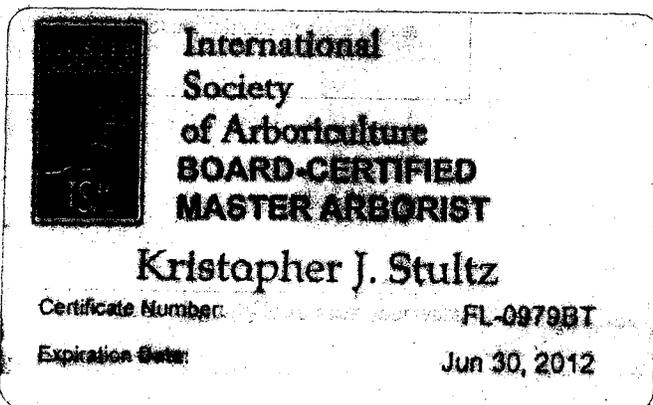
Jun 30, 2013

September 7, 2010

## BROWARD COUNTY TREE TRIMMER LICENSE

### STANDARDS FOR MAINTAINING YOUR BROWARD COUNTY TREE TRIMMER LICENSE

1. The following shall be available for inspection at every work site where tree trimming is being carried out:
  - A copy of the company's Broward County Tree Trimmer license
  - Proof of the company's current insurance coverage
  - At least one person should possess a current Tree Trimmer training card (Class B licenses only). Current training cards reflect that training was completed within the past two (2) years.
  - Picture identification issued by a government entity or agency
2. At least one trained person must be available at every work site where tree trimming is being carried out.
3. The company's Tree Trimmer license number shall be prominently displayed on both sides of vehicles used in tree trimming.
4. Tree trimmer license number must appear in ads offering tree trimming and/or removal services. Advertisements include business cards, telephone directory advertisements, quotes for tree services, flyers and vehicles advertising tree services.
5. License holders shall ensure that all employees engaged in tree trimming are adequately trained regarding safety procedures in accordance with applicable federal and state law including the federal Occupational Safety and Health Act of 1970 (OSHA).
6. Retraining is required before licenses can be renewed. Tree trimmer licenses are renewable every two years.
7. Each license holder shall notify the County, in writing, if there is a change in any of the standards required for licensure.





www.safetycouncil.com  
800-392-5101



South Florida Chapter

**JONATHAN HULL**

has completed a Safety Training Course in:  
INTERMEDIATE WORK ZONE TRAFFIC CONTROL  
[FDOT PROVIDER #045]

12-14-2014

Expiration

Ralph Kindig Jr.

Instructor-Ralph Kindig



www.safetycouncil.com  
800-392-5101



South Florida Chapter

**LEWIS COLON**

has completed a Safety Training Course in:  
INTERMEDIATE WORK ZONE TRAFFIC CONTROL  
[FDOT PROVIDER #045]

12-14-2014

Expiration

Ralph Kindig Jr.

Instructor-Ralph Kindig



# FLORIDA DEPARTMENT OF STATE DIVISION OF CORPORATIONS



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## Detail by Entity Name

### Foreign Limited Liability Company

THE BRICKMAN GROUP LTD LLC

### Filing Information

Document Number M07000001377

FEI/EIN Number 421724313

Date Filed 03/08/2007

State DE

Status ACTIVE

### Principal Address

18227 FLOWER HILL WAY  
STE D  
GAITHERSBURG MD 20879

### Mailing Address

18227 FLOWER HILL WAY  
STE D  
GAITHERSBURG MD 20879

### Registered Agent Name & Address

CT CORPORATION SYSTEM  
1200 SOUTH PINE ISLAND ROAD  
PLANTATION FL 33324 US

### Manager/Member Detail

#### **Name & Address**

Title MR

BRICKMAN, SCOTT  
18227 FLOWER HILL WAY, SUITE D  
GAITHERSBURG MD 20879

Title MR.

HJELLE, MARK  
18227 FLOWER HILL WAY, SUITE D  
GAITHERSBURG MD 20879

Title MR.

SKARUPA, ANTHONY  
18227 FLOWER HILL WAY, SUITE D  
GAITHERSBURG MD 20879

Title MR

TYLER, ROBERT

194-8

18227 FLOWER HILL WAY, SUITE D  
GAITHERSBURG MD 20879

Title MR.

POLOZIE, STEPHEN  
18227 FLOWER HILL WAY, SUITE D  
GAITHERSBURG MD 20879

### Annual Reports

**Report Year Filed Date**

2009	03/31/2009
2010	04/06/2010
2011	04/05/2011

### Document Images

<a href="#">04/05/2011 -- ANNUAL REPORT</a>	<a href="#">View image in PDF format</a>
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<a href="#">03/31/2009 -- ANNUAL REPORT</a>	<a href="#">View image in PDF format</a>
<a href="#">04/15/2008 -- ANNUAL REPORT</a>	<a href="#">View image in PDF format</a>
<a href="#">03/08/2007 -- Foreign Limited</a>	<a href="#">View image in PDF format</a>

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# BRICKMAN

Enhancing the American Landscape Since 1939

## Qualifications of the Firm's Supervisory Team

**Kristopher J Stultz, Branch Manager/ The Brickman Group LTD. LLC.  
ISA Board Certified Master Arborist/ Climber Specialist #FL-0979BT**

I am one of 7 ISA Board Certified Master Arborists within the State of Florida, a past member of the American Society of Consulting Arborists, and have been a working field arborist for over twenty years, specializing in tree health care and hazardous tree abatement. I am extensively involved with the Florida Chapter ISA and currently hold the following positions:

Lead Proctor, FCISA, of the Certified Tree Worker Climber Specialist Exam and also hold the Tree Worker Climber Specialist Certification.

Chairman of the FCISA Tree Climbing Championships (2005-2009)  
Judge 2003 - 2004 FCISA TCC.

Head Judge, FCISA TCC 2005-present.

Board Member, Florida Chapter ISA, 2008 appointed by past president. 2009-2012  
Commercial Arborist Chair elected by membership.

Member of the following committees, Workday Committee, Education Committee, Budget Committee & State Chapter Tree Climbing Championship Committee.

Presenter /Instructor at the FCISA Trees Florida Conference:

2004-Climbing Safety and Equipment

2005-Tree Preservation, Guying, Cabling & Lighting Protection

2006-Tree Pruning Guidelines for the Urban Forest

Presenter/Instructor Great Southern Tree Conference 2008 & 2009-*Tree Pruning in the Real Business World*

Instructor- University of Florida; Honors in Horticulture Spring 2009 Semester, 3/19/09 *Tree Pruning for Profit & Production.*

Member- Trees Florida Conference Planning Committee, 2005-present.

Within the International Society of Arboriculture I hold the following positions:

Judge for the International Tree Climbing Championships 2004-present, this is an invitational position given for merit within the tree climbing industry.

Member of the International Editorial Board, *Arborist News* 2007-present. Name listed as Kris Stultz, The Brickman Group.

Editor- *An Illustrated Guide to Pruning, 3<sup>rd</sup> Edition* by Edward F. Gilman- November 2010

I am a certified International Expert and Consultant in the following areas of Practice;

Tree Hazardous Assessments, Tree Value Appraisals, Tree Conflicts and the Law, Tree Climbing with Modern Equipment, Tree Pruning & Structural Development, Industry Safety Standards and Practice in Arboriculture and Electrical Hazards & Trees.

4500 Oak Circle, Boca Raton, FL 33431 • Phone: 561-362-7800 • Fax: 561-362-7161

California, Colorado, Connecticut, Delaware, Florida, Georgia, Illinois, Indiana, Kentucky, Maryland, Michigan, Minnesota, Missouri, New Jersey, New York, North Carolina, Ohio, Pennsylvania, South Carolina, Tennessee Texas, Virginia, Wisconsin



# BRICKMAN

*Enhancing the American Landscape Since 1939*

## **Qualifications of the Firm's Supervisory Team Continued**

### **Jonathan S. Frank, Operations Manager/ The Brickman Group LTD, LLC ISA Certified Arborist/ Climber Specialist FL- 5250 AT**

Jonathan took his first job in the Horticulture Industry at Kraft Nursery in Deerfield Beach in 1993. He worked on a Landscape Installation crew until 1999 when he went to school for Landscape Design. In 2000, he took his first job with a commercial tree care company in Boca Raton. Starting on the ground, he worked his way up to a rope and saddle climber. He continued to provide Landscape Design and Tree Care Services and in 2005 attained the ISA Certified Arborist designation. In 2006, after finding that Landscape Design/ Build industry was no longer satisfying, he decided to climb trees full time. Jonathan spent the next couple of years as a Tree Crew Leader, supervising and performing all aspects of tree care operations. The time spent in the field has given him an advantage as an Operations Manager because he understands the expectations and limitations of a Tree Crew. In 2007, Jonathan attained his ISA Certified Tree Worker- Climber Specialist Designation. He is a very active member of the Florida Chapter of the ISA and in 2008 was the Aerial Rescue Technician for the Florida Chapter Tree Climbing Competition held in Hollywood, FL. Jonathan maintains his First Aid/ CPR certification and is a member of the Society of Commercial Arborists. In 2010 Jonathan satisfied the prerequisites required to sit for the ISA Board Certified Master Arborist Exam and will be sitting for the exam early Summer 2011.

**Tree Trimming Services**  
Lauderdale-By-The-Sea RFP No. 11-04-03, *RFP Forms*

**RFP FORM A**

Proposer: BRICKMAN

**QUALIFICATIONS STATEMENT**

**Note:** Forms A, B & C are available in WORD format from the Town Clerk upon request.

**THIS FORM MUST BE SIGNED AND SUBMITTED WITH PROPOSAL TO BE DEEMED RESPONSIVE.**  
The undersigned guarantees the truth and accuracy of all statements and the answers contained herein.

1. State the full and correct name of the partnership, corporation or trade name under which you do business and the address of the place of business. (If a corporation, state the name of the president and secretary. If a partnership, state the names of all partners. If a trade name, state the names of the individuals who do business under the trade name.)
  - 1.1. The correct and full legal name of the Proposer is: THE BRICKMAN GROUP LTD, LLC
  - 1.2. The business is a (Sole Proprietorship) (Partnership) (Corporation). "FOREIGN LLC"
  - 1.3. The names of the corporate officers, or partners, or individuals doing business under a trade name, are as follows:
2. Please describe your company in detail. THE ARBORIST DIVISION OF A NATIONWIDE FULL SERVICE LANDSCAPE MANAGEMENT COMPANY
3. The address of the principal place of business is: 2100 SW 154TH AVE DAVIE, FL 33320
4. Company telephone number, fax number and e-mail addresses: 954-472-4084 OFFICE  
954-472-4098 FAX  
JONATHAN.FRANK@BRICKMANGROUP.COM
5. Number of employees: BRANCH = 17 / COMPANY = ± 10,000
6. Name of employees to be assigned to this Project: 5-6
7. Company identification numbers for the Internal Revenue Service: 42-1724313
8. Provide Broward County occupational license number, if applicable, and expiration date: 32A-10147  
09/30/11
9. How many years has your organization been in business? Does your organization have a specialty? 70+ YEARS ; LANDSCAPE MANAGEMENT
10. List the last three project of this nature that the firm has completed? Please provide project description, reference and cost of work completed. PLEASE SEE REFERENCES
11. Have you ever failed to complete any work awarded to you? If so, where and why? NO

## Tree Trimming Services

Lauderdale-By-The-Sea RFP No. 11-04-03, *RFP Forms*

12. Provide the following information concerning all contracts in progress as of the date of submission of this Proposal for your company, division or unit as appropriate.

Name of Project	Contract with:	Contract Amount
VILLAGE OF BAL HARBOUR	VILLAGE OF BAL HARBOUR	\$53,000
CLASSIC RESIDENCE	CLASSIC RESIDENCE	\$12,000
CORNERSTONE OFFICE PARK	CORNERSTONE OFFICE PARK	\$9,500
FT LAUD EXEL AIRPORT	CITY OF FT LAUDERDALE	\$9,500

(Continue list as necessary)

13. Provide the following information for any subconsultants you will engage if awarded the contract.

Subcontractor Name	Address	Work to be Performed
NONE		

*The foregoing list of subconsultants may not be amended after award of the contract without the prior written approval of the Town Manager, whose approval shall not be unreasonably withheld.*

**Tree Trimming Services**  
Lauderdale-By-The-Sea RFP No. 11-04-03, *RFP Forms*

**RFP Form B**

Proposer: BRILLMAN

**REFERENCE FORM**

Forms A, B & C are available in WORD format from the Town Clerk upon request.

**THIS FORM MUST BE SUBMITTED WITH PROPOSAL TO BE DEEMED RESPONSIVE.** The Proposer guarantees the truth and accuracy of all statements and the answers contained herein.

Give names, addresses and telephone numbers of four individuals, corporations, agencies, or institutions for which you have performed work similar to what is proposed in this RFP:

1. Name of Contact CLIM OF LIGHTHOUSE POINT  
Title of Contact ART GRAHAM, PUBLIC WORKS DIRECTOR  
Telephone Number: 954-940-7300 Fax Number 954-940-7932
  
2. Name of Contact VILLAGE OF BAL HARBOUR  
Title of Contact BILL O'LEARY, LANDSCAPE ARCHITECT  
Telephone Number: 305-342-2458 Fax Number \_\_\_\_\_
  
3. Name of Contact COLONY GROVE BUSINESS IMPROVEMENT DISTRICT  
Title of Contact MANNY GONZALEZ, PROJECT COORDINATOR  
Telephone Number: 305-401-6510 Fax Number \_\_\_\_\_
  
4. Name of Contact SEMINOLE COUNTY, FL  
Title of Contact MIKE NABIKT, ENGINEERING  
Telephone Number: 407-605-5020 Fax Number \_\_\_\_\_

**Tree Trimming Services**  
Lauderdale-By-The-Sea RFP No. 11-04-03, *RFP Forms*

**RFP Form C**

Proposer: BRICKMAN

**PRICE PROPOSAL FORM**

**Note:** Forms A, B & C are available in WORD format from the Town Clerk upon request.

**THIS FORM MUST BE SIGNED AND SUBMITTED WITH PROPOSAL TO BE DEEMED RESPONSIVE.**  
The undersigned guarantees the truth and accuracy of all statements and the answers contained herein.

Name of Proposer: THE BRICKMAN GROUP LTD, LLC

Name of authorized representative of Proposer: JONATHAN FRANK ISA CERTIFIED ARBORIST #FL5250AT

**Project Cost**

<b>Deliverables</b>	<b>Professional Services Fee</b>
Cost per Palm Tree	\$ <u>17.95</u>
Hourly rate for Canopy Trees	\$ <u>42.50</u>
Hourly rate for Stump Grinding	\$ <u>42.50</u>

Instructions: Show the project cost for each deliverable your firm will provide per the requested scope of work. Include the fees associated with each proposed deliverable.

Fees should be detailed to the extent possible per deliverable, with estimated out-of-pocket expenses separate from the proposed fees for professional services.

The Total Project Cost SHALL include all fees and reimbursements for out of pocket costs. The Town will not reimburse for any costs not actually incurred and paid for by the Proposer and included in its proposal. Reasonable proof thereof will be required.

**Tree Trimming Services**  
Lauderdale-By-The-Sea RFP No. 11-04-03, *RFP Forms*

**RFP FORM D**

Proposer: BRUWMAN

**PROPOSER'S CERTIFICATION**

**THIS FORM MUST BE SIGNED AND SUBMITTED WITH PROPOSAL TO BE DEEMED RESPONSIVE.** The undersigned guarantees the truth and accuracy of all statements and the answers contained herein.

I have carefully examined the Request for Proposal referenced above ("RFP") and any other documents accompanying or made a part of this RFP.

I hereby propose to furnish the goods or services specified in the RFP. I agree that my proposal will remain firm for a period of 120 days in order to allow the Town adequate time to evaluate the proposals.

I certify that all information contained in this proposal is truthful to the best of my knowledge and belief. I further certify that I am duly authorized to submit this proposal on behalf of the firm as its act and deed and that the firm is ready, willing and able to perform if awarded the contract.

The firm and/or Proposer hereby authorizes the Town of Lauderdale-by-the-Sea, its staff or consultants, to contact any of the references provided in the proposal and specifically authorizes such references to release, either orally or in writing, any appropriate data with respect to the firm offering this proposal.

I further certify, under oath, that this proposal is made without prior understanding, agreement, connection, discussion, or collusion with any other person, firm or corporation submitting a proposal for the same product or service; no officer, employee or agent of the Town or any other proposer is interested in said proposal; and that the undersigned executed this Proposer's Certification with full knowledge and understanding of the matters therein contained and was duly authorized to do so.

If this proposal is selected, I understand that I will be expected to execute the Town's standard professional services contract, in the form approved by the Town Attorney.

A person or affiliate who has been placed on the convicted vendor list following a conviction for public entity crimes may not submit a bid on a contract to provide any goods or services to a public entity, may not submit a bid on a contract with a public entity for the construction or repair of a public building or public work, may not submit bids on leases of real property to a public entity, may not be awarded or perform work as a contractor, supplier, sub-contractor, or consultant under a contract with a public entity, and may not transact business with any public

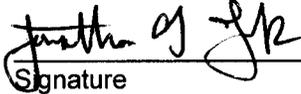
# Tree Trimming Services

Lauderdale-By-The-Sea RFP No. 11-04-03, RFP Forms

entity in excess of the threshold amount provided in Sec. 287.017 Florida Statutes, for CATEGORY TWO for a period of 36 months from the date of being placed on the convicted vendor list. I further certify, under oath, that neither the entity submitting this sworn statement, not to my knowledge, any of its officers, directors, executives, partners, shareholder, employees, members or agents active in the management of the entity has been convicted of a public entity crime subsequent to July 1, 1989.

THE BRUKMAN GROUP LTD, LLC

Name of Business

By:   
Signature

JONATHAN S FRANK, ACCOUNT MANAGER

Print Name and Title

2100 SW 154<sup>TH</sup> AVE

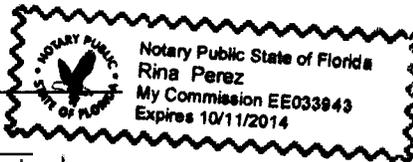
DAVIE, FL 33326

Mailing Address

State of Florida  
County of Broward

Sworn to and subscribed before me this 2<sup>nd</sup> day of May, 2011.

Notary Public  
  
Rina Perez



My Commission Expires: 10/11/2014



# BRICKMAN

*Enhancing the American Landscape Since 1939*

## Experience

Brickman Arbor is seasoned in Right of Way work for municipalities. We have successfully serviced municipalities for many years. Our portfolio contains many active municipal accounts including, but not limited to, the City of Weston, Florida and the Village of Bal Harbour, Florida. The following is a sample of our portfolio:

City of Lighthouse Point, Florida

2200 NE 38<sup>th</sup> Street

Lighthouse Point, FL 33064

Mr. Art Graham, Public Works Director

954- 946- 7386

agraham@lighthousepoint.com

Prune street trees on streets of Lighthouse Point, Florida. Pruned to ANSI A 300 Standards

Approximately 500 tree and palms pruned

Duration- August 2010- Present

Coconut Grove- Business Improvement District (BID)

3390 Mary St., Suite 130

Coconut Grove, FL 33133

Mr. Manny Gonzalez, Project Coordinator

305-461- 6510

Prune street trees on streets of Coconut Grove, Miami, Florida. Pruned to ANSI A 300 Standards

Approximately 300 tree and palms pruned

Duration- June 2010- Present

Village of Bal Harbour

655 96<sup>th</sup> Street

Bal Harbour, FL 33144

Bill Oleary, Landscape Architect/ Consultant

305-342-2458

Olearydes@att.net

Duration- June 2010- Present

Prune a couple thousand palms located in the residential district, on the RoWs, and on the beach.

Mostly Coconuts and Dactylifera

Our men are constantly trained in accordance to ANSI Pruning and Safety Standards. We have team members with various certifications, including MOT. We have a state of the art fleet of aerial lift devices, chip trucks, chippers, pickup trucks, and trailers.

2100 SW 154<sup>th</sup> Avenue, Davie FL 33326 • Phone: 954-309-6371 • Fax: 954-472-4098

California, Colorado, Connecticut, Delaware, Florida, Georgia, Illinois, Indiana, Kentucky, Maryland, Michigan, Minnesota, Missouri, New Jersey, New York, North Carolina, Ohio, Pennsylvania, South Carolina, Tennessee Texas, Virginia, Wisconsin

pg 5-1



# BRICKMAN

*Enhancing the American Landscape Since 1939*

## Approach to Providing Services

Typically our start time at the shop is 6:30 AM. This would allow our crews to get to the job site at about 7:30 AM. On the days that we would be performing operations in high traffic areas, we would adjust our start time to get the crews on site at 6:00 AM.

Crews will be dispatched with one bucket truck with a Polecat on the back, a chip truck with a chipper, and a pickup truck with an arrow board to be used for MOT. The crew would consist of a Tree Crew Leader (typically an ISA Certified Arborist) that is usually the pruner, and two groundsman. All work is completed behind us as we move through an area. This is to ensure that the crew does not have to return to the area to clean or chip after the pruning has occurred. We finish everything behind us before moving to another area.

Upon arriving to the job site, the first thing to do is to set up MOT. Then the pruner starts pruning from either the bucket truck or Polecat. One groundsman will stack the debris and chip it. The other groundsman rakes and blows. After an area is finished, MOT will be broken down. The process will then start all over again.

In addition to the crew members, you will also receive visits from the Account Manager and will have an Operations Manager on site a good deal of the time. The crew will probably leave the job site around 2:30 PM. We will perform the work with no interruptions. There will be operations performed every weekday until the project is completed. We estimate it will take about 12- 15 working days to complete this project.

**Tree Trimming Services**  
 Lauderdale-By-The-Sea RFP No. 11-04-03, *RFP Forms*

**RFP Form C**

Proposer: BRICKMAN

PRICE PROPOSAL FORM

**Note:** Forms A, B & C are available in WORD format from the Town Clerk upon request.

**THIS FORM MUST BE SIGNED AND SUBMITTED WITH PROPOSAL TO BE DEEMED RESPONSIVE.**  
 The undersigned guarantees the truth and accuracy of all statements and the answers contained herein.

Name of Proposer: THE BRICKMAN GROUP LTD, LLC

Name of authorized representative of Proposer: JONATHAN FRANK, ISA CERTIFIED ARBORIST/  
 CLIMBER SPECIALIST  
 # FL 5250AT

**Project Cost**

Deliverables	Professional Services Fee
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pg 7-1